



LINDSAY CITY COUNCIL REGULAR MEETING AGENDA

City Hall, 251 E. Honolulu St., Lindsay, CA 93247

Notice is hereby given that the Lindsay City Council will hold a Regular Meeting on July 26, 2022, at 6:00 PM in person and via webinar. The webinar address for members of the public is <https://zoom.us/j/99279557087>.

Persons with disabilities who may need assistance should contact the City Clerk at least 24 hours prior to the meeting at (559) 562-7102 ext. 8034 or via email at lindsay.cityclerk@lindsay.ca.us.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE**

Led by Mayor CAUDILLO.

4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**

The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council. Please note that speakers that wish to comment on a Regular Item or Public Hearing on tonight's agenda will have an opportunity to speak when public comment for that item is requested by the Mayor. Comments shall be limited to three (3) minutes per person, with thirty (30) minutes for the total comment period, unless otherwise indicated by the Mayor. The public may also choose to submit a comment before the meeting via email. Public comments received via email will be distributed to the Council prior to the start of the meeting and incorporated into the official minutes; however, they will not be read aloud. Under state law, matters presented under public comment cannot be acted upon by the Council at this time.

6. **COUNCIL REPORT**
7. **CITY MANAGER REPORT**
8. **PRESENTATIONS**

8.1 West Hermosa Street Corridor and Neighborhood Enhancement Plan Update (pp. 4 – 18)

Presented by Jacob Leon, Civic Well and Tony Leonard, KTUA

8.2 Commercial Development Projects Update

Presented by Edward Real, Assistant City Planner and Retail Strategies

8.3 Unveiling of Approved Military Banners

Presented by Chief Rick Carrillo, Director of Public Safety

9. CONSENT CALENDAR

Routine items approved in one motion unless an item is pulled for discussion.

- 9.1 Minutes from June 28, 2022 Regular City Council Meeting (pp. 19 – 23)
- 9.2 Consider Approval of **Resolution 22-43**, A Resolution of the City Council of the City of Lindsay Proclaiming a Local Emergency, Ratifying the Proclamation of a State Emergency by Governor Newsom on March 4, 2020, and Authorizing a Hybrid Meeting Format of the Legislative Bodies of the City of Lindsay to Allow Attendance In Person or Teleconference Pursuant to Government Code Section 54953(e)(3) (pp. 24 – 28)
- 9.3 Warrant List for June 21, 2022 through June 30, 2022 (pp. 29 – 40)
- 9.4 Treasurer’s Report for June 2022 (p. 41)
- 9.5 Second Reading of **Ordinance 602**, An Ordinance of the City of Lindsay Amending the City of Lindsay Zoning Map Designation of Mixed Use District to Light Industrial District for the Following Properties: Assessor’s Parcel Number’s (APN’s); 205-360-011, 205-360-012, 205-036-013, 205-096-003, 205-101-012, 205-101-006, 205-101-007, 205-101-014, 205-101-015, 205-101-017 with Accompanying Exhibits, and Authorization to Waive Full Reading of Said Ordinance and Authorize Reading by Title Only (pp. 42 – 47)
- 9.6 Consider Approval of **Resolution 22-44**, A Resolution of the City Council of The City of Lindsay Authorizing the City Manager to Execute Agreements with the California Department of Transportation for the City of Lindsay Olive Bowl Renovation/Kaku Park Expansion Project (pp. 48 – 242)
- 9.7 Consider Minute Order Approval of Job Description for the Community Service Officer (CSO) Job Position (pp. 243 – 248)
- 9.8 Consider Minute Order Approval of a Water Rebate Efficiency Program for City of Lindsay Water Rate Payers (pp. 249 – 251)
- 9.9 Consider Approval of **Resolution 22-45**, A Resolution of the City Council of the City of Lindsay Identifying and Approving the Terms and Conditions for Out of Jurisdiction Mutual Aid Under the California Fire Assistance Agreement (pp. 252 – 258)
- 9.10 Consider the Minute Order Approval of the Finalized Contract Change Order #1 (CCO#1) for the Water Treatment Plant Filter Bank A Renovation Project (pp. 259 – 264)

10. DISCUSSION ITEMS

- 10.1 100 and 122 East Honolulu Street Cleanup and Rehabilitation Update
Presented by Megan Dodd, City Attorney

11. PUBLIC HEARINGS

11.1 Public Hearing to Consider the Approval of **Resolution 22-46**, A Resolution of the City Council of the City of Lindsay Approving **Conditional Use Permit No. 22-01**, A Request by Elevate Lindsay LLC and Courtney Caron to Allow for a Cannabis Dispensary, Cultivation, and Consumption Lounge Within the Central Commercial Zone and Retail Cannabis Dispensary Zone for Property Located at 123 West Honolulu Street, Lindsay, CA 93247 (pp. 265 – 274)
Presented by Edward Real, Assistant City Planner

12. ACTION ITEMS

12.1 Consider Approval of Fiscal Year 2022-2023 Streets Program (pp. 275 – 276)
Presented by Neyba Amezcua, Director of City Services & Planning

12.2 Consider Approval of Updated Water System Feasibility Study from Provost & Pritchard Consulting Group (pp. 277 – 281)
Presented by Neyba Amezcua, Director of City Services & Planning

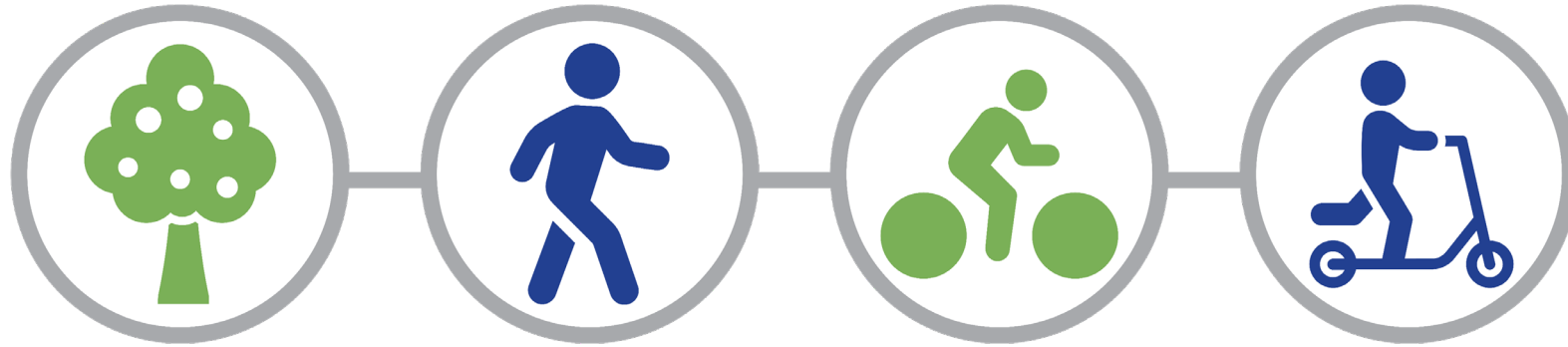
13. EXECUTIVE (CLOSED) SESSION

13.1 Conference with Real Property Negotiators
Pursuant to Cal Gov. Code § 54956.8
Property: 365 North Sweetbriar Avenue, Lindsay, CA 93247 (APN 205-293-015-000)
Agency Negotiator: Joseph M. Tanner, City of Lindsay
Negotiating Parties: California Department of Housing and Community Development
Under Negotiation: Terms and Conditions of Potential Sale

14. REQUEST FOR FUTURE ITEMS

15. ADJOURNMENT

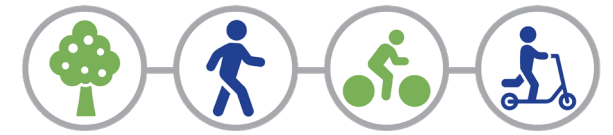
Lindsay City Council meetings are held in the City Council Chambers at 251 E. Honolulu Street in Lindsay, California beginning at 6:00 P.M. on the second and fourth Tuesday of every month unless otherwise noticed. Materials related to an Agenda item submitted to the legislative body after distribution of the Agenda Packet are available for public inspection in the office of the City Clerk during normal business hours. Complete agenda is available at www.lindsay.ca.us. In compliance with the Americans with Disabilities Act & Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the office of the City Clerk at (559) 562-7102 x 8034. Notification 48 hours prior to the meeting will enable the City to ensure accessibility to this meeting and/or provision of an alternative format of the agenda and documents in the agenda packet.



West Hermosa Street Corridor and Neighborhood Enhancement Plan

Community Multi-Day Charrette and Project Update

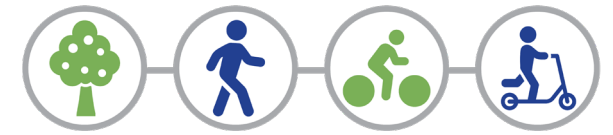
Vicinity Map



- W. Hermosa Corridor centrally located, provides direct access to neighborhoods, mixed uses, commercial, industrial, and Downtown Lindsay
- Its close proximity to these destinations highlights the importance of making improvements to the corridor



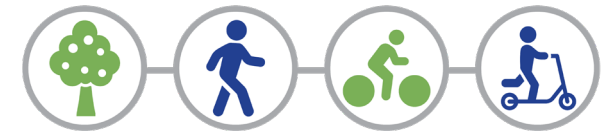
Right of Way



- The available right-of-way varies throughout the corridor
- There are four distinct segments
- Measurements were taken from “back of sidewalk”
- The available right-of-way will inform the conceptual design process of the three alternatives

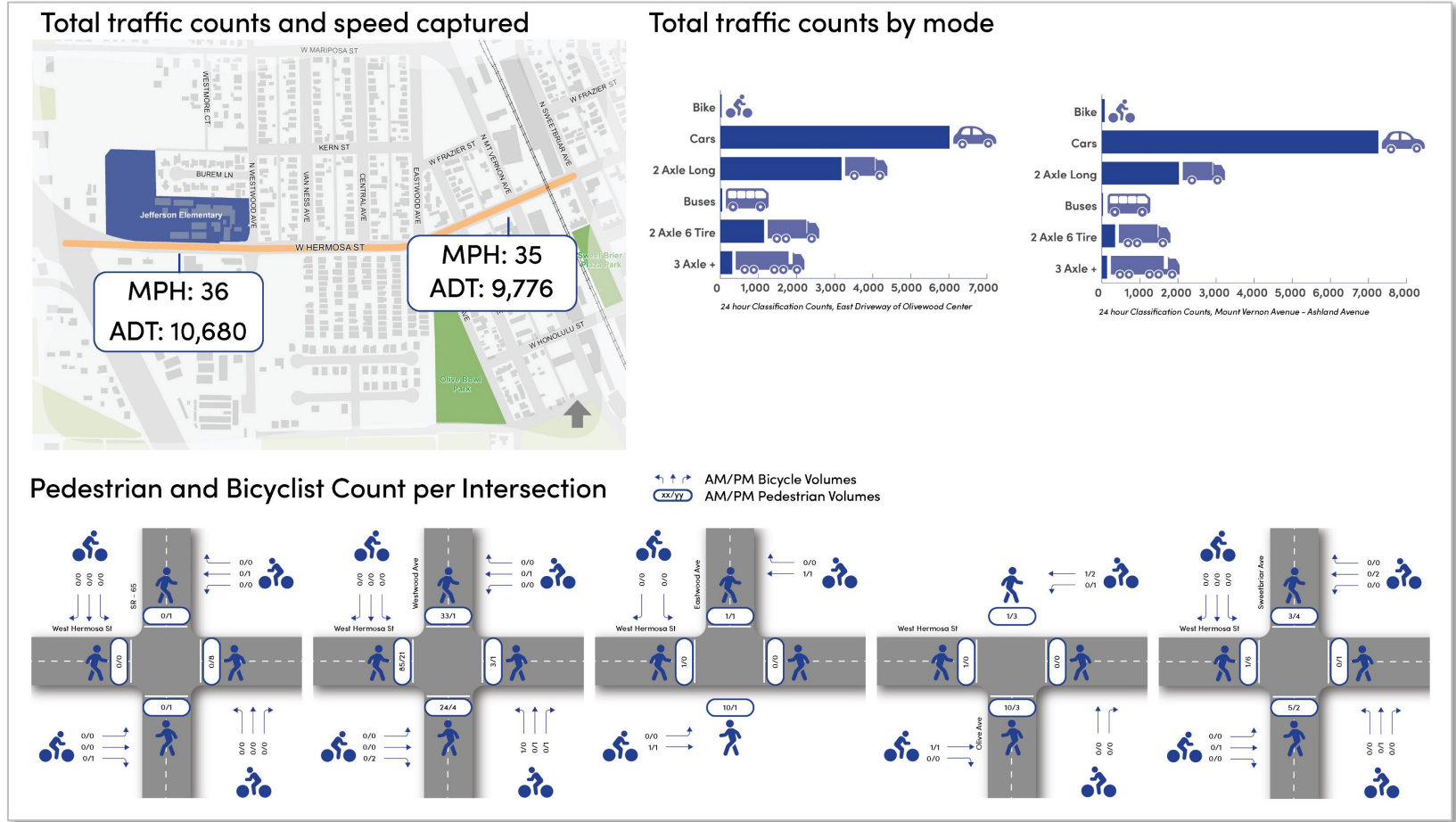


Traffic Count Study



Traffic count study was completed in March 2022. The traffic count team did the following:

- Segment counts at two locations:
 - Olivewood Plaza driveway
 - Between Ashland Avenue and Mt Vernon Avenue
- Intersection turn movements:
 - SR 65, Olivewood Plaza driveway, Westwood Avenue, Eastwood Avenue, Olive Avenue, Mt Vernon Avenue, and Sweetbriar Avenue



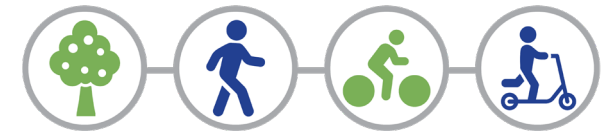
Pop-Up Workshops



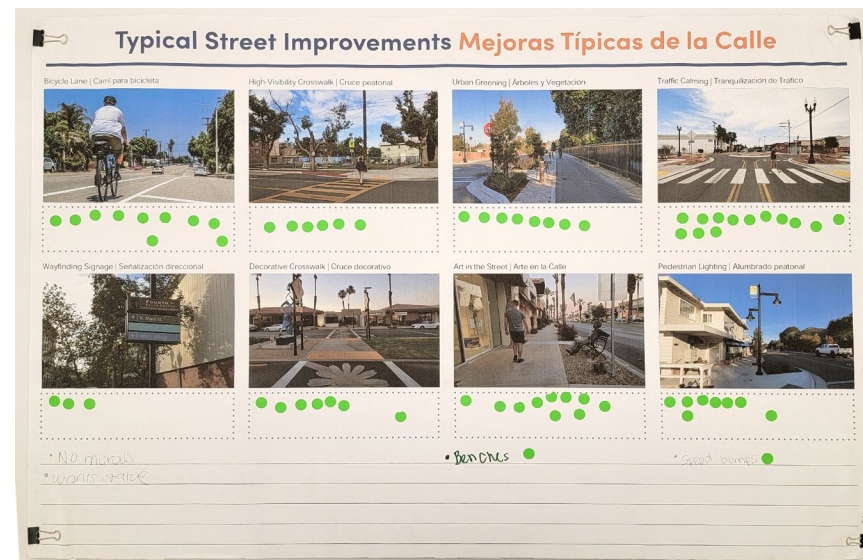
- Team conducted a pop-up workshop at the Orange Blossom Festival on April 9 and the Friday Night Market on April 29
- Asked community members to provide feedback on the corridor and to vote on complete street features they would like to see throughout the corridor.



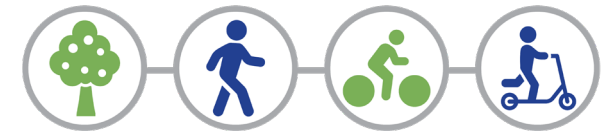
Sticker Exercise Results



- Pedestrian lighting- 52
- Urban greening- 40
- Art in the street- 38
- Bicycle lane- 31
- Decorative crosswalks- 27
- High visibility crosswalks- 26
- Traffic calming- 26
- Wayfinding signage- 19
- Public seating w/ shade- 9



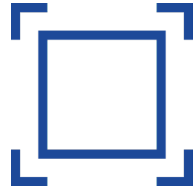
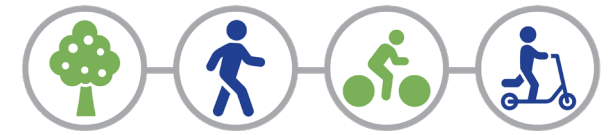
Multi-Day Charrette Overview



- Team conducted stakeholder meetings, business surveys, and an opening workshop on Day #1, Monday, May 23
- A walking audit and classroom activities with representatives from Jefferson Elementary School and an open house were held on Day #2, Tuesday, May 24
- Team held a second stakeholder meeting and a closing workshop on Day #3, Wednesday, May 25



Preliminary Ideas



Traffic count data suggests that a road diet is feasible considering the overall low volume of vehicular traffic

- Opportunities to design pedestrian, bicycle, urban greening, and other safety-related improvements

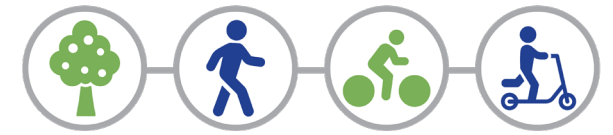


Team received well-rounded community feedback

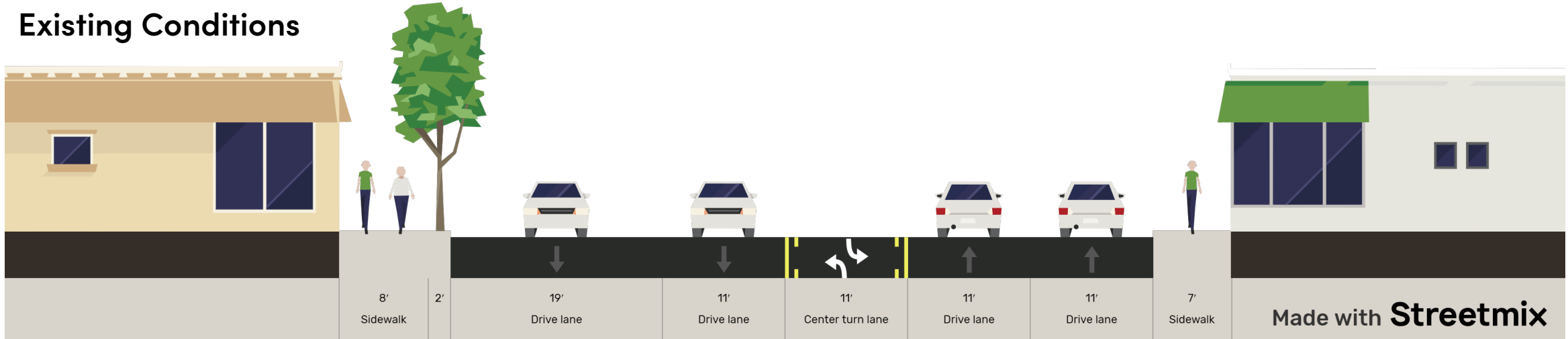
- People are excited to see improvements to the corridor
- They understand this is a “gateway” into the city that deserves to look good and be safe for all users



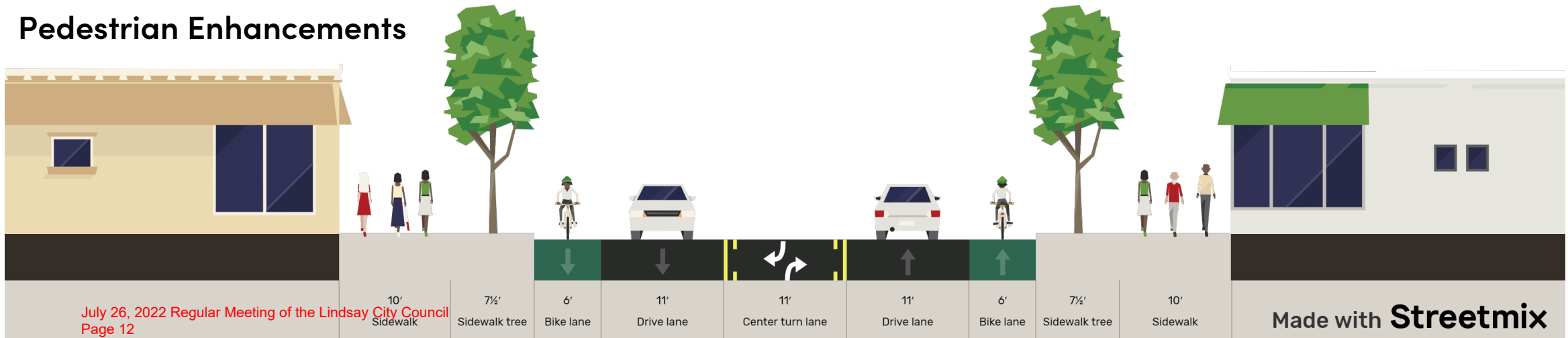
Preliminary Ideas



Existing Conditions



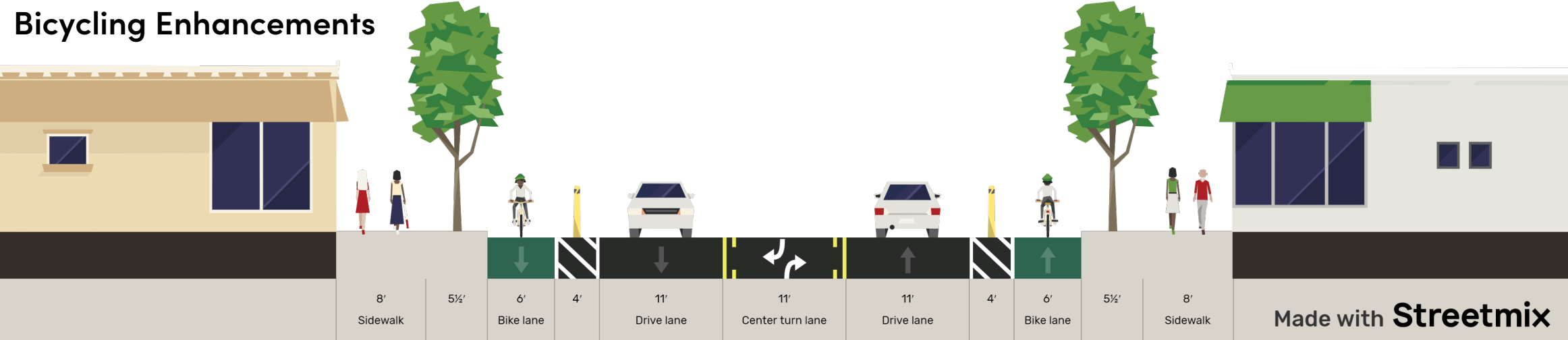
Pedestrian Enhancements



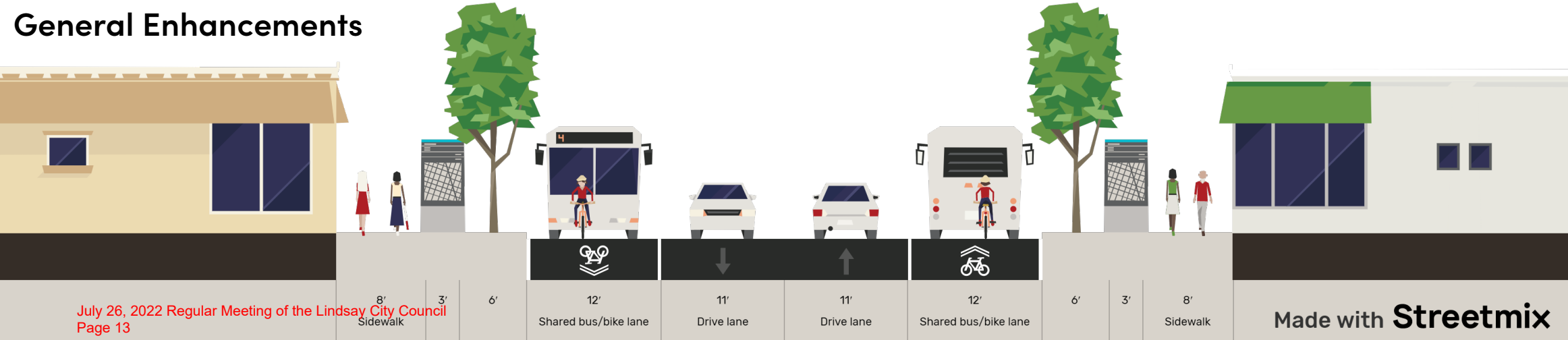
Preliminary Ideas



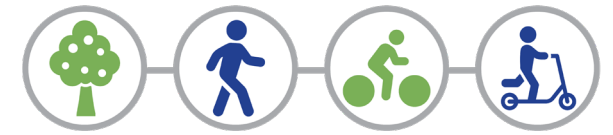
Bicycling Enhancements



General Enhancements



Workshop Sample Board



- Printed boards were provided to allow community members to review and comment on preliminary ideas
- People were encouraged to add comments and discuss ideas with team members



Concept A- Preliminary Ideas (Biking Focus)

Concepto A- Ideas Preliminarias (Enfoque en Ciclismo)



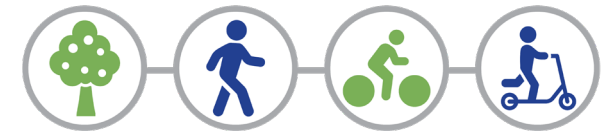
Buffered bike Lanes
Ciclovías con rayas



Separated bikeway with plants and trees
Ciclovía separada con plantas y árboles

What are your thoughts on this preliminary concept?
¿Qué opinas sobre este concepto preliminar?

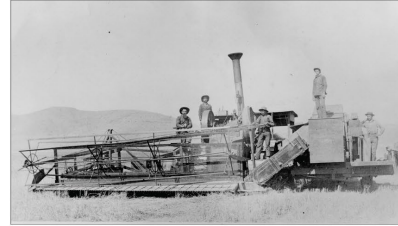
Workshop Sample Board



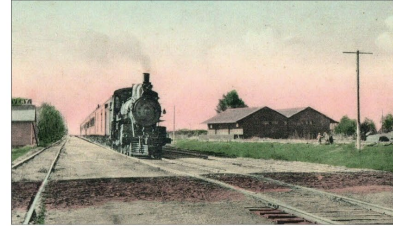
- Inspiration boards were also provided; these boards allowed people to comment on design themes and styles they'd like to see in the corridor
- People were asked to vote on their preferred themes and styles

Inspiration for the Corridor *Inspiración para el Corredor*

Agriculture Theme | Tema de agricultura



Railroad Theme | Tema de ferrocarril



Citrus Theme | Tema cítrico



Blossom Theme | Tema de flor



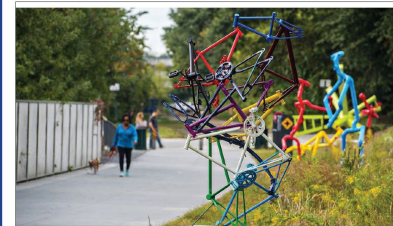
Traditional Art | Arte tradicional



Traditional Signage | Señalización tradicional



Modern Art | Arte moderna



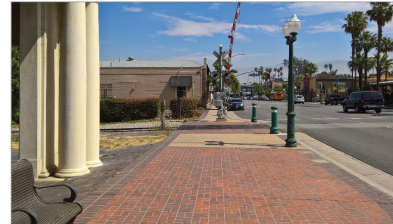
Modern Signage | Señalización moderna



Traditional Lighting | Iluminación tradicional



Traditional Paving | Pavimento tradicional



Modern Lighting | Iluminación moderna



Modern Paving | Pavimento moderna



Workshop Scanned Boards



Concept A- Preliminary Ideas (Biking Focus) Concepto A- Ideas Prelimnarias (Enfoque en Ciclismo)

What are your thoughts on this preliminary concept?
 ¿Que opinas sobre este concepto preliminar?
 This idea is excellent but I'd like to see a pedestrian centered concept that incorporates the best of both worlds - pedestrian and cycling.

*Lots of trees and green areas!!!!

Buffered bike lanes
 Ciclovías con rayas

Separated bikeway with plants and trees
 Ciclovía separada con plantas y árboles

Concept B- Preliminary Ideas (Pedestrian Focus) Concepto B- Ideas Prelimnarias (Enfoque Peatonal)

What are your thoughts on this preliminary concept?
 ¿Que opinas sobre este concepto preliminar?
 See a requirement on cycling focus. This concept is more focused on pedestrian and cyclist. In some areas, it's better to have a building deck for other complete projects.

Widened sidewalks with more trees
 Banquetas ampliadas con más árboles

Pedestrian lighting, signage, and art enhancements
 Mejoras en iluminación peatonal, señalización, y arte

Concept C- Preliminary Ideas (General / Transit) Concepto C- Ideas Prelimnarias (General / Tránsito)

What are your thoughts on this preliminary concept?
 ¿Que opinas sobre este concepto preliminar?
 Me gusta la iluminación de árboles que no tiene barrera no es muy agradable.

It's concerning that there is no center lane. This proposal is a good one. It is a cycling concept that will be more specific than simply enhancing an old, unusable concept.

General improvements: trees, crosswalks, and sharrows markings
 Mejoras generales: árboles, cruces peatonales, y señalización para ciclistas

Pedestrian lighting, signage, and art enhancements
 Mejoras en iluminación peatonal, señalización, y arte

Preliminary Street Design Ideas Ideas Prelimnarias del Diseño de la Calle

What are your thoughts on these concepts?
 ¿Que opinas sobre estos conceptos?

Bike lane has barrier (protection)

Concept A- Preliminary Ideas (Biking Focus)
 Concepto A- Ideas Prelimnarias (Enfoque en Ciclismo)

Concept B- Preliminary Ideas (Pedestrian Focus)
 Concepto B- Ideas Prelimnarias (Enfoque Peatonal)

Concept C- Preliminary Ideas (General/Transit)
 Concepto C- Ideas Prelimnarias (General/Tránsito)

Inspiration for the Corridor Inspiración para el Corredor

Agriculture Theme Tema de agricultura 	Rainbow Theme Tema de arcoíris 	City Theme Tema urbano 	Blossom Theme Tema de flor
Traditional Sign Señalización tradicional 	Traditional Signage Señalización tradicional 	Modern Sign Señalización moderna 	Modern Signage Señalización moderna
Traditional Lighting Iluminación tradicional 	Traditional Signage Señalización tradicional 	Modern Lighting Iluminación moderna 	Modern Signage Señalización moderna

Inspiration for Intersections Inspiración para Intersecciones

Curb Extensions Extensión de Bordillo

Typical Concrete Tipo: Concreto 	With Plants Con Plantas 	With Artwork Con Obras de Arte 	Painted Pintado
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Crosswalks Cruces peatonal

Standard High Visibility Estándar: Alta Visibilidad 	With Plants Con Plantas 	With Art Con Arte 	With Art Con Arte
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Key Takeaways

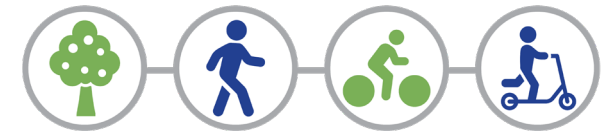


- General recommendations supported by the community include:
 - Address high vehicular speeds
 - Add better pedestrian lighting
 - Add shade / evergreen street trees
 - Include a center turn-lane for the whole corridor
 - Address road paving issues on adjacent / connecting streets
- The Pedestrian and Bicycle-focused concepts were supported
 - People believed it improved safety and comfort
 - Encouraged team to explore these ideas in the design concepts phase

Quote from Pedestrian Focus Board:

“This concept is best because it accommodates pedestrians and cyclists. It also creates flexibility in traffic flow.”

Next Steps



- Design team will review and summarize all the community outreach
 - Summary will be included in draft report
- Design team will take the feedback collected on the preliminary concepts and develop two (2) design concepts
 - Will take the Pedestrian Focus and the Bicycle Focus designs and adjust according to existing conditions, limitations, and opportunities
- The two (2) design concepts will be presented to the advisory group, the City, and the public at upcoming meetings and workshops
- Feedback collected from these final meetings will be used to develop one preferred concept that will be included in the draft / final report



**LINDSAY CITY COUNCIL
REGULAR MEETING AGENDA
MINUTES**

City Hall, 251 E. Honolulu St., Lindsay, CA 93247

Notice is hereby given that the Lindsay City Council will hold a Regular Meeting on June 28, 2022, at 6:00 PM in person and via webinar. The webinar address for members of the public is <https://zoom.us/j/99279557087>.

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1. **CALL TO ORDER**
2. **ROLL CALL**

Present	Council Member Serna Mayor Pro Tem Cerros Mayor Caudillo Council Member Flores Council Member Sanchez
Absent	N/A

3. **PLEDGE**

Led by Council Member SERNA.

4. **APPROVAL OF AGENDA**

Motion to Approve Agenda							
1 st	2 nd	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CAUDILLO	CERROS	(5-0)	AYE	AYE	AYE	AYE	AYE

5. **PUBLIC COMMENT**

The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council. Please note that speakers that wish to comment on a Regular Item or Public Hearing on tonight’s agenda will have an opportunity to speak when public comment for that item is requested by the Mayor. Comments shall be limited to three (3) minutes per person, with thirty (30) minutes for the total comment period, unless otherwise indicated by the Mayor. The public may also choose to submit a comment before the meeting via email. Public comments received via email will be distributed to the Council prior to the start of the meeting

and incorporated into the official minutes; however, they will not be read aloud. Under state law, matters presented under public comment cannot be acted upon by the Council at this time.

- No public comment was received in-person or via webinar.

6. COUNCIL REPORT

- Council Member SERNA shared that he is very proud of the Military Banner Program which has received over fifty (50) applications thus far. The Police and Fire Appreciation Pancake Breakfast will be on the first Saturday of August.
- Mayor Pro Tem CERROS attended the NALEO conference, and he felt that it was a great opportunity to network with fellow public officials and put Lindsay on the map.
- Council Member SANCHEZ had no report.
- Council Member FLORES had not report.
- Mayor CAUDILLO shared that she attended the TCAG Board of Governors meeting and learned a lot about TCAG's budgets. She spoke to Senator Hurtado's office regarding possible funding for the City.

7. CITY MANAGER REPORT

- CITY MANAGER shared that the next Regular Meeting of the Lindsay City Council on July 12th is cancelled. Meeting held with Caltrans regarding the Highway 65 realignment, the environmental phase is delayed, however the project is expected to be completed by the Fall of this Year. Once the project is complete Caltrans plans to present an update to the City Council. The Hermosa Street Corridor Project is currently underway. The City is hoping to receive \$2 Million dollars in funding from AB178 for Fire Equipment and Training.

8. RECOGNITION ITEMS

8.1 City of Lindsay Presentation of Letters of Appreciation to Public Safety Personnel

Presented by Chief Rick Carrillo, Director of Public Safety

9. PRESENTATIONS

9.1 City of Lindsay Animal Control Division Update

Presented by Chief Rick Carrillo, Director of Public Safety & Michael Carrasco, Animal Control Officer

10. CONSENT CALENDAR

Routine items approved in one motion unless an item is pulled for discussion.

10.1 Minutes from June 14, 2022, City Council Regular Meeting (pp. 5 – 12)

10.2 Warrant List for June 03, 2022 through June 20, 2022 (pp. 13 – 15)

10.3 Consider Approval of **Resolution 22-36**, A Resolution of the City Council of the City of Lindsay Proclaiming a Local Emergency, Ratifying the Proclamation of a State Emergency by Governor Newsom on March 4, 2020, and Authorizing a Hybrid Meeting Format of the

Legislative Bodies of the City of Lindsay to Allow Attendance In Person or Teleconference Pursuant to Government Code Section 54953(e)(3) (pp. 16 – 20)

10.4 Consider Approval of **Resolution 22-37**, A Resolution of the City Council of the City of Lindsay Requesting the Tulare County Board of Supervisors Permit the County Registrar of Voters to Render Specific Services to the City (pp. 21 – 24)

10.5 Consider Approval of **Resolution 22-38**, A Resolution of the City Council of the City of Lindsay Requesting and Consenting to Consolidation of Elections; and Setting Specifications of the Election Order (pp. 25 – 27)

10.6 Consider Approval of Lindsay Unified School District and City of Lindsay School Resource Officer Agreement and Authorize City Manager to Execute Any Documents Thereto (pp. 28 – 48)

10.7 Consider Approval of **Resolution 22-40**, A Resolution of the City Council of the City of Lindsay Adopting a Project List for Submittal to the California Department of Transportation (Caltrans) Under the Road Maintenance and Rehabilitation Act of 2017 (SB1) (pp. 49 – 53)

10.8 Second Reading of **Ordinance 601**, An Ordinance of the City of Lindsay Amending Chapter 5.28.020 of Title 5 of the Lindsay Municipal Code, Amending Cannabis Businesses, Amending Chapter 18.11.020 of Title 18 of the Lindsay Municipal Code, and Authorization to Waive Full Reading of Said Ordinance and Authorize Reading by Title Only (pp. 54 – 58)

10.9 2021 Water Consumer Confidence Report (CCR) and 2022-2nd Quarter Disinfection Byproducts (DBP) Notification Update (pp. 59 – 71)

10.10 Consider the Minute Order Approval of Proposed Contract Change Order #1 (CCO#1) for the Water Treatment Plant Filter Bank A Renovation Project (pp. 72 – 76)

10.11 Consider Approval of **Resolution 22-41**, A Resolution of the City Council of the City of Lindsay Adopting a Fiscal Sustainability and Financial Improvement Plan for the Water, Sewer, and Wellness Center Enterprise Funds in Accordance with the City of Lindsay Corrective Action Plan (pp. 77 – 99)

10.12 Consider Approval of **Resolution 22-42**, A Resolution of the City Council of the City of Lindsay Amending Resolution 22-33 to Clarify the Salary Increases for the Fiscal Year 2022-2023 (pp. 100 – 102)

- Item 10.7 was pulled for discussion, the Director of Finance explained that the City and County are working together to receive SB1 funds for Lindsay Streets.
- Item 10.10 was pulled for discussion, Director of City Services & Planning explained that the CCO is needed to make needed repairs for the Water Treatment Plan Filter Bank A Renovation Project.

Motion to Approve Consent Calendar							
1 st	2 nd	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CAUDILLO	SANCHEZ	(5-0)	AYE	AYE	AYE	AYE	AYE

11. PUBLIC HEARINGS

11.1 Public Hearing to Consider the Approval of **Resolution 22-39**, A Resolution of the City Council of the City of Lindsay Ordering the Continued Maintenance of Landscaping and Lighting Maintenance Districts and Confirming the Engineer’s Report and Assessment for Fiscal Year 2022-2023 (pp. 103 – 115)

Presented by Neyba Amezcua, Director of City Services & Planning

- The Mayor opened the public hearing at 6:32 PM.
- Public comment received by Valentin Gutierrez. Mr. Gutierrez wanted to know why his property was being accessed charges and yet no construction or landscaping has been done to date.
- Director of City Services & Planning explained that his property is part of the landscape and lighting assessment district and that a stipulation was included in his title indicating that the property was subject to an assessment to develop the landscaping.
- The City Manager proposed that if Resolution 22-39 is approved by City Council, staff could bring back an item outlining a loan plan from the City to complete the required landscaping for the Sierra Vista estates.
- The Mayor closed the public hearing at 7:01 PM.

Motion to Approve Resolution 22-39							
1 st	2 nd	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CAUDILLO	SERNA	(5-0)	AYE	AYE	AYE	AYE	AYE

11.2 Continued Public Hearing of **Ordinance 602**, An Ordinance of the City of Lindsay Amending the City of Lindsay Zoning Map Designation of Mixed Use District to Light Industrial District for the Following Properties: Assessor’s Parcel Number’s (APN’s); 205-360-011, 205-360-012, 205-036-013, 205-096-003, 205-101-012, 205-101-006, 205-101-007, 205-101-014, 205-101-015, 205-101-017 with Accompanying Exhibits, and Authorization to Waive Full Reading of Said Ordinance and Authorize Reading by Title Only (pp. 116 – 121)

Presented by Curtis Cannon, Planning Manager

- The Mayor opened the public hearing at 7:06 PM, receiving no public comment, the Mayor closed the public hearing at 7:06 PM.

12. ACTION ITEMS

12.1 Consider Approval of Proposals Received from Provost & Pritchard Consulting Group for a Well 11 Study (pp. 122 – 129)

Presented by Neyba Amezcua, Director of City Services & Planning

Motion to Approve Item 12.1							
1 st	2 nd	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CAUDILLO	SERNA	(5-0)	AYE	AYE	AYE	AYE	AYE

12.2 Consider Approval of Nomination of Mayor Pro Tem Cerros to Serve as the Transit Representative to the Tulare County Association of Governments (TCAG) (pp. 130 – 133)

Presented by Francesca Quintana, City Clerk & Assistant to the City Manager

Motion to Approve Item 12.2							
1 st	2 nd	Result	SERNA	FLORES	CAUDILLO	CERROS	SANCHEZ
CAUDILLO	SERNA	(5-0)	AYE	AYE	AYE	AYE	AYE

13. REQUEST FOR FUTURE ITEMS

- Update from Retail Strategies
- Update on Downtown fire cleanup efforts
- Possible drought/water conservation landscaping.

14. ADJOURNMENT

- The Mayor adjourned the meeting at 7:21 PM.

Lindsay City Council meetings are held in the City Council Chambers at 251 E. Honolulu Street in Lindsay, California beginning at 6:00 P.M. on the second and fourth Tuesday of every month unless otherwise noticed. Materials related to an Agenda item submitted to the legislative body after distribution of the Agenda Packet are available for public inspection in the office of the City Clerk during normal business hours. Complete agenda is available at www.lindsay.ca.us. In compliance with the Americans with Disabilities Act & Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the office of the City Clerk at (559) 562-7102 x 8034. Notification 48 hours prior to the meeting will enable the City to ensure accessibility to this meeting and/or provision of an alternative format of the agenda and documents in the agenda packet.



STAFF REPORT

TO: Lindsay City Council
FROM: Francesca Quintana, City Clerk & Assistant to the City Manager
DEPARTMENT: City Manager
ITEM NO.: 9.2
MEETING DATE: July 26, 2022

ACTION & RECOMMENDATION

Consider Approval of **Resolution 22-43**, A Resolution of the City Council of the City of Lindsay Proclaiming a Local Emergency, Ratifying the Proclamation of a State Emergency by Governor Newsom on March 4, 2020, and Authorizing a Hybrid Meeting Format of the Legislative Bodies of the City of Lindsay to Allow Attendance In Person or Teleconference Pursuant to Government Code Section 54953(e)(3).

BACKGROUND | ANALYSIS

Prior to the COVID-19 pandemic, the Brown Act placed strict requirements on teleconferencing at public meetings. When California entered into a state of emergency due to the COVID-19 pandemic, Governor Newsom loosened the Brown Act restrictions for teleconferencing meetings. However, Governor Newsom's executive order expired on September 30, 2021, which led to the passage of AB 361.

AB 361 similarly loosens the restrictions on teleconferencing under the Brown Act in times when there is a state of emergency. AB 361 states that when California is in a state of an emergency, the typical teleconferencing rules under the Brown Act do not apply.

On June 14, 2022, the Lindsay City Council was asked to consider the future meeting format of the legislative bodies of the City of Lindsay. The City Council found that there is still a state of emergency that impacts the ability of members to safely meet in person and approved a hybrid meeting format moving forward. The City will have to abide by the rules set forth in AB 361. AB 361 requires that the agenda for virtual or teleconferenced meetings must: (1) give notice of the means by which members of the public may access the meeting and offer public comment; and (2) identify and include an opportunity for all person to attend via a call-in option or an internet-based service option. Additionally, if there is a disruption which prevents members of the public from offering public comments using the call-in option or internet-based service option, the City Council shall take no further action on items appearing on the meeting agenda until public is restored. The City Council cannot require that public comments be submitted in advance of the meeting and must provide an opportunity for the public to offer comment in real time. Lastly, the City Council must make findings via a resolution that there is either a state of emergency or there are local social distancing measures in place. These findings must be made no later than 30 days after the first teleconferenced meeting. Further, every 30 days after the City Council must



STAFF REPORT

find that it reconsidered the circumstances of the state of emergency and that one of the following circumstances exist: (1) the emergency continues to directly impact the ability of members to safely meet in person, or (2) state or local officials continue to impose or recommend measures to propose social distancing.

Because the City Council will hold a hybrid meeting and utilize teleconference at the regular City Council meeting held on July 26, 2022, it must pass this resolution in order to comply with AB 361. The City Council must then decide if it wishes to continue teleconferencing, and whether it will pass another resolution in 30 days.

FISCAL IMPACT

No fiscal impact.

ATTACHMENTS

- Resolution No. 22-43



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

NUMBER 22-43

TITLE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND AUTHORIZING A HYBRID MEETING FORMAT OF THE LEGISLATIVE BODIES OF THE CITY OF LINDSAY TO ALLOW ATTENDANCE IN PERSON OR TELECONFERENCE PURSUANT TO GOVERNMENT CODE SECTION 54953(E)(3)

MEETING At a regularly scheduled meeting of the City of Lindsay City Council held on July 26, 2022, at 6:00 PM at 251 E. Honolulu Street, Lindsay, CA 93247

WHEREAS, the City of Lindsay is committed to preserving and nurturing public access and participation in meetings of the City Council; and

WHEREAS, all meetings of the City of Lindsay's legislative bodies are open and public, as required by the Ralph M. Brown Act, so that any member of the public may attend, participate, and watch the City's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, state and local officials have imposed and recommended social distancing measures in the City of Lindsay, and with the COVID-19 pandemic still surging meeting in person would present imminent risk to health and safety of attendees; and

RESOLUTION NO. 22-43

Page 1 of 3



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

WHEREAS, as a consequence of the local emergency, the City Council does hereby find that the legislative bodies of the City of Lindsay shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LINDSAY DOES HEREBY RESOLVE AS FOLLOWS:

- SECTION 1. That the above recitals are all true and correct.
- SECTION 2. That the City Council hereby proclaims that a local emergency now exists throughout the City, and local and state orders impose and recommend social distancing in the City of Lindsay, and with the COVID-19 pandemic still surging meeting in person would present imminent risk to health and safety of attendees.
- SECTION 3. The City Council hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.
- SECTION 4. The staff and legislative bodies of the City of Lindsay are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
- SECTION 5. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from the adoption of this Resolution; or (ii) such time the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the City of Lindsay may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

PASSED AND ADOPTED by the City Council of the City of Lindsay as follows:

MEETING DATE	July 26, 2022
MOTION	
SECOND MOTION	
AYES	
ABSENT	
ABSTAIN	
NAYS	

CERTIFICATION OF THE FOREGOING RESOLUTION AS FULL, TRUE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LINDSAY AS DETAILED.

FRANCESCA QUINTANA
CITY CLERK

RAMONA CAUDILLO
MAYOR

Check#	Fund	Date	Vendor #	Vendor Name	Description	Amount
21341						\$2,705.67
	400 - WELLNESS CENTER	06/24/22	6813	4IMPRINT INC	PICNIC BLANKETS/CAM	2,705.67
21342						\$440.39
	101 - GENERAL FUND	06/24/22	4259	AAA TRUCK SERVICE I	BACKHOES AIR/FUEL F	177.53
	101 - GENERAL FUND	06/24/22	4259	AAA TRUCK SERVICE I	BOTH BACKHOE MOTOR	177.92
	552 - WATER	06/24/22	4259	AAA TRUCK SERVICE I	BACKHOE AIR FILTERS	84.94
21343						\$596.00
	101 - GENERAL FUND	06/24/22	2766	ADVANCED GRAPHIX IN	DECAL REFLECTIVE KI	596.00
21344						\$614.60
	101 - GENERAL FUND	06/24/22	2873	ADVANTAGE ANSWERING	6/1/22-6/30/22	614.60
21345						\$498.00
	101 - GENERAL FUND	06/24/22	6504	ADVENTIST HEALTH TO	MAY 2022 TOXICOLOGY	498.00
21346						\$435.86
	101 - GENERAL FUND	06/24/22	007	AG IRRIGATION SALES	OPERATING SUPPLIES	140.45
	101 - GENERAL FUND	06/24/22	007	AG IRRIGATION SALES	PINK MARKING FLAGS	16.64
	552 - WATER	06/24/22	007	AG IRRIGATION SALES	REPAIR CLAMPS W/BOL	118.64
	552 - WATER	06/24/22	007	AG IRRIGATION SALES	GLUE,COUPLING,ADAPT	34.87
	552 - WATER	06/24/22	007	AG IRRIGATION SALES	TUBE CONNECTORS	50.97
	552 - WATER	06/24/22	007	AG IRRIGATION SALES	PVC,TAPE,COUPLINGS	74.29
21347						\$30.00
	101 - GENERAL FUND	06/24/22	6362	AMERICAN BUSINESS M	P.S. BLACK TONER	15.00
	101 - GENERAL FUND	06/24/22	6362	AMERICAN BUSINESS M	P.S. #13988 TONERS	15.00
21348						\$1,206.40
	101 - GENERAL FUND	06/24/22	3898	AMERICAN INCORPORAT	AC PAN IS LEAKING	278.00
	101 - GENERAL FUND	06/24/22	3898	AMERICAN INCORPORAT	CONDENSER FAN MOTOR	928.40
21349						\$40,179.91
	600 - CAPITAL IMPROVEMENT	06/24/22	6800	AMERICAN PAVEMENT S	SLURRY SEAL PROJ 21	20,089.95
	600 - CAPITAL IMPROVEMENT	06/24/22	6800	AMERICAN PAVEMENT S	CAPE SEAL PROJ 21-9	20,089.96
21350						\$11,162.50
	600 - CAPITAL IMPROVEMENT	06/24/22	6800	AMERICAN PAVEMENT S	SLURRY SEAL PROJ 21	5,581.25
	600 - CAPITAL IMPROVEMENT	06/24/22	6800	AMERICAN PAVEMENT S	CAPE SEAL PROJ 21-9	5,581.25
21351						\$896.43
	552 - WATER	06/24/22	6800	AMERICAN PAVEMENT S	METER DEPOSIT REFUN	896.43
21352						\$4,000.00
	263 - TRANSPORTATION	06/24/22	6815	ANDREW GOODWIN DESI	TRANSIT & COMM FACI	4,000.00
21353						\$2,866.58
	553 - SEWER	06/24/22	5493	AQUA NATURAL SOLUTI	MICROBE LIFT INDUST	2,866.58
21354						\$281.68
	101 - GENERAL FUND	06/24/22	3428	AT&T MOBILITY	C.M.287297286867 JU	40.24
	101 - GENERAL FUND	06/24/22	3428	AT&T MOBILITY	C.S.287297286867 JU	40.24
	101 - GENERAL FUND	06/24/22	3428	AT&T MOBILITY	HR&F.D.287297286867	80.48
	101 - GENERAL FUND	06/24/22	3428	AT&T MOBILITY	P.S.287297286867 JU	80.48
	400 - WELLNESS CENTER	06/24/22	3428	AT&T MOBILITY	W.C.287297286868 JU	40.24
21355						\$187.85
	101 - GENERAL FUND	06/24/22	5457	AUTO ZONE COMMERCIA	XTRAVISION BULB	12.06
	101 - GENERAL FUND	06/24/22	5457	AUTO ZONE COMMERCIA	TRUCK#77-LIGHT BULB	12.17
	101 - GENERAL FUND	06/24/22	5457	AUTO ZONE COMMERCIA	POWER STEERING FLUI	18.59
	101 - GENERAL FUND	06/24/22	5457	AUTO ZONE COMMERCIA	C.S. BRAKE FLUID	20.76
	101 - GENERAL FUND	06/24/22	5457	AUTO ZONE COMMERCIA	TRUCK#56 BATTERY	(269.33)
	101 - GENERAL FUND	06/24/22	5457	AUTO ZONE COMMERCIA	TRUCK#56 BATTERY	269.33
	101 - GENERAL FUND	06/24/22	5457	AUTO ZONE COMMERCIA	DRIVER SET, HOOK&PI	28.05
	101 - GENERAL FUND	06/24/22	5457	AUTO ZONE COMMERCIA	TURTLE WAX CAR WASH	37.68
	101 - GENERAL FUND	06/24/22	5457	AUTO ZONE COMMERCIA	TURTLE WAX CAR WASH	37.68
	553 - SEWER	06/24/22	5457	AUTO ZONE COMMERCIA	WRENCH & SOCKET	20.86
21356						\$1,900.86
	101 - GENERAL FUND	06/24/22	5381	AWAKE SKATE SHOP	POLO SHIRT W/EMBROI	46.54
	400 - WELLNESS CENTER	06/24/22	5381	AWAKE SKATE SHOP	LIFEGUARD TANKS/POL	864.92
	400 - WELLNESS CENTER	06/24/22	5381	AWAKE SKATE SHOP	GREY TEES COLOR PRI	989.40
21357						\$120.00
	101 - GENERAL FUND	06/24/22	4135	BILL WALL'S DIRECT	CONSULT-SOFTWARE	60.00
	101 - GENERAL FUND	06/24/22	4135	BILL WALL'S DIRECT	CONSULT-GROUP POLIC	60.00

21358						\$12,923.00
	552 - WATER	06/24/22	051	BSK	WELL#13 GENERAL TES	4,885.00
	552 - WATER	06/24/22	051	BSK	2ND QTR DBP TESTING	7,104.00
	553 - SEWER	06/24/22	051	BSK	WWT-WELL 14 & 15	618.00
	556 - VITA-PAKT	06/24/22	051	BSK	VITAPAKT-WASTE WATE	316.00
21359						\$10,522.50
	101 - GENERAL FUND	06/24/22	6689	BUILDING MAINTENANC	MAY CLEANING SERVIC	321.43
	101 - GENERAL FUND	06/24/22	6689	BUILDING MAINTENANC	MAY CLEANING SERVIC	321.43
	101 - GENERAL FUND	06/24/22	6689	BUILDING MAINTENANC	MAY CLEANING SERVIC	321.43
	101 - GENERAL FUND	06/24/22	6689	BUILDING MAINTENANC	MAY CLEANING SERVIC	321.43
	101 - GENERAL FUND	06/24/22	6689	BUILDING MAINTENANC	JUNE CLEANING SERVI	321.43
	101 - GENERAL FUND	06/24/22	6689	BUILDING MAINTENANC	JUNE CLEANING SERVI	321.43
	101 - GENERAL FUND	06/24/22	6689	BUILDING MAINTENANC	JUNE CLEANING SERVI	321.43
	101 - GENERAL FUND	06/24/22	6689	BUILDING MAINTENANC	JUNE CLEANING SERVI	321.43
	400 - WELLNESS CENTER	06/24/22	6689	BUILDING MAINTENANC	MARCH CLEANING SERV	1,500.00
	400 - WELLNESS CENTER	06/24/22	6689	BUILDING MAINTENANC	APRIL CLEANING SERV	1,500.00
	400 - WELLNESS CENTER	06/24/22	6689	BUILDING MAINTENANC	JUNE CLEANING SERVI	1,500.00
	400 - WELLNESS CENTER	06/24/22	6689	BUILDING MAINTENANC	MAY CLEANING SERVIC	1,522.50
	552 - WATER	06/24/22	6689	BUILDING MAINTENANC	JUNE CLEANING SERVI	321.43
	552 - WATER	06/24/22	6689	BUILDING MAINTENANC	MAY CLEANING SERVIC	321.43
	553 - SEWER	06/24/22	6689	BUILDING MAINTENANC	MAY CLEANING SERVIC	321.43
	553 - SEWER	06/24/22	6689	BUILDING MAINTENANC	JUNE CLEANING SERVI	321.43
	554 - REFUSE	06/24/22	6689	BUILDING MAINTENANC	JUNE CLEANING SERVI	321.42
	554 - REFUSE	06/24/22	6689	BUILDING MAINTENANC	MAY CLEANING SERVIC	321.42
21360						\$486.00
	101 - GENERAL FUND	06/24/22	5013	BUZZ KILL PEST CONT	150 N MIRAGE	133.00
	101 - GENERAL FUND	06/24/22	5013	BUZZ KILL PEST CONT	157 N MIRAGE #CL157	33.00
	101 - GENERAL FUND	06/24/22	5013	BUZZ KILL PEST CONT	476 MT VERNON	50.00
	400 - WELLNESS CENTER	06/24/22	5013	BUZZ KILL PEST CONT	W.C. 860 SEQUOIA	87.00
	400 - WELLNESS CENTER	06/24/22	5013	BUZZ KILL PEST CONT	W.C. 860 SEQUOIA	87.00
	886 - SAMOA	06/24/22	5013	BUZZ KILL PEST CONT	SAMOA #CLSAMOA	43.00
	887 - SWEETBRIER TOWNHOUSES	06/24/22	5013	BUZZ KILL PEST CONT	HERMOSA TOWN HOMES	53.00
21361						\$284.00
	101 - GENERAL FUND	06/24/22	4155	CALIFORNIA DIESEL C	PSIP-STATEWIDE SMOK	284.00
21362						\$1,237.00
	552 - WATER	06/24/22	873	CALIFORNIA RURAL WA	AUG 2022-AUG 2023	618.50
	553 - SEWER	06/24/22	873	CALIFORNIA RURAL WA	AUG 2022-AUG 2023	618.50
21363						\$2,125.00
	101 - GENERAL FUND	06/24/22	6351	CANON FINANCIAL SER	C.S. 6/01/22-6/30/2	425.00
	101 - GENERAL FUND	06/24/22	6351	CANON FINANCIAL SER	F.D. 6/01/22-6/30/2	425.00
	101 - GENERAL FUND	06/24/22	6351	CANON FINANCIAL SER	C.M. 6/01/22-6/30/2	425.00
	101 - GENERAL FUND	06/24/22	6351	CANON FINANCIAL SER	P.S. 6/01/22-6/30/2	425.00
	101 - GENERAL FUND	06/24/22	6351	CANON FINANCIAL SER	H.R. 6/01/22-6/30/2	425.00
21364						\$5,329.75
	101 - GENERAL FUND	06/24/22	3271	CASCADE FIRE EQUIPM	TURNOUT,INNOTEX CFE	5,329.75
21365						\$915.36
	101 - GENERAL FUND	06/24/22	076	CENTRAL VALLEY BUSI	DOG RABIES FORM	186.06
	101 - GENERAL FUND	06/24/22	076	CENTRAL VALLEY BUSI	BUILD CORRECT NOTIC	236.91
	101 - GENERAL FUND	06/24/22	076	CENTRAL VALLEY BUSI	#10 WINDOW ENVELOPE	25.66
	101 - GENERAL FUND	06/24/22	076	CENTRAL VALLEY BUSI	#10 WINDOW ENVELOPE	25.66
	101 - GENERAL FUND	06/24/22	076	CENTRAL VALLEY BUSI	#10 WINDOW ENVELOPE	72.81
	101 - GENERAL FUND	06/24/22	076	CENTRAL VALLEY BUSI	#10 WINDOW ENVELOPE	72.81
	552 - WATER	06/24/22	076	CENTRAL VALLEY BUSI	#10 WINDOW ENVELOPE	25.67
	552 - WATER	06/24/22	076	CENTRAL VALLEY BUSI	#10 WINDOW ENVELOPE	72.82
	553 - SEWER	06/24/22	076	CENTRAL VALLEY BUSI	#10 WINDOW ENVELOPE	25.67
	553 - SEWER	06/24/22	076	CENTRAL VALLEY BUSI	#10 WINDOW ENVELOPE	72.81
	554 - REFUSE	06/24/22	076	CENTRAL VALLEY BUSI	#10 WINDOW ENVELOPE	25.67
	554 - REFUSE	06/24/22	076	CENTRAL VALLEY BUSI	#10 WINDOW ENVELOPE	72.81
21366						\$4,350.00
	261 - GAS TAX FUND	06/24/22	1702	CENTRAL VALLEY SWEE	MAY 2022 AIR SWEEPI	4,350.00

