



LINDSAY CITY COUNCIL MEETING: REGULAR MEETING AGENDA

251 E. Honolulu St., Lindsay, CA 93247

Tuesday, May 26, 2020 @ 6:00PM

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Notice is hereby given that the Lindsay City Council will hold its regular Council Meeting, on April 28, 2020 via webinar only. The webinar address for members of the public is https://www.bigmarker.com/griswold_lasalle/05-26-2020-Lindsay-City-Council Persons with disabilities who may need assistance should contact the Deputy City Clerk at least 24 hours prior to the meeting at (559) 562-7102 ext. 8020.

CALL TO ORDER: 6:00pm
ROLL CALL: Council Members Sanchez, Flores, Watson, Mayor Pro Tem Cortes & Mayor Kimball
PLEDGE: Mayor Pro-Tem Cortes
INVOCATION To Be Announced

RECOGNITION OF COMMUNITY LEADER-ISABEL ARROLLO-TOLAND, EXECUTIVE DIRECTOR OF EL QUINTO SOL DE AMERICA:
PRESENTED BY MAYOR KIMBALL

Item 1: Public Comment

The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council, including agenda items, other than noticed public hearings. Speakers shall be limited to three minutes. Unless otherwise indicated by the Mayor, Public Comment period will end after 30 minutes. Blank speaker cards are on the back table. Give the completed speaker card to the Clerk before standing at the podium. Speakers should clearly state their name before they begin.

Item 2: Council Reports

City Council Members report on recent or upcoming events

Item 3: City Manager Update

City Manager or designee reports on recent or upcoming events

Item 4: Consent Calendar

Routine items approved in one motion unless item is pulled for discussion

Pages 1-16

1. Minutes from May 12, 2020 City Council Meeting
2. Warrant List for May 6, 2020 through May 20, 2020
3. City Clerk/Assistant to the City Manager – Job Description

Item 5: LOCAL BUSINESS SURVEY AND OUTREACH PRESENTATION

Presented by Lisa Davis, Supervisor of Wellness/Aquatic/Recreation

Item 6: LINDSAY WELLNESS CENTER PROGRAMMING COMMITTEE MISSION AND VISION STATEMENT

Presented by Laura Cortes, Mayor Pro-Tem

Pages 17-18



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Item 7: EMERGENCY ORDINANCE No. 583 REVIEW
Presented by Joseph M. Tanner, City Manager
Pages 19-44

Item 8: Executive (Closed) Session
NONE

Item 9: Requests for Future Agenda Items
Presented by Councilmembers

Item 10: Adjourn
The next regular Lindsay City Council meeting will be held at 6:00PM on June 9, 2020.



LINDSAY CITY COUNCIL MEETING: REGULAR MEETING MINUTES

251 E. Honolulu St., Lindsay, CA 93247

Tuesday, May 12, 2020 @ 6:00PM

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Notice is hereby given that the Lindsay City Council will hold its regular Council Meeting, on May 12, 2020 via webinar only. The webinar address for members of the public is https://www.bigmarker.com/griswold_lasalle/5-12-2020-Lindsay-Council-Meeting Persons with disabilities who may need assistance should contact the Deputy City Clerk at least 24 hours prior to the meeting at (559) 562-7102 ext. 8020.

CALL TO ORDER:	6:00pm
ROLL CALL:	Council Members Sanchez, Flores, Watson, Mayor Pro Tem Cortes & Mayor Kimball (Sanchez thirty minutes late)
PLEDGE:	Councilmember Watson
INVOCATION:	To Be Announced

Item 1: Public Comment

The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council, including agenda items, other than noticed public hearings. Speakers shall be limited to three minutes. Unless otherwise indicated by the Mayor, Public Comment period will end after 30 minutes. Blank speaker cards are on the back table. Give the completed speaker card to the Clerk before standing at the podium. Speakers should clearly state their name before they begin.

- None

Item 2: Council Reports

City Council Members report on recent or upcoming events

- Cortes - LUSD facilities are closed through June 2, 2020. Schools will not resume before summer break. Wellness Center member retention is still performing positively, all members will have their memberships extended for the length of quarantine. Wellness Center revenue loss is \$71k as of April 30, due to facility closure.
- COVID-19 Resources (provided by Cortes): Food Link provides access to nutritious, healthy food please visit their Facebook for a calendar of events; P-EBT food benefits are available to children who are eligible for free or reduced-price meals at school. Families with children who get CalFresh, Medi-Cal or Foster Care benefits do not need to apply. Families with children who are eligible for free or reduced-price meals and who do not get their P-EBT card in the mail by about May 22, 2020 must apply online before June 30, 2020. The online application will be available beginning May 22, 2020 at ca.p-ebt.org; CSET is developing resources to help with rent payment assistance. Dial 2-1-1 for more information.
- Kimball – Lindsay Gardens Project has been successful; 35 residents have recovered so far.

Item 3: City Manager Update

City Manager or designee reports on recent or upcoming events

- Transition out of quarantine will move forward as directed by the guidance of Tulare County Health and Human Services; as of April 30, emergency related expenditures incurred by the City are \$112k; the City of Lindsay has partnered with Fresno State Community and Economic Development to host a free webinar workshop to help small local businesses, rsvp <https://www.eventbrite.com/e/lindsay-small-business-development-workshop-tickets-102945342290>
- City Offices will be closed Monday, May 25, 2020 for Memorial Day.



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Item 4: Consent Calendar

Routine items approved in one motion unless item is pulled for discussion

Pages 1-44

1. Minutes from April 28, 2020 City Council Meeting
2. Warrant List for April 22, 2020 through May 5, 2020
3. Treasurers Report for April 2020
4. Repayment Agreement for Recapture of Restoration Flows
5. Review of Declaration of Local Emergency

- No discussion

Motion:	To Approve						
1 st	2 nd	Result Motion	Kimball	Cortes	Watson	Flores	Sanchez
Cortes	Flores	4-0 Approved	Yes	Yes	Yes	Yes	Absent

Item 5: Resolution 20-17, Authorizing Staff to Submit a Claim to Tulare County Association of Governments for Regional Surface Transportation Program (RSTP) Funds in Exchange for State Highway Account Funds.

Presented by Juana Espinoza, Finance and Accounting Manager

Pages 45-50

- No discussion

Motion:	To Approve						
1 st	2 nd	Result Motion	Kimball	Cortes	Watson	Flores	Sanchez
Flores	Cortes	4-0 Approved	Yes	Yes	Yes	Yes	Absent

Item 6: PUBLIC HEARING: Conditional Use Permit (CUP) 20-05, Request for Dollar General to Include Beer and Wine Sales

Presented by Michael Camarena, Director of City Services and Planning

Pages 51-61

- Mayor Pro-Tem Cortes asked if beer and wine sale permits were typical of Dollar General Stores, Mike Camarena confirmed that they were
- No public comment

Motion:	To Approve						
1 st	2 nd	Result Motion	Kimball	Cortes	Watson	Flores	Sanchez
Flores	Cortes	4-0 Approved	Yes	Yes	Yes	Yes	Absent



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Item 7: Executive (Closed) Session

1. Conference with Legal Counsel – Initiation of Litigation (pursuant to § 54956.9(c): 1 case
- Nothing to report

Item 8: Requests for Future Agenda Items Presented by Councilmembers

- None

Item 9: Adjourn

The next regular Lindsay City Council meeting will be held at 6:00PM on May 26, 2020.

Motion:	To Adjourn						
1 st	2 nd	Result Motion	Kimball	Cortes	Watson	Flores	Sanchez
Flores	Cortes	5-0 Approved	Yes	Yes	Yes	Yes	Yes

