



SUCCESSOR AGENCY TO THE FORMER LINDSAY REDEVELOPMENT AGENCY AND LINDSAY CITY COUNCIL MEETING JOINT MEETING

251 E. Honolulu St., Lindsay, CA 93247
Tuesday, January 8, 2019 @ 5:55PM

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Call to Order 5:55PM

Roll Call Board Members Sanchez, Flores, Watson, Vice Chair Cortes & Chairperson Kimball

ITEM 1 PUBLIC COMMENT

Details The public is invited to comment on any subject under the jurisdiction of the Successor Agency to the Former Lindsay Redevelopment Agency, including agenda items, other than noticed public hearings. Comments shall be limited to three minutes per person, with 30 minutes overall for the entire comment period, unless otherwise indicated by the Chairperson. Participants speak at the stand after clearly stating their name for the Clerk.

ITEM 2 APPROVAL OF MINUTES [ACTION ITEM]

Details January 9, 2018 Meeting

ITEM 3 APPROVAL OF RESOLUTION SA19-01 ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR JULY 1, 2019 THROUGH JUNE 30, 2020 [ACTION ITEM]

Details Presented by Bret Harmon, Director of Finance Agenda Pages SA1-SA8

ITEM 4 ADJOURN TO COUNCIL MEETING

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251 E. Honolulu St., Lindsay, CA 93247
Tuesday, January 8, 2019 @ 5:55PM

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Call to Order: 6:00PM

Roll Call: Council Members Sanchez, Flores, Watson, Mayor ProTem Cortes & Mayor Kimball

Flag Salute: Council Member Sanchez

Invocation: To be Announced at Council Meeting

ITEM 1	PUBLIC COMMENT
Details	The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council, including agenda items, other than noticed public hearings. Comments shall be limited to three minutes per person, with 30 minutes overall for the entire comment period, unless otherwise indicated by the Mayor. Participants speak at the stand after clearly stating their name for the Clerk.
ITEM 2	COUNCIL REORGANIZATION [ACTION ITEM]
Details	Presented by Pamela Kimball, Mayor
ITEM 3	CITY COUNCIL REPORTS
Details	Council Members report on events, activities or matters
ITEM 4	LHS STUDENT REPORT – IRELAND MCCALL
Details	Student reports on events, activities or matters related to the High School
ITEM 5	STAFF REPORTS
Details	City Manager or designee reports on events, activities or matters
ITEM 6	CONSENT CALENDAR [ACTION ITEM]
Details	These are routine items. Agenda Pages 1-8 <ol style="list-style-type: none">1. Approve City Council Meeting Minutes for December 11, 20182. Accept Warrant List for January 2, 20193. Accept Treasurer’s Report for December 2018
ITEM 7	PRESENTATION: GRID ALTERNATIVES
Details	Presented by Hector Uriarte Jr., Outreach Coordinator

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SUCCESSOR AGENCY TO THE FORMER LINDSAY REDEVELOPMENT AGENCY AND LINDSAY CITY COUNCIL MEETING JOINT MEETING

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ITEM 8	COMMITTEE ASSIGNMENTS [ACTION ITEM]
Details	Presented by Bill Zigler, City Manager
ITEM 9	PUBLIC HEARING: CONSIDERATION OF CONDITIONAL USE PERMIT 18-34 (OLD GROVE THEATER AT 242 S. ELMWOOD AVENUE) [ACTION ITEM]
Details	Presented by Jessica Bispels, Planner Agenda Pages 9-15
ITEM 10	PRESENTATION: COUNCIL ORIENTATION TO CITY CLERK AND FINANCE
Details	Presented by Bret Harmon, City Clerk & Director of Finance Agenda Pages 16-27
ITEM 11	PRESENTATION: DISINFECTION BYPRODUCT UPDATE
Details	Presented by Mike Camarena, City Services Director Agenda Pages 28-29
ITEM 12	CONTRACT AWARD: TEST WELL [ACTION ITEM]
Details	Presented by Mike Camarena, City Services Director Agenda Pages 30-31
ITEM 13	FUTURE AGENDA ITEMS [ACTION ITEM]
Details	City Council Members request items for future agenda items. Requires a vote and support by a majority to qualify for future agenda.
ITEM 14	EXECUTIVE SESSION
Details	NONE
ITEM 15	ADJOURN
Details	Council adjourns meeting. The next Regular City Council meeting will be held at 251 E. Honolulu Street, Lindsay at 6:00PM on January 22, 2019.

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SUCCESSOR AGENCY TO THE FORMER LINDSAY
REDEVELOPMENT AGENCY & LINDSAY CITY COUNCIL AGENDA

MEETING: JOINT MEETING
LOCATION: 251 HONOLULU, LINDSAY, CA 93247
DATE: TUESDAY, JANUARY 09, 2018
TIME: 5:55PM

CALL TO ORDER: 5:55PM

ROLL CALL	Member Velasquez	Member Watson	Member Cortes	Member Salinas	Chairperson Kimball
Status	Present	Present	Absent with notice	Present	Present

PUBLIC COMMENT

Speaker	Comment Summary
None	

BUSINESS

1. CONSIDERATION OF SUCCESSOR AGENCY RESOLUTION SA18-01 ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR JULY 1, 2018 THROUGH JUNE 30, 2019.