21368						\$1,583.34
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	5/18/22 CLEAN CHEM.		120.26
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	6/15/22 UNIFORMS		40.37
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	6/15/22 UNIFORMS		40.37
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	5/18/22 UNIFORMS		40.38
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	5/18/22 UNIFORMS		40.38
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	5/18/22 UNIFORMS		40.38
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	6/8/22 UNIFORMS		40.38
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	6/8/22 UNIFORMS		40.38
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	6/8/22 UNIFORMS		40.38
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	6/15/22 UNIFORMS		40.38
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	5/25/22 UNIFORMS		41.76
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	5/25/22 UNIFORMS		41.76
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	5/25/22 UNIFORMS		41.77
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	6/02/22 UNIFORMS		46.11
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	6/02/22 UNIFORMS		46.12
101 - GENERAL FUND	06/24/22	5832	CINTAS CORPORATION	6/02/22 UNIFORMS		46.12
552 - WATER	06/24/22	5832	CINTAS CORPORATION	6/15/22 UNIFORMS		40.38
552 - WATER	06/24/22	5832	CINTAS CORPORATION	6/8/22 UNIFORMS		40.38
552 - WATER	06/24/22	5832	CINTAS CORPORATION	5/18/22 UNIFORMS		40.38
552 - WATER	06/24/22	5832	CINTAS CORPORATION	5/25/22 UNIFORMS		41.77
552 - WATER	06/24/22	5832	CINTAS CORPORATION	6/02/22 UNIFORMS		46.11
553 - SEWER	06/24/22	5832	CINTAS CORPORATION	5/18/22 UNIFORMS		40.38
553 - SEWER	06/24/22	5832	CINTAS CORPORATION	6/8/22 UNIFORMS		40.38
553 - SEWER	06/24/22	5832	CINTAS CORPORATION	6/15/22 UNIFORMS		40.38
553 - SEWER	06/24/22	5832	CINTAS CORPORATION	5/25/22 UNIFORMS		41.77
553 - SEWER	06/24/22	5832	CINTAS CORPORATION	6/02/22 UNIFORMS		46.11
554 - REFUSE	06/24/22	5832	CINTAS CORPORATION	6/8/22 UNIFORMS		40.37
554 - REFUSE	06/24/22	5832	CINTAS CORPORATION	5/18/22 UNIFORMS		40.37
554 - REFUSE	06/24/22	5832	CINTAS CORPORATION	6/15/22 UNIFORMS		40.38
554 - REFUSE	06/24/22	5832	CINTAS CORPORATION	5/25/22 UNIFORMS		41.77
554 - REFUSE	06/24/22	5832	CINTAS CORPORATION	6/02/22 UNIFORMS		46.11
556 - VITA-PAKT	06/24/22	5832	CINTAS CORPORATION	5/18/22 UNIFORMS		40.37
556 - VITA-PAKT	06/24/22	5832	CINTAS CORPORATION	6/8/22 UNIFORMS		40.37
556 - VITA-PAKT	06/24/22	5832	CINTAS CORPORATION	6/15/22 UNIFORMS		40.38
556 - VITA-PAKT	06/24/22	5832	CINTAS CORPORATION	5/25/22 UNIFORMS		41.77
556 - VITA-PAKT	06/24/22	5832	CINTAS CORPORATION	6/02/22 UNIFORMS		46.11
21369						\$703.00
101 - GENERAL FUND	06/24/22	279	CITY OF PORTERVILLE	APRIL ANIMAL SERVIC		703.00
21370						\$3,705.33
400 - WELLNESS CENTER	06/24/22	6090	CLEAN CUT LANDSCAPE	W.C. MAY LANDSCAPIN		860.00
883 - SIERRA VIEW ASSESSMENT	06/24/22	6090	CLEAN CUT LANDSCAPE	MAY SIERRA VIEW EST		1,129.00
884 - HERITAGE ASSESSMENT DIST	06/24/22	6090	CLEAN CUT LANDSCAPE	MAY HERITAGE PARK		274.00
887 - SWEETBRIER TOWNHOUSES	06/24/22	6090	CLEAN CUT LANDSCAPE	MAY SAMOA TOWNHOMES		133.00
887 - SWEETBRIER TOWNHOUSES	06/24/22	6090	CLEAN CUT LANDSCAPE	MAY SWEET BRIER/HER		475.00
888 - PARKSIDE	06/24/22	6090	CLEAN CUT LANDSCAPE	MAY PARKSIDE ESTATE		197.00
889 - SIERRA VISTA ASSESSMENT	06/24/22	6090	CLEAN CUT LANDSCAPE	MAY SIERRA VISTA ES		83.33
890 - MAPLE VALLEY ASSESSMENT	06/24/22	6090	CLEAN CUT LANDSCAPE	MAY MAPLE VALLEY		45.00
891 - PELOUS RANCH	06/24/22	6090	CLEAN CUT LANDSCAPE	MAY PELOUS RANCH		509.00
21371						\$6,328.12
101 - GENERAL FUND	06/24/22	6672	COLBY'S TIRE,TOWING	LIC1226737 SPARK PL		1,146.59
101 - GENERAL FUND	06/24/22	6672	COLBY'S TIRE,TOWING	LIC1342693 AUTO BEL		189.63
101 - GENERAL FUND	06/24/22	6672	COLBY'S TIRE,TOWING	LIC1226638 BRAKE PA		2,174.62
101 - GENERAL FUND	06/24/22	6672	COLBY'S TIRE,TOWING	LIC1179748 OIL CHAN		261.41
101 - GENERAL FUND	06/24/22	6672	COLBY'S TIRE,TOWING	LIC1342693 CTRL ARM		632.56
101 - GENERAL FUND	06/24/22	6672	COLBY'S TIRE,TOWING	LIC1389807 ALIGNMEN		961.19
101 - GENERAL FUND	06/24/22	6672	COLBY'S TIRE,TOWING	LIC1322839 SIDE COI		962.12
21372						\$63.00
101 - GENERAL FUND	06/24/22	2319	COMPUTER SYSTEMS PL	5/31/22 ANTIVIRUS		63.00

21373						\$488.86
	101 - GENERAL FUND	06/24/22	102	CULLIGAN	FINANCE CHARGE	0.50
	101 - GENERAL FUND	06/24/22	102	CULLIGAN	FINANCE CHARGE	0.50
	101 - GENERAL FUND	06/24/22	102	CULLIGAN	FINANCE CHARGE	0.50
	101 - GENERAL FUND	06/24/22	102	CULLIGAN	FINANCE CHARGE	0.50
	101 - GENERAL FUND	06/24/22	102	CULLIGAN	FINANCE CHARGE	0.50
	101 - GENERAL FUND	06/24/22	102	CULLIGAN	FINANCE CHARGE	1.23
	101 - GENERAL FUND	06/24/22	102	CULLIGAN	FINANCE CHARGE	2.88
	101 - GENERAL FUND	06/24/22	102	CULLIGAN	P.S. 185 N GALE HIL	27.00
	400 - WELLNESS CENTER	06/24/22	102	CULLIGAN	W.C. 860 N SEQUOIA	23.50
	552 - WATER	06/24/22	102	CULLIGAN	18899 AVE 240	116.25
	552 - WATER	06/24/22	102	CULLIGAN	18869 AVE 240	192.00
	552 - WATER	06/24/22	102	CULLIGAN	150 N MIRAGE	22.50
	552 - WATER	06/24/22	102	CULLIGAN	23965 RD 188	38.75
	552 - WATER	06/24/22	102	CULLIGAN	18829 AVE 240	54.25
	553 - SEWER	06/24/22	102	CULLIGAN	23611 RD 196	8.00
21374						\$3,022.47
	552 - WATER	06/24/22	6761	DENNIS R. KELLER CI	WELL11 WATER TESTIN	1,321.16
	552 - WATER	06/24/22	6761	DENNIS R. KELLER CI	TOC,CCR,KRC,FKC,WWT	1,701.31
21375						\$49.00
	101 - GENERAL FUND	06/24/22	316	DEPT OF JUSTICE	FINGERPRINTS	49.00
21376						\$1,821.08
	700 - CDBG REVOLVING LN FUND	06/24/22	2540	DEPT.OF HOUSING & C	6/15/22 CDBG TO HCD	1,821.08
21377						\$42.00
	400 - WELLNESS CENTER	06/24/22	3733	DIRECTV	059208625X220609 JU	42.00
21378						\$9,953.94
	553 - SEWER	06/24/22	5978	DOMINO SOLAR LTD	JB-9325693-00 APRIL	4,638.23
	553 - SEWER	06/24/22	5978	DOMINO SOLAR LTD	JB-9325693-00 MAY	5,315.71
21379						\$216.66
	552 - WATER	06/24/22	119	DOUG DELEO WELDING	1"X15" SS NIPPLE	16.95
	552 - WATER	06/24/22	119	DOUG DELEO WELDING	WTP-GP HOSE, ADAPTE	199.71
21380						\$231.23
	101 - GENERAL FUND	06/24/22	633	ENTENMANN-ROVIN CO	DPS 366-R C CAP PIE	231.23
21381						\$1,536.00
	779 - 00-HOME-0487	06/24/22	5284	FARMERS	92472-13-87 BALGAIT	1,536.00
21382						\$52.55
	101 - GENERAL FUND	06/24/22	1450	FRESNO OXYGEN & WEL	D,E,SML,MED CYLINDE	52.55
21383						\$630.38
	552 - WATER	06/24/22	3478	FRESNO PIPE & SUPPL	REPAIR CLAMP	630.38
21384						\$35,948.46
	552 - WATER	06/24/22	137	FRIANT WATER AUTHOR	MRCCP FY22 Q4 MIDL	27,583.00
	552 - WATER	06/24/22	137	FRIANT WATER AUTHOR	FKC JULY 2022 OM&R	3,715.00
	552 - WATER	06/24/22	137	FRIANT WATER AUTHOR	SLDMWA JUNE 2022	4,650.46
21385						\$1,313.01
	101 - GENERAL FUND	06/24/22	6010	FRONTIER COMMUNICAT	209-042-9309	1.99
	101 - GENERAL FUND	06/24/22	6010	FRONTIER COMMUNICAT	562-2512	146.79
	101 - GENERAL FUND	06/24/22	6010	FRONTIER COMMUNICAT	209-151-2650	23.26
	101 - GENERAL FUND	06/24/22	6010	FRONTIER COMMUNICAT	209-151-2650	23.26
	101 - GENERAL FUND	06/24/22	6010	FRONTIER COMMUNICAT	209-151-2652	46.51
	101 - GENERAL FUND	06/24/22	6010	FRONTIER COMMUNICAT	209-151-2656	46.51
	101 - GENERAL FUND	06/24/22	6010	FRONTIER COMMUNICAT	209-151-2662	61.50
	552 - WATER	06/24/22	6010	FRONTIER COMMUNICAT	562-7131	137.10
	552 - WATER	06/24/22	6010	FRONTIER COMMUNICAT	209-151-2650	23.26
	552 - WATER	06/24/22	6010	FRONTIER COMMUNICAT	209-150-2936	84.64
	552 - WATER	06/24/22	6010	FRONTIER COMMUNICAT	562-1552	99.23
	553 - SEWER	06/24/22	6010	FRONTIER COMMUNICAT	209-150-3621	117.59
	553 - SEWER	06/24/22	6010	FRONTIER COMMUNICAT	209-151-2650	23.25
	553 - SEWER	06/24/22	6010	FRONTIER COMMUNICAT	562-7132	291.03
	553 - SEWER	06/24/22	6010	FRONTIER COMMUNICAT	209-151-2654	46.51
	553 - SEWER	06/24/22	6010	FRONTIER COMMUNICAT	209-151-2655	46.51
	553 - SEWER	06/24/22	6010	FRONTIER COMMUNICAT	559-562-6317	94.07
21386						\$26.47
	552 - WATER	06/24/22	6816	GABRIELA MENDOZA	CLOSED UB ACCT REFU	26.47
21387						\$1,167.01
	552 - WATER	06/24/22	6781	GARCIA WELDING & FA	WTP-REPLACE WATER P	1,167.01
21388						\$249.92
	101 - GENERAL FUND	06/24/22	1970	GIOTTO'S	REPLACE MOTION & WA	249.92

21389						\$190.00
	101 - GENERAL FUND	06/24/22	149	GOVERNMENT FINANCE	MEMBER#125322005	190.00
21390						\$506.30
	101 - GENERAL FUND	06/24/22	151	GRAINGER INC	SPRING RETURN HOSE	205.95
	101 - GENERAL FUND	06/24/22	151	GRAINGER INC	VOLTAGE DETECTOR	24.39
	101 - GENERAL FUND	06/24/22	151	GRAINGER INC	SAFETY SIGN	27.02
	101 - GENERAL FUND	06/24/22	151	GRAINGER INC	COVER KIT, BMC	(411.66)
	101 - GENERAL FUND	06/24/22	151	GRAINGER INC	COVER KIT, BMC	411.66
	101 - GENERAL FUND	06/24/22	151	GRAINGER INC	HAND CLEANER DISPEN	54.61
	101 - GENERAL FUND	06/24/22	151	GRAINGER INC	HAND CLEANER DISPEN	54.61
	101 - GENERAL FUND	06/24/22	151	GRAINGER INC	SAFETY SIGN	76.50
	553 - SEWER	06/24/22	151	GRAINGER INC	SDS BINDER HOLDER	63.22
21391						\$4,995.00
	101 - GENERAL FUND	06/24/22	5918	HAWK ANALYTICS INC.	CELLHAWK SUBSCRIPTI	4,995.00
21392						\$50.00
	101 - GENERAL FUND	06/24/22	6604	HIPOLITO CERROS	MAY COUNCIL STIPEND	50.00
21393						\$2,777.78
	101 - GENERAL FUND	06/24/22	1391	HOME DEPOT	SAW CHAIN & SAW KIT	130.00
	101 - GENERAL FUND	06/24/22	1391	HOME DEPOT	SHELF BRACKETS	262.00
	101 - GENERAL FUND	06/24/22	1391	HOME DEPOT	REFRIGERATOR	275.27
	101 - GENERAL FUND	06/24/22	1391	HOME DEPOT	REFRIGERATOR	275.27
	101 - GENERAL FUND	06/24/22	1391	HOME DEPOT	REFRIGERATOR	275.28
	101 - GENERAL FUND	06/24/22	1391	HOME DEPOT	REFRIGERATOR	275.28
	101 - GENERAL FUND	06/24/22	1391	HOME DEPOT	REFRIGERATOR	275.28
	101 - GENERAL FUND	06/24/22	1391	HOME DEPOT	REFRIGERATOR	275.28
	101 - GENERAL FUND	06/24/22	1391	HOME DEPOT	POLY ROLLER & PAINT	632.79
	400 - WELLNESS CENTER	06/24/22	1391	HOME DEPOT	REFRIGERATOR	275.28
	553 - SEWER	06/24/22	1391	HOME DEPOT	WELDING GLOVES,HELM	101.33
21394						\$650.00
	101 - GENERAL FUND	06/24/22	6346	JEFF PFEIFFER	OLIVE BOWL SQUIRREL	225.00
	101 - GENERAL FUND	06/24/22	6346	JEFF PFEIFFER	SQUIRREL TREATMENT	425.00
21395						\$100.00
	101 - GENERAL FUND	06/24/22	2601	JOHN HIBLER WEATHER	APRIL&MAY WEATHER S	100.00
21396						\$1,974.70
	261 - GAS TAX FUND	06/24/22	5542	KRC SAFETY CO., INC	ENNIS STRIPPING PAI	1,974.70
21397						\$80.59
	101 - GENERAL FUND	06/24/22	4956	LAWRENCE TRACTOR CO	LANDSCAPE-MOWER BLA	80.59
21398						\$3,340.96
	101 - GENERAL FUND	06/24/22	6448	LEXIPOL LLC	FIRE POLICY MANUAL	3,340.96
21399						\$4,931.01
	400 - WELLNESS CENTER	06/24/22	5788	LINCOLN AQUATICS	LIQUID CHLOR,PESTIC	1,041.03
	400 - WELLNESS CENTER	06/24/22	5788	LINCOLN AQUATICS	FIRST RESPONDER KIT	1,060.96
	400 - WELLNESS CENTER	06/24/22	5788	LINCOLN AQUATICS	FIRST AID KIT	122.23
	400 - WELLNESS CENTER	06/24/22	5788	LINCOLN AQUATICS	SANI-CHLOR,CHEMICAL	1,876.18
	400 - WELLNESS CENTER	06/24/22	5788	LINCOLN AQUATICS	CHLOR BOTTLE DEPOSI	(370.00)
	400 - WELLNESS CENTER	06/24/22	5788	LINCOLN AQUATICS	LIFEGUARD TUBE & HA	377.62
	400 - WELLNESS CENTER	06/24/22	5788	LINCOLN AQUATICS	DOLPHIN SLALOM GAME	46.40
	400 - WELLNESS CENTER	06/24/22	5788	LINCOLN AQUATICS	LIQUID CHLOR,PESTIC	776.59
21400						\$1,530.58
	101 - GENERAL FUND	06/24/22	1422	LINDSAY TRUE VALUE	MAY GRAFFITI	13.38
	101 - GENERAL FUND	06/24/22	1422	LINDSAY TRUE VALUE	MAY P.S.	14.19
	101 - GENERAL FUND	06/24/22	1422	LINDSAY TRUE VALUE	MAY PARKS	181.73
	101 - GENERAL FUND	06/24/22	1422	LINDSAY TRUE VALUE	MAY LANDSCAPING	231.34
	101 - GENERAL FUND	06/24/22	1422	LINDSAY TRUE VALUE	MAY CITY SERVICES	27.48
	101 - GENERAL FUND	06/24/22	1422	LINDSAY TRUE VALUE	MAY STREETS	48.12
	101 - GENERAL FUND	06/24/22	1422	LINDSAY TRUE VALUE	MAY BUILDING	676.42
	101 - GENERAL FUND	06/24/22	1422	LINDSAY TRUE VALUE	MAY CITY YARD	9.02
	552 - WATER	06/24/22	1422	LINDSAY TRUE VALUE	MAY WATER	328.90
21401						\$451.50
	101 - GENERAL FUND	06/24/22	5424	LINDSAY VETERINARY	6/9/22 ANIMAL CHARG	105.00
	101 - GENERAL FUND	06/24/22	5424	LINDSAY VETERINARY	5/27/22 ANIMAL SERV	206.50
	101 - GENERAL FUND	06/24/22	5424	LINDSAY VETERINARY	6/7/22 ANIMAL SERVI	70.00
	101 - GENERAL FUND	06/24/22	5424	LINDSAY VETERINARY	6/3/22 ANIMAL SERVI	70.00
21402						\$3,641.38
	600 - CAPITAL IMPROVEMENT	06/24/22	2548	LOCAL GOVERNMENT CO	4-428 HERMOSA CORRI	3,641.38
21403						\$100.00
	101 - GENERAL FUND	06/24/22	6818	MANUEL DAVILA	ARBOR DEPOSIT REFUN	100.00
21404						\$2,277.29
	552 - WATER	06/24/22	6550	MARIO SAGREDO ELECT	PUMP#3 BAD PHASE MO	2,277.29

21405						\$491.25
	600 - CAPITAL IMPROVEMENT	06/24/22	6639	MOORE IACOFANO GOLT	APRIL&MAY OLIVE BOW	491.25
21406						\$400.00
	101 - GENERAL FUND	06/24/22	6437	MORINDA MEDICAL GRO	APRIL 2022 CLAIMS	400.00
21407						\$138.68
	101 - GENERAL FUND	06/24/22	6162	MUNISERVICES	SUTA CA 4TH QTR 202	138.68
21408						\$105.00
	101 - GENERAL FUND	06/24/22	4323	OASIS	P.S. SECURITY SYSTE	105.00
21409						\$100.00
	101 - GENERAL FUND	06/24/22	6820	OLIVIA GOMEZ	ARBOR DEPOSIT REFUN	100.00
21410						\$6,957.59
	552 - WATER	06/24/22	6673	PACE SUPPLY CORP	FIRE HYD CLOW,HYD N	6,957.59
21411						\$255.00
	101 - GENERAL FUND	06/24/22	3260	PACIFIC EMPLOYERS	QTLY MEMBERSHIP DUE	255.00
21412						\$195.75
	101 - GENERAL FUND	06/24/22	272	PITNEY BOWES INC.	POSTAGE METER RENTA	195.75
21413						\$411.56
	400 - WELLNESS CENTER	06/24/22	1712	POOPER SCOOPER	CAMP OUT WASH STATI	411.56
21414						\$3,499.40
	101 - GENERAL FUND	06/24/22	3036	PRO FORCE LAW ENFOR	TSR HLST,BLADE,WEAP	3,499.40
21415						\$12,012.00
	553 - SEWER	06/24/22	4618	PROVOST & PRITCHARD	WWTP PFAS/PFOS SAMP	3,391.30
	553 - SEWER	06/24/22	4618	PROVOST & PRITCHARD	GWM&R EAST POND MON	504.00
	556 - VITA-PAKT	06/24/22	4618	PROVOST & PRITCHARD	SWORLCO LAA GW VITA	664.50
	600 - CAPITAL IMPROVEMENT	06/24/22	4618	PROVOST & PRITCHARD	TULARE/FOOTHILL REH	1,669.50
	600 - CAPITAL IMPROVEMENT	06/24/22	4618	PROVOST & PRITCHARD	HERMOSA ST REHAB	5,782.70
21416						\$7,703.10
	101 - GENERAL FUND	06/24/22	399	QUAD KNOPF,INC.	2021 GEN. ENGINEERI	2,897.60
	553 - SEWER	06/24/22	399	QUAD KNOPF,INC.	2022 GEN. ENGINEERI	215.50
	600 - CAPITAL IMPROVEMENT	06/24/22	399	QUAD KNOPF,INC.	LINDA VISTA LOOP&VA	4,590.00
21418						\$9,128.48
	101 - GENERAL FUND	06/24/22	285	QUILL CORPORATION	STAND UP SIGN HOLDE	11.54
	101 - GENERAL FUND	06/24/22	285	QUILL CORPORATION	OFFICE SUPPLIES	12.31
	101 - GENERAL FUND	06/24/22	285	QUILL CORPORATION	RECORDS CALENDAR	123.31
	101 - GENERAL FUND	06/24/22	285	QUILL CORPORATION	CORK BULLETIN BOARD	130.49
	101 - GENERAL FUND	06/24/22	285	QUILL CORPORATION	LABELS,FOLDER,WITEO	148.50
	101 - GENERAL FUND	06/24/22	285	QUILL CORPORATION	LABELS	15.64
	101 - GENERAL FUND	06/24/22	285	QUILL CORPORATION	OPERATING SUPPLIES	155.76
	101 - GENERAL FUND	06/24/22	285	QUILL CORPORATION	TONER,PENS,INK,STAP	178.27
	101 - GENERAL FUND	06/24/22	285	QUILL CORPORATION	EXPO CHISEL MARKER	(30.87)
	101 - GENERAL FUND	06/24/22	285	QUILL CORPORATION	FOLDERS	32.61
	101 - GENERAL FUND	06/24/22	285	QUILL CORPORATION	SIGN HOLDER	42.08
	101 - GENERAL FUND	06/24/22	285	QUILL CORPORATION	OPERATING SUPPLIES	43.01
	101 - GENERAL FUND	06/24/22	285	QUILL CORPORATION	DRAWER STORE-MESH	46.95
	101 - GENERAL FUND	06/24/22	285	QUILL CORPORATION	TRASH BAGS	576.75
	400 - WELLNESS CENTER	06/24/22	285	QUILL CORPORATION	LANYARDS WRSTBND	106.55
	400 - WELLNESS CENTER	06/24/22	285	QUILL CORPORATION	CABLE 3.5MM PLUGS 6	11.72
	400 - WELLNESS CENTER	06/24/22	285	QUILL CORPORATION	FINE-POINT MARKERS	11.95
	400 - WELLNESS CENTER	06/24/22	285	QUILL CORPORATION	BROCHURE HOLDER	31.53
	400 - WELLNESS CENTER	06/24/22	285	QUILL CORPORATION	COARK BOARD	347.98
	400 - WELLNESS CENTER	06/24/22	285	QUILL CORPORATION	SHELF & CABINETS	4,592.47
	400 - WELLNESS CENTER	06/24/22	285	QUILL CORPORATION	CREDENZA IN BAR	483.93
	400 - WELLNESS CENTER	06/24/22	285	QUILL CORPORATION	TRASH BAGS	511.02
	400 - WELLNESS CENTER	06/24/22	285	QUILL CORPORATION	KITCHEN CLEANING PA	58.71
	400 - WELLNESS CENTER	06/24/22	285	QUILL CORPORATION	OPERATING SUPPLIES	695.86
	400 - WELLNESS CENTER	06/24/22	285	QUILL CORPORATION	STORAGE BOX & FOLDE	72.83
	400 - WELLNESS CENTER	06/24/22	285	QUILL CORPORATION	CLR X DSFCT WIPES	(76.11)
	400 - WELLNESS CENTER	06/24/22	285	QUILL CORPORATION	OPERATING SUPPLIES	793.69
21419						\$5,000.00
	552 - WATER	06/24/22	6095	RALPH GUTIERREZ WAT	MAY CPO WATER TREAT	2,500.00
	553 - SEWER	06/24/22	6095	RALPH GUTIERREZ WAT	MAY CPO WASTE WATER	2,500.00
21420						\$50.00
	101 - GENERAL FUND	06/24/22	6602	RAMIRO SERNA	MAY COUNCIL STIPEND	50.00
21421						\$75.00
	101 - GENERAL FUND	06/24/22	6603	RAMONA CAUDILLO	MAY COUNCIL STIPEND	75.00
21422						\$509.00
	101 - GENERAL FUND	06/24/22	3622	RLH FIRE PROTECTION	CORRECT DEFICIENCIE	344.00
	400 - WELLNESS CENTER	06/24/22	3622	RLH FIRE PROTECTION	2ND QTR FIRE INSPEC	165.00

21423						\$50.00
	101 - GENERAL FUND	06/24/22	5511	ROSAENA SANCHEZ	MAY COUNCIL STIPEND	50.00
21424						\$86,526.69
	101 - GENERAL FUND	06/24/22	6742	ROSS RECREATION EQU	PARK SHADE CANOPIES	86,526.69
21425						\$25.00
	101 - GENERAL FUND	06/24/22	6244	SACRED HEART CATHOL	DUP. NSF CHARGE	25.00
21426						\$42.78
	101 - GENERAL FUND	06/24/22	298	SAVE MART SUPERMARK	FAE INTERVIEW PANEL	42.78
21427						\$3,580.00
	101 - GENERAL FUND	06/24/22	6811	SEQUOIAS TREE SERVI	REMOVED TREES/GRIND	3,580.00
21428						\$100.00
	101 - GENERAL FUND	06/24/22	6819	SEVERIANO ALVAREZ	ARBOR DEPOSIT REFUN	100.00
21429						\$4,680.25
	101 - GENERAL FUND	06/24/22	3054	SHERWIN-WILLIAMS CO	TIP EXT-STREET MAIN	113.60
	261 - GAS TAX FUND	06/24/22	3054	SHERWIN-WILLIAMS CO	STREET MAINTENANCE	4,566.65
21430						\$7,080.91
	552 - WATER	06/24/22	4555	THATCHER COMPANY IN	2022250104315CHLORI	7,080.91
21431						\$183.88
	101 - GENERAL FUND	06/24/22	5624	SIERRA SANITATION,	6/14-7/12 OLIVE REN	183.88
21432						\$75.00
	101 - GENERAL FUND	06/24/22	598	SIERRA VIEW DISTRIC	11/1/21-11/30/21	25.00
	101 - GENERAL FUND	06/24/22	598	SIERRA VIEW DISTRIC	12/1/21-12/31/21	25.00
	101 - GENERAL FUND	06/24/22	598	SIERRA VIEW DISTRIC	2/1/22-2/28/22	25.00
21433						\$2,077.52
	101 - GENERAL FUND	06/24/22	307	SILVAS OIL COMPANY	RED DYE ULS DIESEL	692.50
	552 - WATER	06/24/22	307	SILVAS OIL COMPANY	RED DYE ULS DIESEL	692.51
	553 - SEWER	06/24/22	307	SILVAS OIL COMPANY	RED DYE ULS DIESEL	692.51
21434						\$1,157.33
	400 - WELLNESS CENTER	06/24/22	1776	SMART & FINAL	SNACK BAR	120.07
	400 - WELLNESS CENTER	06/24/22	1776	SMART & FINAL	SALUTE TO SERVICE	162.65
	400 - WELLNESS CENTER	06/24/22	1776	SMART & FINAL	SNACK BAR	177.36
	400 - WELLNESS CENTER	06/24/22	1776	SMART & FINAL	SNACK BAR	347.23
	400 - WELLNESS CENTER	06/24/22	1776	SMART & FINAL	SNACK BAR	350.02
21436						\$39,878.46
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	700506806452-LATE F	0.03
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	700345129983-LATE F	0.30
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	700477296224-LATE F	0.30
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	700439853113-LATE F	0.43
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	700477332697-LATE F	0.43
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	700482892316-LATE F	0.87
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8002734502-BASEBALL	1.88
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8004031233-GOLF COU	142.67
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8004012096-CITY PAR	19.15
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8003992152-CITY SER	195.97
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8003994404-P.S.	204.72
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8003905121HERMOSA H	23.72
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8000585610-SWEETBRI	(25.35)
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8003959276-OLIVE BO	(30.46)
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8004981583-CENTENNI	319.59
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8002267441-MERCADO	367.97
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	700141289638-LATE F	37.52
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8003959760-CORP. YA	381.59
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8003002502-HERMOSA	(39.41)
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8003002768-ENTRANCE	(39.41)
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8000107343-FRAZIER/	(39.96)
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8004010028-164 HONO	(39.96)
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8003991979-175 GALE	4.28
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8003994258-CITY HAL	404.97
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8004012502-CITY PAR	41.42
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8000360307-FARMERS	50.23
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8001003095-OLIVE	(6.63)
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8001165691-CITY PAR	607.39
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8003994868-P.S.	622.96
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8003993819-CITY HAL	9.81
	101 - GENERAL FUND	06/24/22	310	SOUTHERN CA. EDISON	8004012990-GOLF COU	90.31
	261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000779320-LAMPS	(1,061.48)
	261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000063823-HERMOSA	12.36
	261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000669799-HONOLULU	(13.38)

261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8001511465-SEQUOIA/	13.73
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8001499584-SEQUOIA/	15.76
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000765183-SILVERCR	196.58
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000468504-LAMPS	216.40
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000805994-TULARE/S	230.70
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000776159-FOSTER/V	24.46
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000665970-LEARNING	24.46
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000689798-OLIVE/AP	(31.22)
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	113 W HICKORY	35.86
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8001499584-SEQUOIA/	(4.46)
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000468504-LAMPS	(4.46)
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000669799-HONOLULU	42.99
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	269 N SWEET BRIER	47.33
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	157 N MIRAGE AVE LE	47.52
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000708538-SEQUOIA/	49.06
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	151 W SAMOA ST LS3D	55.26
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000600507 151 W HO	57.60
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000779320-LAMPS	5,791.47
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	135 W HONOLULU LS3A	71.09
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000649811-SEQUOIA	73.53
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000776159-FOSTER/V	(8.92)
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000665970-LEARNING	(8.92)
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	108 HERMOSA ST PED	86.76
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000717612-HICKORY/	88.77
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000599029 150 E HO	95.56
261 - GAS TAX FUND	06/24/22	310	SOUTHERN CA. EDISON	8000689798-OLIVE/AP	98.14
400 - WELLNESS CENTER	06/24/22	310	SOUTHERN CA. EDISON	740 SEQUOIA	5,410.46
552 - WATER	06/24/22	310	SOUTHERN CA. EDISON	8003976532-FRIANT C	117.10
552 - WATER	06/24/22	310	SOUTHERN CA. EDISON	8003958836-WELL #11	13.17
552 - WATER	06/24/22	310	SOUTHERN CA. EDISON	8003991276-35842 PL	(16.25)
552 - WATER	06/24/22	310	SOUTHERN CA. EDISON	8004011373-STORAGE	(19.96)
552 - WATER	06/24/22	310	SOUTHERN CA. EDISON	8003991438-32856 PL	(38.97)
552 - WATER	06/24/22	310	SOUTHERN CA. EDISON	8004129175-23467 PL	3,892.80
552 - WATER	06/24/22	310	SOUTHERN CA. EDISON	8002151008-111 HONO	(39.96)
552 - WATER	06/24/22	310	SOUTHERN CA. EDISON	8000957107-WELL #14	5,545.33
552 - WATER	06/24/22	310	SOUTHERN CA. EDISON	8000186351-WELL #15	9,394.10
553 - SEWER	06/24/22	310	SOUTHERN CA. EDISON	8000957380-TONYVILL	(15.68)
553 - SEWER	06/24/22	310	SOUTHERN CA. EDISON	8000071282-EL RANCH	160.68
553 - SEWER	06/24/22	310	SOUTHERN CA. EDISON	8003991606-HARVARD	(29.49)
553 - SEWER	06/24/22	310	SOUTHERN CA. EDISON	8002965397-WWTP SOL	(38.07)
553 - SEWER	06/24/22	310	SOUTHERN CA. EDISON	8002151754-SEQUOIA	(38.97)
553 - SEWER	06/24/22	310	SOUTHERN CA. EDISON	8004456212-OAK POND	(39.96)
553 - SEWER	06/24/22	310	SOUTHERN CA. EDISON	8001278228-PARKSIDE	47.77
553 - SEWER	06/24/22	310	SOUTHERN CA. EDISON	WWTP-23611 RD 196	4,761.88
553 - SEWER	06/24/22	310	SOUTHERN CA. EDISON	598 MONTE VISTA LP	7.53
556 - VITA-PAKT	06/24/22	310	SOUTHERN CA. EDISON	80004033030-36690 P	(35.94)
556 - VITA-PAKT	06/24/22	310	SOUTHERN CA. EDISON	8004032660-36689 PL	728.19
883 - SIERRA VIEW ASSESSMENT	06/24/22	310	SOUTHERN CA. EDISON	8000746784-SIERRA V	122.59
883 - SIERRA VIEW ASSESSMENT	06/24/22	310	SOUTHERN CA. EDISON	8003776721-976 HARV	(39.41)
883 - SIERRA VIEW ASSESSMENT	06/24/22	310	SOUTHERN CA. EDISON	80005064096-941 E S	(39.41)
884 - HERITAGE ASSESSMENT DIST	06/24/22	310	SOUTHERN CA. EDISON	8000284582-TULARE/O	(39.96)
886 - SAMOA	06/24/22	310	SOUTHERN CA. EDISON	8000314948-SAMOA SP	(39.41)
887 - SWEETBRIER TOWNHOUSES	06/24/22	310	SOUTHERN CA. EDISON	8000022220-275 SWEE	(26.23)
888 - PARKSIDE	06/24/22	310	SOUTHERN CA. EDISON	8001661885-PARKSIDE	(39.96)
889 - SIERRA VISTA ASSESSMENT	06/24/22	310	SOUTHERN CA. EDISON	8000778734-SIERRA V	61.30
890 - MAPLE VALLEY ASSESSMENT	06/24/22	310	SOUTHERN CA. EDISON	8004527827-MAPLE VA	23.26
890 - MAPLE VALLEY ASSESSMENT	06/24/22	310	SOUTHERN CA. EDISON	8004528589-ASH AVE	24.13
890 - MAPLE VALLEY ASSESSMENT	06/24/22	310	SOUTHERN CA. EDISON	8004528589-ASH AVE	(33.74)
890 - MAPLE VALLEY ASSESSMENT	06/24/22	310	SOUTHERN CA. EDISON	8000732032-MAPLE VA	49.06
891 - PELOUS RANCH	06/24/22	310	SOUTHERN CA. EDISON	1250 N PARKSIDE IRR	17.31
891 - PELOUS RANCH	06/24/22	310	SOUTHERN CA. EDISON	8000769251-PELOUS R	208.51
891 - PELOUS RANCH	06/24/22	310	SOUTHERN CA. EDISON	8000796333-PELOUS R	235.01
891 - PELOUS RANCH	06/24/22	310	SOUTHERN CA. EDISON	351 HICKORY LDSCP	79.77
21437					\$85.83
101 - GENERAL FUND	06/24/22	6551	TIME WARNER CABLE	106076601051422 MAY	85.83
21438					\$332.92
400 - WELLNESS CENTER	06/24/22	6500	CHARTER COMMUNICATI	JUNE WELLNESS INTER	332.92

21439						\$25.00
	101 - GENERAL FUND	06/24/22	6608	STAFF-WORTHY	COVID ADMIN FEE	25.00
21440						\$190.55
	101 - GENERAL FUND	06/24/22	6703	STERICYCLE INC	5/31/22 SHRED SERVI	120.14
	101 - GENERAL FUND	06/24/22	6703	STERICYCLE INC	5/31/22 SHRED SERVI	70.41
21441						\$2,169.75
	102 - PUBLIC SAFETY ASSET FORT	06/24/22	6814	STOP STICK LTD	STOP STICK KIT W/TR	2,169.75
21442						\$4,096.67
	101 - GENERAL FUND	06/24/22	6146	SUPERION, LLC	6/1/22-6/30/22	1,024.16
	552 - WATER	06/24/22	6146	SUPERION, LLC	6/1/22-6/30/22	1,024.17
	553 - SEWER	06/24/22	6146	SUPERION, LLC	6/1/22-6/30/22	1,024.17
	554 - REFUSE	06/24/22	6146	SUPERION, LLC	6/1/22-6/30/22	1,024.17
21443						\$24.69
	552 - WATER	06/24/22	6817	SUSANA CORTEZ	CLOSED UB ACCT REFU	24.69
21444						\$1,165.00
	400 - WELLNESS CENTER	06/24/22	6812	SWANK MOTION PICTUR	DVD MOANA/CAMP OUT	465.00
	400 - WELLNESS CENTER	06/24/22	6812	SWANK MOTION PICTUR	DVD ENCANTO/CAMP OU	700.00
21445						\$4,084.48
	101 - GENERAL FUND	06/24/22	5755	TELEPACIFIC COMMUNI	6/9/22-7/8/22	583.50
	101 - GENERAL FUND	06/24/22	5755	TELEPACIFIC COMMUNI	6/9/22-7/8/22	583.50
	101 - GENERAL FUND	06/24/22	5755	TELEPACIFIC COMMUNI	6/9/22-7/8/22	583.50
	101 - GENERAL FUND	06/24/22	5755	TELEPACIFIC COMMUNI	6/9/22-7/8/22	583.50
	400 - WELLNESS CENTER	06/24/22	5755	TELEPACIFIC COMMUNI	6/9/22-7/8/22	583.50
	552 - WATER	06/24/22	5755	TELEPACIFIC COMMUNI	6/9/22-7/8/22	583.49
	553 - SEWER	06/24/22	5755	TELEPACIFIC COMMUNI	6/9/22-7/8/22	583.49
21446						\$4,356.82
	101 - GENERAL FUND	06/24/22	144	THE GAS COMPANY	488 N. MT VERNON	16.73
	101 - GENERAL FUND	06/24/22	144	THE GAS COMPANY	1637158900-185 GALE	16.73
	101 - GENERAL FUND	06/24/22	144	THE GAS COMPANY	139 N SWEETBRIAR BB	16.73
	101 - GENERAL FUND	06/24/22	144	THE GAS COMPANY	0314159000-140 MIRA	26.88
	101 - GENERAL FUND	06/24/22	144	THE GAS COMPANY	1637156900-251 E HO	65.50
	400 - WELLNESS CENTER	06/24/22	144	THE GAS COMPANY	0986282905-740 SEQU	4,128.42
	400 - WELLNESS CENTER	06/24/22	144	THE GAS COMPANY	740 SEQUOIA BLDG CN	85.83
21447						\$250.00
	101 - GENERAL FUND	06/24/22	5792	THOMSON REUTERS - W	MAY ONLINE/SOFTWARE	250.00
21448						\$69.96
	101 - GENERAL FUND	06/24/22	6413	TRANS UNION LLC	5/25/22 BASIC SERVI	69.96
21449						\$20,828.00
	101 - GENERAL FUND	06/24/22	3511	TULARE COUNTY SHERI	APRIL-JUNE DISPATCH	20,828.00
21450						\$3,208.19
	553 - SEWER	06/24/22	3814	TURNUPSEED ELECTRIC	WWTP PASSAVANT GEAR	3,208.19
21451						\$402.80
	101 - GENERAL FUND	06/24/22	1513	UNITED RENTALS, INC	DIAMOND CORE BIT	402.80
21452						\$12,268.80
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/15/22 MAYRA,JULIS	1,080.00
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/8/22 MAYRA,JULISS	1,328.40
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/29/22 MAYRA,JULIS	1,350.00
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/22/22 MAYRA,JULIS	1,404.00
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/29/22 JOSHUA,SYDN	295.20
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/29/22 JOSHUA,SYDN	295.20
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/29/22 JOSHUA,SYDN	295.20
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/22/22 JOSHUA DUFF	298.80
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/22/22 JOSHUA DUFF	298.80
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/22/22 JOSHUA DUFF	298.80
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	6/12/22 JOSHUA,SYDN	500.40
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	6/12/22 JOSHUA,SYDN	500.40
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	6/12/22 JOSHUA,SYDN	500.40
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/8/22 JOSHUA,JONAT	518.40
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/8/22 JOSHUA,JONAT	518.40
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/8/22 JOSHUA,JONAT	518.40
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	6/12/22 MAYRA C.	540.00
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/15/22 JOSHUA,JONA	576.00
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/15/22 JOSHUA,JONA	576.00
	101 - GENERAL FUND	06/24/22	5747	UNITED STAFFING	5/15/22 JOSHUA,JONA	576.00
21453						\$24,610.28
	552 - WATER	06/24/22	2960	UNITED STATES BUREA	5-07-20 W428-LTR1-P	7,228.58
	552 - WATER	06/24/22	2960	UNITED STATES BUREA	5-07-20 W428-LTR1-P	8,277.00
	552 - WATER	06/24/22	2960	UNITED STATES BUREA	5-07-20 W428-LTR1-P	9,104.70

21454						\$2,699.34
	552 - WATER	06/24/22	5413	UNIVAR USA INC	SOD HYPO LIQUICHLOR	2,166.46
	552 - WATER	06/24/22	5413	UNIVAR USA INC	SOD HYPO LIQUICHLOR	532.88
21455						\$3,774.00
	660 - RDA OBLIGATION RETIREMENT	06/24/22	2468	URBAN FUTURES INC.	2012 TAX REFUND BON	1,779.00
	660 - RDA OBLIGATION RETIREMENT	06/24/22	2468	URBAN FUTURES INC.	2015 TAX REFUND BON	1,995.00
21456						\$1,730.16
	552 - WATER	06/24/22	356	USA BLUEBOOK	LMI B1 SERIES PUMP	1,706.58
	553 - SEWER	06/24/22	356	USA BLUEBOOK	PH 7.00 BUFFER	23.58
21457						\$9,870.00
	600 - CAPITAL IMPROVEMENT	06/24/22	2912	VALLEY PUMP & DAIRY	OLIVE BOWL IRRIG WE	9,870.00
21458						\$2,399.73
	101 - GENERAL FUND	06/24/22	1041	VERIZON WIRELESS	642065758-00001 MAY	122.40
	101 - GENERAL FUND	06/24/22	1041	VERIZON WIRELESS	642065758-00004 MAY	2,052.94
	101 - GENERAL FUND	06/24/22	1041	VERIZON WIRELESS	642065758-00003 MAY	29.50
	101 - GENERAL FUND	06/24/22	1041	VERIZON WIRELESS	642065758-00003 MAY	29.50
	101 - GENERAL FUND	06/24/22	1041	VERIZON WIRELESS	642065758-00003 MAY	29.50
	101 - GENERAL FUND	06/24/22	1041	VERIZON WIRELESS	642065758-00003 MAY	29.50
	101 - GENERAL FUND	06/24/22	1041	VERIZON WIRELESS	642065758-00003 MAY	47.38
	552 - WATER	06/24/22	1041	VERIZON WIRELESS	642065758-00003 MAY	29.50
	553 - SEWER	06/24/22	1041	VERIZON WIRELESS	642065758-00003 MAY	29.50
	554 - REFUSE	06/24/22	1041	VERIZON WIRELESS	642065758-00003 MAY	29.51
21459						\$2,770.25
	261 - GAS TAX FUND	06/24/22	368	VOLLMER EXCAVATION,	LOAD OF COLD MIX	1,111.98
	552 - WATER	06/24/22	368	VOLLMER EXCAVATION,	LOAD OF COLD MIX	1,658.27
21460						\$2,720.00
	101 - GENERAL FUND	06/24/22	2790	WILLDAN INC.	BUILDING INSPECTOR	2,720.00
21461						\$50.00
	101 - GENERAL FUND	06/24/22	4068	YOLANDA FLORES	MAY COUNCIL STIPEND	50.00
21462						\$125.00
	101 - GENERAL FUND	06/24/22	6810	YVETTE VELA	PARK RES. CANCELED	50.00
	101 - GENERAL FUND	06/24/22	6810	YVETTE VELA	ARBOR DEPOSIT REFUN	75.00
21463						\$2,147.13
	261 - GAS TAX FUND	06/24/22	382	ZUMAR INDUSTRIES IN	STREET SIGNS	1,448.28
	261 - GAS TAX FUND	06/24/22	382	ZUMAR INDUSTRIES IN	STREET SIGN	698.85
21464						\$50.00
	101 - GENERAL FUND	06/28/22	6604	HIPOLITO CERROS	JUNE COUNCIL STIPEN	50.00
21465						\$50.00
	101 - GENERAL FUND	06/28/22	6602	RAMIRO SERNA	JUNE COUNCIL STIPEN	50.00
21466						\$75.00
	101 - GENERAL FUND	06/28/22	6603	RAMONA CAUDILLO	JUNE COUNCIL STIPEN	75.00
21467						\$50.00
	101 - GENERAL FUND	06/28/22	5511	ROSAENA SANCHEZ	JUNE COUNCIL STIPEN	50.00
21468						\$100.00
	553 - SEWER	06/28/22	793	TULARE COUNTY AUDIT	CREDITS W/TULARE CO	(150.00)
	553 - SEWER	06/28/22	793	TULARE COUNTY AUDIT	DELINQUENT SEWER CH	250.00
21469						\$50.00
	101 - GENERAL FUND	06/28/22	4068	YOLANDA FLORES	JUNE COUNCIL STIPEN	50.00
21470						\$50.66
	101 - GENERAL FUND	06/30/22	5457	AUTO ZONE COMMERCIA	RATCHET & SOCKET SE	42.62
	101 - GENERAL FUND	06/30/22	5457	AUTO ZONE COMMERCIA	LIGHT BULBS	8.04
21471						\$119.08
	101 - GENERAL FUND	06/30/22	5381	AWAKE SKATE SHOP	OBF PARADE BANNERS	119.08
21472						\$60.00
	101 - GENERAL FUND	06/30/22	4135	BILL WALL'S DIRECT	SOFTWARE-CITY HALL	60.00
21473						\$276.00
	101 - GENERAL FUND	06/30/22	5013	BUZZ KILL PEST CONT	801 ELMWOOD #CL801	25.00
	101 - GENERAL FUND	06/30/22	5013	BUZZ KILL PEST CONT	911 N PARKSIDE #CL9	27.00
	101 - GENERAL FUND	06/30/22	5013	BUZZ KILL PEST CONT	157 N MIRAGE #CL157	33.00
	101 - GENERAL FUND	06/30/22	5013	BUZZ KILL PEST CONT	174 SWEET BRIER CL1	34.00
	552 - WATER	06/30/22	5013	BUZZ KILL PEST CONT	729 W HONOLULU #CL7	28.00
	553 - SEWER	06/30/22	5013	BUZZ KILL PEST CONT	23611 RD 196 #CL236	33.00
	886 - SAMOA	06/30/22	5013	BUZZ KILL PEST CONT	SAMOA #CLSAMOA	43.00
	887 - SWEETBRIER TOWNHOUSES	06/30/22	5013	BUZZ KILL PEST CONT	HERMOSA TOWN HOMES	53.00

21474						\$243.73
	101 - GENERAL FUND	06/30/22	5832	CINTAS CORPORATION	6/22/22 UNIFORMS	34.81
	101 - GENERAL FUND	06/30/22	5832	CINTAS CORPORATION	6/22/22 UNIFORMS	34.82
	101 - GENERAL FUND	06/30/22	5832	CINTAS CORPORATION	6/22/22 UNIFORMS	34.82
	552 - WATER	06/30/22	5832	CINTAS CORPORATION	6/22/22 UNIFORMS	34.82
	553 - SEWER	06/30/22	5832	CINTAS CORPORATION	6/22/22 UNIFORMS	34.82
	554 - REFUSE	06/30/22	5832	CINTAS CORPORATION	6/22/22 UNIFORMS	34.82
	556 - VITA-PAKT	06/30/22	5832	CINTAS CORPORATION	6/22/22 UNIFORMS	34.82
21475						\$35.87
	101 - GENERAL FUND	06/30/22	6549	COLANTUONO, HIGHSMI	MAY UUT UNDER COLLE	35.87
21476						\$618.00
	101 - GENERAL FUND	06/30/22	316	DEPT OF JUSTICE	FINGERPRINTS	162.00
	101 - GENERAL FUND	06/30/22	316	DEPT OF JUSTICE	FINGERPRINTS	456.00
21477						\$94.49
	553 - SEWER	06/30/22	6010	FRONTIER COMMUNICAT	562-6317	94.49
21478						\$390.00
	101 - GENERAL FUND	06/30/22	4076	LIEBERT CASSIDY WHI	MATTER:LI012-00001	351.00
	101 - GENERAL FUND	06/30/22	4076	LIEBERT CASSIDY WHI	MATTER:LI012-00005	39.00
21479						\$350.00
	400 - WELLNESS CENTER	06/30/22	6550	MARIO SAGREDO ELECT	W.C.-T/S ELECTRICIT	350.00
21480						\$130.00
	101 - GENERAL FUND	06/30/22	6437	MORINDA MEDICAL GRO	MAY 2022 CLAIMS	130.00
21481						\$981.46
	552 - WATER	06/30/22	6673	PACE SUPPLY CORP	PTD QUICKVIC RIGID	303.09
	552 - WATER	06/30/22	6673	PACE SUPPLY CORP	PAINTED SADDLE W/2	678.37
21482						\$1,659.48
	552 - WATER	06/30/22	6498	PACWEST DIRECT	6/8/22 UB LASER PRI	829.74
	553 - SEWER	06/30/22	6498	PACWEST DIRECT	6/8/22 UB LASER PRI	829.74
21483						\$4,666.50
	600 - CAPITAL IMPROVEMENT	06/30/22	4618	PROVOST & PRITCHARD	HERMOSA ST REHAB	4,590.00
	600 - CAPITAL IMPROVEMENT	06/30/22	4618	PROVOST & PRITCHARD	TULARE/FOOTHILL REH	76.50
21484						\$13,457.50
	101 - GENERAL FUND	06/30/22	399	QUAD KNOPF,INC.	SAMOA SITE PLAN REV	22.00
	101 - GENERAL FUND	06/30/22	399	QUAD KNOPF,INC.	PLANNING SERVICES	274.90
	101 - GENERAL FUND	06/30/22	399	QUAD KNOPF,INC.	2022 GEN ENGINEERIN	347.50
	101 - GENERAL FUND	06/30/22	399	QUAD KNOPF,INC.	GAS STATION SITE PL	610.00
	101 - GENERAL FUND	06/30/22	399	QUAD KNOPF,INC.	2019 GEN. ENGINEERI	723.80
	553 - SEWER	06/30/22	399	QUAD KNOPF,INC.	894 SYCAMORE-SEWER	139.30
	600 - CAPITAL IMPROVEMENT	06/30/22	399	QUAD KNOPF,INC.	PEDESTRIAN PATHWAY	3,120.00
	600 - CAPITAL IMPROVEMENT	06/30/22	399	QUAD KNOPF,INC.	LINDA VISTA LOOP/VA	8,220.00
21485						\$3,167.82
	101 - GENERAL FUND	06/30/22	285	QUILL CORPORATION	KLEENEX	21.25
	101 - GENERAL FUND	06/30/22	285	QUILL CORPORATION	PENS,TABS,BNDR CLIP	290.80
	101 - GENERAL FUND	06/30/22	285	QUILL CORPORATION	TRASH BAGS	549.01
	101 - GENERAL FUND	06/30/22	285	QUILL CORPORATION	COPY PAPER FOR C/C	65.24
	101 - GENERAL FUND	06/30/22	285	QUILL CORPORATION	COPY PAPER	65.24
	400 - WELLNESS CENTER	06/30/22	285	QUILL CORPORATION	TONER,LYSOL,CLR X WI	1,590.75
	400 - WELLNESS CENTER	06/30/22	285	QUILL CORPORATION	3 MATS	205.50
	400 - WELLNESS CENTER	06/30/22	285	QUILL CORPORATION	STORAGE CABINET	246.85
	400 - WELLNESS CENTER	06/30/22	285	QUILL CORPORATION	CALCIUM LIME REMOVE	61.98
	400 - WELLNESS CENTER	06/30/22	285	QUILL CORPORATION	BROCHURE HOLDER	63.05
	400 - WELLNESS CENTER	06/30/22	285	QUILL CORPORATION	S.O.S. SOAP	8.15

21486						\$30,452.51
101 - GENERAL FUND	06/30/22	310	SOUTHERN CA. EDISON	600001505934		1,301.39
101 - GENERAL FUND	06/30/22	310	SOUTHERN CA. EDISON	600001505934		1,603.69
101 - GENERAL FUND	06/30/22	310	SOUTHERN CA. EDISON	600001505934		17.85
101 - GENERAL FUND	06/30/22	310	SOUTHERN CA. EDISON	600001505934		2,026.55
261 - GAS TAX FUND	06/30/22	310	SOUTHERN CA. EDISON	600001505934		5,746.78
552 - WATER	06/30/22	310	SOUTHERN CA. EDISON	600001505934		18,047.55
553 - SEWER	06/30/22	310	SOUTHERN CA. EDISON	598 MONTE VISTA DR		25.36
553 - SEWER	06/30/22	310	SOUTHERN CA. EDISON	600001505934		256.04
556 - VITA-PAKT	06/30/22	310	SOUTHERN CA. EDISON	600001505934		540.30
883 - SIERRA VIEW ASSESSMENT	06/30/22	310	SOUTHERN CA. EDISON	600001505934		159.16
884 - HERITAGE ASSESSMENT DIST	06/30/22	310	SOUTHERN CA. EDISON	600001505934		17.85
886 - SAMOA	06/30/22	310	SOUTHERN CA. EDISON	600001505934		18.28
887 - SWEETBRIER TOWNHOUSES	06/30/22	310	SOUTHERN CA. EDISON	600001505934		29.73
888 - PARKSIDE	06/30/22	310	SOUTHERN CA. EDISON	600001505934		17.85
889 - SIERRA VISTA ASSESSMENT	06/30/22	310	SOUTHERN CA. EDISON	600001505934		61.30
890 - MAPLE VALLEY ASSESSMENT	06/30/22	310	SOUTHERN CA. EDISON	600001505934		100.17
891 - PELOUS RANCH	06/30/22	310	SOUTHERN CA. EDISON	351 HICKORY LDSCP		18.92
891 - PELOUS RANCH	06/30/22	310	SOUTHERN CA. EDISON	1209 BELLAH LDSCP		20.19
891 - PELOUS RANCH	06/30/22	310	SOUTHERN CA. EDISON	600001505934		443.55
21487						\$199.25
612 - 08-EDEF-5786	06/30/22	3784	THE ORANGE BAR	REFUND OVER PAYMENT		199.25
21488						\$374.95
553 - SEWER	06/30/22	356	USA BLUEBOOK	POLAROGRAPHIC SENSO		295.29
553 - SEWER	06/30/22	356	USA BLUEBOOK	CAP MEMBRANE KIT		79.66
21489						\$2,720.00
101 - GENERAL FUND	06/30/22	2790	WILLDAN INC.	BUILDING INSPECTION		2,720.00
EDD617						\$3,520.79
101 - GENERAL FUND	06/21/22	687	STATE OF CALIFORNIA	PIT SDI PRPD 6/17/2		3,520.79
IRS617						\$28,517.18
101 - GENERAL FUND	06/21/22	2011	INTERNAL REVENUE SE	FICA/MEDI PRPD61720		20,190.64
101 - GENERAL FUND	06/21/22	2011	INTERNAL REVENUE SE	941 FED PRPD 6/17/2		8,326.54
NAVIA6						\$20.00
101 - GENERAL FUND	06/24/22	4924	NAVIA BENEFIT SOLUT	FSA DISBURSEMENT 6/		20.00
USSW62						\$25,623.00
553 - SEWER	06/28/22	1123	USDA RURAL DEVELOPM	92-09 PRINCIPAL PMT		10,025.81
553 - SEWER	06/28/22	1123	USDA RURAL DEVELOPM	LOAN 92-09 INT PMT		15,597.19
SUMMARY BY FUNDING SOURCE						
101 - GENERAL FUND						229,660.84
102 - PUBLIC SAFETY ASSET FORT						2,169.75
261 - GAS TAX FUND						26,139.79
263 - TRANSPORTATION						4,000.00
400 - WELLNESS CENTER						40,536.95
552 - WATER						147,539.89
553 - SEWER						60,318.38
554 - REFUSE						2,038.82
556 - VITA-PAKT						2,456.87
600 - CAPITAL IMPROVEMENT						93,393.74
612 - 08-EDEF-5786						199.25
660 - RDA OBLIGATION RETIREMENT						3,774.00
700 - CDBG REVOLVING LN FUND						1,821.08
779 - 00-HOME-0487						1,536.00
883 - SIERRA VIEW ASSESSMENT						1,331.93
884 - HERITAGE ASSESSMENT DIST						251.89
886 - SAMOA						64.87
887 - SWEETBRIER TOWNHOUSES						717.50
888 - PARKSIDE						174.89
889 - SIERRA VISTA ASSESSMENT						205.93
890 - MAPLE VALLEY ASSESSMENT						207.88
891 - PELOUS RANCH						1,532.26
TOTAL						\$ 620,072.51



Monthly Treasurer's Report
June 30, 2022
Cash Balances Classified by Depository

CASH RESOURCES

LOCATION	GL ACCOUNT #	TYPE	BALANCE
Cash Register Funds (City Hall & Wellness)	100-102	RES	\$800
Bank of the Sierra- Depository Account	100-114	GEN	\$4,093,021
Bank of the Sierra - AP/Operating	100-100	GEN	\$3,900
Bank of the Sierra - Payroll	100-106	GEN	\$420,742
Bank of the Sierra - Wellness Center	100-500	GEN	\$851,031
Bank of the Sierra - Impound Account	100-120	RES	\$157,443
LAIF Savings: City & Successor Agency	100-103	INV-RES	\$5,940,226
MBS Investments	100-700	INV-RES	\$2,364,033
TOTAL			\$13,831,196

CASH EXPENDED

ACCOUNTS PAYABLE & PAYROLL	AMOUNT
Accounts Payable	\$1,827,882
Payroll (June 3rd Payday)	\$259,996
Payroll (June 17th Payday)	\$256,658
TOTAL	\$ 2,344,536

DEBT SERVICE	AMOUNT
Sewer Plant	\$25,623
TOTAL	\$ 25,623

INVESTMENT POLICY COMPLIANCE

As of the end of the month, the investments were in compliance with the requirements of the City's investment policy. This report reflects all cash and investments of the City of Lindsay (O/S checks not reflected in End Cash Balance).

INVESTED FUNDS	\$8,304,259
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Respectfully submitted,

Juana Espinoza

Director of Finance
 City of Lindsay

ABBREVIATIONS

GEN: GENERAL UNRESTRICTED
 RES: RESTRICTED ACTIVITY
 INV: INVESTMENT



STAFF REPORT

TO: Lindsay City Council
FROM: Curtis Cannon, Planning Manager
DEPARTMENT: City Services and Planning
ITEM NO.: 9.5
MEETING DATE: July 26, 2022

ACTION & RECOMMENDATION

Second Reading of **Ordinance 602**, An Ordinance of the City of Lindsay Amending the City of Lindsay Zoning Map Designation of Mixed Use District to Light Industrial District for the Following Properties: Assessor's Parcel Number's (APN's); 205-360-011, 205-360-012, 205-036-013, 205-096-003, 205-101-012, 205-101-006, 205-101-007, 205-101-014, 205-101-015, 205-101-017, and Authorization to Waive Full Reading of Said Ordinance and Authorize Reading by Title Only.

BACKGROUND | ANALYSIS

To provide additional opportunities for industrial uses and as a mechanism to promote economic development, Staff recommends that the City Council approve Ordinance No. 602, rezoning the properties along the West side of North Sweetbriar Avenue between West Hermosa Street and Blue Gum Avenue, as well as the properties on the West side of Blue Gum Avenue between North Sweetbriar Avenue and West Tulare Road.

The Assessor's Parcel Numbers for the affected properties are as follows: 205-360-011, 205-360-012, 205-036-013, 205-096-003, 205-101-012, 205-101-006, 205-101-007, 205-101-014, 205-101-015, and 205-101-017.

The Lindsay Municipal Code stipulates that Amendments to the zone plan shall be adopted in the manner provided for changing district boundaries as prescribed in Section 18.22.020 and Sections 18.22.040 through 18.22.090 of the code. Section 18.22.020 declares that a change in boundaries of any district, or a change in a district regulation, off-street parking or loading facilities requirement, general provision, exception or other provision may be initiated by action of the city council.

The proposed zone change is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the California Government Code in that there is no potential that the zone change will result in any significant effects on the environment until development is proposed for the sites.

ATTACHMENTS

- Ordinance No. 602 with 'Exhibit A' and 'Exhibit B'

ORDINANCE NO. 602

AN ORDINANCE OF THE CITY OF LINDSAY AMENDING THE CITY OF LINDSAY ZONING MAP DESIGNATION OF MIXED USE DISTRICT TO LIGHT INDUSTRIAL DISTRICT FOR THE FOLLOWING PROPERTIES: ASSESSOR'S PARCEL NUMBER'S (APN'S); 205-360-011, 205-360-012, 205-036-013, 205-096-003, 205-101-012, 205-101-006, 205-101-007, 205-101-014, 205-101-015, 205-101-017

Section 1. PURPOSE. The provisions of this ordinance are intended to amend the Lindsay Zoning Map designation of Specific Parcels in the Mixed Use District to Light Industrial District to provide additional opportunities for industrial uses and as a mechanism to promote economic development.

Section 2. FINDINGS.

The Lindsay Municipal Code stipulates that Amendments to the zone plan shall be adopted in the manner provided for changing district boundaries as prescribed in Section 18.22.020 and Sections 18.22.040 through 18.22.090 of the code. Section 18.22.020 declares that a change in boundaries of any district, or a change in a district regulation, off-street parking or loading facilities requirement, general provision, exception or other provision may be initiated by action of the city council.

Section 3. AMENDMENT.

In accordance with the Lindsay Municipal Code, the City Council wishes to amend the City of Lindsay Zoning Map following the guidelines set forth below.

- I. Rezone the real properties located in the City of Lindsay and demonstrated within 'Exhibit A' hereto attached to this Ordinance: APN 205-360-011, 205-360-012, 205-036-013, 205-096-003, 205-101-012, 205-101-006, 205-101-007, 205-101-014, 205-101-015, 205-101-017 shall hereby be designated as IL – Light Industrial.
- II. The Director of City Services and Planning of the City of Lindsay is hereby authorized, instructed and directed to make the changes to the official Zoning Map of the City of Lindsay which shall be amended and hereto attached to this Ordinance as 'Exhibit B', reflecting the boundaries of the described parcel of the Zoning Map adopted by Ordinance 437 and amended by this Ordinance 602 of the City of Lindsay.

Section 4. CEQA REVIEW. The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to

CEQA Section 15060(c)(2) (The activity will not result in a direct or reasonably foreseeable indirect physical change in the environment).

Section 5. NO LIABILITY. The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability, or responsibility for damage to person or property upon the City of Lindsay, or any official, employee or agent thereof.

Section 6. PENDING ACTIONS. Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

Section 7. SEVERABILITY. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or circumstance. The City Council of the City of Lindsay hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

Section 8. CONSTRUCTION. The City Council intends this ordinance to supplement, not to duplicate, contradict or otherwise conflict with, applicable State and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Lindsay Municipal Code as amended by this ordinance are substantially the same as provisions in the Lindsay Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

Section 9. EFFECTIVE DATE. The foregoing ordinance shall take effect thirty (30) days from the date of the passage hereof. Prior to the expiration of fifteen (15) days from the enactment hereof a certified copy of this ordinance shall be posted in the office of the City Clerk pursuant to Government Code section 36933(c)(1) and a summary shall be published once in the Porterville Recorder, a newspaper printed and published in the

City of Porterville, State of California, together with the names of the Council members voting for and against the same.

