



# LINDSAY CITY COUNCIL REGULAR MEETING MINUTES

Lindsay Council Chambers  
251 E Honolulu St., Lindsay CA 93247

Tuesday, November 12, 2024  
6:00 p.m. – Regular Meeting

Proper notice of this meeting was given pursuant to Government Code Section 54954.2 and 54956.

**STAFF PRESENT:** City Manager Daymon Qualls, City Attorney Megan Crouch, City Clerk Maegan Peton, Director of Public Safety Rob Moore, Acting Human Resources Manager Lance Rowell, Director of Finance Lacy Meneses, Director of Recreation Services Armando da Silva, Acting City Services Director Ryan Heinks, Administrative Supervisor Marshall Chairez

## 6:00 p.m. – REGULAR MEETING

### 1. CALL TO ORDER

Mayor Serna called to order the regular meeting of the Lindsay City Council at 6:00 p.m. in the Council Chamber located at 251 E. Honolulu St.

### 2. INVOCATION

An invocation was provided by Mayor Serna.

### 3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Councilmember Villarreal.

### 4. ROLL CALL

**Council Present:** Mayor Serna  
Mayor Pro Tem Yolanda Flores  
Councilmember Hipolito Cerros  
Councilmember Rosaena Sanchez  
Councilmember Misty Villarreal

### 5. APPROVAL OF AGENDA

It was motioned by Mayor Pro Tem Flores, seconded by Councilmember Villarreal, and unanimously carried to approve the agenda.

### 6. PUBLIC COMMENT

Jessica Lemos, a representative from Lindsay High School provided updates on activities occurring at the high school.

Dr. Henry Villanueva provided comment pertaining to inclusion in the community on behalf of the Verita's Arts Center and requested the City sponsor the project "Gaytino."

Virginia Loya provided an update on the Friday Night Market, stating that November 8, 2024 was the last of the year due to inclement weather forecasted on the 15<sup>th</sup>. She also invited Council and the public to watch the PBS special "Make Peace or Die" which honors a local veteran who has since passed away.

Mercy Herrera with the Chamber of Commerce invited City Council and staff to the ribbon cutting for Rancho L Tapatia.

## 7. COUNCIL REPORT

Mayor Serna reported that he attended the Military Banner Ceremony, he spoke at Lindsay High School's FBLA Club, and that he attended the Lindsay Rib Cook-Off.

Councilmember Sanchez had nothing to report.

Councilmember Cerros reported that he attended the Military Banner Ceremony, the Lindsay Rib Cook-Off and the Pickleball Courts Ribbon Cutting.

Mayor Pro Tem Flores had nothing to report.

Councilmember Villarreal reported that she attended the Pickleball Courts Ribbon Cutting, the McDermont Harvest Festival, the Lindsay Rib Cook-Off, the Military Banner Ceremony, and the Seafood Boil.

## 8. STAFF UPDATES

City staff provided updates for Council's review.

## 9. CITY MANAGER REPORT

The City Manager reported on recent events and items of interest.

## 10. CONSENT CALENDAR

It was motioned by Mayor Serna, seconded by Councilmember Cerros and unanimously carried to approve the items on the Consent Calendar as presented.

### 10.1 Waive the Reading of Ordinance and Approve by Title Only.

**Action & Recommendation:** Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

### 10.2 Minutes of the regular and/or special Meeting of October 22, 2024.

**Action & Recommendation:** Approve as submitted.  
Submitted by: Maegan Peton, City Clerk

### 10.3 Warrant List for October 14, 2024 through November 2, 2024.

**Action & Recommendation:** Accept the Warrant List for transaction dates of October 14, 2024 through November 2, 2024.  
**Submitted by:** Lacy Meneses, Director of Finance

### 10.4 October 2024 Treasurer's Report.

**Action & Recommendation:** Accept the October 2024 Monthly Treasurer's Report.  
**Submitted by:** Lacy Meneses, Director of Finance

### 10.5 SB 125 Program Cooperative Agreement.

**Action & Recommendation:** Authorize the Mayor or Mayor Pro Tem to execute the SB 125 Program Cooperative Agreement with the Tulare County Association of Governments (TCAG) granting the City access to crucial funding for transit improvements that will benefit the community.  
**Submitted by:** Daymon Qualls, City Manager

## 11. PRESENTATIONS

### 11.1 Kristar Downtown Development.

**Submitted by:** Jon Startz, Kristar Development

**Public Comment:** Dr. Henry Villanueva stated that the water infrastructure concerns were a greater concern than the presenter asserted. Mercy Herrera urged the Council to consider the water infrastructure further before moving forward with the project.

**Council Direction:** Council advised the presenter of the next steps, including preparing an offer to the City to purchase the land they are looking to develop.

## 12. ACTION ITEMS

### 12.1 Tyler Technologies ERP Pro 10 Financial Management Suite.

**Action & Recommendation:** Approve and authorize the Mayor or Mayor Pro Tem to sign a contract with Tyler Technologies in the amount of \$107,520.00 for the initial implementation, an annual cost of \$48,603.00 for 1-3 years, and a 3-5% increase in year 4 to \$50,061.09.

**Submitted by:** Lacy Meneses, Director of Finance

**Public Comment:** There were no public comments.

**Council Action:** It was motioned by Mayor Pro Tem Flores, seconded by Councilmember Cerros, and unanimously carried to approve the item as presented.

