



LINDSAY CITY COUNCIL REGULAR MEETING MINUTES

Lindsay Council Chambers
251 E Honolulu St., Lindsay CA 93247

Tuesday, December 10, 2024
6:00 p.m. – Regular Meeting

Proper notice of this meeting was given pursuant to Government Code Section 54954.2 and 54956.

STAFF PRESENT: City Manager Daymon Qualls, City Attorney Megan Crouch, City Clerk Maegan Peton, Director of Public Safety Rob Moore, Acting Human Resources Manager Lance Rowell, Director of Finance Lacy Meneses, Director of Recreation Services Armando da Silva, Acting City Services Director Ryan Heinks, Administrative Supervisor Marshall Chairez, and Nathan Barber.

6:00 p.m. – REGULAR MEETING

1. CALL TO ORDER

Mayor Serna called to order the regular meeting of the Lindsay City Council at 6:00 p.m. in the Council Chamber located at 251 E. Honolulu St.

2. INVOCATION

The invocation was led by Mayor Serna.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Villarreal.

4. ROLL CALL

Council Present: Mayor Serna
Mayor Pro Tem Yolanda Flores
Councilmember Hipolito Cerros
Councilmember Rosaena Sanchez
Councilmember Misty Villarreal

5. APPROVAL OF AGENDA

It was motioned by Councilmember Cerros, seconded by Mayor Serna, and unanimously carried to approve the agenda

6. PUBLIC COMMENT

District Representative for Senator Hurtado, Roxanne Serna, congratulated the incoming Councilmembers.

Director of Student Services for Lindsay Unified High School District Laura Cortez thanked the Lindsay community and staff.

College of the Sequoias Ward 4 Board Trustee Connie Diaz introduced herself to the City Council and staff.

Esmerelda Soria congratulated the incoming Council members, specifically her brother Joe Soria.

Lindsay High School representative Jessica Lemus provided updates regarding Lindsay High School.

Evette Soria thanked the City Council and congratulated Joe Soria.

Chamber of Commerce Representative Mercy Herrera thanked the City for the Tree Lighting and Taste of Lindsay event, citing its many benefits for the downtown businesses.

7. ELECTION BUSINESS

7.1 Canvass of Returns and Statement of the Election Results.

Action & Recommendation: Adopt Resolution 2024-44 declaring canvass of returns and statement of the election results certifying the election.

Submitted by: Maegan Peton, City Clerk and Assistant to the City Manager

Public Comment: There were no public comments.

Council Action: It was motioned by Councilmember Cerros, seconded by Mayor Serna, and unanimously carried to approve Resolution 2024-44 declaring canvass of returns and statement of the election results certifying the election.

7.2 Recognition for Outgoing Councilmembers.

Action & Recommendation: Recognize Mayor Serna and Councilmember Cerros for their time serving the community of Lindsay.

Submitted by: Maegan Peton, City Clerk and Assistant to the City Manager

Public Comment: There were no public comments.

Council Action: Mayor Pro Tem Flores recognized Mayor Serna and Councilmember Cerros for their time serving the Community of Lindsay and presented them each with a proclamation. Further recognition was provided by Councilmembers Sanchez and Villarreal.

7.3 Oath of Office for New Councilmembers.

Action & Recommendation: Administer Oath of Office to new Councilmembers Adriana Nave, Joe Soria and Misty Villarreal.

Council Action: City Clerk Maegan Peton administered the Oath of Office to Adriana Nave, Joe Soria and Misty Villarreal.

RECESS

Council adjourned to recess at 6:37 p.m. Council adjourned from recess at 6:54 p.m.

7.4 Reorganization of the City Council – Selection of Mayor and Mayor Pro Tem.

Action & Recommendation: Nominate and appoint Council members to the positions of Mayor and Mayor Pro Tem.

Submitted by: Daymon Qualls, City Manager

Public Comment: There were no public comments.

Council Action: Mayor Pro Tem Flores nominated Councilmember Villarreal for Mayor. Councilmember Villarreal accepted the nomination. It was motioned by Councilmember Soria, seconded by Councilmember Nave, and unanimously carried to appoint Councilmember Villarreal as Mayor.

Councilmember Sanchez nominated Mayor Pro Tem Flores for Mayor Pro Tem. Mayor Pro Tem Flores accepted the nomination. It was motioned by Councilmember Sanchez, seconded by Councilmember Nave, and unanimously carried to reappoint Mayor Pro Tem Flores as Mayor Pro Tem.