THE FOREGOING ORDINANCE, read by title only with waiving of the reading in full, was introduced at a regularly scheduled meeting on the ____th day of _____ 2022.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council held on the ____th day of _____ 2022.

CITY COUNCIL OF THE CITY OF LINDSAY

Ramona Caudillo, Mayor

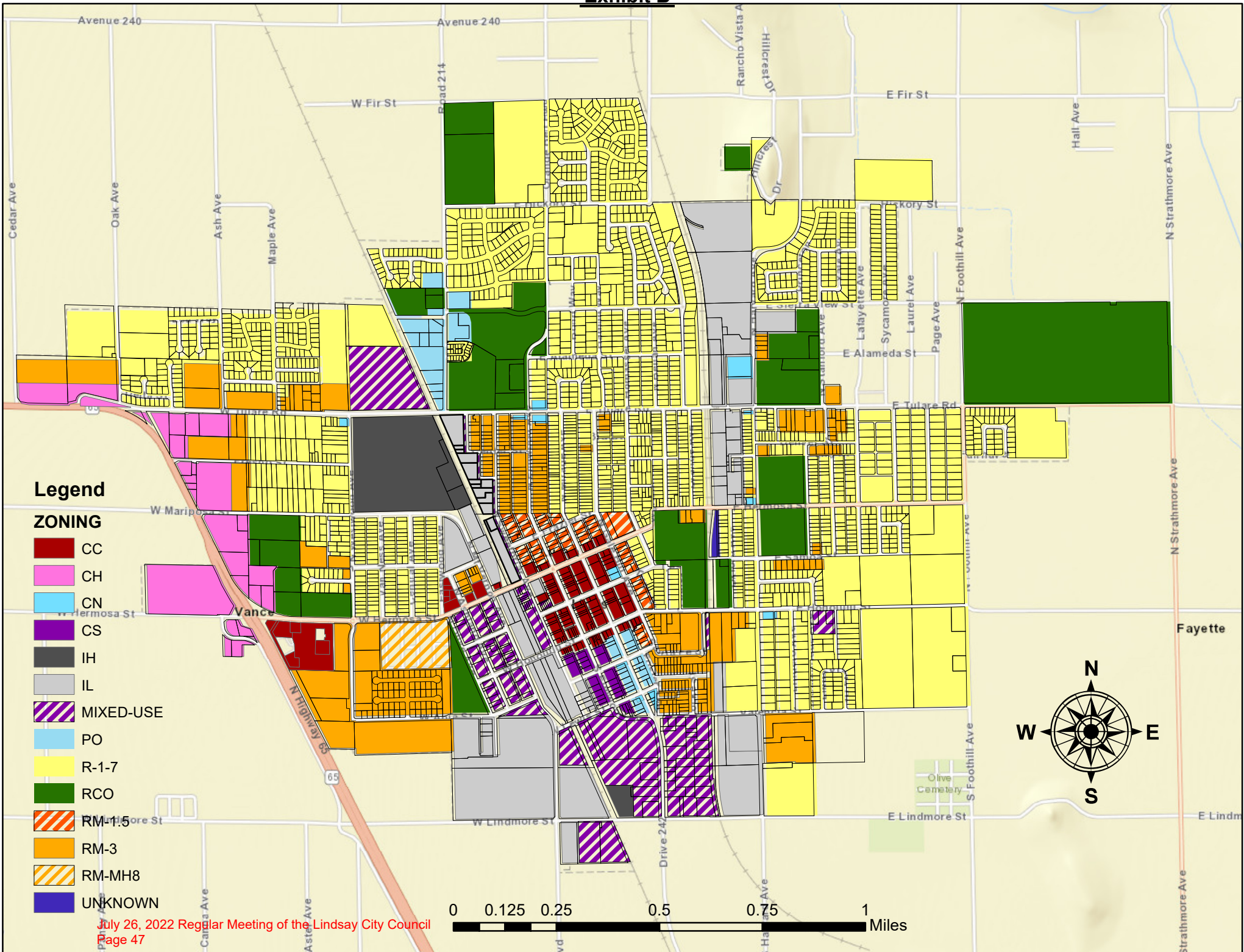
ATTEST:

Francesca Quintana, City Clerk

'Exhibit A'

Property Owner	Property Address	APN	Current Zoning	Proposed Zoning
Romero, Oscar	364 Center St.	205-096-003	MXU (Mixed Use)	IL (Light Industrial)
Anderson, Lloyd and Mary (TRS)	250 Blue Gum	205-101-006	MXU (Mixed Use)	IL (Light Industrial)
Anderson, Lloyd (TRS)	250 Blue Gum	205-101-007	MXU (Mixed Use)	IL (Light Industrial)
Benitez, Enrique	n/a	205-101-012	MXU (Mixed Use)	IL (Light Industrial)
Serna, Arthur	561 N Sweetbriar Ave.	205-101-014	MXU (Mixed Use)	IL (Light Industrial)
California Association of Spanish Churches	565 N Sweetbriar Ave.	205-101-015	MXU (Mixed Use)	IL (Light Industrial)
Padilla, Patricia	n/a	205-101-016	MXU (Mixed Use)	IL (Light Industrial)
Church of God of Prophecy	565 N Sweetbriar Ave.	205-101-017	MXU (Mixed Use)	IL (Light Industrial)
Rowley, Ryan and Deana	310 W Tulare Ave.	205-360-011	MXU (Mixed Use)	IL (Light Industrial)
Orosco, Guadalupe and Maria	n/a	205-360-012	MXU (Mixed Use)	IL (Light Industrial)
Orosco, Guadalupe and Maria	n/a	205-360-013	MXU (Mixed Use)	IL (Light Industrial)
City of Lindsay	365 N Sweetbriar Ave.	205-294-011	MXU (Mixed Use)	IL (Light Industrial)
City of Lindsay	365 N Sweetbriar Ave.	205-294-015	MXU (Mixed Use)	IL (Light Industrial)

'Exhibit B'





STAFF REPORT

TO: Lindsay City Council
FROM: Curtis Cannon, Planning Manager
DEPARTMENT: City Services and Planning
ITEM NO.: 9.6
MEETING DATE: July 26, 2022

ACTION & RECOMMENDATION

Consider Approval of **Resolution 22-44**, A Resolution of the City Council of The City of Lindsay Authorizing the City Manager to Execute Agreements with the California Department of Transportation for the City of Lindsay Olive Bowl Renovation/Kaku Park Expansion Project.

BACKGROUND | ANALYSIS

City Staff submitted an application during the first part of Spring 2022 to the California Department of Transportation (Caltrans) for the consideration of a grant to fund the Olive Bowl Restoration/Kaku Park Expansion Project. The City was notified in March of 2022 that it received a grant award in the amount of \$4,650,920 from Caltrans, through the Clean California Local Grant Program. The \$4,650,920 award from Caltrans combined with \$3,670,437 from a previous grant award from State Parks results in a total allocation of \$8,321,357. The process/action being recommended is exempt by the California Environmental Quality Act (CEQA).

The next step in the process is the execution and submittal of the Clean California Local Grant Program Restricted Grant Agreement (RGA) attachments to Caltrans as follows:

- Grant Program Guidelines
- Approved Indirect Cost Rate (*if applicable*)
- Approved Grant Application and Amendment(s) to Grant Application (*if applicable*)
- AGENCY Resolution

Staff recommends that Council approve and adopt Resolution 22-44, thus allowing the City to move forward in the project.

FISCAL IMPACT

The grant award of \$4,650,920 will be allocated to the Olive Bowl Restoration/Kaku Park Expansion Project. There are no costs to the City's General Fund for this action.



STAFF REPORT

ATTACHMENTS

- Restricted Grant Agreement (RGA)
- Clean California Local Grant Program Guidelines
- Clean California Local Grant Program Grant Agreement Package Checklist
- Clean California Local Grant Program Application
- Clean California Local Grant Program Application Amendment Number 1
- Resolution No. 22-44

Clean California Local Grant Program (State)

Restricted Grant Agreement

This Restricted Grant Agreement (RGA), between the State of California acting by and through its Department of Transportation, referred to herein as **CALTRANS**, and the **CITY OF LINDSAY**, hereinafter referred to as **AGENCY**, will commence on May 15, 2022, or upon approval by **CALTRANS**, whichever occurs later. This RGA is of no effect unless approved by **CALTRANS**. **AGENCY** shall not receive payment for work performed prior to approval of this RGA and before receipt of Notice to Proceed from **CALTRANS**. This RGA shall expire on **December 31, 2024**.

Recitals

1. Under this RGA, **CALTRANS** intends to convey State restricted grant funds to **AGENCY**, pursuant to Budget Act Line Item 2660-101-0046T, who will implement the project pursuant to the attached Approved Grant Application and Amendment(s) to Grant Application, Attachment III under the terms, covenants, and conditions of this RGA.
2. **CALTRANS** and **AGENCY** intend that only funds that are authorized as restricted grants will be subject to this RGA, and that no funds that should be the subject of a Joint Powers Agreement, Interagency Agreement, or other non-grant agreement shall be subject to this RGA.

Now, Therefore, based upon the terms, covenants, and conditions of this RGA, the parties agree as follows:

Section I

AGENCY Agrees:

To timely and satisfactorily complete all Project work described in **Attachment III** ("Project Work") within the project budget and in accordance with the items of this RGA.

Section II

CALTRANS Agrees:

That when conducting an audit of the costs claimed by **AGENCY** under the provisions of this RGA, to conduct the audit in accordance with applicable laws and regulations.

Section III

It Is Mutually Agreed:

1. Under this RGA, **CALTRANS** will convey State grant restricted funds to **AGENCY**, pursuant to Budget Act Line Item 2660-101-0046T, and **AGENCY** will use the funds to only conduct the scope of work identified in this agreement and authorized by Streets and Highway Code section 91.41. The funds subject to this RGA must be identified as available to a public entity that is responsible for implementing the scope of work authorized under the Clean California Local Grant Program in **CALTRANS'** budget, and **AGENCY** represents and warrants that it is a public entity that is responsible for implementing the scope of work authorized under the Clean California Local Grant Program.

2. Under this restricted grant, funds may be only used for the purposes set forth in this RGA, **AGENCY** Resolution (**Attachment IV**), Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**), and the Grant Program Guidelines (**Attachment I**), and the funds may only be used for costs and expenses that are directly related to such purpose.
3. **AGENCY** shall perform all the duties and obligations described in Olive Bowl Renovation/Kaku Park Expansion, hereinafter "Project", subject to the terms and conditions of this RGA and Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**), which are attached hereto as **Attachment III**.
4. The resolution authorizing **AGENCY** to execute this RGA pertaining to the above-described Project is attached hereto as **Attachment IV**.
5. **AGENCY** is not requesting an advance payment pursuant to California Streets and Highways Code section 94.41(e) and the parties agree that **AGENCY** must satisfy all of the requirements of California Streets and Highways Code section 94.41(e).
6. All services performed by **AGENCY** pursuant to this RGA shall be subject to and performed in accordance with California Streets and Highways Code §91.41 including, but not limited to, Government Code Section 14460(a)(1), as well as all applicable Federal, State, and Local laws, regulations, and ordinances, all applicable **CALTRANS** policies and procedures, and all applicable **CALTRANS** published manuals, including, but not limited to, the Grant Program Guidelines (**Attachment I**).


California Government Code Section 14460(a)(1) provides: "The department [**CALTRANS**], and external entities that receive state and federal transportation funds from the department, are spending those funds efficiently, effectively, economically, and in compliance with applicable state and Federal requirements. Those external entities include, but are not limited to, private for profit and nonprofit organizations, local transportation agencies, and other local agencies that receive transportation funds either through a contract with the department or through an agreement or grant administered by the department."

7. Project funding is as follows:

Fund Title	Fund Source	Dollar Amount
Clean California Local Grant Funds	State General Fund (0001)	
	Budget Item 2660-130-001	
	State Program Code 20.30.010.900	
	FY 2021/22	\$1,162,730.00
	FY2022/23 ¹	\$3,488,190.00
Cash Local Match	Agency Provided	\$0.00
Value of Third-Party In-Kind Contributions	Agency Provided	\$0.00
Total of other fund sources (not in-kind contributions)	Agency Provided	\$3,084,305.00
	Total Project Costs	\$7,735,225.00

No in-kind contributions may be made unless the amount and type of the contribution is identified above.

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for encumbrance.			
Jie Chen		06/21/2022	\$4,650,920.00
Accounting Officer Printed Name	Accounting Officer Signature	Date	Amount Certified

8. This RGA is exempt from the legal review and approval by the Department of General Services, pursuant to Legal Opinions of the Attorney General: 58 Ops. Cal. Atty. Gen. 586 (1975), 63 Ops. Cal. Atty. Gen. 290 (1980), 74 Ops. Cal. Atty. Gen. 10 (1991), and 88 Ops. Cal. Atty. Gen. 56.

9. Notification of Parties

- a. **AGENCY's** Project Manager for Project is Curtis Cannon, (556) 562-7102 ext. 4
- b. **CALTRANS'** Contract Manager is Neethi Katterisetty, (556) 840-6026. "Contract Manager" as used herein includes his/her designee.
- c. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and received by the parties at their respective addresses:

CITY OF LINDSAY

Attention: Curtis Cannon, Planning Manager
 Phone Number: (559) 562-7102 ext. 4
 Email: ccannon@lindsay.ca.us
 150 N. Mirage Avenue
 Lindsay, California 93247

California Department of Transportation

District 06, Local Assistance

Attention: Neethi Katterisetty, Clean California Grant Manager

Phone Number: (559) 840-6026

Email: neethi.kattherisetty@dot.ca.gov

1352 W. Olive Avenue

Fresno, California 93728

10. Period of Performance

- a. Reimbursable work under this RGA shall begin no earlier than on May 15, 2022, following the written approval of CALTRANS and AGENCY's receipt of the Notice to Proceed letter of this RGA by CALTRANS. All reimbursable work shall terminate no later than June 30, 2024. Project closeout and final invoicing to **CALTRANS** must be submitted no later than November 1, 2024. Work incurred after June 30, 2024 will not be reimbursed. Payment shall be forfeit for any and all invoicing submitted to **CALTRANS** after November 1, 2024. Notwithstanding the foregoing, Caltrans will reimburse for actual close out costs incurred by **AGENCY** through November 1, 2024 (which, in total, shall not exceed 5% of the grant award).
- b. If requested by the **CALTRANS Contract Manager**, **AGENCY** will attend a kickoff meeting with **CALTRANS** to be scheduled within one (1) week from receipt of Notice to Proceed sent by **CALTRANS**.

11. Changes in Terms/Amendments

This Agreement may only be amended or modified by mutual written agreement of the parties.

12. Cost Limitation

- a. The maximum total amount granted and reimbursable to **AGENCY** pursuant to this RGA by **CALTRANS** shall not exceed **\$4,650,920.00**.
- b. It is agreed and understood that the CCLGP funds are limited to the amount granted. **CALTRANS** will only reimburse the cost of services actually incurred in accordance with the provisions of this RGA and as authorized by the **CALTRANS** Contract Manager at or below that fund limitation established herein.

13. Termination

- a. **CALTRANS** reserves the right to terminate this RGA upon written notice to **AGENCY** at least 30 days in advance of the effective date of such termination in the event **CALTRANS** determines (at its sole discretion) that **AGENCY** failed to proceed with PROJECT Work in accordance with the terms of this RGA. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all allowable, authorized, and non-cancelled costs up to the date of termination. **AGENCY** shall return any unused advance amounts which cannot be supported by eligible expenditure documentation.
- b. This RGA may be terminated by either party for any reason by giving written notice to the other party at least 30 days in advance of the effective date of such termination. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all costs that are expressly allowable, pre-authorized in writing, and non-cancellable, up to the date of termination.

- c. **AGENCY** has 60 days after the Termination Date to submit accurate invoices to **CALTRANS** to make final allowable payments for Project costs in accordance with the terms of this RGA. Failure to submit invoices within this period of time shall result in a waiver by **AGENCY** of its right to reimbursement of expended costs. Costs that are reimbursed and later determined to be ineligible for reimbursement shall be returned by **AGENCY** to **CALTRANS**.

14. Budget Contingency Clause

- a. It is mutually agreed that if the US Congress or the State Legislature fail to appropriate or allocate funds during the current year and/or any subsequent years covered under this RGA do not appropriate sufficient funds for the program, this RGA shall be of no further force and effect. In this event, **CALTRANS** shall have no liability to pay any funds whatsoever to **AGENCY** or to furnish any other considerations under this RGA and **AGENCY** shall not be obligated to perform any provisions of this RGA.
- b. The certification of FY 2022/23 funds will be contingent upon the passage of the FY 2022/23 Budget. Payment for any work performed that is funded by FY 2022/23 will be delayed if the FY 2022/23 Budget is not signed by June 30, 2022. Pursuant to Government Code (GC), Section 926.10, no late payment penalty shall accrue during any time period for which no Budget Act in effect.
- c. If funding for any fiscal year is reduced or deleted by US Congress or State Legislature for purposes of this program, **CALTRANS** shall have the option to either terminate this RGA with no liability occurring to **CALTRANS**, or offer an RGA Amendment to **AGENCY** to reflect reduced amount.

15. Payment and Invoicing

- a. **AGENCY**, its contractors, subcontractors and sub-recipients shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line. The accounting system of **AGENCY**, its contractors, all subcontractors, and sub-recipients shall conform to Generally Accepted Accounting Principles (GAAP) and any standards specified by the source of funds, to enable the determination of incurred costs at interim points of completion, and to provide support for reimbursement payment vouchers or invoices.
- b. The method of payment for this RGA will be based on the actual allowable costs that are incurred in accordance with the provisions of this RGA and in the performance of the Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**). **CALTRANS** will reimburse **AGENCY** for expended actual allowable direct costs, and including, but not limited to, labor costs, travel, and contracted consultant services costs incurred by **AGENCY** in performance of the Project Work. Indirect costs are reimbursable only if the **AGENCY** has identified the estimated indirect cost rate in **Attachment II** and an approved Indirect Cost Allocation Plan or an Indirect Cost Rate Proposal as set forth in **Section III–Cost Principles, Item 16d**. The total cost shall not exceed the cost reimbursement limitation set forth in **Section III–Cost Limitations, Item 11a**. Actual costs shall not exceed the estimated wage rates, labor costs, travel, and other estimated costs and fees set forth in **Attachment III** without an amendment to this RGA, as agreed between **CALTRANS** and **AGENCY**.

- c. Reimbursement of **AGENCY** expenditures will be authorized only for those allowable costs actually incurred by **AGENCY** in accordance with the provisions of this RGA and in the performance of Project Work. **AGENCY** must not only have incurred the expenditures on or after the start date and the issuance of the Notice to Proceed letter for this RGA and before the Expiration Date but must have also paid for those costs to claim any reimbursement.
- d. The **AGENCY** indirect cost rate must be approved in writing by the California Department of Transportation Independent Office of Audits and Investigations or federal cognizant agency before any reimbursement payment is made by **CALTRANS** to **AGENCY** for such cost.
- e. Travel expenses and per diem rates are not to exceed the rate specified by the State of California Department of Human Resources for similar employees (i.e. non-represented employees) unless written verification is supplied that government hotel rates were not then commercially available to **AGENCY**, its subrecipients, contractors, and/or subcontractors, at the time and location required as specified in the California Department of Transportation's Travel Guide Exception Process at the following link: <https://travelpocketguide.dot.ca.gov/>.
Also see website for summary of travel reimbursement rules.
- f. **AGENCY** shall submit invoices to **CALTRANS** at least quarterly, but no more frequently than monthly, in arrears upon completion of project tasks, milestone and/or deliverables in accordance with the Project Timeline in **Attachment III** to the satisfaction of **CALTRANS** Contract Manager. Invoices shall reference this RGA Number and shall be signed and submitted to **CALTRANS** Contract Manager, as stated in **Section III–Notification of Parties, Item 8c**.
- g. Invoices shall include the following information:
 - 1) Names of the **AGENCY** personnel performing work
 - 2) Dates and times of Project Work
 - 3) Locations of Project Work
 - 4) Itemized costs as set forth in **Attachment III**, including identification of each employee, contractor or subcontractor staff who provided services during the period of the invoice, the number of hours and hourly rates for each employee, contractor, sub-recipient or subcontractor staff member, authorized travel expenses with receipts, receipts for authorized materials or supplies, and contractor, subrecipient and subcontractor invoices.
 - 5) **AGENCY** shall submit written progress reports with each set of invoices to allow **CALTRANS** Contract Manager to determine if **AGENCY** is performing to expectations, is on schedule, is within funding cost limitations, to communicate interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.
- h. Incomplete or inaccurate invoices shall be returned to the **AGENCY** unapproved for correction. Failure to submit invoices on a timely basis may be grounds for termination of this RGA for material breach per Section III–Termination, Item 12.
- i. **CALTRANS** will reimburse **AGENCY** for all allowable Project costs at least quarterly, but no more frequently than monthly, in arrears as promptly as **CALTRANS** fiscal procedures permit upon receipt of an itemized signed invoice.

- j. The RGA Expiration Date refers to the last date for **AGENCY** to incur valid Project costs or credits and is the date this RGA expires. **AGENCY** has until November 1, 2024 to make final allowable payments to Project contractors or vendors, and submit the Project's Final Report, as defined in Attachment I and a final invoice to **CALTRANS** for reimbursement for allowable Project costs. Any unexpended Project funds not invoiced by the 60th day will be reverted and will no longer be accessible to reimburse late Project invoices contractor.
- k. The final invoice will be paid upon submission by **AGENCY** to **CALTRANS** and acceptance by **CALTRANS** of the Final Delivery Report. Complete final delivery reports and invoices must be submitted to **CALTRANS** by November 1, 2024.

16. Local Match Funds

- a. **AGENCY** shall contribute not less than a proportional cash amount toward the services described herein on a monthly or quarterly basis. Notwithstanding the foregoing, to the extent that in-kind contributions are permitted and identified under this RGA, **Section III–Project Funding, Item 6**, the contributions may be counted as cash only when they are actually received by the **AGENCY** and confirmed by **CALTRANS**. Except where expressly allowed in writing herein, reimbursement of credits for local matching funds and in-kind contributions will be made or allowed only for work performed on and after the initial date of this Agreement and on or before June 30, 2024.
- b. **AGENCY** agrees to contribute the statutorily required local contribution of matching funds if any is specified within this RGA or in any Attachment hereto, toward the actual cost of the services described in **Attachment III**. **AGENCY** shall contribute not less than its required match amount toward the services described herein. Local cash and in-kind match requirements can be found in the Grant Program Guidelines (**Attachment I**); but **AGENCY** must fully satisfy the local cash and in-kind match amount and percentage identified in **Section III, Paragraph 7** with the final invoice.

17. Quarterly Progress Reporting

- a. **AGENCY** shall submit written quarterly progress reports to the **CALTRANS** Contract Manager to determine if **AGENCY** is performing to expectations, is on schedule, is within funding cost limitations, to communicate interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.

18. Cost Principles

- a. **AGENCY** agrees to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- b. **AGENCY** agrees, and will assure that its contractors, sub-recipients, in-kind contributors, and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual Project cost items and (b) and (b) all parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Every sub-recipient receiving Project funds as a sub-recipient, contractor, or subcontractor under this RGA shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards to the extent applicable.

- c. Any Project costs for which **AGENCY** has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, and/or Part 48, Chapter 1, Part 31, are subject to repayment by **AGENCY** to **CALTRANS**. Should **AGENCY** fail to reimburse moneys due **CALTRANS** within 30 days of discovery or demand, or within such other period as may be agreed in writing between the parties hereto, **CALTRANS** is authorized to intercept and withhold future payments due **AGENCY** from **CALTRANS** or any third-party source, including, but not limited to, the State Treasurer, the State Controller or any other fund source.
- d. Prior to **AGENCY** seeking reimbursement of indirect costs, **AGENCY** must have identified estimated indirect cost rate in **Attachment II**, prepare and submit annually to **CALTRANS** for review and approval an indirect cost rate proposal and a central service cost allocation plan (if any) in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and Chapter 5 of the Local Assistance Procedures Manual which may be accessed at: <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapm/ch05.pdf>
- e. **AGENCY** agrees and shall require that all its agreements with consultants and subrecipients contain provisions requiring adherence to this section in its entirety **except for section c, above**.

19. Americans with Disabilities Act

By signing this Agreement, **LOCAL AGENCY** assures **CALTRANS** that in the course of performing Project Work, it will fully comply with the applicable provisions of the Americans with Disabilities Act (ADA) of 1990, as amended, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 USC Section 12101 et seq.).

20. Iran Contracting Act

Proposed Contractor must complete and submit to **CALTRANS** the Iran Contracting Act Certification certifying that it is not on the most current DGS list of Entities Prohibited from Contracting with Public Entities in California per the Iran Contracting Act, 2010 (<https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/List-of-Ineligible-Businesses>), before the Agreement has been executed, unless Contractor is exempted from the certification requirement by Public Contract Code Section 2205(c) or (d). If claiming an exemption, the proposed Contractor shall provide written evidence that supports an exemption under Public Contract Code Section 2203(c) or (d) before execution of the Agreement.

21. Indemnification

- a. Neither **CALTRANS** nor any officer or employee thereof is responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, its contractors, its subrecipients, or its subcontractors under or in connection with any work, authority, or jurisdiction conferred upon **AGENCY** under this RGA. It is understood and agreed that **AGENCY** shall fully defend, indemnify, and save harmless **CALTRANS** and all of **CALTRANS'** officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, including, but not limited to, tortious, contractual, likeness statutes under California Civil Code §§ 3344 and 3344.1, inverse condemnation, or other theories or assertions of liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, contractors, subrecipients, or subcontractors under this RGA.

- b. **AGENCY** agrees to fully defend, indemnify, and save harmless **CALTRANS** and all of its officers and employees from any and all claims, lawsuits, or legal actions, including reasonable attorneys' fees and legal costs, relating to intellectual property claims arising from or related to the Project and/or any work procured under this RGA, including but not limited to claims based on (1) U.S. federal or state trademark infringement laws, (2) patent infringement laws (3) 17 U.S.C. §§ 101-810 (the Copyright Act of 1976, as modified), (4) 17 U.S.C. § 106A(a) (the Visual Artists Rights Act of 1990, "VARA"), (5) 17 U.S.C. § 113, (6) California Civil Code § 987 (the California Art Preservation Act), California Civil Code §989, or (7) any other rights arising under U.S. federal or state laws or under the laws of any other country that conveys rights and protections of the same nature as those conveyed under 17 U.S.C. §106A(a) and California Civil Code §987, including intellectual property claims arising from or related to breach of contract, inverse condemnation, conversion, and/or taking of property.

22. Nondiscrimination Clause (2 CCR 11105 Clause b)

- a. During the performance of this RGA, the **AGENCY**, its contractors, its subrecipients, and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. **AGENCY** shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.
- b. **AGENCY** shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code Sections 12900 et seq.), the regulations promulgated thereunder (California Code of Regulations, Title 2, Sections 11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code Sections 11135-11139.5), and the regulations or standards adopted by **CALTRANS** to implement such article.
- c. **AGENCY** shall permit access by representatives of the Department of Fair Employment and Housing and **CALTRANS** upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or **CALTRANS** shall require to ascertain compliance with this clause.
- d. **AGENCY** and its contractors, its sub-recipients, and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
- e. **AGENCY** shall include the nondiscrimination and compliance provisions of this clause in all agreements with its sub-recipients, contractors, and subcontractors, and shall include a requirement in all agreements with all of same that each of them in turn include the nondiscrimination and compliance provisions of this clause in all contracts and subcontracts they enter into to perform work under this RGA.

23. Retention of Records/Audits

- a. **AGENCY**, its contractors, subcontractors, and sub-recipients, agree to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

- b. **AGENCY**, its contractors, subcontractors, and sub-recipients shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line. The accounting system of **AGENCY**, its contractors, all subcontractors, and sub-recipients shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of **AGENCY**, its contractors, subcontractors and sub-recipients connected with Project performance under this RGA shall be maintained for a minimum of three (3) years from the date of final payment to **AGENCY** and shall be held open to inspection, copying, and audit by representatives of **CALTRANS**, the California State Auditor, and auditors representing the federal government. Copies thereof will be furnished by **AGENCY**, its contractors, its subcontractors, and sub-recipients upon receipt of any request made by **CALTRANS** or its agents. In conducting an audit of the costs and match credits claimed under this RGA, **CALTRANS** will rely to the maximum extent possible on any prior audit of **AGENCY** pursuant to the provisions of State and **AGENCY** law. In the absence of such an audit, any acceptable audit work performed by **AGENCY's** external and internal auditors may be relied upon and used by **CALTRANS** when planning and conducting additional audits.
- c. For the purpose of determining compliance with applicable State and **AGENCY** law in connection with the performance of **AGENCY's** contracts with third parties pursuant to Government Code Section 8546.7, **AGENCY**, **AGENCY's** sub-recipients, contractors, subcontractors, and **CALTRANS**, shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire Project period and for three (3) years from the date of final payment to **AGENCY** under this RGA. **CALTRANS**, the California State Auditor, or any duly authorized representative of **CALTRANS** or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent to a Project for audits, examinations, excerpts, and transactions, and **AGENCY** shall furnish copies thereof if requested.
- d. **AGENCY**, its subrecipients, contractors, and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by **CALTRANS**, for the purpose of any investigation to ascertain compliance with this RGA.
- e. Additionally, all grants may be subject to a pre-award audit prior to execution of this RGA to ensure **AGENCY** has an adequate financial management system in place to accumulate and segregate reasonable, allowable and allocable costs.
- f. Any contract with a contractor, subcontractor, or sub-recipient entered into as a result of this RGA shall contain all the provisions of this article.

24. Adjudication of Facts in Disputes

- a. Any dispute concerning a question of fact arising under this RGA that is not disposed of by agreement shall be decided by the **CALTRANS** Contract Officer, who may consider any written or verbal evidence submitted by **AGENCY**. The **CALTRANS** Contract Officer shall issue a written decision within 30 days of receipt of the dispute. If **AGENCY** rejects the decision of the **CALTRANS** Contract Officer, **AGENCY** can pursue any and all remedies authorized by law. Neither party waives any rights to pursue remedies authorized by law.
- b. Neither the pendency of a dispute nor its consideration by **CALTRANS** Contract Officer will excuse **AGENCY** from full and timely performance in accordance with the terms of this RGA.

25. INTENTIONALLY DELETED

26. Third-Party Contracts

- a. **AGENCY** shall perform the work contemplated with resources available within its own organization and no portion of the work shall be contracted to a third party without prior written authorization by the **CALTRANS** Contract Manager unless expressly included (subrecipient identified) in **Attachment III** as Project Work.
- b. All State-government-funded procurements must be conducted using a fair and competitive procurement process. **AGENCY** may use its own procurement procedures as long as the procedures comply with the local **AGENCY's** laws, rules, and ordinances governing procurement and all applicable provisions of State law, including, without limitation, the requirement that the **AGENCY** endeavor to obtain at least three (3) competitive bids for solicitation of goods, services, and consulting services (see Part 2, Chapter 2, Articles 3 and 4 of the Public Contract Code); a qualifications-based solicitation process, for which statements of qualifications are obtained from at least three (3) qualified firms for architecture and engineering services (see Title 1, Division 5, Chapter 10 of the Government Code); and, the applicable provisions of the State Contracting Manual (SCM), Chapter 5, which are not inconsistent with this **Item 23, Third Party Contracts**. The SCM can be found and the following link: <https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/State-Contracting>.
- c. Any contract entered into as a result of this RGA shall contain all the provisions stipulated in this RGA to be applicable to **AGENCY's** sub-recipients, contractors, and subcontractors. Copies of all agreements with sub-recipients, contractors, and subcontractors, must be submitted to the **CALTRANS** Contract Manager.
- d. **CALTRANS** does not have a contractual relationship with the **AGENCY's** subrecipients, contractors, or subcontractors, and the **AGENCY** shall be fully responsible for all work performed by its subrecipients, contractors, or subcontractors.
- e. Prior authorization in writing by the **CALTRANS** Contract Manager shall be required before **AGENCY** enters into any non-budgeted sub-agreement. **AGENCY** shall provide an evaluation of the necessity or desirability of incurring such costs. **AGENCY** shall retain all receipts for such purchases or services and shall submit them with invoices per **Section III- Payment and Invoicing, Item 14(e)(4), above**.

- f. Any contract entered into by **AGENCY** as a result of this RGA shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subrecipients, contractors, and subcontractors, will be allowable as Project costs only after those costs are incurred and paid for by the subrecipients, contractors, and subcontractors. Travel expenses and per diem rates for subcontractors shall be reimbursed pursuant to **Section III–Payment and Invoicing, Item 14c, above.**

27. Drug-Free Workplace Certification

By signing this RGA, **AGENCY** hereby certifies under penalty of perjury under the laws of California that **AGENCY** will comply with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code Sections 8350 et seq.) and will provide a Drug-Free workplace by doing all of the following:

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).
- b. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(a)(2) to inform employees about all of the following:
 - 1) The dangers of drug abuse in the workplace.
 - 2) The person's or organization's policy of maintaining a Drug-Free workplace.
 - 3) Any available counseling, rehabilitation, and employee assistance programs.
 - 4) Penalties that may be imposed upon employees for drug abuse violations.
- c. Provide, as required by Government Code Section 8355(a)(3), that every employee who works on the proposed contract or grant:
 - 1) Will receive a copy of the company's Drug-Free policy statement.
 - 2) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.
- d. Failure to comply with these requirements may result in suspension of payments under this RGA or termination of this RGA or both, and **AGENCY** may be ineligible for the award of any future state contracts if **CALTRANS** determines that any of the following has occurred: (1) **AGENCY** has made a false certification or, (2) **AGENCY** violates the certification by failing to carry out the requirements as noted above.

28. Relationship of Parties

It is expressly understood that this agreement is executed by and between two (2) independent governmental entities and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of an independent party.

29. State-Owned Data

- a. **AGENCY** agrees to comply with the following requirements to ensure the preservation, security, and integrity of State-owned data on portable computing devices and portable electronic storage media:

- 1) Encrypt all State-owned data stored on portable computing devices and portable electronic storage media using government-certified Advanced Encryption Standard (AES) cipher algorithm with a 256-bit or 128-bit encryption key to protect **CALTRANS** data stored on every sector of a hard drive, including temp files, cached data, hibernation files, and even unused disk space.
 - 2) Data encryption shall use cryptographic technology that has been tested and approved against exacting standards, such as FIPS 140-2 Security Requirements for Cryptographic Modules.
 - 3) Encrypt, as described above, all State-owned data transmitted from one computing device or storage medium to another.
 - 4) Maintain confidentiality of all State-owned data by limiting data sharing to those individuals contracted to provide services on behalf of the State, and limit use of State information assets for State purposes only.
 - 5) Install and maintain current anti-virus software, security patches, and upgrades on all computing devices used during the course of the Agreement.
 - 6) Notify the **CALTRANS** Contract Manager immediately of any actual or attempted violations of security of State-owned data, including lost or stolen computing devices, files, or portable electronic storage media containing State-owned data.
 - 7) Advise the owner of the State-owned data, the **AGENCY** Information Security Officer, and the **AGENCY** Chief Information Officer of vulnerabilities that may present a threat to the security of State-owned data and of specific means of protecting that State-owned data.
- b. **AGENCY** agrees to use the State-owned data only for State purposes under this Agreement.
- c. **AGENCY** agrees to not transfer State-owned data to any computing system, mobile device, or desktop computer without first establishing the specifications for information integrity and security as established for the original data file(s) (State Administrative Manual (SAM) Section 5335.1).
30. **CALTRANS**' Use of "Before" and "After" Project Photographs
- a. **AGENCY** acknowledges it provided a "Before" photograph of the Project with the **AGENCY**'s application for the Clean California Local Grant Program. **AGENCY** acknowledges and agrees it must provide an "After" photograph of the Project as part of the close out reporting process.
 - b. **AGENCY** warrants it is the copyright owner of the "Before" and "After" Project photographs.
 - c. Neither the "Before" nor "After" Project photographs shall include the faces of any individuals.
 - d. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the "Before" and "After" Project photographs, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
 - e. When applicable, **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

31. Limited Grant of Rights to **CALTRANS** for Use of Educational Programming (“educational programming”) Created or Produced for Project and Visual Art Located Outside of State Right-of-Way (“**Artwork**”) Created or Produced for Project

a. Educational programming:

- i. **AGENCY** shall obtain from any and all copyright owner(s) of educational programming a sublicensable, irrevocable, perpetual, royalty-free, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the educational programming created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, exhibition catalogues or other similar publication. **AGENCY** shall obtain any and all other intellectual property rights necessary to make this grant to **CALTRANS** as described in this RGA.
- ii. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the educational programming created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
- iii. When applicable, **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license or sublicense described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.
- iv. To the extent any logos, including trademarks or service marks, belonging to third parties and/or the **AGENCY** are used on educational programming created or produced for Project under this RGA, **AGENCY** agrees to obtain and grant all necessary rights for **CALTRANS** to use and allow agents of **CALTRANS** to use the logos in connection with use of the educational programming for non-commercial purposes or State government purposes. This includes but is not limited to reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education and exhibition catalogues or other similar publication. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

b. **Artwork**:

- i. **AGENCY** shall obtain from the artist(s), or any other copyright owner(s) of **Artwork**, a sublicensable, irrevocable, perpetual, royalty-free, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of **Artwork** created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication. **AGENCY** shall obtain any and all other intellectual property rights necessary to make this grant to **CALTRANS** as described in this

RGA.

- ii. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of **Artwork** created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
- iii. **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license or sublicense described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

32. Government Purpose Rights for Inventions

- a. Inventions are any idea, methodologies, design, concept, technique, invention, discovery, improvement or development regardless of patentability made solely by **AGENCY** or jointly with the **AGENCY's** contractor, subcontractor and/or subrecipient during the term of this RGA and in performance of any work under this RGA, provided that either the conception or reduction to practice thereof occurs during the term of this RGA and in performance of work issued under this RGA.
- b. **CALTRANS** will have Government Purpose Rights to any inventions created as a result of the Project. "Government Purpose Rights" are the unlimited, irrevocable, worldwide, perpetual, royalty-free, non-exclusive rights, and licenses to use, modify, reproduce, perform, release, display, create derivative works from, and disclose any said invention. "Government Purpose Rights" also include the right to release or disclose said invention(s) outside **CALTRANS** for any State government purpose and to authorize recipients to use, modify, reproduce, perform, release, display, create derivative works from, and disclose the invention(s) for any State government purpose. "Government Purpose Rights" do not include any rights to use, modify, reproduce, perform, release, display, create derivative works from, or disclose the invention(s) for any commercial purpose.

33. Additional Intellectual Property Provisions

- a. To the extent any intellectual property is created or produced for Project under this RGA, and not covered in other provisions of this RGA, **AGENCY** agrees to take reasonable steps to ensure that **CALTRANS** has the rights necessary to allow for use of the intellectual property in a fashion substantially similar to other rights for non-commercial uses and State government purposes described in this RGA.
- b. If additional uses are reasonably determined to be needed by **CALTRANS** for public outreach purposes, **AGENCY** will obtain rights and grant **CALTRANS** and its agents said additional rights for use of the "Before" and "After" Project photos, **Artwork** created or produced for Project under this RGA, and educational programming created or produced for Project under this RGA. The grant will be an irrevocable, non-exclusive, perpetual, royalty-free, sublicensable, unlimited, worldwide license.
- c. When requested to so do by **AGENCY**, all reproductions and/or copies by **CALTRANS** of "Before" or "After" Project photographs, educational programming, and **Artwork** shall contain a credit to the Artist/ Copyright owner(s) and a copyright notice in substantially the following form: © [Artist/Copyright owner's name, date of publication]. **AGENCY** bears sole responsibility to

promptly notify **CALTRANS**, in writing, about instances where such accreditation is requested and provide the Artist/ Copyright owner's name and date of publication. **CALTRANS** will make reasonable efforts to affix the copyright notice in a timely manner.

- d. Required disclaimer language for educational programming and **Artwork** created or produced for Project under this RGA.
 - i. Educational programming: **AGENCY** must place a disclaimer statement in a conspicuous manner on the educational programming created or produced for Project under this RGA a disclaimer that states the content of the educational programming does not reflect the official views or policies of **CALTRANS**. The educational programming does not constitute a standard, specification, or regulation.
 - ii. **Artwork**: **AGENCY** must place a disclaimer statement in a conspicuous manner on or in close proximity to the **Artwork** created or produced for Project under this RGA a disclaimer statement that the contents of the artwork do not reflect the official views or policies of **CALTRANS**.
- e. Avoidance of Infringement: In performing work under this RGA, **AGENCY** and its employees agree to avoid designing or developing any items that infringe one or more patents or other intellectual property rights of any third party. If **AGENCY** or its employees becomes aware of any such possible infringement in the course of performing any work under this RGA, **AGENCY** or its employees shall immediately notify **CALTRANS** in writing.
- f. **Contractors, Subcontractors, and Subrecipients**: Through contract with its sub-recipients, contractors, and subcontractors, **AGENCY** shall affirmatively bind by contract all of its contractors, subcontractors, subrecipients, and service vendors (hereinafter "**AGENCY's Contractor/Subcontractor/Subrecipient**") providing services under this RGA to conform to the provisions of paragraphs 31-33 of this RGA. In performing services under this RGA, **AGENCY's Contractor/Subcontractor/Subrecipient** shall agree to avoid designing or developing any items that infringe one (1) or more patents or other intellectual property rights of any third party. If **AGENCY's Contractor/Subcontractor/Subrecipient** becomes aware of any such possible infringement in the course of performing any work under this RGA, **AGENCY's Contractor/Subcontractor/Subrecipient** shall immediately notify the **AGENCY** in writing, and **AGENCY** will then immediately notify **CALTRANS** in writing.

34. Visual Art Located on California State Right-of-Way

AGENCY agrees if Project involves visual art located on California State right-of-way, Project must be submitted and adhere to **CALTRANS'** most current Transportation Art Proposal process, policies, guidelines, and requirements. Information regarding **CALTRANS'** Transportation Art program can be found at <https://dot.ca.gov/programs/design/lap-landscape-architecture-and-community-livability/lap-liv-j-transportation-art>. **AGENCY** bears sole responsibility for ensuring that any Project will be timely submitted through **CALTRANS'** Transportation Art Proposal process, approved, and installed prior to any deadlines as required by this RGA.

- a. **AGENCY** acknowledges that funds provided by **CALTRANS** under this RGA shall not be used for maintenance outside of the project time limits as provided in this RGA.
- b. **AGENCY** acknowledges that the **CALTRANS'** Transportation Art Proposal process requires, among other things, **CALTRANS** ownership of any tangible visual final artwork, an unlimited, irrevocable copyright assignment to **CALTRANS** of the final artwork, and waiver of moral rights under California Civil Code § 987 (the California Art Preservation Act) and 17 U.S.C. § 106A(a) (the Visual Artists Rights Act of 1990, "VARA") of the final artwork.

- c. **AGENCY** acknowledges that any submittal to the **CALTRANS**' Transportation Art Proposal process includes restrictions on the type of work that can be located on California State right-of-way.

35. Assumption of Risk and Indemnification Regarding Exposure to Environmental Health Hazards

In addition to, and not a limitation of, Contractor's indemnification obligations contained elsewhere in this Agreement, Contractor hereby assumes all risks of the consequences of exposure of Contractor's employees, agents, Subcontractors, Subcontractors' employees, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, to any and all environmental health hazards, local and otherwise, in connection with the performance of this Agreement. Such hazards include, but are not limited to, bodily injury and/or death resulting in whole or in part from exposure to infectious agents and/or pathogens of any type, kind or origin. Contractor also agrees to take all appropriate safety precautions to prevent any such exposure to Contractor's employees, agents, Subcontractors, Subcontractors' employees, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement. Contractor also agrees to indemnify and hold harmless **CALTRANS**, the State of California, and each and all of their officers, agents and employees, from any and all claims and/or losses accruing or resulting from such exposure. Except as provided by law, Contractor also agrees that the provisions of this paragraph shall apply regardless of the existence or degree of negligence or fault on the part of **CALTRANS**, the State of California, and/or any of their officers, agents and/or employees.

36. Mandatory Organic Waste Recycling

It is understood and agreed that pursuant to Public Resources Code Sections 42649.8 et seq., if Contractor generates two (2) cubic yards or more of organic waste or commercial solid waste per week, Contractor shall arrange for organic waste or commercial waste recycling services that separate/source organic waste for organic waste recycling. Contractor shall provide proof of compliance, i.e. organic waste recycling services or commercial waste recycling services that separate/source organic waste recycling, upon request from **CALTRANS** Contract Manager

37. Project Close Out/Closeout Report

- a. **AGENCY** will provide a final close out report to the **CALTRANS** Contract Manager no later than November 1, 2024.
CALTRANS reserves the right to inspect the project location prior to approving the final invoice and closeout report.
- b. **CALTRANS** reserves the right to withhold final payment to **AGENCY** pending receipt and approval of the final closeout report by the **CALTRANS** Contract Manager.
- c. Payments shall be forfeit if invoices are submitted after November 1, 2024.

38. ADA Compliance

All entities that provide electronic or information technology or related services that will be posted online by **CALTRANS** must be in compliance with Government Code Sections 7405 and 11135 and the Web Content Accessibility Guidelines (WCAG) 2.0 or subsequent version, published by the Web Accessibility Initiative of the World Wide Web Consortium at a minimum Level AA success. All entities will respond to and resolve any complaints/deficiencies regarding accessibility brought to their attention.

39. Prevailing Wages and Labor Code Compliance

AGENCY shall comply with any and all applicable labor and prevailing wage requirements in Labor Code Sections 1720 through 1815 and implementing regulations for any public works or maintenance contracts and subcontracts executed for the **AGENCY**'s work on or for the Project.

40. In the event of any inconsistency between the provisions which constitute this RGA, the following order of precedence shall apply:

- I. This Restricted Grant Agreement (as amended);
- II. The **CALTRANS** Local Grant Program Guidelines;
- III. Approved Indirect Cost Rate (if applicable);
- IV. Approved Grant Application (as amended); and
- V. **AGENCY** Resolution.

41. Survival

AGENCY's representations, the indemnification provisions in paragraph 21, intellectual property provisions in paragraphs 30, 31, 32, and 33, and all other provisions which by their inherent character establish ongoing obligations shall remain in full force and effect, regardless of any expiration and/or termination of this RGA.

42. Sanctions

No agreements under this RGA shall be made with individuals and/or entities that are determined to be a target of sanctions by the State of California while such sanctions are in effect.

Section IV

Attachments:

The following attachments are incorporated into, and are made a part of this RGA by this reference and attached hereto.

- I. Grant Program Guidelines
- II. Approved Indirect Cost Rate (if applicable)
- III. Approved Grant Application and Amendment(s) to Grant Application (if applicable)
- IV. **AGENCY** Resolution

In Witness Whereof, the parties hereto have executed this RGA on the day and year first herein above written:

**STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION**

CITY OF LINDSAY

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Gretchen Chavez

Title: _____

Title: _____

Office Chief
Clean California Local Grant Program
Division of Local Assistance

Date: _____

Date: _____

By: _____

Printed Name: _____

Title: _____

Date: _____

Clean California Local Grant Program

Program Guidelines

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Clean California Local Grant Program Overview

Background

The Clean California Local Grant Program (CCLGP) is a competitive statewide program created to beautify and clean up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces. Assembly Bill 149 (Sec.16) created the CCLGP of 2021 and was codified under Streets and Highway Code §91.41 et al. The Program is one part of the nearly \$1.1 billion Clean California initiative that takes direct aim at the continuous trash generation that has overwhelmed California Department of Transportation (Caltrans) and its partners. Other parts of the Clean California initiative include litter abatement efforts, state beautification and safety projects, and public education campaigns. Significant investments in time and resources are needed to collect, recycle, and dispose of litter and hazardous waste.

These guidelines describe the policies, criteria, and procedures for the development, adoption, and management of the CCLGP. The guidelines were developed in consultation with representatives from Caltrans and through public workshops that included participation from local government agencies, transit agencies, and tribal governments, among other stakeholders.

Budget

The program is funded by \$296 million dollars in fiscal year 2021/22 General Fund money. All projects must be completed and all funds must be expended by June 30, 2024.

Each grant award shall not exceed five million dollars (\$5,000,000). There is no minimum award.

Goals

Pursuant to statute, the intent of the CCLGP is to achieve the following goals:

- (1) Reduce the amount of waste and debris within public rights -of -way, pathways, parks, transit centers, and other public spaces.
- (2) Enhance, rehabilitate, restore, or install measures to beautify and improve public spaces and mitigate the urban heat island effect.
- (3) Enhance public health, cultural connections, and community placemaking by improving public spaces for walking and recreation.
- (4) Advance equity for underserved communities.

Schedule

The following schedule lists the major milestones for the CCLGP. Visit <https://cleancalifornia.dot.ca.gov/local-grants> for the most up-to-date information, including the forthcoming final dates for application workshops #4 and #5. Also note that no action is needed from applicants at the Call for Projects Announcement. On this day, final program documents will be released for applicants to view.

Grant Program Timeline

Milestone	Date
Public Workshop #1	September 1, 2021
Public Workshop #2	October 7, 2021
Application Workshop #3	November 18, 2021
Call for Projects Announcement	December 1, 2021
Application Workshop #4	Mid-December 2021
Application Workshop #5	Mid-January 2022
Project Application Deadline	February 1, 2022
Project Award Notification	March 1, 2022
Date by when projects must be completed and all funds expended. If the project involves infrastructure components, all components must be opened to the public and all funds expended by this date.	June 30, 2024
Date by when final invoicing and project closeout must be complete.	December 31, 2024

Eligibility

Eligible Applicants

The applicant must be a local or regional public agency, transit agency, or [federally recognized tribal government](#). Nonprofit organizations may partner with eligible applicants, as sub-applicants.

Eligible Project Types

Eligible projects meet the goals of the CCLGP and may include, but not be limited to:

- Infrastructure related community litter abatement and beautification projects.
- Non-infrastructure related community litter abatement events and/or educational programs.

Example Projects

- Beautification and placemaking of existing public spaces, including but not limited to:
 - Community park space/public space.
 - Transit centers.
 - Park-and-ride facilities.
 - Viaducts, underpasses, or overpasses.
- Educational campaigns or community events about litter abatement, proper waste disposal or how to get involved with doing sanctioned artwork in a community.
- A combination of project types, including beautification and educational projects.

Eligible Project Area

The location of the projects within the CCLGP are determined by the applicant. It is recommended that projects are accessible by a multimodal transportation network. Eligible project locations may include projects located on local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces.

Projects that encroach on Caltrans right-of-way are allowed; however, the applicant must demonstrate that all necessary right-of-way clearances, encroachment permits, and other permits can be obtained, and the project completed, by June 30, 2024. For more information on Caltrans Encroachment Permits, including contact information for local District Encroachment Permit Offices, see <https://dot.ca.gov/programs/traffic-operations/ep>.

Art projects on Caltrans right-of-way also need to complete and abide by the [Caltrans' Transportation Art Process](#). This includes:

- Separate approval by the Caltrans Transportation Art program.
- Artwork ownership, including copyrights, assigned to Caltrans, with rights licensed back to the artist.
- Waiver of moral rights (California Civil Code § 987).
- Adhering to Transportation Art content restrictions.
- Maintenance plan/funding (i.e. graffiti abatement).

See Caltrans' [Transportation Art Guidelines for Local Agencies](#) and the [Transportation Art Proposal](#) for details. [Gateway Monuments](#) and [Community Identification](#) projects on Caltrans right-of-way entail separate processes and requirements.

Eligible Activities and Expenses

Eligible activities must meet CCLGP goals. Examples of eligible features within the project area include:

- Enhanced paving to address the needs of the space, using permeable pavements where possible.
- Pavement alternatives, such as wood chips.
- Inert material, such as rubberized pavement.
- Shade structures.
- Shade trees or drought-tolerant plantings.
- Irrigation systems.
- Bioretention, swales, and other green street elements.
- Architectural fencing.
- Art installations, including community identification or cultural elements.
An art installation should:
 - Be appropriate and safe to its proposed setting.
 - Be in proper scale with its surroundings.
 - Be composed of materials that are durable for the projected lifespan.
 - Include graphics or sculptural artwork that express unique attributes of an area's history, resources, or character.
 - Not display symbols or icons, including but not limited to, logos or political and commercial symbols. Sponsor recognition should be unobtrusive, discreet, and not appear to be an integral part of the artwork.
 - Not display text.
 - Be designed to minimize ongoing maintenance needs.
- [Gateway Monuments](#) and [Community Identification](#) projects. If these are on Caltrans right-of-way, they have different requirements than art installations.
- Human-scale, energy-conserving lighting.
- Walking and/or biking facilities through the space.
- Wayfinding signage.
- Amenities related to proper waste collection or prevention (e.g., signage, bins, etc.).

- Seating and play equipment.
- Public bathrooms and water fountains.
- Travel Expenses: Grant recipients may be eligible to claim travel expenses if they have been approved in the scope, cost, and schedule included in the grant agreement. Travel expenses and per diem rates are not to exceed the rate specified by the State of California Department of Personnel Administration for similar employees (i.e. non-represented employees). For more information on eligible travel expenses, visit the [Caltrans Travel Guide Website](#).

Ineligible Activities and Expenses

Some activities or project components are not eligible for reimbursement under this grant program. If an application has any of the following elements and is seeking reimbursement for any of them, it will be disqualified.

Ineligible activities and expenses include:

- Displacing people experiencing homelessness.
- Acquisition of rights-of-way or land.
- Work performed prior to or after the execution of the grant agreement.
- Acquisition of vehicles or shuttle programs.
- Other items unrelated to the project or CCLGP goals.
- Maintenance of a project improvement for this grant agreement is not a reimbursable expense (however it can be an [in-kind contribution](#) if it occurs prior to June 30, 2024).
- Other activities that extend beyond June 30, 2024.

Selection Criteria

Selection criteria focuses on demonstrated benefits and needs including, but not limited to:

- Demonstrated need of the applicant and ability to achieve the program's goals.
- Demonstrated enhancement and beautification of a public space(s), including improved access to the space.
- Enhanced greening to provide shade, reduce the urban heat island effect, and use native, drought-tolerant plants.
- Abatement of litter and debris to improve access and use of public space(s).
- Public engagement that reflects community priorities and is consistent with local or regional plans such as General Plans, Improvement Plans,

bicycle and/or pedestrian plans, and complete street plans. The project should also align with the public outreach that occurred during the preparation of these plans.

- Identification of the [population benefit](#), including to [underserved communities](#). Projects that demonstrate a benefit to an underserved community, either directly or indirectly, will be more competitive. For these projects, applicants must explain which underserved community is benefited, how the project benefits that community, and the percentage of the work and budget that benefits that community.
- Project deliverability, in which projects are open to public and/or all funds are expended by June 30, 2024.

Underserved Communities

No less than 50 percent of the CCLGP funds are to fund projects that benefit underserved communities. An eligible project should clearly demonstrate a benefit to an underserved community or be directly located in an underserved community.

The definition for these communities may include disadvantaged and low-income communities, as defined in Sections 39711 and 39713 of the California Health and Safety Code, or another metric with verifiable information that identifies underserved communities. To qualify, the community served by the project must meet at least one of the following criteria:

- **Option 1. Area Median Income:** Is less than 80% of the statewide median based on the most current Census Tract level data from the 2019 American Community Survey 5-Year Estimates (<\$60,188). Communities with a population less than 15,000 may use data at the Census Block Group level. Unincorporated communities may use data at the Census Place level. Data is available at the [United States Census Bureau Website](#).
- **Option 2. CalEnviroScreen:** An area identified as among the most disadvantaged 25% in the state according to the CalEPA and based on the California Communities Environmental Health Screening Tool 3.0 (CalEnviroScreen 3.0¹) [scores](#). Score must be greater than or equal to 39.34. Do not mistake “percentile” for “score”. The mapping tool can be found [here](#) and the list can be found under “[Background: SB 535 Identification of Disadvantaged Communities \(2017\)](#).”

¹ During the development of these guidelines, the final CalEnviroScreen 4.0 was released. Since the SB 535 List of Disadvantaged Communities based on CalEnviroScreen 4.0 is in draft at time of writing, applicants should use CalEnviroScreen 3.0 rather than 4.0.

- **Option 3. National School Lunch Program:** Based on pre-pandemic data², at least 75% of public-school students in the project area are eligible to receive free or reduced-price meals (FRPM) under the National School Lunch Program. Data is available at the [California Department of Education website](#). Note that if an applicant uses this option, it must be explained in the Project Narrative how students will benefit from the project.
- **Option 4. Healthy Places Index:** The Healthy Places Index includes a composite score for each census tract in the State. The higher the score, the healthier the community conditions, based on 25 community characteristics. The scores are then converted to a percentile to compare a census tract to other tracts in the State. A census tract must be in the 25th percentile or less to qualify as a disadvantaged community. The live map and direct data can both be found on the [California Healthy Places Index website](#).
- **Option 5. Native American Tribal Lands:** The project is located within or partially within:
 - Federally Recognized Tribal Lands (typically within the boundaries of a Reservation or Rancheria),
 - Lands owned by or held in trust for an Indian tribe,
 - Allotted lands, and/or
 - Sensitive tribal areas (which might include areas in which a Native American Tribe has a significant interest, such as traditional cultural properties and sacred sites).
- **Other:** If the project will benefit an underserved community, but the project does not meet any of the criteria above, other means of qualifying may be submitted with the application for consideration as Attachment J in Section 3.1 of the application, "ATTACHMENTS". Suggested alternative assessment methods that can be submitted under this category include:
 - Census data that represents a small neighborhood or unincorporated area. Submit a quantitative assessment, such as a survey, to demonstrate that the community's median household income is at or below 80% of the state median household income.

² During the development of these guidelines, the National School Lunch Program started offering free lunches to all students. Thus, if an applicant still wants to use this option, it is recommended that pre-pandemic data be used.

- CalEnviroScreen data that represents a small neighborhood or unincorporated area. Submit an assessment to demonstrate that the community's CalEnviroScreen score is at or above 39.34.
- A regional definition such as "environmental justice communities" or "communities of concern," which must be stratified based on severity. It must also be based on a robust public outreach process that includes community stakeholder input. A regional definition of underserved communities must be used for the region's broader planning purposes. It must be adopted as part of a regular 4-year cycle adoption of a Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS) by a Metropolitan Planning Organization (MPO) or Regional Transportation Planning Agency (RTPA), per obligations with Title VI of the Federal Civil Rights Act of 1964.

If you chose to define a community as underserved using a criterion other than one of the 5 options listed above, you must submit your criterion and justification for consideration as Attachment J in the application.

Other Selection Considerations

The State may consider additional factors in its selection decisions. These include, but are not limited to, the geographic distribution of awards, willingness to accept partial funding, and quality of the maintenance plan (which is not required for educational programs). The State may also consider the responsiveness and responsibility of the applicant, based on data such as previous performance on other grant programs.

Local Match Requirement

Required local match is the minimum percentage of the project's funding the applicant commits to provide as a condition of accepting a program grant. The required local match will range from 0% (i.e., no local match required) to 50%. The percentage is determined **based on the "severity of disadvantage" (SOD) of the community surrounding the project**. The community surrounding the project is defined as all census tracts within a ¼ mile radius of the project site (or sites, if there are multiple locations.) The required local match will decrease as the SOD of the surrounding community increases. The SOD of the surrounding community is defined below and the relationship of the SOD to percent required local match can be found in Table 2, Severity of Disadvantage and Corresponding Local Match Requirement. Tribal Communities that qualify per Option 5 on Table 2 require zero local match.

Applicants will be held responsible for any local commitments at or above their minimum local match requirement as part of their grant agreement with Caltrans.

Calculating SOD of the Community Surrounding the Project and Local Match Requirement

How to calculate the SOD and the local match percentage is described below. The calculation forms must be submitted with the application as part of Attachment I.

$$\begin{aligned} \text{SOD of} & \\ \text{surrounding} & \\ \text{community} & = \text{Weighted average of the SODs of the surrounding census tracts.} \\ & = \frac{\text{Sum} [(Pop. CT 1 \times \text{metric score CT 1}) + (Pop. CT 2 \times \text{metric score CT 2}) + (Pop. CT N \times \text{metric score CT N...})]}{\text{Sum}(Pop. CT 1 + Pop. CT 2 + Pop. of CT N...)} \end{aligned}$$

Where:

- **Pop. CT** = Population of a census tract within a ¼ mile radius of the project site or sites.
- **Metric Score** = The underserved community score of a census tract is determined using one of the allowable 5 options listed in Table 2 of the guidelines.

When calculating SOD, the metric score of all census tracts must be determined using the same option. The 5 options are detailed above in the section “[Underserved Communities](#)”. If the community surrounding the project is considered underserved using multiple options, choose the option that best supports the community’s status as underserved.

Table 1. SOD of Community Surrounding the Project Site(s)					
List the Option Used to Determine SOD: (For definitions of each of the 5 options, see the section " Underserved Communities ".)					
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population	Metric Score of Census Tract using the chosen option listed above.	SOD of Tract (3) x (4)
(1)		(2)	(3)	(4)	(5)
1	Project Site A				
2	Within a ¼ mile radius.				
3	Within a ¼ mile radius.				
4	Within a ¼ mile radius.				
5	Project Site B				
6	Within a ¼ mile radius.				
7	Within a ¼ mile radius.				
8	Within a ¼ mile radius.				
TOTALS					
SOD of Community Surrounding the Project			=	$\frac{\text{Total of Column 5}}{\text{Total of Column 3}}$	=

An example of a completed Table 1 is in [Appendix A.0](#).

Determine Required Local Match

Use the SOD of the community surrounding the project calculated above, and Table 2 below, to determine the required local match for your project.