Check #	Fund	Date	Vendor #	Vendor Name	Description	Amount
TOTAL						337,710.73
16902						392.77
	101 - GENERAL FUND	05/08/20	3977	AFLAC	DED:015 AFLAC	392.77
16903						477.88
	101 - GENERAL FUND	05/08/20	4660	CITY OF LINDSAY	DED:052 WELLNESS	12.47
	101 - GENERAL FUND	05/08/20	4660	CITY OF LINDSAY	DED:CDBG CDBG PMT	218.41
	101 - GENERAL FUND	05/08/20	4660	CITY OF LINDSAY	DED:L203 CDBG LOAN	247.00
16904						1,078.70
	101 - GENERAL FUND	05/08/20	451	CITY OF LINDSAY EMP	DED:0505 SEC 125	1,068.70
	101 - GENERAL FUND	05/08/20	451	CITY OF LINDSAY EMP	DED:0505 SEC 125	10.00
16905						130.95
	101 - GENERAL FUND	05/08/20	3192	SEIU LOCAL 521	DED:DUES UNION DUES	130.95
16906						6,231.49
	101 - GENERAL FUND	05/08/20	6452	GREAT-WEST TRUST	DED:0500 DEF COMP	2,533.27
	101 - GENERAL FUND	05/08/20	6452	GREAT-WEST TRUST	DED:ROTH ROTH	75.00
	101 - GENERAL FUND	05/08/20	6452	GREAT-WEST TRUST	DED:151 DEFERCOMP	2,663.55
	101 - GENERAL FUND	05/08/20	6452	GREAT-WEST TRUST	DED:151 DEFERCOMP	959.67
16907						82.74
	101 - GENERAL FUND	05/08/20	6409	BERNARD HEALTH LEGA	DED:MET MET LAW	82.74
16908						50.82
	101 - GENERAL FUND	05/08/20	2325	LINDSAY PUBLIC SAFE	DED:LPOA LPOA DUES	50.82
16909						437.07
	101 - GENERAL FUND	05/08/20	3042	STATE DISBURSEMENT	DED:0512 CHILD SUPT	437.07
16910						360.57
	101 - GENERAL FUND	05/08/20	1955	TEAMSTERS LOCAL 856	DED:0508 TEAMSTERS	360.57
16911						141.82
	101 - GENERAL FUND	05/15/20	4259	AAA TRUCK SERVICE I	LAMP-FORKLIFT	37.50
	101 - GENERAL FUND	05/15/20	4259	AAA TRUCK SERVICE I	LAMP-FORKLIFT	13.80
	553 - SEWER	05/15/20	4259	AAA TRUCK SERVICE I	FUEL FILTER-KUBOTA	90.52
16912						174.05
	101 - GENERAL FUND	05/15/20	3428	AT&T MOBILITY	287297286867X040120	80.48
	101 - GENERAL FUND	05/15/20	3428	AT&T MOBILITY	877432145X04162020	93.57
16913						399.66
	101 - GENERAL FUND	05/15/20	5457	AUTO ZONE COMMERCIA	LED TRAILER LIGHT K	98.65
	101 - GENERAL FUND	05/15/20	5457	AUTO ZONE COMMERCIA	FUSE BONUS PACK	17.10
	101 - GENERAL FUND	05/15/20	5457	AUTO ZONE COMMERCIA	LED TRAILER LIGHT K	45.62
	101 - GENERAL FUND	05/15/20	5457	AUTO ZONE COMMERCIA	LED TRAILER LIGHT K	34.09
	101 - GENERAL FUND	05/15/20	5457	AUTO ZONE COMMERCIA	AIR FILTER	43.49
	305 - COVID-19 EMERGENCY FUND	05/15/20	5457	AUTO ZONE COMMERCIA	TRUFUEL	12.75
	305 - COVID-19 EMERGENCY FUND	05/15/20	5457	AUTO ZONE COMMERCIA	TRUFUEL	15.90
	552 - WATER	05/15/20	5457	AUTO ZONE COMMERCIA	HYDRAULIC OIL	53.15
	552 - WATER	05/15/20	5457	AUTO ZONE COMMERCIA	MOTOR OIL	39.46
	553 - SEWER	05/15/20	5457	AUTO ZONE COMMERCIA	MOTOR OIL	39.45
16914						522.55
	553 - SEWER	05/15/20	4135	BILL WALL'S DIRECT	CONSULTING 4/7& 4/9	279.44
	553 - SEWER	05/15/20	4135	BILL WALL'S DIRECT	CONSULTING	139.72
	553 - SEWER	05/15/20	4135	BILL WALL'S DIRECT	HARDWARE- FIREWALL	43.39
	101 - GENERAL FUND	05/15/20	4135	BILL WALL'S DIRECT	SERVER BACKUP 4/2	60.00
16915						32,870.00
	600 - CAPITAL IMPROVEMENT	05/15/20	6507	BUSH ENGINEERING IN	OVERLAY PROJECT	32,870.00

16916						5,635.70
	305 - COVID-19 EMERGENCY FUND	05/15/20	076	CENTRAL VALLEY BUSI	1000 FACE MASK	3,722.05
	305 - COVID-19 EMERGENCY FUND	05/15/20	076	CENTRAL VALLEY BUSI	2,050 FACE MASK	1,913.65
16919						3,673.76
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	19.21
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	21.99
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	24.59
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	26.65
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	41.74
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 3	19.21
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 3	21.99
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 3	24.59
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 3	26.65
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 3	41.74
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 4	41.74
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 5	41.74
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 6	41.74
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 6	19.21
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES	21.99
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 3	24.59
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 3	26.65
	101 - GENERAL FUND	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 3	41.74
	305 - COVID-19 EMERGENCY FUND	05/15/20	5832	CINTAS CORPORATION	BOX HVY DUTY WIPER	110.71
	305 - COVID-19 EMERGENCY FUND	05/15/20	5832	CINTAS CORPORATION	BOX HVY DUTY WIPER	2,331.60
	552 - WATER	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	41.74
	552 - WATER	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	19.21
	552 - WATER	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	21.99
	552 - WATER	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	24.59
	552 - WATER	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	26.65
	552 - WATER	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	41.74
	553 - SEWER	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	41.74
	553 - SEWER	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	19.21
	553 - SEWER	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES	21.99
	553 - SEWER	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES	24.59
	553 - SEWER	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES	26.65
	553 - SEWER	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES	41.74
	553 - SEWER	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES	41.74
	554 - REFUSE	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES	19.21
	554 - REFUSE	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	21.99
	554 - REFUSE	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	24.59
	554 - REFUSE	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	26.65
	554 - REFUSE	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	41.74
	556 - VITA-PAKT	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	41.74
	556 - VITA-PAKT	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES 2	19.18
	556 - VITA-PAKT	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES	21.98
	556 - VITA-PAKT	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES	24.62
	556 - VITA-PAKT	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES	26.67
	556 - VITA-PAKT	05/15/20	5832	CINTAS CORPORATION	OPERATING SUPPLIES	41.74
16920						552.00
	553 - SEWER	05/15/20	279	CITY OF PORTERVILLE	30-016544 LAB 3/202	552.00

16921						2,845.33
	883 - SIERRA VIEW ASSESSMENT	05/15/20	6090	CLEAN CUT LANDSCAPE	SIERRA VIEW	1,129.00
	884 - HERITAGE ASSESSMENT DIST	05/15/20	6090	CLEAN CUT LANDSCAPE	HERITAGE	274.00
	886 - SAMOA	05/15/20	6090	CLEAN CUT LANDSCAPE	SAMOA	133.00
	887 - SWEETBRIER TOWNHOUSES	05/15/20	6090	CLEAN CUT LANDSCAPE	SWEETBRIER	475.00
	888 - PARKSIDE	05/15/20	6090	CLEAN CUT LANDSCAPE	PARKSIDE	197.00
	889 - SIERRA VISTA ASSESSMENT	05/15/20	6090	CLEAN CUT LANDSCAPE	SIERRA VISTA	83.33
	890 - MAPLE VALLEY ASSESSMENT	05/15/20	6090	CLEAN CUT LANDSCAPE	MAPLE VALLEY	45.00
	891 - PELOUS RANCH	05/15/20	6090	CLEAN CUT LANDSCAPE	PELOUS RANCH	509.00
16922						196.16
	101 - GENERAL FUND	05/15/20	4717	COUNTY OF TULARE /	PROPERTY CONTROL CA	196.16
16923						501.66
	101 - GENERAL FUND	05/15/20	102	CULLIGAN	185 N GALEHILL	13.00
	101 - GENERAL FUND	05/15/20	102	CULLIGAN	185 N GALEHILL	86.45
	552 - WATER	05/15/20	102	CULLIGAN	18869 AVE 240	141.63
	552 - WATER	05/15/20	102	CULLIGAN	18829 AVE 240	173.10
	552 - WATER	05/15/20	102	CULLIGAN	23965 RD 188	16.01
	552 - WATER	05/15/20	102	CULLIGAN	23965 RD 188	62.97
	553 - SEWER	05/15/20	102	CULLIGAN	23611 RD 196	8.50
16924						1,050.00
	552 - WATER	05/15/20	6118	CVIN LLC D.B.A. VAS	4/1/20-4/30/20	175.00
	552 - WATER	05/15/20	6118	CVIN LLC D.B.A. VAS	5/1/20-5/31/20	175.00
	552 - WATER	05/15/20	6118	CVIN LLC D.B.A. VAS	5/1/20-5/31/20	175.00
	553 - SEWER	05/15/20	6118	CVIN LLC D.B.A. VAS	5/1/20-5/31/20	175.00
	554 - REFUSE	05/15/20	6118	CVIN LLC D.B.A. VAS	4/1/20-4/30/20	175.00
	554 - REFUSE	05/15/20	6118	CVIN LLC D.B.A. VAS	5/1/20-5/31/20	175.00
16925						2,344.05
	554 - REFUSE	05/15/20	388	DENNIS KELLER/JAMES	DBP,TOC,TESTING	303.80
	552 - WATER	05/15/20	388	DENNIS KELLER/JAMES	WELL 14 PRE-ENGI RE	2,040.25
16926						718.00
	552 - WATER	05/15/20	316	DEPT OF JUSTICE	MARCH- LIVE SCAN	473.00
	552 - WATER	05/15/20	316	DEPT OF JUSTICE	APRIL - BLOOD ANALYSIS	70.00
	101 - GENERAL FUND	05/15/20	316	DEPT OF JUSTICE	JAN-BLOOD ALCOHOL	35.00
	101 - GENERAL FUND	05/15/20	316	DEPT OF JUSTICE	MARCH-BLOOD ALCOHOL	140.00
16927						3,660.57
	553 - SEWER	05/15/20	5978	DOMINO SOLAR LTD	3/1/20-3/31/20	3,660.57
16928						469.82
	101 - GENERAL FUND	05/15/20	119	DOUG DELEO WELDING	OPERATING SUPPLIES	225.68
	552 - WATER	05/15/20	119	DOUG DELEO WELDING	OPERATING SUPPLIES	244.14
16929						9,000.00
	556 - VITA-PAKT	05/15/20	5760	ED & EDNA BROWER IR	CCPI LEASE PAYMENT	9,000.00
16930						17.58
	101 - GENERAL FUND	05/15/20	129	FEDEX	FED EX PACKAGE FEE	17.58
16931						3,732.68
	552 - WATER	05/15/20	3461	FERGUSON ENTERPRISE	100 CNCRT WTR LID	3,732.68
16932						5,699.00
	552 - WATER	05/15/20	137	FRIANT WATER AUTHOR	FKC O &M JUNE 2020	5,699.00
16933						7,825.77
	552 - WATER	05/15/20	137	FRIANT WATER AUTHOR	SLDMWA APRIL 2020	7,825.77

