



LINDSAY CITY COUNCIL MEETING: REGULAR MEETING

251 E. Honolulu St., Lindsay, CA 93247
Tuesday, January 22, 2019 @ 6:00PM

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Call to Order: 6:00PM

Roll Call: Council Members Flores, Watson, Sanchez, Mayor ProTem Cortes & Mayor Kimball

Pledge: Council Member Flores

Invocation: To be Announced at Council Meeting

ITEM 1	PUBLIC COMMENT
Details	The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council, including agenda items, other than noticed public hearings. Comments shall be limited to three minutes per person, with 30 minutes overall for the entire comment period, unless otherwise indicated by the Mayor. Participants speak at the stand after clearly stating their name for the Clerk.
ITEM 2	CITY COUNCIL REPORTS
Details	Council Members report on events, activities or matters
ITEM 3	LHS STUDENT REPORT – IRELAND MCCALL
Details	Student reports on high school-related events, activities or matters
ITEM 4	STAFF REPORTS
Details	City Manager or designee reports on events, activities or matters
ITEM 5	CONSENT CALENDAR [ACTION ITEM]
Details	These are routine items. Agenda Pages 1-8 <ol style="list-style-type: none">1. Approve City Council Meeting Minutes for January 8, 20192. Accept Warrant List for January 17, 2019
ITEM 6	SPECIAL CITY EVENTS AD HOC COMMITTEE REPORT AND ACTION ITEM TO ISSUE RFP FOR MARKET OPERATIONS [ACTION ITEM]
Details	Presented by Committee Members
ITEM 7	RESOLUTION 19-02 REQUIRING THE USE OF CITY PROVIDED ACCOUNTS FOR THE ELECTRONIC TRANSMITTAL OF COMMUNICATIONS TO AND FROM COUNCIL MEMBERS [ACTION ITEM]
Details	Presented by Bret Harmon, Director of Finance Agenda Pages 9-12

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ITEM 8	CANNABIS UPDATE
Details	Presented by Bill Zigler, City Manager
ITEM 9	2018-2019 WATER ENTERPRISE FUND CAPITAL PROJECTS BUDGET AMENDMENT [ACTION ITEM]
Details	Presented by Mike Camarena, Director of City Services Agenda Pages 13-16
ITEM 10	PRESENTATION: CITY SERVICES 101
Details	Presented by Mike Camarena, Director of City Services Agenda Page 17
ITEM 11	INFORMATIONAL ITEM: REVIEW OF INTERFUND ADVANCES PRESENTATION
Details	Presented by Bret Harmon, Director of Finance
ITEM 12	LAFCO SMALL CITY REP DISCUSSION [ACTION ITEM]
Details	Presented by Bill Zigler, City Manager
ITEM 13	FUTURE AGENDA ITEMS [ACTION ITEM]
Details	City Council Members request items for future agenda items. Requires a vote and support by a majority to qualify for future agenda.
ITEM 14	EXECUTIVE SESSION
Details	NONE
ITEM 15	ADJOURN
Details	Council adjourns meeting. The next Regular City Council meeting will be held at 251 E. Honolulu Street, Lindsay at 6:00PM on February 12, 2019.

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SUCCESSOR AGENCY TO THE FORMER LINDSAY
REDEVELOPMENT AGENCY AND
LINDSAY CITY COUNCIL MEETING
JOINT MEETING

251 E. Honolulu St., Lindsay, CA 93247
Tuesday, January 8, 2019 @ 5:55PM

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Call to Order 5:55PM

Roll Call Board Members Sanchez, Flores, Watson, Vice Chair Cortes & Chairperson Kimball (all present)

ITEM 1 PUBLIC COMMENT

Details The public is invited to comment on any subject under the jurisdiction of the Successor Agency to the Former Lindsay Redevelopment Agency, including agenda items, other than noticed public hearings. Comments shall be limited to three minutes per person, with 30 minutes overall for the entire comment period, unless otherwise indicated by the Chairperson. Participants speak at the stand after clearly stating their name for the Clerk.

SPEAKER COMMENTS

Sinclair Asked for explanation of what is a successor agency.

ITEM 2 APPROVAL OF MINUTES [ACTION ITEM]

Details January 9, 2018 Meeting

Motion: Approve minutes

1 st	2 nd	Flores	Watson	Sanchez	Cortes	Kimball	Result
Cortes	Watson						5-0 approved

ITEM 3 APPROVAL OF RESOLUTION SA19-01 ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR JULY 1, 2019 THROUGH JUNE 30, 2020 [ACTION ITEM]

Details Presented by Bret Harmon, Director of Finance

SPEAKER COMMENTS

Harmon Explained ROPS schedule and explained where to find the information regarding debt paid via ROPS process in the back of the City Budget.

Motion:

1 st	2 nd	Flores	Watson	Sanchez	Cortes	Kimball	Result
Cortes	Kimball	Yes	Yes	Yes	Yes	Yes	5-0 Approved

ITEM 4 ADJOURN TO COUNCIL MEETING

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251 E. Honolulu St., Lindsay, CA 93247
Tuesday, January 8, 2019 @ 5:55PM

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Call to Order: 6:00PM

Roll Call: Members Sanchez, Flores, Watson, Mayor ProTem Cortes & Mayor Kimball (all present)

Flag Salute: Council Member Sanchez

Invocation: Job Lara

ITEM 1	PUBLIC COMMENT
SPEAKER	COMMENTS
Eric Sinclair	Talked about being on Instagram.
Yarida Pizano	Expressed the farmers market has been helpful to her business. Believes it would be unfair to move it.
Ana	Will re-open the Fat Boyz restaurant. Believes moving the farmers market will hurt the business. The market helps others from out of town to know the business is there. Believes the market benefits local businesses.
Ricardo	Owens the business in front of the library. The farmers market brought people by to look at his business. Would like the farmers market to stay in town instead of moving out of town.
Maria Hernandez	Owens business on Honolulu. Would like to keep the market where it is because the market helps bring sales to her stores.