Speaker	Comment Summary
Harmon	Presented ROPS for 2018-2019

VOTE – Roll Call

1 st Motion	2 nd Motion	Velasquez	Watson	Cortes	Salinas	Kimball	Result
Salinas	Watson	Yes	Yes	Absent	Yes	Yes	4-0 with Cortes absent with notice.

2. ADJOURN SUCCESSOR AGENCY MEETING

Mayor adjourned the Successor Agency meeting.



STAFF REPORT

TO: SUCCESSOR AGENCY TO THE RDA OF THE CITY OF LINDSAY
DATE: January 8, 2019
AGENDA #: 3
FROM: Bret Harmon, Successor Agency Secretary

AGENDA ITEM

TITLE Approval of Resolution SA19-01 Adopting the Recognized Obligation Payment Schedule for July 1, 2019 through June 30, 2020.

ACTION Approval of Resolution SA19-01

PURPOSE Statutory/Contractual Requirement

RECOMMENDATION

Staff respectfully recommends Approval of Resolution SA19-01.

BACKGROUND | ANALYSIS

Health & Safety Code Section (HSC) 34177 (o) (1) requires Successor Agencies to make payments due for enforceable obligations incurred by the Dissolved Redevelopment Agencies. This is accomplished through the annual payment schedules (ROPS) which must be approved by the Successor Agency and then the Oversight Board and submitted to the Department of Finance by February 1, 2019.

The Successor Agency paid the balance of the HELP loan last year. It will continue to make extra principal payments on the RDLP Loan as well. The Successor Agency made a \$725,000 payment on the RDLP debt in December 2018.

Bret Harmon will present the ROPS at the Oversight Board Meeting on January 11, 2019.

ALTERNATIVES

- Approve Resolution SA19-01
- Not approve Resolution SA19-01, provide alternative direction to staff and prepare a reason for the Oversight Board.

BENEFIT TO OR IMPACT ON CITY RESOURCES

The sooner the Successor Agency pays off the RDLP, the sooner the City will begin receiving additional property tax revenues.

ATTACHMENTS

- Resolution SA19-01
 - ROPS 19-20
-



RESOLUTION OF THE CITY OF LINDSAY’S SUCCESSOR AGENCY

NUMBER SA19-01

TITLE **A RESOLUTION OF THE BOARD OF THE CITY OF LINDSAY’S SUCCESSOR AGENCY ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR JULY 1, 2019 THROUGH JUNE 30, 2020**

MEETING At a regularly scheduled meeting of the City of Lindsay’s Successor Agency held on January 8, 2019 at 5:55PM at 251 E. Honolulu Street, Lindsay, CA 93247.

WHEREAS, Health & Safety Code Section (HSC) 34177 (o) (1) requires Successor Agencies to make payments due for enforceable obligations incurred by the Dissolved Redevelopment Agencies. This is accomplished through the annual payment schedules (ROPS) which must be approved by the Successor Agency and then the Oversight Board and submitted to the Department of Finance by February 1, 2019.

WHEREAS, the Successor Agency’s total outstanding debt/obligations and the request for FY19-20 are as follows:

Description / Project Scope	Total Outstanding Debt or Obligation	ROPS 19-20 Total
TOTAL	\$19,188,884	\$3,394,400
Annual Bond Admin Fees.	2,450	2,40
Annual Bond Disclosure Fee.	1,950	1,950
Loan for land purchase & infrastructure affordable housing.	2,465,000	2,465,000
Staffing, Supplies, Oversight Board, Audit Fees.	25,000	25,000
Housing entity administrative cost allowance FY18.	0	0
Unfunded Obligations from a prior ROPS period due to RPTTF shortfall.	0	0
Bonds to fund housing & non-housing projects - Refund	16,694,484	900,000

NOW, THEREFORE, THE BOARD OF THE CITY OF LINDSAY’S SUCCESSOR AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Approve the ROPS 19-20 and direct the Board’s Secretary to present the ROPS 19-20 at the January 11, 2019 Oversight Board meeting.

RESOLUTION NO. SA19-01
Page 1 of 2



RESOLUTION OF THE CITY OF LINDSAY'S SUCCESSOR AGENCY

SECTION 2. This resolution shall be effective immediately upon its approval and adoption.

SECTION 3. The Chair, or presiding officer, is hereby authorized to affix her/his signature to the Resolution signifying its adoption by the Board of the City of Lindsay's Successor Agency, and the Success Agency's Secretary, or his duly appointed deputy, is directed to attest thereto.

PASSED AND ADOPTED by the Board of the City of Lindsay's Successor Agency as follows:

MEETING DATE	January 8, 2019
MOTION	
2 nd MOTION	
AYES	
ABSENT	
ABSTAIN	
NAYS	

CERTIFICATION OF THE FOREGOING RESOLUTION AS FULL, TRUE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LINDSAY AS DETAILED.