16934						1,259.02
	552 - WATER	05/15/20	6010	FRONTIER COMMUNICAT	209-042-9301	1.99
	552 - WATER	05/15/20	6010	FRONTIER COMMUNICAT	209-151-2650	28.65
	101 - GENERAL FUND	05/15/20	6010	FRONTIER COMMUNICAT	209-151-2650	28.65
	101 - GENERAL FUND	05/15/20	6010	FRONTIER COMMUNICAT	209-151-2652	45.83
	101 - GENERAL FUND	05/15/20	6010	FRONTIER COMMUNICAT	209-151-2656	45.83
	101 - GENERAL FUND	05/15/20	6010	FRONTIER COMMUNICAT	209-151-2662	60.60
	101 - GENERAL FUND	05/15/20	6010	FRONTIER COMMUNICAT	209-151-2662	4.39
	101 - GENERAL FUND	05/15/20	6010	FRONTIER COMMUNICAT	209-188-3200	4.39
	101 - GENERAL FUND	05/15/20	6010	FRONTIER COMMUNICAT	562-2512	129.92
	552 - WATER	05/15/20	6010	FRONTIER COMMUNICAT	209-150-2936	83.41
	552 - WATER	05/15/20	6010	FRONTIER COMMUNICAT	209-151-2650	28.65
	552 - WATER	05/15/20	6010	FRONTIER COMMUNICAT	209-188-3200	4.39
	552 - WATER	05/15/20	6010	FRONTIER COMMUNICAT	562-1552	90.53
	552 - WATER	05/15/20	6010	FRONTIER COMMUNICAT	562-1552	131.22
	552 - WATER	05/15/20	6010	FRONTIER COMMUNICAT	562-1552	114.48
	553 - SEWER	05/15/20	6010	FRONTIER COMMUNICAT	209-151-2650	28.65
	553 - SEWER	05/15/20	6010	FRONTIER COMMUNICAT	209-151-2654	45.83
	553 - SEWER	05/15/20	6010	FRONTIER COMMUNICAT	209-151-2655	45.83
	553 - SEWER	05/15/20	6010	FRONTIER COMMUNICAT	209-151-2655	4.35
	553 - SEWER	05/15/20	6010	FRONTIER COMMUNICAT	559-562-6317	78.83
	553 - SEWER	05/15/20	6010	FRONTIER COMMUNICAT	562-7132	252.60
16935						141.12
	553 - SEWER	05/15/20	1970	GIOTTO'S	SERVICE CALL	141.12
16936						4,763.51
	553 - SEWER	05/15/20	2283	GOLDEN STATE FLOW M	SENSUS METER 2IN	4,676.72
	552 - WATER	05/15/20	2283	GOLDEN STATE FLOW M	MAIN FLANGE GASKET	86.79
16937						1,217.49
	101 - GENERAL FUND	05/15/20	148	GOMEZ AUTO & SMOG	07CHEV OIL DIPSTICK	260.91
	101 - GENERAL FUND	05/15/20	148	GOMEZ AUTO & SMOG	REPAIR HEAD LIGHT	67.18
	101 - GENERAL FUND	05/15/20	148	GOMEZ AUTO & SMOG	BACKHOE SAFETY LIGH	319.18
	101 - GENERAL FUND	05/15/20	148	GOMEZ AUTO & SMOG	BILLY GOAT-ENGINE S	158.18
	552 - WATER	05/15/20	148	GOMEZ AUTO & SMOG	2019 RAM OJ-OIL CHA	19.18
	552 - WATER	05/15/20	148	GOMEZ AUTO & SMOG	DODGE-SAFETY LIGHTS	144.18
	553 - SEWER	05/15/20	148	GOMEZ AUTO & SMOG	CUSHER CART-ENGINE	248.68
16938						292.50
	101 - GENERAL FUND	05/15/20	4714	HUNTINGTON COURT RE	20-001, 20-002,20-0	292.50
16939						3,000.00
	261 - GAS TAX FUND	05/15/20	5541	JACK DAVENPORT SWEE	APRIL-BROOM SWEEPIN	3,000.00
16940						400.00
	101 - GENERAL FUND	05/15/20	6346	JEFF PFEIFFER	SQUIRREL TREATMENT	400.00
16941						332.05
	101 - GENERAL FUND	05/15/20	4956	LAWRENCE TRACTOR CO	BLADES	86.42
	101 - GENERAL FUND	05/15/20	4956	LAWRENCE TRACTOR CO	MOWER BLADE	157.45
	101 - GENERAL FUND	05/15/20	4956	LAWRENCE TRACTOR CO	V-BELT	88.18
16942						1,076.86
	101 - GENERAL FUND	05/15/20	4067	LINCOLN NAT'L INSUR	LIFE INSURANCE MAY	1,076.86

16943						2,201.91
	101 - GENERAL FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 3/31	23.90
	101 - GENERAL FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 3/31	451.20
	101 - GENERAL FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 3/31	57.06
	101 - GENERAL FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 3/31	57.84
	101 - GENERAL FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 3/31	105.85
	101 - GENERAL FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 3/31	170.63
	261 - GAS TAX FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 3/31	124.68
	305 - COVID-19 EMERGENCY FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 3/31	246.79
	400 - WELLNESS CENTER	05/15/20	1422	LINDSAY TRUE VALUE	WELLNESS 3/31	491.55
	552 - WATER	05/15/20	1422	LINDSAY TRUE VALUE	C.S 3/31	256.10
	553 - SEWER	05/15/20	1422	LINDSAY TRUE VALUE	C.S 3/31	216.31
16944						2,169.65
	553 - SEWER	05/15/20	1422	LINDSAY TRUE VALUE	C.S 3/31	121.17
	101 - GENERAL FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 4/30	211.01
	101 - GENERAL FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 4/30	34.32
	101 - GENERAL FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 4/30	22.77
	101 - GENERAL FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 4/30	64.76
	101 - GENERAL FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 4/30	305.39
	101 - GENERAL FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 4/30	96.02
	305 - COVID-19 EMERGENCY FUND	05/15/20	1422	LINDSAY TRUE VALUE	C.S 4/30	285.74
	400 - WELLNESS CENTER	05/15/20	1422	LINDSAY TRUE VALUE	WELLNESS	106.17
	552 - WATER	05/15/20	1422	LINDSAY TRUE VALUE	C.S 4/30	727.66
	553 - SEWER	05/15/20	1422	LINDSAY TRUE VALUE	C.S 4/30	194.64
16945						4,111.12
	101 - GENERAL FUND	05/15/20	1442	LLOYD ANDERSON ELEC	NEW MOTOR PUMP-HARV	651.30
	552 - WATER	05/15/20	1442	LLOYD ANDERSON ELEC	BOOSTER PUMP MOTOR	146.00
	552 - WATER	05/15/20	1442	LLOYD ANDERSON ELEC	BOOSTER PUMP MOTOR	1,364.38
	553 - SEWER	05/15/20	1442	LLOYD ANDERSON ELEC	NEW LIGHTS-WWP	1,949.44
16946						56.66
	101 - GENERAL FUND	05/15/20	234	MARTIN'S TIRE & AUT	REPAIR TRACTOR	20.33
	552 - WATER	05/15/20	234	MARTIN'S TIRE & AUT	#27 FLAT TIRE	16.00
	552 - WATER	05/15/20	234	MARTIN'S TIRE & AUT	#27 FLAT TIRE	20.33
16947						75,726.76
	554 - REFUSE	05/15/20	5852	MID VALLEY DISPOSAL	MARCH 2020 CONTRACT	75,726.76
16948						820.63
	779 - 00-HOME-0487	05/15/20	6023	NATIONWIDE	7204HR071231 HOMEOW	820.63
16949						13.95
	101 - GENERAL FUND	05/15/20	1565	OACYS.COM INC	EMAIL ACCOUNT	13.95
16950						1,650.36
	552 - WATER	05/15/20	6498	PACWEST DIRECT	4/2 UB	550.12
	553 - SEWER	05/15/20	6498	PACWEST DIRECT	4/2 UB	550.12
	554 - REFUSE	05/15/20	6498	PACWEST DIRECT	4/2 UB	550.12
16951						388.20
	101 - GENERAL FUND	05/15/20	272	PITNEY BOWES INC.	POSTAGE SUPPLIES	388.20
16952						689.88
	101 - GENERAL FUND	05/15/20	272	PITNEY BOWES INC.	POSTAGE SUPPLIES	555.00
	101 - GENERAL FUND	05/15/20	276	PORTERVILLE RECORDE	CUP -DOLLAR GENERAL	134.88
16953						6,257.42
	101 - GENERAL FUND	05/15/20	276	PORTERVILLE RECORDE	ORANGE BLOSSOM AD	2,592.00
	101 - GENERAL FUND	05/15/20	399	QUAD KNOPF,INC.	PLANNING 3/22-4/18/	3,665.42