ITEM 2	COUNCIL REORGANIZATION [ACTION ITEM]						
Details	Presented by Pamela Kimball, Mayor						
Motion:	Flores as Mayor / Sanchez as Mayor Pro Tem						
1 st	2 nd	Flores	Watson	Sanchez	Cortes	Kimball	Result
Sanchez	Flores	Yes	No	Yes	No	No	Failed 2-3

There were no motions after the motion by Sanchez failed, so the organization remained as is with Mayor Kimball and Mayor Pro Tem Cortes.

ITEM 3	CITY COUNCIL REPORTS
Details	Council Members report on events, activities or matters
Flores	Happy to see everyone.
Watson	Ad-hoc committee – gathered information from downtown businesses and residents. Have been collecting information for about two months. Received a wide variety of responses. The overwhelming consensus is to move the market away from the downtown. Many of the business owners believe moving the market to evaluate the impact would be good. Would like to hold a working meeting to help businesses that may be negatively impacted by the market’s move. Concerns about damage and other negative impacts on the area. Sat on the Chamber Board when it launched in 2006.

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Sanchez	Nothing to report. Happy to be here.
Cortes	Council values the community’s input and take it into consideration. Attended rotary Christmas event in December. It was well attended. Paid water bill at the Jewelry Store. Lindsay Ono committee is looking for learners and two adults to go to Ono City next year. Orange Blossom Parade is coming up. The Parade committee is looking for parade entrants. Shared information about soccer sign ups and junior Cardinals soccer and basketball. Once Upon a Mattress (presented by the local theater group.) Ms. Renteria needs support for being honored at the Woodlake HOW dinner (1/22).
Kimball	Received a Christmas card from the Mayor of Ono City. Failure of Prop 3 results in Friant Water trying to figure out what to do with repairs to the canal. Met with Linda Ledesma of healthy kids healthy Lindsay. Discussed City’s assistance in pursuing a \$25,000 grant. Passed Round 1 and preparing Round 2 submittal.

ITEM 4 LHS STUDENT REPORT – IRELAND MCCALL

Details	Student reports on events, activities or matters related to the High School
SPEAKER	COMMENTS
McCall	Mock trials start soon. World Cup week in two weeks. Winter formal is coming up soon. Presented a sports report.

ITEM 5 STAFF REPORTS

Details	City Manager or designee reports on events, activities or matters
SPEAKER	COMMENTS
Zigler	Mike Camarena’s 10,000 th day with the City is today. Need to schedule a group and individual photos with Council members. Will prepare cards for Council Members. Working on council retreat with Barry Somers on a weekend. Water system is working well. Water tank is at 35 feet. Provided water usage / decrease data. Well 14 continues to perform without contaminants outside limits. Not using Well 14 for domestic use. Reviewed roundabout. Phase 1 completed paving today. Phase 2 beginning. Watching weather for impacts on Phase 2 and will adjust accordingly. Fiber optics company has been doing pavement patching around town. Delayed shutoffs during Christmas time. OMNI anticipates seeing patients in February. Main Pool at WC closed for another week.
Watson	Asked about Frontier moving their pedestal and learned the City will work around it for now.
Sanchez	Asked about dead meters and learned meters may malfunction at different rates and no show as a dead meter right away.

ITEM 6 CONSENT CALENDAR [ACTION ITEM]

Details	These are routine items. <ol style="list-style-type: none"> 1. Approve City Council Meeting Minutes for December 11, 2018 2. Accept Warrant List for January 2, 2019 3. Accept Treasurer’s Report for December 2018
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Motion: Approve Consent Calendar

1 st	2 nd	Flores	Watson	Sanchez	Cortes	Kimball	Result
Watson	Cortes						5-0 Approved

ITEM 7 PRESENTATION: GRID ALTERNATIVES

Details Presented by Hector Uriarte Jr., Outreach Coordinator

SPEAKER COMMENTS

- Uriarte Following an introduction by City Manager Zigler. Presented information regarding how GRID helps low-income households to install solar through funding from the utility companies. Must save 75% of their electric bill with the install. No payment for 20 years. Works with Sunrun. Working with Farmersville and Woodlake. Left information to share with the public.
- Watson Asked about preference for roof-mounted systems.
- Uriarte Shared they roof mount as often as possible.
- Flores Asked about income guidelines.
- Uriarte Uses the income from the previous year compared against a zoned map. Available in information left with Council.
- Watson Asked about property taxes
- Uriarte The homeowner does not bear the cost of property taxes.
- Watson Asked about selling the homes
- Uriarte Shared there is no impact on the seller. The buyer is grandfathered in.
- Flores Asked about the zones and received an answer of four zones.