Success Agency Secretary

Chair

Recognized Obligation Payment Schedule (ROPS 19-20) - Summary
Filed for the July 1, 2019 through June 30, 2020 Period

Successor Agency: Lindsay
County: Tulare

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)					19-20A Total (July - December)	19-20B Total (January - June)	ROPS 19-20 Total
A	Enforceable Obligations Funded as Follows (B+C+D):				\$ 12,863	\$ 12,863	\$ 25,726
B	Bond Proceeds				-	-	-
C	Reserve Balance				-	-	-
D	Other Funds				12,863	12,863	25,726
E	Redevelopment Property Tax Trust Fund (RPTTF) (F+G):				\$ 1,914,469	\$ 1,454,205	\$ 3,368,674
F	RPTTF				1,895,069	1,444,205	3,339,274
G	Administrative RPTTF				19,400	10,000	29,400
H	Current Period Enforceable Obligations (A+E):				\$ 1,927,332	\$ 1,467,068	\$ 3,394,400

Certification of Oversight Board Chairman:
Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

	Name		Title
/s/			
	Signature		Date

Lindsay Recognized Obligation Payment Schedule (ROPS 19-20) - Report of Cash Balances
July 1, 2016 through June 30, 2017
(Report Amounts in Whole Dollars)

source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see [Cash Balance Tips Sheet](#).

A	B	C	D	E	F	G	H	
		Fund Sources						
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF		
	ROPS 16-17 Cash Balances (07/01/16 - 06/30/17)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, Grants, Interest, etc.	Non-Admin and Admin	Comments	
1	Beginning Available Cash Balance (Actual 07/01/16) RPTTF amount should exclude "A" period distribution amount				4,323	899,022		
2	Revenue/Income (Actual 06/30/17) RPTTF amount should tie to the ROPS 16-17 total distribution from the County Auditor-Controller				25,726	1,849,770	Distribution 12/27/16 = \$1,026,381 Distribution 5/25/17 = \$823,389	
3	Expenditures for ROPS 16-17 Enforceable Obligations (Actual 06/30/17)				25,276	1,625,717		
4	Retention of Available Cash Balance (Actual 06/30/17) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)				4,773	1,123,075	Payments to Bond Holder/Bond Admin/CalHFA Loans between 7/01/17 - 12/29/17 = \$1,488,860.00 (excludes any admin costs)	
5	ROPS 16-17 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 16-17 PPA form submitted to the CAC	No entry required					154,380	
6	Ending Actual Available Cash Balance (06/30/17) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$ 0	\$ 0	\$ 0	\$ 0	\$ (154,380)		



LINDSAY CITY COUNCIL MEETING: REGULAR MEETING

251 E. Honolulu St., Lindsay, CA 93247
Tuesday, December 11, 2018 @ 6:00PM

Call to Order	6:00PM
Roll Call	Council Members Velasquez, Watson, Salinas, Mayor Pro Tem Cortes & Mayor Kimball Present: Salinas, Cortes and Kimball; Absent with notice: Velasquez and Watson
Pledge	Council Member Salinas
Invocation	To Be Announced at the Council Meeting

ITEM 1	PUBLIC COMMENT
Details	The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council, including agenda items, other than noticed public hearings. Comments shall be limited to three minutes per person, with 30 minutes overall for the entire comment period, unless otherwise indicated by the Mayor. Participants speak at the stand after clearly stating their name for the Clerk.
SPEAKER	COMMENTS
Isabel Call	She is a business owner in Lindsay. Has an empty building on Hermosa. Having a hard time finding a tenant. Has had two cannabis dispensaries asking to come to Lindsay. Has done research in how much businesses in Woodlake pay in fees and taxes. Would like to come back later to secure a temporary use permit for cannabis retail at 419 W Hermosa.
ITEM 2	CITY COUNCIL REPORTS
Details	Council Members report on events, activities or matters
SPEAKER	COMMENTS
Salinas	Nothing to report
Cortes	Thanked the City Staff and attendees at the Lindsay Sports Complex opening. Looking forward to community using the complex. Winter Break starts this Friday for LUSD until Tuesday, January 8 th . Free Christmas Breakfast by the Rotary on 12/15.
Kimball	Thanked Staff for the grand opening. Attended TCAG meeting showcasing the different projects around the county. Report on Measure R showed revenues might be slightly down from prior years. Santa Night is Friday Night, with Santa arriving at 6PM.
ITEM 3	LHS STUDENT REPORT – IRELAND MCCALL
Details	Student reports on high school-related events, activities or matters
SPEAKER	COMMENTS
McCall	Shared report on events at the school such as presenting gifts to younger students, holiday rally and service projects. Reported on athletic wins and losses. Winter Formal is in January.
ITEM 4	STAFF REPORTS
Details	City Manager or designee reports on events, activities or matters

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LINDSAY CITY COUNCIL MEETING: REGULAR MEETING

251 E. Honolulu St., Lindsay, CA 93247
 Tuesday, December 11, 2018 @ 6:00PM

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SPEAKER	COMMENTS
Camarena	Water plant reduced flow without requiring more ground water. Annual reduction of 16.47%. Increased surface water production by 24.5%. Decreased ground use significantly. Edison is back to work on the roundabout after being gone to help with the fires across the state. Omni medical group has begun to move into the Wellness Center. Pool closed 12/3 to 1/14. Therapy pool remains open. Lindsay Sports Complex still has some touchup work to do. Lisa Davis will release the schedule after work is complete.