7.5 Council Appointments for Boards, Agencies, and Committees.

Action & Recommendation: Review the existing appointments and appoint Councilmember Representatives to Boards, Agencies, and Committees.

Submitted by: Maegan Peton, City Clerk and Assistant to the City Manager

Public Comment: There were no public comments.

Council Action: It was Council consensus to approve the following appointments:

Integrated Regional Water Management	Representative: Joe Soria Alternate: Roseana Sanchez
East Kaweah Groundwater Sustainability Agency	Representative: Joe Soria Alternate: Roseana Sanchez
Tulare County Association of Government (TCAG) Board of Directors	Representative: Misty Villarreal Alternate: Adriana Nave
Tulare County Regional Transit Agency (TCRTA) Board of Directors	Representative: Misty Villarreal Alternate: Joe Soria
Lindsay Wellness Center Programming Committee	Representative: Joe Soria Representative: Yolanda Flores
Healthy Kids Healthy Lindsay	Representative: Misty Villarreal Alternate: Adriana Nave
Tulare County City Selection Committee	Representative: Misty Villarreal Alternate: Yolanda Flores
Friday Night Market Operations Ad-Hoc Oversight Committee	Representative: Roseana Sanchez Representative: Adriana Nave
San Joaquin Valley (SJV) Air Pollution Control District Special City Selection Committee	Representative: Adriana Nave Alternate: Joe Soria
Tulare County Council of Cities	Representative: Adriana Nave Alternate: Yolanda Flores
Lindsay Economic Development Committee:	Representative: Adriana Nave Representative: Roseana Sanchez
City Water Ad-Hoc Committee	Representative: Joe Soria Representative: Roseana Sanchez

8. COUNCIL REPORT

Councilmember Nave congratulated the Lindsay soccer team.

Councilmember Soria attended the Lindsay High School football game and the hospital guild fundraiser. He thanked City staff for their efforts.

Councilmember Sanchez commended the success of the Tree Lighting and Taste of Lindsay event. She thanked City staff for the maintenance of downtown and welcomed new Councilmembers.

Mayor Villarreal attended the staff holiday luncheon and the Tree Lighting and Taste of Lindsay event. She also attended the Lindsay High School soccer and football games.

Mayor Pro Tem Flores attended the Tree Lighting and Taste of Lindsay and commended Virginia Loya for the success of the event.

9. STAFF UPDATES

City staff provided updates for Council's review.

10. CITY MANAGER REPORT

The City Manager reported on recent events and items of interest.

11. CONSENT CALENDAR

It was motioned by Councilmember Sanchez, seconded by Councilmember Soria and unanimously carried to approve the items on the Consent Calendar as presented.

11.1 Waive the Reading of Ordinance and Approve by Title Only.

Action & Recommendation: Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

11.2 Minutes of the regular and/or special Meeting of November 12, 2024.

Action & Recommendation: Approve as submitted.
Submitted by: Maegan Peton, City Clerk

11.3 Warrant List for November 3, 2024 through December 1, 2024.

Action & Recommendation: Accept the Warrant List for transaction dates of November 3, 2024 through December 1, 2024.
Submitted by: Lacy Meneses, Director of Finance

11.4 November 2024 Treasurer's Report.

Action & Recommendation: Accept the November 2024 Monthly Treasurer's Report.
Submitted by: Lacy Meneses, Director of Finance

11.5 Resolution No. 24-43 2024-2025 California Department of Forestry and Fire Protections (CAL-FIRE) Cooperative Fire Protection Grant Agreement.

Action & Recommendation: Approve Resolution 24-43, approving and accepting the 2024-2025 California Department of forestry and Fire Protections (CALFIRE) Cooperative Fire Protection Grant agreement (7GF24056) in the amount of \$5,912.50, as part of the Volunteer Fire Capacity Project.
Submitted by: Ryan Heinks, Public Safety Lieutenant

11.6 City Council 2025 Regular Meeting Schedule.

Action & Recommendation: Approve the City Council Regular Meeting Schedule for January 1, 2025, through December 31, 2025.
Submitted by: Maegan Peton, City Clerk and Assistant to the City Manager