ITEM 8 COMMITTEE ASSIGNMENTS [ACTION ITEM]

Details Presented by Bill Zigler, City Manager

SPEAKER COMMENTS

- Zigler Explained there are vacancies from departure of council members.
Monthly EDC meeting – 4th Wednesday at 7:30AM-8:30AM in Exeter > Sanchez considering Quarterly Healthcare Advisory 5:30PM 1/14 > Sanchez
SJV Air Quality Board Alternate > Zigler will gather information before decision is made.
Monthly Council of Cities Meeting 3:00 PM > Flores

Motion: Confirm the nomination of Flores for Monthly Council of Cities Meeting committee and Sanchez for Quarterly Healthcare Advisory

1 st	2 nd	Flores	Watson	Sanchez	Cortes	Kimball	Result
Cortes	Watson						5-0 approved

ITEM 9 PUBLIC HEARING: CONSIDERATION OF CONDITIONAL USE PERMIT 18-34 (OLD GROVE THEATER AT 242 S. ELMWOOD AVENUE) [ACTION ITEM]

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Details	Presented by Jessica Bispels, Planner						
SPEAKER	COMMENTS						
Bispels	Presented the Grove Theater wishes to sell beer. The alcohol license is moving to new owner.						
Kimball	Opened public hearing at 7:09pm						
Eric Sinclair	For anything to do with entertainment in Lindsay.						
Connie Lopez	(Owner) Excited to make the Grove Theater work in Lindsay. Has had restaurants and event centers in the past. Wants to do what she can to keep public safety officers safe. Is a nurse.						
Kimball	Closed hearing at 7:12						
Motion:	Vote to approve						
1 st	2 nd	Flores	Watson	Sanchez	Cortes	Kimball	Result
Flores	Sanchez	yes	yes	yes	yes	Yes	5-0 approved

ITEM 10 PRESENTATION: COUNCIL ORIENTATION TO CITY CLERK AND FINANCE

Details	Presented by Bret Harmon, City Clerk & Director of Finance						
SPEAKER	COMMENTS						
Harmon	Shared the presentation found in the agenda packet. Briefly reviewed findings in last audit.						

ITEM 11 PRESENTATION: DISINFECTION BYPRODUCT UPDATE

Details	Presented by Mike Camarena, City Services Director						
SPEAKER	COMMENTS						
Camarena	The 10 th of the month following the end of the quarter is the deadline for releasing to the water users. The numbers are based on a running annual average. The readings indicate water is safe to drink. Discussed the options of moving the chlorination to the water treatment plant or connecting the water treatment plant to the water tank.						
Watson	Asked about cost for the connecting the water treatment plant to the water tank.						
Camarena	It would cost about \$1.0-1.5M. The City needs a detailed plan before it can apply for grants.						
Flores	Asked about universities coming to do studies.						
Camarena	The City needs to show qualified effort to the State during a short timeline (1 year).						
Sanchez	Asked what short-term means						
Camarena	Expects a short-term solution would be five to 10 years depending on water allocation.						
Motion:	Approve issuance of DBP notice						
1 st	2 nd	Flores	Watson	Sanchez	Cortes	Kimball	Result
Watson	Cortes						5-0 approved

ITEM 12 CONTRACT AWARD: TEST WELL [ACTION ITEM]

Details	Presented by Mike Camarena, City Services Director						
SPEAKER	COMMENTS						

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Camarena Presented the results of the bid opening. Recommended to award to Johnson Drilling company.
Flores Asked about restriction on change order.
Camarena There are restrictions. Staff level authorization 10%, City Manager up to 25% and above would be by City Council. The area is north of the chain-link fence between LSC and City Park.
Motion: Award contingent on State Approval Johnson Drilling

1 st	2 nd	Flores	Watson	Sanchez	Cortes	Kimball	Result
Watson	Cortes	Yes	Yes	Yes	Yes	Yes	5-0 approved

ITEM 13 FUTURE AGENDA ITEMS [ACTION ITEM]

Details City Council Members request items for future agenda items. Requires a vote and support by a majority to qualify for future agenda.

SPEAKER COMMENTS

Flores Finance Presentation Showing the Creation of the Advances (Flores – Cortes) – Approved 5-0

Motion: Finance to present again on the creation of advances

1 st	2 nd	Flores	Watson	Sanchez	Cortes	Kimball	Result
Flores	Cortes						5-0 approved

ITEM 14 EXECUTIVE SESSION

Details NONE

ITEM 15 ADJOURN

Details Council adjourns meeting. The next Regular City Council meeting will be held at 251 E. Honolulu Street, Lindsay at 6:00PM on January 22, 2019.

Watson – **Approved 5-0 to adjourn.**
Flores

ATTEST:

CITY COUNCIL OF THE CITY OF LINDSAY

Bret Harmon, City Clerk

Pamela Kimball, Mayor

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FUND	Check #	Date	Vendor #	Vendor Name	Description	Amount
TOTAL						\$ 464,690.82
101 - GENERAL FUND	93717	1/11/2019	4259	AAA TRUCK SERVICE I	MASTER DISCONNECT	31.39
101 - GENERAL FUND	93718	1/11/2019	7	AG IRRIGATION SALES		260.22
101 - GENERAL FUND	93719	1/11/2019	6362	AMERICAN BUSINESS M	BALCK TONER	16.00
101 - GENERAL FUND	93722	1/11/2019	3536	BSN SPORTS	GOALS	179.98
101 - GENERAL FUND	93723	1/11/2019	1979	CALIFORNIA BUILDING	SB1473	105.30
101 - GENERAL FUND	93725	1/11/2019	5832	CINTAS CORPORATION		1,729.90
101 - GENERAL FUND	93726	1/11/2019	2319	COMPUTER SYSTEMS PL	ANTIVIRUS	45.00
101 - GENERAL FUND	93728	1/11/2019	6118	CVIN LLC D.B.A. VAS	1/1/19-1/31/19	525.00
101 - GENERAL FUND	93729	1/11/2019	111	DEPT OF CONSERVATIO	RESIDENTIAL	291.91
101 - GENERAL FUND	93734	1/11/2019	148	GOMEZ AUTO & SMOG	2001 DODGE	3,498.56
101 - GENERAL FUND	93735	1/11/2019	5647	GRISWOLD,LASSALLE,C	CITY COUNCIL	941.10
101 - GENERAL FUND	93736	1/11/2019	6346	JEFF PFEIFFER	SQUIRRELS TREATMENT	500.00
101 - GENERAL FUND	93738	1/11/2019	201	KENS STAKES & SUPPL		79.20
101 - GENERAL FUND	93739	1/11/2019	4067	LINCOLN NAT'L INSUR	1/1/19-1/31/19	1,186.10
101 - GENERAL FUND	93743	1/11/2019	6368	PNC EQUIPMENT FINAN	NEW FIRE TRUCK PMT	91,142.83
101 - GENERAL FUND	93754	1/11/2019	144	THE GAS COMPANY	163-715-6900	3,919.29
101 - GENERAL FUND	93756	1/11/2019	473	TU CO RESOURCE MANA	20 BUS PUNCH PASSES	272.00
101 - GENERAL FUND	93757	1/11/2019	3511	TULARE COUNTY SHERI	10/1/18-12/31/18	19,717.00
101 - GENERAL FUND	93758	1/11/2019	5747	UNITED STAFFING	JACOB.MARIO12/3-12/	3,179.49
101 - GENERAL FUND	93760	1/11/2019	430	US BANK TRUST NA	2012 LFA BOND ADMIN	2,090.00
101 - GENERAL FUND	93761	1/11/2019	2790	WILLDAN INC.	BUILDING INSPECTION	7,820.00
101 - GENERAL FUND	93762	1/15/2019	6362	AMERICAN BUSINESS M	BASE RATE 12/29-1/2	150.73
101 - GENERAL FUND	93763	1/15/2019	4924	ASI ADMINISTRATIVE	COBRA ADMIN-NOV 201	35.00
101 - GENERAL FUND	93764	1/15/2019	3428	AT&T MOBILITY	12/16/2018	93.63
101 - GENERAL FUND	93765	1/15/2019	5457	AUTO ZONE COMMERCIA	WIPER-CROWNVIC12266	30.64
101 - GENERAL FUND	93766	1/15/2019	4281	BRIAN E. WATSON		50.00
101 - GENERAL FUND	93767	1/15/2019	2872	CHIEF SUPPLY	NITRILE GLOVES	593.42
101 - GENERAL FUND	93768	1/15/2019	279	CITY OF PORTERVILLE	01-000680-ANIMAL NO	449.00
101 - GENERAL FUND	93769	1/15/2019	1463	DANNY SALINAS	DEC 2018	50.00
101 - GENERAL FUND	93770	1/15/2019	316	DEPT OF JUSTICE	NOV 2018 BLOOD ANAL	652.00
101 - GENERAL FUND	93772	1/15/2019	119	DOUG DELEO WELDING	CAGE IN POLICE CAR	2,175.00
101 - GENERAL FUND	93773	1/15/2019	4460	EVANS FEED & LIVEST	BLACK GOLD DOG FOOD	50.74
101 - GENERAL FUND	93775	1/15/2019	148	GOMEZ AUTO & SMOG	OIL CHANGE 2011FORD	1,758.30
101 - GENERAL FUND	93776	1/15/2019	4378	JOSEPH H AVINA	BUILSING INSPECTOR	225.00
101 - GENERAL FUND	93781	1/15/2019	2471	L.N. CURTIS & SONS	5GA; PAIL FIRE CONT	657.94
101 - GENERAL FUND	93782	1/15/2019	6103	LAURA CORTES	DEC 2018	50.00
101 - GENERAL FUND	93783	1/15/2019	4067	LINCOLN NAT'L INSUR	JAN DENTAL PLAN	2,453.33
101 - GENERAL FUND	93784	1/15/2019	5424	LINDSAY VETERINARY	251218-CAT	45.00
101 - GENERAL FUND	93785	1/15/2019	1426	PAM KIMBALL	DEC 2018	75.00
101 - GENERAL FUND	93786	1/15/2019	276	PORTERVILLE RECORDE	C.U.P NO 18-34	172.47
101 - GENERAL FUND	93787	1/15/2019	3036	PRO FORCE LAW ENFOR	BVP PROGRAM-PD VEST	14,763.32
101 - GENERAL FUND	93788	1/15/2019	285	QUILL CORPORATION	10PK VACUUM BAGS	409.38
101 - GENERAL FUND	93789	1/15/2019	6266	SEQUOIA DOOR INC	ADJUST 2 DOORS	50.00
101 - GENERAL FUND	93790	1/15/2019	302	SEQUOIA TOWING		360.00
101 - GENERAL FUND	93792	1/15/2019	5314	SHRED-IT USA LLC	12/14/18	132.05
101 - GENERAL FUND	93793	1/15/2019	310	SOUTHERN CA. EDISON	2-00-424-8134	26,880.38
101 - GENERAL FUND	93794	1/15/2019	2250	CALIFORNIA DEPT OF	END 3/31/17	466.20
101 - GENERAL FUND	93797	1/15/2019	5755	TELEPACIFIC COMMUNI	1/9/19-2/8/19	4,574.35