ITEM 5 CONSENT CALENDAR

Details	These are routine items.	Agenda Pages 01-06
	<ol style="list-style-type: none"> 1. Approve City Council Meeting Minutes for November 27, 2018 2. Accept Warrant List for December 5, 2018 3. Accept Treasurer's Report for November 2018 	

SPEAKER COMMENTS

None

Motion: To approve

1 st	2 nd	Velasquez	Watson	Cortes	Salinas	Kimball	Result
Salinas	Cortes						3-0 approved

ITEM 6 RESOLUTION 18-51: UPDATED SALARY SCHEDULE TO COMPLY WITH MANDATORY MINIMUM WAGE INCREASE ON JANUARY 1, 2019

Details Presented by Bret Harmon, Director of Finance

SPEAKER COMMENTS

Harmon Summarized content of staff report, and explained the change is mandated by the state.

Motion: Approve Resolution 18-51

1 st	2 nd	Velasquez	Watson	Cortes	Salinas	Kimball	Result
Salinas	Cortes	Absent	Absent	Yes	Yes	Yes	3-0 Approved

ITEM 7 EXTENSION OF MASTER ENGINEERING SERVICES AGREEMENTS

Details Presented by Mike Camarena, Director of City Services

SPEAKER COMMENTS

Camarena Presented the staff report. QK has been removed from the list because they are the contract engineering services.

Motion: Approve extension

1 st	2 nd	Velasquez	Watson	Cortes	Salinas	Kimball	Result
Cortes	Salinas						3-0 Approved

ITEM 8 WELL 14 AND NEW PRODUCTION WELL PROJECT ENVIRONMENTAL TASK ORDER

Details Presented by Mike Camarena, Director of City Services

SPEAKER COMMENTS

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LINDSAY CITY COUNCIL MEETING: REGULAR MEETING

251 E. Honolulu St., Lindsay, CA 93247
 Tuesday, December 11, 2018 @ 6:00PM

Camarena Summarized content of staff report. Well has been in compliance since 2016. Proposition 1 includes a test well and then new development well (two-step process). Now is the time to do the environmental work on each project. QK is providing services to help with environmental work.

Cortes Asked if this would replace well 14.

Camarena This would be a new well and well 14 will be used as needed.

Motion: Approve task order

1 st	2 nd	Velasquez	Watson	Cortes	Salinas	Kimball	Result
Salinas	Cortes						3-0 approved

ITEM 9 WELL 15 CONTACT TIME PROJECT COMPLETION AND ACCEPTANCE

Details Presented by Mike Camarena, Director of City Services

SPEAKER COMMENTS

Camarena Authorizes the notice of completion. City has a 5% retention amount that will be released later if no issues. Explained the source of the funding was IRWM and Self-Help. Part of the funding also paid for the filter renovations at the water plant.

Motion: Accepted as complete

1 st	2 nd	Velasquez	Watson	Cortes	Salinas	Kimball	Result
Cortes	Salinas						3-0 Approved

ITEM 10 RESOLUTION 18-52 ACCEPTING THE 2018 MUNICIPAL ELECTION RESULTS

Details Presented by Bret Harmon, City Clerk

SPEAKER COMMENTS

Harmon Summarized content in staff report.

Motion: Accept certified election results

1 st	2 nd	Velasquez	Watson	Cortes	Salinas	Kimball	Result
Salinas	Cortes	Absent	Absent	Yes	Yes	Yes	3-0 Approved

ITEM 11 CEREMONY – OATH OF OFFICE FOR AND SEATING OF TWO (2) NEW COUNCIL MEMBERS

Details Presented by Bret Harmon, City Clerk

SPEAKER COMMENTS

Harmon Swore in new council members

ITEM 12 ADDRESS BY NEW COUNCIL MEMBERS

Details Presented by Rosaena Sanchez and Yolanda Flores

SPEAKER COMMENTS

Flores Expressed appreciation and commitment to be here for the people and the community. Would like feedback from the community.

Sanchez Happy and excited for this new beginning. Learned the process last time she was on council.



LINDSAY CITY COUNCIL MEETING: REGULAR MEETING

251 E. Honolulu St., Lindsay, CA 93247
Tuesday, December 11, 2018 @ 6:00PM

ITEM 13 REQUEST TO CANCEL 2ND MEETING IN DECEMBER 2018 (DECEMBER 25, 2018)

Details Presented by City Manager or Designee

SPEAKER COMMENTS

None

Motion: Canceled 12/25/2018 regular council meeting

1 st	2 nd	Flores	Watson	Sanchez	Cortes	Kimball	Result
Cortes	Sanchez						4-0 approved

ITEM 14 FUTURE AGENDA ITEMS

Details City Council Members request items for future agenda items. Requires a vote and support by a majority to qualify for future agenda.