16954						1,694.16
	101 - GENERAL FUND	05/15/20	285	QUILL CORPORATION	OFFICE SUPPLIES	30.33
	101 - GENERAL FUND	05/15/20	285	QUILL CORPORATION	OFFICE SUPPLIES	300.86
	101 - GENERAL FUND	05/15/20	285	QUILL CORPORATION	OFFICE SUPPLIES	82.63
	305 - COVID-19 EMERGENCY FUND	05/15/20	285	QUILL CORPORATION	LASER PRINTER	355.63
	400 - WELLNESS CENTER	05/15/20	285	QUILL CORPORATION	OPERATING SUPPLIES	28.26
	400 - WELLNESS CENTER	05/15/20	285	QUILL CORPORATION	OPERATING SUPPLIES	441.50
	400 - WELLNESS CENTER	05/15/20	285	QUILL CORPORATION	OPERATING SUPPLIES	454.95
16955						4,000.00
	552 - WATER	05/15/20	6095	RALPH GUTIERREZ WAT	C P O WATER	2,000.00
	553 - SEWER	05/15/20	6095	RALPH GUTIERREZ WAT	C P O WASTER WATER	2,000.00
16956						165.00
	400 - WELLNESS CENTER	05/15/20	3622	RLH FIRE PROTECTION	2/19/20 FIRE SPRINK	165.00
16957						505.96
	101 - GENERAL FUND	05/15/20	2062	SIERRA VETERINARY C	OFFICE CALL /EXAM	505.96
16958						514.42
	553 - SEWER	05/15/20	307	SILVAS OIL COMPANY	BULK-DIESEL FUEL	514.42
16959						22,194.77
	553 - SEWER	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	10.35
	553 - SEWER	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	41.31
	101 - GENERAL FUND	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	743.72
	101 - GENERAL FUND	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	756.68
	101 - GENERAL FUND	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	888.95
	261 - GAS TAX FUND	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	6,503.66
	552 - WATER	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	8,511.32
	553 - SEWER	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	216.55
	553 - SEWER	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	3,904.04
	553 - SEWER	05/15/20	310	SOUTHERN CA. EDISON	3-035-4725-72	14.92
	556 - VITA-PAKT	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	239.40
	883 - SIERRA VIEW ASSESSMENT	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	135.35
	884 - HERITAGE ASSESSMENT DIST	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	10.35
	886 - SAMOA	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	22.41
	887 - SWEETBRIER TOWNHOUSES	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	50.30
	888 - PARKSIDE	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	10.35
	889 - SIERRA VISTA ASSESSMENT	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	57.06
	890 - MAPLE VALLEY ASSESSMENT	05/15/20	310	SOUTHERN CA. EDISON	2-00-424-8134	78.05
16960						310.09
	101 - GENERAL FUND	05/15/20	6500	SPECTRUM BUSINESS	106076601 185 GALEH	310.09
16961						250.00
	779 - 00-HOME-0487	05/15/20	3634	STATE FARM GENERAL	87-CL-M558-6 TINOC	250.00
16962						16.69
	552 - WATER	05/15/20	6543	STELLA MURRIETA	1051 N LAUREL CREDI	16.69

16963						1,021.32
	101 - GENERAL FUND	05/15/20	144	THE GAS COMPANY	031-415-9000	92.06
	101 - GENERAL FUND	05/15/20	144	THE GAS COMPANY	031-415-9000	16.21
	101 - GENERAL FUND	05/15/20	144	THE GAS COMPANY	031-415-9000	16.21
	101 - GENERAL FUND	05/15/20	144	THE GAS COMPANY	163-715-6900	203.01
	101 - GENERAL FUND	05/15/20	144	THE GAS COMPANY	115-454-6222-5	94.33
	101 - GENERAL FUND	05/15/20	144	THE GAS COMPANY	CREDIT 06179979361	(40.79)
	400 - WELLNESS CENTER	05/15/20	144	THE GAS COMPANY	098-928-2905	640.29
16964						248.66
	101 - GENERAL FUND	05/15/20	5792	THOMSON REUTERS - W	3/1-3/31/20 SUBSCRI	248.66
16965						35.00
	101 - GENERAL FUND	05/15/20	6413	TRANS UNION LLC	4/25 BASIC SERVICE	35.00
16966						348.00
	101 - GENERAL FUND	05/15/20	1243	TU CO CHIEFS ASSOCI	CHIEF-MEMBERSHIP	348.00
16967						30.00
	101 - GENERAL FUND	05/15/20	2623	TULARE COUNTY RECOR	GRANT DEE RECORDING	30.00
16968						4,774.57
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	AMAZON	147.31
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	BANNER ON THE CHEAP	402.76
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	BATTERY JUNCTION	113.99
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	STAPLES	613.00
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	SHELL OIL	29.53
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	SHELL OIL	183.78
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	SHELL OIL	580.38
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	SHELL OIL	81.56
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	SHELL OIL	84.40
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	SHELL OIL	14.99
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	ADOBE 2	14.99
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	ADOBE	14.99
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	ADOBE	9.99
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	ADOBE	30.00
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	ADOBE	131.31
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	ADOBE	746.05
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	ADOBE	391.06
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	ADOBE	19.50
	101 - GENERAL FUND	05/15/20	6326	CORPORATE PAYMENT S	ADOBE	176.64
	305 - COVID-19 EMERGENCY FUND	05/15/20	6326	CORPORATE PAYMENT S	MISTER	269.00
	400 - WELLNESS CENTER	05/15/20	6326	CORPORATE PAYMENT S	SPECTRUM	223.21
	400 - WELLNESS CENTER	05/15/20	6326	CORPORATE PAYMENT S	SPECTRUM	14.99
	400 - WELLNESS CENTER	05/15/20	6326	CORPORATE PAYMENT S	SPECTRUM	50.00
	400 - WELLNESS CENTER	05/15/20	6326	CORPORATE PAYMENT S	AMAZON	331.91
	400 - WELLNESS CENTER	05/15/20	6326	CORPORATE PAYMENT S	LOWES	99.23
16969						772.40
	101 - GENERAL FUND	05/15/20	5747	UNITED STAFFING	ANTHONY 4/24-5/3/20 2	193.10
	101 - GENERAL FUND	05/15/20	5747	UNITED STAFFING	ANTHONY 4/24-5/3/20 3	193.10
	101 - GENERAL FUND	05/15/20	5747	UNITED STAFFING	ANTHONY 4/24-5/3/20 3	193.10
	552 - WATER	05/15/20	5747	UNITED STAFFING	ANTHONY 4/24-5/3/20	193.10
16970						7,323.86
	552 - WATER	05/15/20	2960	UNITED STATES BUREA	5-07-20 W 428L	7,323.86
16971						215.39
	305 - COVID-19 EMERGENCY FUND	05/15/20	356	USA BLUEBOOK	HAND SANITIZER	215.39
16972						68,738.04
	552 - WATER	05/15/20	2912	VALLEY PUMP & DAIRY	WELL 15 REHAB	68,738.04

16973						280.66
	552 - WATER	05/15/20	1041	VERIZON WIRELESS	642065758-000012	31.62
	552 - WATER	05/15/20	1041	VERIZON WIRELESS	642065758-000013	31.62
	101 - GENERAL FUND	05/15/20	1041	VERIZON WIRELESS	642065758-00001	31.62
	101 - GENERAL FUND	05/15/20	1041	VERIZON WIRELESS	642065758-00001 3	8.24
	101 - GENERAL FUND	05/15/20	1041	VERIZON WIRELESS	642065758-00001 3	82.72
	552 - WATER	05/15/20	1041	VERIZON WIRELESS	642065758-00001	31.62
	553 - SEWER	05/15/20	1041	VERIZON WIRELESS	642065758-00001	31.62
	554 - REFUSE	05/15/20	1041	VERIZON WIRELESS	642065758-00001	31.60
16974						1,390.21
	552 - WATER	05/15/20	368	VOLLMER EXCAVATION,	COLD MIX - 4/13/20	1,131.61
	552 - WATER	05/15/20	368	VOLLMER EXCAVATION,	DG DELIVERED 4/14/2	258.60
16975						432.00
	101 - GENERAL FUND	05/15/20	2790	WILLDAN INC.	4/3/20	432.00
16976						976.60
	261 - GAS TAX FUND	05/15/20	382	ZUMAR INDUSTRIES IN	2 SPEED HUMPS	402.02
	261 - GAS TAX FUND	05/15/20	382	ZUMAR INDUSTRIES IN	2 SPEED HUMPS	574.58
EDD508						2,666.00
	101 - GENERAL FUND	05/12/20	687	STATE OF CALIFORNIA	EDD PRPD 5/8/20	2,666.00
IRS508						20,964.69
	101 - GENERAL FUND	05/12/20	2011	INTERNAL REVENUE SE	941 PRPD5 5/8/20	6,821.45
	101 - GENERAL FUND	05/12/20	2011	INTERNAL REVENUE SE	941 PRPD 5/8/20	14,143.24

STAFF REPORT



TO: LINDSAY CITY COUNCIL
DATE: May 26, 2020
AGENDA #: 4.3
FROM: Mari Carrillo, Human Resource Manager/Administrative Supervisor

CITY CLERK/ASSISTANT TO THE CITY MANAGER

- ACTION** Approval of the name change and job description
- PURPOSE**
- Statutory/Contractual Requirement
 - Council Vision/Priority
 - Discretionary Action
 - Plan Implementation
- OBJECTIVE(S)**
- Live in a safe, clean, comfortable and healthy environment.
 - Increase our keen sense of identity in a connected and involved community.
 - Nurture attractive residential neighborhoods and business districts.
 - Dedicate resources to retain a friendly, small-town atmosphere.
 - Stimulate, attract and retain local businesses.
 - Advance economic diversity.
 - Yield a self-reliant city government that provides effective, basic services.