FUND	Check #	Date	Vendor #	Vendor Name	Description	Amount
101 - GENERAL FUND	93798	1/15/2019	4240	VALLEY UNIFORM CENT	ROCHA PATROL JACKET	103.96
101 - GENERAL FUND	93799	1/15/2019	364	STEVE VELASQUEZ	DEC 2018	50.00
101 - GENERAL FUND	93800	1/15/2019	1041	VERIZON WIRELESS	642065758-0002	83.22
261 - GAS TAX FUND	93730	1/11/2019	119	DOUG DELEO WELDING		169.43
400 - WELLNESS CENTER	93716	1/11/2019	3023	AAA SECURITY, INC.		605.83
400 - WELLNESS CENTER	93733	1/11/2019	6010	FRONTIER COMMUNICAT	559-562-3657	503.37
400 - WELLNESS CENTER	93742	1/11/2019	1565	OACYS.COM INC	E-MAIL ACCOUNT-	193.40
400 - WELLNESS CENTER	93750	1/11/2019	310	SOUTHERN CA. EDISON	3-031-5675-04	3,249.25
400 - WELLNESS CENTER	93752	1/11/2019	5899	SUPPLYWORKS		875.34
400 - WELLNESS CENTER	93755	1/11/2019	3396	THYSSENKRUPP ELEVAT		311.94
400 - WELLNESS CENTER	93771	1/15/2019	6039	DINA RESTIVO	YOGA	840.00
400 - WELLNESS CENTER	93774	1/15/2019	6093	GFIT	STRENGTH + BALANCE	125.00
400 - WELLNESS CENTER	93779	1/15/2019	5804	KELSIE AVINA	ZUMBA	175.00
400 - WELLNESS CENTER	93780	1/15/2019	5448	KIRBY D. MANNON	EXERCISE CLASS	150.00
400 - WELLNESS CENTER	93791	1/15/2019	3208	SHANNON PATTERSON	WATER AROBICS	250.00
400 - WELLNESS CENTER	93795	1/15/2019	4914	STEPHANIE OROSCO	ZUMBA	420.00
400 - WELLNESS CENTER	93796	1/15/2019	6310	TE 'MARCUS WHITNEY	FIT AND TONE	400.00
552 - WATER	93720	1/11/2019	1988	ASSOCIATED COMPRESS		2,864.28
552 - WATER	93721	1/11/2019	51	BSK	BACTI	415.00
552 - WATER	93724	1/11/2019	76	CENTRAL VALLEY BUSI	RCPT WATER DEPT BOO	511.52
552 - WATER	93731	1/11/2019	3461	FERGUSON ENTERPRISE		305.29
552 - WATER	93732	1/11/2019	137	FRIANT WATER AUTHOR		240.43
552 - WATER	93737	1/11/2019	6007	JT2 INC DBA TODD CO	PROGRESS PMT3 FINAL	-
552 - WATER	93740	1/11/2019	234	MARTIN'S TIRE & AUT	1157735	16.00
552 - WATER	93744	1/11/2019	5796	PRESORT OF FRESNO L	UB 12/11/18	1,884.17
552 - WATER	93747	1/11/2019	6095	RALPH GUTIERREZ WAT	DEC 2018	4,000.00
552 - WATER	93748	1/11/2019	4425	SERVICE SUPPLY SYST	BURKERT	2,132.83
552 - WATER	93749	1/11/2019	4555	THATCHER COMPANY IN		2,782.33
552 - WATER	93751	1/11/2019	310	SOUTHERN CA. EDISON	288 N SWEET BRIER	1,417.21
552 - WATER	93759	1/11/2019	2960	UNITED STATES BUREA		14,740.16
552 - WATER	93777	1/15/2019	6007	JT2 INC DBA TODD CO	WELL NO 15 PIPELINE	15,824.09
552 - WATER	93778	1/15/2019	6007	JT2 INC DBA TODD CO	WELL NO 15	192,508.18
553 - SEWER	93745	1/11/2019	4618	PROVOST & PRITCHARD	EAST PONDS	2,052.00
553 - SEWER	93753	1/11/2019	1921	TELSTAR INSTRUMENTS	23611 ROAD 196	1,127.00
600 - CAPITAL IMPROVEN	93727	1/11/2019	91	CONSOLIDATED TESTIN		1,637.50
600 - CAPITAL IMPROVEN	93746	1/11/2019	399	QUAD KNOFF, INC.	ROUNDAABOUT AUG2018	11,793.94
702 - CHFA-HELP LHBP	93741	1/11/2019	6232	MIGUEL SALAZAR CONS	FRAMING LABOR	5,000.00



STAFF REPORT

TO: THE LINDSAY CITY COUNCIL
DATE: January 22, 2019
AGENDA #: 7
FROM: Bret Harmon, Director of Finance

AGENDA ITEM

<i>TITLE</i>	Consideration to adopt Resolution 19-02 requiring the use of City provided accounts for the electronic transmittal of communications to and from Council Members to streamline and secure City-related communication by using City-provided services only to transmit communications.
<i>ACTION</i>	Approval of Resolution 19-02
<i>PURPOSE</i>	Statutory/Contractual Requirement Council Vision/Priority Discretionary Action
<i>OBJECTIVE(S)</i>	<ul style="list-style-type: none">• Yield a fiscally self-reliant city government while providing effective, basic municipal services.