Table 2. Severity of Disadvantage and Corresponding Local Match Requirement			
<i>SOD Criteria</i>	<i>Ranges for SOD of Community Surrounding the Project</i>	<i>Required Local Match %</i>	
Option 1: Area Median Income (AMI) compared to Statewide Median Income (SMI)*			
Data: Census Tract Level Data from the 2019 American Community Survey 5-year (ACS5) Estimates			
If the AMI SOD of the surrounding community is...	> \$60,188	Then local match is...	50
	\$56,426 to \$60,188		37.5
	\$52,665 to \$56,425		25
	\$48,903 to \$52,664		12.5
	< \$48,903		0
Option 2: CalEnviroScreen 3.0 Score (not percentile)			
Data: CalEnviroScreen 3.0 Results (June 2018 Update)			
If the CalEnviroScreen 3.0 SOD of the surrounding community is...	< 39	Then local match is...	50
	39 to 42		37.5
	43 to 46		25
	47 to 50		12.5
	> 50		0
Option 3: Percentage of Students that Receive Free or Reduced Lunches**			
Data: California Department of Education website			
If the Free Lunch SOD of the surrounding community is...	< 75	Then local match is ...	50
	75 to 79		37.5
	80 to 84		25
	85 to 90		12.5
	> 90		0
Option 4: Healthy Places Index (HPI) Score (use overall HPI score only)			
Data: California Healthy Places Index website			
If the HPI SOD of the surrounding community is...	> 25	Then local match is...	50
	21 to 25		37.5
	16 to 20		25
	10 to 15		12.5
	< 10		0
Option 5: Tribal Communities			
Data: List of Federally Recognized Tribal Governments in California			
If the project applicant or sub-applicant is a Federally Recognized Tribal Government or the project area is located within (or partially within) Federally Recognized Tribal Lands (typically within the boundaries of a Reservation or Rancheria), lands owned by or held in trust for an Indian tribe, allotted lands, and/or sensitive tribal areas (which might include areas in which a Native American Tribe has a significant interest such as traditional cultural properties and sacred sites).		Then the local match is...	0
*Communities with a population less than 15,000 may use data at the Census Block Group level. Unincorporated communities may use data at the Census Place level.			
**During the development of these guidelines, the National School Lunch Program started offering free lunches to all students. Thus, if an applicant still wants to use this option, it is recommended that pre-pandemic data be used.			

Local Match Sources

The local match can be all cash, all third-party in-kind contributions, or a combination of the two:

- Cash Match
 - Revenue sources for local cash match can include local sales tax, special bond measures, private donations, or private foundation contributions, among other sources. If federal funding is a source for local cash match, the entire project must comply with all federal requirements, which may affect the project schedule. Check the federal program guidelines for details.
 - Staff time from the primary applicant can be counted as cash match. However, staff time charged to a specific project that has already been funded and/or reimbursed cannot be used to meet the match requirement for a Clean CA project.
- Third-Party In-Kind Match
 - Third party in-kind contributions are typically goods and services donated from outside the primary applicant's agency. Examples include the value of donated:
 - Plants/trees.
 - Art resources (e.g., materials, labor, supplies).
 - Equipment and materials.
 - Volunteered time from stakeholders.
 - Other goods and services.
 - Maintenance activities related to the project if these occur prior to June 30, 2024.
 - If third party in-kind contributions are used to satisfy the local match requirements, all of them must be itemized in the application. If a project is awarded funds, as part of the grant agreement, the grant recipient will be asked to provide letters of commitment from each third-party contributor detailing what services are included with the match and a commitment to reaching the project completion date of June 30, 2024.

Payment Process

For an item to be eligible for payment, the primary use or function of that item must meet the program goals and be consistent with the approved grant scope and budget as well as applicable cost principles. Payments will be made by reimbursement unless advance payment is requested and approved.

The CCLGP is primarily a reimbursement program for eligible costs incurred. An implementing agency may begin incurring eligible costs upon execution of a grant agreement with Caltrans as well as receipt of notice to proceed from Caltrans.

Applicants may request advance payment. Requests must be included in the project application and include a justification to support the request, as detailed in the [Advance Payment Process](#) section.

Caltrans may provide funding directly to federally recognized Tribal governments, but only if a Tribal government is willing to grant a limited waiver of sovereign immunity for the purposes of their CCLGP project and for the duration of the project. As an alternative to waiving sovereign immunity, Tribal governments may consider applying as a sub-applicant through partnership with a public or transit agency.

If requesting reimbursement for indirect costs, grant recipients must have an approved Indirect Cost Allocation Plan/Indirect Cost Rate Proposal (ICAP/ICRP) agreement with Caltrans, or the grant recipient's cognizant agency, to be reimbursed. A "cognizant" agency is the Federal agency responsible for reviewing, negotiating, and approving cost allocation plans or indirect cost proposals.

An approved indirect cost rate must be included in the grant agreement. If the agency does not have a current ICAP/ICRP with Caltrans or its cognizant agency, it must submit an ICAP/ICRP request in accordance with the options and submission processes found on the following webpage:

<https://ig.dot.ca.gov/resources>. Agencies can also e-mail ICAP-ICRP@dot.ca.gov. The ICAP/ICRP documentation must be submitted with the work plan if the agency is claiming indirect costs.

For non-infrastructure projects, indirect cost rates are limited to what is approved by Caltrans or the cognizant agency. For infrastructure projects, per the [Caltrans Local Assistance Procedures Manual](#), the total cost for Construction Engineering (CE) should not exceed 15% of the construction costs and all costs over that must be shown in the application as non-participating.

Advance Payment Process

As described in State statute, Caltrans may authorize advance payments necessary for projects funded by the CCLGP. This is consistent with the Legislature's direction to expeditiously award and disburse grants. Specifically, the Department, in its sole discretion, may provide advance payments of grant awards in a timely manner to support program initiation and implementation, with a focus on mitigating the constraints of modest reserves and potential cash flow problems. In considering whether to apply for an advance payment, the

applicant acknowledges that the Advance Payment guidelines contained herein are solely for the purposes of the CCLGP.

Conditions

Recognizing that appropriate safeguards are needed to ensure grant moneys are used responsibly, the Legislature has outlined the grant conditions described below to establish control procedures for advance payments. Accordingly, the Department may provide advance payments to grant applicants of the CCLGP only if the Department determines, pursuant to [SHC Section 91.41\(e\)](#), that all the following conditions are met:

- a. The grant applicant for an advance payment is a public agency.
- b. The grant applicant requests an advance payment in its initial grant application.
- c. The project or project component for which the advance payment is requested is well defined and can be delivered by an agreed upon date.
- d. The grant applicant has a record of good financial management and has not been sanctioned by any state or federal agency.
- e. Upon request of the department, the grant applicant offers sufficient capital, as determined by the Department, as security for an advance payment.
- f. Upon request of the department, the grant applicant provides a finding approved by its governing body that demonstrates a financial need for an advance payment pursuant to the program to deliver the project.

Additional Conditions

In evaluating a grant applicant's request for advance payment, the Department has established the following additional conditions of award.

Advance Payment Amounts

A grant applicant may request one advance payment equal to the anticipated project cost for the first four months of the project, as described in the project schedule, budget, and spending plan. The advance payment may not exceed 30% of the grant award or \$1,000,000, whichever is smaller.

General Conditions

- a. The advance payment is necessary immediately to meet the purposes of the grant project.
- b. Only one advance payment, at the beginning of the project, will be awarded.
- c. The use of the advance funds is adequately regulated by project budgetary controls.

- d. The grant applicant provides a finding approved by its governing body that demonstrates the financial need for an advance payment.
- e. The grant applicant has no outstanding financial audit findings related to any of the moneys eligible for advance payment and is in good standing with the Franchise Tax Board and Internal Revenue Service.
- f. The grant applicant agrees to revert all unused moneys to the Department if they are not expended within the timeline specified in the grant agreement.
- g. The grant applicant assumes legal and financial risk of the advance payment.
- h. In the event of nonperformance by the grant recipient, the Department shall require full recovery of all disbursed moneys. A grant recipient shall provide a money transfer confirmation within 60 days upon the receipt of a notice from the Department.

Fiscal Administration

- a. The grant applicant shall indicate its request for advance payment on the initial application. A spending plan shall be submitted with the application.
 - 1. The spending plan shall include project schedules, timelines, milestones, and the grant recipient's fund balance for all state grant programs applied to the project.
 - i. The grant recipient will report to the Department any material changes to the spending plan within 30 days of identification of the change.
- b. The grant applicant shall submit an updated spending plan along with an Advance Payment Invoice to the Department for review prior to receiving the advance payment.
- c. The grant recipient shall submit requests for reimbursement packages ***monthly***³, commencing at the conclusion of the first full calendar month of project implementation. Reimbursement packages shall include supporting documentation for all expenditures including, but not limited to, receipts, invoices, and timesheets.
- d. The advance payment will be closed out at the end of the project, with final reimbursement packages satisfying all advance funds. Any funds not accounted for shall be returned to the Department.
- e. The grant recipient shall place funds advanced under this section in an interest-bearing account. The grant recipient shall track interest accrued

³Note, projects that do not request Advance Payments may submit invoices no more frequently than monthly and no less frequently than quarterly. See the section [Accounting Requirements](#) for details.

on the advance payment. Interest earned on the advance payment shall be used for eligible grant-related expenses as outlined in [Eligible Activities and Expenses](#), or returned to the Department.

- f. The grant recipient shall report to the Department the value of any unused balance of the advance payment and interest earned, and submit quarterly fiscal accounting reports consistent with the provisions in the CCLGP Grant Agreement.
- g. The grant recipient shall remit to the Department any unused portion of the advance payment and interest earned at project close-out.

Advance Payment Requests

- a. The Department will advance one payment from the total grant award after the grant recipient submits the following to the Department:
 - i. A fully executed Grant Agreement;
 - ii. Advance Payment Invoice (to be provided by the Department); and
 - iii. Updated Spending Plan that includes project schedules, timelines, milestones, and the grant recipient's fund balance for all fund sources applied to the project.
- b. The grant recipient must email the completed Advance Payment Invoice and Spending Plan to the Department Grant Coordinator. The invoice shall include the secured digital signature of a person legally authorized to sign.
- c. Advance grant payments are subject to the Department's approval of the Advance Payment Invoice and Spending Plan.
- d. Quarterly reports must substantiate grant costs incurred as discussed in the [Reporting](#) section for which the Advance Payment was utilized.

Project Application Process

- 1. Applications, including the supporting documentation, are submitted online:
 - a. Access to the application and other required templates are available on the CCLGP website, <https://cleancalifornia.dot.ca.gov/local-grants>.
 - b. No hardcopy applications will be accepted.
- 2. Project Proposals are reviewed and evaluated:
 - a. Caltrans subject matter experts, with district representation, conduct a review of all applications for eligibility, submission of proper documentation, deliverability, and demonstrated benefits that align with the grant program goals. They then score the

applications using a standardized scoring methodology, which is described in the [Scoring Criteria](#) section.

- b. Incomplete or ineligible applications may be removed from the competitive process.
 - c. Caltrans headquarters grant program staff then verifies the scores and provides the award recommendations list, to be approved by the State.
 - d. Award recommendations are submitted to the Secretary of the California State Transportation Agency for concurrence.
3. Awarded projects are announced.
 4. Grant Agreements between the grant recipients and Caltrans are executed.

All information contained in the application and supporting documentation is confidential until grant awards are announced.

The State reserves the right to reject an applicant who is in violation of any law or policy at another public agency. Potential violations include, but are not limited to, being in default of performance requirements for other contracts or grant agreements issued by the State, engaging in or being suspected of criminal conduct that could poorly reflect on or bring discredit to the State, or failing to have all required licenses and permits necessary to carry out the project. The State further reserves the right to reject any applicant who has a history of performance issues with past grants or other past contractual agreements with any public entity.

Conflict of Interest

All applicants and individuals who participate in the review of submitted applications are subject to state and federal conflict of interest laws. Any individual who has participated in planning or setting priorities for a specific solicitation over and above the public comment process, or who will participate in any part of the grant development and negotiation process on behalf of the public, is ineligible to receive funds or personally benefit from funds through that solicitation. Failure to comply with conflict of interest laws, including business and financial disclosure provisions, will result in the application being rejected and any subsequent grant agreement declared void. Other legal actions may also be taken. Applicable statutes include, but are not limited to, California Government Code section 1090 and Public Contract Code sections 10365.5, 10410, and 10411.

Scoring Criteria

Applications will be scored as explained in Table 3 and in the following subsections of this document. The scoring methodology is designed to support

performance of the grant objectives and encourages context-sensitive proposals. The scoring is designed to prioritize quality of transformation over quantity of space transformed. For communities that may not have a lot of public space, but can still benefit from a transformative project, their application would be competitive under this scoring methodology. [Other selection considerations](#) may factor into the final project selection.

Table 3. Scoring Methodology			
Component Number	Scored Component	Possible Score (points)	Weight (percent of overall score)
1	Narrative (Qualitative)	20	10
2	Project's Population Benefit (Quantitative)	20	10
3	Project's Relative Population Benefit to Underserved Communities (Quantitative)	35	17.5
4	Demonstrated Community Need (Quantitative)	50	25
5	Project's Outcomes Assessment Form (Quantitative)	40	20
6	Scope, Cost, and Schedule (Qualitative)	35	17.5
Sum		200	100

1. Narrative

The narrative scoring component will be based on the applicant's description of how well the project meets the program's statutory goals, requirements, and guidelines. This component is worth up to 20 points and 10 percent of the total application score. The narrative component will be assessed by a committee of subject matter experts using a scoring rubric based on grant criteria.

At a minimum, the narrative shall include a discussion of:

- The project location and any project description details not included in section 1.8 of the main application form. Describe the public space or spaces to be addressed; specifying right-of-way, park, pathway, transit center, tribal land, or other space. Discuss where the space is located, including its visibility and access to the public.

- The demonstrated community need that addresses the goals of the CCLGP program. Specifically, describe the existing conditions of the project location(s), and how the project meets one or more of the four stated program goals listed below.
 1. Reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.
 2. Enhance, rehabilitate, restore, or install measures to beautify and improve public spaces and mitigate the urban heat island effect.
 3. Enhance public health, cultural connections, and community placemaking by improving public spaces for walking and recreation.
 4. Advance equity for underserved communities.

Address each goal selected separately in the narrative. For each goal selected, also include the information requested in the respective paragraphs below:

Goal 1. Reduce the Amount of Waste and Debris: Describe types of existing waste and debris, work to be performed to remove it, and by whom.

Goal 2. Beautify and Improve Public Space: Describe the beautification or access improvements to be performed, including enhanced greening measures. Include any enhancements to be made, rehabilitation or restoration to be performed, and new installations placed.

Goal 3. Improving Public Spaces for Walking and Recreation: Describe improvements to be made to the public spaces for walking and recreation, and how these improvements will enhance public health, cultural connection, and/or community placemaking.

Goal 4. Advance Equity for [Underserved Communities](#): Projects that demonstrate a benefit to an underserved community, either directly or indirectly, will be more competitive. For these projects, applicants must explain which underserved community is benefited, how it was identified, and how the project benefits that community. Applicants should also explain the percentage of grant funds that will benefit the community and how these percentages were calculated. Calculations can be based on the project's relative population benefit to underserved communities or another methodology. If another methodology is used, provide a brief justification for using it.

- The local public engagement process that culminated in the project identification and how the project reflects community priorities. Specifically, the Narrative should describe the stakeholder/community engagement efforts that went into identifying the proposed elements as a priority for the community. These efforts should include engagement with

underserved communities and/or any community-based organizations that serve them. The applicant can reference engagement that was sponsored by Caltrans or others. The Narrative should also describe how the project is consistent with or included in existing local or regional plans such as General Plans, Improvement Plans, bicycle and/or pedestrian plans, and complete street plans, that were the products of extensive public outreach. Finally, the Narrative should discuss how exactly the engagement influenced the project proposal.

- Project deliverability, including the applicant's certainty the project will be completed, opened to public, and all funds expended by June 30, 2024. Identify all permits required for the project and note all that have not been approved at time of application submittal. For any permit not obtained, explain how its approval will be achieved and the project completed by June 30, 2024. For infrastructure projects, describe all pre-construction work required to deliver this project by its completion date.
- If you are requesting advance payment, a justification.
- How the applicant is going to market the project, through materials such as press releases, press advisories, letters to the editor, fact sheets, social media posts, website pages, or speeches. Also state whether there will be a ground-breaking or ribbon cutting ceremony for any infrastructure improvements that are part of the project.
- If applicable, how the improvement(s) will be maintained. Identify the lifespan of the improvement(s), how the improvements will be maintained throughout their lifespans, the resources to fund maintenance activities, and the commitment of those resources. This information is required for physical project improvements and litter abatement events (i.e., there needs to be an explanation of the strategy for preventing litter from accumulating again, after the abatement event). This information is also required for any artwork or vegetation that is part of the proposal. Maintenance information is not required for educational programs.

2. Project's Population Benefit (PB) to Overall Community

For *infrastructure* projects, the project's PB to the overall community is the sum of the population of all census tracts within a quarter mile radius of the project added to the average daily ridership of transit routes that have stops within a half mile radius of the project. This sum is then increased by a factor related to the hours the improved site will be open to the public.

For *non-infrastructure* projects, the PB is the sum of the population benefit of each non-infrastructure activity. The population benefit of each activity is calculated based on the estimated number of unique people who attend an

activity or will be reached by a campaign, multiplied by the number of activities or campaigns.

Points for this scoring component will be awarded on a curve relative to all applications received. This component is worth a maximum of 20 points and up to 10 percent of the total application score. Details on how to calculate the PB and an example can be found in Appendices A1-A4.

3. Project's *Relative* PB to Underserved Communities

A project's relative population benefit to underserved communities is determined by a ratio of the project's PB to underserved communities over the project's PB to the overall community.

For *infrastructure* projects, the PB to underserved communities is the sum of the population of all *underserved* census tracts within a quarter mile radius of the project added to the average daily ridership of transit routes that have stops within a ½ mile radius of the project. This sum is then increased by a factor related to the hours the improved site will be open to the public. Note, the transit ridership is the same as it is for calculating the PB for the overall community in scoring component 2 described in the above section.

For *non-infrastructure* projects, the project's PB to underserved communities is the same as for the overall community.

Points for this scoring component will be awarded as a percentage based on the ratio of the underserved project benefit to the overall project benefit. This component is worth up to 35 points and 17.5 percent of the total application score. Details on how to calculate the PB to underserved communities can be found in Appendices A1-A4. See the section [Underserved Communities](#) in these guidelines for definitions of underserved communities.

4. Demonstrated Community Need

The demonstrated community need scoring component measures the demonstrated need of the applicant or sub-applicant to address the program goals. Needs include those for waste and debris reduction, beautification, enhanced public health, cultural connection, increased equity, or greening. This component is worth up to 50 points and 25 percent of the total application score. The score is based on the applicant's answers to questions about the existing public space(s) or community conditions. The questions can be found on the "Demonstrated Community Need Assessment Form." The form has five (5) sections, each relating to a program goal. Within each section, the applicant may choose up to two questions to answer. The form can be viewed in [Appendix B1](#), and an example of a completed form can be viewed in [Appendix B3](#).

5. Project's Outcomes Assessment

This scoring component measures the proposal's potential to accomplish the goals of the program. This component is worth up to 40 points and 20 percent of the total application score. The score is based on the applicant's answers to questions about anticipated project outcomes. The questions can be found on the "Project's Outcomes Assessment Form" in [Appendix B2](#). Like the "Demonstrated Community Need Assessment Form", the form has five (5) sections, each relating to a program goal. Within each section, the applicant may choose up to two questions to answer. A sample completed form based on a fictitious project can be viewed in [Appendix B3](#).

6. Scope, Cost, and Schedule

The scope, cost, and schedule submittals will be reviewed by a committee of subject matter experts who will evaluate how well the documents maximize project benefits versus costs. This component is worth up to 35 points and 17.5 percent of the total application score. A standardized scoring methodology will be used to assess this component.

The scope, cost, and schedule component must include the following, which are in the templates provided:

- The scope must include detailed project plans, and/or an educational programming workplan.
- The application must include a schedule showing planned start and end dates of salient infrastructure work activities and/or non-infrastructure tasks. The schedule must show all activities completed and all funds expended by June 30, 2024. If the project contains infrastructure components, these must also be opened to the public by June 30, 2024.
- The application must include a cost breakdown of all project components. Do not provide costs as lump sum expenses.

Other Attachments

Section 3.1 of the application will allow additional documents to be uploaded beyond what is listed above. Details on what these attachments should include are in the Application Instructions provided on the [CCLGP website](#).

Project Award Process

After evaluation is complete and the list of successful applicants is approved by the State, the list of awarded projects will be posted to the Caltrans website. Successful grant applicants will receive an award letter from Caltrans that outlines important next steps, such as executing the grant agreement, as well as program requirements the grant recipient must adhere to.

The CCLGP is limited to one cycle of funding. As a result, unsuccessful grant applicants will not receive a debrief.

Grant Agreement Processing

A restricted grant agreement will be utilized for the distribution of funds. The agreement will specify, among other things, the amount of funds granted, local match funds required, timeline for expenditure of funds, delivery schedule, and the approved project scope. Reporting timeframes and other requirements will also be identified in the agreement. A copy of the grant agreement will be made available on the CCLGP website.

Grant Project Administrative Requirements

Sub-contracts

If a grant recipient or a sub-recipient will hire a third-party to perform work during the project, proper procurement procedures must be used. Grant recipients may use their agency's procurement procedures. They should also comply with all applicable sections of the California Public Contract Code and Government Code, and any other applicable code. In addition, work cannot be sub-contracted unless it has been stated in the grant recipient's scope, cost, and schedule. A grant recipient is fully responsible for all work performed by its sub-recipients, consultants, or sub-consultants. Caltrans solely enters contracts directly with grant recipients.

Financial Requirements

Accounting Requirements

Grant recipients and sub-recipients are required to maintain an accounting system that properly records and segregates incurred project costs and matching funds by line item. The accounting system of the grant recipient, including its sub-recipients and sub-contractors, must conform to Generally Accepted Accounting Principles that enable the determination of incurred costs at interim completion points. This accounting system must also provide support for reimbursement payment vouchers or invoices sent to or paid by Caltrans. Allowable project costs must comply with [2 Code of Federal Regulations \(CFR\), Part 200](#).

It is the grant recipient's responsibility to monitor work and expenses to ensure the project is completed according to the contracted Scope, Cost, and Schedule. The grant recipient agrees to revert all unused grant funds to the Department if they are not expended within the timeline specified in the grant agreement. In the event of nonperformance by the grant recipient, or if project outcomes and benefits are not met, the Department shall require full recovery of all disbursed grant funds. A grant recipient shall provide a money transfer confirmation within 60 days upon the receipt of a notice from the Department that grant funds must be reimbursed. If a grant recipient does not expend funds within the timeline specified in the grant agreement or does not perform, this

could also impact the grant recipient's competitiveness in any potential future funding cycles of this program.

Grant recipients must submit invoices on a regular and timely basis. This is no more frequently than monthly and no less frequently than quarterly for projects not requesting advance payments. This is monthly for projects requesting [advance payments](#).

Costs incurred prior to or after the end date of an executed agreement are not eligible for reimbursement and will not be counted towards local match requirements. CCLGP funds shall not supplant other committed funds and are not available to fund cost increases. Funds must be expended concurrently and proportionally with the approved local match unless an advance payment request is approved. Cost savings will be shared proportionally between all committed fund sources.

Grant recipients must communicate with the Caltrans project manager to ensure any issues are addressed early during the project period.

Audits and Investigations

Clean California Local Grant Program projects are subject to audit. Therefore, all financial records related to the project must be retained for a minimum of three years from project closeout.

Reporting

Upon execution of a CCLGP agreement, grant recipients must submit quarterly Project Progress Reports and a Final Delivery Report to Caltrans. The reports will be required to assess whether projects are meeting their scope and are being delivered on time and within budget. They will be submitted electronically and due within 45-days of the end of a quarter.

The State may make periodic visits, including a final inspection, to project sites. The State will determine if the work is consistent with the approved project scope. Caltrans staff will be responsible for conducting and coordinating site visits with the awarded projects.

The final invoice will be paid upon submission and acceptance of the Final Delivery Report to Caltrans. Complete final delivery reports and invoices must be submitted to Caltrans no later than November 1, 2024.

Project Photos

A before photo will be required with the application and an after photo will be required as part of the closeout reporting process for grant recipients. Caltrans must be granted the right to use photos of the completed project.

Project Amendments

The CCLGP will not participate in cost increases to the project. Any cost increases must be funded from other fund sources. If there is a change in the project cost, it must be reported through the quarterly project reporting process.

Scope changes will not be considered unless the change is minor, does not reduce project benefits, and does not change the approved project schedule. Scope changes must be requested in writing to the Caltrans project manager and may require an amendment to the restricted grant agreement.

Projects must be complete with all funds expended by June 30, 2024. If the project involves infrastructure components, these must be opened to the public by June 30, 2024. Amendments for time are not permitted.

Program Evaluation

The CCLGP will be evaluated for its effectiveness in meeting its goals. Grant recipients must collect and submit data to Caltrans as described in the [Reporting](#) section.

As part of the fiscal year 2022–23 and 2023–24 California budgets, Caltrans shall report to the Legislature on the CCLGP, including, but not limited to, cubic yards of litter collected, the locations and types of projects, and any other important program outcomes. The report will include a discussion on program effectiveness in terms of planned and achieved outcomes in litter abatement and beautification efforts, as well as timely use of funds. It will also include a summary of its activities relative to program administration, including projects awarded, projects completed to date by project type, projects completed to date by geographic distribution, and projects completed to date by benefit to underserved communities.

Appendix A.0. Example Calculations to Determine Required Local Match for a Fictitious Project

For demonstration purposes, this appendix performs an example calculation to determine the required local match for a fictitious project. You will first determine the SOD of the surrounding community, and then use that number to determine the corresponding required local match. The required local match will decrease as the SOD of the surrounding community increases.

Fictitious Project Summary:

The sample project proposes improving the parkland at the Greenside Park in the City of Eureka, CA (M St & 12th St, Eureka, CA 95501) with beautification upgrades and litter abatement. In addition to physical improvements, the project proposes to launch a litter abatement campaign on social media that will reach 1,000 people/week for 52 weeks in total, and a ribbon cutting event/litter abatement event with 200 people invited.

Step 1. Choose a definition by which to define the community surrounding the project as underserved. See the section [Underserved Communities](#) of these guidelines for more information. If the community surrounding the project is considered underserved based on multiple options, choose the option that best supports the community's status as underserved. Per Option 5, Tribal Communities require zero local match, and thus none of these calculations.

Step 2. Determine the SOD of the community surrounding the project:

$$\begin{aligned} \text{SOD of} \\ \text{surrounding} &= \text{Weighted average of the SODs of the surrounding census tracts.} \\ \text{community} &= \frac{\text{Sum} [(Pop. CT 1 \times \text{metric score CT 1}) + (Pop. CT 2 \times \text{metric score CT 2}) + (Pop. CT N \times \text{metric score CT N...})]}{\text{Sum}(Pop. CT 1 + Pop. CT 2 + Pop. of CT N...)} \end{aligned}$$

Where:

- **Pop. CT** = Population of a census tract within a ¼ mile radius of the project site or sites.
- **Metric Score** = The underserved community score of a census tract determined using one of the 5 options listed in Table 2 of the guidelines.

Perform this calculation using Table 1, SOD of Community Surrounding the Project Site(s). When calculating SOD, the same definition of underserved community must be used throughout Table 1.

Table 1. SOD of Community Surrounding the Project Site(s)					
List the Option Used to Determine SOD: (For definitions of each of the five options, see the section " Underserved Communities ".)				AMI	
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population	Metric Score of Census Tract using the chosen option listed above.	SOD of Tract (3) x (4)
(1)		(2)	(3)	(4)	(5)
1	Project Site A	5	4450	\$32,500	\$144,625,000
2	Within a ¼ mile radius.	6	4998	\$28,700	\$143,442,600
3	Within a ¼ mile radius.	1	4242	\$51,600	\$218,887,200
4	Within a ¼ mile radius.				
5	Project Site B				
6	Within a ¼ mile radius.				
7	Within a ¼ mile radius.				
8	Within a ¼ mile radius.				
TOTALS			13,690		\$506,954,800
SOD of Community Surrounding the Project			=	Total of Column 5 Total of Column 3	= \$37,031

Why we filled in Table 1 as we did:

- We chose option 1, Area Medium Income (AMI), to define an underserved community. Then we looked up the project address in the 2019 American Community Survey 5-yr. Estimates (ACS5) and found it is in census tract 5 with a population of 4,450 people and a median income of \$32,500. We logged this information on line 1 accordingly.
- We then drew a ¼ mile buffer around the project limits and determined all other census tracts that fell totally or partially within buffer limits. Two tracts met this criterion, census tracts 6 and 1. We completed lines 2 and 3 based on the populations and median incomes of those tracts.

- The remaining values auto calculated. The tables provided on the CCLPG website in Attachment I are fillable and will calculate for you. (Note, all dollar values and populations shown were made up for demonstration purposes.)

Step 3. Use Table 2 below to determine the Required Local Match based off the SOD of Community Surrounding the Project. For this example, the required local match would be 0% (see highlighted values).

Table 2. Severity of Disadvantage and Corresponding Local Match Requirement			
<i>SOD Criteria</i>	<i>Ranges for SOD of Community Surrounding the Project</i>	<i>Required Local Match %</i>	
Option 1: Area Median Income (AMI) compared to Statewide Median Income (SMI)*			
Data: Census Tract Level Data from the 2019 American Community Survey 5-year (ACS5) Estimates			
If the AMI SOD of the surrounding community is...	> \$60,188	Then local match is...	50
	\$56,426 to \$60,188		37.5
	\$52,665 to \$56,425		25
	\$48,903 to \$52,664		12.5
	< \$48,903		0
Option 2: CalEnviroScreen 3.0 Percentile Score			
Data: SB 535 List of Disadvantaged Communities or SB 535 Disadvantaged Communities Map			
If the CalEnviroScreen 3.0 SOD of the surrounding community is...	< 39	Then local match is...	50
	39 to 42		37.5
	43 to 46		25
	47 to 50		12.5
	> 50		0
Option 3: Percentage of Students that Receive Free or Reduced Lunches**			
Data: California Department of Education website			
If the Free Lunch SOD of the surrounding community is...	< 75	Then local match is ...	50
	75 to 79		37.5
	80 to 84		25
	85 to 89		12.5
	> 90		0
Option 4: Healthy Places Index (HPI) Score (use overall HPI score only)			
Data: California Healthy Places Index website			
If the HPI SOD of the surrounding community is...	> 25	Then local match is...	50
	21 to 25		37.5
	16 to 20		25
	10 to 15		12.5
	< 10		0
Option 5: Tribal Communities			
Data: List of Federally Recognized Tribal Governments in California			
If the project applicant or sub-applicant is a Federally Recognized Tribal Government or the project area is located within (or partially within) Federally Recognized Tribal Lands (typically within the boundaries of a Reservation or Rancheria), lands owned by or held in trust for an Indian tribe, allotted lands, and/or sensitive tribal areas (which might include areas in which a Native American Tribe has a significant interest such as traditional cultural properties and sacred sites).		Then the local match is...	0
*Communities with a population less than 15,000 may use data at the Census Block Group level. Unincorporated communities may use data at the Census Place level.			
**During the development of these guidelines, the National School Lunch Program started offering free lunches to all students. Thus, if an applicant still wants to use this option, it is recommended that pre-pandemic data be used.			

Appendix A.1. Definition of the Project's Population Benefit (Overall)

$$\text{Project's Population Benefit (PB) (Overall)} = \begin{matrix} \text{(A) Infrastructure Work PB} \\ \text{(Overall)} \\ + \\ \text{(B) Non-infrastructure Work PB} \end{matrix}$$

Where:

A. **Infrastructure Work PB** = (Direct PB + Indirect PB) x Dose

Where:

- **Direct PB** = Sum of the *population* of all census tracts within a $\frac{1}{4}$ mile radius of the project site(s).
- **Indirect PB** = Sum of the average daily ridership of *transit routes* that have stops within a $\frac{1}{2}$ mile radius of the project site(s).
- **Dose** = Hours the site will be accessible to the public under the improved conditions. (If the project has multiple sites and hours differ, use the average number of hours.)

B. **Non-infrastructure Work PB** = Sum of the PB of each non-infrastructure (NI) activity.

Where:

- **The PB of NI Activity = Reach x Dose**

Where:

- **Reach** = Number of people reached at least once by an educational campaign or eligible event.
- **Dose** = Number of times the campaign will run, or the event will be held.

Copies of the forms to perform the calculations are provided in Appendix A3. Example calculations based on a fictitious project are provided in Appendix A4. When submitting the application, complete the form in Attachment I from the CCLGP website and attach it to your application.

Appendix A.2. Definition of the Project's Relative Population Benefit (PB) (Underserved Communities)

$$\text{Project's Relative PB (underserved communities)} = \frac{\text{Projects PB (underserved)} \times 100}{\text{Projects PB (overall)}}$$

$$\text{Project's PB Underserved Community} = \begin{matrix} \text{(A) Infrastructure Work PB Underserved} \\ + \\ \text{(B) Non-infrastructure Work PB} \end{matrix}$$

Where:

$$\text{A. Infrastructure Work PB Underserved} = (\text{Direct PB Underserved} + \text{Indirect PB}) \times \text{Dose}$$

Where:

- **Direct PB Underserved** = Sum of the population of all underserved census tracts within a ¼ mile radius of the project site(s).
- **Indirect PB** = same as used in Appendix A.1.
- **Dose** = same as used in Appendix A.1.

$$\text{B. Non-infrastructure PB} = \text{Same as used in Appendix A.1.}$$

Copies of the forms to perform the calculations are provided in Appendix A3. Example calculations based on a fictitious project are provided in Appendix A4. When submitting the application, complete the form in Attachment I from the CCLGP website and attach it to your application.

Appendix A.3. Forms for Calculating Population Benefit (PB) (Overall) and Relative PB (Underserved Community)

Step 1. If your project has no infrastructure work, skip to Step 3.

Step 2. If your project has infrastructure work, complete Tables 1 through 5 below. Information from tables 1 through 3 will be used to calculate the Infrastructure Work PB for both the overall and underserved community in Tables 4 and 5, respectively.

Table 1. Infrastructure Work – Direct PB (Overall and Underserved Community)

- On line 1, list the census tract in which the project is located.
- On subsequent lines, list all census tracts within a ¼ mile radius of your project. If your project is large or long, use a ¼ mile from the outer edges. If your project has multiple locations, list the census tracts for each location. Add more rows on the last page if necessary.
- For each census tract listed, provide the information requested. For columns 4 and 5, consult the CCLGP guidelines on how to define an underserved community. If you choose “other” as your option, you must submit Attachment J with a justification of your methodology.
- Total column 3 and column 5.

Table 1. Infrastructure Work- Direct Population Benefit					
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population (Overall)	If the tract is underserved community, record the option used to make the determination. (ACS5, SB535, CDEdu, HIP, Other)	Census Tract Population (Underserved)
(1)		(2)	(3)	(4)	(5)
1	Project Site A				
2	Within a ¼ mile radius.				
3	Within a ¼ mile radius.				
4	Within a ¼ mile radius.				
5	Project Site B				
6	Within a ¼ mile radius.				
7	Within a ¼ mile radius.				
8	Within a ¼ mile radius.				
Population Totals		(Overall) =		(Underserved) =	

Table 2. Infrastructure Work – Indirect PB

- List all transits routes with at least one transit stop within a ½ mile radius of your project. If you project is large or long, use a ½ mile from the outer edges. Add more rows on the last page if necessary.
- Total all ridership numbers.

Table 2. Infrastructure Work - Indirect Benefit Population	
Name of Transit Route with at least One Stop within a 1/2 Mile of Project Site(s) (1)	Average Daily Ridership of the Route (2)
1	
2	
3	
4	
5	
6	
7	
Total of the Average Daily Ridership of Qualifying Routes	

Table 3. Infrastructure Work – Dose

Determine the “dose” factor for the infrastructure work, which are the hours the site will be accessible to the public under the improved conditions.

- List all sites and the hours for each site. Add more rows on the last page if necessary.
- Calculate the average number of hours of all sites.

Table 3. Infrastructure Dose	
Infrastructure Site (1)	Hours Improved Site Accessible to Public (2)
1	
2	
3	
4	
5	
6	
7	
Average of Hours if Project Contains Multiple Sites	

Table 4. Infrastructure Work PB (Overall)

Use information from Tables 1-3 to complete Table 4.

Table 4. Infrastructure Work PB (Overall)						
(Direct PB) <i>(Table 1, Column 3)</i> <i>(1)</i>	+	Indirect PB) <i>(Table 2, Column 2)</i> <i>(2)</i>	×	Dose <i>(Table 3, Column 2)</i> <i>(3)</i>	=	Infrastructure Work PB (Overall) <i>(4)</i>
	+		×		=	

Table 5. Infrastructure Work PB (Underserved Community)

Use information from Tables 1-3 to complete Table 5.

Table 5. Infrastructure Work PB (Underserved Community)						
(Direct PB) <i>(Table 1, Column 5)</i> <i>(1)</i>	+	Indirect PB) <i>(Table 2, Column 2)</i> <i>(2)</i>	×	Dose <i>(Table 3, Column 2)</i> <i>(3)</i>	=	Infrastructure Work PB (Underserved Community) <i>(4)</i>
	+		×		=	

Step 3: If your application proposes educational campaigns or events about litter abatement, proper waste disposal, or how to do sanctioned artwork (as opposed to vandalism), use Table 6 to calculate PB of each non-infrastructure activity and total. If your application does not propose these activities, skip to Step 4.

Table 6. Non-Infrastructure Work PB

- **Reach** = Number of people reached at least once by an educational campaign or eligible event.
- **Dose** = Number of times the campaign will run, or the event will be held.

Table 6. Non-Infrastructure Work (NI) PB						
NI Activity Number	NI Activity Name	Activity Reach (1)	x	Activity Dose (2)	=	PB of NI Activity (3)
1			x		=	
2			x		=	
3			x		=	
4			x		=	
Total NI Work PB						

Step 4. Calculate the Project's Population Benefit (Overall). This score will be graded by the Department on a curve relative to all applications submitted. The number of points the applicant will be awarded for Scoring Component 2, Project Population Benefit, will be granted accordingly. The maximum number of points is 20.

Table 7. Project's PB (Overall)

Table 7. Project's PB (Overall)				
Infrastructure Work PB (Overall) (From Table 4, Column 4) (1)	+	Non-Infrastructure Work PB (From Table 6, Column 3) (2)	=	Project's PB (Overall) (3)
	+		=	

Step 5. Calculate the Project's Population Benefit (Underserved Community).

Table 8. Project's PB (Underserved Community)

Table 8. Project's PB (Underserved Community)				
Infrastructure Work PB (Underserved Community) (From Table 5, Column 4) (1)	+	Non-Infrastructure Work PB (From Table 6, Column 3) (2)	=	Project's PB (Underserved Community) (3)
	+		=	

Step 6. Calculate the Project's *Relative* Population Benefit to the underserved community.

Table 9. Project's Relative PB to Underserved Communities				
Project's PB (Underserved Community) (From Table 8, column 3) (1)	÷	Project's PB (Overall) (From Table 7, column 3) (2)	=	Project's Relative PB (Underserved Community) (3)
	÷		=	

Step 7. Calculate the number of points you, the applicant, will be awarded for Scoring Component 3, Project's *Relative* Population Benefit to the Underserved Community. The maximum number of points is 35.

Table 10. Applicant's Points for Scoring Component 3, Project's Relative PB (Underserved Community)

Table 10. Scoring Component 3, Project's Relative PB (Underserved Community)				
Project's Relative PB (Underserved Community) (From Table 9, column 3) (1)	×	Maximum Possible Points (2)	=	Score (Pts.) (3)
	×	35	=	

Examples of completed calculation forms based on a fictitious project can be found in Appendix A.4.

Additional rows for Tables 1 and 2. (Only use these pages if needed.)

Table 1. Infrastructure Work- Direct Population Benefit (CONTINUED)					
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population (Overall)	If the tract is underserved community, record the option used to make the determination. (ACS5, SB535, CEdu, HIP, Other)	Census Tract Population (Underserved) If the tract is an underserved community, also record population in this column.
(1)		(2)	(3)	(4)	(5)
9	Project Site C				
10	Within a ¼ mile radius.				
11	Within a ¼ mile radius.				
12	Within a ¼ mile radius.				
13	Project Site D				
14	Within a ¼ mile radius.				
15	Within a ¼ mile radius.				
16	Within a ¼ mile radius.				

Table 2. Infrastructure Work - Indirect Benefit Population (CONTINUED)		
Name of Transit Route with at least One Stop within 1/2 Mile of Project Site(s)		Average Daily Ridership of the Route
(1)		(2)
8		
9		
10		
11		
12		
13		
14		
15		

Additional rows for Tables 3 and 6. (Only use these pages if needed.)

Table 3. Infrastructure Dose (CONTINUED)		
Infrastructure Site (1)		Hours Improved Site Accessible to Public (2)
8		
9		
10		
11		
12		
13		
14		
15		

Table 6. Non-Infrastructure Work (NI) PB (CONTINUED)						
NI Activity Number	NI Activity Name	Activity Reach (1)	x	Activity Dose (2)	=	PB of NI Activity (3)
5			x		=	
6			x		=	
7			x		=	
8			x		=	
9			x		=	
10			x		=	
11			x		=	
12			x		=	
13			x		=	
14			x		=	
15			x		=	
16			x		=	

Appendix A.4. Example PB (Overall) and Relative PB (Underserved Communities) Calculations Performed for a Fictitious Project

For demonstration purposes, this appendix performs sample population benefit calculations based on a fictitious project.

Fictitious Project Summary:

The sample project proposes improving the parkland at the Greenside Park in the City of Eureka, CA (M St & 12th St, Eureka, CA 95501) with beautification upgrades and litter abatement. In addition to physical improvements, the project proposes to launch a litter abatement campaign on social media that will reach 1,000 people/week for 52 weeks in total and will host a ribbon cutting and litter abatement event with 200 people invited. I have filled this form out as the applicant for the purposes of showing how this would be accomplished and the results you might see from this.

Example Population Benefit Calculations:

Step 1. If your project has no infrastructure work, skip to Step 3.

Our project has infrastructure, so we continue to Step 2.

Step 2. If your project has infrastructure work, complete Tables 1 through 5 below. Information from tables 1 through 3 will be used to calculate the Infrastructure Work PB for both the overall and underserved community in Tables 4 and 5, respectively.

Table 1. Infrastructure Work – Direct PB (Overall and Underserved Community)

- On line 1, list the census tract in which the project is located.
- On subsequent lines, list all census tracts within ¼ mile radius of your project. If your project is large or long, use a ¼ mile from the outer edges. If your project has multiple locations, list the census tracts for each location. Add more rows on the last page if necessary.
- For each census tract listed, provide the information requested. For columns 4 and 5, consult the CCLGP guidelines on how to define an underserved community. If you choose “other” as your option, you must submit Attachment J with justification of your determination method.
- Total column 3 and column 5.

Table 1. Infrastructure Work- Direct Population Benefit					
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population (Overall)	If the tract is underserved community, record the option used to make the determination. (e.g. ACS5, SB535, CDEdu, HIP, Other)	Census Tract Population (Underserved)
(1)		(2)	(3)	(4)	(5)
1	Project Site A	5	4,450	ACS5	4,450
2	Within a ¼ mile radius.	6	4,998	ACS5	4,998
3	Within a ¼ mile radius.	1	4,242	ACS5	4,242
4	Within a ¼ mile radius.				
5	Project Site B				
6	Within a ¼ mile radius.				
7	Within a ¼ mile radius.				
8	Within a ¼ mile radius.				
Population Totals		(Overall) =	13,960	(Underserved) =	13,690

Why we filled in Table 1 as we did:

- We chose to use option 1 of the 5 options provided in the guidelines to determine if the community around the project is underserved. We looked up the project address in the 2019 American Community Survey 5-Year Estimates (ACS5) and found it is in census tract 5 with a population of 4,450 people and has a median income less than 80% of the State Median Income. This means the census tract qualifies as an underserved community. We logged this information on line 1 accordingly.
- We drew a ¼ mile buffer around the project limits and then determined all other census tracts that fell totally or partially within the project site or buffer limits. Using the ACS5, two tracts met this criteria, census tracts 6

and 1, and both also qualified as underserved. We completed lines 2 and 3 accordingly.

- Note, you are not limited to one option when making the “underserved” determination. If a tract did not qualify as underserved on the ACS5, we could have also checked another option, such as the Healthy Places Index. If it qualified under one of the options, we could have designated that tract as underserved.

Table 2. Infrastructure Work – Indirect PB

- List all transits routes with at least one transit stop within a ½ mile radius of your project. If you project is large or long, use a ½ mile from the outer edges. Add more rows on the last page if necessary.
- Total all ridership.

Table 2. Infrastructure Work - Indirect Benefit Population	
Name of Transit Route with at least One Stop within 1/2 Mile of Project Site(s)	Average Daily Ridership of the Route
(1)	(2)
1	Redwood Transit System Route
2	Southern Humboldt Intercity Route
3	
4	
5	
6	
7	
Total of the Average Daily Ridership of Qualifying Routes	
	1,000

Why we filled out Table 2 as we did:

We drew a ½ mile buffer around the project limits and determined what transit stops existed within the project limits or the buffer zone. We found two bus routes that stopped within a ½ mile of the project and logged the route information accordingly.

Table 3. Infrastructure Work – Dose

Determine the “dose” factor for the infrastructure work, which is the hours the site will be accessible to the public under the improved conditions.

- List all sites and the hours for each site. Add more rows on the last page if necessary.

- Calculate the average number of hours of all sites.

Table 3. Infrastructure Dose		
Infrastructure Site (1)		Hours Improved Site Accessible to Public (2)
1	Greenside Park	24
2		
3		
4		
5		
6		
7		
Average of Hours if Project Contains Multiple Sites		24

Why we filled in Table 3 as we did:

- The park will be accessible to the public 24 hours per day upon completion of the project. If we had multiple sites with different hours, we would have averaged the hours.

Table 4. Infrastructure Work PB (Overall)

Use information from Tables 1-3 to complete Table 4.

Table 4. Infrastructure Work PB (Overall)						
(Direct PB (Table 1, Column 3) (1))	+	(Indirect PB) (Table 2, Column 2) (2))	×	(Dose (Table 3, Column 2) (3))	=	(Infrastructure Work PB (Overall) (4))
13,960	+	1,000	×	24	=	359,040

Table 5. Infrastructure Work PB (Underserved Community)

Use information from Tables 1-3 to complete Table 5.

Table 5. Infrastructure Work PB (Underserved Community)						
(Direct PB) <i>(Table 1, Column 5)</i> <i>(1)</i>	+	Indirect PB) <i>(Table 2, Column 2)</i> <i>(2)</i>	×	Dose <i>(Table 3, Column 2)</i> <i>(3)</i>	=	Infrastructure Work PB (Underserved Community) <i>(4)</i>
13,960	+	1,000	×	24	=	359,040

Note, because all the tracts within a ¼ mile of the project qualified as underserved, the project's Infrastructure Work PB (Overall) in Table 7 equals the project's Infrastructure work PB (underserved community) in Table 8.

Step 3: If your application proposes educational campaigns or events about litter abatement, proper waste disposal, or how to do sanctioned artwork (as opposed to vandalism), use Table 6 to calculate PB of each non-infrastructure activity and total. If your application does not propose these activities, skip to Step 4.

Table 6. Non-Infrastructure Work PB

- **Reach** = Number of people reached at least once by an educational campaign or eligible event.
- **Dose** = Number of times the campaign will run or the event will be held.

Table 6. Non-Infrastructure Work (NI) PB						
NI Activity Number	NI Activity Name	Activity Reach <i>(1)</i>	×	Activity Dose <i>(2)</i>	=	PB of NI Activity <i>(3)</i>
1	Social Media Litter Abatement Campaign	1000	×	52	=	52,000
2	Ribbon Cutting and Litter Abatement Event	200	×	1	=	200
3			×		=	
4			×		=	
Total NI Work PB						52,200

Why we filled in Table 6 as we did:

- The project includes 2 non-infrastructure events, a media campaign that will reach 1,000 social media followers (the Activity 1 reach) once a week for 52 weeks (the Activity 1 dose) and a ribbon cutting and trash disposal education event to which 200 people (the Activity 2 reach) will be invited. The ribbon cutting event is a one-time affair (the Activity 2 dose.)

Step 4. Calculate the Project's Population Benefit (Overall). This score will be graded by the Department on a curve relative to all applications submitted. The number of points the applicant will be awarded for Scoring Component 2, Project Population Benefit, will be granted accordingly. The maximum number of points is 20.

Table 7. Project's PB (Overall)

Table 7. Project's PB (Overall)				
Infrastructure Work PB (Overall) (From Table 4, Column 4) (1)	+	Non-Infrastructure Work PB (From Table 6, Column 3) (2)	=	Project's PB (Overall) (3)
359,040	+	52,200	=	411,240

The number calculated here will be graded on a curve relative to other applications submitted to determine the percentage of the maximum possible 20 points to award.

Step 5. Calculate the Project's Population Benefit (Underserved Community).

Table 8. Project's PB (Underserved Community)

Table 8. Project's PB (Underserved Community)				
Infrastructure Work PB (Underserved Community) (From Table 5, Column 4) (1)	+	Non-Infrastructure Work PB (From Table 6, Column 3) (2)	=	Project's PB (Underserved Community) (3)
359,040	+	52,200	=	411,240

Step 6. Calculate the Project's *Relative Population Benefit* to the underserved community.

Table 9. Project's Relative PB to Underserved Communities				
Project's PB (Underserved Community) (From Table 8, column 3) (1)	÷	Project's PB (Overall) (From Table 7, column 3) (2)	=	Project's Relative PB (Underserved Community) (3)
411,240	÷	411,240	=	100%

Step 7. Calculate the number of points you, the applicant, will be awarded for Scoring Component 3, Project's *Relative Population Benefit* to the Underserved Community. The maximum number of points is 35.

Table 10. Applicant's Points for Scoring Component 3. Project's Relative PB (Underserved Community)

Table 10. Scoring Component 3 Project's Relative PB (Underserved Community)				
Project's Relative PB (Underserved Community) (From Table 9, column 3) (1)	×	Maximum Possible Points (2)	=	Score (Points) (3)
100%	×	35	=	35

Appendix B1. Demonstrated Community Need Assessment Form

This table measures the demonstrated need of the community to execute the goals of the program. Needs can be the community's need for waste and debris reduction, beautification, enhanced public health, cultural connection, or another need. This component is worth a maximum of 50 points and up to 25 percent of the total application score. The score is based on the applicant's answers to questions about the **existing site** or community conditions. The form has five (5) sections, each relating to a program goal or objective. **Within each section, choose a maximum of two (2) questions to answer**, for a total of 10 questions. All applicants must answer question 1-1, as one of their two questions in Section 1.

Table 1: Demonstrated Community Need Assessment Form

Section 1: Answer question 1-1, and one other question of your choice.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Points Guidance	Applicant Response	Applicant's Self Score
To reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.	1 -1	5	Describe the evidence there is a recurring litter or land misuse in the project area under existing conditions. Summarize trash collection data or other empirical data.	(Range 0-5pts., No evidence= 0pts.)	Use box below	
	1-2	5	Under existing conditions, does the project site have adequate signage and amenities for proper waste disposal or prevention?	No = 5 pts., Somewhat = 3pts., Yes = 0 pts.		
	1-3	5	Under existing conditions, does the site have physical features to discourage inappropriate waste disposal or dumping?	No = 5 pts., Somewhat = 3pts., Yes = 0 pts.		
	1-4	3	Under existing conditions, does the proposed community or project site lack educational programs or events about litter abatement or proper waste disposal?	Yes = 3pts., Somewhat=2pts., No or NA = 0pts.		

Section 2: Answer 2 questions below.

Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
<p align="center">To enhance, rehabilitate, restore, or install measures to beautify and improve public spaces.</p>	2-1	5	Under existing conditions what percentage of the project site needs beautification?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,		
	2-2	5	Under existing conditions, what percentage of the project site is not functional and/or accessible for community use?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,		
	2-3	5	Based on the hours the project site is open, approximately what percentage of time is it significantly underutilized?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,		
	2-4	5	What percentage of the project site is negatively affected by graffiti or other vandalism?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,		

Section 3: Answer 2 questions below.

Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To enhance public health, cultural connection, and community placemaking by improving public spaces for walking and recreation.	3-1	5	Does the project area currently prevent a critical connection to daily life destinations such as school, medical care, jobs, or groceries via walking, biking, or transit?	Yes = 5 pts., Somewhat= 3pts., No = 0 pts..		
	3-2	5	Is the public space a barrier or hazard on a walking or biking route?	Yes = 5 pts., Somewhat= 3pts., No = 0 pts..		
	3-3	5	Is the existing public recreation space unusable for its intended purposes?	Yes = 5 pts., Somewhat= 3pts., No = 0 pts..		
	3-4	5	Under existing conditions, are there adequate/sufficient recreation places in the community?	No= 5 pts., Somewhat=3pts., Yes = 0 pts.		
	3-5	3	Under existing conditions, are there enough places to sit at the project site?	No= 3 pts., Somewhat=2pts., Yes = 0 pts.		
	3-6	5	Does the existing project site lack features or elements that connect it to the culture or history of the surrounding community?	Yes= 5 pts., Somewhat=3pts., No = 0 pts.		

Section 4: Answer 2 questions below.

Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To advance equity for underserved communities.	4-1	5	How does the percentage of usable public space in the underserved community compare to the region's average?	Below Average = 5pts., Average =3pts., Above Average = 0pts.		
	4-2	5	Is the project area an underutilized connection in an underserved community?	Yes = 5pts., Somewhat=3pts., No or NA = 0pts.		
	4-3	5	Is the project site an underutilized public space in an underserved community?	Yes = 5pts., Somewhat=3pts., No or NA = 0pts.		
	4-4	5	Does the space function for people with disabilities or special needs?	No = 5pts., Somewhat=3pts., Yes or NA = 0pts.		

Section 5: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
Greening to provide shade, reduce urban island effect, and use native, low-water plants.	5-1	5	Under existing conditions what percentage of the space is landscaped and/or soft-scaped?	0-20%=5pts., 21-40=4pts., 41-60=3pts., 61-80=2pts., 81-100=1pts.		
	5-2	5	Under existing conditions, what percentage of landscape lacks native or low-water plants?	0-20%= 5pts., 21-40=4pts., 41-60=3pts., 61-80=2pts., 81-100=1pts.		
	5-3	5	What percentage of the space is unusable due to lack of shade at midday?	0-20%=1pts., 21-40=2pts., 41-60=3pts., 61-80=4pts., 81-100=5pts.		
	5-4	5	What percentage of the project site is unusable due to excessive heat at midday?	0-20%=1pts., 21-40=2pts., 41-60=3pts., 61-80=4pts., 81-100=5pts.		
	Total Score from Sections 1 to 5: Community Need Assessment (Max Possible Points is 50)					0

Appendix B2. Project's Outcomes Assessment Form

This form measures the proposal's potential to accomplish the goals of the program. This component is worth a maximum of 40 points and up to 20 percent of the total application score. The score is based on the applicant's answers to questions about anticipated project results. The form has five (5) sections, each relating to a program goal or objective. **Within each section, choose a maximum of two questions to answer, for a total of 10 questions.**

Table 2: Project's Outcomes Assessment Form

Section 1: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.	1-1	4	By what percentage will the waste and debris within the project site be reduced?	0-25% =1 pt., 26-50%= 2pts., 51-75%= 3pts., 76-100%= 4pts.		
	1-2	3	By what percentage will the signage and amenities for proper waste disposal or prevention increase at the project site?	0-33% = 1 pt., 34-66% = 2pts., 67-100% = 3pts.		
	1-3	4	What is the estimated reduction of waste or debris at the project site because of new physical features to discourage inappropriate waste disposal or dumping?	0-25% =1 pt., 26-50%= 2pts., 51-75%= 3pts., 76-100%= 4pts.		
	1-4	3	What is the percent increase in the number of educational programs or events about litter abatement and proper waste disposal?	0-33% = 1 pt., 34-66% = 2pts., 67-100% = 3pts.		
	1-5	3	What is the percent increase in the number of litter pickup and waste disposal events?	0-33% = 1 pt., 34-66% = 2pts., 67-100% = 3pts.		

Section 2: Answer 2 questions below.

Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To enhance, rehabilitate, restore, or install measures to beautify and improve public spaces.	2-1	4	By what percentage will the project site be beautified or improved?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	2-2	4	By what percentage do the improvements increase the number and/or diversity of viable uses in the project site?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	2-3	5	By what percentage do the improvements increase access to the project site?	0-20% = 1 pt., 21-40% = 2 pts., 41-60% = 3 pts., 61-80% = 4 pts., 81-100% = 5pts.		
	2-4	4	By what percentage will the quantity of human scale, energy conserving lighting be increased?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	2-5	4	What percentage of project site will be improved with anti-graffiti/anti-vandalism solutions?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	2-6	4	Will visual art pieces be added to the project site?	2 or more = 4pts., 1 = 3 pts.		
	2-7	4	What is the percentage increase in educational programs informing the community how to do sanctioned public artwork (as opposed to vandalism/graffiti)?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		

Section 3: Answer 2 questions below.

Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
<p align="center">To enhance public health, cultural connection, and community placemaking by improving public spaces for walking and recreation.</p>	3-1	4	Will the project create or enable a critical connection to daily life destinations such as school, medical care, jobs, or groceries via walking, biking, or transit?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	3-2	4	Will the project improve a walking or biking route?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	3-3	4	Will the project improve or rehabilitate an existing public recreation space?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	3-4	4	Will the project add new recreation space to the community?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	3-5	4	By what percentage will the project site(s) be improved for walking or recreation?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	3-6	4	Will the improved project site incorporate features or elements that connect it to the culture or history of the surrounding community?	Definitely = 4 pts., Sufficiently = 3 pts., Somewhat = 2 pts., A little = 1 pt. Not at all = 0 pts.		

Section 4: Answer 2 questions below.

Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
<p align="center">Advance equity for underserved communities.</p>	4-1	4	What percentage of census tracts within a 1/4 mile of the project site qualify as underserved?	> 51%=4pts, 40-50%=3pts, 20-39%=2pts < 20% = 1pts		
	4-2	4	What percentage of transit routes within a 1/2 mile of the project site reach an underserved community?	> 51%=4pts, 40-50%=3pts, 20-39%=2pts < 20% = 1pts		
	4-3	4	Will the project create or improve access to a key connection across a major physical barrier in an underserved community?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	4-4	4	Will the improved project site function for people with disabilities or special needs?	Yes = 4pts., Somewhat = pts., No or NA = 0pts.		

Section 5: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Question	Point Guidance	Applicant Response	Applicant's Self Score
Greening to provide shade, reduce urban island effect, and use native, low-water plants.	5-1	4	What is the anticipated decrease in impervious surfaces at the project site?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	5-2	4	What will be the percent increase in native, drought tolerant plantings?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	5-3	4	What is the anticipated percent increase of shade measured at the noon hour?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	5-4	4	What is the anticipated increase of greening or tree canopy?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
Total of Scores from Sections 1 to 5: Project Outcomes (Max Possible is 40)						0

Appendix B3. Example of Forms in Appendix B1 and Appendix B2 Completed for a Fictitious Project

For demonstration purposes, this appendix contains completed Demonstrated Community Need Assessment and Project's Outcomes Assessment forms based on a fictitious project.

Fictitious Project Summary:

One-acre public space that will include landscaping, shade trees, improved street furniture, new bins for proper waste disposal, enhanced lighting, a mural by a local artist, and upgrades to the bus stop shelter at the site. Youth volunteers will be recruited to help clean the space before improvements are made, and they will learn about litter abatement and the free dump days in the community.

Table 1: Completed Demonstrated Community Need Assessment Form

Section 1: Answer question 1-1, and one of your choice.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Points Guidance	Applicant Response	Applicant's Self Score
To reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.	1-1	5	Describe the evidence there is a recurring issue of trash production or land misuse in the project area under existing conditions. Summarize trash collection data or other empirical data.	(Range 0-5pts., No evidence= 0pts.)	Use box below	
	<p>Trash bins are always overflowing. The amount of trash has increased by approximately 300% according to the maintenance department. Many people dump their garbage around the park. Park walls have re-occurring graffiti. There have been citizen complaints and about garbage and broken benches. The park has seen reduced usage over the years due to safety concerns and poor lighting. Reservations for youth sports at the facility and picnic areas have reduced by 25%.</p>					5
	1-2	5	Under existing conditions, does the project site have adequate signage and amenities for proper waste disposal or prevention?	No = 5 pts., Somewhat = 3pts., Yes = 0 pts.		
	1-3	5	Under existing conditions, does the site have physical features to discourage inappropriate waste disposal or dumping?	No = 5 pts., Somewhat = 3pts., Yes = 0 pts.	No	5
	1-4	3	Under existing conditions, does the proposed community or project site lack educational programs or events about litter abatement or proper waste disposal?	Yes = 3pts., Somewhat=2pts., No or NA = 0pts.		

Section 2: Answer 2 questions below.

Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To enhance, rehabilitate, restore, or install measures to beautify and improve public spaces.	2-1	5	Under existing conditions what percentage of the project site needs beautification?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,	81	5
	2-2	5	Under existing conditions, what percentage of the project site is not functional and/or accessible for community use?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,		
	2-3	5	Based on the hours the project site is open, approximately what percentage of time is it significantly underutilized?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,	61	4
	2-4	5	What percentage of the project site is negatively affected by graffiti or other vandalism?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,		

Section 3: Answer 2 questions below.

Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To enhance public health, cultural connection, and community placemaking by improving public spaces for walking and recreation.	3-1	5	Does the project area currently prevent a critical connection to daily life destinations such as school, medical care, jobs, or groceries via walking, biking, or transit?	Yes = 5 pts., Somewhat= 3pts., No = 0 pts..		
	3-2	5	Is the public space a barrier or hazard on a walking or biking route?	Yes = 5 pts., Somewhat= 3pts., No = 0 pts..		
	3-3	5	Is the existing public recreation space unusable for its intended purposes?	Yes = 5 pts., Somewhat= 3pts., No = 0 pts..		
	3-4	5	Under existing conditions, are there adequate/sufficient recreation places in the community?	No= 5 pts., Somewhat=3pts., Yes = 0 pts.	Somewhat	3
	3-5	3	Under existing conditions, are there enough places to sit at the project site?	No= 3 pts., Somewhat=2pts., Yes = 0 pts.		
	3-6	5	Does the existing project site lack features or elements that connect it to the culture or history of the surrounding community?	Yes= 5 pts., Somewhat=3pts., No = 0 pts.	Yes	5

Section 4: Answer 2 questions below.

Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To advance equity for underserved communities.	4-1	5	How does the percentage of usable public space in the underserved community compare to the region's average?	Below Average = 5pts., Average =3pts., Above Average = 0pts.	Below Average	5
	4-2	5	Is the project area an underutilized connection in an underserved community?	Yes = 5pts., Somewhat=3pts., No or NA = 0pts.		
	4-3	5	Is the project site an underutilized public space in an underserved community?	Yes = 5pts., Somewhat=3pts., No or NA = 0pts.	Yes	5
	4-4	5	Does the space function for people with disabilities or special needs?	No = 5pts., Somewhat=3pts., Yes or NA = 0pts.		