### 12.2 Amendment of the Lindsay Economic Development Committee Bylaws.

**Action & Recommendation:** Approve Resolution 24-39 amending the bylaws for the Lindsay Economic Development Committee.

**Submitted by:** Maegan Peton, City Clerk and Assistant to the City Manager

**Public Comment:** There were no public comments.

**Council Action:** It was motioned by Councilmember Cerros, seconded by Councilmember Sanchez, and unanimously carried to approve the item as presented.

### 12.3 Lindsay Economic Development Committee Member Appointments.

**Action & Recommendation:** Select up to five (5) members from the eligible applications provided to serve as Committee Members on the Lindsay Economic Development Committee.

**Submitted by:** Maegan Peton, City Clerk and Assistant to the City Manager

**Public Comment:** Committee applicants Matthew Mingrone, Jonathan Roque, Guadalupe Vasquez, and Henry Villanueva provided short introductions of themselves to Council.

**Council Action:** It was motioned by Mayor Serna, seconded by Councilmember Cerros, and unanimously carried to select Matthew Mingrone, Jonathan Roque, Guadalupe Vasquez, and Henry Villanueva to serve as Committee members on the Lindsay Economic Development Committee.

### 12.4 Obligate Remaining ARPA Funds.

**Action & Recommendation:** Approve Resolution 24-40 reallocating the remaining Coronavirus State and Local Fiscal Recovery Funds (SLFRF) established by the American Rescue Plan Act of 2021.

**Submitted by:** Lacy Meneses, Director of Finance

**Public Comment:** There were no public comments.

**Council Action:** It was motioned by Mayor Serna, seconded by Councilmember Cerros, and unanimously carried to approve the item as presented.

**12.5 Release Request for Proposals for Wastewater Treatment Plant Bar Screen Design/Build Project.**

**Action & Recommendation:** Grant authorization to release a Request for Proposals (RFP) for the design and construction of a bar screen at the wastewater treatment plant, including detailed engineering and customization to meet facility specifications, along with adoption of the project budget.

**Submitted by:** Ryan Heinks, Acting Director of City Services

**Public Comment:** There were no public comments.

**Council Action:** It was motioned by Mayor Serna, seconded by Mayor Pro Tem Flores, and unanimously carried to approve the item as presented.

**13. PUBLIC HEARINGS**

**13.1 1467 W. Tulare Road – Parcel Map.**

**Action & Recommendation:** Approve Resolution 24-41 of the City Council of the City of Lindsay approving the final Parcel Map No. 23-02 as requested by LAV/Pinnacle Engineering on behalf of property owner Nagi Mosh for the property located at 1467 W. Tulare Road off of Highway 65 (APN 199-050-067-000) in the Highway Commercial (CH) and Residential Multifamily (RM-3) zones, and finding that the project is exempt from review under the California Environmental Quality Act (CEQA) pursuant to section 15315.

**Submitted by:** Kira Stowell, Contract City Planner

**Public Hearing Open:** The Public Hearing opened at 7:41 p.m.

**Public Comment:** There was no public comment.

**Public Hearing Closed:** The Public Hearing closed at 7:41 p.m.

**Council Action:** Kira Stowell made the address correction for 1647 W. Tulare Road. Following discussion, it was motioned by Councilmember Cerros, seconded by Councilmember Villarreal, and unanimously carried to approve the item as presented.

**13.2 Extension of CUP 23-01 Mini Storage.**

**Action & Recommendation:** Approve Resolution 24-42, an extension of Conditional Use Permit No. 23-01 for a mini storage facility located North of Tulare Road, West of the Southern Pacific Railroad Tracks (a portion of APN 201-170-010).

**Submitted by:** Kira Stowell, Contract City Planner

**Public Hearing Open:** The Public Hearing opened at 7:46 p.m.

**Public Comment:** There was no public comment.

**Public Hearing Closed:** The Public Hearing closed at 7:46 p.m.

**Council Action:** It was motioned by Councilmember Sanchez, seconded by Councilmember Cerros, and unanimously carried to approve the item as presented.

**14. EXECUTIVE (CLOSED) SESSION**

Council adjourned to closed session at 7:46 p.m.

**14.1 Conference with Legal Counsel – Existing Litigation (§ 54956.9)**

Name of Case: Guzman v. City of Lindsay, Case No. VCU307086

**14.2 Conference with Legal Counsel – Existing Litigation (§ 54956.9)**

Name of Case: Carrillo v. City of Lindsay, Case No. VCU306195

Council adjourned from closed session at 8:12 p.m.

## EXECUTIVE (CLOSED) SESSION REPORT

Mayor Serna advised there was no reportable action.

### 15. REQUEST FOR FUTURE ITEMS

Councilmember Cerros requested the City consider a waiver for a local artist's exhibition at the Lindsay Community Theater.

Councilmember Villarreal requested a four-way stop sign be considered at the intersection of Harvard and Lindmore due to the high traffic and high speeds that occur there. Councilmember Villarreal also requested a Resolution of Commendation to be created for retiring Lindsay School District Superintendent Tom Rooney.

### 16. ADJOURNMENT

The regular meeting was adjourned at 8:15 p.m.

Approved by Council: December 10, 2024.

\_\_\_\_\_  
Ramiro Serna, Mayor

ATTEST:

\_\_\_\_\_  
Maegan Peton, City Clerk

*The next Regular Meeting of the Lindsay City Council is scheduled to be held on [Click or tap to enter a date..](#)*