RECOMMENDATION

Staff respectfully recommends Council approval as written.

BACKGROUND | ANALYSIS

Proposed changes have been made to the position of Deputy City Clerk/Assistant job description:

- Position to be changed to City Clerk / Assistant to the City Manager
- Juana Espinoza, Finance Manager, will continue to serve as Deputy City Clerk
- Mari Carrillo, Administrative Supervisor/HR Manager, has been assigned to the duties and responsibilities of the Risk Management and Worker's Compensation Claims for the City.

BENEFIT TO OR IMPACT ON CITY RESOURCES

Staff does not anticipate any benefits or impacts on City Resources.

ENVIRONMENTAL REVIEW

- Not required by CEQA
- If required by CEQA:

POLICY ISSUES

- No policy issues
- Policy issues:

STAFF REPORT



TO: LINDSAY CITY COUNCIL
DATE: May 26, 2020
AGENDA #: 4.3
FROM: Mari Carrillo, Human Resource Manager/Administrative Supervisor

PUBLIC OUTREACH

- Posted in this agenda
 Additional public outreach:
N/A

ATTACHMENTS

- Full Job Description



City of Lindsay
 EMPLOYMENT OPPORTUNITY
 CITY CLERK & ASSISTANT TO THE CITY MANAGER
OPEN RECRUITMENT

Position:	CITY CLERK & ASSISTANT TO THE CITY MANAGER	Compensation: \$4507-5540 MO. TIER 2
Class Title:	MID-MANAGEMENT/ CONFIDENTIAL	Union: EXEMPT
Department:	ADMINISTRATION	Step Range: 1-7
Location:	CITY HALL /251 E. HONOLULU, LINDSAY	Status: FULL-TIME
Date:	05/19/2020	Deadline: 06/12/2020

Applications and resume will be accepted on the City of Lindsay website www.lindsay.ca.us.

GENERAL PURPOSE:

The City is looking for someone that is organized, energetic, has an ability to learn and work in the fast pace and exciting field of local government. This position reports to the City Manager but will work directly with elected officials, City staff and community of Lindsay. This position has firsthand and direct knowledge of very sensitive and confidential issues and general operations of the City. The incumbent performs a variety of office administration, project coordination and administrative support work for the City Manager. The work requires extensive public contact, use of tact, discretion and independent judgment of the City’s activities and ability to conduct independent projects. the City Clerk ensures compliance with legal requirements for municipal record management, elections, publication and dissemination of public documents, and various official proceedings. Provides support to City Council as required. Provides a variety of routine, complex and high-level technical, professional, and administrative work in the administration of City government.

SUPERVISION RECEIVED:

Works under the direction of the City Manager.

SUPERVISION EXERCISED

As directed by the City Manager.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Attends City Council meetings; oversees recording of the proceedings utilizing recording equipment, distributes information and posts audio and minutes to City Website.
- Conducts research and prepares a variety of special reports as requested by City Manager and senior staff.
- Prepares and processes ordinances, resolutions and proclamations as legally required.
- Prepares City Council agendas and backup information packet utilizing current technology.
- Helps arrange and coordinate general municipal elections and special elections with County government.
- Oversees Fair Political Practices Commission.
- May serve in the Injury and Illness Prevention Program Committee
- Manage, organize and maintain public documents in accordance with document management policies and state law.
- Oversee implementing the Brown Act, Public Records Act, and other City Clerk related laws.
- Oversee procedures for processing agenda items, records destruction forms, Committee and Committee applications, agendas, minutes, and other City Clerk related processes.
- Provides administrative support for City Council members, City Manager and senior staff, including the coordination of the scheduling, travel arrangements, and other official business.
- Supervises, trains and evaluates the work of assigned administrative staff.
- Serves as liaison to the Community on behalf of the City Manager, City Council, and Department Heads.
- Helps direct and implement special projects, programs and initiatives.
- Maintains the portions of the City Website and Social Media accounts.
- Maintains sensitive and confidential information.
- May perform other related duties as required.



City of Lindsay
EMPLOYMENT OPPORTUNITY
CITY CLERK & ASSISTANT TO THE CITY MANAGER
OPEN RECRUITMENT

DESIRED MINIMUM QUALIFICATIONS

Knowledge of/Skill in/Ability to:

- Be and stay organized.
- Work in a virtual environment part-time.
- Develop and maintain effective working relationships with Council, City staff, and the public.
- Problem analysis and resolution; development and presentation of recommendations.
- Report preparation and presentation; business and analytical report writing; effective communication.
- Operate standard office equipment and computers, computer applications and productivity suites.
- Principles and practices of modern public administration; modern office methods, practices and procedures.
- Write and communicate effectively.
- Legal requirements relating to Council agendas, meeting proceedings, and record-keeping and maintenance.
- Planning and administering municipal elections; Political Reform Act reporting requirements.
- Practices in municipal records management, including legal requirements for recording, retention and disclosure.
- Federal, state and government agency laws and regulations pertaining to City Clerk functions.

Education and Experience:

Any combination equivalent to experience and education that could likely provide the required knowledge, skill and ability is qualifying. A typical way to obtain the knowledge, skill and abilities would be:

- Three years of increasingly responsible administrative assistant experience in public management, clerk's office or related field;
- Associate degree in Public or Business Administration, Political Science, English or related field; Bachelor's degree preferred.

SPECIAL REQUIREMENTS

Possession of a valid California Driver's License may be required.

TOOLS AND EQUIPMENT USED

Requires frequent use of computer, including word processing and spreadsheet programs; calculator, telephone, and copy machine.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderately quiet.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

SELECTION GUIDELINES

A formal application and resume must be submitted on the City of Lindsay website, rating of education and experience; oral interview and reference check; job related tests may be required, live scan and pass background check, and medical test.



City of Lindsay

EMPLOYMENT OPPORTUNITY

CITY CLERK & ASSISTANT TO THE CITY MANAGER

OPEN RECRUITMENT

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

SALARY & BENEFITS

Employee Benefits:

10 Vacation Days, 13 Holidays, 10 Sick Leave days, Mid-Management Administrative Leave Time Off, Medical, Dental and Vision Plans, Life Insurance, Cal Pers Retirement, Deferred Comp, Employee Credit Union, Aflac and Cafeteria Plan. and Wellness Incentive Program. Please see City of Lindsay website for further details.

STAFF REPORT



TO: LINDSAY CITY COUNCIL
DATE: May 26, 2020
AGENDA #: 6
FROM: Lisa Davis, Supervisor of Wellness/Aquatic/Recreation

Lindsay Wellness Center Programming Committee Mission & Vision Statement

- ACTION** Approval of Mission and Vision Statement
- PURPOSE**
- Statutory/Contractual Requirement
 - Council Vision/Priority
 - Discretionary Action
 - Plan Implementation
- OBJECTIVE(S)**
- Live in a safe, clean, comfortable and healthy environment.
 - Increase our keen sense of identity in a connected and involved community.
 - Nurture attractive residential neighborhoods and business districts.
 - Dedicate resources to retain a friendly, small-town atmosphere.
 - Stimulate, attract and retain local businesses.
 - Advance economic diversity.
 - Yield a self-reliant city government that provides effective, basic services.

RECOMMENDATION

Staff respectfully recommends approval as written.

BACKGROUND | ANALYSIS

Proposed update to Lindsay Wellness Center Mission & Vision Statement:

The Lindsay Wellness Center has been developed through a partnership between the City of Lindsay and the Lindsay District Hospital Board. (Vision) The facility has been developed to provide a state-of-the-art, safe and friendly place to learn about health and wellness-related conditions, enjoy the company of others and exercise at their own pace. In addition to our group fitness classes, aquatics center, and fitness center, we offer a variety of educational and social activities.

Wellness is an active process of becoming aware of and making choices toward a healthy and fulfilling life. Wellness is more than being free from illness, it is a dynamic process of change and growth.

"...a state of complete physical, mental, and social well-being, and not merely the absence of disease or infirmity."

- *The World Health Organization*

"a conscious, self-directed and evolving process of achieving full potential."

- *The National Wellness Institute*

STAFF REPORT



TO: LINDSAY CITY COUNCIL
DATE: May 26, 2020
AGENDA #: 6
FROM: Lisa Davis, Supervisor of Wellness/Aquatic/Recreation

Our mission is:

- To provide resources and programming that educate and support our community and our members in their learning to live healthy, active lives.
- To promote wellness not only through physical health and fitness, but also mental and social wellbeing.
- To offer a friendly and safe environment for individuals of all ages to evolve in their journey toward optimal wellness.

ALTERNATIVES

- Return to Lindsay Wellness Center Programming Committee with recommended changes.

BENEFIT TO OR IMPACT ON CITY RESOURCES

Staff does not anticipate any benefits or impacts on City Resources.

ENVIRONMENTAL REVIEW

- Not required by CEQA
 If required by CEQA:

POLICY ISSUES

- No policy issues
 Policy issues:

PUBLIC OUTREACH

- Posted in this agenda
 Additional public outreach:
 N/A

ATTACHMENTS

- N/A

STAFF REPORT



TO: LINDSAY CITY COUNCIL
DATE: May 26, 2020
AGENDA #: 6
FROM: Joseph M. Tanner, City Manager

Emergency Ordinance No. 583 Review

ACTION Review and provide direction to staff on the Emergency Ordinance No. 583 relating to fines for not complying with the State’s stay at home order.