SPEAKER COMMENTS

None

Motion: None

1 st	2 nd	Flores	Watson	Sanchez	Cortes	Kimball	Result
							No vote

ITEM 15 EXECUTIVE SESSION

Details None

ITEM 16 ADJOURN

Details Council adjourns meeting. The next Regular City Council meeting will be held at 251 E. Honolulu Street, Lindsay at 6:00PM on January 8, 2019.

Motion: To Adjourn

1 st	2 nd	Flores	Watson	Sanchez	Cortes	Kimball	Result
Cortes	Sanchez						4-0 approved

ATTEST:

CITY COUNCIL OF THE CITY OF LINDSAY

Bret Harmon, City Clerk

Pamela Kimball, Mayor

FUND	Check #	Date	Vendor #	Vendor Name	Description	Amount
TOTAL						\$ 1,332,384.54
101 - GENERAL FUND	93599	12/14/2018	6362	AMERICAN BUSINESS M	13986 CANON	10.23
101 - GENERAL FUND	93600	12/14/2018	3898	AMERICAN INCORPORAT	HEATER-POLICE DEPT	478.38
101 - GENERAL FUND	93601	12/14/2018	5457	AUTO ZONE COMMERCIA	DURALAST WIPER	19.97
101 - GENERAL FUND	93602	12/14/2018	5381	AWAKE SKATE SHOP	ASSORTED POLOS	86.60
101 - GENERAL FUND	93603	12/14/2018	4281	BRIAN E. WATSON		50.00
101 - GENERAL FUND	93605	12/14/2018	5013	BUZZ KILL PEST CONT	157 N MIRAGE	165.00
101 - GENERAL FUND	93607	12/14/2018	75	CSJVRMA	WORK COMP PROG 3RDQ	99,420.00
101 - GENERAL FUND	93608	12/14/2018	6365	CENTRAL VALLEY STRI	STRIPING-SOCCER FIE	12,800.00
101 - GENERAL FUND	93609	12/14/2018	2319	COMPUTER SYSTEMS PL	11/30/18 ANTI VIRUS	45.00
101 - GENERAL FUND	93610	12/14/2018	4567	COUNTY OF TULARE IT		480.00
101 - GENERAL FUND	93611	12/14/2018	1463	DANNY SALINAS		75.00
101 - GENERAL FUND	93612	12/14/2018	316	DEPT OF JUSTICE	FINGERPRINTS	672.00
101 - GENERAL FUND	93614	12/14/2018	119	DOUG DELEO WELDING	LANSCAPE-REPAIR&MAI	803.02
101 - GENERAL FUND	93616	12/14/2018	633	ENTENMANN-ROVIN CO		194.09
101 - GENERAL FUND	93617	12/14/2018	6010	FRONTIER COMMUNICAT	209-042-9309	1,367.41
101 - GENERAL FUND	93618	12/14/2018	1925	FRUIT GROWERS SUPPL	FIRE EQUIPMENT	460.70
101 - GENERAL FUND	93620	12/14/2018	1970	GIOTTO'S	ANNUAL FIRE TEST	343.26
101 - GENERAL FUND	93621	12/14/2018	148	GOMEZ AUTO & SMOG	2006 TOYO OIL CHANG	3,930.79
101 - GENERAL FUND	93623	12/14/2018	4378	JOSEPH H AVINA	BUILDING INSPECTOR	250.00
101 - GENERAL FUND	93624	12/14/2018	6100	KEENAN & ASSOCIATES	COMPLETE CARE	44,740.45
101 - GENERAL FUND	93628	12/14/2018	6103	LAURA CORTES		50.00
101 - GENERAL FUND	93629	12/14/2018	4067	LINCOLN NAT'L INSUR	DEC LIFE INSURANCE	777.72
101 - GENERAL FUND	93630	12/14/2018	5424	LINDSAY VETERINARY	251627-	355.00
101 - GENERAL FUND	93631	12/14/2018	1442	LLOYD ANDERSON ELEC	NEW CONDUIT-FIRE DE	1,196.24
101 - GENERAL FUND	93632	12/14/2018	234	MARTIN'S TIRE & AUT	LPD 1366733	415.05
101 - GENERAL FUND	93636	12/14/2018	1426	PAM KIMBALL		75.00
101 - GENERAL FUND	93637	12/14/2018	6359	PORTER INDUSTRIAL S		1,100.55
101 - GENERAL FUND	93638	12/14/2018	285	QUILL CORPORATION	PARKS SUPPLIES	1,384.64
101 - GENERAL FUND	93641	12/14/2018	302	SEQUOIA TOWING	2016 CHEV IMPALLA	440.00
101 - GENERAL FUND	93643	12/14/2018	5314	SHRED-IT USA LLC	11/16/18 SERVICE	139.98
101 - GENERAL FUND	93644	12/14/2018	4488	SIRCHIE FINGER PRIN		22.14
101 - GENERAL FUND	93645	12/14/2018	310	SOUTHERN CA. EDISON	2-00-424-8134	28,545.23
101 - GENERAL FUND	93650	12/14/2018	144	THE GAS COMPANY	031-415-9000	5,026.83
101 - GENERAL FUND	93651	12/14/2018	5792	THOMSON REUTERS - W	11/1/18-11/30/18	243.78
101 - GENERAL FUND	93652	12/14/2018	957	TULARE COUNTY PROBA	7/1/18-9/30/18	1,943.14
101 - GENERAL FUND	93653	12/14/2018	6326	CORPORATE PAYMENT S	BRET CARD-ADOBE	3,263.79
101 - GENERAL FUND	93654	12/14/2018	4849	U.S. BANK EQUIPMENT	IRC250IF	1,297.17
101 - GENERAL FUND	93655	12/14/2018	1513	UNITED RENTALS, INC	LIGHT TOWER 0902769	438.81
101 - GENERAL FUND	93656	12/14/2018	5747	UNITED STAFFING	JACOBMARIO11/19-11/	909.12
101 - GENERAL FUND	93657	12/14/2018	364	STEVE VELASQUEZ		75.00
101 - GENERAL FUND	93658	12/14/2018	1041	VERIZON WIRELESS	642065758-00002	83.18
101 - GENERAL FUND	93661	12/28/2018	2873	ADVANTAGE ANSWERING	12/1/18-12/31/18	163.19
101 - GENERAL FUND	93662	12/28/2018	7	AG IRRIGATION SALES		836.82
101 - GENERAL FUND	93663	12/28/2018	6362	AMERICAN BUSINESS M	CYAN TONER	8.00
101 - GENERAL FUND	93665	12/28/2018	5457	AUTO ZONE COMMERCIA	UNDER PAY 5/24/18	1,042.05
101 - GENERAL FUND	93668	12/28/2018	3536	BSN SPORTS	SOCCER ,FLAGS NETS	2,268.43
101 - GENERAL FUND	93670	12/28/2018	6351	CANON FINANCIAL SER		1,209.43
101 - GENERAL FUND	93673	12/28/2018	5832	CINTAS CORPORATION		1,689.00