RECOMMENDATION

Staff respectfully recommends Council adopt Resolution 19-02 requiring the use of City-provided accounts for the electronic transmittal of communication to and from Council Members to streamline secure communication by using City-provided services on to transmit communication.

BACKGROUND | ANALYSIS

There is a significant amount of communication that occurs between Council members and City staff throughout the year. The communication that occurs can be a mixture of confidential and non-confidential communication produced in accordance with Brown Act requirements. For example, confidential communication can include items such as communication with the City Attorney or closed-session staff reports that address property or employee negotiations, which should not be disclosed other than the reporting of final actions of the closed-session items. The remaining non-confidential communication would be the bulk of the communication that occurs.

Each of these types of communication bring their own potential issues when using non-City-provided services for transmitting communication. With confidential communication it is simpler to understand the issue since a non-City-provided communication system may not have adequate security and could result in accidental disclosure of or intentional hacking to retrieve confidential communication.

However, non-confidential communications transmitted with non-City-provided services have their own potential issues too. This communication can result in difficulties responding to Public Records Act (PRA) requests, as required by the City of San Jose vs. Superior Court of Santa Clara County case which determined that agency business communication on private devices is a public record. If these



STAFF REPORT

TO: THE LINDSAY CITY COUNCIL
DATE: January 22, 2019
AGENDA #: 7
FROM: Bret Harmon, Director of Finance

communications are on a server not provided by or paid for by the City, retrieval of communication or information to respond to a PRA requests can become difficult and cause the City to not meet legally required PRA request response times.

For these reasons staff is requesting that Council use only City provided services for transmitting City communication and allow staff to get Council member devices set up to retrieve communication through the City provided services.

ALTERNATIVES

- Approve of Resolution 19-02
- Do not Approve 19-02 and provide direction to staff.

BENEFIT TO OR IMPACT ON CITY RESOURCES

Minor costs possibly from having the City's contract IT service provider (Lindsay Unified School District) setup City emails on Council member devices.

ENVIRONMENTAL REVIEW

None

POLICY ISSUES

City maintains a Records Retention Policy

PUBLIC OUTREACH

Posted in this agenda

ATTACHMENTS

- Resolution 19-02



RESOLUTION OF THE CITY OF LINDSAY

NUMBER 19-02

TITLE **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY TO REQUIRE THE USE OF CITY PROVIDED ACCOUNTS FOR THE ELECTRONIC TRANSMITTAL OF COMMUNICATIONS TO AND FROM COUNCIL MEMBERS.**

MEETING At a regularly scheduled meeting of the City of Lindsay City Council held on January 22, 2019 at 6:00PM at 251 E. Honolulu Street, Lindsay, CA 93247.

WHEREAS, electronic written communications, such as e-mails and texts, occur between Council members and City staff and constituents throughout the year;

WHEREAS, the communication that occurs can be a mixture of confidential and nonconfidential communication produced in accordance with Brown Act requirements, some of which would be subject to disclosure in accordance with the California Public Records Act (hereinafter the "Act"), and some of which would be exempt from disclosure under the Act;

WHEREAS, under California law, electronic communications on officials' private devices and accounts that pertain to city business are subject to disclosure pursuant to the Act unless otherwise exempt;

WHEREAS, confidential exempt communications under the Act on private devices and accounts are susceptible to inadvertent disclosure or security breaches, for which the City would have severely limited ability to control or mitigate; and

WHEREAS, use of private devices and accounts by officials for city business creates difficulties in responding to public records requests, particularly when the request can be for records pertaining to officials who no longer hold an office with the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LINDSAY DOES HEREBY RESOLVE AS FOLLOWS:

- SECTION 1. The City Council Members of the City of Lindsay shall only use their devices with city-owned accounts for transmitting or receiving electronic written communications.
- SECTION 2. The City Council hereby authorizes staff to set up each Council Member's device with city accounts so that electronic communications related to City business can be sent and received through the city-provided services.
- SECTION 3. This resolution shall be effective immediately upon its approval and adoption.
- SECTION 4. The Mayor, or presiding officer, is hereby authorized to affix her/his signature to the Resolution signifying its adoption by the City Council of the City of Lindsay, and the City Clerk, or his duly appointed deputy, is directed to attest thereto.



RESOLUTION OF THE CITY OF LINDSAY

PASSED AND ADOPTED by the City Council of the City of Lindsay as follows:

MEETING DATE	January 22, 2019
MOTION	
2 nd MOTION	
AYES	
ABSENT	
ABSTAIN	
NAYS	

CERTIFICATION OF THE FOREGOING RESOLUTION AS FULL, TRUE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LINDSAY AS DETAILED.