Section 5: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
Greening to provide shade, reduce urban island effect, and use native, low-water plants.	5-1	5	Under existing conditions what percentage of the space is landscaped and/or soft-scaped?	0-20%=5pts., 21-40=4pts., 41-60=3pts., 61-80=2pts., 81-100=1pts.		
	5-2	5	Under existing conditions, what percentage of landscape lacks native or low-water plants?	0-20%= 5pts., 21-40=4pts., 41-60=3pts., 61-80=2pts., 81-100=1pts.	35	4
	5-3	5	What percentage of the space is unusable due to lack of shade at midday?	0-20%=1pts., 21-40=2pts., 41-60=3pts., 61-80=4pts., 81-100=5pts.	75%	4
	5-4	5	What percentage of the project site is unusable due to excessive heat at midday?	0-20%=1pts., 21-40=2pts., 41-60=3pts., 61-80=4pts., 81-100=5pts.		
	Total Score from Sections 1 to 5: Community Need Assessment (Max Possible Points is 50)					45

Table 2: Completed Project’s Outcomes Assessment Form

Section 1: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project’s Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.	1-1	4	By what percentage will the waste and debris within the project site be reduced.	0-25% =1 pt., 26-50%= 2pts., 51-75%= 3pts., 76-100%= 4pts.	100	4
	1-2	3	By what percentage will the signage and amenities for proper waste disposal or prevention increase at the project site?	0-33% = 1 pt., 34-66% = 2pts., 67-100% = 3pts.		
	1-3	4	What is the estimated reduction of waste or debris at the project site because of new physical features to discourage inappropriate waste disposal or dumping?	0-25% =1 pt., 26-50%= 2pts., 51-75%= 3pts., 76-100%= 4pts.	80	4
	1-4	3	What is the percent increase in the number of educational programs or events about litter abatement and proper waste disposal?	0-33% = 1 pt., 34-66% = 2pts., 67-100% = 3pts.		
	1-5	3	What is the percent increase in the number of litter pickup and waste disposal events?	0-33% = 1 pt., 34-66% = 2pts., 67-100% = 3pts.		

Section 2: Answer 2 questions below.

Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To enhance, rehabilitate, restore, or install measures to beautify and improve public spaces.	2-1	4	By what percentage will the project site be beautified or improved?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.	80	4
	2-2	4	By what percentage do the improvements increase the number and/or diversity of viable uses within the project site?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	2-3	5	By what percentage do the improvements increase access to the project site?	0-20% = 1 pt., 21-40% = 2 pts., 41-60% = 3 pts., 61-80% = 4 pts., 81-100% = 5pts.		
	2-4	4	By what percentage will the quantity of human scale, energy conserving lighting will be increased?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.	60	4
	2-5	4	What percentage of project site will be improved with anti-graffiti/anti vandalism solutions?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	2-6	4	Will visual art pieces be added to the project site?	2 or more = 4pts., 1 = 3 pts.		
	2-7	4	What is the percentage increase in educational programs informing the community how to do sanctioned public artwork (as opposed to vandalism/graffiti)?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		

Section 3: Answer 2 questions below.

Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To enhance public health, cultural connection, and community placemaking by improving public spaces for walking and recreation.	3-1	4	Will the project create or enable a critical connection to daily life destinations such as school, medical care, jobs, or groceries via walking, biking, or transit?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	3-2	4	Will the project improve a walking or biking route?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	3-3	4	Will the project improve or rehabilitate an existing public recreation space?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.	Yes	4
	3-4	4	Will the project add new recreation space to the community?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	3-5	4	By what percentage will the project site(s) be improved for walking or recreation?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	3-6	4	Will the improved project site incorporate features or elements that connect it to the culture or history of the surrounding community?	Definitely = 4 pts., Sufficiently = 3 pts., Somewhat = 2 pts., A little = 1 pt. Not at all = 0 pts.	Definitely	4

Section 4: Answer 2 questions below.

Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
Advance equity for underserved communities.	4-1	4	What percentage of census tracts within a 1/4 mile of the project site qualify as underserved?	> 51%=4pts, 40-50%=3pts, 20-39%=2pts < 20% = 1pts	100%	4
	4-2	4	What percentage of transit routes within a 1/2 mile of the project site reach an underserved community?	> 51%=4pts, 40-50%=3pts, 20-39%=2pts < 20% = 1pts	50	3
	4-3	4	Will the project create or improve access to a key connection across a major physical barrier in an underserved community?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	4-4	4	Will the improved project site function for people with disabilities or special needs?	Yes = 4pts., Somewhat = pts., No or NA = 0pts.		

Section 5: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Question	Point Guidance	Applicant Response	Applicant's Self Score
Greening to provide shade, reduce urban island effect, and use native, low-water plants.	5-1	4	What is the anticipated decrease in impervious surfaces at the project site?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	5-2	4	What will be the percent increase in native, drought tolerant plantings?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.	65	3
	5-3	4	What is the anticipated percent increase of shade measured at the noon hour?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	5-4	4	What is the anticipated increase of greening or tree canopy?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.	60	3
Total of Scores from Sections 1 to 5: Project Outcomes (Max Possible is 40)						37



Clean California Local Grant Program Grant Agreement Package Checklist

Complete Restricted Grant Agreement (RGA) packages shall be submitted through email to the District Grant Manager. Documents listed below for Agencies submittal are to be in pdf format. It is recommended that each document be submitted as a standalone document and not as one pdf containing all documents. Submittals will all be via email, no mailed copies of the RGA will be accepted.

The Final RGA Executed packages, once executed by Caltrans, will be returned to Agency and will include the following;

- Fully Executed RGA's signed by both the Agency and Caltrans
- CCLGP Guidelines
- Approved Indirect Cost Rate (if applicable)
- Approved Grant Application
- Fully Executed Amendment to Grant Application (if applicable)
- Agency Resolution

District: _____

Agency Name: _____

Project Name: _____

Agency shall submit to Grant Managers the following:

- RGA's signed by authorized signatory
- Approved Indirect Cost Rate (if applicable)
- Amendment to Grant Application signed by authorized signatory
- Agency Resolution
- Completed RGA Checklist

Directions:

Awardee shall complete the following checklist. Once checklist is complete, the document shall be flattened prior to submittal to the Grant Manager as part of the signed RGA package.

1. All Restricted Grant Agreement packages must include a completed Payee Data Record (STD 204) prior to grant agreement execution, to be submitted via email to

Payee.Data.Records@dot.ca.gov. Have you submitted the Payee Data Record (STD 204) and cc'd your Grant Manager?

Yes

2. If seeking reimbursement for indirect costs attach the Indirect Cost Rate approval letter prior to grant agreement execution. Have you attached the indirect cost rate approval letter?

Yes N/A

3. All Restricted Grant Agreement packages must include the Agency Resolution prior to grant agreement execution. Have you attached the Agency Resolution?

Yes

4. Is Agency seeking for reimbursement payments to be electronically transferred directly to the Agency's designated banking account using an electronic funds transfer? If yes, have you submitted the Electronic Funds Transfer (EFT) Enrollment Form FA-2656 to the Caltrans' Division of Accounting?

Yes N/A

5. Has Agency attached the Restricted Grant Agreement signed by the individual identified in the Agency Resolution?

Yes

6. Has Agency attached the Amendment to Grant Application, including all applicable amended documents and attachments, and signed by the individual identified in the Agency Resolution?

Yes N/A

7. All Restricted Grant Agreement packages must include this RGA Checklist. Have you completed this RGA checklist?

Yes

Local Agency Contact Name

Local Agency Signature

Date

To Be Completed by Caltrans CCLGP District Grant Manager

I, the CCLGP District Grant Manager for the above referenced project, have reviewed the submitted RGA package from the Agency. I have confirmed all items identified for submittal to Grant Managers listed above are complete and have been submitted.

Yes

District CCLGP Grant Manager Name: _____ Date: _____

In the security banner above, please click on "Options" and select "Trust this document one time only" before completing the form. After you select to trust the document, you will be asked if you want to save the document before closing, select "No". If the banner is not visible, open the panel on the left side of the screen and click on the exclamation icon.

I. PROJECT DESCRIPTION

1.1 PROJECT INFORMATION

Assembly District	Senate District	Congressional District
14	26	22
Caltrans District: 6		

Notes:

- * Fill out the information in this table based on project location, rather than location of the primary project applicant. If a project contains multiple locations, enter information for each location.
- ** For information on Senate, Assembly, and Congressional Districts, see: <https://caltrans.maps.arcgis.com/apps/webappviewer/index.html?id=4c2e0aba9e174138a794a98e82cb22cc>.

1.2 LOCATION INFORMATION*

Does this project encroach onto Caltrans right-of-way? Yes No

Location Information - Local Jurisdiction

Begin Latitude of Parameters**	Begin Longitude of Parameters**	End Latitude of Parameters**	End Longitude of Parameters**	Description***	Street Address	City	Zipcode
(x) 36.203036	(y) 119.095830	(x) 36.199843	(y) 119.095151	Olive Bowl Renovation/ Kaku Park Expansion	18 N Olive Ave	Lindsay	93247

Location Information - State Highway System

Description***	Caltrans District	County	Route	Route Suffix	Begin Postmile Prefix	Begin Postmile****	Begin Postmile Suffix	End Postmile Prefix	End Postmile****	End Postmile Suffix

Notes:

- * Projects can include multiple locations. Provide Latitude and Longitude Parameters, as well as a brief description for each location in your project.
- ** Please provide this in the following format: [(x) ###.#####], [(y) ###.#####]; x=Latitude and y=Longitude
- *** For example, is the location a park, path, bus stop, viaduct, etc.?
- ****The Postmile fields are only applicable for streets that are part of the State Highway System. If a location is a single point, then provide the same begin and end postmile values. Link to Postmile Lookup: <https://postmile.dot.ca.gov/PMQT/PostmileQueryTool.html>.

1.3 SUMMARY BUDGET INFORMATION

Project Title	Olive Bowl Renovation/Kaku Park Expansion
Grant Amount Requested*	\$4,650,920
Total Project Cost	\$4,650,920
Local Match %	0
Total Cash Local Match	
Total Third-Party In-Kind Local Match	
Total Local Match	\$0
Does this project involve funding from other programs?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes to the above, please select all the different types of other funding programs that apply and provide summary information for each program	<p>If any program or fund types are checked below, please state the program or fund name and total amount received from each.</p> <p><input type="checkbox"/> Federal Programs</p> <div style="border: 1px solid black; width: 100%; height: 20px; margin-bottom: 5px;"></div> <p><input checked="" type="checkbox"/> State Programs</p>



	California State Park Funds Prop 68	\$3,670,437
	<input type="checkbox"/> Local Funds	
	<input type="checkbox"/> Private Fund	

ADVANCE PAYMENT INFORMATION

Are you seeking advance payment?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
What is the total value of your advance payment request?	
What is the advance payment as a percentage of the grant award?	

Notes: * For this table, round amounts up to the nearest thousand.**1.4 PRIMARY PROJECT APPLICANT INFORMATION**

CONTACT NAME Joseph Tanner	TITLE City Manager	ORGANIZATION City of Lindsay
PHONE NUMBER 559-562-7102	EMAIL ADDRESS jtanner@lindsay.ca.us	
AGENCY TYPE - Check which of the following best describes your agency		
<input checked="" type="checkbox"/> Local or Regional Public Agency <input type="checkbox"/> Transit Agency <input type="checkbox"/> Federally Recognized Tribal Government <input type="checkbox"/> Other Public Agency - Indicate here what type of agency your organization is: _____		

1.5 PRIMARY PROJECT APPLICANT MARKETING/COMMUNICATIONS CONTACT INFORMATION

CONTACT NAME Curtis Cannon	TITLE Planning Manager	ORGANIZATION City of Lindsay
PHONE NUMBER 559-562-7102	EMAIL ADDRESS ccannon@lindsay.ca.us	

1.6 SUB-APPLICANT INFORMATION (IF APPLICABLE)

CONTACT NAME	TITLE	ORGANIZATION
PHONE NUMBER	EMAIL ADDRESS	
AGENCY TYPE - Check which of the following best describes your agency		
<input type="checkbox"/> Local or Regional Public Agency <input type="checkbox"/> Transit Agency <input type="checkbox"/> Federally Recognized Tribal Government <input type="checkbox"/> Other Public Agency - Indicate here what kind of agency your organization is: _____		

1.7 PROJECT OVERVIEW

Will this project displace people experiencing homelessness?

Yes (Note: Project is ineligible for funding)

No

Indicate what elements are included in the project(s). Check all that apply.

ENHANCED INFRASTRUCTURE

ENHANCED NON-INFRASTRUCTURE - Litter Abatement Events and/or Educational Programs

Estimated Installation/Construction Complete Date: 6/30/2024 (Note: Must BE ON OR before June 30, 2024)

SUB-AGREEMENTS

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Is this project associated with any other Caltrans projects?

Yes - If Yes, enter Caltrans Contact Email: _____

No

1.8 PROJECT DESCRIPTION

PROVIDE GENERAL PROJECT DESCRIPTION (Max of 150 words)

Funding would allow for extra lighting, a walking path, play ground area, gateway sign, trees, turf, irrigation, stakepark, wayfinding signs and a restroom building for the future Olive Bowl Park renovations and Kaku park expansion. This grant would also fund the formation of a new Lindsay Walking Club through reimbursing a local community volunteer to lead monthly walks to promote physical activity and community wellbeing.

1.9 PURPOSE AND NEED

PROVIDE PURPOSE AND NEED OF PROPOSED ELEMENTS (Max of 150 words)

For the past fifteen plus years, the infrastructure and park amenities at Olive Bowl have become rundown and old. Lack of city funds prevented the upkeep of the park facilities and the ability to replace rundown park amenities with new features. Over the course of 2019, the City of Lindsay actively pursued a community-driven plan to select features and amenities voiced by local residents and stakeholders. The community generated plan was a central component of the Prop 68 California State Park Funds, which was awarded to the City in 2020. Due to the Covid-19 Pandemic there was pause in any implementation of the grant funds. Now there is a unique window of opportunity to raise additional funds to support the full scope of the plans as envisioned through the 2019 community meetings and workshops. Poverty and obesity rates in the City are among the worst in the state.



II. UNDERSERVED COMMUNITIES

2.1 ANALYSIS OF BENEFITS TO UNDERSERVED COMMUNITIES*

Is this project located in an underserved community?

- Yes
- No
- Partially located in an underserved community

List all the census tract number(s) applicable to the project**

Census Tract: 28.00

Median Household Income

Census Tract: 26.01

Median Household Income

What percentage of the total grant request will go towards benefiting underserved communities?

100.00%

Notes:

* See section "Underserved Communities" in the Program Guidelines for definitions of historically excluded, disadvantaged, or underserved communities.

** Link to Census Tract Lookup: https://data.census.gov/cedsci/?intcmp=aff_cedsci_banner

2.2 LOCAL MATCH REQUIREMENT*

What was the criteria used to determine the applicant's required local match?

- Median Household Income
- CalEnviroScreen 3.0
- Free or Reduced Priced School Meals
- Healthy Places Index
- Native American Tribal Lands
- Other _____
- Not Applicable

What is your community's required local match, as a percentage of total project costs?**

0

Total Value of Cash Local Match

Total Value of Third-Party In-Kind Local Match

Total Value of Local Match

\$0

Notes:

* Costs incurred prior to or after the end date of an executed agreement are not eligible for reimbursement and will not be counted towards local match requirements. See the Accounting Requirements section of the Program Guidelines for details.

** See Table 2 "Severity of Disadvantage Thresholds for Determining Local Match" in the Program Guidelines for how to determine the local match required.



III. ATTACHMENTS

3.1 ATTACHMENTS

Below is a list of all the possible attachments you can include. See Application Instructions for details on what the attachments should include.

Use the "Attach" button under each attachment type to upload the file.

The maximum file size for attachment D, E, and G is 25MB each and 5MB for all other files.

REQUIRED ATTACHMENTS:

OPTIONAL ATTACHMENTS:



IV. PROJECT OUTCOMES

Enter values in the Total column for just the Outputs that apply to your project.

4.1 PROJECT OUTCOMES			
Category	Output	Unit	Total
Litter Abatement	Litter Collected	Cubic Yards	0
	Public Space Cleaned	Square Feet	0
	Anti-Littering Signs	Number of Signs	0
	Waste Bins	Number of Bins	0
Transit Center Improvements	Litter Collected	Cubic Yards	0
	Beautification of Space	Number of Bus Stops Beautified	0
		Number of Transit Centers Beautified	0
	Number of Art Installations	0	
Enhance Public Health	Increased Walking Paths, Bike Paths, Children's Play Areas	Square Feet	52246
Beautification	Art Installations	Number of Installations	0
		Square Footage of Installations	0
	Urban Heat Island Reduction	Decrease in Temperature by Degrees Fahrenheit at each Improved Site, Measured at the Noon Hour	0
	Shade Trees Planted	Number Planted	72
	Drought-Tolerant, Native Plants	Number Planted	72
Enhanced Use	Furniture Added	Number of Seats Added	0
	Play Equipment Installed	Number of Play Equipment Features Installed	2
	Public Space Reclaimed for Public Use or Added for Public Use	Square Feet	44246
	Increased Use of Existing Public Space	Increased Number of Hours per Day Available	3
Enhanced Community Connection	Wayfinding Signage	Number of Signs Added	5
	Community/Historical Signs and Markers	Number of Signs Added	0
Jobs and Volunteer Positions Created	New Permanent or Temporary Jobs Created and Number of Artists Supported by the Prime Awardee and all Consultants/ Contractors to Implement or Maintain the Project(S)	Number of Permanent Persons Hired	0
		Number of Temporary Persons Hired	50
		Number of Artists Supported	0



CLEAN CALIFORNIA LOCAL GRANT PROGRAM (CCLGP) APPLICATION

CCLGP-AP001 (NEW 11/2021)

Category	Output	Unit	Total
Pavement and Support Elements	Enhanced Paving (permeable surface or pavement alternatives, such as wood chips)	Square Feet	67347
	Decreased Pavement	Square Feet	0
	Upgraded or Improved Permanent Irrigation Systems	Linear Feet	1500
	Bioretention Swales and other Green Street Elements	Each	4
	Energy-Conserving Lighting Installed	Number of Energy-Conserving Lights Installed	50
	Renewable Energy Technologies (e.g. solar panels)	Each	0
	Installations of Water Fountains	Number of Water Fountains Installed	0
	Installation or Refurbishment of Bathrooms	Number of Toilets Installed or Refurbished	4
	Architectural Fencing (not chain-link)	Linear Feet	0
	Shade Structures (not including shade trees - see Beautification category)	Number of Shade Structures	2
Education	Campaigns	# of Campaigns	0
		Reach of the Campaigns	0
		Frequency of the Campaigns	0
	Community Events	# of Events	10
		# of Attendees	100



V. SIGNATURES

IMPORTANT: Applications will not be accepted without all required signatures.

Primary Applicant: Chief Executive Officer, Public Works Director, or other officer authorized by the governing board. The undersigned affirms that their agency will be the "Implementing Agency" for the project if funded with CCLGP funds and they are the Chief Executive Officer, Public Works Director or other officer authorized by their governing board with the authority to commit the agency's resources and funds. They are also affirming that the statements contained in this application package are true and complete to the best of their knowledge. For infrastructure projects, the undersigned affirms that they are the manager of the public right-of-way facilities (responsible for their maintenance and operation) or they have authority over this position.

5.1 AUTHORIZED OFFICIAL (PRIMARY APPLICANT) SIGNATURE

Print Full Name	Neyba Amezcua		
Title	Director of City Services & Planning		
Phone	559-562-7102		
Email	namezcua@lindsay.ca.us		
Date	2/1/2022	Signature	Neyba Amezcua Digitally signed by Neyba Amezcua Date: 2022.02.01 16:36:58 -08'00'

Application Instructions for Detailed Engineer's Estimate and Total Project Cost

- Applicants are expected to use this template for estimating/documenting the cost of construction items and the overall project costs. (participating & non-participating)
- The Detailed Engineer's Estimate and Total Project Costs must tie to the information presented in the CCLGP Application Form.
- **Do NOT input values in gray cells. These cells are formula-driven and will automatically update.**

Project (Engineer's) Information

- The Licensed Engineer in 'responsible charge' of the overall CCLGP application must review all information presented in this Estimate form and ensure the values are consistent with the corresponding plans included in the application. This requirement is considered necessary to ensure the CCLGP application meets the PSR-Equivalent requirements - including the use of construction items, quantities and unit prices that meeting industry standards for PSR-Equivalents. The engineer is also expected to review the breakdown of participating vs. non-participating costs shown in estimate and confirm they are consistent with Program Guidelines.

Engineer's Estimate & Cost Breakdown

For each construction item in this table, the following items must be filled:

Item: indicate the name of a construction item used in this project.

Quantity: indicate the total quantity of each construction item

Units: indicate the units of measurement (i.e. Square Feet or SQFT.) **Only** use Lump Sum (LS) for items listed on the Allowable Lump Sum tab.

Unit Cost: indicate the unit cost for one quantity.

Total Item Cost will be automatically calculated once the above information are provided for each line item (row).

The Project Estimate form only has a limited number of lines. If your estimate has more items; you will have to combine similar items. If an applicant has already developed a complete estimate using another tool, the items can be grouped into sub-categories such as overhead, bike lanes, sidewalks, drainage, utilities etc., as long as the full estimate is attached to the estimate or with the application in the Additional Attachments section.

General Overhead:

Costs for these items have been separated out to reduce confusion relating to participating vs. non-participating costs calculations.

The % of participating vs. non-participating costs are automatically calculated based on the ratio of these costs for all of the other construction items.

Cost Breakdown

Participating Items/costs: these are expected to represent all scope of work construction items that are necessary for the purposes of beautifying and cleaning up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces.

%- Insert the percentage of the total item cost that is directly attributed to "Participating items".

\$- *This field will automatically calculate once a percentage is entered in the previous question.*

Non-participating Items/costs: these are expected to represent all construction items that are **not** necessary for the purposes of beautifying and cleaning up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces.

Subtotals and Contingencies:

Subtotal of Construction Items: This field will automatically calculate the total of all construction items indicated above.

Construction Item Contingencies: Insert percentage of contingencies, which is intended to account for the cost of minor construction items not defined at the time the applications are prepared.

Total (Construction Items and Contingencies) Cost: This field will automatically calculate the total from all information indicated above.

Project Delivery Costs: *The participating vs. non-participating split is automatically calculated for all Project Delivery Costs.*

Project Approval & Environmental Document (PA&ED): Total cost of Environmental Studies and Permits phase of the project.

Plans, Specifications & Estimate (PS&E): Total cost of Plans, Specifications and Estimates phase of the project.

Total Preliminary Engineering (PE): This total is automatically calculated. Total of (PA&ED) + (PS&E) **Note: Per the Caltrans Local Assistance Procedures Manual, the total cost for PE should not exceed 25%. All costs over the 25% must be shown in the application as non-participating.**

Right of Way Engineering: Total cost of Right of Way Engineering, including obtaining the RW Certification.

Acquisitions and Utilities: Total cost of Acquisitions and Utilities.

Total RW: This total is automatically calculated. Total of (RW Eng.) + (Acq.&Utilities)

Total Pre-Construction Costs: This total is automatically calculated. Total of (PE) + (RW)

Construction Engineering (CE): Total cost of Construction Engineering. **Note: Per the Caltrans Local Assistance Procedures Manual, the total cost for CE should not exceed 15%. All costs over the 15% must be shown in the application as non-participating.**

Total Construction Costs: This total is automatically calculated. Total of (CE) + (Con. Item. & Contig.)

Total Project Cost Estimate: *The participating vs. non-participating split is automatically calculated for the Total Project Costs.*

- This is automatically calculated from all information entered above.
- This value must represent the total estimated cost of the entire CCLGP project.
- The application must account for the non-participating costs being funded with local funds. Because this local funding is considered non-participating, it cannot be considered leveraging or matching funding.

Documentation of Non-Participating Costs:

Non-participating Items/costs: these are costs for items outside of the program guidelines or necessary project parameters of proposed scope of work. Master plan or other activities not necessary for the purposes of beautifying and cleaning up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces are considered non-participating costs.

Engineers must present their logic and calculations for splitting the projects costs between participating and non-participating costs.

Detailed Engineer's Estimate and Total Project Costs

Important: Read the Instructions in the first sheet (tab) before entering data. Do not enter data in shaded fields (with formulas).

Project Information:			
	Agency:		Date:
	Project Description:		
	Project Title:	Olive Bowl Renovation	
	Project Location:		
Name of Licensed Engineer in responsible charge of preparing or reviewing this PSR-Equivalent Cost Estimate:			License #:
Separate logic is required for each item which is partly a participating cost for CCLGP funding or is required for the construction of a non-participating item/element of the project.			
Item #:	Description of Engineer's Logic: (See examples shown in the Instructions)		

Project Milestone
Project Study Report Approved
Begin Environmental (PA&ED) Phase
Circulate Draft Environmental Document
Draft Project Report
End Environmental Phase (PS&ED Milestone)
Begin Design Phase (Ready to List for Advertisement Milestone)
Begin Right of Way Phase
End Right of Way Phase (Right of Way Certification Milestone)
End Construction Phase (Construction Contract Acceptance Milestone) MUST BE NO LATER THAN 6/30/2024
Begin Closeout Phase
End Closeout Phase (Closeout Report) REPORTS AND FINAL INVOICES MUST BE RECEIVED, APPROVED AND PROCESSED BY CALTRANS BY 12/31/24

Date	Total Cost

Item Description- Common	Unit Pay
CLEARING AND GRUBBING	LS
CONSTRUCTION AREA SIGNS	LS
CONSTRUCTION SURVEY/STAKING	LS
DEVELOP WATER SUPPLY	LS
DUST CONTROL	LS
EROSION CONTROL	LS
FINISHING ROADWAY	LS
JOB SITE MANAGEMENT	LS
MITIGATION	LS
MOBILIZATION	LS
MOBILIZATION, DEMOBILIZATION, AND FINAL CLEANUP	LS
PERMITS	LS
PREPARE STORM WATER POLLUTION PREVENTION PLAN	LS
PREPARE WATER POLLUTION CONTROL PROGRAM	LS
RAILROAD FLAGGING & MISCELLANEOUS	LS
RE OFFICE	LS
SIGNS	LS
STRIPING	LS
TRAFFIC CONTROL SYSTEM	LS
TRAFFIC MANAGEMENT PLAN	LS
Item Description- Not common	Unit Pay
ABANDON SEWER	LS
ADL BURIAL LOCATION REPORT	LS
ASBESTOS COMPLIANCE PLAN	LS
AUTOMATED WORK ZONE INFORMATION SYSTEM	LS
BOOSTER PUMP	LS
BRIDGE REMOVAL	LS
BUILDING WORK	LS
CAMERA SYSTEMS	LS
CERTIFY EXISTING BACKFLOW PREVENTERS	LS
CHANGEABLE MESSAGE SIGN SYSTEM	LS
CHECK AND TEST EXISTING IRRIGATION FACILITIES	LS
CLEAN AND PAINT BRIDGE RAILING	LS
CLEAN AND PAINT STEEL SOLDIER PILING	LS
CLEAN AND PAINT STRUCTURAL STEEL	LS
CLEAN AND PAINT STRUCTURAL STEEL (EXISTING BRIDGE)	LS
CLEAN STRUCTURAL STEEL (EXISTING BRIDGE)	LS
CONTRACTOR-SUPPLIED BIOLOGIST (LS)	LS
CONTROL AND NEUTRAL CONDUCTORS	LS
CONTROL AND NEUTRAL CONDUCTORS (ARMOR-CLAD)	LS
DATA CORE	LS
DRAINAGE PUMPING EQUIPMENT	LS
DUST CONTROL PLAN (NATURALLY OCCURRING ASBESTOS)	LS
DUST PALLIATIVE	LS
ELECTRIC SERVICE FOR BOOSTER PUMP	LS
ELECTRIC SERVICE FOR IRRIGATION	LS
FIBER OPTIC CABLE SYSTEMS	LS
FISH PROTECTION	LS
FLASHING BEACON SYSTEM	LS
HEALTH AND SAFETY PLAN	LS
INDUCTIVE LOOP DETECTOR (LS)	LS
INTELLIGENT COMPACTION	LS
INTERCONNECTION CONDUIT AND CABLE (LS)	LS
INVASIVE SPECIES CONTROL	LS

IRRIGATION WATER SERVICE CHARGES	LS
JACKING SUPERSTRUCTURE	LS
LEAD COMPLIANCE PLAN	LS
LIGHTING SYSTEM-(Electroliers are a separate item (EA))	LS
MAINTAIN EXISTING PLANTED AREAS	LS
MAINTAINING EXISTING TRAFFIC MANAGEMENT SYSTEM ELEMENTS DURING CONSTRUCTION	LS
MIX DESIGN (FULL DEPTH RECLAMATION-FOAMED ASPHALT)	LS
MIX DESIGN (FULL-DEPTH RECLAMATION-CEMENT)	LS
MOBILIZATION (MARINE ACCESS)	LS
MODIFY BRIDGE RAILING (LS)	LS
MODIFY PUMP PLANT	LS
MODIFYING EXISTING ELECTRICAL SYSTEM	LS
MONITOR WELL	LS
NATURAL RESOURCE PROTECTION PLAN	LS
NOA BURIAL LOCATION REPORT	LS
NOISE MONITORING	LS
OPERATE EXISTING IRRIGATION FACILITIES	LS
PAINT STRUCTURAL STEEL (EXISTING BRIDGE)	LS
PERMANENT EROSION CONTROL ESTABLISHMENT WORK	LS
PLANT ESTABLISHMENT WORK	LS
PORTABLE CHANGEABLE MESSAGE SIGN (LS)	LS
PREPAVING INERTIAL PROFILER	LS
PRESTRESSING	LS
PRESTRESSING CAST-IN-PLACE CONCRETE	LS
PRESTRESSING PRECAST GIRDER	LS
PRESTRESSING STEEL GIRDERS	LS
PROGRESS SCHEDULE (CRITICAL PATH METHOD)	LS
PRUNE EXISTING PLANTS	LS
PUBLIC SAFETY PLAN	LS
PUMPING PLANT ELECTRICAL EQUIPMENT	LS
PUMPING PLANT EQUIPMENT	LS
RADAR SPEED FEEDBACK SIGN SYSTEMS	LS
RAMP METERING SYSTEM	LS
RECONSTRUCT DRAINAGE FACILITY (LS)	LS
RECONSTRUCT FENDER	LS
RECYCLED WATER IDENTIFICATION AND WARNING SIGNS	LS
REMOVE CONCRETE (LS)	LS
REMOVE CONCRETE (MISCELLANEOUS) (LS)	LS
REMOVE CONCRETE CURB (LS)	LS
REMOVE DOWNDRAIN (LS)	LS
REMOVE DRAINAGE FACILITY (LS)	LS
REMOVE IRRIGATION FACILITY	LS
REMOVE RAILING	LS
REMOVE REINFORCED CONCRETE BOX CULVERT (LS)	LS
REMOVE RETAINING WALL (LS)	LS
REMOVE RETAINING WALL (PORTION) (LS)	LS
REMOVE SIGN STRUCTURE (LS)	LS
REMOVE SIGN STRUCTURE WALKWAY (LS)	LS
REMOVE SLOPE PAVING (LS)	LS
REMOVE SOUND WALL (LS)	LS
REMOVING EXISTING ELECTRICAL SYSTEM	LS
ROADSIDE CLEARING	LS
SALVAGE IRRIGATION FACILITY	LS
SAMPLING AND ANALYSIS PLAN (NATURALLY OCCURRING ASBESTOS)	LS

SIGN ILLUMINATION SYSTEM	LS
STAIN GALVANIZED SURFACES (LS)	LS
STRAY CURRENT PROTECTION (BRIDGE)	LS
STREET SWEEPING	LS
TEMPORARY ACTIVE TREATMENT SYSTEM	LS
TEMPORARY CONCRETE WASHOUT	LS
TEMPORARY CONSTRUCTION MAT (LS)	LS
TEMPORARY CREEK DIVERSION SYSTEMS	LS
TEMPORARY DECKING	LS
TEMPORARY FLASHING BEACON	LS
TEMPORARY LIGHTING SYSTEM	LS
TEMPORARY PEDESTRIAN ACCESS ROUTE	LS
TEMPORARY SHORING	LS
TEMPORARY SIGNAL AND LIGHTING	LS
TEMPORARY SIGNAL SYSTEM	LS
TEMPORARY SUPPORT	LS
TIME-RELATED OVERHEAD (LS)	LS
TRAFFIC MONITORING STATION SYSTEM	LS
WATER METER CHARGES	LS
WATER SUPPLY SYSTEM	LS
WELL DEVELOPMENT	LS
WORK AREA MONITORING (BRIDGE)	LS

Attachment D: Checklist for Agencies Considering their Application as a PSR Equivalent

This checklist is for projects with infrastructure elements, that do not have an existing PSR or PSR Equivalent, and are OFF the State Highway System. **Projects with infrastructure elements, that do not have an existing PSR or PSR Equivalent, and are ON the State Highway System should NOT complete this form, and consult their District Contact listed on the CCLGP website about PSRs as soon as possible.** Projects that do not contain infrastructure elements can leave the Attachment D field blank. See the section on Attachment D in the Application Instructions for more details.

Applicants who can use this checklist may consider their completed application with all required attachments as a PSR Equivalent, if the topics listed below are thoroughly addressed in other parts of the application package. Check the box next to each of the below items that have been addressed in the application package.

- Project background and history (discussed in Section A.2, “Demonstrated Community Need”, of the Project Narrative).
- Inventory of environmental resources, identification of potential environmental issues, and the anticipated environmental processing type. In addition, describe potential mitigation requirements and associated costs. (Discussed in Section A.4, “Project Deliverability”, of the Project Narrative.)
- Description of potentially hazardous materials/waste problems, potential mitigation or avoidance measures, and potential costs. (Discussed in Section A.4, “Project Deliverability”, of the Project Narrative.)
- Identification of other funding sources, if applicable. (Listed these in Section 1.3, “Summary Budget Information”, in the main application form.)

After all the boxes are checked, save and attach this completed form to your application in the “**Attachment D: For Infrastructure Projects, Project Study Report or Equivalent with Engineer's Stamp**” field.

Clean California Local Grant Program Fact Sheet

Project Title: Harvard Park Revitalization and Renovation

Project Sponsor: City of Lindsay

Primary Contact:

Name	Title	Organization	Email	Phone
Joseph Tanner	City Manager	City of Lindsay	jtanner@lindsay.ca.us	559-562-7102

Project Location(s)

Assembly District	Senate District	Congressional District	Caltrans District	County/Counties	City/Cities	Route(s)
14	26	22	6	Tulare County	City of Lindsay	40,60 and 90

Project Scope

Briefly describe the project. Provide basic details about project type, purpose and need, etc. Limit to 95 words.

Funding would allow for extra lighting, a walking path, play ground area, gateway sign, trees, turf, irrigation, stakepark, wayfinding signs and one additional restroom stand for the future Olive Bowl Park renovations and Kaku park expansion. This grant would also fund the formation of a new Lindsay Walking Club through reimbursing a local community volunteer to lead monthly walks to promote physical activity and community wellbeing.

Project Cost

Total Project Cost:	\$4,650,920	Total CCLGP Request:	\$4,650,920
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Project Schedule

Project Start Date	4/1/2022	Project End Date	6/30/2024
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Project Benefits

Briefly describe the project outcomes/outputs, including any benefits to underserved communities. Limit to 95 words.

Over the course of 2019, the City of Lindsay actively pursued a community-driven plan to select features and amenities voiced by local residents and stakeholders. The community generated plan was a central component of the Prop 68 California State Park Funds, which was awarded to the City in 2020. This proposal seeks additional funds to support the full scope of plans and features as envisioned by 2019 community meetings and workshops.

Attachment I: Local Match Calculation, Population Benefit, and Population Benefit to Underserved Communities forms

Forms to Determine Required Local Match

Step 1. Choose a definition by which to define the community surrounding the project as underserved. See the section Underserved Communities of these guidelines for more information. If the community surrounding the project is considered underserved based on multiple options, choose the option that best supports the community's status as underserved. Per Option 5, Tribal Communities require zero local match, and thus none of these calculations.

Record your choice at the top of Table 1, below.

Step 2. Determine the SOD of the community surrounding the project. Perform this calculation using Table 1 below. When calculating SOD, the same definition of underserved community must be used throughout Table 1.

Table 1. SOD of Community Surrounding the Project Site(s)									
List the Option Used to Determine SOD: (For definitions of each of the 5 options, see the section "Underserved Communities".)				2019 ACS5					
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population	Metric Score of Census Tract using the chosen option listed above.	SOD of Tract (3) x (4)				
(1)		(2)	(3)	(4)	(5)				
1	Project Site A	28.00	3,599.00	24,161.00	86,955,439.00				
2	Within a ¼ mile radius.	26.01	4,635.00	27,442.00	127,193,670.00				
3	Within a ¼ mile radius.				0.00				
4	Within a ¼ mile radius.				0.00				
5	Project Site B				0.00				
6	Within a ¼ mile radius.				0.00				
7	Within a ¼ mile radius.				0.00				
8	Within a ¼ mile radius.				0.00				
TOTALS			8,234.00		214,149,109.00				
SOD of Community Surrounding the Project				=	Total of Column 5	=	Total of Column 3	=	26,007.91

Additional Rows for Table 1. (Only use this page if needed.)

Table 1. SOD of Community Surrounding the Project Site(s) (CONTINUED)					
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population	Metric Score of Census Tract using the chosen option listed above.	SOD of Tract (3) x (4)
(1)		(2)	(3)	(4)	(5)
1	Project Site C				0.00
2	Within a ¼ mile radius.				0.00
3	Within a ¼ mile radius.				0.00
4	Within a ¼ mile radius.				0.00
5	Project Site D				0.00
6	Within a ¼ mile radius.				0.00
7	Within a ¼ mile radius.				0.00
8	Within a ¼ mile radius.				0.00

Step 3. Use Table 2 below to determine the Required Local Match based off the SOD of Community Surrounding the Project.

Table 2. Severity of Disadvantage and Corresponding Local Match Requirement			
<i>SOD Criteria</i>	<i>Ranges for SOD of Community Surrounding the Project</i>	<i>Required Local Match %</i>	
Option 1: Area Median Income (AMI) compared to Statewide Median Income (SMI)*			
Data: Census Tract Level Data from the 2019 American Community Survey 5-year (ACS5) Estimates			
If the AMI SOD of the surrounding community is...	> \$60,188	Then local match is...	50
	\$56,426 to \$60,188		37.5
	\$52,665 to \$56,425		25
	\$48,903 to \$52,664		12.5
	< \$48,903		0
Option 2: CalEnviroScreen 3.0 Percentile Score			
Data: SB 535 List of Disadvantaged Communities or SB 535 Disadvantaged Communities Map			
If the CalEnviroScreen 3.0 SOD of the surrounding community is...	< 39	Then local match is...	50
	39 to 42		37.5
	43 to 46		25
	47 to 50		12.5
	> 50		0
Option 3: Percentage of Students that Receive Free or Reduced Lunches**			
Data: California Department of Education website			
If the Free Lunch SOD of the surrounding community is...	< 75	Then local match is ...	50
	75 to 79		37.5
	80 to 84		25
	85 to 89		12.5
	> 90		0
Option 4: Healthy Places Index (HPI) Score (use overall HPI score only)			
Data: California Healthy Places Index website			
If the HPI SOD of the surrounding community is...	> 25	Then local match is...	50
	21 to 25		37.5
	16 to 20		25
	10 to 15		12.5
	< 10		0
Option 5: Tribal Communities			
Data: List of Federally Recognized Tribal Governments in California			
If the project applicant or sub-applicant is a Federally Recognized Tribal Government or the project area is located within (or partially within) Federally Recognized Tribal Lands (typically within the boundaries of a Reservation or Rancheria), lands owned by or held in trust for an Indian tribe, allotted lands, and/or sensitive tribal areas (which might include areas in which a Native American Tribe has a significant interest such as traditional cultural properties and sacred sites).		Then the local match is...	0
*Communities with a population less than 15,000 may use data at the Census Block Group level. Unincorporated communities may use data at the Census Place level.			
**During the development of these guidelines, the National School Lunch Program started offering free lunches to all students. Thus, if an applicant still wants to use this option, it is recommended that pre-pandemic data be used.			

State your Required Local Match here: _____ **0.0**

Forms for Calculating Population Benefit (PB) (Overall) and Relative PB (Underserved Community)

Step 1. If your project has no infrastructure work, skip to Step 3.

Step 2. If your project has infrastructure work, complete Tables 1 through 5 below. Information from tables 1 through 3 will be used to calculate the Infrastructure Work PB for both the overall and underserved community in Tables 4 and 5, respectively.

Table 1. Infrastructure Work – Direct PB (Overall and Underserved Community)

- On line 1, list the census tract in which the project is located.
- On subsequent lines, list all census tracts within a ¼ mile radius of your project. If your project is large or long, use a ¼ mile from the outer edges. If your project has multiple locations, list the census tracts for each location. Add more rows on the last page if necessary.
- For each census tract listed, provide the information requested. For columns 4 and 5, **consult the CCLGP guidelines on how to define an underserved community**. If you choose “other” as your option, you must submit Attachment J with a justification of your methodology.

Summary of Underserved Community Criteria:

1. Area Median Income < \$60,188.00
2. CalEnviroScreen 3.0 **Score** (not percentile) \geq 39.34
3. National School Lunch Program (pre-pandemic data): At least 75% of Students in the project area are eligible for free or reduced price meals (FRPM).
A school must exist within 1/4 mile of the project site.
4. Healthy Places Index (HPI) Percentile \leq 25

- Total column 3 and column 5.

Table 1. Infrastructure Work- Direct Population Benefit					
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population (Overall)	If the tract is underserved community, record the option used to make the determination. (ACS5, SB535, CEdu, HIP, Other)	Census Tract Population (Underserved)
(1)		(2)	(3)	(4)	(5)
1	Project Site A	28.00	3,599	ACS5	3,599
2	Within a ¼ mile radius.	26.01	4,635	ACS5	4,635
3	Within a ¼ mile radius.				
4	Within a ¼ mile radius.				
5	Project Site B				
6	Within a ¼ mile radius.				
7	Within a ¼ mile radius.				
8	Within a ¼ mile radius.				
Population Totals		(Overall) =	8,234	(Underserved) =	8,234

Table 2. Infrastructure Work – Indirect PB

- List all transits routes with at least one transit stop within a ½ mile radius of your project. If you project is large or long, use a ½ mile from the outer edges. Add more rows on the last page if necessary.
- Total all ridership numbers.

Table 2. Infrastructure Work - Indirect Benefit Population	
Name of Transit Route with at least One Stop within a 1/2 Mile of Project Site(s)	
(1)	
Average Daily Ridership of the Route	
(2)	
1	40
2	60
3	90
4	
5	
6	
7	
Total of the Average Daily Ridership of Qualifying Routes	
60	

Table 3. Infrastructure Work – Dose

Determine the “dose” factor for the infrastructure work, which are the hours the site will be accessible to the public under the improved conditions.

- List all sites and the hours for each site. Add more rows on the last page if necessary.
- Calculate the average number of hours of all sites.

Table 3. Infrastructure Dose	
Infrastructure Site	
(1)	
Hours Improved Site Accessible to Public	
(2)	
1	Olive Bowl Park
2	
3	
4	
5	
6	
7	
Average of Hours if Project Contains Multiple Sites	
17.00	

Table 4. Infrastructure Work PB (Overall)

Use information from Tables 1-3 to complete Table 4.

Table 4. Infrastructure Work PB (Overall)						
(Direct PB) <i>(Table 1, Column 3)</i> <i>(1)</i>	+	Indirect PB) <i>(Table 2, Column 2)</i> <i>(2)</i>) ×	Dose <i>(Table 3, Column 2)</i> <i>(3)</i>	=	Infrastructure Work PB (Overall) <i>(4)</i>
(8,234	+	60) ×	17.00	=	140,998

[(1)+(2)] X (3) = (4)

Table 5. Infrastructure Work PB (Underserved Community)

Use information from Tables 1-3 to complete Table 5.

Table 5. Infrastructure Work PB (Underserved Community)						
(Direct PB) <i>(Table 1, Column 5)</i> <i>(1)</i>	+	Indirect PB) <i>(Table 2, Column 2)</i> <i>(2)</i>) ×	Dose <i>(Table 3, Column 2)</i> <i>(3)</i>	=	Infrastructure Work PB (Underserved Community) <i>(4)</i>
(8,234	+	60) ×	17.00	=	140,998

[(1)+(2)] X (3) = (4)

Step 3: If your application proposes educational campaigns or events about litter abatement, proper waste disposal, or how to do sanctioned artwork (as opposed to vandalism), use Table 6 to calculate PB of each non-infrastructure activity and total. If your application does not propose these activities, skip to Step 4.

Table 6. Non-Infrastructure Work PB

- **Reach** = Number of people reached at least once by an educational campaign or eligible event.
- **Dose** = Number of times the campaign will run, or the event will be held.

Table 6. Non-Infrastructure Work (NI) PB						
NI Activity Number	NI Activity Name	Activity Reach (1)	x	Activity Dose (2)	=	PB of NI Activity (3)
1			x		=	0
2			x		=	0
3			x		=	0
4			x		=	0
Total NI Work PB						0

Step 4. Calculate the Project's Population Benefit (Overall). This score will be graded by the Department on a curve relative to all applications submitted. The number of points the applicant will be awarded for Scoring Component 2, Project Population Benefit, will be granted accordingly. The maximum number of points is 20.

Table 7. Project's PB (Overall)

Table 7. Project's PB (Overall)				
Infrastructure Work PB (Overall) (From Table 4, Column 4) (1)	+	Non-Infrastructure Work PB (From Table 6, Column 3) (2)	=	Project's PB (Overall) (3)
140,998	+	0	=	140,998

Step 5. Calculate the Project's Population Benefit (Underserved Community).

Table 8. Project's PB (Underserved Community)

Table 8. Project's PB (Underserved Community)				
Infrastructure Work PB (Underserved Community) (From Table 5, Column 4) (1)	+	Non-Infrastructure Work PB (From Table 6, Column 3) (2)	=	Project's PB (Underserved Community) (3)
140,998	+	0	=	140,998

Step 6. Calculate the Project's *Relative* Population Benefit to the underserved community.

Table 9. Project's Relative PB to Underserved Communities				
Project's PB (Underserved Community) (From Table 8, column 3) (1)	÷	Project's PB (Overall) (From Table 7, column 3) (2)	=	Project's Relative PB (Underserved Community) (3)
140,998	÷	140,998	=	1.000

Step 7. Calculate the number of points you, the applicant, will be awarded for Scoring Component 3, Project's *Relative* Population Benefit to the Underserved Community. The maximum number of points is 35.

Table 10. Applicant's Points for Scoring Component 3, Project's Relative PB (Underserved Community)

Table 10. Scoring Component 3, Project's Relative PB (Underserved Community)				
Project's Relative PB (Underserved Community) (From Table 9, column 3) (1)	×	Maximum Possible Points (2)	=	Score (Pts.) (3)
1.000	×	35	=	35.000

Examples of completed calculation forms based on a fictitious project can be found in Appendix A.4.

Additional rows for Tables 1 and 2. (Only use these pages if needed.)

Table 1. Infrastructure Work- Direct Population Benefit (CONTINUED)					
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population (Overall)	If the tract is underserved community, record the option used to make the determination. (ACS5, SB535, CEdu, HIP, Other)	Census Tract Population (Underserved) If the tract is an underserved community, also record population in this column.
(1)		(2)	(3)	(4)	(5)
9	Project Site C				
10	Within a ¼ mile radius.				
11	Within a ¼ mile radius.				
12	Within a ¼ mile radius.				
13	Project Site D				
14	Within a ¼ mile radius.				
15	Within a ¼ mile radius.				
16	Within a ¼ mile radius.				

Table 2. Infrastructure Work - Indirect Benefit Population (CONTINUED)		
Name of Transit Route with at least One Stop within 1/2 Mile of Project Site(s)		Average Daily Ridership of the Route
(1)		(2)
8		
9		
10		
11		
12		
13		
14		
15		

Additional rows for Tables 3 and 6. (Only use these pages if needed.)

Table 3. Infrastructure Dose (CONTINUED)	
Infrastructure Site (1)	Hours Improved Site Accessible to Public (2)
8	
9	
10	
11	
12	
13	
14	
15	

Table 6. Non-Infrastructure Work (NI) PB (CONTINUED)						
NI Activity Number	NI Activity Name	Activity Reach (1)	x	Activity Dose (2)	=	PB of NI Activity (3)
5			x		=	0
6			x		=	0
7			x		=	0
8			x		=	0
9			x		=	0
10			x		=	0
11			x		=	0
12			x		=	0
13			x		=	0
14			x		=	0
15			x		=	0
16			x		=	0

Reset Form by Clicking the Box Below

Note: This will clear ALL data in the form.

Reset Form

Appendix B1. Demonstrated Need Assessment Form:

This table measures the demonstrated need of the community to execute the goals of the program; the community's need for waste and debris reduction, beautification, enhanced public health, cultural connection, or other need. This component is worth a maximum of 50 points and up to 25 percent of the total application score. The score is based on the applicant's answers to questions about **existing site** or community conditions. The form has five (5) sections, each relating to a program goal or objective. **Within each section, choose a maximum of two (2) questions to answer**, for a total of 10 questions. All applicants must answer question 1-1, as one of their two questions in Section 1.

Table 1: Demonstrated Community Need Assessment Form

Section 1: Answer question 1-1, and one other question of your choice.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Points Guidance	Applicant Response	Applicant's Self Score
To reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.	1-1	5	Describe the evidence there is a recurring litter or land misuse in the project area under existing conditions. Summarize trash collection data or other empirical data.	Range 0 – 5 pts. No evidence = 0 pts	Use box below	Use box below
	The area experiences illegal dumping (s), especially during the Spring and Summer. Examples of trash are: construction debris, couches, mattresses and white goods.					5
	1-2	5	Under existing conditions, does the project site have adequate signage and amenities for proper waste disposal or prevention?	No = 5 pts. Somewhat = 3 pts. Yes = 0 pts.	No	5
	1-3	5	Under existing conditions, does the site have physical features to discourage inappropriate waste disposal or dumping?	No = 5 pts. Somewhat = 3 pts. Yes = 0 pts.		
	1-4	3	Under existing conditions, does the proposed community or project site lack educational programs or events about litter abatement or proper waste disposal?	Yes = 3 pts. Somewhat = 2 pts. No or N/A = 0 pts.		

Section 2: Answer 2 questions below.						
To enhance, rehabilitate, restore, or install measures to beautify and improve public spaces.	2-1	5	Under existing conditions what percentage of the project site needs beautification?	0-20% = 1 pt. 21-40% = 2 pts. 41-60% = 3 pts. 61-80% = 4 pts. >80% = 5 pts.	90%	5
	2-2	5	Under existing conditions, what percentage of the project site is not functional and/or accessible for community use?	0-20% = 1 pt. 21-40% = 2 pts. 41-60% = 3 pts. 61-80% = 4 pts. >80% = 5 pts.	0%	
	2-3	5	Based on the hours the project site is open, approximately what percentage of time is it significantly underutilized?	0-20% = 1 pt. 21-40% = 2 pts. 41-60% = 3 pts. 61-80% = 4 pts. >80% = 5 pts.	61%	4
	2-4	5	What percentage of the project site is negatively affected by graffiti or other vandalism?	0-20% = 1 pt. 21-40% = 2 pts. 41-60% = 3 pts. 61-80% = 4 pts. >80% = 5 pts.	0%	

Section 3: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To enhance public health, cultural connection, and community placemaking by improving public spaces for walking and recreation	3-1	5	Does the project area currently prevent a critical connection to daily life destinations such as school, medical care, jobs, or groceries via walking, biking, or transit?	Yes = 5 pts. Somewhat = 3 pts No = 0 pts.		
	3-2	5	Is the public space a barrier or hazard on a walking or biking route?	Yes = 5 pts. Somewhat = 3 pts No = 0 pts.		
	3-3	5	Is the existing public recreation space unusable for its intended purposes?	Yes = 5 pts. Somewhat = 3 pts No = 0 pts.	Somewhat	3
	3-4	5	Under existing conditions, are there adequate/sufficient recreation places in the community?	No = 5 pts. Somewhat = 3 pts Yes = 0 pts.	No	5
	3-5	3	Under existing conditions, are there enough places to sit at the project site?	No = 3 pts. Somewhat = 2 pts Yes = 0 pts.		
	3-6	5	Does the existing project site lack features or elements that connect it to the culture or history of the surrounding community?	Yes = 5 pts. Somewhat = 3 pts No = 0 pts.		

Section 4: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To advance equity for underserved communities.	4-1	5	How does the percentage of usable public space in the underserved community compare to the region's average?	Below Avg. = 5pts. Avg. = 3 pts Above Avg. = 0 pts.		
	4-2	5	Is the project area an underutilized connection in an underserved community?	Yes = 5 pts. Somewhat = 3 pts. No or N/A = 0 pts.	Yes	5
	4-3	5	Is the project site an underutilized public space in an underserved community?	Yes = 5pts. Somewhat = 3 pts. No or N/A = 0 pts.	Yes	5
	4-4	5	Does the space function for people with disabilities or special needs?	No = 5pts. Somewhat = 3 pts. Yes or N/A = 0 pts.		

Section 5: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
Greening to provide shade, reduce urban island effect, and use native, low-water plants.	5-1	5	Under existing conditions what percentage of the space is landscaped and/or soft-scaped?	0-20% = 5 pts. 21-40% = 4 pts. 41-60% = 3 pts. 61-80% = 2 pts. 81-100% = 1 pts.	0%	
	5-2	5	Under existing conditions, what percentage of landscape lacks native or low-water plants?	0-20% = 5 pts. 21-40% = 4 pts. 41-60% = 3 pts. 61-80% = 2 pts. 81-100% = 1 pts.	0%	
	5-3	5	What percentage of the space is unusable due to lack of shade at midday?	0-20% = 1 pts. 21-40% = 2 pts. 41-60% = 3 pts. 61-80% = 4 pts. 81-100% = 5 pts.	90%	5
	5-4	5	What percentage of the project site is unusable due to excessive heat at midday?	0-20% = 1 pts. 21-40% = 2 pts. 41-60% = 3 pts. 61-80% = 4 pts. 81-100% = 5 pts.	90%	5
	Total Score from Sections 1 to 5: Community Need Assessment (Max Possible Points is 50)					47

Appendix B2. Project's Outcomes Assessment Form:

This form measures the proposal's potential to accomplish the goals of the program. This component is worth a maximum of 40 points and up to 20 percent of the total application score. The score is based on the applicant's answers to questions about anticipated project results. The form has five (5) sections, each relating to a program goal or objective. **Within each section, choose a maximum of two questions to answer, for a total of 10 questions.**

Table 2: Project's Outcomes Assessment For

Section 1: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.	1-1	4	By what percentage will the waste and debris within the project site be reduced.	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	100%	4
	1-2	3	By what percentage will the signage and amenities for proper waste disposal or prevention increase at the project site?	0-33% = 1 pt. 34-66% = 2 pts. 67-100% = 3 pts.	0%	
	1-3	4	What is the estimated reduction of waste or debris at the project site because of new physical features to discourage inappropriate waste disposal or dumping?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	100%	4
	1-4	3	What is the percent increase in the number of educational programs or events about litter abatement and proper waste disposal?	0-33% = 1 pt. 34-66% = 2 pts. 67-100% = 3 pts.	0%	
	1-5	3	What is the percent increase in the number of litter pickup and waste disposal events?	0-33% = 1 pt. 34-66% = 2 pts. 67-100% = 3 pts.	0%	

Section 2: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To enhance, rehabilitate, restore, or install measures to beautify and improve public spaces.	2-1	4	By what percentage will the project site be beautified or improved?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	100%	4
	2-2	4	By what percentage do the improvements increase the number and/or diversity of viable uses in the project site?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	100%	4
	2-3	5	By what percentage do the improvements increase access to the project site?	0-20% = 1 pt. 21-40% = 2 pts. 41-60% = 3 pts. 61-80% = 4 pts. 81-100% = 5 pts.	0%	
	2-4	4	By what percentage will the quantity of human scale, energy conserving lighting be increased?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	0%	
	2-5	4	What percentage of project site will be improved with anti-graffiti/anti-vandalism solutions?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	0%	
	2-6	4	Will visual art pieces be added to the project site?	2 or more = 4 pts. 1 = 3 pts.		
	2-7	4	What is the percentage increase in educational programs informing the community how to do sanctioned public artwork (as opposed to vandalism/graffiti)?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	0%	

Section 3: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To enhance public health, cultural connection, and community placemaking by improving public spaces for walking and recreation	3-1	4	Will the project create or enable a critical connection to daily life destinations such as school, medical care, jobs, or groceries via walking, biking, or transit?	Yes = 4 pts. Somewhat = 2 pts. No or N/A = 0 pts.		
	3-2	4	Will the project improve a walking or biking route?	Yes = 4 pts. Somewhat = 2 pts. No or N/A = 0 pts.	yes	4
	3-3	4	Will the project improve or rehabilitate an existing public recreation space?	Yes = 4 pts. Somewhat = 2 pts. No or NA = 0 pts.	Yes	4
	3-4	4	Will the project add new recreation space to the community?	Yes = 4 pts. Somewhat = 2 pts. No or NA = 0 pts.		
	3-5	4	By what percentage will the project site(s) be improved for walking or recreation?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	0%	
	3-6	4	Will the improved project site incorporate features or elements that connect it to the culture or history of the surrounding community?	Definitely = 4 pts. Sufficiently = 3 pts. Somewhat = 2 pts. A little = 1 pt. Not at all = 0 pts.		

Section 4: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
Advance equity for underserved communities.	4-1	4	What percentage of census tracts within a 1/4 mile of the project site qualify as underserved?	> 51% = 4 pts. 40-50% = 3 pts. 20-39% = 2 pts. < 20% = 1 pts.	100%	4
	4-2	4	What percentage of transit routes within a 1/2 mile of the project site reach an underserved community?	> 51% = 4 pts. 40-50% = 3 pts. 20-39% = 2 pts. < 20% = 1 pts.	100%	4
	4-3	4	Will the project create or improve access to a key connection across a major physical barrier in an underserved community?	Yes = 4 pts. Somewhat = 2 pts. No or N/A = 0 pts.		
	4-4	4	Will the improved project site function for people with disabilities or special needs?	Yes = 4 pts. Somewhat = 2 pts. No or N/A = 0 pts.		

Section 5: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Question	Point Guidance	Applicant Response	Applicant's Self Score
Greening to provide shade, reduce urban island effect, and use native, low-water plants.	5-1	4	What is the anticipated decrease in impervious surfaces at the project site?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	0%	
	5-2	4	What will be the percent increase in native, drought tolerant plantings?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	100%	4
	5-3	4	What is the anticipated percent increase of shade measured at the noon hour?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4pts.	0%	
	5-4	4	What is the anticipated increase of greening or tree canopy?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	100%	4
						40

INSTRUCTIONS

Do NOT input values in gray cells. Those cells are formula-driven and will automatically update.

Please be advised that the CCLGP cannot fund cost increases or overruns. The project sponsor or grant recipient is responsible for any cost increases or overruns. The workplan estimates must be as accurate as possible.

Exhibit 25-R: Non-Infrastructure Work Plan Estimates

1. **Date:**
2. **Implementing Agency Name:**
3. **Project Title:**
4. **Project Description:** Provide brief project description.

Task Details

Tasks are primary elements of a project. Provide a "Task Detail" table for each. (Task A, Task B, Task C, etc.)

- 5a. **Task Name:**
- 5b. **Task Summary:** Provide a brief Task description for the various components to be completed in your project.

Activities and Deliverables

List all associated Activities for each task and all corresponding deliverables for each activity.

- Start Date and End Date:** Provide a start and end date for each Task Activity. (Month - Year)
- 6a. **Activities:** List all activities that will be completed in each Task.
 - 6b. **Deliverables:** List all of the corresponding deliverables for each activity listed.

Staff Costs

- 7a. **Staff Time (Agency):** List all agency staff title/position(s) that will work on this task. If more than one Agency, indicate staff & Agency Affiliation in each staff position.
(Example: Party 1 - Program Manager, LA Schools)
Select CCLGP or In-kind: Select the fund source (CCLGP or In-kind) that will pay for each staff position. In-kind refers to local funds, donations, or any other funding source that will not be reimbursed by the CCLGP.
Staff Hours: Provide the total number of estimated hours for each party listed.
Rate Per Hour: Provide the rate per hour of each party listed.
Subtotal Agency Costs: Leave Blank - This is automatically calculated.
- 7b. **Staff Time (Consultant):** Consultants do not have to identify the staff positions. For each consultant listed include an identifier to distinguish the work that the consultant will perform.
(Example: Part 2 - Consultant: Bike Safety Training)
Select CCLGP or In-kind: Select the fund source (CCLGP or In-kind) that will pay for each staff position. In-kind refers to local funds, donations, or any other funding source that will not be reimbursed by the CCLGP.
Staff Hours: Provide the total number of estimated hours for each party listed.
Rate Per Hour: If using a Consultant to perform the work, list the estimated Consultant cost/hr. or include an overall cost for that work. (Put "1" in Staff Hours and the "overall cost amount" in Rate Per Hour)
Subtotal Consultant Costs: Leave Blank - This is automatically calculated.
- 7c. **Total Staff Costs:** Leave Blank - The Total Staff Cost is automatically calculated.

Indirect Costs

Only fill out this section if asking for indirect costs to be reimbursed through CCLGP.
Agencies should have an approved Indirect Cost Allocation Plan (ICAP) agreement with Caltrans.
Local agencies without an approved ICAP may request the approval of a "provisional ICAP rate" from the Caltrans Audits and Investigations (A&I) unit. Upon receiving an Acceptance Letter from Caltrans A&I, the local agencies will be allowed to invoice for their indirect costs using this "provisional rate" until A&I has completed the review of the local agencies ICAP proposal.

- 8a. **Approved ICAP:** Select the box if the implementing agency has an approved ICAP
- 8b. **Rate:** Input the "provisional rate" or the approved rate.
- 8c. **CCLGP Indirect Costs:** Input your own calculation of the rate by the cost to get the indirect rate.