FUND	Check #	Date	Vendor #	Vendor Name	Description	Amount
101 - GENERAL FUND	93674	12/28/2018	279	CITY OF PORTERVILLE	01-000680 ANIMAL OC	1,263.00
101 - GENERAL FUND	93679	12/28/2018	6366	DJ REY	SPORTS COMPLEX	50.00
101 - GENERAL FUND	93681	12/28/2018	119	DOUG DELEO WELDING	HITCH-VANTAGE TRUCK	448.79
101 - GENERAL FUND	93682	12/28/2018	5871	ERIK GONZALEZ, CPA	GASB 68 ,GASB75	4,320.00
101 - GENERAL FUND	93683	12/28/2018	6253	HARDCASTLE SPECIALT	FIRE ALARM MCD	175.00
101 - GENERAL FUND	93684	12/28/2018	1391	HOME DEPOT		1,258.67
101 - GENERAL FUND	93685	12/28/2018	6145	JAVIER VENEGAS	OVERAGE DEPOSIT 12/	49.25
101 - GENERAL FUND	93686	12/28/2018	4956	LAWRENCE TRACTOR CO	V BELT	293.99
101 - GENERAL FUND	93689	12/28/2018	1422	LINDSAY TRUE VALUE		1,096.05
101 - GENERAL FUND	93690	12/28/2018	5852	MID VALLEY DISPOSAL		121,283.65
101 - GENERAL FUND	93691	12/28/2018	3903	MIKE WOODS	ICE MACHINE REPAIR	599.00
101 - GENERAL FUND	93692	12/28/2018	5625	NGLIC-SUPERIOR VISI	JAN 2019 VISION	474.47
101 - GENERAL FUND	93693	12/28/2018	272	PITNEY BOWES INC.		195.75
101 - GENERAL FUND	93696	12/28/2018	5624	SIERRA SANITATION,		176.88
101 - GENERAL FUND	93697	12/28/2018	310	SOUTHERN CA. EDISON	3-033-5943-68	726.14
101 - GENERAL FUND	93700	12/28/2018	6146	SUPERION, LLC	1/1/19-1/31/19	3,370.34
101 - GENERAL FUND	93701	12/28/2018	5755	TELEPACIFIC COMMUNI	12/9/18-1/8/19	4,575.58
101 - GENERAL FUND	93702	12/28/2018	144	THE GAS COMPANY	033-515-9120-5	52.93
101 - GENERAL FUND	93703	12/28/2018	5747	UNITED STAFFING	MARIOJACOB11/26-12/	1,411.03
101 - GENERAL FUND	93704	12/28/2018	1041	VERIZON WIRELESS	642065758-00001	96.97
101 - GENERAL FUND	93705	12/28/2018	368	VOLLMER EXCAVATION,		506.43
261 - GAS TAX FUND	93622	12/14/2018	5541	JACK DAVENPORT SWEE	11/2018 BROOM SERVI	3,000.00
400 - WELLNESS CENTER	93598	12/14/2018	3023	AAA SECURITY, INC.	12/1/18 2 GUARD SER	464.04
400 - WELLNESS CENTER	93613	12/14/2018	6039	DINA RESTIVO	YOGA CLASS	960.00
400 - WELLNESS CENTER	93619	12/14/2018	6093	GFIT	STREIGHT+BALANCE CLA	200.00
400 - WELLNESS CENTER	93625	12/14/2018	5804	KELSIE AVINA	ZUMBA CLASS	275.00
400 - WELLNESS CENTER	93627	12/14/2018	5448	KIRBY D. MANNON	CHAIR CLASS	200.00
400 - WELLNESS CENTER	93634	12/14/2018	1565	OACYS.COM INC	WELLNESS INTERNET	189.95
400 - WELLNESS CENTER	93635	12/14/2018	4204	ORKIN PEST CONTROL		136.98
400 - WELLNESS CENTER	93640	12/14/2018	3622	RLH FIRE PROTECTION	DEFICIENCY REPAIR	1,236.00
400 - WELLNESS CENTER	93642	12/14/2018	3208	SHANNON PATTERSON	AEROBICS CLASS	350.00
400 - WELLNESS CENTER	93646	12/14/2018	4914	STEPHANIE OROSCO	ZUMBA	245.00
400 - WELLNESS CENTER	93649	12/14/2018	6310	TE 'MARCUS WHITNEY	FIT & TONE CLASS	400.00
400 - WELLNESS CENTER	93659	12/14/2018	5912	YVETTE DURAN	ZUMBA SUB	25.00
400 - WELLNESS CENTER	93660	12/28/2018	3023	AAA SECURITY, INC.	2 GUARD 12/15/18	328.70
400 - WELLNESS CENTER	93678	12/28/2018	3733	DIRECTV	059208625	202.22
400 - WELLNESS CENTER	93687	12/28/2018	5788	LINCOLN AQUATICS	POOL CHEMICALS	832.08
552 - WATER	93604	12/14/2018	51	BSK	QTR DBPS	1,947.00
552 - WATER	93615	12/14/2018	6113	EAST KAWEAH GSA	FY2018 #5 CCF PLAN	1,761.03
552 - WATER	93626	12/14/2018	201	KENS STAKES & SUPPL	BLUE,WHITE PAINT	164.86
552 - WATER	93639	12/14/2018	6095	RALPH GUTIERREZ WAT	NOV2018 CPO	4,000.00
552 - WATER	93667	12/28/2018	51	BSK	QTR DBPS	3,680.00
552 - WATER	93676	12/28/2018	102	CULLIGAN	18899 AVE 240	411.00
552 - WATER	93677	12/28/2018	388	DENNIS KELLER/JAMES	GENERAL	173.50
552 - WATER	93688	12/28/2018	218	LINDSAY EQUIPMENT R		66.00
552 - WATER	93695	12/28/2018	4555	THATCHER COMPANY IN		2,332.33
552 - WATER	93699	12/28/2018	5691	STATE WATER RESOURC	RUDY HERNANDEZ	65.00
553 - SEWER	93647	12/14/2018	1183	SWRCB	7/1/18-6/30/19 WWTP	59,454.00
553 - SEWER	93648	12/14/2018	1183	SWRCB	7/1/18-6/30/19 WWTF	16,347.00
553 - SEWER	93666	12/28/2018	5845	BERNARDINO VILLANUE	WWTP GRADE 1 FEE	85.00
553 - SEWER	93680	12/28/2018	5978	DOMINO SOLAR LTD	11/1/18-11/30/18	2,533.90
553 - SEWER	93694	12/28/2018	5684	QUIK-ROOTER	COMMUNITY CENTER LI	168.50
554 - REFUSE	93633	12/14/2018	5852	MID VALLEY DISPOSAL	AUG 2018	63,467.86
660 - RDA OBLIGATION RI	93606	12/14/2018	4130	CALIFORNIA HOUSING	RDLP	73,780.00