11.7 Memorandum of Agreement with Self-Help Enterprises for Water Operator Training.

Action & Recommendation: Approve and authorize the City Manager to enter into a Memorandum of Agreement with Self-Help Enterprises for water operator training.
Submitted by: Ryan Heinks, Acting Director of City Services

11.8 Visalia Rawhide and City of Lindsay Marketing Agreement.

Action & Recommendation: Approve a Marketing Agreement by and between the Visalia Rawhide and City of Lindsay for the 2025 baseball season,
Submitted by: Armando da Silva, Director of Recreation Services

11.10 Update to Wastewater Treatment Plant Bar Screen Design/Build Project RFP.
Action & Recommendation: Receive and file this report regarding the issuance of a Request for Proposal (RFP) for the Wastewater Treatment Plant Bar Screen Project and the subsequent lack of responses; and approve the reduction of the scale of the project soliciting new quotes for the design, construction, and deliver of the bar screen and authorize the City Manager to enter a contract with the lowest responsive quote.

Submitted by: Ryan Heinks, Acting Director of City Services

13.1 Release a Request for Proposals for the Water Well 11 Inspection Project.

Action & Recommendation: Authorize the release of a Request for Proposals (RFP) for the Well 11 Inspection Project necessary to assess the current condition of the well and its components before finalizing the Plans, Specifications, and Estimate (PS&E) package for its treatment and rehabilitation.

Submitted by: Ryan Heinks, Acting Director of City Services

12. PRESENTATIONS

12.1 Mid-Valley Updates.

Action & Recommendation: Receive the presentation from Mid-Valley for updates on Solid Waste Services.

Submitted by: Thomas Hamon, Recycle Program Manager

Public Comment: There were no public comments.

Council Action: Thomas Hamon provided a presentation for Council review.

12.2 Tulare County Health and Human Services Agency – Condom Access Project.

Action & Recommendation: Receive the presentation from Tulare County Health and Human Services Agency regarding the Condom Access Project.

Submitted by: Sujey Martinez, Health Education Assistant

Public Comment: There were no public comments.

Council Action: Sujey Martinez was unable to provide the presentation. It was Council consensus to hear this item at a later date.

13. ACTION ITEMS

13.2 2024-2025 Mid-Year Budget to Actuals and Amendment.

Action & Recommendation: Approve the City of Lindsay revised budget and amendment.

Submitted by: Lacy Meneses, Director of Finance

Public Comment: Public comment was provided by Mercy Herrera concerning items not included in the budget presentation and concerning Mayor Pro Tem Flores' concerns.

Council Action: Following discussion, a roll call vote was taken.

AYES: Mayor Villarreal, Councilmember Nave, Councilmember Sanchez,
Councilmember Soria

NOES: Mayor Pro Tem Flores

MOTION PASSED 4-1

11.9 Release Request for Qualifications (RFQ) for Engineering-Architectural Design Services for the Lindsay Transit Center.

Action & Recommendation: Authorize the release of a Request for Qualifications (RFQ) for Engineering and Architectural design services for the Lindsay Transit Center, formally initiating the competitive bidding process, ensuring transparency and compliance with procurement regulations; and outlining specific design criteria, performance requirements, and budget constraints to ensure the selected equipment aligns with the facility’s standards and long-term sustainability goals.

Submitted by: Ryan Heinks, Acting Director of City Services

Public Comment: There was no public comment.

Council Action: Council provided direction to pursue the staff recommendation of the drought resistant landscaping to provide opportunity for development in the future. Following discussion, a roll call vote was taken.

AYES: Mayor Villarreal, Councilmember Nave, Councilmember Sanchez, Councilmember Soria

NOES: None

MOTION PASSED 5-0

14. REQUEST FOR FUTURE ITEMS

Mayor Pro Tem Flores requested a closed session to review the staff errors discovered in the audit. Council requested the removal of the barriers between the seats at the dais. City staff will address the issue. Mayor Villarreal requested the City’s assistance in supporting local artists including the show “Gaytino” coming up.

City Attorney Megan Crouch advised of free virtual training being provided on January 24th.

15. ADJOURNMENT

The regular meeting was adjourned at 8:52 p.m.

Approved by Council: January 14, 2025.

Misty Villarreal, Mayor

ATTEST:

Maegan Peton, City Clerk

The next Regular Meeting of the Lindsay City Council is scheduled to be held on January 14, 2025.