



# LINDSAY CITY COUNCIL REGULAR MEETING AGENDA

December 10, 2024, 6:00 P.M.  
City Hall, 251 E. Honolulu St., Lindsay, CA 93247

**Mayor**  
Ramiro Serna  
**Mayor Pro Tem**  
Yolanda Flores  
**Councilmembers**  
Hipolito Angel Cerros  
Rosaena Sanchez  
Misty Villarreal

Notice is hereby given that the Lindsay City Council will hold a Regular Meeting on Tuesday, December 10, 2024 at 6:00 p.m. in person and live via YouTube.

 **City of Lindsay YouTube Channel:** <https://www.youtube.com/@CityofLindsay>



Se anima a los hispanohablantes a asistir a las próximas reuniones del Concejo Municipal de Lindsay. Para traducción al español, comuníquese con la oficina de la Secretaria Municipal por teléfono, (559) 562-7102 ext. 8034, o regístrese unos minutos antes en el momento de la reunión del Consejo.

## Rules for Addressing the City Council:

- Members of the public may address the City Council on matters within the jurisdiction of the City of Lindsay.
- Persons wishing to address Council concerning an item on the agenda will be invited to address the Council during the time that Council is considering that agenda item. Persons wishing to address Council concerning issues not on the agenda will be invited to address Council during the Public Comment portion of the meeting.
- When invited by the Mayor to speak, please step up to the lectern, state your name and city of residence, and make your comments. Comments are limited to three minutes per speaker.

## Americans with Disabilities Act

Pursuant to the Americans with Disabilities Act, persons with disabilities who may need assistance should contact the City Clerk prior to the meeting at (559) 562-7102 ext. 8034 or via email at [mpeton@lindsay.ca.us](mailto:mpeton@lindsay.ca.us).

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF AGENDA**
6. **PUBLIC COMMENT** – The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council. Please note that speakers that wish to comment on a Regular Item or Public Hearing on tonight's agenda will have an opportunity to speak when public comment for that item is requested by the Mayor. Comments shall be limited to three (3) minutes per person, with thirty (30) minutes for the total comment period, unless otherwise indicated by the Mayor. The public may also choose to submit a comment before the meeting via email. Public comments received via email will be distributed to the Council prior to the start of the meeting and incorporated into the official minutes; however, they will not be read aloud. Under state law, matters presented under public comment cannot be acted upon by the Council at this time.
7. **ELECTION BUSINESS**

### 7.1 Canvass of Returns and Statement of the Election Results.

**Action & Recommendation:** Adopt Resolution 2024-44 declaring canvass of returns and statement of the election results certifying the election.

**Submitted by:** Maegan Peton, City Clerk and Assistant to the City Manager

**7.2 Recognition for Outgoing Councilmembers.**

**Action & Recommendation:** Recognize Mayor Serna and Councilmember Cerros for their time serving the community of Lindsay.

**Submitted by:** Maegan Peton, City Clerk and Assistant to the City Manager

**7.3 Oath of Office for New Councilmembers.**

**Action & Recommendation:** Administer Oath of Office to new Councilmembers Adriana Nave and Joe Soria.

**Submitted by:** Maegan Peton, City Clerk and Assistant to the City Manager

**RECESS (15 MINUTES)**

**7.4 Reorganization of the City Council – Selection of the Mayor and Mayor Pro Tem**

**Action & Recommendation:** Nominate and appoint Council members to the positions of Mayor and Mayor Pro Tem.

**7.5 Council Appointments for Boards, Agencies, and Committees**

**Action & Recommendation:** Review the existing appointments and appoint Councilmember Representatives to Boards, Agencies, and Committees.

**8. COUNCIL REPORT**

**9. STAFF UPDATES –** City Services, Finance, Human Resources, Public Safety, Recreation Services

**10. CITY MANAGER REPORT**

**11. CONSENT CALENDAR –** Routine items approved in one motion unless an item is pulled for discussion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

**11.1 Waive the Reading of Ordinance and Approve by Title Only.**

**Action & Recommendation:** Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

**Submitted by:** Maegan Peton, City Clerk

**11.2 Minutes of the Regular and/or Special Meeting of November 12, 2024.**

**Action & Recommendation:** Approve as submitted.

**Submitted by:** Maegan Peton, City Clerk

**11.3 Warrant List for November 3, 2024 Through December 1, 2024.**

**Action & Recommendation:** Accept the Warrant List for transactions dated November 3, 2024, through December 1, 2024.

**Submitted by:** Lacy Meneses, Director of Finance

**11.4 November 2024 Monthly Treasurer’s Report.**

**Action & Recommendation:** Accept the November 2024 Monthly Treasurer's Report.

**Submitted by:** Lacy Meneses, Director of Finance

**11.5 Resolution No. 24-43 2024-2025 California Department of Forestry and Fire Protections (CAL-FIRE) Cooperative Fire Protection Grant Agreement.**

**Action & Recommendation:** Approve Resolution 24-43, approving and accepting the 2024-2025 California Department of forestry and Fire Protections (CALFIRE) Cooperative Fire Protection Grant agreement (7GF24056) in the amount of \$5,912.50, as part of the Volunteer Fire Capacity Project.