Bret Harmon, City Clerk

Pamela Kimball, Mayor



STAFF REPORT

AGENCY: CITY OF LINDSAY, CALIFORNIA
DATE: January 22, 2019
AGENDA #: 9
STAFF: Michael Camarena, Director of City Services

AGENDA ITEM

<i>TITLE</i>	2018-2019 Water Enterprise Fund Capital Projects Budget Amendment
<i>ACTION</i>	Reassign 2018-2019 Water Enterprise Fund Capital Projects
<i>PURPOSE</i>	Statutory/Contractual Requirement Council Vision/Priority Discretionary Action Plan Implementation
<i>COUNCIL OBJECTIVE(S)</i>	Live in a safe, clean, comfortable and healthy environment. Nurture attractive residential neighborhoods and business districts. Dedicate resources to retain a friendly, small-town atmosphere. Stimulate, attract and retain local businesses. Advance economic diversity. Yield a fiscally self-reliant city government while providing effective, basic municipal services.

RECOMMENDATION

Approve Reassignment of 2018-2019 Water Enterprise Fund Capital Projects and revised estimated costs of Water Main Replacement project of \$216,360.

BACKGROUND | ANALYSIS

Council adopted the 2018-2019 Operating Budget in June 2018. Included with the adopted budget on page 72 is the Water Enterprise Fund Capital Projects List. The list identifies WTP (Water Treatment Plant) Filter Bank Renovation Project (\$220,000) in FY 2018-2019 and a Water Main Replacement Project (\$185,000) in FY 2019.

Staff received notification that the Friant Kern Canal (FKC) will be dewatered beginning October 2019. The FKC delivers surface water from Millerton Lake to United States Bureau of Reclamation (USBR) contractors from Fresno to Arvin.

With Banks B and C filter renovations completed in 2018, water production was increased 56%. The intention of the filter bank renovation project this fiscal year was to rehabilitate Filter Bank A. This filter bank has not had any significant maintenance work done since initial construction in 1975. With reduced water delivery ability anticipated, and the increase in production capabilities now, the ability to delay Filter Bank A rehabilitation to a time that coincides with no water production at the WTP.



STAFF REPORT

AGENCY: CITY OF LINDSAY, CALIFORNIA
DATE: January 22, 2019
AGENDA #: 9
STAFF: Michael Camarena, Director of City Services

In 2018, we experienced increases in water mainline repairs required in our Lafayette Avenue water main. The location of the water main is in Lafayette Avenue, between Tulare Road and Sierra View Street. The water main is over 50 years old and undersized. This section of pipeline was also identified as a replacement project in our 2013 Water Feasibility Study to improve fire flow.

With increased vulnerability of our water system due to weaknesses in the Lafayette Avenue water main, we are limited in raising water storage levels in our water storage tank. Replacement of this water main will allow additional storage in the water tank.

The request before Council is to amend the FY 2018-2019 Budget to move the WTP Filter Bank Renovation Project to FY 2019 and move a Water Main Replacement Project to this FY.

City Contract Engineer Jeff Cowart of QK provided an estimate to prepare construction documents for the Lafayette Avenue water main project in the amount of \$31,360. Added to the adopted estimate of \$185,000 would total an update estimate of \$216,360.

FUNDING

Water Enterprise Fund

ALTERNATIVES

- Approve Amendment to FY 2018-2019 Water Enterprise Fund Capital Projects List as recommended.
- Do not approve and provide direction to staff.

BENEFIT TO OR IMPACT ON CITY RESOURCES

Project will reduce water production loss as well as labor and materials utilized on mainline leak repairs.

ENVIRONMENTAL REVIEW

None at this time.

POLICY ISSUES

None at this time.

PUBLIC OUTREACH

Posted in this agenda.

ATTACHMENTS

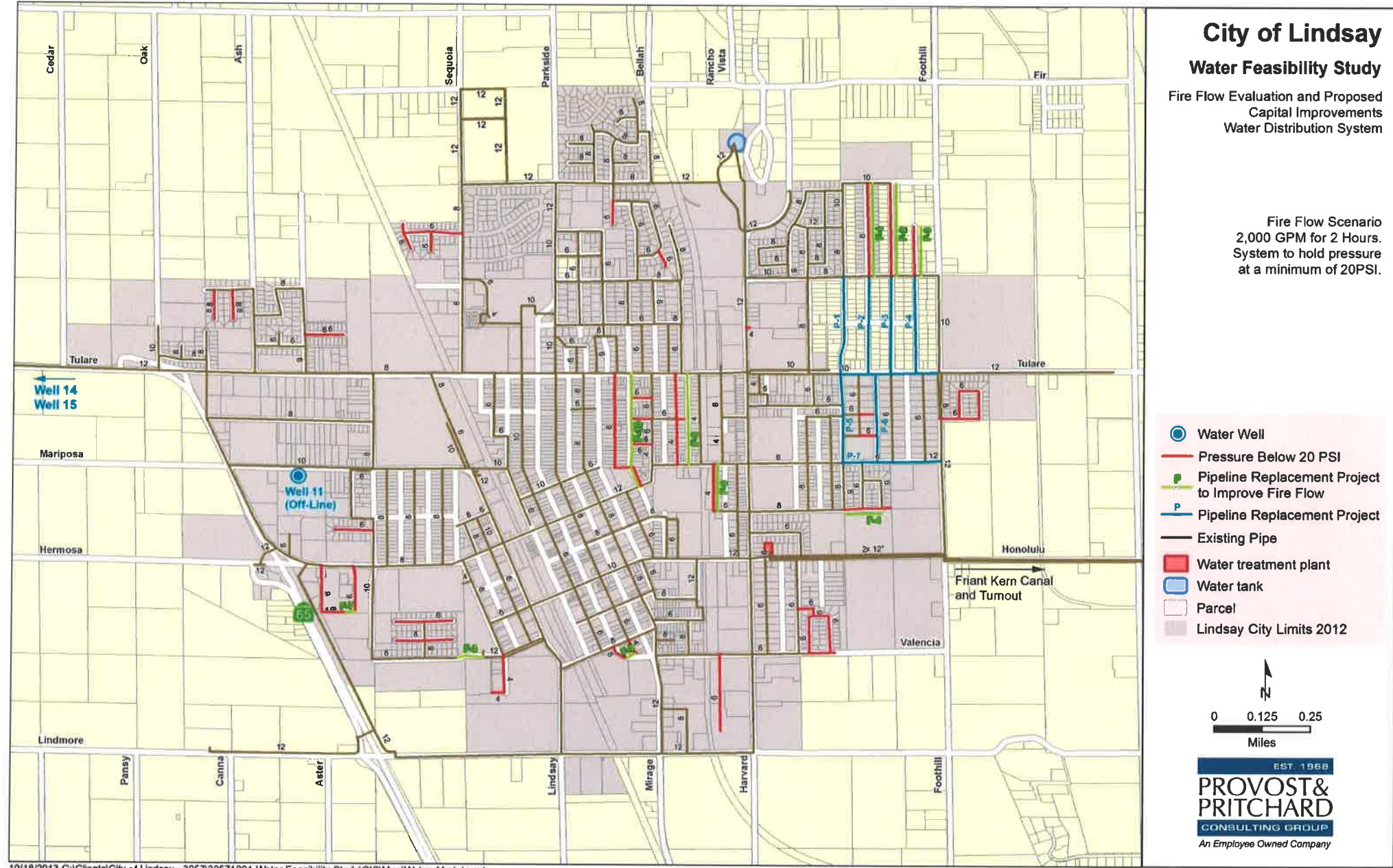
- Page 72 of FY 2018-2019 Approved Operating Budget, Water Enterprise Fund Capital Projects List
 - Water Feasibility Study Fire Flow Evaluation Map
-