Task Notes

9. **Task Notes:** Provide any additional information that will clarify the work to be conducted under this task. Describe the who, what, when and where of your project. Attach an additional sheet if needed.

Other Costs

You must click the link provided to direct you to the Itemized Other Costs section.

Note: An itemized cost estimate for each of the following categories, if applicable, must be provided.

For each item select the fund source (CCLGP or In-kind) that will pay for each staff position. In-kind refers to local funds, donations, or any other funding source that will not ask for reimbursement by the CCLGP.

The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:

- 10a. **Travel:** Total cost of Travel; if applicable
- 10b. **Equipment:** Total cost of Equipment(s); if applicable
- 10c. **Supplies/Materials:** Total cost of Supplies/Materials; if applicable
- 10d. **Incentives:** Total cost of Incentives; if applicable.
- 10e. **Other Direct Costs:** Additional other direct costs; if applicable
- 10f. Provide any additional Other Direct Costs; if applicable
- 10g. **Total Other Costs:** Leave Blank - This is automatically calculated from Other Cost information provided.

Task Grand Total

11. **Task Grand Total:** Leave Blank - This is automatically calculated from the information provided under this task.
12. **CCLGP Grand Total:** Leave Blank - This is automatically calculated from the information provided under this task.

Non-Infrastructure Cost Proposal Work Plan Estimates

Date:	2-Feb-22
Implementing Agency Name:	CITY OF LINDSAY
Project Title:	Olive Bowl Renovation / Kaku Park Expansion
Project Description: (4)	Conduct enouragment activities through the formation of a Lindsay Walking Group. This support group will meet regularly at various parks through the City of Lindsay inviting nearby residents to join the walking club, for all age groups with guardian supersvison if required.

Enter information in each Task Tab, as it applies (Task A, Task B, Task C, Task D, etc.)

For Department use only
You will not be able to fill in the following items. Items will auto-populate once you've entered all "Task" tabs that apply:

Task Summary:			
Click the links below to navigate to "Task Details" tabs:	Enter the Task Name from Each Itemized Task	Total CCLGP \$	Total Cost \$
Task "A"		\$720	\$720
Task "B"		\$200	\$200
Task "C"		\$0	\$0
Task "D"		\$0	\$0
Task "E"		\$0	\$0
Task "F"		\$0	\$0
Task "G"		\$0	\$0
Task "H"		\$0	\$0
Task "I"		\$0	\$0
Task "J"		\$0	\$0
Total for all Tasks		\$920	\$920

TASK "A" DETAIL ESTIMATE

Task Name (5a): Logo Design and Social Media

Task Summary (5b): Design a flyer with a visual image to identifying the Walking Club and help organize event details displaying monthly meet up times and park locations. Once flyer is complete, post details on social media, local newspapers (i.e. Sun Gazzete, Recorder), Kiwanis Club, Rotary Club and other community based organizations.

	Start Date	End Date	Task Activities (6a):	Deliverables (6b):
1.	Apr-22	Apr-22	Meeting logistics & Trail Routes	One on one conversations with Lindsay Wellness Center to select a suitable weekly day, time and locations for the activity
2.	May-22	May-22	Flyer creation	Logo, flyer and social media posts
3.	Jun-22	6/31/2022	Flyer Printing	Printed copies of flyers
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Staff Costs (7):

Staff Time (Agency) (7a):		Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match Total \$	In-kind Match \$
Party 1 -	City of Lindsay, Assistant Planner	20	\$35.00	\$700		
Party 2 -						
Party 3 -						
Party 4 -						
Party 5 -						
Party 6 -						
Subtotal Agency Costs:				\$700	\$0	\$0
Staff Time (Consultant/Subcontractor) (7b):		Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match Total \$	In-kind Match \$
Party 1 -						
Party 2 -						
Party 3 -						
Subtotal Consultant Costs:				\$0	\$0	\$0
				Total Staff Costs (Agency & Consultant) (7c):		
						\$700

Indirect Costs (8)

Approved ICAP/ICRP (8a)? **If Approved ICAP/ICRP box is checked, provide Rate (8b):**

Task Notes (9):

Other Costs (10):

You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:

	Total \$
To fill out an itemized cost for each "Other Cost", use Tab Task A "OC".	
Travel (10a):	\$0
Equipment (10b):	\$0
Supplies/Materials (10c):	\$20
Incentives (10d):	\$0
Other Direct Costs (10e):	\$0
Additional Other Direct Costs (10f):	\$0
Subtotals:	\$20
TASK GRAND TOTAL (11):	\$720

Task "A" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1. Durable Paper		15	\$20	\$20		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$20	\$0	\$0
Total Supplies/Materials Costs:						\$20

Task "A" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "B" DETAIL ESTIMATE

Task Name (5a): Walking Coordinator

Task Summary (5b): This is a volunteer community resident who is in good physical health and cheerful attitude to lead the first ten walking sessions.

	Start Date	End Date	Task Activities (6a):	Deliverables (6b):
1.	Jul-22	Jul-02	July 2022 Walk	Meet at one of the Lindsay Parks to lead the group through safe & comfortable public open spaces
2.	Aug-22	Aug-22	August 2022 Walk	Meet at one of the Lindsay Parks to lead the group through safe & comfortable public open spaces
3.	Sep-22	9/31/22	September 2022 Walk	Meet at one of the Lindsay Parks to lead the group through safe & comfortable public open spaces
4.	Oct-22	Oct-22	October 2022 Walk	Meet at one of the Lindsay Parks to lead the group through safe & comfortable public open spaces
5.	Nov-22	Nov-22	November 2022 Walk	Meet at one of the Lindsay Parks to lead the group through safe & comfortable public open spaces
6.	Jan-23	Jan-23	January 2023 Walk	Meet at one of the Lindsay Parks to lead the group through safe & comfortable public open spaces
7.	Feb-22	Feb-23	February 2023 Walk	Meet at one of the Lindsay Parks to lead the group through safe & comfortable public open spaces
8.	Mar-23	Mar-23	March 2023 Walk	Meet at one of the Lindsay Parks to lead the group through safe & comfortable public open spaces
9.	Apr-23	Apr-23	April 2023 Walk	Meet at one of the Lindsay Parks to lead the group through safe & comfortable public open spaces
10.	May-23	May-23	May 2023 Walk	This is the last funded walk through the CCLP, local funds through fundraising events and other means will be collected during the course of July 2022 to May 2023 to help support future walks

Staff Costs (7):

Staff Time (Agency) (7a):		Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match Total \$	In-kind Match \$
Party 1 -	Lindsay Wellness Club	20	\$10.00	\$200		
Party 2 -						
Party 3 -						
Party 4 -						
Party 5 -						
Party 6 -						
Subtotal Agency Costs:				\$200	\$0	\$0

Staff Time (Consultant/Subcontractor) (7b):		Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match Total \$	In-kind Match \$
Party 1 -						
Party 2 -						
Party 3 -						
Subtotal Consultant Costs:				\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):						\$200

Indirect Costs (8)

Approved ICAP/ ICRP (8a)? **If Approved ICAP/ ICRP box is checked, provide Rate (8b):**

Task Notes (9):

Other Costs (10):

You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:

To fill out an itemized cost for each "Other Cost", use Tab Task B "OC".	Total \$
Travel (10a):	\$0
Equipment (10b):	\$0
Supplies/Materials (10c):	\$0
Incentives (10d):	\$0
Other Direct Costs (10e):	\$0
Additional Other Direct Costs (10f):	\$0
Subtotals:	\$0
TASK GRAND TOTAL (11):	\$200

Task "B" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "B" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "C" DETAIL ESTIMATE

Task Name (5a):	
Task Summary (5b):	

	Start Date	End Date	Task Activities (6a):	Deliverables (6b):
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Staff Costs (7):

Staff Time (Agency) (7a):	Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -					
Party 2 -					
Party 3 -					
Party 4 -					
Party 5 -					
Party 6 -					
Subtotal Agency Costs:			\$0	\$0	\$0

Staff Time (Consultant/Subcontractor) (7b):	Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -					
Party 2 -					
Party 3 -					
Subtotal Consultant Costs:			\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):			\$0		

Indirect Costs (8)

Approved ICAP/ ICRP (8a)?	<input type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):
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Task Notes (9):

Other Costs (10):

You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:

	Total \$
To fill out an itemized cost for each "Other Cost", use Tab Task C "OC".	
Travel (10a):	\$0
Equipment (10b):	\$0
Supplies/Materials (10c):	\$0
Incentives (10d):	\$0
Other Direct Costs (10e):	\$0
Additional Other Direct Costs (10f):	\$0
Subtotals:	\$0
TASK GRAND TOTAL (11):	\$0

Task "C" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "C" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "D" DETAIL ESTIMATE

Task Name (5a):	
Task Summary (5b):	

	Start Date	End Date	Task Activities (6a):	Deliverables (6b):
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Staff Costs (7):

Staff Time (Agency) (7a):		Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -						
Party 2 -						
Party 3 -						
Party 4 -						
Party 5 -						
Party 6 -						
Subtotal Agency Costs:				\$0	\$0	\$0
Staff Time (Consultant/Subcontractor) (7b):		Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -						
Party 2 -						
Party 3 -						
Subtotal Consultant Costs:				\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):				\$0		

Indirect Costs (8)

Approved ICAP/ ICRP (8a)?	<input type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):
----------------------------------	--------------------------	------------------------------------------------------------------

Task Notes (9):

Other Costs (10):

You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:

	Total \$
To fill out an itemized cost for each "Other Cost", use Tab Task D "OC".	
Travel (10a):	\$0
Equipment (10b):	\$0
Supplies/Materials (10c):	\$0
Incentives (10d):	\$0
Other Direct Costs (10e):	\$0
Additional Other Direct Costs (10f):	\$0
Subtotals:	\$0
TASK GRAND TOTAL (11):	\$0

Task "D" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	InKind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
SubTotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	InKind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
SubTotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	InKind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
SubTotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "D" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	InKind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
SubTotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	InKind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
SubTotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	InKind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
SubTotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "E" DETAIL ESTIMATE

Task Name (5a):	
Task Summary (5b):	

	Start Date	End Date	Task Activities (6a):	Deliverables (6b):
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Staff Costs (7):

Staff Time (Agency) (7a):	Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -					
Party 2 -					
Party 3 -					
Party 4 -					
Party 5 -					
Party 6 -					
Subtotal Agency Costs:			\$0	\$0	\$0

Staff Time (Consultant/Subcontractor) (7b):	Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -					
Party 2 -					
Party 3 -					
Subtotal Consultant Costs:			\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):			\$0		

Indirect Costs (8)

Approved ICAP/ ICRP (8a)?	<input type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):
----------------------------------	--------------------------	------------------------------------------------------------------

Task Notes (9):

Other Costs (10):

You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:

	Total \$
To fill out an itemized cost for each "Other Cost", use Tab Task E "OC".	
Travel (10a):	\$0
Equipment (10b):	\$0
Supplies/Materials (10c):	\$0
Incentives (10d):	\$0
Other Direct Costs (10e):	\$0
Additional Other Direct Costs (10f):	\$0
Subtotals:	\$0
TASK GRAND TOTAL (11):	\$0

Task "E" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "E" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "F" DETAIL ESTIMATE

Task Name (5a):	
Task Summary (5b):	

	Start Date	End Date	Task Activities (6a):	Deliverables (6b):
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Staff Costs (7):

Staff Time (Agency) (7a):	Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -					
Party 2 -					
Party 3 -					
Party 4 -					
Party 5 -					
Party 6 -					
Subtotal Agency Costs:			\$0	\$0	\$0

Staff Time (Consultant/Subcontractor) (7b):	Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -					
Party 2 -					
Party 3 -					
Subtotal Consultant Costs:			\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):			\$0		

Indirect Costs (8)

Approved ICAP/ ICRP (8a)?	<input type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):
----------------------------------	--------------------------	------------------------------------------------------------------

Task Notes (9):

Other Costs (10):

You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:

	Total \$
To fill out an itemized cost for each "Other Cost", use Tab Task F "OC".	
Travel (10a):	\$0
Equipment (10b):	\$0
Supplies/Materials (10c):	\$0
Incentives (10d):	\$0
Other Direct Costs (10e):	\$0
Additional Other Direct Costs (10f):	\$0
Subtotals:	\$0
TASK GRAND TOTAL (11):	\$0

Task "F" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "F" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "G" DETAIL ESTIMATE

Task Name (5a):	
Task Summary (5b):	

	Start Date	End Date	Task Activities (6a):	Deliverables (6b):
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Staff Costs (7):

Staff Time (Agency) (7a):		Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -						
Party 2 -						
Party 3 -						
Party 4 -						
Party 5 -						
Party 6 -						
Subtotal Agency Costs:				\$0	\$0	\$0
Staff Time (Consultant/Subcontractor) (7b):		Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -						
Party 2 -						
Party 3 -						
Subtotal Consultant Costs:				\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):				\$0		

Indirect Costs (8)

Approved ICAP/ ICRP (8a)?	<input type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):
----------------------------------	--------------------------	------------------------------------------------------------------

Task Notes (9):

Other Costs (10):

You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:

	Total \$	
To fill out an itemized cost for each "Other Cost", use Tab Task G "OC".	Travel (10a):	\$0
	Equipment (10b):	\$0
	Supplies/Materials (10c):	\$0
	Incentives (10d):	\$0
	Other Direct Costs (10e):	\$0
	Additional Other Direct Costs (10f):	\$0
	Subtotals:	\$0
TASK GRAND TOTAL (11):	\$0	

Task "G" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "G" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "H" DETAIL ESTIMATE

Task Name (5a):	
Task Summary (5b):	

	Start Date	End Date	Task Activities (6a):	Deliverables (6b):
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Staff Costs (7):

Staff Time (Agency) (7a):	Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -					
Party 2 -					
Party 3 -					
Party 4 -					
Party 5 -					
Party 6 -					
Subtotal Agency Costs:			\$0	\$0	\$0

Staff Time (Consultant/Subcontractor) (7b):	Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -					
Party 2 -					
Party 3 -					
Subtotal Consultant Costs:			\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):					\$0

Indirect Costs (8)

Approved ICAP/ ICRP (8a)?	<input type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):
----------------------------------	--------------------------	------------------------------------------------------------------

Task Notes (9):

Other Costs (10):

You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:

	Total \$
To fill out an itemized cost for each "Other Cost", use Tab Task H "OC".	
Travel (10a):	\$0
Equipment (10b):	\$0
Supplies/Materials (10c):	\$0
Incentives (10d):	\$0
Other Direct Costs (10e):	\$0
Additional Other Direct Costs (10f):	\$0
Subtotals:	\$0
TASK GRAND TOTAL (11):	\$0

Task "H" Other Costs:

Itemized Travel Cost (10a)

Please provide an itemized "travel" cost estimate for all travel costs applicable to each task

Travel (10a)

	Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
Subtotals:					\$0	\$0	\$0
Total Travel Costs:							\$0

Itemized Equipment Cost (10b)

Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task

Equipment (10b)

	Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
Subtotals:					\$0	\$0	\$0
Total Equipment Costs:							\$0

Itemized Supplies/Materials Cost (10c)

Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task

Supplies/Materials (10c)

	Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
Subtotals:					\$0	\$0	\$0
Total Supplies/Materials Costs:							\$0

Task "H" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "I" DETAIL ESTIMATE

Task Name (5a):	
Task Summary (5b):	

	Start Date	End Date	Task Activities (6a):	Deliverables (6b):
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Staff Costs (7):

Staff Time (Agency) (7a):	Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -					
Party 2 -					
Party 3 -					
Party 4 -					
Party 5 -					
Party 6 -					
Subtotal Agency Costs:			\$0	\$0	\$0

Staff Time (Consultant/Subcontractor) (7b):	Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -					
Party 2 -					
Party 3 -					
Subtotal Consultant Costs:			\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):			\$0		

Indirect Costs (8)

Approved ICAP/ ICRP (8a)?	<input type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):
----------------------------------	--------------------------	------------------------------------------------------------------

Task Notes (9):

Other Costs (10):

You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:

	Total \$
Travel (10a):	\$0
Equipment (10b):	\$0
Supplies/Materials (10c):	\$0
Incentives (10d):	\$0
Other Direct Costs (10e):	\$0
Additional Other Direct Costs (10f):	\$0
Subtotals:	\$0
TASK GRAND TOTAL (11):	\$0

To fill out an itemized cost for each "Other Cost", use Tab Task I "OC".

Task "I" Other Costs:

Itemized Travel Cost (10a)

Please provide an itemized "travel" cost estimate for all travel costs applicable to each task

Travel (10a)

	Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
Subtotals:					\$0	\$0	\$0
Total Travel Costs:							\$0

Itemized Equipment Cost (10b)

Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task

Equipment (10b)

	Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
Subtotals:					\$0	\$0	\$0
Total Equipment Costs:							\$0

Itemized Supplies/Materials Cost (10c)

Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task

Supplies/Materials (10c)

	Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
Subtotals:					\$0	\$0	\$0
Total Supplies/Materials Costs:							\$0

Task "I" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "J" DETAIL ESTIMATE

Task Name (5a):	
Task Summary (5b):	

	Start Date	End Date	Task Activities (6a):	Deliverables (6b):
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Staff Costs (7):

Staff Time (Agency) (7a):	Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -					
Party 2 -					
Party 3 -					
Party 4 -					
Party 5 -					
Party 6 -					
Subtotal Agency Costs:			\$0	\$0	\$0

Staff Time (Consultant/Subcontractor) (7b):	Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -					
Party 2 -					
Party 3 -					
Subtotal Consultant Costs:			\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):			\$0		

Indirect Costs (8)

Approved ICAP/ ICRP (8a)?	<input type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):
----------------------------------	--------------------------	------------------------------------------------------------------

Task Notes (9):

Other Costs (10):

You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:

	Total \$
To fill out an itemized cost for each "Other Cost", use Tab Task J "OC".	
Travel (10a):	\$0
Equipment (10b):	\$0
Supplies/Materials (10c):	\$0
Incentives (10d):	\$0
Other Direct Costs (10e):	\$0
Additional Other Direct Costs (10f):	\$0
Subtotals:	\$0
TASK GRAND TOTAL (11):	\$0

Task "J" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "J" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

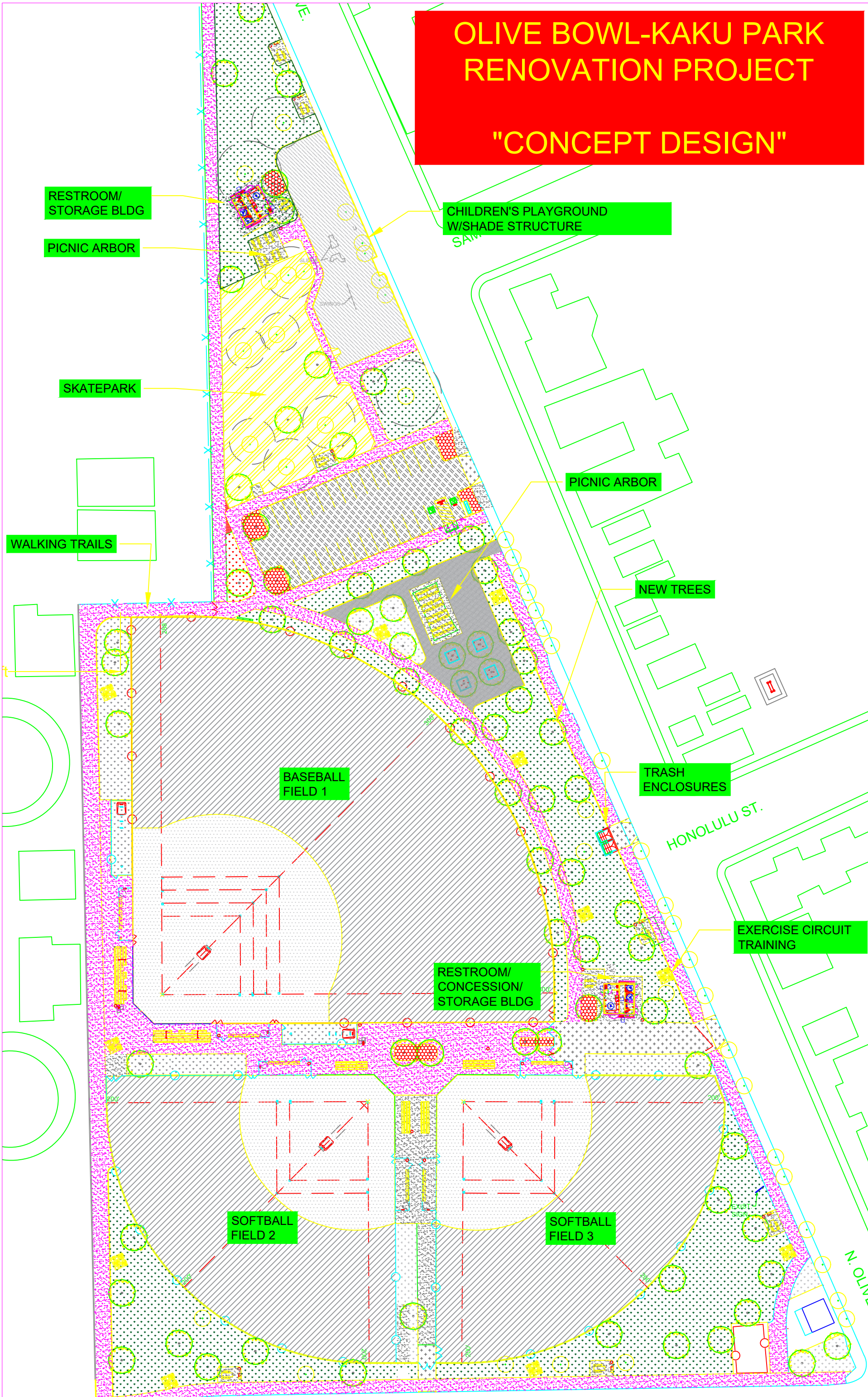
If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0





OLIVE BOWL-KAKU PARK RENOVATION PROJECT

"CONCEPT DESIGN"



RESTROOM/
STORAGE BLDG

PICNIC ARBOR

SKATEPARK

WALKING TRAILS

CHILDREN'S PLAYGROUND
W/SHADE STRUCTURE

PICNIC ARBOR

NEW TREES

BASEBALL
FIELD 1

TRASH
ENCLOSURES

HONOLULU ST.

EXERCISE CIRCUIT
TRAINING

RESTROOM/
CONCESSION/
STORAGE BLDG

SOFTBALL
FIELD 2

SOFTBALL
FIELD 3

W. APIA ST.

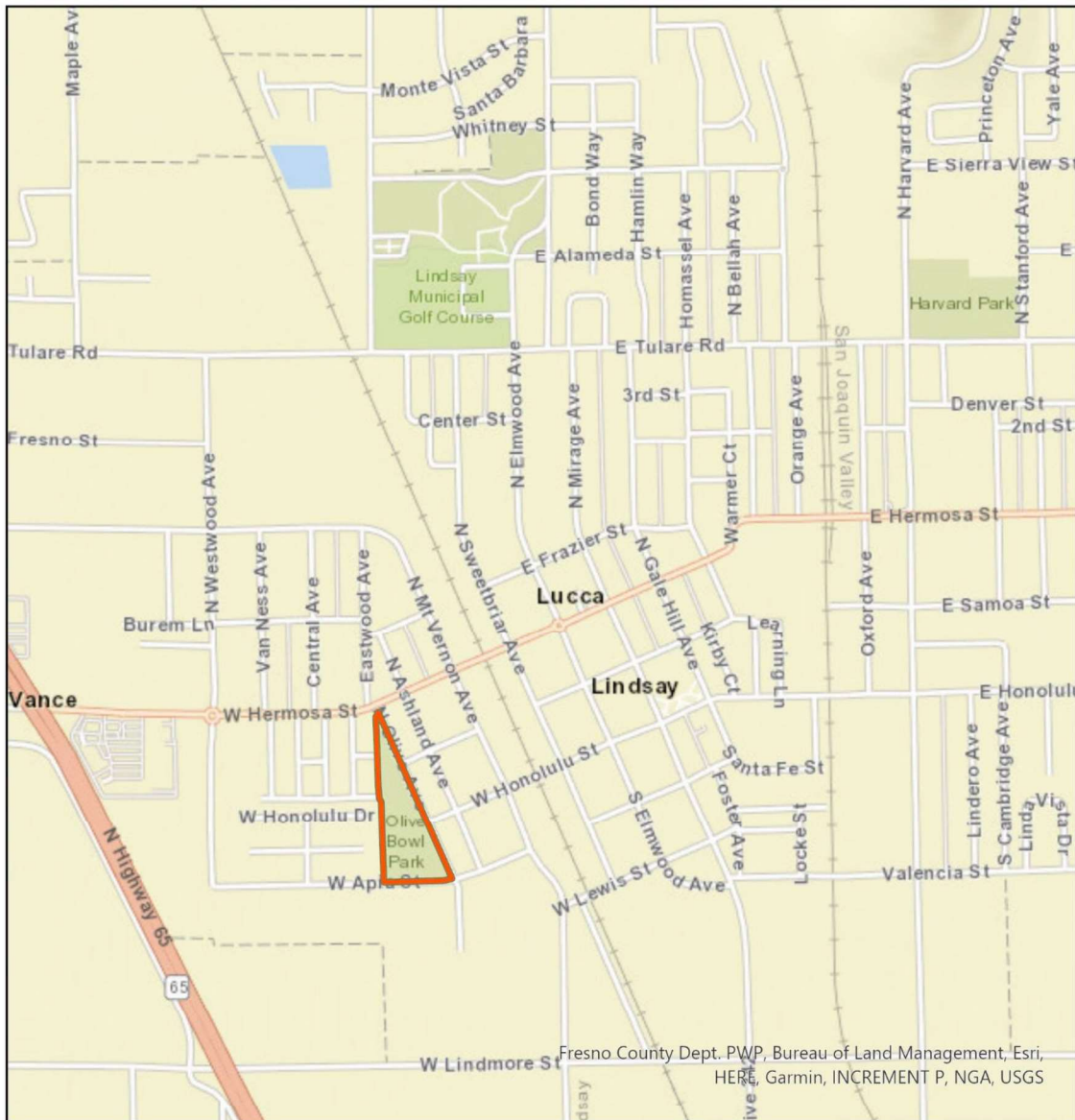
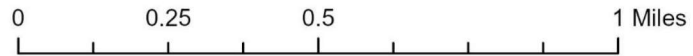
N. OLIVE ST.



Olive Bowl Park Renovation/ Kaku Park Expansion

City of Lindsay in
Tulare County

— Olive Bowl & Kaku Park



Attachment A: Project Narrative Template

Directions:

1. Complete all sections in this form. Even if a section is not applicable to your project, write "N/A". Do not leave any sections blank.
2. Provide succinct and complete responses in each section. The Narrative should include all pertinent information not already stated, or not explained sufficiently, in other application sections.
3. **THIS FORM SHALL NOT EXCEED 10 PAGES.** If you need additional space, you can delete these directions. Do not change the font in this form to include more information.
4. Do not assume that the application reviewer is familiar with your community. For more information on what the Narrative should include, see the section "Narrative" in the Program Guidelines.
5. Save the form as a .PDF and ensure its size does not exceed 5 MB. If it does, when you try to attach it to your application you will get a message stating it exceeds 5 MB and **you will not be able to submit your application** until you attach a Narrative that is 5 MB or smaller.
6. Attach the PDF to your application, in section 3.1, "ATTACHMENTS", in the Attachment A: Project Narrative field. **If you don't attach a Project Narrative to your application, you will not be able to submit it.**

A.1 PROJECT LOCATION AND DESCRIPTION

(REPLACE TEXT) Briefly describe:

- The public space or spaces to be addressed. Specify whether the space(s) is considered public right-of-way, a park, a pathway, a transit center, tribal land, or another type of space. Describe where the space is located, including its visibility and access to the public. See the section "Eligible Project Area" in the Program Guidelines for more information.
- Any important details about the project not already stated in the application in section 1.8, "PROJECT DESCRIPTION".
- If applicable, any art, gateway monuments, or community identification pieces included in the project. At a minimum, the description should include the type of piece considered (~~e.g.e.g.~~ a mural or a sculpture), its location, and the purpose or message behind the piece. The following is an example of an acceptable description: "A free-standing statue will be placed at the north-east corner of Franklin Park. The purpose of the statue will be to increase cultural connection." See the section "Eligible Activities and Expenses" in the Program Guidelines for more information on criteria for art, gateway monuments, or community identification pieces.
- If the project is associated with any Caltrans projects, how they are related.

In 2020 Olive Park, located just a quarter mile east of Highway 65, was awarded \$3,670,437 million in California State Park Prop 68 funds. This has been a major win for the City of Lindsay since a major freeze on public investments between 2000 to 2010. During this time, public facilities received minimal to no funds for maintenance. The state of the City's public facilities became dilapidated and rundown. However, now, the City is almost fully recovered from the consequences of the financial freeze and has the appropriate staff and resources necessary to bring the City back to the thriving and bustling area it once used to be.

To remedy and fix these conditions, the City recently pursued efforts to apply for Prop 68 California State Park Funds. Over the course of 2019, the City met with the community over twenty times participating in lengthy workshops, brainstorming sessions and a conceptual review process to revitalize and expand Olive Bowl Park. The city was pleased to have been awarded the grant. Due to the Covid-19 pandemic, implementation of these funds have postponed the construction bidding

process to select a skilled contractor. [The pause in implementation presented a unique opportunity for the City to see how they can raise additional capital to deliver on the complete scope and items requested by the community.](#) However, given the entire scope of the park and the prioritized renovations requested by the community, the Prop 68 grant is not sufficient to deliver on the entire scope and the list of prioritized renovations generated by the community. Therefore, the City is applying for the Clean CA grant so the entire project scope, as envisioned by the community, can be realized. Filling in this gap of funds would allow for a prominent gateway sign, irrigation, trash cans, native landscaping, extra lighting, ~~and~~-wayfinding signs [and other supporting features to support the daily operation and function of the parks.](#) -

Furthermore, the Olive Bowl Park is located only one block away (750 feet) from the upcoming -transit center, which would significantly facilitate the park's accessibility and reach.

The Olive Bowl Park used to host many high school and middle school championship games. The City would like to bring back that level of activity and youth involvement. The future Lindsay transit center will also help residents, youth and members of the public to easily access the Olive Bowl and Kaku Park.

A.2 DEMONSTRATED COMMUNITY NEED

(REPLACE TEXT) Briefly describe:

- The demonstrated community needs that address the goals of the CCLGP program. Describe the existing conditions of the project location(s), and how the project meets one or more of the four stated program goals listed below. Address each selected goal separately.

Goal 1. Reduce the Amount of Waste and Debris: Describe the types of existing waste and debris, work to be performed to remove it, and who will perform the work.

Goal 2. Beautify and Improve Public Space: Describe the beautification or access improvements to be performed, including enhanced greening measures. Discuss any enhancements to be made, rehabilitation or restoration to be performed, and new installations to be placed.

Goal 3. Improving Public Spaces for Walking and Recreation: Describe improvements to be made to public spaces for walking and recreation, and *how* these improvements will enhance public health, cultural connection, and/or community placemaking.

Goal 4. Advance Equity for Underserved Communities: Projects that demonstrate a benefit to an underserved community, either directly or indirectly, will be more competitive. For these projects, applicants must explain which underserved community is benefited, how it was identified, and how the project benefits that community. Applicants should also explain the percentage of the grant funds that will benefit the community and how these percentages were calculated. Calculations can be based on the project's relative population benefit to underserved communities (see Appendix A.2. of the program guidelines for details) or another methodology. If another methodology is used, provide a brief justification for using it.

- If applicable, briefly describe any communities who are NOT underserved that will benefit from this project and how they will benefit.
- Any important details about the project not already stated in section 1.9, "PURPOSE AND NEED", of the application.

Goal 1: Because the park has not been maintained for the past fifteen years, the original score board, benches and ball field have reached a deteriorated and dilapidated state. the original

score board, benches and ball field. Overgrown grass and weeds have also taken over parts of this park.

This application seeks funding for new trash cans and recycle bins to be placed throughout the park. Currently there are no trash cans at the park.

Goal 2: A prominent gateway sign located at the park entrance ~~on _____~~ near the northeast quadrant of the park, avenue, would reestablish this park and assist with reclaiming the identity it used to serve. Wayfinding signs pointing to nearby attractions as the McDermont Building and the future transit center would be placed near the gateway sign entrance. Native landscaping would replace the overgrown grass and weeds that are found in various areas of the park. Repairing the broken fencing will also bring a sense of security for its users.

Goal 3: Renovations to Olive Bowl and ~~Kaku~~Kaku Park would immediately benefit the approximately 1,126 people who live within a quarter mile of the park. New landscaping, irrigation, wayfinding signs, trash cans and other amenities proposed in this application will create an inviting and friendly park.

This proposal supports collaboration between the Lindsay Wellness Center, Kiwanis Club and the Rotary Club to promote a Lindsay Walking Club, which will provide a social support group to encourage walking and physical activity across all of the City's parks and public open spaces with a walking leader. The application proposes ten guided monthly walks funded through the CCLGP. For subsequent walks the city and community will strategize in advance sources of continued funding to support the time and energy of the walking leaders.

The area has a very low Healthy Places Index percentile of 3.2, meaning 96.8 percent are ranked with healthier living conditions. One statistic to highlight is the obesity rate among adults in this area is 40.9%. Programs such as the Lindsay Walking Club would directly help reduce this rate and promote overall community wellness.

Goal 4: Olive Bowl Park located in Census Tract 28 has a median household income of \$24,161. Census Tract 26.01, located within a one fourth mile radius of Olive Bowl Park has a medium income of \$27,442. Using the project benefit calculator provided in Attachment I of the Clean CA grant, the total underserved population benefit amounts to 140,998 people, 100% of the disadvantaged community.

Secondly, 17% of the residents living in Census Tract 28 and 6% of residents living in Census Tract 26.01 do not have a vehicle. This population of people would directly benefit from the improvements as they are most likely dependent on walking, biking and transit as a means of transportation.

A.3 PUBLIC ENGAGEMENT

(REPLACE TEXT) Describe the local public engagement process that culminated in the project proposal and how the proposal reflects community priorities. Include:

- How the project is consistent with or included in local or regional plans such as General Plans, Improvement Plans, bicycle and/or pedestrian plans, and complete street plans, as well as the public outreach that may have already taken place during the preparation of such plans.
- Describe the stakeholder/community engagement efforts that went into identifying the proposed elements as a priority for the community, including engagement with communities and/or community-based organizations for projects that benefit underserved communities. May include references to engagement that was sponsored by Caltrans, as well as by others.
- How exactly the public engagement influenced the project proposal.

The City's 1989 General Plan, 2019 Housing Element, and the 2019 Environmental Justice Element all point to the importance of parks, including Olive Bowl/Kaku Park, and the role it plays for the City's open space, circulation and community wellness. Given new staffing and administrative support, the City of Lindsay finally had the resources to take on large scale projects, and attention was dedicated to the Olive Bowl/Kaku Park Revitalization Project. In 2019 the City started creating a community-led proposal to prepare an application for competitive Prop 68 State Park funds. The proposal called for a ~~1.38-acre~~1.38-acre expansion of Olive Bowl Park and renovations to the existing space. Residents were asked about the things they like to do with their family and friends in their spare time, what makes their community unique, what they enjoy and find difficult about a typical day of their life, and what park features they hoped for. Over the course of ~~twenty-five~~twenty-five community meetings, residents were able to identify their challenges, brainstorm features, prioritize their features, map out optimal locations for the proposed features and conduct a final concept review resulting in a community-created plan. A brief summary of each meeting's highlights including the time, location, number of participants are documented in the Prop 68 grant application, which the City has included in its supporting documents.

The prioritized park ~~features~~features, and amenities list generated by residents during the community planning meetings are as follows:

- Large Baseball/Softball Fields (2)
- Small Baseball/Softball Fields (2)
- Bathroom/Concession
- Picnic Area
- Shade Sails (4)
- Large Shelter (2)
- Large Playground
- Parking
- New Bleachers - Large (4) and Small (2)
- Stadium Lights (1 field)
- Security Cameras
- Walking Paths
- Strategic Park Lighting
- Park Benches

Among the top challenges the community identified were safety, sense of community, population growth and cardiovascular disease. Each prioritized feature addresses the challenges and presents new opportunities for community pride, civic engagement and physical activity.

The City was pleased to have been awarded this grant. Due to the Covid-19 pandemic the bidding and project implementation were put on hold. However, once engineering estimates were made of the entire scope and features requested by the community plan, the total estimate is approximately \$6 million. This grant awarded \$3.6 million which unfortunately does not deliver on all the features and amenities selected by the community. Therefore, this grant is seeking the difference in funds to complete the proposed features and include additional features, such as wayfinding, trash cans and other elements specified in the Attachment C (engineer's estimate) that could not get funded

A.4 PROJECT DELIVERABILITY

(REPLACE TEXT) Briefly describe the applicant's certainty the projects will be delivered, opened to public, and all funds expended by June 30, 2024.

- Identify all permits required for the project and note all that have NOT been approved at time of application submittal. For any permit not obtained, explain how its approval will be achieved and the project completed prior to June 30, 2024. See the section "Eligible Project Area" in the Program Guidelines for more information on the types of permits needed for projects on Caltrans right of way.
- Describe any other known concerns or risks to opening the project to the public and/or expending all funds by June 30, 2024, and any proposed methods to mitigate those risks.
- For infrastructure projects, describe all pre-construction work required to deliver this project and its completion date.

The city has exclusive rights to the park and its facilities because the city is the sole owner of Olive Bowl Park and the 1.38-acre expansion site, which is currently a dirt lot. If awarded, the new total amount possible for this project would increase to be able to account for all the infrastructure features originally requested in addition to wayfinding signage, trash receptacles, more lighting and other amenities that can enhance the existing community plan. Conceptual designs and preliminary engineering of the best locations for each feature has already been worked out. The project would be ready to enter a construction bidding process. We anticipate the bidding process, including selection of consultant and a signed agreement, would take about one to two months.

We anticipate construction to start soon after the contract has been awarded. This may take 5 to 7 months with an estimated ribbon cutting ceremony in October 2022.

While the park is in construction, the Lindsay Walking club will start taking place with its first location at the Lindsay Wellness center.

A.5 ADVANCE PAYMENT

(REPLACE TEXT) If you are requesting advance payment, provide a brief justification for your request. See the section "Advance Payment Process" in the Program Guidelines for more information.

A.6 MARKETING PLAN

(REPLACE TEXT) Briefly describe how the applicant is going to market or publicize the project, including:

- Whether the project will include the development of marketing materials and resources such as press releases, press advisories, letters to the editor, fact sheets, social media posts, website pages, or speeches.
- For any infrastructure improvements that are part of the project, state whether there will be a ribbon cutting or opening ceremony.

The new renovations will immediately be noticed by the surrounding residents. Local baseball leagues and schools will also be notified of the improved ball field. Once games are officially held at the park, word of mouth will spread the news. The City website will also highlight the park renovations and share information about the new amenities that are available. Secondly, the walking club will also act as a form of ~~self~~ self-advertisement because the start of each walk will begin at various parks starting with the City park. Once the park is open to the public, the walking club plan will meet in front of Olive Bowl/~~Kaku~~-Kaku. Parents, adults and children joining the group will come to know of the new park and its features.

A.7 MAINTENACE PLAN

(REPLACE TEXT) If applicable, briefly describe how the improvement(s) will be maintained, including:

- The anticipated lifespans of the project improvements.
- How the improvements will be maintained throughout their lifespans.
- The resources to perform maintenance activities.
- The commitment of those resources.
- If artwork is part of the proposal, how that will be maintained, who will maintain it, and if there is a maintenance agreement in place with the artist.
- If planting of trees or other vegetation is part of the proposal, how plant establishment will be addressed.

This information is required for physical project improvements and litter abatement events (i.e., there needs to be an explanation of the strategy for preventing litter from accumulating again, after the abatement event has completed). Maintenance information is not required for educational programs. If your project does not require maintenance, write N/A here.

The City of Lindsay Parks and Rec division will conduct the regular maintenance and upkeep of the park and its new features. This includes, ensuring proper irrigation, grass and tree trimming, regular bathroom cleanup and trash pickup. Additionally, there would be a quarterly cleanup of dust and other particles that would accumulate be on the benches, the new scoreboard, the gateway sign, playground equipment and other infrastructure elements.



Tulare County Regional Transit Agency
559.623.0452
210 North Church Street Suite B
Visalia, CA 93291
www.tularecog.org

December 16, 2021

City of Lindsay
Joseph Tanner, City Manager
150 N Mirage Avenue
P.O. Box 369
Lindsay, CA 93247

Dear Mr. Tanner:

As the Executive Director of the Tulare County Regional Transit Agency (TCRTA), I would like to offer my support to the City of Lindsay for the grant application from the California Department of Transportation (Caltrans), Clean California Local Grant Program (CCLGP), and specifically for funds which will go to local communities to beautify and improve local streets and roads, tribal lands, parks, pathways, and transit centers to clean and enhance public spaces.

TCRTA is responsible for providing public transportation services to the City of Lindsay, and the Olive Bowl Park and Harvard Park Enhancements Project will improve access and connectivity to transit bus stops and the upcoming Lindsay Transit Center that will be serviced by both local and regional transit lines. I applaud the City's success in securing other funding sources for its efforts to improve public spaces for walking and recreation at Olive Bowl Park and Harvard Park, and, given the vision behind the CCLGP, consider Lindsay the ideal intended recipient for these funds.

The Olive Bowl Park and Harvard Park Enhancements project represents an investment in the community that will do much to enhance public health, improve mobility and access to public space, and provide vital funding that directly benefits an underserved community.

If there is any additional support I can provide, please contact me at rtree@tularecog.ca.gov or (559) 623-0452.

Sincerely,

Richard I. Tree
TCRTA Executive Director



210 N. Church, Suite B
Visalia, California 93291
Phone (559)623-0450
Fax (559)733-6720
www.tularecog.org

RE: Clean CA Local Grant Program for City of Lindsay Harvard Park and Olive Bowl/Kaku Park revitalizations
1120 N Street
Sacramento, CA 95814

To Whom It May Concern:

Tulare County Association of Governments (TCAG) supports the Clean CA proposals from our member agency, Lindsay, as they take the leadership and initiative to transform and revive some of the most distressed, dilapidated, and neglected areas in the state. TCAG is committed to improving the quality of life for residents and visitors throughout Tulare County, creating and coordinating regional transit programs to make getting around easy and convenient. The Harvard Park and Olive Bowl/Kaku Park revitalizations, as you will see throughout both of their applications, would create destination hot spots attracting more users to walk, bike and recreate in public open spaces.

Investing in lighting, landscaping and the park renovations discussed in both of their applications would directly help support the wellbeing, health, and physical activity of our residents. Obesity, diabetes, heart disease and childhood asthma levels in Tulare County are among the worst in the state in addition to poverty and unemployment rates. One of the few proven strategies to combat poverty and obesity is through physical activity, community wellbeing and sense of place. We believe this transformative project can help reduce our county's poverty and obesity, which unfortunately is among some of the worst in the state.

As our agencies work to enhance the places our residents, live, work, and play, TCAG is working hard to create a comprehensive transportation system that will help our residents access these spaces through our planning for a Cross Valley Corridor System and ensuring the highways, streets and roads can service a variety of transportation modes. The Cross Valley Corridor (CVC), for example, is a vital existing east-west rail corridor between the cities of Huron and Porterville with the future high-speed rail. Olive Bowl/Kaku Park is located than less 200 feet away from the future CVC transfer station and Harvard Park is about one mile away.

Therefore, transforming these selected Clean CA location into attractive hot spot destination would not only create public spaces where residents feel proud to use, but is conveniently located close to public transportation so getting around from one outdoor activity to another, can be easy, convenient, and affordable.

Should there be any questions regarding our support or anything else related to TCAG's current or future mobility plans, please do not hesitate to contact me at 559-623-0450 or tsmalley@tularecog.ca.gov.

Sincerely,

A handwritten signature in black ink that reads 'Ted Smalley'.

Theodore Smalley
Executive Director, Tulare County Association of Governments (TCAG)

STATE CAPITOL
P.O. BOX 942849
SACRAMENTO, CA 94249-0026
(916) 319-2026
FAX (916) 319-2126
DISTRICT OFFICE
100 WILLOW PLAZA, SUITE 405
VISALIA, CA 93291
(559) 636-3440
FAX (559) 636-4484



COMMITTEES
VICE CHAIR: AGRICULTURE
BUDGET
ENVIRONMENTAL SAFETY AND TOXIC
MATERIALS
GOVERNMENTAL ORGANIZATION
MILITARY AND VETERANS AFFAIRS
NATURAL RESOURCES
RULES

December 17, 2021

Joseph Tanner
City Manager
City of Lindsay
150 N Mirage Avenue
P.O. Box 369
Lindsay, CA 93247

Re: Caltrans CCLGP – Letter of Support for The Olive Bowl Park and Harvard Park Enhancements Project

Dear Mr. Tanner:

As the Assemblyman representing the 26th Assembly district in California, wherein Lindsay is located, I would like to offer my support to the City of Lindsay for the grant application from the California Department of Transportation (Caltrans), Clean California Local Grant Program (CCLGP), and specifically for funds which will go to local communities to beautify and improve local streets and roads, tribal lands, parks, pathways, and transit centers to clean and enhance public spaces.

It is my understanding that the City of Lindsay has identified The Olive Bowl Park and Harvard Park Enhancements as the collective project for the intended use of these funds. I applaud the City's success in securing other funding sources for its efforts to improve public spaces for walking and recreation at Olive Bowl Park and Harvard Park, and given the vision behind the CCLGP, consider Lindsay the ideal intended recipient for these funds.

The Olive Bowl Park and Harvard Park Enhancements project represents an investment in the community that will do much to enhance public health, promote pride in public spaces, expand cultural connection, and encourage community placemaking within Lindsay. It will yield dividends for the City of Lindsay, its residents, visitors, and travelers within the City and along the I-65 corridor.

Sincerely,

A handwritten signature in blue ink, appearing to read "Devon J. Mathis".

Devon J. Mathis,
Assemblyman, 26th District



January 19, 2022

City of Lindsay
Mr. Joseph Tanner, City Manager
150 N Mirage Avenue
P.O. Box 369
Lindsay, CA 93247

Dear Mr. Tanner:

The Lindsay Local Hospital District would like to offer its support to the City of Lindsay for the grant application from the California Department of Transportation (Caltrans), Clean California Local Grant Program (CCLGP), and specifically for funds which will go to local communities to beautify and improve local streets and roads, tribal lands, parks, pathways, and transit centers to clean and enhance public spaces.

The District understands that the City of Lindsay has identified The Olive Bowl Park and Harvard Park Enhancements as the collective project for the intended use of these funds. As a Special District for Health Care in the community of Lindsay, the directors wholeheartedly applaud the City's success in securing other funding sources for its efforts to improve public spaces for walking and recreation at Olive Bowl Park and Harvard Park, and, given the vision behind the CCLGP, consider Lindsay the ideal intended recipient for these funds.

The Olive Bowl Park and Harvard Park Enhancements project represents an investment in the community that will do much to enhance public health, promote pride in public spaces, expand cultural connection, and encourage community placemaking within Lindsay. It will yield dividends for the City of Lindsay, its residents, visitors, and travelers within the City and along the I-65 corridor.

If there is any additional support the District might provide, please contact me at your convenience.

Sincerely, 
The Lindsay Local Hospital District

Rick Loftin
President

**Clean California Local Grant Program
 (State)**

Amendment to Grant Application

**Amendment
 Number 1 ("Amendment")**

This Amendment will commence on May 15, 2022, or upon approval by CALTRANS, whichever occurs later, and it amends the Grant Application submitted by City of Lindsay, hereinafter referred to as **AGENCY**, as set forth below:

Application

Section	Original Text	Amended Text
1.3	Total Project Cost - \$4,650,920 California State Park Funds Prop 68 - \$3,670,437	Total Project Cost - \$7,735,225 California State Park Funds Prop 68 - \$3,084,305
Attachment C was updated	Only the work proposed to be done using CCLGP funds was listed	The total project cost estimate was included.

In Witness Whereof, the parties hereto have executed this Amendment Number 1 to the Grant Application on the day and year first herein above written:

**STATE OF CALIFORNIA
 DEPARTMENT OF TRANSPORTATION**

City of Lindsay

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Gretchen Chavez

Title: _____

Title: _____

Office Chief
 Clean California Local Grant Program
 Division of Local Assistance

Date: _____

Date: _____

By: _____

Printed Name: _____

Title: _____

Date:

Application Instructions for Detailed Engineer's Estimate and Total Project Cost

- Applicants are expected to use this template for estimating/documenting the cost of construction items and the overall project costs. (participating & non-participating)
- The Detailed Engineer's Estimate and Total Project Costs must tie to the information presented in the CCLGP Application Form.
- **Do NOT input values in gray cells. These cells are formula-driven and will automatically update.**

Project (Engineer's) Information

- The Licensed Engineer in 'responsible charge' of the overall CCLGP application must review all information presented in this Estimate form and ensure the values are consistent with the corresponding plans included in the application. This requirement is considered necessary to ensure the CCLGP application meets the PSR-Equivalent requirements - including the use of construction items, quantities and unit prices that meeting industry standards for PSR-Equivalents. The engineer is also expected to review the breakdown of participating vs. non-participating costs shown in estimate and confirm they are consistent with Program Guidelines.

Engineer's Estimate & Cost Breakdown

For each construction item in this table, the following items must be filled:

Item: indicate the name of a construction item used in this project.

Quantity: indicate the total quantity of each construction item

Units: indicate the units of measurement (i.e. Square Feet or SQFT.) **Only** use Lump Sum (LS) for items listed on the Allowable Lump Sum tab.

Unit Cost: indicate the unit cost for one quantity.

Total Item Cost will be automatically calculated once the above information are provided for each line item (row).

The Project Estimate form only has a limited number of lines. If your estimate has more items; you will have to combine similar items. If an applicant has already developed a complete estimate using another tool, the items can be grouped into sub-categories such as overhead, bike lanes, sidewalks, drainage, utilities etc., as long as the full estimate is attached to the estimate or with the application in the Additional Attachments section.

General Overhead:

Costs for these items have been separated out to reduce confusion relating to participating vs. non-participating costs calculations.

The % of participating vs. non-participating costs are automatically calculated based on the ratio of these costs for all of the other construction items.

Cost Breakdown

Participating Items/costs: these are expected to represent all scope of work construction items that are necessary for the purposes of beautifying and cleaning up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces.

%- Insert the percentage of the total item cost that is directly attributed to "Participating items".

\$- *This field will automatically calculate once a percentage is entered in the previous question.*

Non-participating Items/costs: these are expected to represent all construction items that are **not** necessary for the purposes of beautifying and cleaning up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces.

Subtotals and Contingencies:

Subtotal of Construction Items: This field will automatically calculate the total of all construction items indicated above.

Construction Item Contingencies: Insert percentage of contingencies, which is intended to account for the cost of minor construction items not defined at the time the applications are prepared.

Total (Construction Items and Contingencies) Cost: This field will automatically calculate the total from all information indicated above.

Project Delivery Costs: *The participating vs. non-participating split is automatically calculated for all Project Delivery Costs.*

Project Approval & Environmental Document (PA&ED): Total cost of Environmental Studies and Permits phase of the project.

Plans, Specifications & Estimate (PS&E): Total cost of Plans, Specifications and Estimates phase of the project.

Total Preliminary Engineering (PE): This total is automatically calculated. Total of (PA&ED) + (PS&E) **Note: Per the Caltrans Local Assistance Procedures Manual, the total cost for PE should not exceed 25%. All costs over the 25% must be shown in the application as non-participating.**

Right of Way Engineering: Total cost of Right of Way Engineering, including obtaining the RW Certification.

Acquisitions and Utilities: Total cost of Acquisitions and Utilities.

Total RW: This total is automatically calculated. Total of (RW Eng.) + (Acq.&Utilities)

Total Pre-Construction Costs: This total is automatically calculated. Total of (PE) + (RW)

Construction Engineering (CE): Total cost of Construction Engineering. **Note: Per the Caltrans Local Assistance Procedures Manual, the total cost for CE should not exceed 15%. All costs over the 15% must be shown in the application as non-participating.**

Total Construction Costs: This total is automatically calculated. Total of (CE) + (Con. Item. & Contig.)

Total Project Cost Estimate: *The participating vs. non-participating split is automatically calculated for the Total Project Costs.*

- This is automatically calculated from all information entered above.
- This value must represent the total estimated cost of the entire CCLGP project.
- The application must account for the non-participating costs being funded with local funds. Because this local funding is considered non-participating, it cannot be considered leveraging or matching funding.

Documentation of Non-Participating Costs:

Non-participating Items/costs: these are costs for items outside of the program guidelines or necessary project parameters of proposed scope of work. Master plan or other activities not necessary for the purposes of beautifying and cleaning up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces are considered non-participating costs.

Engineers must present their logic and calculations for splitting the projects costs between participating and non-participating costs.

Project Milestone
Project Study Report Approved
Begin Environmental (PA&ED) Phase
Circulate Draft Environmental Document
Draft Project Report
End Environmental Phase (PS&ED Milestone)
Begin Design Phase (Ready to List for Advertisement Milestone)
Begin Right of Way Phase
End Right of Way Phase (Right of Way Certification Milestone)
End Construction Phase (Construction Contract Acceptance Milestone) MUST BE NO LATER THAN 6/30/2024
Begin Closeout Phase
End Closeout Phase (Closeout Report) REPORTS AND FINAL INVOICES MUST BE RECEIVED, APPROVED AND PROCESSED BY CALTRANS BY 12/31/24

Date	Total Cost

Detailed Engineer's Estimate and Total Project Costs

Important: Read the Instructions in the first sheet (tab) before entering data. Do not enter data in shaded fields (with formulas).

Project Information:

Agency: City of Lindsay

Date:

Project Description: Olive Bowl Renovation/Kaku Park Expansion

Project Title: Olive Bowl Renovation

Project Location: 18 N Olive Ave

Name of Licensed Engineer in responsible charge of preparing or reviewing this PSR-Equivalent Cost Estimate: Jeff Cowart

License #: 41964

Engineer's Estimate and Cost Breakdown:

Engineer's Estimate (for Construction Items Only)						Cost Breakdown			
Item No.	Item	Quantity	Units	Unit Cost	Total Item Cost	CCLGP Participating Costs/Items		CCLGP Non-participating Costs/Items	
						%	\$	%	\$
General Overhead-Related Construction Items									
1	Mobilization & Demobilization	1	LS	\$200,000.00	\$200,000	100%	\$200,000		
General Construction Items									
1	Clear and Grub Softscape	352,196	SF	\$0.25	\$88,049.00	100%	\$88,049		
2	Existing Trees	27	EA	\$500.00	\$13,500.00	100%	\$13,500		
3	Existing Sidewalk	1	LS	\$20,000.00	\$20,000.00	100%	\$20,000		
4	Existing Playground (Equipment, footings and surfacing)	1	LS	\$8,000.00	\$8,000.00	100%	\$8,000		
5	Existing Electrical Poles	1	LS	\$15,000.00	\$15,000.00	100%	\$15,000		
6	Existing Ballfields (All associated fencing, gates, dugouts, etc.)	1	LS	\$35,000.00	\$35,000.00	100%	\$35,000		
7	Excavation & Grading	13,000	CY	\$10.00	\$130,000.00	100%	\$130,000		
8	Construct Subgrade, Fine Grade and Soil Preparation for Ball	162,247	SF	\$0.30	\$48,674.10	100%	\$48,674		
9	Construction staking and surveying	1	LS	\$30,000.00	\$30,000.00	100%	\$30,000		
10	Erosion Control	1	LS	\$12,000.00	\$12,000.00	100%	\$12,000		
11	SWPPP Preparation and	1	Allow	\$5,000.00	\$5,000.00	100%	\$5,000		
12	Field #1 (288/300/300) - LED Lighting	1	LS	\$436,000.00	\$436,000	100%	\$436,000		
13	Field #2 and Field #3 LED Lighting	2	EA	\$195,000.00	\$390,000	100%	\$390,000		
14	Walkway - LED Lights	1	LS	\$360,000.00	\$360,000	100%	\$360,000		
15	Parking Lot - LED Lights	1	LS	\$54,000.00	\$54,000	100%	\$54,000		
16	Power for the Booster Pump and Irrigation Controllers	1	LS	\$31,000.00	\$31,000.00	100%	\$31,000		
17	Security/Surveillance System	1	LS	\$133,000.00	\$133,000.00	100%	\$133,000		
18	Power for the Concession/Storage Building	1	LS	\$28,000.00	\$28,000.00	100%	\$28,000		
19	Power for the Existing Restroom Building and other loads to remain	1	LS	\$38,000.00	\$38,000.00	100%	\$38,000		
20	Main Switchboard MSA/MSB	1	LS	\$132,000.00	\$132,000.00	100%	\$132,000		
21	Switchboard B and Power for the New Restroom Building	1	LS	\$80,000.00	\$80,000.00	100%	\$80,000		
22	Primary and secondary service conduits	1	LS	\$25,000.00	\$25,000.00	100%	\$25,000		
23	Telephone service conduit	1	LS	\$8,000.00	\$8,000.00	100%	\$8,000		
24	Backstop Receptacles	1	LS	\$22,000.00	\$22,000.00	100%	\$22,000		
25	Electrical demolition	1	LS	\$25,000.00	\$25,000.00	100%	\$25,000		
26	Storm Drain HDPE (4"-18")	3,000	LF	\$60.00	\$180,000.00	100%	\$180,000		
27	Sewer Manhole	1	EA	\$6,000.00	\$6,000.00	100%	\$6,000		
28	12"x12" Drop Inlet	25	EA	\$60.00	\$1,500.00	100%	\$1,500		
29	Storm Drain Manhole	3	EA	\$6,000.00	\$18,000.00	100%	\$18,000		
30	Sewer PVC Pipe (4")	100	LF	\$64.00	\$6,400.00	100%	\$6,400		
31	Domestic Water Pipe (3")	600	LF	\$64.00	\$38,400.00	100%	\$38,400		
32	Fire Water Pipe (6")	30	LF	\$64.00	\$1,920.00	100%	\$1,920		
33	Fire Hydrant	1	EA	\$4,200.00	\$4,200.00	100%	\$4,200		
34	Concrete paving 4", natural grey, broom finish	39,728	SF	\$7.50	\$297,960	100%	\$297,960		
35	Concrete paving 7" at vehicular area, natural grey, broom finish	4,518	SF	\$10.00	\$45,180	100%	\$45,180		
36	Asphalt concrete paving	8,654	SF	\$3.50	\$30,289	100%	\$30,289		
37	Stabilized Decomposed Granite	20,135	SF	\$4.00	\$80,540	100%	\$80,540		
38	Play Area Curb	460	LF	\$30.00	\$13,800	100%	\$13,800		
39	6" Concrete Mow Curb	1,552	LF	\$12.00	\$18,624	100%	\$18,624		
40	Foul ball poles, 30'-0" high - At Field #1	2	EA	\$1,800.00	\$3,600.00	100%	\$3,600		
41	Safety net 30' high - At Field #1 east side	362	LF	\$280.00	\$101,360.00	100%	\$101,360		
42	Aluminum Spectator Bleachers (4- Row)	2	EA	\$14,254.00	\$28,508.00	100%	\$28,508		
43	Aluminum Spectator Bleachers (2- Row)	4	EA	\$8,500.00	\$34,000.00	100%	\$34,000		
44	Electronic Scoreboards	1	EA	\$14,000.00	\$14,000.00	100%	\$14,000		
45	Bat rack	6	EA	\$615.00	\$3,690.00	100%	\$3,690		
46	Aluminum Players Bench	6	EA	\$1,800.00	\$10,800.00	100%	\$10,800		
47	Field #1 - 30' H Chainlink backstop w/ 8' Overhang	1	EA	\$25,000.00	\$25,000.00	100%	\$25,000		
48	2" x 10" Plastic Lumber @ Field #1 30' Back Stop. Fields #2 and #3 20' Backstops.	198	LF	\$45.00	\$8,910.00	100%	\$8,910		
49	Field #2 and #3 - 20' Back Stop	2	EA	\$15,000.00	\$30,000.00	100%	\$30,000		
50	8'-0" high Chainlink fencing - Field #1 side lines and outfield	989	LF	\$110.00	\$108,790.00	100%	\$108,790		
51	6'-0" high Chainlink fencing - Field #1 bull pens and dugouts	282	LF	\$1.00	\$282.00	100%	\$282		
52	6'-0" high Chainlink fencing - Fields #2 and #3 side lines, outfield and dugouts	1,605	LF	\$80.00	\$128,400.00	100%	\$128,400		
53	Chainlink Gates , Single, 4' Wide	20	EA	\$3,300.00	\$66,000.00	100%	\$66,000		
54	(8'h x 8'w)Chainlink gates, double - Field #1	1	EA	\$5,000.00	\$5,000.00	100%	\$5,000		
55	(6'h x 8'w)Chainlink gates, double - Fields #2 and #3	2	EA	\$4,800.00	\$9,600.00	100%	\$9,600		
56	(8'h x 12'w)Chainlink gates, double - Field #1	1	EA	\$6,400.00	\$6,400.00	100%	\$6,400		
57	(6'h x 12'w)Chainlink gates, double - Fields #2 and #3	3	EA	\$5,600.00	\$16,800.00	100%	\$16,800		
58	Decomposed granite, Infield Mix - fields #1, #2 and #3	97,457	SF	\$2.50	\$243,642.50	100%	\$243,643		
59	Turf (Seed Ballfield)	114,152	SF	\$0.25	\$28,538.00	100%	\$28,538		
60	9" Concrete Mow Curb at Fencing in turf areas	1,733	LF	\$16.50	\$28,594.50	100%	\$28,595		

Detailed Engineer's Estimate and Total Project Costs

Important: Read the Instructions in the first sheet (tab) before entering data. Do not enter data in shaded fields (with formulas).