PURPOSE *Statutory/Contractual Requirement*

Council Vision/Priority

Discretionary Action

Plan Implementation

OBJECTIVE(S) **Live in a safe, clean, comfortable and healthy environment.**

Increase our keen sense of identity in a connected and involved community.

Nurture attractive residential neighborhoods and business districts.

Dedicate resources to retain a friendly, small-town atmosphere.

Stimulate, attract and retain local businesses.

Advance economic diversity.

Yield a self-reliant city government that provides effective, basic services.

RECOMMENDATION

Staff is requesting direction from the City Council on the Emergency Ordinance No. 583.

BACKGROUND | ANALYSIS

The Mayor has requested that this item be placed on the agenda for discussion. The Emergency Ordinance establishes administrative fines that could be issued to businesses and individuals that violate the State of California Governor’s Executive Stay at Home Order (N-33-20). To date the City has not issued one citation to any business or individual that is in violation of the order.

The Tulare County Board of Supervisors recently voted to bypass Stage II and enter Stage III of the State’s reopening plan by a 3-2 vote. Currently, the County is unable to meet the State’s requirements for entering Stage II of plan. The requirements for entering Stage II include meeting certain metrics on the availability of tests and testing sites, a decreasing number of positive tests, a low ratio of positive-to-negative tests, and hospitalization rates and capacity.

The vote makes it clear that, despite the Tulare County Public Health Officer’s recommendation and the State labeling Tulare County as not ready to reopen, the Board of Supervisors wants to get the County open. Attached is a letter that was sent to Tulare County from the California Office of Emergency Management advising not to move forward and threatening loss of funding to the County and the Cities within the County. It is not known or clear how or, if the State will retaliate for the County’s actions.

STAFF REPORT



TO: LINDSAY CITY COUNCIL
DATE: May 26, 2020
AGENDA #: 6
FROM: Joseph M. Tanner, City Manager

Since Board of Supervisors took their action City of Lindsay operations have remained the same. The Finance Department lobby remains open, but the Public Safety lobby, City Services lobby and Wellness Center remain closed to the public.

The Council of Cities has scheduled a meeting on Friday May 22nd for possible action. The results of the meeting will be reported to the Council during the Council meeting. If an action is agreed upon the City of Lindsay will be given a chance to comment and ratify if necessary.

BENEFIT TO OR IMPACT ON CITY RESOURCES

This item will have a very limited impact on City resources.

ENVIRONMENTAL REVIEW

Not required by CEQA
 If required by CEQA:

POLICY ISSUES

No policy issues
 Policy issues:

PUBLIC OUTREACH

Posted in this agenda
 Additional public outreach:

ATTACHMENTS

- Amended Emergency Order for the Prevention of Novel Coronavirus (COVID-19) Transmission
- Letter to Tulare County from California Office of Emergency Services dated May 19, 2020
- State of California Roadmap to lifting the Stay at Home Order
- City of Lindsay Emergency Ordinance

**County of Tulare
Health & Human Services Agency
Public Health Branch**



Health Officer
5957 South Mooney Blvd.
Visalia, CA 93277 559-624-8480

**AMENDED EMERGENCY ORDER FOR THE PREVENTION OF
NOVEL CORONAVIRUS (COVID-19) TRANSMISSION**

WHEREAS, on March 4, 2020, the Governor of the State of California proclaimed a state of Emergency now exists in the State of California due to the presence of and threat posed by the novel coronavirus ("COVID-19"); and

WHEREAS, on March 11, 2020, the County Health Officer of the County of Tulare proclaimed and declared that a local health emergency now exists in the County of Tulare due to the presence of and threat posed by COVID-19; and

WHEREAS, the Tulare County Board of Supervisors ratified said proclamation at its regular meeting of March 17, 2020; and

WHEREAS, said proclamation shall remain in effect until further notice; and

WHEREAS, on March 19, 2020, the Governor of the State of California issued Executive Order N-33-20, in conjunction with the ORDER OF THE STATE PUBLIC HEALTH ORDER dated the same day, ordering that all Californians shelter in place to preserve public health and safety ("Shelter in Place Order"); and

WHEREAS, the Shelter in Place Order has been successful in slowing the transmission and infection rate of COVID-19 in the State of California; and

WHEREAS, on March 19, 2020 the County Health Officer of the County of Tulare issued an EMERGENCY ORDER FOR THE PREVENTION OF NOVEL CORONAVIRUS (COVID-19) TRANSMISSION IN OR ABOUT RESTAURANTS, BARS, FOOD TRUCKS, GROCERY STORES, AND OTHER RETAIL FOOD AND BEVERAGE SERVICE VENUES, ENTERTAINMENT AND RECREATIONAL VENUES, GYMS, HEALTH CLUBS, THEATERS, CHURCHES, OTHER SOCIAL GATHERINGS, AND OUTDOOR RECREATIONAL ACTIVITIES, which order was extended on April 8, 2020, and amended on May 5, 2020 (the "Emergency Order Amended May 5, 2020"); and

WHEREAS, on April 14, 2020, the State of California presented the Pandemic Roadmap, a four-stage plan for modifying the Shelter in Place Order, and defining the statewide current status under the plan as being at Stage 1; and

WHEREAS, on May 4, 2020, the State announced that entry into Stage 2 of the plan would begin on May 8, 2020 for all Counties, subject to certain conditions and certain guidance; and

WHEREAS, advancement within the Pandemic Roadmap by an individual County can be accomplished by meeting certain State-defined criteria and procedures; and

WHEREAS, the Pandemic Roadmap is designed to prevent the spread of COVID-19 in California while allowing parts of our state to safely reopen; and

WHEREAS, compliance with the State criteria, procedures, and guidance for the stages of the Pandemic Roadmap is mandatory in the incorporated and unincorporated areas of County of Tulare.

NOW, THEREFORE, pursuant to Tulare County Ordinance Code sections 1-15-1033 (b) and 1-15-1040 (b),

and California Health and Safety Code sections 101040, 101085, and 120175, the Health Officer of the County of Tulare hereby orders as follows, which shall be effective immediately and remain in effect until such a time that it is terminated or modified by the County Public Health Officer in writing:

1. **The Emergency Order Amended May 5, 2020** is hereby terminated. Any previous Public Health Orders, other than the Emergency Declaration dated March 11, 2020, not previously terminated by the Emergency Order Amended May 5, 2020, are hereby terminated.
2. **The Shelter in Place Order**, the emergency orders of the State Public Health Director related to the COVID-19 pandemic, and the State's Pandemic Roadmap and guidance issued with respect to the roadmap, as they may be amended, modified, or supplemented from time-to-time by their makers, are hereby adopted as emergency orders of the County Health Officer of the County of Tulare and enforceable as such.
3. **Only** the activities and businesses authorized by the current stage of the State's Pandemic Roadmap shall be allowed. The current stage of the Pandemic Roadmap and current guidance related to the Pandemic Roadmap can be found at: <https://covid19.tularecounty.ca.gov/covid-19-updates-and-situation-in-tulare-county/>.
4. **Bars, wineries, breweries and pubs** shall follow all restrictions, closures, and guidelines under the current stage of the State's Pandemic Roadmap.
5. **Restaurants** shall follow all restrictions, closures, and guidelines under the current stage of the State's Pandemic Roadmap.
6. **Food Trucks** shall follow all restrictions, closures, and guidelines under the current stage of the State's Pandemic Roadmap.
7. **Certified Farmers' Markets** shall follow all restrictions, closures, and guidelines under the current stage of the State's Pandemic Roadmap.
8. **Gambling venues** shall follow all restrictions, closures, and guidelines under the current stage of the State's Pandemic Roadmap.
9. **Entertainment and recreational venues**, including, but not limited to, theme parks, amusement parks, attractions, theaters, museums, roller rinks, skate parks, sports stadiums, bowling alleys, and the like, shall follow all restrictions, closures, and guidelines under the current stage of the State's Pandemic Roadmap.
10. **Gyms and health clubs** shall follow all restrictions, closures, and guidelines under the current stage of the State's Pandemic Roadmap.
11. **All social gatherings**, including, but not limited to church services, meetings of service and social clubs, conferences, conventions, and the like, shall be postponed or cancelled until allowed under the current stage of the State's Pandemic Roadmap.
12. **Outdoor recreational activities** shall be permissible as long as it is feasible to maintain a safe physical distance of six feet and gather only with members of the same household at all times during said activity(ies). Individual outdoor recreational activities are permissible as long as it is feasible to maintain a safe physical distance of six feet at all times during said activity. Any outdoor group sports or activities shall be postponed or cancelled unless the sport or activity can be done individually or

with members of the same household only. There should be no shared equipment between persons who are not members of the same household. Visit <https://covid19.ca.gov/stay-home-except-for-essential-needs/#top>, Outdoor Recreation section for a list of requirements, specifically allowed activities, and further guidance from the state of California. These social distancing requirements shall remain in place as they relate to Outdoor Recreation Activities until abolished under the current stage of the State's Pandemic Roadmap.