**Submitted by:** Ryan Heinks, Acting Director of City Services

**11.6 City Council 2025 Regular Meeting Schedule.**

**Action & Recommendation:** Approve the City Council Regular Meeting Schedule for January 1, 2025, through December 31, 2025.

**Submitted by:** Maegan Peton, City Clerk and Assistant to the City Manager

**11.7 Memorandum of Agreement with Self-Help Enterprises for Water Operator Training.**

**Action & Recommendation:** Approve and authorize the City Manager to enter into a Memorandum of Agreement with Self-Help Enterprises for water operator training.

**Submitted by:** Ryan Heinks, Acting Director of City Services

**11.8 Visalia Rawhide and City of Lindsay Marketing Agreement.**

**Action & Recommendation:** Approve a Marketing Agreement by and between the Visalia Rawhide and City of Lindsay for the 2025 baseball season.

**Submitted by:** Armando da Silva, Director of Recreation Services

**11.9 Release Request for Qualifications (RFQ) for Engineering-Architectural Design Services for the Lindsay Transit Center.**

**Action & Recommendation:** Authorize the release of a Request for Qualifications (RFQ) for Engineering and Architectural design services for the Lindsay Transit Center, formally initiating the competitive bidding process, ensuring transparency and compliance with procurement regulations; and outlining specific design criteria, performance requirements, and budget constraints to ensure the selected equipment aligns with the facility's standards and long-term sustainability goals.

**Submitted by:** Ryan Heinks, Acting Director of City Services

**11.10 Update to Wastewater Treatment Plant Bar Screen Design/Build Project RFP.**

**Action & Recommendation:** Receive and file this report regarding the issuance of a Request for Proposal (RFP) for the Wastewater Treatment Plant Bar Screen Project and the subsequent lack of responses; and approve the reduction of the scale of the project soliciting new quotes for the design, construction, and deliver of the bar screen and authorize the City Manager to enter a contract with the lowest responsive quote.

**Submitted by:** Ryan Heinks, Acting Director of City Services

**12. PRESENTATIONS**

**12.1 Mid-Valley Updates.**

**Action & Recommendation:** Receive the presentation from Mid-Valley for updates on Solid Waste Services.

**12.2 Tulare County Health and Human Services Agency – Condom Access Project.**

**Action & Recommendation:** Receive the presentation from Tulare County Health and Human Services Agency regarding the Condom Access Project.

**13. ACTION ITEMS**

**13.1 2024-2025 Mid-Year Budget to Actuals and Amendment.**

**Action & Recommendation:** Approve the City of Lindsay revised budget and amendment.

**Submitted by:** Lacy Meneses, Director of Finance

**13.2 Release a Request for Proposals for the Water Well 11 Inspection Project.**

**Action & Recommendation:** Authorize the release of a Request for Proposals (RFP) for the Well 11 Inspection Project necessary to assess the current condition of the well and its components before finalizing the Plans, Specifications, and Estimate (PS&E) package for its treatment and rehabilitation.

**Submitted by:** Ryan Heinks, Acting Director of City Services

**14. REQUEST FOR FUTURE ITEMS**

**15. ADJOURNMENT** – Lindsay City Council meetings are held in the City Council Chambers at 251 E. Honolulu Street in Lindsay, California beginning at 6:00 P.M. on the second and fourth Tuesday of every month unless otherwise noticed. Materials related to an Agenda item submitted to the legislative body after distribution of the Agenda Packet are available for public inspection in the office of the City Clerk during normal business hours. A complete agenda is available at [www.lindsay.ca.us](http://www.lindsay.ca.us). In compliance with the Americans with Disabilities Act & Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the office of the City Clerk at (559) 562-7102 x 8034. Notification prior to the meeting will enable the City to ensure accessibility to this meeting and/or provision of an alternative format of the agenda and documents in the agenda packet.

**AFFIDAVIT OF POSTING AGENDA**

I hereby certify, in conformance with Government Code Sections 54954.2 and 54956, this agenda was posted in the bulletin board at the front of City Hall, 251 E Honolulu St., as well as on the City of Lindsay's website ([www.lindsay.ca.us](http://www.lindsay.ca.us)).

DATE & TIME POSTED: Thursday, December 5, 2024 at 4:00 p.m.



Maegan Peton, City Clerk