Project Information:			
Agency:	City of Lindsay	Date:	
Project Description:	Olive Bowl Renovation/Kaku Park Expansion		
Project Title:	Olive Bowl Renovation		
Project Location:	18 N Olive Ave		
Name of Licensed Engineer in responsible charge of preparing or reviewing this PSR-Equivalent Cost Estimate:		Jeff Cowart	License #: 41964

Item #	Description	Quantity	Unit	Estimate	Contract	%	Cost			
61	Drinking fountains	2	EA	\$4,500.00	\$9,000.00	100%	\$9,000			
62	Trash receptacles	20	EA	\$800.00	\$16,000.00	100%	\$16,000			
63	Picnic Table ADA 8' Long	8	EA	\$1,600.00	\$12,800.00	100%	\$12,800			
64	Picnic Table Standard 8' Long	12	EA	\$1,400.00	\$16,800.00	100%	\$16,800			
65	BBQ	7	EA	\$500.00	\$3,500.00	100%	\$3,500			
66	Entry Monument	1	EA	\$8,000.00	\$8,000.00	100%	\$8,000			
67	Play Area Engineered Wood Fiber (12" Depth)	8,154	SF	\$4.00	\$32,616.00	100%	\$32,616			
68	ADA Ramps into Play Area	2	EA	\$1,200.00	\$2,400.00	100%	\$2,400			
69	2-Bay Trash Enclosure	1	EA	\$15,000.00	\$15,000.00	100%	\$15,000			
70	30x44' Steel Hip Shelter	1	EA	\$100,000.00	\$15,001.00	100%	\$15,001			
71	50' H. Flagpole	1	EA	\$5,000.00	\$5,000.00	100%	\$5,000			
72	15 Gal. Trees	42	EA	\$100.00	\$4,200.00	100%	\$4,200			
73	24" Box Trees	30	SF	\$350.00	\$10,500.00	100%	\$10,500			
74	Soil Preparation for planting areas	6,000	SF	\$0.60	\$3,600.00	100%	\$3,600			
75	Soil Preparation for turf (Passive Areas)	67,347	SF	\$0.60	\$40,408.00	100%	\$40,408			
76	Turf (Seed) (Passive Areas)	67,347	SF	\$0.25	\$16,837.00	100%	\$16,837			
77	Booster Pump	1	allow	\$60,000.00	\$60,000.00	100%	\$60,000			
78	Irrigation Ballfields	97,457	SF	\$1.50	\$146,186.00	100%	\$146,186			
79	Ballfield Infield Rotors	1	LS	\$12,000.00	\$12,000.00	100%	\$12,000			
80	Tree Irrigation (Bubblers)	72	EA	\$150.00	\$10,800.00	100%	\$10,800			
81	Irrigation for Turf (Passive Areas)	67,347	SF	\$1.85	\$124,592.00	100%	\$124,592			
82	Maintenance and Plant establishment Period (Working Day)	60	WD	\$500.00	\$30,000.00	100%	\$30,000			
83	Play Equipment	2	EA	\$300,000.00	\$600,000.00	100%	\$600,000			
84	Playground Surfacing	1	EA	\$200,000.00	\$200,000.00	100%	\$200,000			
85	Play Equipment Shade Structure	2	EA	\$100,000.00	\$200,000.00	100%	\$200,000			
86	Exercise Circuit Training	1	LS	\$100,000.00	\$100,000.00	100%	\$100,000			
87	Skatepark	8000	SF	\$50.00	\$400,000.00	100%	\$400,000			
88	Wayfinding Signs	5	EA	\$5,000.00	\$25,000.00	100%	\$25,000			
89	Restroom/Concession/Storage BLDG	2	EA	\$350,000.00	\$700,000.00	100%	\$700,000			
Subtotal of Construction Items:				\$6,832,191	\$6,832,191		\$6,832,191			

Construction Item Contingencies (2.8% of Construction Items):	\$191,301	\$191,301		
Total (Construction Items & Contingencies) cost:	\$7,023,492	\$7,023,492		

Project Delivery Costs:				
	Type of Projc	Cost \$	CCLGP Participating Costs	CCLGP Non-participating Costs
Preliminary Engineering (PE)				
Environmental Studies and Permits(PA&ED):				
Plans, Specifications and Estimates (PS&E):	\$	200,000	\$200,000	
Total PE:		\$ 200,000	\$200,000	
Right of Way (RW)				
Right of Way Engineering:	\$	-		
Acquisitions and Utilities:	\$	150,000.00	\$150,000	
Total RW:		\$ 150,000	\$150,000	
Total Pre-Construction Costs (PE+RW):		\$350,000	\$350,000	
Construction Engineering (CE)				
Construction Engineering (CE):	\$	361,734	\$361,734	
Total Construction Costs:		\$7,385,225	\$7,385,225	
Total Project Cost:		\$7,735,225	\$7,735,225	

Documentation of Non-Participating Costs:

CCLGP-Participating and Non-participating costs must be documented

Separate logic is required for each item which is partly a participating cost for CCLGP funding or is required for the construction of a non-participating item/element of the project.

Item #:	Description of Engineer's Logic: (See examples shown in the Instructions)

Item Description- Common	Unit Pay
CLEARING AND GRUBBING	LS
CONSTRUCTION AREA SIGNS	LS
CONSTRUCTION SURVEY/STAKING	LS
DEVELOP WATER SUPPLY	LS
DUST CONTROL	LS
EROSION CONTROL	LS
FINISHING ROADWAY	LS
JOB SITE MANAGEMENT	LS
MITIGATION	LS
MOBILIZATION	LS
MOBILIZATION, DEMOBILIZATION, AND FINAL CLEANUP	LS
PERMITS	LS
PREPARE STORM WATER POLLUTION PREVENTION PLAN	LS
PREPARE WATER POLLUTION CONTROL PROGRAM	LS
RAILROAD FLAGGING & MISCELLANEOUS	LS
RE OFFICE	LS
SIGNS	LS
STRIPING	LS
TRAFFIC CONTROL SYSTEM	LS
TRAFFIC MANAGEMENT PLAN	LS
Item Description- Not common	Unit Pay
ABANDON SEWER	LS
ADL BURIAL LOCATION REPORT	LS
ASBESTOS COMPLIANCE PLAN	LS
AUTOMATED WORK ZONE INFORMATION SYSTEM	LS
BOOSTER PUMP	LS
BRIDGE REMOVAL	LS
BUILDING WORK	LS
CAMERA SYSTEMS	LS
CERTIFY EXISTING BACKFLOW PREVENTERS	LS
CHANGEABLE MESSAGE SIGN SYSTEM	LS
CHECK AND TEST EXISTING IRRIGATION FACILITIES	LS
CLEAN AND PAINT BRIDGE RAILING	LS
CLEAN AND PAINT STEEL SOLDIER PILING	LS
CLEAN AND PAINT STRUCTURAL STEEL	LS
CLEAN AND PAINT STRUCTURAL STEEL (EXISTING BRIDGE)	LS
CLEAN STRUCTURAL STEEL (EXISTING BRIDGE)	LS
CONTRACTOR-SUPPLIED BIOLOGIST (LS)	LS
CONTROL AND NEUTRAL CONDUCTORS	LS
CONTROL AND NEUTRAL CONDUCTORS (ARMOR-CLAD)	LS
DATA CORE	LS
DRAINAGE PUMPING EQUIPMENT	LS
DUST CONTROL PLAN (NATURALLY OCCURRING ASBESTOS)	LS
DUST PALLIATIVE	LS
ELECTRIC SERVICE FOR BOOSTER PUMP	LS
ELECTRIC SERVICE FOR IRRIGATION	LS
FIBER OPTIC CABLE SYSTEMS	LS
FISH PROTECTION	LS
FLASHING BEACON SYSTEM	LS
HEALTH AND SAFETY PLAN	LS
INDUCTIVE LOOP DETECTOR (LS)	LS
INTELLIGENT COMPACTION	LS
INTERCONNECTION CONDUIT AND CABLE (LS)	LS
INVASIVE SPECIES CONTROL	LS

IRRIGATION WATER SERVICE CHARGES	LS
JACKING SUPERSTRUCTURE	LS
LEAD COMPLIANCE PLAN	LS
LIGHTING SYSTEM-(Electroliers are a separate item (EA))	LS
MAINTAIN EXISTING PLANTED AREAS	LS
MAINTAINING EXISTING TRAFFIC MANAGEMENT SYSTEM ELEMENTS DURING CONSTRUCTION	LS
MIX DESIGN (FULL DEPTH RECLAMATION-FOAMED ASPHALT)	LS
MIX DESIGN (FULL-DEPTH RECLAMATION-CEMENT)	LS
MOBILIZATION (MARINE ACCESS)	LS
MODIFY BRIDGE RAILING (LS)	LS
MODIFY PUMP PLANT	LS
MODIFYING EXISTING ELECTRICAL SYSTEM	LS
MONITOR WELL	LS
NATURAL RESOURCE PROTECTION PLAN	LS
NOA BURIAL LOCATION REPORT	LS
NOISE MONITORING	LS
OPERATE EXISTING IRRIGATION FACILITIES	LS
PAINT STRUCTURAL STEEL (EXISTING BRIDGE)	LS
PERMANENT EROSION CONTROL ESTABLISHMENT WORK	LS
PLANT ESTABLISHMENT WORK	LS
PORTABLE CHANGEABLE MESSAGE SIGN (LS)	LS
PREPAVING INERTIAL PROFILER	LS
PRESTRESSING	LS
PRESTRESSING CAST-IN-PLACE CONCRETE	LS
PRESTRESSING PRECAST GIRDER	LS
PRESTRESSING STEEL GIRDERS	LS
PROGRESS SCHEDULE (CRITICAL PATH METHOD)	LS
PRUNE EXISTING PLANTS	LS
PUBLIC SAFETY PLAN	LS
PUMPING PLANT ELECTRICAL EQUIPMENT	LS
PUMPING PLANT EQUIPMENT	LS
RADAR SPEED FEEDBACK SIGN SYSTEMS	LS
RAMP METERING SYSTEM	LS
RECONSTRUCT DRAINAGE FACILITY (LS)	LS
RECONSTRUCT FENDER	LS
RECYCLED WATER IDENTIFICATION AND WARNING SIGNS	LS
REMOVE CONCRETE (LS)	LS
REMOVE CONCRETE (MISCELLANEOUS) (LS)	LS
REMOVE CONCRETE CURB (LS)	LS
REMOVE DOWNDRAIN (LS)	LS
REMOVE DRAINAGE FACILITY (LS)	LS
REMOVE IRRIGATION FACILITY	LS
REMOVE RAILING	LS
REMOVE REINFORCED CONCRETE BOX CULVERT (LS)	LS
REMOVE RETAINING WALL (LS)	LS
REMOVE RETAINING WALL (PORTION) (LS)	LS
REMOVE SIGN STRUCTURE (LS)	LS
REMOVE SIGN STRUCTURE WALKWAY (LS)	LS
REMOVE SLOPE PAVING (LS)	LS
REMOVE SOUND WALL (LS)	LS
REMOVING EXISTING ELECTRICAL SYSTEM	LS
ROADSIDE CLEARING	LS
SALVAGE IRRIGATION FACILITY	LS
SAMPLING AND ANALYSIS PLAN (NATURALLY OCCURRING ASBESTOS)	LS

SIGN ILLUMINATION SYSTEM	LS
STAIN GALVANIZED SURFACES (LS)	LS
STRAY CURRENT PROTECTION (BRIDGE)	LS
STREET SWEEPING	LS
TEMPORARY ACTIVE TREATMENT SYSTEM	LS
TEMPORARY CONCRETE WASHOUT	LS
TEMPORARY CONSTRUCTION MAT (LS)	LS
TEMPORARY CREEK DIVERSION SYSTEMS	LS
TEMPORARY DECKING	LS
TEMPORARY FLASHING BEACON	LS
TEMPORARY LIGHTING SYSTEM	LS
TEMPORARY PEDESTRIAN ACCESS ROUTE	LS
TEMPORARY SHORING	LS
TEMPORARY SIGNAL AND LIGHTING	LS
TEMPORARY SIGNAL SYSTEM	LS
TEMPORARY SUPPORT	LS
TIME-RELATED OVERHEAD (LS)	LS
TRAFFIC MONITORING STATION SYSTEM	LS
WATER METER CHARGES	LS
WATER SUPPLY SYSTEM	LS
WELL DEVELOPMENT	LS
WORK AREA MONITORING (BRIDGE)	LS



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

NUMBER 22-44

TITLE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE CITY OF LINDSAY OLIVE BOWL RENOVATION/KAKU PARK EXPANSION PROJECT

MEETING At a regularly scheduled meeting of the City of Lindsay City Council held on July 26, 2022, at 6:00 PM at 251 E. Honolulu Street, Lindsay, CA 93247

WHEREAS, the City Council of the City of Lindsay is eligible to receive State funding for certain transportation related work through the California Department of Transportation; and

WHEREAS, a Restricted Grant Agreement is needed to be executed with the California Department of Transportation before such funds can be claimed through the Clean California Local Grant Program; and

WHEREAS, the City of Lindsay wishes to delegate authorization to execute these agreements and any amendments thereto.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LINDSAY DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Lindsay authorizes the City Manager, or designed, to execute all Restricted Grant Agreements and any amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED by the City Council of the City of Lindsay as follows:

MEETING DATE	July 26, 2022
MOTION	
SECOND MOTION	
AYES	
ABSENT	
ABSTAIN	
NAYS	



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

CERTIFICATION OF THE FOREGOING RESOLUTION AS FULL, TRUE, PASSED AND
ADOPTED BY THE CITY COUNCIL OF THE CITY OF LINDSAY AS DETAILED.

FRANCESCA QUINTANA
CITY CLERK

RAMONA CAUDILLO
MAYOR



STAFF REPORT

TO: Lindsay City Council
FROM: Rick Carrillo, Director of Public Safety
Mari Carrillo, Human Resources Manager
DEPARTMENT: Public Safety, Human Resources
ITEM NO.: 9.7
MEETING DATE: July 26, 2022

ACTION & RECOMMENDATION

Consider Minute Order Approval of Job Description for the Community Service Officer (CSO) Job Position.

BACKGROUND | ANALYSIS

The Community Service officer will work under the broad direction of Public Safety Police Officers, Sergeants, and Lieutenants. If the Community Service Officer (CSO) job description is approved, the City intends to begin internal recruitment efforts for one (1) Community Service Officer (CSO). In addition to the essential duties and responsibilities as described in the CSO job description, this employee will be cross trained to perform in multiple capacities. This position will focus on the fields of Animal Control and Community Services. City Staff has identified the need for a full-time Community Service Officer to perform Animal Control and Community Services.

Staff recommends that Council approve the Community Service Officer job description so that staff may begin the internal recruitment process.

The essential duties and responsibilities of the Community Service Officer include, but are not limited to:

- Performs a variety of professional, non-emergency, uniformed law enforcement support duties, crime prevention, parking enforcement and animal control duties.
- Take and prepare a variety of reports and may assist with traffic control.
- Interview residents of the community and prepare reports on accidents, offenses, and incidents.
- Assists with crime prevention within the community with programs and projects.
- Responds to radio dispatched calls for service to assist with investigations.

It is the policy of the City of Lindsay to screen for any potential conflicts of interest in the recruitment process and adequately mitigate against the appearance of any bias, real or perceivable.



STAFF REPORT

FISCAL IMPACT

This position would hold an annual salary of \$41,766 – 55,973. The salary and benefits for this position would be sourced from 101-GENERAL FUND.

ATTACHMENTS

- Community Service Officer Job Description



City of Lindsay
Job Description
Community Service Officer

Class Title:	Community Service Officer	Salary:	\$41,766-55,973 Annually \$20.08-26.91 Hourly
Department:	Public Safety	Step Range:	1-7
Location:	185 N. Gale Hill Ave. Lindsay, CA. 93247	Status:	Full-time/Non-Exempt
Date:	MM/DD/YYYY	Union:	MISC EMPLOYEE /SEIU

GENERAL PURPOSE:

Under general supervision, performs a variety of professional, non-emergency, uniformed, law enforcement support duties, crime prevention, parking enforcement and animal control duties, take and prepare a variety of reports, may assist with traffic control; utilizes knowledge of multiple ordinances, regulations and codes; performs independent field patrol duties; and other related duties as required.

SUPERVISION RECEIVED:

Works under the close supervision of the Police Officers, Sergeants, or Lieutenants.

SUPERVISION EXERCISED:

May supervise juveniles and adults assigned to perform community services.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Interview residents of the community and prepare reports on accidents, offenses and incidents.
- Assist in controlling traffic at emergency and collision scenes.
- Assists with crime prevention within the community with programs and projects.
- Responds to radio dispatched calls for service to assist with investigations.
- Responds to resident calls for service.
- Process crime scenes by means of photographs, evidence collection and latent print identification.
- Assists and provides information to motorists and the general public.
- Enforces parking regulations and impounds or stores motor vehicles.
- Operates computers, printers to enter and modify a variety of police records and reports.
- Compile, tabulate and verify statistical data and reports.
- May perform police records duties as necessary.
- May assist in live-scan fingerprinting for applicants.
- May administer first aid as necessary.
- Performs non-emergency law enforcement duties as assigned.
- Must maintain prompt and regular attendance.
- Perform animal control duties.
- Collect carcasses of animals for proper and humane disposal.
- Collect, assess, properly care for and storage of live animals.
- Provide public education of animal control related codes and ordinances.
- Conduct animal control related investigations into reported bite reports; appears in court to testify.



City of Lindsay Job Description Community Service Officer

- Patrols assigned areas; pursues animals by vehicle and on foot.
- Captures and impounds unlicensed, diseased, stray, and vicious animals.
- Examines captured animals for illness or injury.
- Handles and properly transports sick or injured animals to a veterinarian for medical treatment.
- Maintains records and files of the Kennels and the animals housed there; logs all incidents concerning animal control.
- May perform related duties as required.

PERIPHERAL DUTIES:

- Serves as a member of various employee committees.
- Maintains departmental equipment, supplies and facilities.
- May work various shifts to handle difficult and emergency situations.

MINIMUM QUALIFICATIONS:

- Must be 21 years or older at the time of employment.
- Must possess, or be able to obtain by time of hire, a valid State driver's license without record of suspension or revocation in any State.

Education and Experience:

- Graduation from a high school or GED equivalent;
- Two years' experience related to inspection, law enforcement, animal handling experience, public administration or a related field, or
- Any equivalent combination of education and experience.
- 832PC Arrest course certificate desirable; or ability to obtain certificate.

Necessary Knowledge, Skills and Abilities:

- Some knowledge of law enforcement principles, procedures, techniques, and equipment; working knowledge of animal restraint and care techniques.
- Some skill in operating the tools and equipment required to execute duties.
- Ability to learn the applicable laws, ordinances, and department rules and regulations.
- Ability to communicate effectively orally and in writing
- Ability to establish and maintain effective working relationships with subordinates, peers, supervisors, and the public.
- Ability to exercise sound judgment in evaluating situations and in making decisions.
- Ability to follow verbal and written instructions.
- Ability to learn the geography of assigned areas.



City of Lindsay Job Description Community Service Officer

TOOLS AND EQUIPMENT USED

Personal computer, including word processing and data base software; motor vehicle; phone; mobile or portable radio, breathalyzer, pager, first aid equipment copy and fax machine.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the essential functions of this position the employee is regularly required to stand, walk, reach with hands and arms, climb, balance, stoop, kneel, crouch, crawl, lift and/or move up to 100 lbs.; frequently exposed to fumes, odors, airborne particles, toxic or caustic substances, excessive noise, temperature extremes, vehicular traffic, dampness/humidity, confrontational persons, animals, and various forms of farm animals or wildlife.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee occasionally works in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment is usually moderate.

SELECTION GUIDELINES & APPLICATION PROCESS:

Formal employment application must be submitted, rating of education and experience; oral interview, and reference check; job related tests may be required. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Appointment is subject to successfully passing a pre-employment physical, live-scan, background, and extensive criminal background history check. Before starting work, applicants must present documentation of their identity, authorization to work in the United States and a DMV driving record. Following appointment, a 12-month probationary period may be required as the final phase of the appointment process.



City of Lindsay
Job Description
Community Service Officer

BENEFITS:

10 Vacation Days, 13 Holidays, 10 Sick Leave days, 100% Employee Only Medical, Dental and Vision Plans, Life Insurance, Members of the California Employees' Retirement (Cal Pers) (Classic and PEPRA tiers depending on hire date) Deferred Comp City Match (Up to 3%), Aflac and Cafeteria Plan. Please view the City of Lindsay website Human Resource page for further benefit details.

COVID-19 CONSIDERATIONS:

Protecting the health and safety of our communities including our teams and of those considering a career with the City of Lindsay is our highest priority. We continue to closely monitor the evolving situation and we appreciate your understanding and flexibility with any related changes to our interviewing process. Those selected to interview will be contacted via email with instructions on the interview process. The City of Lindsay is committed to doing everything we can to keep our staff and community safe and it will continue to adhere to all CAL/OSHA COVID-19 Emergency Temporary Standards.



STAFF REPORT

TO: Lindsay City Council
FROM: Joseph M. Tanner, City Manager
DEPARTMENT: City Manager
ITEM NO.: 9.8
MEETING DATE: July 26, 2022

ACTION & RECOMMENDATION

Consider Minute Order Approval of a Water Rebate Efficiency Program for City of Lindsay Water Rate Payers.

BACKGROUND | ANALYSIS

The State of California, Tulare County and City of Lindsay have been severely impacted by the on-going drought. Based on the City's water allocation from the Friant-Kern Canal and limited number of water sources, it is in the City's best interest to promote water conservation for all residents. To help promote awareness and reduce water usage, Staff is recommending the approval of a Water Rebate Efficiency Program for all residential water rate payers.

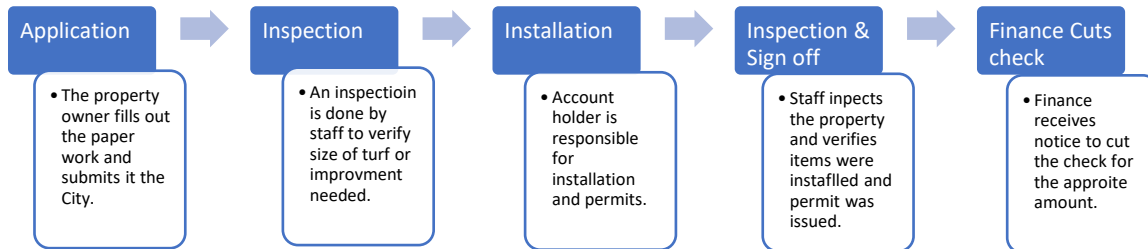
An outline of the program is provided below.

- Program Offerings
 - **Shower Heads** – the City will purchase water efficient shower heads to give away (free of charge) to Lindsay residents. Shower heads will be available in the Finance Department and Wellness Center for anyone who makes a request. There will be a limit of three (3) per customer.
 - **Turf Rebates** – Grass to artificial turf or drought resident landscaping.
 - \$2.00 per square foot
 - Minimum 20 square feet
 - Maximum 400 square feet
 - **Toilet Replacement/Upgrade** – \$35.00 per unit
- Eligibility
 - Must be a City of Lindsay water account holder to receive rebate.
 - May combine rebates for one account.
 - Existing residential homes only.
 - Property owner or permission from the property owner must be obtained.
- General
 - Proof of purchase is required for all devices. Proof of purchase must include the date, retailer name and information, item information including thorough description, and ideally model number and price.
 - All items must be for the account holder's address.



STAFF REPORT

- The City is not responsible for any damage to devices, property, or injury. All will be on the account holder.
- Account holder must receive all required permits.
- An inspection is required before and after equipment or improvement is installed.
- Manufacturer's installation and maintenance instructions must be followed.
- Any disputes will be decided by the City Manager.



Please Note: If a City of Lindsay employee applies for the program, they will be subject to the same application process and a copy of their application, whether approved or denied, will be forwarded to the City Clerk to ensure compliance with program guidelines.

FISCAL IMPACT

Staff recommends allocating \$15,000 for the program. The funds will be taken from the City's General Fund. After June 30, 2023, or the \$15,000 is spent, the program will end.

ATTACHMENTS

- City of Lindsay Water Efficiency Rebate Program Application



City of Lindsay Water Efficiency Rebate Program

Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Account Number: _____

Do you work for the City of Lindsay?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you applying for the Turf rebate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you applying for the Toilet rebate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I understand that providing false or misleading information in my application may result in its cancellation.

Signature: _____ Date: _____

City Staff Only

First Inspection completed by: _____

Date: _____

Square Footage of Turf: _____

Number of Toilet Replacement/Upgrade: _____

Notes: _____

Final Inspection Completed by: _____

Date: _____



STAFF REPORT

TO: Lindsay City Council
FROM: Nicholas Nave, Public Safety Lieutenant
DEPARTMENT: Public Safety
ITEM NO.: 9.9
MEETING DATE: July 26, 2022

ACTION & RECOMMENDATION

Consider Approval of **Resolution 22-45**, A Resolution of the City Council of the City of Lindsay Identifying and Approving the Terms and Conditions for Out of Jurisdiction Mutual Aid Under the California Fire Assistance Agreement.

BACKGROUND | ANALYSIS

In compliance with the Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Agencies, known as the California Fire Assistance Agreement (CFAA), the Lindsay Department of Public Safety must have on file a Governing Body Resolution identifying the terms and conditions for fire department response outside of their jurisdiction. If the city does not have a Governing Body Resolution on file with the CFAA, the City of Lindsay will not be reimbursed for such mutual aid for all future fire incident assistance. Member agencies of the CFAA include the California Department of Forestry and Fire Protection, California Bureau of Land Management, California Bureau of Indian Affairs, USDA Forest Service, National Park Service, California Department of Fish and Wildlife. It is recommended that the City Council approve the Governing Body Resolution No. 22-45 attached to this staff report. There is currently no agreement between Cal OES and the City. Mutual Aid is covered by the State's Master Mutual Aid Agreement. Resolution 22-45 simply allows the City to recover all the costs with sending equipment and personnel out of the City, instead of being liable for about 33% of the cost. This Resolution does not mandate that we send resources when called, as we can still refuse due to the needs of the City and its Residents.

Resolution 22-45 identifies and makes the following findings listed below.

1. Identifies the terms and conditions for reimbursement under the California Fire Assistance Agreement when the Lindsay Department of Public Safety- Fire Services Division is assigned to an emergency incident as recognized in the California Fire Assistance Agreement
2. Finds that personnel shall be compensated according to a Memorandum of Understanding, Personnel Rules and Regulations, and/or another directive that identifies personnel compensation in the workplace



STAFF REPORT

3. Finds that in the event a personnel classification does not have an assigned compensation rate, a “Base Rate” as set forth in an organizational policy, administrative directive or similar document will compensate such personnel
4. Finds that the Lindsay Department of Public Safety- Fire Services Division will maintain a current salary survey or acknowledgement of acceptance of the “Base Rate” on file with the California Governor’s Office of Emergency Services, Fire Rescue Division
5. Finds that fire suppression personnel and non-fire suppression personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response
6. Finds that fire department response personnel include Director of Public Safety, Public Safety Lieutenant, Fire Lieutenant, Fire Apparatus Engineer, Firefighter, Public Safety Officers, Financial and Support Staff.

The Department of Public Safety staff respectfully recommends that the City Council pass and adopt Resolution 22-45.

FISCAL IMPACT

Resolution 22-45 enables full (Portal to Portal) reimbursement under the terms and conditions of the California Fire Assistance Agreement. Without the Resolution, the City of Lindsay will not be reimbursed for recognized mutual aid costs.

ATTACHMENTS

- CalOES Salary Survey
- Resolution No. 22-45

2021 SALARY SURVEY / ADMINISTRATIVE RATE

for

AGREEMENT FOR LOCAL GOVERNMENT FIRE AND EMERGENCY ASSISTANCE TO

THE STATE OF CALIFORNIA AND FEDERAL FIRE AGENCIES

(California Fire Assistance Agreement)

Print

Save

Reset

Please complete the salary survey information sheet. All fields on this form that pertain to your agency are required, or may be returned due to lack of information. Return your completed survey as soon as possible to:

Cal OES - Fire and Rescue Division
3650 Schriever Avenue, Mather, California 95655

-or-

cfaareimbursement@caloes.ca.gov

(Cal OES will verify receipt of your emailed salary survey by replying "received")

Agency 3-Letter MACS I.D.:	LNS
Agency / Department Name:	Lindsay Department of Public Safety
Chief's Name:	Interim Chief Rob Moore
Chief's Email Address*:	rmoore@lindsay.ca.us
Department Email Address:	fireadmin@lindsay.ca.us
Physical Address, City, State, Zip:	185 N. Gale Hill Ave. Lindsay, CA 93247
Mailing Address, City, State, Zip:	185 N. Gale Hill Ave. Lindsay, CA 93247
Telephone Number:	559-562-2511
Federally Recognized Tribe? Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Federal Fire Dept.? Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> Dept. of Defense? Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> Volunteer/Combo Fire Dept.? Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>

* Email is for the individual responsible for reviewing and processing the salary survey, administrative rate, and invoices.

All information provided on this form is subject to audit by Cal OES, CAL FIRE, and the Federal Fire Agencies signatory to the California Fire Assistance Agreement. Please provide the hourly Salary Rate, or Base Rate for each classification used by your agency that is reflected in the chart below. [Instructions for Completing the Cal OES Salary Survey / Instructions for Completing Administrative Rate Calculations](#)

A	B	C	D	E	F
Classification Title	Base Rates (ST) as of 06/01/2021 Are you utilizing these rates? If no, continue to D to enter you agency's Salary Rates. If yes, continue to C.	WC and/or UI? If yes, add to the rates listed in B and enter new rates in D.	Salary Rate or the Base Rate (ST) as of: (If using Base Rate enter the rates from B or B + C)	Above B/C with an MOU/MOA for overtime.	MOU/MOA/GBR for Portal-to-Portal.
Chief	\$26.95 / hour Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	\$ 29.42 / hour	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Deputy Chief	\$26.95 / hour Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	\$ 29.42 / hour	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Division Chief	\$26.95 / hour Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	\$ 29.42 / hour	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Assistant Chief	\$26.95 / hour Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	\$ 29.42 / hour	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Battalion Chief	\$26.95 / hour Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	\$ 55.82 / hour		Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Co. Officer/Capt./Lt.	\$22.30/ hour Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	\$ 43.05 / hour		Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
App. Officer/Eng.	\$22.30 / hour Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	\$ 35.36 / hour		Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Firefighter/FF-PMedic	\$22.30 / hour Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	\$ 32.12 / hour		Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Administrative Rate** (due by July 1st):	,10			<i>Enter as Decimal</i>	
Agency Federal Taxpayer I.D. Number or Federal Employee I.D. Number:	94-6000357				
Agency Data Universal Numbering System (DUNS) Number:	004953261				
FI\$Cal Supplier I.D. Number:	0000013245				

NOTE: These rates are not effective until the date they are received by Cal OES.

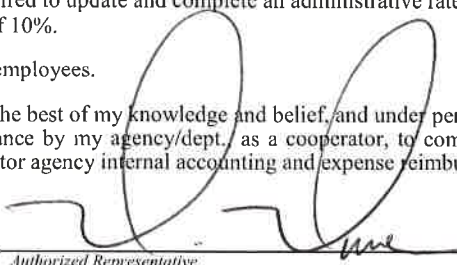
**If your agency has an administrative rate on file, you are required to update and complete an administrative rate calculation sheet (Page 2) by July 1, 2021. After that date, the rate will default to the de minimis of 10%.

What is reported on this form constitutes direct salary costs for employees.

As an authorized representative of my agency/dept., I certify to the best of my knowledge and belief, and under penalty of perjury that this information is correct. Furthermore, my signature below represents acceptance by my agency/dept. as a cooperator, to comply with the authorities, terms and conditions of the CFAA. I also agree to comply with all cooperator agency internal accounting and expense reimbursement standards.

Nicholas Nave

Print Name



Authorized Representative

3/21/2022

Date

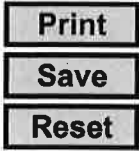
2021 SALARY SURVEY / ADMINISTRATIVE RATE

for

AGREEMENT FOR LOCAL GOVERNMENT FIRE AND EMERGENCY ASSISTANCE TO

THE STATE OF CALIFORNIA AND FEDERAL FIRE AGENCIES

(California Fire Assistance Agreement)



Agency 3-Letter MACSID.: LNS Agency/Dept. Name: Lindsay Dept. of Public Safety

FY 21 / 22 Data for use in 2022 Fire Agreements
Year

Administrative Rate (Include *ONLY* allowable costs and use whole numbers)

PROGRAM	INDIRECT	DIRECT	TOTAL
Emergency Medical Services			
General Administration			
Information Technology			
Logistics / Procurement / Supply / Minor Fire Equipment			
Public Information Office			
Telecommunications			
Arson Investigation			
Community Education			
Facilities			
Fire Comm. Center / Dispatch / Comm. & Control Center			
Fire Hazard Reduction Program			
Fleet			
Hazardous Materials Response Program			
Mapping			
Operations			
Prevention			
Training			
Urban Search and Rescue			
GRAND TOTALS			

DEFAULT RATE

ADMINSTRATIVE RATE (INDIRECT COST/DIRECT COST):

As an authorized representative of my agency/dept., I certify to the best of my knowledge and belief, and under penalty of perjury that the administrative rate is correct and is established in accordance with the negotiated California Fire Assistance Agreement using the *Instructions for Completing Administrative Rate Calculations* and *ICRP Definitions*. Furthermore, my signature below represents acceptance by my agency/dept., as a cooperator, to comply with the authorities, terms and conditions of the CFAA.

Nicholas Nave

3/21/2022

Print Name _____ Authorized Representative _____ Date _____



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

NUMBER 22-45

TITLE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY IDENTIFYING AND APPROVING THE TERMS AND CONDITIONS FOR OUT OF JURISDICTION MUTUAL AID UNDER THE CALIFORNIA FIRE ASSISTANCE AGREEMENT

MEETING At a regularly scheduled meeting of the City of Lindsay City Council held on July 26, 2022, at 6:00 PM at 251 E. Honolulu Street, Lindsay, CA 93247

WHEREAS, the Lindsay Department of Public Safety is a public agency in the County of Tulare, State of California; and

WHEREAS, the Lindsay Department of Public Safety- Fire Services Division routinely responds to requests for assistance outside their jurisdiction; and

WHEREAS, the Lindsay Department of Public Safety may be compensated for resources provided or reimbursed for response to requests for assistance to incidents outside their jurisdiction; and

WHEREAS, it is the desire of the Lindsay Department of Public Safety to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the Lindsay Department of Public Safety has in its employ; Director of Public Safety, Public Safety Lieutenant, Fire Lieutenant, Fire Apparatus Engineer, Firefighter, Public Safety Officer, and Non-Fire Suppression employees; and

WHEREAS, the Lindsay Department of Public Safety will compensate its employees Portal to Portal while in the course of their employment away from their official duties and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the Lindsay Department of Public Safety will compensate its employees overtime in accordance with a current Memorandum of Understanding while in the course of their employment away from their official duties and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LINDSAY DOES
HEREBY RESOLVE AS FOLLOWS:**

- SECTION 1. Personnel shall be compensated according to a current Memorandum of Understanding, Personnel Rules and Regulations, and/or another directive that identifies personnel compensation in the workplace.
- SECTION 2. In the event a personnel classification does not have an assigned compensation rate, a “Base Rate” as set forth in an organizational policy, administrative directive or similar document will compensate such personnel.
- SECTION 3. The Lindsay Department of Public Safety- Fire Services Division will maintain a current salary survey or acknowledgement of acceptance of the “Base Rate” on file with the California Governor’s Office of Emergency Services, Fire Rescue Division.
- SECTION 4. Fire suppression personnel and non-fire suppression personnel will be compensated (Portal to Portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.
- SECTION 5. Fire Department response personnel include Director of Public Safety, Public Safety Lieutenant, Fire Lieutenant, Fire Apparatus Engineer, Firefighter, Public Safety Officers, Financial and Support Staff.



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

PASSED AND ADOPTED by the City Council of the City of Lindsay as follows:

MEETING DATE	July 26, 2022
MOTION	
SECOND MOTION	
AYES	
ABSENT	
ABSTAIN	
NAYS	

CERTIFICATION OF THE FOREGOING RESOLUTION AS FULL, TRUE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LINDSAY AS DETAILED.

FRANCESCA QUINTANA
CITY CLERK

RAMONA CAUDILLO
MAYOR



STAFF REPORT

TO: Lindsay City Council
FROM: Neyba Amezcua, Director of City Services & Planning
DEPARTMENT: City Services & Planning
ITEM NO.: 9.10
MEETING DATE: July 26, 2022

ACTION & RECOMMENDATION

Consider the Minute Order Approval of the Finalized Contract Change Order #1 (CCO#1) for the Water Treatment Plant Filter Bank A Renovation Project.

BACKGROUND | ANALYSIS

On February 8, 2022, City Council approved the Proposal from ERS Industrial Services to proceed with the Water Treatment Plant Filter Bank A Renovation Project.

The process of renovation included the removal of all existing media and all of the inside filters internal components. This filter was installed back in late 1970's and has never been renovated/opened for inspection until now. Once all existing filter media was removed and the existing internal metal and polyvinyl chloride piping were exposed, the severe degradation of the internal metal piping was discovered. The Contractor recommended the complete replacement of all piping components with stainless steel material.

On June 28, 2022, Council approved CCO #1 in the amount of \$43,000. The Contractor later identified a mistake on their part. The City was notified that the Contractor forgot to include some key components to be redone, which was an error on their end. The price change for the missing components were originally quoted at \$42,000. Due to the fact that this was the Contractor's error, City Staff was able to negotiate the price down to \$9,690.

The total revised change order is $\$43,000 + \$9,690 = \$52,690$

FISCAL IMPACT

Budget: \$300,000

Original Contract:	\$244,860
Contract Change Order:	<u>\$ 52,690</u>
Total Project:	\$297,550

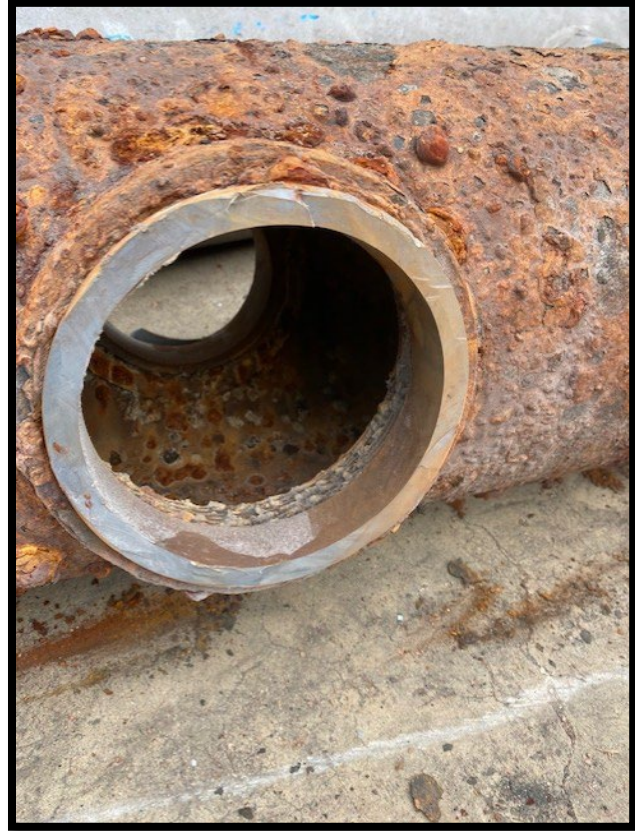
Funding Source: America Rescue Plan Act (ARPA) Water Infrastructure Project

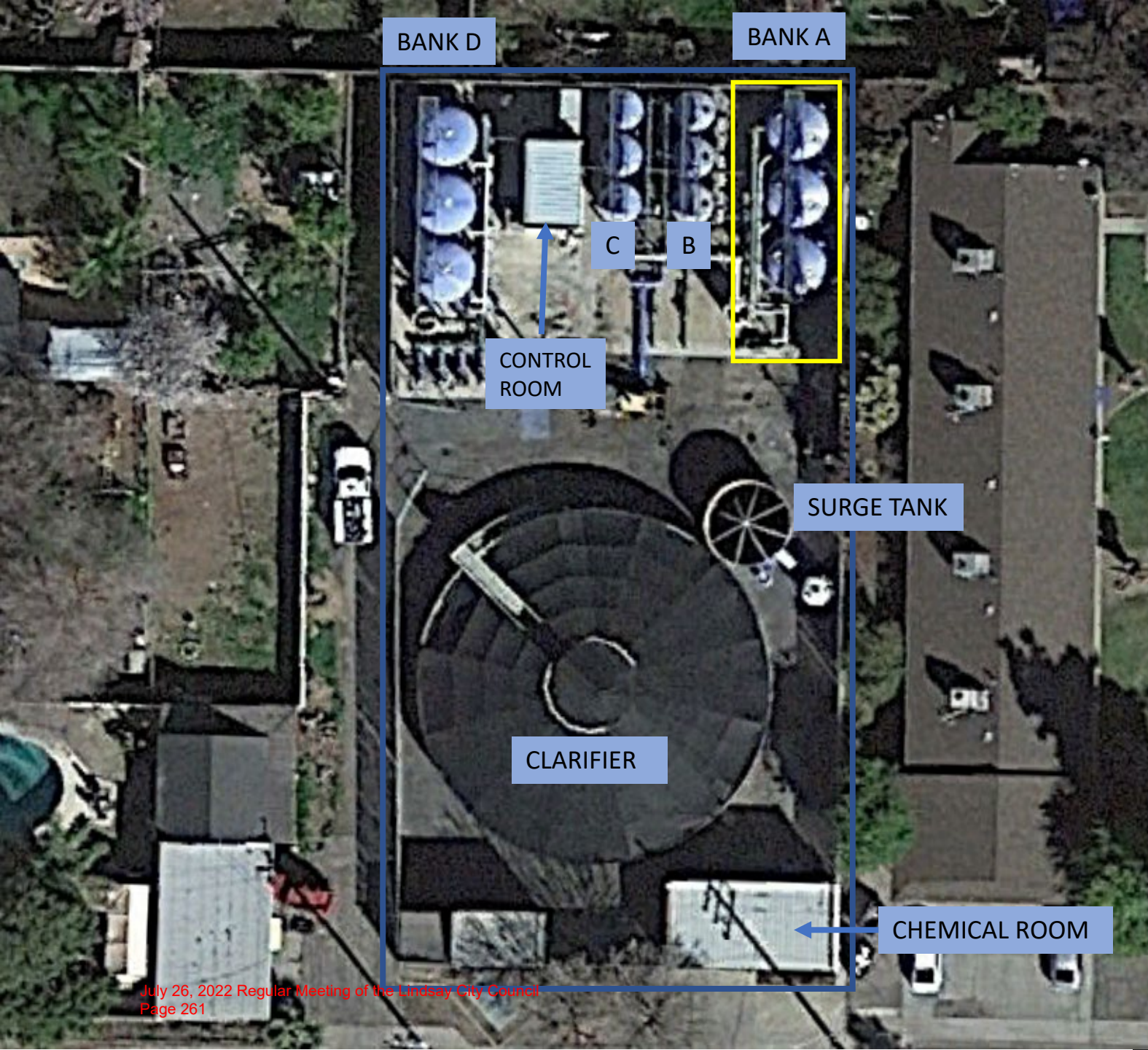


STAFF REPORT

ATTACHMENTS

- WTP Schematic
- ERS, Industrial Services Quote





BANK D

BANK A

C

B

CONTROL ROOM

SURGE TANK

CLARIFIER

CHEMICAL ROOM

ATTACHMENT A

Water Treatment Plant
729 E Honolulu St



July 11, 2022

Neyba J. Amezcua
City of Lindsay
150 N. Mirage Ave,
P.O. Box 369
Lindsay, Ca 93247

QUOTE #: LIN060519R1PCO#2R1-1QIC
PHONE #: 559-562-7102
EMAIL ADDRESS: namezcua@lindsay.ca.us

Dear Neyba:

ERS is pleased to submit its proposal for our TurnKey Service Surface wash reconditioning, New PVC underdrain laterals for (3) each 10 ft. diameter vertical pressure vessels, **Bank A**, located in Lindsay, Ca. 93247.

Scope of Supply:

Surface wash rebuild

- Straiten arms and polish. Clean and inspect nozzles and bearings

PVC underdrain laterals

- Fabricate new PVC Sch 80 laterals to match existing

Clarifications:

- **Filters to be worked on at same time in 1 trip.**

Price does not include bonding

Price does not include any valves, instruments or controls

ERS will require a media sample for Disposal Testing prior to scheduling the project.

ERS will also repair or replace existing underdrains as needed, on a time and materials basis.

Disposal testing and transport to be executed in compliance with RCRA Subtitles C & D.

Standard Provisions:

1. Qualified manpower:
 - a. Onsite Supervisor/Environmental Technician/Hole Watch
 - b. Certifications in Forklift/Reach Lift, Crane Operator, Confined Space & Rescue, and First Aid/CPR/AED

Class A, C33 CSLB License #724233

Registered DIR Public Works Contractor #1000003275

2120 WARM SPRINGS COURT FREMONT, CALIFORNIA 94539 | P: 510.770.0202 | E: SALES@ERSFILTER.COM



2. Equipment and PPE:
 - a. High-power industrial vacuum system
 - b. Ventilation fan for air circulation
 - c. Four gas monitors for pre-entry and continuous LEL testing
 - d. Air-purifying respirators (supplied air respirators available if required)
3. Safety Regulations:
 - a. Confined Space:
 - i. Tripod/winch for emergency evacuation
 - ii. Fall arrest harnesses with safety lanyards for all men
 - iii. Permit-required confined space entry permits as applicable
 - iv. Daily monitoring log
 - b. 2-Way radios for communication with in-tank personnel
 - c. Cellular phone as an emergency response tool
4. New media as follows:
 - a. None

Additional Coatings Provisions:

1. Quality Control:
 - a. NACE Coating Inspector Level 2 – Certified to be onsite for duration of coatings phase in order to:
 - i. Perform and document hold-point inspections in accordance with specifications
 - ii. Provide final inspection and approval of coatings application
 - iii. Produce Daily Inspection Reports confirming coatings operations are in conformance with applicable standards
2. Equipment and PPE:
 - a. Environmentally controlled trailer with heated plural component spray equipment and specialized equipment technician
 - b. 24 hour continuous environmental control with dehumidification and monitoring of blasting and coating area

PRICING: \$9,690.00

Quote Valid for 30 days

Our time and materials work is billed at \$240 per man-hour, straight time, plus materials with a 25% margin. Price includes all applicable sales tax.

Please feel free to call me should you need further information or any clarification. My contact information is: phone - cell (510) 552-3285, office (510) 770-0202; email - nradonich@ersfilter.com.



Sincerely,

Nik Radonich
Sales/Engineering Manager



STAFF REPORT

TO: Lindsay City Council
FROM: Edward Real, Assistant City Planner
DEPARTMENT: City Services and Planning
ITEM NO.: 11.1
MEETING DATE: July 26, 2022

ACTION & RECOMMENDATION

Public Hearing to Consider the Approval of **Resolution 22-46**, A Resolution of the City Council of the City of Lindsay Approving **Conditional Use Permit No. 22-01**, A Request by Elevate Lindsay LLC and Courtney Caron to Allow for a Cannabis Dispensary, Cultivation, and Consumption Lounge Within the Central Commercial Zone and Retail Cannabis Dispensary Zone for Property Located at 123 West Honolulu Street, Lindsay, CA 93247.

BACKGROUND | ANALYSIS

Project Description: Conditional Use Permit (“CUP”) 22-01 is a request by Elevate Lindsay LLC (“Elevate”) and Courtney Caron to establish a Cannabis Retail Dispensary, Cultivation, and Consumption Lounge within an existing building at 123 West Honolulu Street in Lindsay, CA 93247. This property is zoned as CC – Central Commercial and is located within the City’s Retail Cannabis Dispensary Zone.

Chapter 18.10.030 of the Lindsay Municipal Code permits Cannabis Dispensaries as well as Cannabis Cultivation within a Dispensary. The business will operate between the hours of 8:00 AM and 10:00 PM on Mondays through Sundays with up to 15 employees per shift.

Building plans identify that the Dispensary and Cultivation portions on the first floor lie behind a guarded point of entry. This includes merchandise that will be exhibited for customers behind locked display cabinets, point of sale terminals, and an 810 square foot cultivation flower room that may be viewed by patrons. The second floor of the project includes a VIP Area, bar serving prepackaged foods and drinks in accordance with California State Law, a lounge area, two restrooms, and a stage. Parking and exterior circulation will be serviced by existing streets and on-street parking stalls along Honolulu Street. The project is not anticipated to generate significant volumes of additional traffic. Odor and noise pollution are not expected to be significant. An HVAC system with carbon air filters will ensure that odors from the venue will not escape into the public. Noise generated from the project use will be consistent with the Zone District and will not deviate from neighboring uses.

City Council is asked to Consider the Approval of Conditional Use Permit 22-01 based on Staff’s findings and subject to the following conditions, which are referenced within Resolution 22-46.

- Building and Safety



STAFF REPORT

- Occupancy. Maximum occupancy shall be determined when building plans have been submitted.
- Trash Enclosure. Ensure all required trash receptacles are hidden from public view.
- Odor Control. An odor control plan certified by a licensed professional engineer shall be submitted along with the building permit application.
- Operations shall comply with all applicable local and state laws.
- Public Safety
 - Security cameras with 60 days video retention and storage shall be made available to the Lindsay Department of Public Safety upon request.
- Planning Department
 - Site Plan. The use and development of the property shall be in substantial conformance with the illustrative site plan labeled "Lower and upper-level proposed floor plans" submitted on May 15, 2022.
 - Parking.
 - Provide bicycle parking stalls in accordance with California Green Code 5.106.4.1.
 - Install one Level 3 electric vehicle charging station in accordance with California Green Code Title 24, Part 11, in an agreed upon location along Mirage Avenue between Honolulu Street and Samoa Street.
 - A food truck shall be allowed to park parallel to the curb directly in front of Elevate taking up no more than 3 striped parking spaces between the hours of 8:00 AM and 10:00 PM excluding Fridays during the Friday Night Market season and when special events are taking place Downtown. Except, with a separately executed contract with Virginia Loya, Market Operator, or the special event coordinator.
- Community Benefit
 - Commit at least \$10,000 or 1% of gross revenue based on Option #3 (retail, consumption lounge, cultivation) to the proposed Community Benefit's Plan to be implemented based on the recommendations of a Community Panel comprised of residents and local business owners.
 - Best effort attempt to hire 100% of employees from Lindsay with hourly wages starting at \$16 per hour.
 - Provide employees paid opportunities to volunteer with local organizations.
 - Host donation drives in support of Lindsay Unified School District and other local organizations.
 - Meet with the City Council and City Planning Staff to devise a plan to fund repairs and improvements of City parks.
 - Provide funding to the Lindsay Department of Public Safety in support of their enforcement against illegal cannabis operations.
 - Host a monthly "Community Lecture Series" to bring awareness and education on important topics to local organizations and residents and provide a donation to the cause.
 - Appoint a Community Engagement Liaison that will be the point of contact for local organizations, businesses, and City Staff.

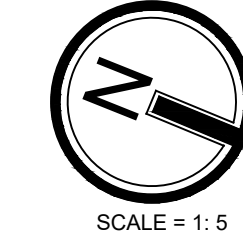
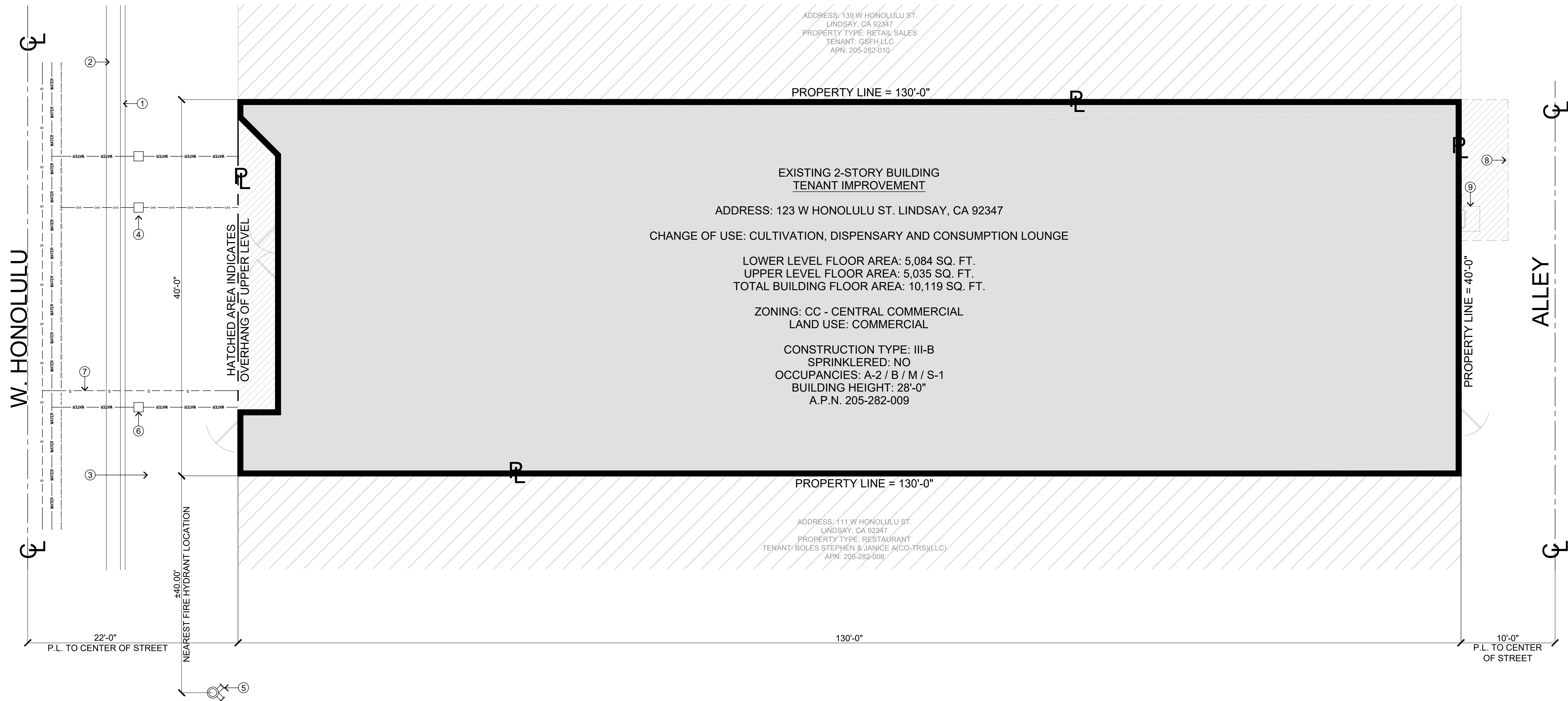


STAFF REPORT

- Membership in at least one local organization, such as the Lindsay Chamber of Commerce, Kiwanis, Rotary Club, etc.
- Pay all fees and taxes imposed by the City of Lindsay.
- Meet all City development and State Building Code requirements prior to beginning operations.
- Meet all State requirements, laws, and regulations for cannabis businesses in the State of California.
- Meet all City requirements, laws, and regulations found in the City's Municipal Code.
- Failure to comply with any City and State requirements will be considered a violation of the Conditional Use Permit and may result in the revocation of the Conditional Use Permit.

ATTACHMENTS

- Site Plan
- Resolution 22-46



ADDRESS: 139 W HONOLULU ST.
LINDSAY, CA 92347
PROPERTY TYPE: RETAIL SALES
TENANT: QSFH LLC
APN: 205-282-010

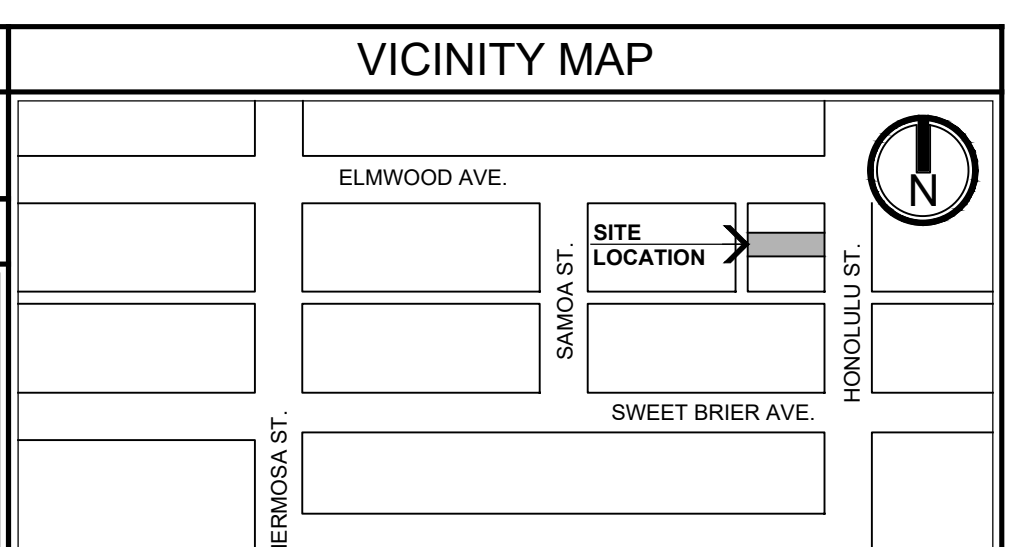
EXISTING 2-STORY BUILDING
TENANT IMPROVEMENT
ADDRESS: 123 W HONOLULU ST. LINDSAY, CA 92347
CHANGE OF USE: CULTIVATION, DISPENSARY AND CONSUMPTION LOUNGE
LOWER LEVEL FLOOR AREA: 5,084 SQ. FT.
UPPER LEVEL FLOOR AREA: 5,035 SQ. FT.
TOTAL BUILDING FLOOR AREA: 10,119 SQ. FT.
ZONING: CC - CENTRAL COMMERCIAL
LAND USE: COMMERCIAL
CONSTRUCTION TYPE: III-B
SPRINKLERED: NO
OCCUPANCIES: A-2 / B / M / S-1
BUILDING HEIGHT: 28'-0"
A.P.N. 205-282-009

ADDRESS: 111 W HONOLULU ST.
LINDSAY, CA 92347
PROPERTY TYPE: RESTAURANT
TENANT: BOLES STEPHEN & JANICE A(CO-TRS)(LLC)
APN: 205-282-008

EXISTING SITE PLAN
SCALE = 1:5

BUILDING	S.F.	RATIO	OCCUPANCY
PROPOSED CONSUMPTION LOUNGE AREA	3,614 S.F.	30 NET	A-2 = 121
PROPOSED DISTRIBUTION / INDOOR NURSERY AREA	993 S.F.	1/300	F-1 = 4
PROPOSED OFFICE / ADMINISTRATION AREA	2,504 S.F.	1/150	B = 17
PROPOSED STORAGE AREA	964 S.F.	1/300	S-1 = 4
PROPOSED MERCANTILE AREA	2,084 S.F.	1/60	M = 35
TOTALS =	10,119 S.F.		MAX: 181 OCC.

SCOPE OF WORK	
TO RECONDITION AN EXISTING BUILDING FOR INDOOR NURSERY, RETAIL, AND CONSUMPTION LOUNGE. INTERIOR NON BEARING WALLS TO BE PROPOSED. TO BRING UP TO CODE THE CURRENT AND PROPOSED ELEMENTS.	
SITE DATA	
ZONE:	CC - CENTRAL COMMERCIAL
OCCUPANCY'S:	A-2 / B / F-1 / M / S-1
CONSTRUCTION TYPE:	III-B
STORIES:	EXISTING - TWO STORY
FIRE SPRINKLERS:	NONE



OCCUPANCY CLASSIFICATION	TYPE OF CONSTRUCTION	SEE FOOTNOTES	TYPE III-B	ALLOWABLE AREA OF A
A-2	NS	9,500 SQ. FT.		A-2 3,530 SQ. FT. B 2,553 SQ. FT. F-1 910 SQ. FT. S-1 2,033 SQ. FT. S-1 882 SQ. FT.
B	NS	19,000 SQ. FT.		
F-1	NS	12,000 SQ. FT.		
M	NS	12,500 SQ. FT.		
S-1	NS	17,500 SQ. FT.		

ALLOWABLE BUILDING HEIGHT IN FEET ABOVE GRADE PLANE		
OCCUPANCY CLASSIFICATION	TYPE OF CONSTRUCTION	ALLOWABLE HEIGHT
B, F, S, A	NS TYPE III-B	28'
NS = BUILDINGS NOT EQUIPPED THROUGHOUT WITH AN AUTOMATIC SPRINKLER SYSTEM		
ALLOWABLE NUMBER OF STORIES ABOVE GRADE PLANE		
OCCUPANCY CLASSIFICATION	TYPE OF CONSTRUCTION	ALLOWABLE STORIES ABOVE GRADE PLANE
A-2, B, F-1, M, S-1	NS TYPE III-B	3
NS = BUILDINGS NOT EQUIPPED THROUGHOUT WITH AN AUTOMATIC SPRINKLER SYSTEM		

KEYED NOTES	
1	PROPOSED CONCRETE CURB PER CITY/COUNTY STANDARDS.
2	PROPOSED CONCRETE GUTTER PER CITY/COUNTY STANDARDS.
3	4" NOMINAL THICK CONCRETE WALKWAYS. SEE CIVIL PLANS FOR WIDTH AND DIMENSIONS.
4	PROPOSED LOCATION OF GAS METER.
5	EXISTING OFF-SITE HYDRANT.
6	PROPOSED WATER METER.
7	PROPOSED PROPERTY SEWER LATERAL.
8	PLATFORM FOR DROP-DOWN FIRE ESCAPE LADDER
9	PROPOSED ACCESS LADDER

SHEET INDEX	
SHEET #	GENERAL DESCRIPTION
A-0	EXISTING SITE PLAN & GENERAL PROJECT INFORMATION
A-0.5	DEMOLITION FLOOR PLAN
A-1	PROPOSED LOWER FLOOR PLAN & DOOR
A-2	PROPOSED UPPER LEVEL FLOOR PLAN & STAIRS ENLARGED
A-3	EXISTING EXTERIOR ELEVATIONS & ROOF PLAN
A-4	PROPOSED REFLECTIVE CEILING PLAN
A-5	PROPOSED PLUMBING CALCULATIONS PLAN
A-6	PROPOSED EGRESS FLOOR PLAN
A-7	PROPOSED DOOR MANEUVERING PLAN
A-8 THRU A-15	ACCESSIBILITY GENERAL NOTES & ENLARGED RESTROOMS
A-16	BUILDING GENERAL NOTES SHEET
A-17 THRU A-19	CGBCS GENERAL NOTES SHEETS
SD-1	WALL & CEILING DETAILS SHEET

FIRE-RESISTANCE RATING REQUIREMENTS FOR EXTERIOR WALLS BASED ON FIRE SEPARATION DISTANCE			
CBC TABLE 602			
FIRE SEPARATION DISTANCE = X (FEET)	TYPE OF CONSTRUCTION	OCCUPANCY GROUP	F-1, M, S-1, A, B
X ≥ 5	ALL	2	1

ALLOWABLE BUILDING AREA			
OCCUPANCY CLASSIFICATION	ACTUAL SQ. FT.	ALLOWABLE SQ. FT.	RATIO
A-2	3,530 SQ. FT.	9,500 SQ. FT.	.37
B	2,553 SQ. FT.	19,000 SQ. FT.	.13
F-1	910 SQ. FT.	12,000 SQ. FT.	.07
M	2,033 SQ. FT.	12,500 SQ. FT.	.16
S-1	882 SQ. FT.	17,500 SQ. FT.	.05
SUM OF ALL RATIOS = .78 ≤ 1			

GOVERNING CODES:			
THESE PLANS SHALL COMPLY WITH THE LOCAL MUNICIPAL CODE AND 2019 EDITION OF THE CALIFORNIA BUILDING CODE WHICH ADOPTS THE 2019 INTERNATIONAL BUILDING CODE, 2019 CMC, 2019 CPC, AND THE 2019 CEC AND CALIFORNIA AMENDMENTS.			
CODES:			
BUILDING CODES:	2019 CALIFORNIA BUILDING CODE (C.B.C.)		
ELECTRICAL CODES:	2019 CALIFORNIA ELECTRICAL CODE (C.E.C.)		
MECHANICAL CODES:	2019 CALIFORNIA MECHANICAL CODE (C.M.C.)		
PLUMBING CODES:	2019 CALIFORNIA PLUMBING CODE (C.P.C.)		
ENERGY CODE (T24 - PART 6):	2019 CALIFORNIA ENERGY STANDARDS ACCESSIBILITY CODE - CH. 11		
GREEN CODE (T24 - PART 11):	2019 CALIFORNIA GREEN CODE		
FIRE CODE:	2019 CALIFORNIA FIRE CODE (C.F.C.)		
SEE GREEN CODE, NON-RESIDENTIAL CHECK LIST ON PAGE GC-1 FOR MANDATORY MEASURES. GENERAL CONTRACTORS AND SUB-CONTRACTORS TO COMPLY WITH APPLICABLE MEASURES.			