FUND	Check #	Date	Vendor #	Vendor Name	Description	Amount
660 - RDA OBLIGATION RI	93669	12/28/2018	4130	CALIFORNIA HOUSING	MINIMUM PAYMENT 2	725,000.00
779 - 00-HOME-0487	93698	12/28/2018	3634	STATE FARM GENERAL	HOMEOWNERSL204-02 J	700.00
883 - SIERRA VIEW ASSES	93675	12/28/2018	6090	CLEAN CUT LANDSCAPE	C SIERRA VIEW	3,387.48



Monthly Treasurer's Report

December 31, 2018

Cash Balances Classified by Depository

CASH RESOURCES

LOCATION	GL ACCOUNT #	TYPE	BALANCE
Cash Register Funds (City Hall & Wellness)	100-102	RES	\$800
Bank of the Sierra - Payroll	100-106	GEN	\$503,986
Bank of the Sierra - AP/Operating	100-100	GEN	\$1,235,446
Bank of the Sierra - Wellness Center	100-500	GEN	\$133,828
Bank of the Sierra - Impound Account	100-120	RES	\$35,614
Bank of the Sierra - WWTP Project	100-553	RES	\$3,129
Bank of the Sierra - Water Project	100-552	RES	\$152
Bank of the Sierra- Depository Account	100-114	GEN	\$2,924,624
LAIF Savings: City & Successor Agency	100-103	INV-RES	\$422,218
TOTAL			\$5,259,797