NET BUDGETARY ACTIVITY: ENTERPRISE FUND | WATER

CAPITAL PROJECTS | WATER

	PROPOSED FY 2019	PLANNED FY 2020	PLANNED FY 2021	PLANNED FY 2022	PLANNED FY 2023	
FUNDING SOURCES						
Prop 1 - Planning	\$ 500,000					Well 14 and test well
Prop 1 - Implementation		2,225,000				
Grant for DBP Mitigation		350,000				
Water Funding	460,000	350,000	350,000	350,000	350,000	
PROJECT NAMES						
Well 15 Renovation	\$ 45,000					Water; Partly Paid FY17
Test Wells (up to 2)	275,000					Proposition 1
Avenue 240 Water Service Connect.	100,000					Water Capital Project
DBP Mitigation		350,000				Water Capital Project
SGMA Plan Development	50,000					Water Capital Project
Water Main Line Replacement		185,000	195,000	205,000	215,000	Water Capital Project
Well 14 Filtration Project Const.	225,000	800,000				Proposition 1
Well 14 Renovation		160,000				Water Capital Project
SCADA Expansion		25,000	25,000	25,000		Water Capital Project
Filter Plant Upgrades			50,000	50,000		Water Capital Project
Turbidameter Replacement (WTP)	45,000					Water Capital Project
WTP Filter Bank Renovation	220,000	275,000				Water Capital Project
New Domestic Water Well		2,225,000				Proposition 1
Urban Water Management Plan		150,000				Water Capital Project
Canal Turnout Upgrades			300,000			Water Capital Project
Water Storage Tank Renovation		\$ 350,000				Water Capital Project
Water Storage Basin				\$ 1,750,000		Water Capital Project
Well 11 Biological Treatment Project				\$ 2,750,000		Water Capital Project
NET	\$ -	\$ (1,245,000)	\$ (570,000)	\$ (4,430,000)	\$ 135,000	

Figure 3-4: Fire Flow Evaluation





STAFF REPORT

AGENCY: CITY OF LINDSAY, CALIFORNIA
DATE: January 22, 2019
AGENDA #: 10
STAFF: Michael Camarena, Director of City Services

AGENDA ITEM

<i>TITLE</i>	City Services 101
<i>ACTION</i>	None Requested, this is an informational presentation
<i>PURPOSE</i>	Statutory/Contractual Requirement Council Vision/Priority Discretionary Action Plan Implementation
<i>COUNCIL OBJECTIVE(S)</i>	Live in a safe, clean, comfortable and healthy environment. Nurture attractive residential neighborhoods and business districts. Dedicate resources to retain a friendly, small-town atmosphere. Stimulate, attract and retain local businesses. Advance economic diversity. Yield a fiscally self-reliant city government while providing effective, basic municipal services.

RECOMMENDATION

None Requested, this is an informational presentation

BACKGROUND | ANALYSIS

To follow up the City Clerk and City Finances presentation of January 8, 2019, City Services will present an overview of what the department does and the scope of responsibilities. More detailed slides will be presented to Council on Tuesday evening. Presentation will cover the following categories;

- Streets
 - Parks
 - Engineering
 - Building/Planning
 - City Facility's
 - Landscape and Lighting Assessment Districts
 - Land Application Permit Management
 - Storm Drain Utility Operation/Management
 - Refuse Service
 - Water Utility Operation/Management
 - Wastewater Utility Operation/Management
 - Area Board and Committee Representation
-