PREPARED BY
IMO+REI
DESIGN SOLUTIONS
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VICTORVILLE, CA 92392
WWW.MOREDESIGN.US
EMAIL CONTACT@MOREDESIGN.US
PH: (760) 596-7864

PROJECT DESIGNER:
RIGOBERTO AVALOS REYES

PROJECT ADDRESS:
123 HONOLULU ST.
LINDSAY CA, 92347
APN: 205-282-009-000

PROPERTY INFO:
LEGAL DESCRIPTION:
LOT C & WEST 6 LOT B BLK 24
PROPERTY OWNER: RIOS
REFUGIO III & JENNIFER LEE

SIGNATURE:

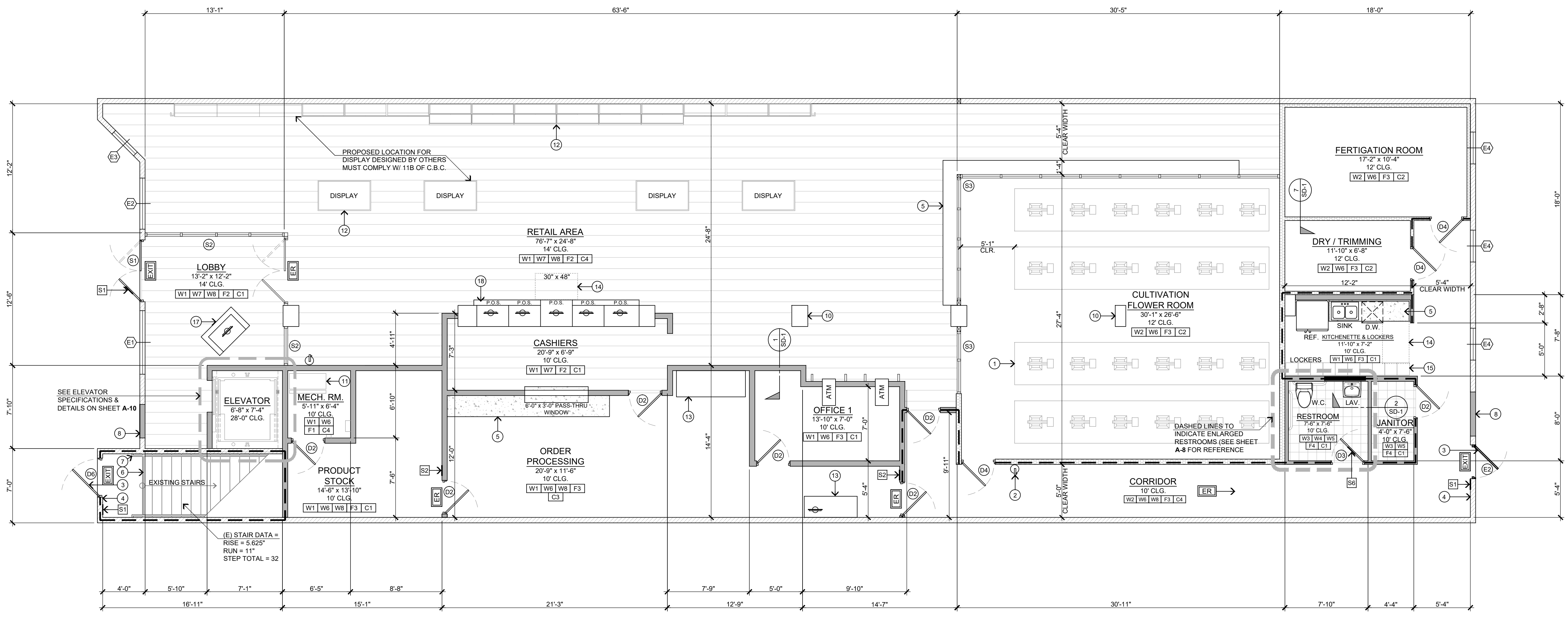
GOVERNING
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No.	REVISION DATE

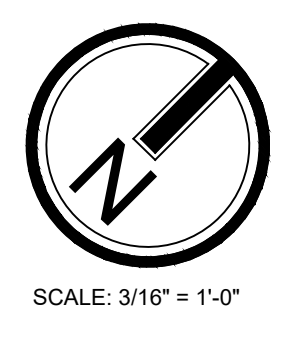
PROJECT: COMMERCIAL TENANT IMPROVEMENT
CONTENT: SITE PLAN & PROPERTY INFORMATION

PROJECT NO: 2021-C227
DATE: 06 / 07 / 2022
DRAFTER: KEVIN RAMIREZ
PG. NO: 1 OF 21
SCALE: 1:8

SHEET:
A-0



PROPOSED LOWER LEVEL FLOOR PLAN
SCALE: 3/16" = 1'-0"



SYMBOLS & ABBREVIATIONS

SYMBOL	DESCRIPTION
Ⓝ	INDICATES KEYED NOTE NUMBER. SEE KEYED NOTES LEGEND.
Ⓢ	INDICATES DOOR NUMBER. SEE DOOR SCHEDULE.
Ⓜ	DETAIL NUMBER DESIGNATION.
Ⓧ	PAGE NUMBER DESIGNATION.
Ⓝ	SHEET NUMBER.
↔	NUMBER OF INTERIOR ELEVATION.
↔	VIEW DIRECTION OF INTERIOR ELEVATION.
↔	INDICATES EQUIPMENT SPECIFICATION. SEE EQUIPMENT SCHEDULE.
↔	VIEW DIRECTION OF DETAIL / SECTION.
↔	DETAIL NUMBER / SECTION NUMBER.
↔	SHEET NUMBER.
Ⓢ	INDICATES SIGNAGE TYPE AND LOCATION. SEE ADA SIGNAGE INFORMATION.
Ⓢ	INDICATES FINISH MATERIALS PER FINISH SCHEDULE ON THIS SHEET.
Ⓢ	INDICATES LEVEL CHANGE.
∅	DIAMETER.
%	PERCENTAGE / PERCENT.
AMP	AMPERES.
ABV.	ABOVE.
A.F.F.	ABOVE FINISH FLOOR.
BLOG.	BUILDING.
BDT.	BOTTOM.
BRD.	BOARD.
BM.	BEAM.
CAB.	CABINET / CABINETS.
C101	CLASS 1, DIVISION 1.
C102	CLASS 1, DIVISION 2.
CLG.	CEILING.
CLR.	CLEAR.
COMP.	COMPARTMENT.
CT.	CIRCUIT.
DECO.	DECONTAMINATION.
DIA.	DIAMETER.
DN.	DOWN.
DP.	DEEP / DEPTH.
D.W.	DISH WASHER MACHINE.
(E) / EX.	EXISTING.
EA.	EACH.
ELEC.	ELECTRICAL.
ELEV.	ELEVATION.
EQUIP.	EQUIPMENT.
F.F.	FINISH FLOOR.
FRZ.	FREEZER.
F.S.	FINISH SURFACE.
G.C.	GENERAL CONTRACTOR.
GRD.	GRADE.
G.F.P.	GROUND FAULT INTERRUPTER.
GYP.	GYPSONUM.
HT.	HIGH.
HR.	HOUR / HOURS.
HT.	HEIGHT.
JT.	ELECTRICAL JUNCTION BOX.
LG.	LENGTH.
MATL.	MATERIAL.
MAX.	MAXIMUM.
MICRO.	MICROWAVE.
MIN.	MINIMUM.
MTL.	METAL.
(N)	NEW.
NO. / #	NUMBER.
O.H.	OVER-HEAD.
PREP.	PREPARING.
REF.	REFRIGERATOR.
RM.	ROOM.
SPEC.	SPECIFICATION(S).
ST.	STAIRS.
SYS.	SYSTEM.
THK.	THICK / THICKNESS.
TYP.	TYPICAL.
U.N.O.	UNLESS NOTED OTHERWISE.
V.	VENT.
VTR.	VENT THRU ROOF.
W.C.	WATER CLOSET.
WD.	WIDTH.
WH.	WATER HEATER.
WP.	WATERPROOF.
YR.	YEAR / YEARS.

PREPARED BY



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PROJECT DESIGNER:
RIGOBERTO AVALOS REYES

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PROPERTY INFO:
APN: 205-282-009-000

LEGAL DESCRIPTION:
LOT C & WEST 6 LOT B BLK 24
PROPERTY OWNER: RIOS
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SIGNATURE:

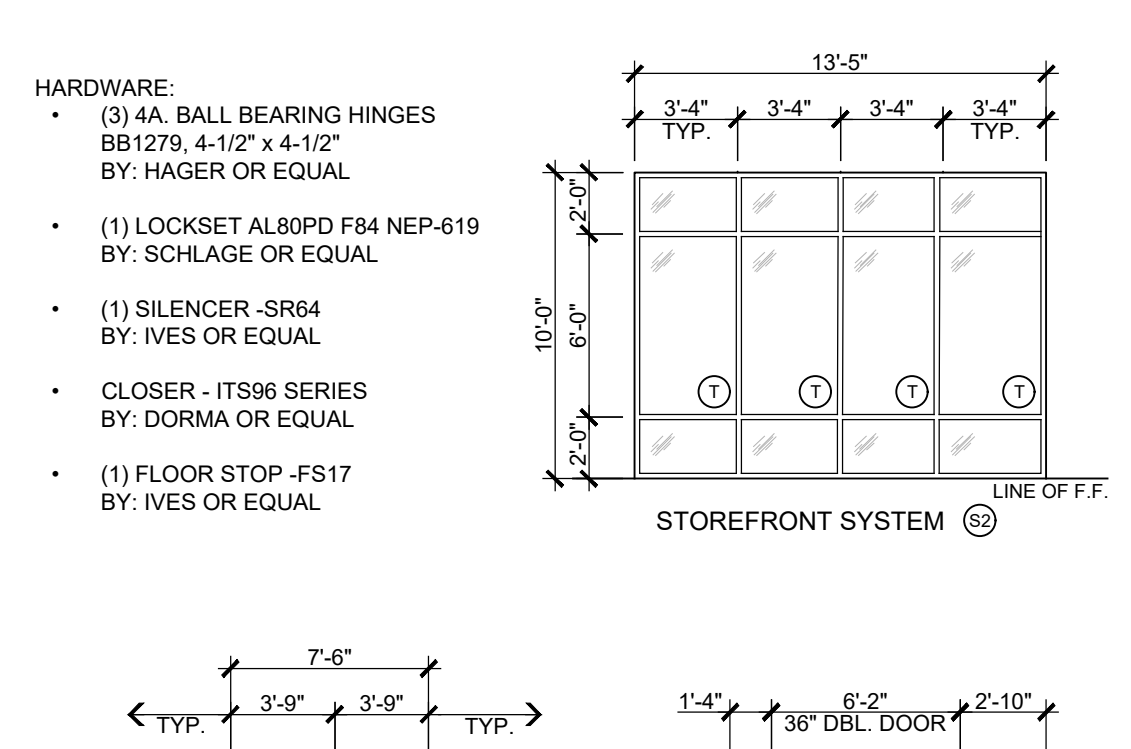


GOVERNING

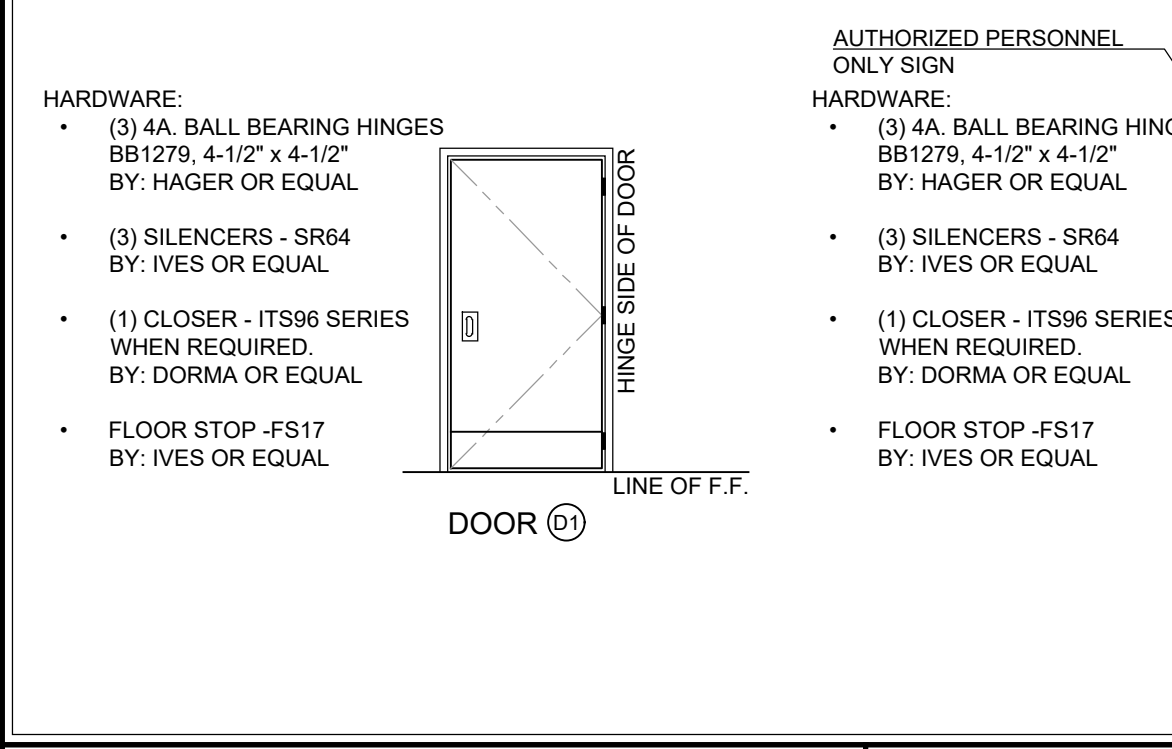
THESE PLANS SHALL COMPLY WITH THE 2019 CALIFORNIA BUILDING CODE WHICH ADOPTS THE 2019 CBC, 2019 CPC, 2019 CEC, 2019 CCG, 2019 CRC AND THE 2019 ENERGY STANDARDS AS WELL AS MUNICIPAL CODE ON WHICH THE PROJECT IS DEVELOPED

No.	REVISION DATE

STOREFRONT ELEVATIONS



DOOR ELEVATIONS



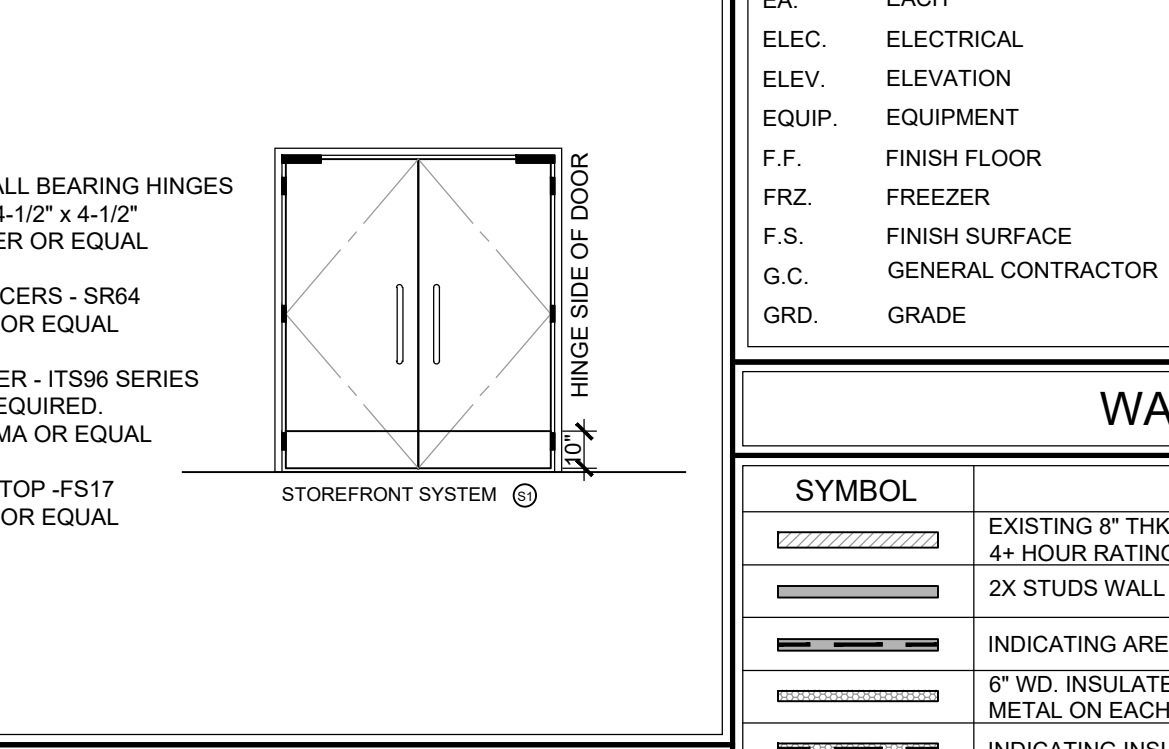
KEYED NOTES

- 1) ROLLING CULTIVATION TABLE (PROVIDE MIN. 4" AISLE)
- 2) LOCATION OF FIRE EXTINGUISHER
- 3) PROVIDE ABOVE DOOR SIGN LEGEND STATING "DOOR TO REMAIN UNLOCKED WHILE BUILDING IS OCCUPIED"
- 4) OCCUPANT LOAD SIGN TO BE POSTED IN A CONSPICUOUS PLACE NEAR ALL MAIN ENTRANCES (CBC 1008.1.3)
- 5) COUNTER SURFACE TO BE MAXIMUM 34" ABOVE FINISH FLOOR AND MINIMUM TO BE 28" ABOVE FINISH FLOOR
- 6) INSTALL MINIMUM 2" AND MAXIMUM 4" CONTRASTING STRIPE AT FIRST AND LAST STEP OF STAIR RUN @ INTERIOR STAIRWAY
- 7) HANDBAIL HEIGHT, MEASURED ABOVE STAIR TREAD NOSINGS OF FINISH SURFACE SHALL BE UNIFORM AND UNINTERRUPTED NOT LESS THAN 36" AND NOT MORE THAN 38". 2019 CBC SECTION 1014 @ 16" O.C. (MATCH EXTERIOR FINISH)
- 8) EXISTING DOOR TO BE REMOVED AND TO BE FILLED W/ 2x STUDS @ 16" O.C. (MATCH EXTERIOR FINISH)
- 9) EXISTING WINDOW OPENINGS TO BE FILLED W/ 2x STUDS @ 16" O.C.
- 10) EXISTING STRUCTURAL COLUMNS TO REMAIN (PROTECT IN PLACE DURING CONSTRUCTION)
- 11) PROPOSED LOCATION OF ELEVATOR MECHANICAL EQUIPMENT (PROPOSED LOCATION GLASS DISPLAY CASE / CABINETS LOCATIONS (DESIGN BY OTHERS))
- 12) LOCATION OF ORDER STATION
- 13) 30" MIN. x 48" MIN. SIDE APPROACH / PARALLEL CLEAR SPACE PER CBC 118
- 14) PROPOSED LOCKERS LOCATION W/ ACCESSIBILITY. PLEASE REFER TO SHEET A-8 LOCKER DETAIL
- 15) PROPOSED ROOF ACCESS LADDER
- 16) PROPOSED RECEPTION DESK LOCATION
- 17) PROPOSED POINT OF SELL AREA

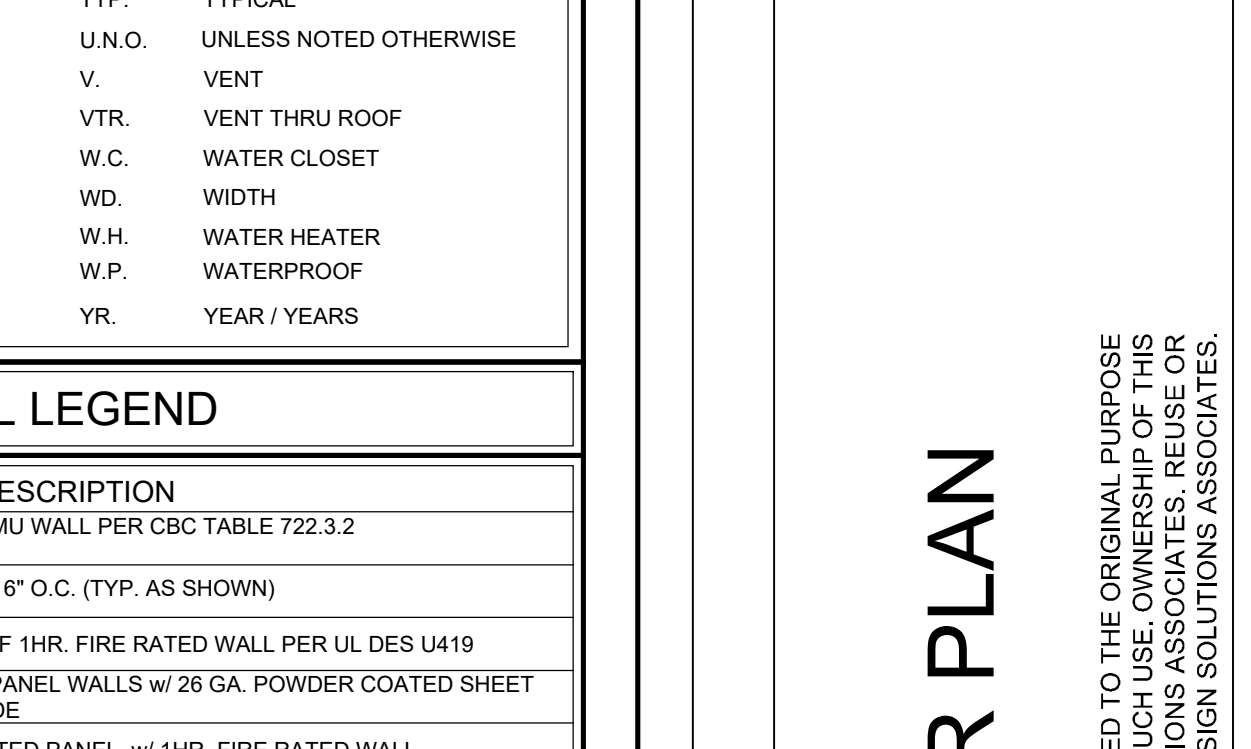
FINISH SCHEDULE

#	BASE	FINISH	REMARKS
W1	GYP. BOARD	(2) LAYERS OF ENAMEL PAINT, COLOR: _____ CODE: _____ BY: SHERWIN WILLIAMS OR EQUAL.	1-HR FIRE RATED ASSEMBLY @ CORRIDORS
W2	INSULATED METAL PANEL	PRE-MANUFACTURED 26 GA. METAL PANEL OR EQUIVALENT (OWNER TO SELECT MODEL & MANUFACTURER)	
W3	F.R.P. PANEL	MOISTURE RESISTANT FRP WALL PANEL. COLOR: WHITE	TEXTURE: SMOOTH & WASHABLE SURFACE
W4	CERAMIC TILE	3"x6" CERAMIC TILE BY: EMSEER TILE. SERIES: CHOICE. COLOR: WHITE	TEXTURE: SMOOTH & WASHABLE SURFACE
W5	CERAMIC COVING BASE	3/8" CERAMIC TILE BY: EMSEER TILE. SERIES: CHOICE. COLOR: WHITE	1/16" GROUT JOINT RECOMMENDATION
W6	TROWELED EPOXY COVE BASE	CONTINUOUS SMOOTH EPOXY FLOORING 4" UP TO THE WALL	PER MFGOR STDS. MAY BE TROWELED, ROLLED, OR BRUSHED ON.
W7	COVE BASE	3/8" MIN. COVING FLOORING BASE BOARD. COLOR: TO MATCH WALL FINISH	MEET AND INSTALLATION SHALL MEET ALL MATERIAL REQUIREMENTS
W8	EXISTING C.M.U. WALL	EXISTING 6" THK. CMU 4-HOUR FIRE RATED	

TRANSITION DETAILS



ADA SIGNAGE INFORMATION



WINDOW SCHEDULE

#	SIZE	QTY.	TYPE	MATL.	REMARKS
E1	6'-0" x 5'-6"	1	FIXED	ALUMINUM FRAME	EXISTING WINDOW TO REMAIN
E2	4'-10" x 5'-6"	1	FIXED	ALUMINUM FRAME	EXISTING WINDOW TO REMAIN
E3	2'-11" x 5'-6"	1	FIXED	ALUMINUM FRAME	EXISTING WINDOW TO REMAIN
E4	3'-0" x 4'-0"	3	FIXED	ALUMINUM FRAME	EXISTING WINDOWS TO REMAIN
E5	3'-0" x 4'-0"	1	FIXED	ALUMINUM FRAME	EXISTING WINDOW TO REMAIN
E6	7'-0" x 4'-0"	2	FIXED	ALUMINUM FRAME	EXISTING WINDOWS TO REMAIN

FLOORING FINISH SCHEDULE

#	BASE	FINISH	REMARKS
F1	CONCRETE EPOXY	(1) LAYER OF DB CLASSIC 9510 RESISTANT URETHANE OVER (1) LAYER OF DB CLASSIC 3300 EPOXY	
F2	VINYL PLANK FLOORING	8"x8" PLANK FLOORING OWNER TO SPECIFY MANUFACTURER AND COLOR	
F3	EPOXY FLOORING FINISH	UNDERLAYER OF PRIMER, COLOR: INDOOR TO SPECIFY MANUFACTURER COAT: CLEAR SEMI-GLOSS EPOXY FINISH	COVE AT LEAST 4" UP INSULATED PANEL
F4	CERAMIC TILE	24" SQ. CERAMIC TILE OWNER TO SPECIFY MANUFACTURER AND COLOR	3/16" GROUT JOINT RECOMMENDATION

CEILING FINISH SCHEDULE

#	BASE	FINISH	REMARKS
C1	GYP. BOARD	(2) LAYERS OF ENAMEL PAINT, COLOR: _____ CODE: _____ TEXTURE: _____	
C2	INSULATED METAL PANEL	PRE-INSTALLED 26 GA. METAL PANEL (OR EQUIVALENT).	TEXTURE: SMOOTH
C3	LAY-IN T BAR	2X4" LAY-IN ACOUSTIC PANEL. COLOR: WHITE. MOLD, RUST, WATER AND BACTERIA RESISTANT	
C4	EXPOSED FRAMING	EXISTING EXPOSED ROOF FRAMING TO REMAIN	

FINISH NOTES:

- 1) ALL MATERIAL USED AS INTERIOR TRIM SHALL HAVE A MINIMUM CLASS C FLAME SPREAD AND SMOKE-DEVELOPED INDEX SHALL NOT EXCEED 10% OF THE WALL OR CEILING AREA IN WHICH IT IS ATTACHED.
- 2) CURTAINS, DRAPERIES, FABRIC HANGINGS, AND SIMILAR COMBUSTIBLE DECORATIVE MATERIALS SUSPENDED FROM WALLS OR CEILINGS SHALL NOT EXCEED 10% OF THE WALL OR CEILING AREA TO WHICH SUCH MATERIALS ARE ATTACHED.

DOOR HARDWARE NOTES

- ALL DOORS SHALL HAVE LEVER HARDWARE (HANDLE). THE LEVER HARDWARE SHALL BE CURVED WITH A RETURN TO WITHIN 1/2" OF THE DOOR TO PREVENT CATCHING ON THE CLOTHING OF PERSONS EGRESS PER SECTION 118-404.2.9 AND PART 2, PER SECTION 12-10-202P REQUIREMENTS FOR LEVER HARDWARE AS ADOPTED BY THE STATE FIRE MARSHAL.
- DOOR CLOSERS SHALL BE ADJUSTED SO THAT FROM AN OPEN POSITION OF 90 DEGREES, THE TIME REQUIRED TO MOVE THE DOOR TO A POSITION OF 12 DEGREES FROM THE LATCH IN 5 SECONDS MINIMUM PER SECTION 118-404.2.8.
- DOOR OPENING FORCE OF 5 POUNDS MAXIMUM FOR INTERIOR AND EXTERIOR DOORS. A DOOR OPENING FORCE OF 15 POUNDS MAXIMUM FOR ALL FIRE RATED DOORS SHALL BE PROVIDED PER SECTION 118-404.2.9 OF CALIFORNIA BUILDING CODE 2019.
- ALL DOORS SHALL COMPLY WITH C.B.C. 2019 SECTION 1008.1.9 THRU SECTION 1008.1.10.2.
- ALL DOOR GLAZING SHALL BE TEMPERED GLASS.
- DOORS USED AS MEANS OF EGRESS SHALL BE EQUIPPED WITH FULL PANIC HARDWARE PER C.B.C. 2019 SECTION 1008.1.10 - SEE EGRESS PLAN.

WATER EFFICIENCY SCHED.

FIXTURE NAME	FLOW RATE
SHOWER HEAD FIXTURE	2.0 GPM @ 80 PSI
KITCHEN FAUCET	1.0 GPM @ 80 PSI
LAVATORY	0.5 GPM @ 80 PSI
TOILET	1.29 GAL / FLUSH
UTILITY FAUCET	1.5 GPM @ 80 PSI

WATER EFFICIENCY SECTION 5.303 OF CALIFORNIA GREEN CODE

DOOR SCHEDULE

#	SIZE	THK.	QTY.	TYPE.	REMARKS
D1	3'-0" x 7'-0"	1-3/4"	1	S.C.F.	EXISTING 38" DOOR SELF CLOSING TO REMAIN
D2	3'-0" x 7'-0"	1-3/4"	1	H.C.M.	38" DOOR - SELF CLOSING - NO SPECIAL KNOWLEDGE REQ. TO OPERATE - W/ PANIC HARDWARE
D3	3'-0" x 7'-0"	1-3/4"	12	H.C.M.	38" DOOR - SELF CLOSING - NO SPECIAL KNOWLEDGE REQ. TO OPERATE - 20-MIN. FIRE RATED AT CORRIDORS
D4	3'-0" x 7'-0"	1-3/4"	3	H.C.M.	38" DOOR - SELF CLOSING - NO SPECIAL KNOWLEDGE REQ. TO OPERATE - 20-MIN. FIRE RATED AT CORRIDORS
D5	3'-0" x 7'-0"	1-3/4"	3	H.C.M.	38" DOOR - SELF CLOSING - 20-MIN. FIRE RATED
D6	3'-0" x 2'-10"	1-3/4"	1	H.C.M.	38" WD. x 34" H. COUNTER DOOR
D7	3'-0" x 7'-0"	1-3/4"	1	H.C.M.	PROPOSED 42" DOOR SELF CLOSING - NO SPECIAL KNOWLEDGE REQ. TO OPERATE - 20-MIN. FIRE RATED AT CORRIDORS
D8	5'-10" x 7'-0"	1-3/4"	1	S.F.	SET OF DOUBLE 34" DOORS - TEMPERED GLASS - SELF CLOSING - NOT LATCHING DEVICE PRESENT - NO SPECIAL KNOWLEDGE TO OPERATE

CEILING FINISH SCHEDULE

#	BASE	FINISH	REMARKS
C1	GYP. BOARD	(2) LAYERS OF ENAMEL PAINT, COLOR: _____ CODE: _____ TEXTURE: _____	
C2	INSULATED METAL PANEL	PRE-INSTALLED 26 GA. METAL PANEL (OR EQUIVALENT).	TEXTURE: SMOOTH
C3	LAY-IN T BAR	2X4" LAY-IN ACOUSTIC PANEL. COLOR: WHITE. MOLD, RUST, WATER AND BACTERIA RESISTANT	
C4	EXPOSED FRAMING	EXISTING EXPOSED ROOF FRAMING TO REMAIN	

FINISH NOTES:

- 1) ALL MATERIAL USED AS INTERIOR TRIM SHALL HAVE A MINIMUM CLASS C FLAME SPREAD AND SMOKE-DEVELOPED INDEX SHALL NOT EXCEED 10% OF THE WALL OR CEILING AREA IN WHICH IT IS ATTACHED.
- 2) CURTAINS, DRAPERIES, FABRIC HANGINGS, AND SIMILAR COMBUSTIBLE DECORATIVE MATERIALS SUSPENDED FROM WALLS OR CEILINGS SHALL NOT EXCEED 10% OF THE WALL OR CEILING AREA TO WHICH SUCH MATERIALS ARE ATTACHED.

DOOR HARDWARE NOTES

- ALL DOORS SHALL HAVE LEVER HARDWARE (HANDLE). THE LEVER HARDWARE SHALL BE CURVED WITH A RETURN TO WITHIN 1/2" OF THE DOOR TO PREVENT CATCHING ON THE CLOTHING OF PERSONS EGRESS PER SECTION 118-404.2.9 AND PART 2, PER SECTION 12-10-202P REQUIREMENTS FOR LEVER HARDWARE AS ADOPTED BY THE STATE FIRE MARSHAL.
- DOOR CLOSERS SHALL BE ADJUSTED SO THAT FROM AN OPEN POSITION OF 90 DEGREES, THE TIME REQUIRED TO MOVE THE DOOR TO A POSITION OF 12 DEGREES FROM THE LATCH IN 5 SECONDS MINIMUM PER SECTION 118-404.2.8.
- DOOR OPENING FORCE OF 5 POUNDS MAXIMUM FOR INTERIOR AND EXTERIOR DOORS. A DOOR OPENING FORCE OF 15 POUNDS MAXIMUM FOR ALL FIRE RATED DOORS SHALL BE PROVIDED PER SECTION 118-404.2.9 OF CALIFORNIA BUILDING CODE 2019.
- ALL DOORS SHALL COMPLY WITH C.B.C. 2019 SECTION 1008.1.9 THRU SECTION 1008.1.10.2.
- ALL DOOR GLAZING SHALL BE TEMPERED GLASS.
- DOORS USED AS MEANS OF EGRESS SHALL BE EQUIPPED WITH FULL PANIC HARDWARE PER C.B.C. 2019 SECTION 1008.1.10 - SEE EGRESS PLAN.

WATER EFFICIENCY SCHED.

FIXTURE NAME	FLOW RATE
SHOWER HEAD FIXTURE	2.0 GPM @ 80 PSI
KITCHEN FAUCET	1.0 GPM @ 80 PSI
LAVATORY	0.5 GPM @ 80 PSI
TOILET	1.29 GAL / FLUSH
UTILITY FAUCET	1.5 GPM @ 80 PSI

WATER EFFICIENCY SECTION 5.303 OF CALIFORNIA GREEN CODE

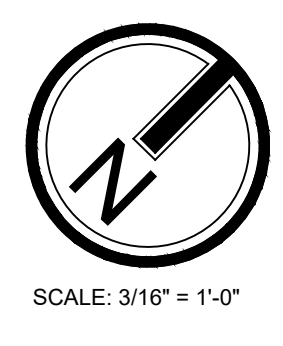
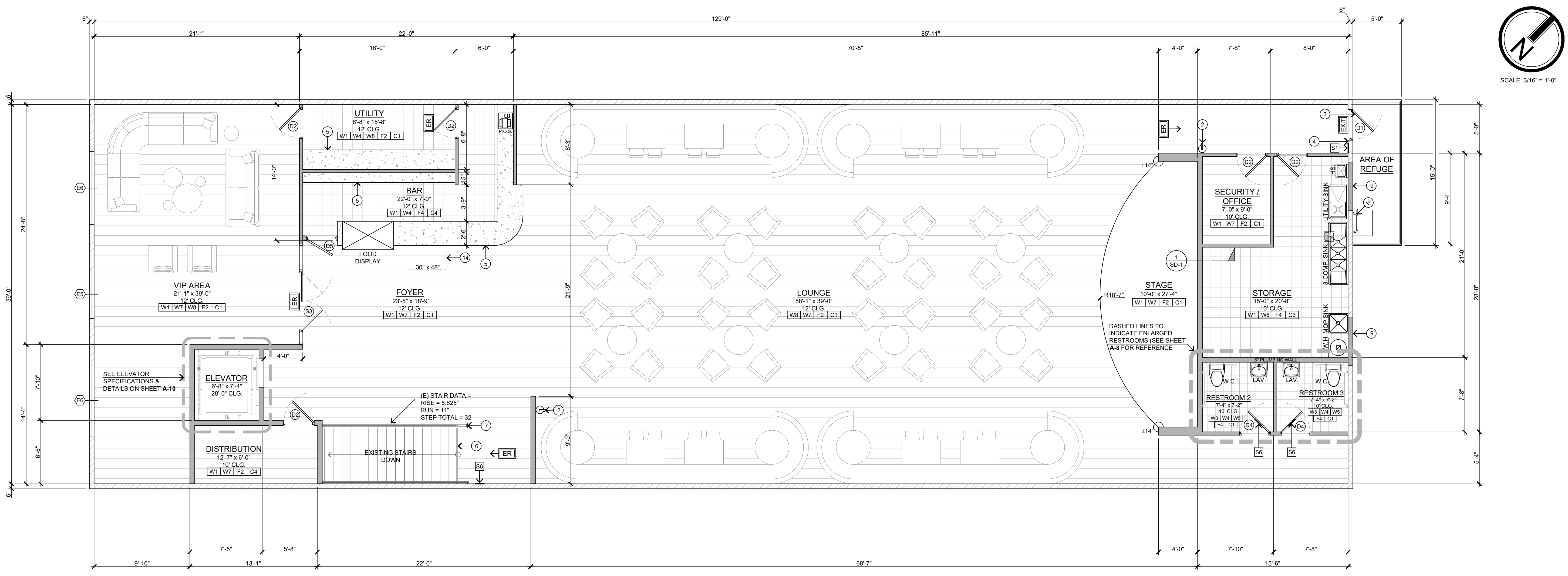
GREEN BUILDING CODE NOTES

- 1. SEE GREEN CODE NON-RESIDENTIAL CHECK-LIST ON SHEET A-17 FOR MANDATORY MEASURES, G.C. & SUB-CONTRACTOR TO COMPLY WITH APPLICABLE MEASURES AND REGULATIONS.
- 2. PLAN FOR TESTING AND ADJUSTING SYSTEMS PER SECTION 5.410.4.
- 3. HVAC SYSTEM TO BE INSTALLED, TESTED, ADJUSTED AND BALANCED BY LICENSED HVAC CONTRACTOR AND TO COMPLY WITH MINIMUM REQUIREMENTS PER ENERGY FORMS AND NOTES ON SHEET A-17.
- 4. WATER HEATING SYSTEM TO BE INSTALLED, TESTED, ADJUSTED AND BALANCED BY A LICENSED PLUMBING CONTRACTOR AND TO COMPLY WITH PLUMBING PAGES OF THE CONSTRUCTION DOCUMENTS AND PART 2 OF 2 ON THE MECHANICAL 2C FORM ON SHEET A-17.
- 5. LANDSCAPE IRRIGATION SYSTEM TO BE INSTALLED, TESTED AND ADJUSTED BY A LICENSED LANDSCAPE CONTRACTOR AND TO COMPLY WITH THE APPROVED LANDSCAPE IRRIGATION PLANS & COMPLY WITH WATER BUDGET PER EM WD REQUIREMENTS.

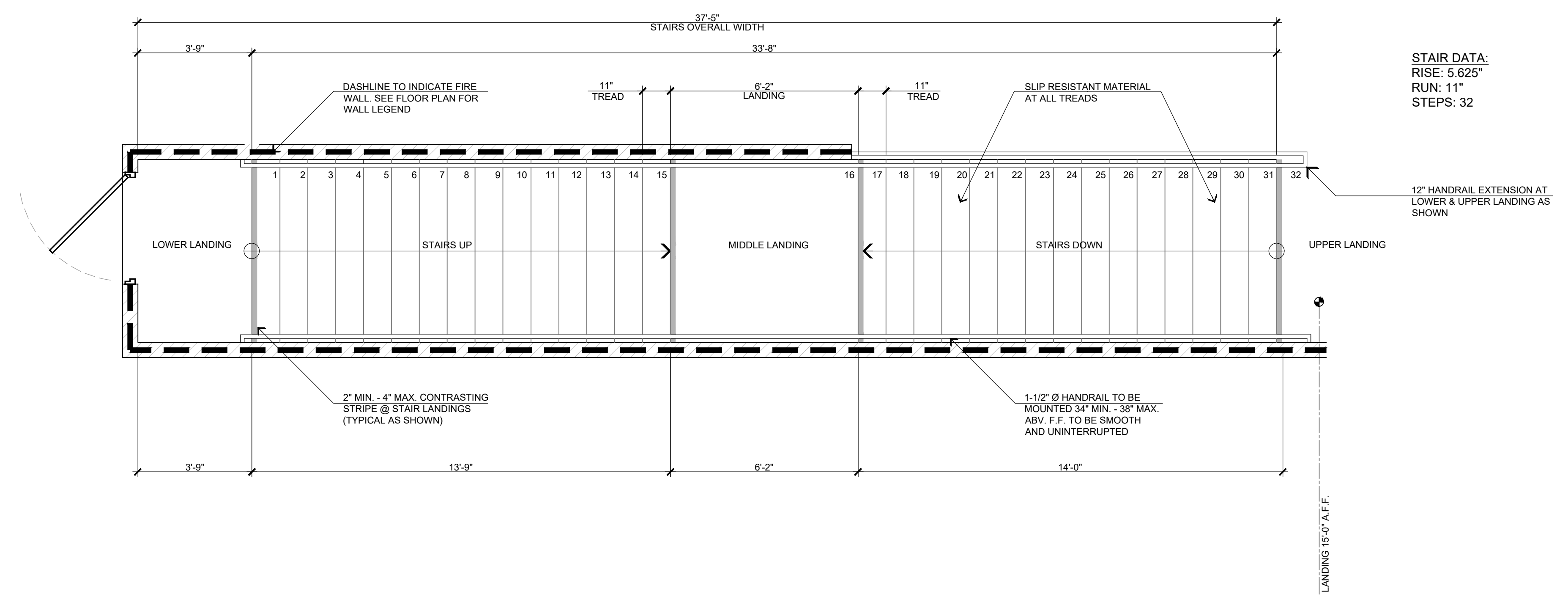
- ALL HARDWARE TO BE NICKEL PLATED W/ SATIN FINISH U.N.O.
- ALL RESTROOMS TO HAVE PRIVACY LATCHES & LOCKS
- ALL REQUIRED EXIT DOORS SHALL NOT REQUIRE ANY SPECIAL KEY, TOOL, KNOWLEDGE, OR EFFORT TO OPEN, INCLUDING DEADBOLT KEY.

PROPOSED LOWER LEVEL FLOOR PLAN

PROJECT NO: 2021-C227
DATE: 06/07/2022
DRAWN BY: KEVIN RAMIREZ
PG. NO: 3 OF 21
SCALE: 3/16" = 1'-0"



PROPOSED UPPER LEVEL FLOOR PLAN
SCALE: 3/16" = 1'-0"



INTERIOR LOWER & UPPER STAIR - ENLARGED FLOOR PLAN
SCALE: 3/8" = 1'-0"

PREPARED BY
MO+RE
DESIGN SOLUTIONS
14176 AMARGOSA RD. STE C
VICTORVILLE, CA 92392
WWW.MOREDESIGN.US

EMAIL CONTACT@MOREDESIGN.US
PH: (760) 596-7884

PROJECT DESIGNER:
RIGOBERTO AVALOS REYES

PROJECT ADDRESS:
123 HONOLULU ST.
LINDSAY CA, 92347

APN: 205-282-009-000

PROPERTY INFO:
LEGAL DESCRIPTION:
LOT C & WEST 6 LOT B BLK 24
PROPERTY OWNER: RIOS
REFUGIO III & JENNIFER LEE



GOVERNING
THESE PLANS SHALL COMPLY WITH THE 2019 CALIFORNIA BUILDING CODE WHICH ADOPTS THE 2019 CMC, 2019 CPC, 2019 CEC, 2019 CGC, 2019 CRC AND THE 2019 ENERGY STANDARDS AS WELL AS MUNICIPAL CODE ON WHICH THE PROJECTS IT'S DEVELOPED

No.	REVISION DATE

PROJECT: COMMERCIAL TENANT IMPROVEMENT
CONTENT:

PROPOSED UPPER LEVEL FLOOR PLAN

THE USE OF THESE DESIGNS, DRAWINGS, SPECIFICATIONS, AND/OR STRUCTURAL CALCULATIONS IS RESTRICTED TO THE ORIGINAL PURPOSE FOR WHICH THEY WERE PREPARED AND FURNISHED TO THE HOLDER. PUBLICATION IS EXPRESSLY LIMITED TO SUCH USE. OWNERSHIP OF THIS DOCUMENT AND ALL INFORMATION OR DESIGNS CONTAINED HEREIN REMAINS WITH MO+RE DESIGN SOLUTIONS ASSOCIATES. REUSE OR OTHER PUBLICATION BY ANY METHOD IS PROHIBITED EXCEPT WITH THE WRITTEN PERMISSION OF MO+RE DESIGN SOLUTIONS ASSOCIATES.

PROJECT NO: 2021-C227	SHEET:
DATE: 06 / 07 / 2022	A-2
DRAFTER: KEVIN RAMIREZ	
PG. NO. 4 OF 21	
SCALE: 3/16" = 1'-0"	



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

NUMBER 22-46

TITLE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY APPROVING CONDITIONAL USE PERMIT NO. 22-01, A REQUEST BY ELEVATE LINDSAY LLC AND COURTNEY CARON TO ALLOW FOR A CANNABIS DISPENSARY, CULTIVATION, AND CONSUMPTION LOUNGE WITHIN THE CENTRAL COMMERCIAL ZONE AND RETAIL CANNABIS DISPENSARY ZONE FOR PROPERTY AT 123 WEST HONOLULU STREET, LINDSAY, CA 93247.

MEETING At a regularly scheduled meeting of the City of Lindsay City Council held on July 26, 2022, at 6:00 PM at 251 E. Honolulu Street, Lindsay, CA 93247

WHEREAS, Conditional Use Permit No. 22-01 was filed pursuant to the regulations contained in Ordinance No. 437, the Zoning Ordinance of the City of Lindsay; and

WHEREAS, the City Council of the City of Lindsay, after ten (10) days published notice, did hold a public hearing before said Council on July 26, 2022; and

WHEREAS, Planning Staff has prepared necessary investigations and prepared a staff report of information bearing upon the conditional use permit application; and

WHEREAS, the project is categorically exempt from the California Environmental Quality Act as the minor alteration of an existing facility (Class 1).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LINDSAY DOES HEREBY RESOLVE AS FOLLOWS:

- SECTION 1. The foregoing recitals are true and correct and are a substantive part of this Resolution.
- SECTION 2. The project is categorically exempt from the California Environmental Quality Act as the minor alteration of an existing facility (Class 1).
- SECTION 3. The City Council of the City of Lindsay finds that the proposed Conditional Use Permit application is consistent with the provisions of the City of Lindsay Zoning Ordinance (Municipal Code Title 18).
- SECTION 4. The site shall meet all City development and State Building Code requirements prior to beginning operations.

RESOLUTION NO. 22-46
Page 1 of 4



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

- SECTION 5. The business shall meet all State requirements, laws, and regulations for cannabis businesses in the State of California.
- SECTION 6. The business shall meet all City requirements, laws, and regulations found in the City's Municipal Code.
- SECTION 7. The business shall pay all fees and taxes imposed by the City of Lindsay.
- SECTION 8. Compliance with the Zoning Ordinance and Use Permit Conditions of Approval set forth as follows:
- Building and Safety
 - Occupancy. Maximum occupancy shall be determined when building plans have been submitted.
 - Trash Enclosure. Ensure all required trash receptacles are hidden from public view.
 - Odor Control. An odor control plan certified by a licensed professional engineer shall be submitted along with the building permit application.
 - Operations shall comply with all applicable local and state laws.
 - Public Safety
 - Security cameras with 60 days video retention and storage shall be made available to the Lindsay Department of Public Safety upon request.
 - Planning Department
 - Site Plan. The use and development of the property shall be in substantial conformance with the illustrative site plan labeled "Lower and upper-level proposed floor plans" submitted on May 15, 2022.
 - Parking.
 - Provide bicycle parking stalls in accordance with California Green Code 5.106.4.1.
 - Install one Level 3 electric vehicle charging station in accordance with California Green Code Title 24, Part 11, in an agreed upon location along Mirage Avenue between Honolulu Street and Samoa Street.
 - A food truck shall be allowed to park parallel to the curb directly in front of Elevate taking up no more than 3 striped parking spaces between the hours of 8:00 AM and 10:00 PM excluding Fridays during the Friday Night Market season and when special events are taking place Downtown. Except, with a separately



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

executed contract with Virginia Loya, Market Operator, or the special event coordinator.

- Community Benefit
 - Commit at least \$10,000 or 1% of gross revenue based on Option #3 (retail, consumption lounge, cultivation) to the proposed Community Benefit's Plan to be implemented based on the recommendations of a Community Panel comprised of residents and local business owners.
 - Best effort attempt to hire 100% of employees from Lindsay with hourly wages starting at \$16 per hour.
 - Provide employees paid opportunities to volunteer with local organizations.
 - Host donation drives in support of Lindsay Unified School District and other local organizations.
 - Meet with the City Council and City Planning Staff to devise a plan to fund repairs and improvements of City parks.
 - Provide funding to the Lindsay Department of Public Safety in support of their enforcement against illegal cannabis operations.
 - Host a monthly "Community Lecture Series" to bring awareness and education on important topics to local organizations and residents and provide a donation to the cause.
 - Appoint a Community Engagement Liaison that will be the point of contact for local organizations, businesses, and City Staff.
 - Membership in at least one local organization, such as the Lindsay Chamber of Commerce, Kiwanis, Rotary Club, etc.

SECTION 9. Failure to comply with any City and State requirements will be considered a violation of the Conditional Use Permit and may result in the revocation of the Conditional Use Permit.

SECTION 10. No use shall emit particulate matter or other air pollutants in excess of the applicable air pollution emission standards of the San Joaquin Valley Air Pollution Control District, the state or of the federal government.

SECTION 11. Security measures shall be implemented to ensure there is a less than significant impact to the City of Lindsay's Public Safety Department.



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY

PASSED AND ADOPTED by the City Council of the City of Lindsay as follows:

MEETING DATE	July 26, 2022
MOTION	
SECOND MOTION	
AYES	
ABSENT	
ABSTAIN	
NAYS	

CERTIFICATION OF THE FOREGOING RESOLUTION AS FULL, TRUE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LINDSAY AS DETAILED.

FRANCESCA QUINTANA
CITY CLERK

RAMONA CAUDILLO
MAYOR



STAFF REPORT

TO: Lindsay City Council
 FROM: Neyba Amezcua, Director of City Services & Planning
 DEPARTMENT: City Services & Planning
 ITEM NO.: 12.1
 MEETING DATE: July 26, 2022

ACTION & RECOMMENDATION

Consider Approval of Fiscal Year 2022-2023 Streets Program.

BACKGROUND | ANALYSIS

The City does not have sufficient resources to execute all desired Capital Improvement Projects each year Fiscal Year. Therefore, the City identifies potential projects and selects which projects to execute depending on the available resources. The recommended listing identifies the program which the City would like to execute throughout the Fiscal Year based on available resources, timing, weather and construction timeframes.

Typical projects consist of street rehabilitation, cape seals, and slurry seals. The estimates include any necessary repairs prior to the final product application which can include replacement or installation of any combination of the following items: sidewalks, curb & gutters, trees, vee gutters, commercial/residential drive approaches, water line services, storm drains, and sewer lines.

Recommended 2022-2023 Streets Program

Remove the following from the previously approved Streets List:

- Center Street from Sweet Briar to Elmwood Ave. \$122,000

Proposed Rehabilitation Project Street List:

- Ashland St. from Hermosa St. to Apia St. \$260,000
- Fresno St. from HWY 65 to Westwood Ave. \$263,000
(Street Only)
- Westwood from Hermosa to Tulare Rd. \$517,000
- Kern St. from Westwood Ave. to Eastwood Ave. \$461,000
- Van Ness Ave. from Hermosa St. to Mariposa St. \$438,000
- Central Ave. from Hermosa St. to Mariposa St. \$438,000
- Foothill Ave. from Tulare Rd. to Sierra View St. \$424,000
- Tulare Rd. from Foothill to Strathmore Ave. \$231,500
(Street Only)



STAFF REPORT

Total \$3,032,500

Options for the 2022-2023 Fiscal Year Street Study Session include the following:

- Approve recommended FY 2022-2023 Streets Program.
- Modify FY 2022-2023 Streets Program.
- Do not approve FY 2022-2023 Streets Program and provide direction to staff.

FISCAL IMPACT

The Program Budget is \$3,032,500, to be sourced from Fund 200, 265, and 266.

ATTACHMENTS

- None



STAFF REPORT

TO: Lindsay City Council
FROM: Neyba Amezcua, Director of City Services & Planning
DEPARTMENT: City Services & Planning
ITEM NO.: 12.2
MEETING DATE: July 26, 2022

ACTION & RECOMMENDATION

Consider Approval of Updated Water System Feasibility Study from Provost & Pritchard Consulting Group.

BACKGROUND | ANALYSIS

In November 2013, Provost & Pritchard Consulting Group (“Provost & Pritchard”) completed a Water Feasibility Study (“Study”) for the City of Lindsay (“City”). The Study identified strategies to maintain adequate service levels for the community, provided capital expenditures for the water system, and charted a course for future updates to water rates and connection fees. The City is requesting an updated study due to the length of time that transpired since the completion of the 2013 study and to reflect current conditions as well as capital costs and expenditures. The updated report will then serve as the basis for a funding source application to implement the recommended Capital Improvement Plan (“CIP”) projects. At this time, it is assumed the City will apply for funding through the Drinking Water State Revolving Fund (DWSRF) program with an accompanying funding application that would be formatted to meet the DWSRF requirements.

Provost & Pritchard Consulting Group provided a proposal broken down into two (2) phases:

- | | |
|----------------------------------------|-----------------|
| 1. Update Water Feasibility Report: | \$22,500 |
| 2. Prepare Funding Source Application: | <u>\$22,500</u> |
| Total Project Cost: | \$45,000 |

FISCAL IMPACT

Budget: \$75,000. Technical Assistance from The Safe and Affordable Funding for Equity and Resilience (SAFER) program.

ATTACHMENTS

- Provost & Pritchard Proposal

July 6, 2022

Ms. Neyba Amezcua
City of Lindsay
150 North Mirage
Lindsay, CA 93247

Subject: Engineering Services for a Water Feasibility Study, City of Lindsay, California

Dear Ms. Amezcua:

Thank you for the opportunity to submit this proposal to provide engineering services for the subject project. This proposal discusses our understanding of the project, recommends a scope of services together with associated fees, deliverables and approximate schedules, sets forth our assumptions and discusses other services that may be of interest as the project proceeds.

Project Understanding

In November 2013 Provost & Pritchard Consulting Group (Provost & Pritchard) completed a Water Feasibility Study (Study) for the City of Lindsay (City). The Study identified strategies to maintain adequate service levels for the community, provided capital expenditures for the water system, and charted a course for future updates to water rates and connection fees. The City is requesting, due to the length of time that transpired since the completion of the 2013 Study, an update to reflect current conditions and capital costs and expenditures. The updated report will then serve as the basis for a funding source application to implement the recommended capital improvement plan (CIP) projects. At this time, it is assumed the City will apply for funding through the Drinking Water State Revolving Fund (DWSRF) program, and as such the funding application will be formatted to meet the DWSRF requirements.

Scope of Services

Our proposed scope of work for this proposal is segregated into several phases, described below.

Phase UPR: Update Water Feasibility Report

The Study will be updated, using the 2013 Study as a guide, with the most recent data provided by the City. The report will maintain three sections of discussion: background, City characteristics, and the water system. Key areas of the reports that will see updates to information and data include but are not limited to:

- Population - historic, current, and projected
- Land use characteristics
- CIP projects – current and proposed
- Water Supply – capacity, distribution, treatment, source, quantity, and allocations
- Water Quality

Description of work under this phase.

- Data coordination and collection with the City, requests will be made via email and uploaded to a OneDrive folder created by Provost & Pritchard.
- Prepare a draft and final Water Feasibility Study, that will be available electronically in Adobe PDF and Microsoft Word file formats.
- Project meetings with the City by Microsoft Teams or suitable virtual alternative: two (2) meetings with City staff while updating the report, a (1) meeting to discuss City comments on the draft study, and a (1) meeting with the City after submission of the final report to discuss study recommendations and findings.

Deliverables:

- Project meetings, virtual – agenda and minutes
- Draft and final Water Feasibility Study

Phase APP: Funding Source Application

After acceptance of the final Study by the City, the data within the Study will be used to prepare a funding application. At this time, the format of the funding application will follow the requirements of the (DWSRF) Project Report. The City will provide guidance or direction if a different funding source or format is desired, and may require modifications to this scope of work.

Description of work under this phase.

- Prepare a draft and final funding application report formatted to DWSRF guidelines, that will be available electronically in Adobe PDF and Microsoft Word file formats.
- Project meetings with the City by Microsoft Teams or suitable virtual alternative: two (2) meetings with City staff while preparing the funding application and a (1) meeting to discuss City comments on the draft funding application

Deliverables:

- Project meetings, virtual – agenda and minutes
- Draft and final funding application formatted to DWSRF guidelines

Professional Fees

Provost & Pritchard Consulting Group will perform the services for this project on a time and materials basis, in accordance with our Standard Fee Schedule in effect at the time services are rendered. These fees will be invoiced monthly as they are accrued, and our total fees, including reimbursable expenses, will not exceed our estimate below without additional authorization.

City of Lindsay Water Feasibility Study	
Phase	Estimated Fee
Phase UPR	\$22,500
Phase APP	\$22,500
Total Estimated Fee:	\$45,000

The line items shown above are estimates and are not intended to limit billings for any given Task. Required task effort may vary up or down from the line-item estimates shown, however total billings will not exceed the Total Estimated Fee shown without additional authorization. If the scope changes materially from that described above, as a result of any agency's decision or because of design changes requested by the City, we will prepare a revised estimate of our fees for your approval before we proceed.

Schedule

Once we receive authorization to begin work on this project and the requested information from the City, we will prepare the draft Study within 6 to 8 weeks. After receipt of the City comments on the draft, we will submit the final Study within four (4) weeks.

After we are authorized to prepare the financial application, we will provide a draft to the City within 6 to 8 weeks. After receipt of the City comments on the draft funding application, we will submit the final funding application within four (4) weeks.

Agency, or other parties not already mentioned, review time is beyond our control. If an additional submittal is required after initial review, we will be prepared to re-submit 2 to 4 weeks after we receive agency comments.

Assumptions

- This proposal is based on utilizing the final report of the City of Lindsay Water Feasibility Study, dated November 2013, as the basis for the updated report.
- If selected for this work by the City, a Task Order Approval Form will be issued by the City, referencing our Master Engineering Services Agreement dated February 23, 2021.
- Provost & Pritchard budgeted for a total of seven (7) progress calls or video conference calls with the City during the duration of this project. If additional calls or meetings are requested by the City, we will provide those as an additional service at Provost & Pritchard's regular billing rates.
- Data to be provided by the Client:
 - Historic and current water data:
 - demand - yearly and daily per capita
 - well supply - rated capacity, status
 - production - yearly and / or daily
 - allocation – percent and volume per year
 - quality – routine sampling results and any ongoing compliance efforts
 - Current Surface Water Treatment Facility operations
 - Acreage summary, by zoning designation
 - Water conservation measures that differ from State requirements
 - Capital Improvement Plan - list of proposed projects and timing
- Population estimates will be based on the official 2020 Census data, unless otherwise provided or directed by the City.

- No updates or revisions to the 2013 water system model of the distribution system will occur, unless otherwise directed by the City. If directed, this will require modifications to the above-mentioned scope of work and fee.
- Provost & Pritchard CAD standards and title block will be used for the design of this project.
- Provost & Pritchard's current CAD version will be used.

Terms and Conditions

If this proposal is acceptable, please provide a Task Order Approval Form and notice to proceed. These documents will serve as our authorization to start the work described in this proposal. This proposal is valid for 60 days from the date above.

Please contact Kirk Koester at (866) 776-6200 or kkoester@ppeng.com if you have any questions or require additional information. We are looking forward to working with the City to complete this important project.

Sincerely,
Provost & Pritchard Consulting Group



Kirk Koester, RCE 88513
Associate Engineer/Project Manager



Linda G. Sloan, PG 8829, CHG 930
Director of Operations

Terms and Conditions Accepted

By City of Lindsay

Signature

Signature

Printed Name

Printed Name

Title

Date

Title

Date