13. For those businesses closed under the current stage of the State's Pandemic Roadmap, business owners, managers, and supervisory staff are allowed to be on site to conduct minimum basic operations, provided they follow all guidance from public health officials to reduce the spread of COVID-19, including social distancing and hand washing with soap and water for at least 20 seconds.
14. No County permits for special events shall be granted, all County permits for special events previously issued are revoked or postponed, and no temporary ABC licenses shall be authorized by the County until social gatherings are permitted under the current stage of the State's Pandemic Roadmap.
15. For personal and public health and safety purposes, all residents of and visitors to Tulare County are strongly urged to practice social distancing of six feet per person when able to do so, wash their hands often with soap and water for at least 20 seconds, wear face coverings, such as scarves (dense fabric, without holes), bandanas, neck gaiters, or other fabric face coverings, at all times while inside of or waiting to enter any business or facility, while riding or waiting to ride any public or shared transportation, and at any other time when it is impossible to maintain a distance of six-feet between persons who are not members of a shared household and follow all other guidance from public health officials with regard to the threat posed by COVID-19.
16. This Order may be enforced pursuant to California law, including, but not limited to Government Code sections 26602, 41601, and 8665 to prevent the spread of Covid-19.
17. Each incorporated city within Tulare County is permitted to take such actions, if any, as may be reasonably necessary to permit this Order to be fully enforced within its respective jurisdiction. Pursuant to California Government Code section 41601, the chiefs of the police departments of the Cities of Visalia, Tulare, Porterville, Dinuba, Exeter, Lindsay, Woodlake, and Farmersville may enforce this Order within their respective jurisdictions to prevent the spread of COVID-19.
18. The Public Health Branch of the Tulare County Health and Human Services Agency, the Tulare County District Attorney's office, the Tulare County Counsel's office, and all other applicable County of Tulare Agencies, Departments, and Divisions are permitted to enforce this Order within their respective jurisdictions.
19. Pursuant to California Health and Safety Code sections 101029 and 120280, and Tulare County Ordinance Code sections 1-15-1040(b) and 125, violations of this Order may be punishable as a misdemeanor upon conviction by a fine of not exceeding one thousand dollars or by imprisonment for a term of not exceeding six months, or by both such fine and imprisonment.
20. Pursuant to Tulare County Ordinance Code sections 4-01-1070 and 4-01-1315, violations of this Order may be considered a public nuisance.
21. Pursuant to Tulare County Ordinance Code sections 1-23-1000 and 1-23-1015 violations of this Order may be subject to an administrative fine or penalty.

22. The Order shall be subject to amendment or repeal at any time and shall not be deemed to confer any contractual obligations, property rights, or assume any County or other public agency liability.
23. If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.
24. This Order shall be immediately translated into Spanish, and accommodations made for disabled persons to read its contents; it shall also be distributed to all local media and made prominently available at <https://covid19.tularecounty.ca.gov/>.
25. All open businesses, facilities, retail food, and other venues shall ensure social distancing of six feet per person between those who are not members of the same household, limit the number of customers at any given time as necessary to reduce outdoor/indoor crowding and lines to meet social distancing guidance, increase cleaning and sanitizing frequency of all contact areas, encourage use of online ordering with curbside pickup or delivery options in lieu of indoor shopping, and remind employees of guidance from public health officials to reduce the spread of COVID-19, including washing their hands often with soap and water for at least 20 seconds and wearing appropriate face covering when necessary. Any business, facility, retail food, and other venue may create an individual policy restricting entry of patrons not wearing masks.

IT IS SO ORDERED.

Time: 8:00am
Date: May 18, 2020

Issued by: 

Karen Haught, MD
County Health Officer
County of Tulare
Health & Human Services Agency
Public Health Branch

Approved as to Form:
COUNTY COUNSEL

By 
Deputy County Counsel

Matter No. 2020217



May 19, 2020

Dr. Jason T. Britt
County Administrative Officer
Tulare County
2800 W. Burrel Avenue
Visalia, CA 93291
jtbritt@co.tulare.ca.us

Dear Dr. Britt:

On March 4, 2020, Governor Newsom proclaimed a State of Emergency to exist statewide due to the threat of COVID-19. Since that time, COVID-19 has spread throughout California, requiring further action to protect the public health and safety. On March 19, 2020, Governor Newsom issued Executive Order N-33-20, which incorporated the State Public Health Officer's Stay-at-Home Order. This Order continues to apply statewide and remains necessary for the preservation of public health and safety. On May 4, 2020, the Governor issued Executive Order N-60-20. The Order allows local jurisdictions to take measured and meaningful steps to modify public health directives where public health data supports such a decision.

It is my understanding Tulare County has taken steps that are inconsistent with the Governor's Executive Orders and the State Public Health Officer's directives. These problematic and concerning actions jeopardize public health and safety, not only within the county, but beyond, through community contact and spread.

The county's actions could threaten Tulare County's eligibility for disaster funding. This funding is designed to assist jurisdictions facing extraordinary circumstances beyond the jurisdiction's capability. If Tulare County believes there is no emergency, such that it can ignore the Governor's Executive Orders or the State Public Health Officer's directives, the county would not be able to demonstrate that it was extraordinarily and disproportionately impacted by COVID-19. This could jeopardize its disaster funding.

Further, disaster assistance programs prohibit a jurisdiction from receiving funding for a condition caused by its own negligence. Should Tulare County experience a surge in COVID-19 cases as a result of hasty and careless actions, the county may be ineligible for reimbursement.

As you may be aware, the budget proposed in the Governor's May Revision includes \$1.3 billion in COVID-19 recovery funding for county governments, and \$450 million for cities. This funding is explicitly contingent upon jurisdictions' adherence to federal guidelines and the state's stay-at-home order.¹ Clearly, the actions Tulare County has taken would render it and the cities within the county ineligible for this funding, as they are in direct contradiction of the state's stay-at-home order.

We are seeking your cooperation and are offering to assist you in bringing Tulare County into compliance with state orders and directives by providing the framework established by the State Public Health Officer pursuant to Executive Order N-60-20, which allows local jurisdictions to move through Stage 2 of California's Pandemic Resilience Roadmap more quickly than California as a whole, to the extent local conditions warrant. Please visit <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/COVID-19-County-Variance-Attestation-Memo.aspx> to access the State Public Health Officer's guidance, including the following:

- An overview of Stage 2 of California's Pandemic Resilience Roadmap, including description potential variation within each stage;
- Metrics critical to assessing a county's readiness to move through Stage 2 of California's Pandemic Resilience Roadmap—including hospitalization and ICU trends, hospital surge capacity, quantities of Personal Protective Equipment, and capacity for testing and contact tracing; and
- Best practices for preparation of a county's COVID-19 Containment Plan.

Please confirm your intention to bring your jurisdiction into compliance with this framework by contacting Jake Hanson (jake.hanson@cdph.ca.gov) at your earliest convenience. Mr. Hanson can also assist you in making arrangements for a phone consultation regarding your intent to seek a variance, and for the submission of your related written materials.

¹ Section 11.90(d). http://dof.ca.gov/Budget/Historical_Budget_Publications/2020-21/May_Revision_Finance_Letters/documents/Statewide_Control_Sections.pdf

It is my hope that Tulare County will act in good faith, in the best interests of its residents, and for the safety of all Californians.

Sincerely,



MARK S. GHILARDUCCI
Director

cc: Pete Vander Poel III, Chair, Tulare County Board of Supervisors
Karen Hought, MD, Tulare County Public Health Officer
Mark Pazin, Chief, Law Enforcement, Cal OES



3650 SCHRIEVER AVENUE, MATHER, CA 95655
(916) 845-8506 TELEPHONE (916) 845-8511 FAX
www.CalOES.ca.gov

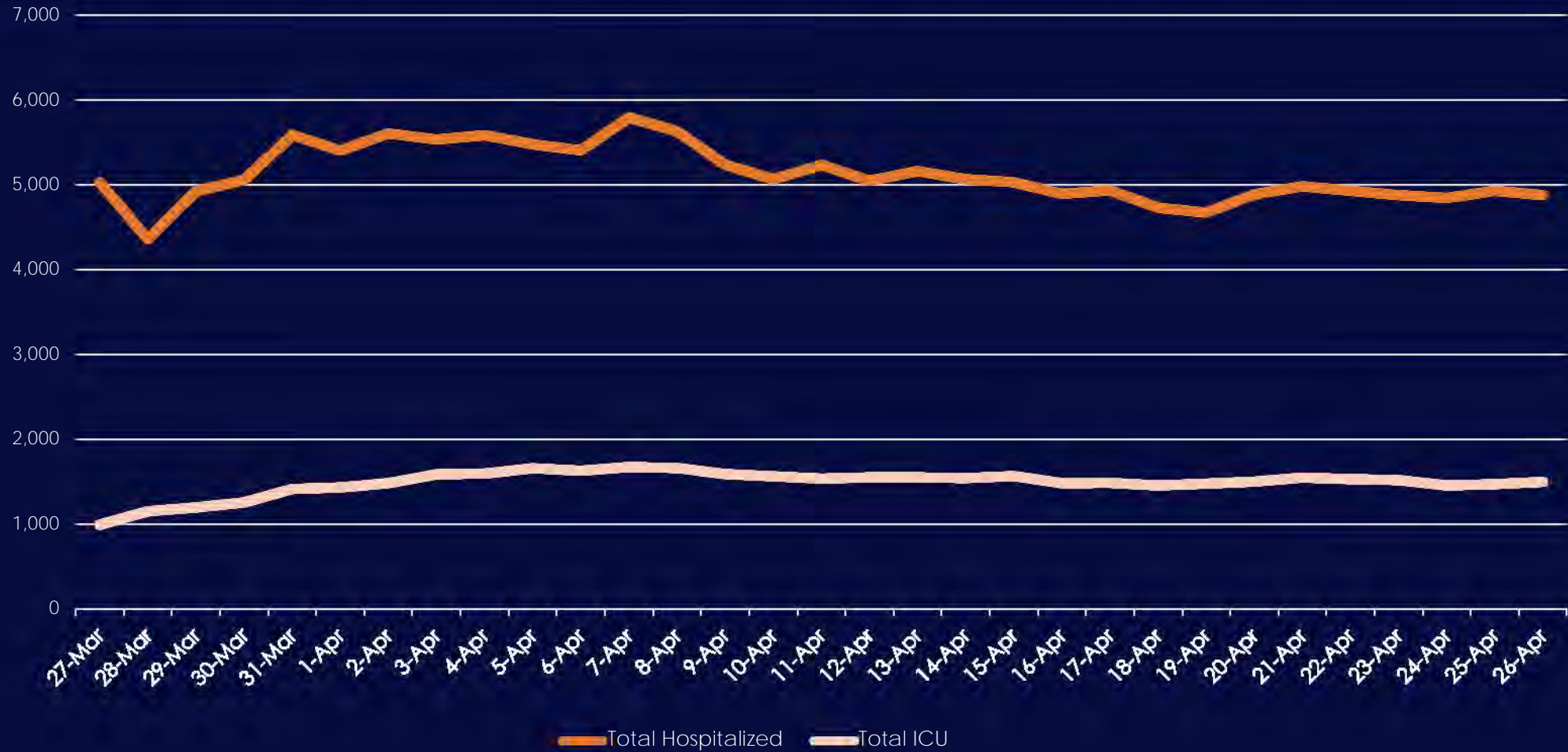


Update on California's Pandemic Roadmap

6 Indicators for Modifying Stay-at-Home Order

- Ability to test, contact trace, isolate, and support the exposed
- Ability to protect those at high risk for COVID-19
- Surge capacity for hospital and health systems
- Therapeutic development to meet the demand
- Ability of businesses, schools, and childcare facilities to support physical distancing
- Determination of when to reinstitute measures like Stay-At-Home

California Hospitalization Trend Lines



Total includes both COVID-19 confirmed positive hospitalizations as well as COVID-19 suspect hospitalizations.

The Basics



COVID-19 is not going away soon.



Modifications to Stay-At-Home Order must be guided by health risk and a commitment to equity.



Taking responsibility is key at all levels – individual, business, and government.

Resilience Roadmap Stages



STAGE 1: Safety and Preparedness

Making essential workforce environment as safe as possible.

STAGE 2: Lower Risk Workplaces

Creating opportunities for lower risk sectors to adapt and re-open.

Modified school programs and childcare re-open.

STAGE 3: Higher Risk Workplaces

Creating opportunities for higher risk sectors to adapt and re-open.

STAGE 4: End of Stay-At- Home Order

Return to expanded workforce in highest risk workplaces.

Requires
Therapeutics.

Stage 1: Safety and Preparedness

This is where we are now.

- Continue to build out testing, contact tracing, PPE, and hospital surge capacity.
- Continue to make essential workplaces as safe as possible.
 - Physical and work flow adaption
 - Essential workforce safety net
 - Make PPE more widely available
 - Individual behavior changes
- Prepare sector-by-sector safety guidelines for expanded workforce.

Stage 2: Lower Risk Workplaces

Gradually opening some lower risk workplaces with ADAPTATIONS:

- Retail (e.g. curbside pickup)
- Manufacturing
- Offices (when telework not possible)
- Opening more public spaces

Expanded Workforce Safety Net:

- Wage replacement so workers can stay home when sick

Stage 2: Lower Risk Workplaces

Schools and Childcare Facilities with Adaptations:

- Summer programs and next school year potentially starting sooner (July/August)
- Childcare facilities to provide more care
- Address learning gaps
- Ensure students and staff are protected
- Allow broader workforce to return to work

Actions needed to get from Stage 1 to Stage 2



Government Actions

- Policies that allow people to stay home when they're sick
- Guidance provided on how to reduce risk



Business Actions

- Wage replacement so workers can stay home when sick
- Implement adaptations to lower-risk workplaces NOW
- Employees continue to work from home when possible



Individual Actions

- Safety precautions – physical distancing, face coverings, etc.
- Avoid all non-essential travel
- Support and care for people who are at high risk

When are we ready for Stage 2?

Key indicator considerations to move to Stage 2:

- Hospitalization and ICU trends stable.
- Hospital surge capacity to meet demand.
- Sufficient PPE supply to meet demand.
- Sufficient testing capacity to meet demand.
- Contact tracing capacity statewide.

Transition to Stage 2 will occur through a statewide modification to the Stay-At-Home Order.

Opportunity for Regional Variations

During Stage 2, counties may choose to relax stricter local orders at their own pace.

Following Stage 2, once a statewide COVID-19 surveillance system is made possible through testing, further regional variations could be supported.

State will consult and collaborate closely with local governments.

Stage 3: Higher Risk Workplaces

Open higher risk environments with adaptations and limits on size of gatherings:

- Personal care (hair and nail salons, gyms)
- Entertainment venues (movie theaters, sports without live audiences)
- In-person religious services (churches, weddings)

Stage 4: End of Stay-At-Home Order

Re-open highest risk workplaces with all indicators satisfied once therapeutics have been developed:

- Concerts
- Convention Centers
- Live audience sports

Be Part of the Solution

Stay Home. Practice Physical Distancing.

We are enlisting all Californians to help inform the development of guidance for sectors across our economy.

This guidance will provide a framework for how to safely re-open.

CALIFORNIA

ALL

**Your Actions
Save Lives**

covid19.ca.gov

ORDINANCE NO. 583

**AN ORDINANCE DECLARING ESTABLISHING ADMINISTRATIVE FINES
RELATED TO COVID-19 EXECUTIVE ORDERS**

THE CITY COUNCIL OF THE CITY OF LINDSAY DOES ORDAIN AS FOLLOWS:

WHEREAS, the State of California, County of Tulare and City of Lindsay have all declared emergencies relating to the spread of the novel coronavirus (COVID-19); and

WHEREAS, the Governor of the State of California has ordered all residents to shelter in place and for non-essential businesses to close and halt all operations beginning on March 19, 2020 in Executive Order No. 33-20; and

WHEREAS, the City Council of the City of Lindsay has become aware of non-essential businesses remaining open and continuing operation despite Executive Order No. 33-20 which requires non-essential businesses to remain closed indefinitely; and

WHEREAS, the City Council of the City of Lindsay has become aware of gatherings of its residents despite Executive Order No. 33-20 which orders residents to shelter in place and prohibits gatherings on public or private property; and

WHEREAS, California Government Code section 8665 allows for the enforcement and penalty of any persons or business which defy any executive order related to a declaration of emergency, which shall include a misdemeanor charge, a fine of up to one thousand dollars (\$1,000.00) or six months in jail; and

WHEREAS, California Government Code Section 36900 allows the City to penalize violators of an ordinance with a fine and allows violators to be prosecuted by the City in the name of the people of the State of California; and

WHEREAS, the City Council of the City of Lindsay desires to establish an administrative fine for the violation of the Governor's Executive Order No. 33-20 in the amount of \$75 per day and for each subsequent instance, the fine shall be double the most recent fined amount (\$150 for 2nd instance, \$300 for 3rd instance, etc.); and

WHEREAS, California Government Code Section 36937 authorizes the City Council to introduce and adopt an ordinance it declares to be necessary as an emergency measure to preserve the public peace, health, and safety and make such ordinance immediately effective during a single meeting if passed by at least 4/5ths affirmative votes; and

Section 1. INCORPORATION OF RECITALS. The City Council of the City of Lindsay finds that the foregoing recitals and administrative report presented with this ordinance are true and correct and are incorporated in this ordinance by this reference and adopted as findings of the City Council.

Section 2. URGENT NEED. The City Council hereby finds, determines and declares that this emergency ordinance, is necessary because there is a current and immediate threat to the public

peace, health, safety, and general welfare of the City and its community due in part to the violations of California Governor's Executive Order No. 33-20 which increases the risk of spreading the novel coronavirus (COVID-19), thereby necessitating the immediate enactment of this emergency ordinance in order to ensure that residents of the City obey Executive Order 33-20.

Section 3. EFFECTIVENESS. This emergency ordinance shall remain in effect until the conclusion of the declared emergency related to COVID-19.

Section 4. CEQA REVIEW. The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15060(c)(2) [the activity will not result in direct or reasonably foreseeable indirect physical changes in the environment].

Section 5. NO LIABILITY. The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability or responsibility for damage to person or property upon the City of Lindsay, or any official, employee or agent thereof.

Section 6. PENDING ACTIONS. Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 7. SEVERABILITY. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or circumstance. The City Council of the City of Lindsay hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

Section 8. CONSTRUCTION. The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Lindsay Municipal Code as amended by this ordinance are substantially the same as provisions in the Lindsay Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

Section 9. EFFECTIVE DATE. The foregoing ordinance shall take effect immediately upon the passage hereof. Prior to the expiration of fifteen (15) days from the enactment hereof a certified copy of this ordinance shall be posted in the office of the City Clerk pursuant to Government Code

section 36933(c)(1) and a summary shall be published once in the Porterville Recorder, a newspaper printed and published in the City of Porterville, State of California, together with the names of the Council members voting for and against the same.

The foregoing ordinance, read by title only with waiving of the reading in full, was introduced and approved at a regularly scheduled meeting on the 14th day of April 2020.

ADOPTED at a regular meeting of the City Council held the 14th day of April 2020.

Ayes: _____

Noes: _____

Abstain: _____

Absent: _____

ATTEST:

CITY COUNCIL OF THE CITY OF LINDSAY

Juana Espinoza, Interim City Clerk

Pamela Kimball, Mayor