CASH EXPENDED

ACCOUNTS PAYABLE & PAYROLL	AMOUNT
Accounts Payable	\$1,834,106
Payroll (December 7th Payday)	\$170,962
Payroll (December 21st Payday)	\$174,816
TOTAL	\$ 2,179,884

DEBT SERVICE	AMOUNT
McDermont	\$154,625
Water Plant	\$109,874
RDA: RDLP	\$773,780
Water Clarifier	\$8,089
TOTAL	\$ 1,046,368

INVESTMENTS

INVESTMENT POLICY COMPLIANCE

As of the end of the month, the investments were in compliance with the requirements of the City's investment policy. This report reflects all cash and investments of the City of Lindsay (O/S checks not reflected in End Cash Balance).

INVESTED FUNDS	\$422,218
-----------------------	------------------

Respectfully submitted,

Bret Harmon

Director of Finance
City of Lindsay

ABBREVIATIONS

GEN: GENERAL UNRESTRICTED

RES: RESTRICTED ACTIVITY

INV: INVESTMENT

RULES FOR CITY OF LINDSAY PUBLIC HEARING PROCEDURES

1. OPENING

Mayor opens the public hearing.

2. ARGUMENTS

Proponents (those in favor) are permitted to speak first. The Council may ask questions of the proponents and they may respond.

Opponents (those against) are permitted to speak second. The Council may ask questions of the opponents and they may respond.

3. REBUTTALS

Proponents and Opponents are permitted to offer rebuttals.

4. COUNCIL QUESTIONS

Council may ask additional questions. However, the parties may not engage in further debate.

5. CLOSING

Mayor closes the Public Hearing

Council discusses the subject of the public hearing

Council members make a motion, if necessary

Council votes



STAFF REPORT

TO: CITY COUNCIL OF THE CITY OF LINDSAY, CALIFORNIA
DATE: January 8, 2019
AGENDA #: 9
FROM: Jessica Bispels, Planner

AGENDA ITEM

TITLE Conditional Use Permit 18-34

Applicant: Connie Lopez
3411 South Fruit
Lindsay CA 93247

Location: 242 S. Elmwood Avenue (APN: 205-235-013, -014)

ACTION Conditional Use Permit request for the Grove Theater to include in its use the sale of beer.

PURPOSE Discretionary Action

COUNCIL OBJECTIVE(S) Live in a safe, clean, comfortable and healthy environment.
Nurture attractive residential neighborhoods and business districts.
Stimulate, attract and retain local businesses.
Advance economic diversity.

RECOMMENDATION

Staff recommends that the City Council approves conditional use permit No. 18-34, based on these findings and subject to the following conditions, which are included in the attached draft resolution.

- All special events would conclude no later than 1:30 am.
 - A State of California ABC License type 40 would be required prior to providing any alcoholic beverage. Any other ABC license would require separate approval by Council.
 - Upon approval, compliance with the zoning ordinance and use permit conditions of approval would be reviewed by staff at the following intervals:
 - 3 months
 - 6 months
 - 12 months
 - 18 months
 - And yearly thereafter
 - Any infractions of the zoning ordinance or use permit conditions of approval would result in the automatic suspension of the use permit and require a review by Council within 30 days where it could revoke the use permit or impose requirements to ensure full compliance.
 - Whenever alcohol is served, security would be provided by the property owner in a number approved by Public Safety. Public safety could require an increase in security personnel or allow a decrease as it is deemed appropriate.
 - Any new exterior signs would require separate review and approval by City staff.
-



STAFF REPORT

TO: CITY COUNCIL OF THE CITY OF LINDSAY, CALIFORNIA
DATE: January 8, 2019
AGENDA #: 9
FROM: Jessica Bispels, Planner

BACKGROUND | ANALYSIS

The site has served as a special events venue for many years and was granted a conditional use permit in 2008 to allow for a special event facility with alcohol sales. The venue has changed ownership and sat vacant for a period of time, necessitating the need for a conditional use permit related to the sale of alcohol sales. The CUP for the special event facility runs with the land.

The site is surrounded by a mixture of commercial, office, and residential uses. To the north is a vacant lot with a residence to its east; to the south is a restaurant and residence; to the west is an auto repair facility and a residence; and to the east are several professional offices, a bakery, and residences.

Staff finds that the request for conditional use permit approval for the sale of alcoholic beverages is consistent with the requirements of the zoning ordinance. Conditional use permit approval would allow for the sale of beer in conjunction with the existing use of special event center. The site is approved for a special event center, as granted by Conditional Use Permit No. 18-06 and amended by Resolution 13-40, and its operation and use-compliance can be monitored *. Parking is adequate and would be provided by an existing 39 space parking lot at the north end of the site. Access to the parking lot would be taken from either Elmwood Avenue or Apia Street.

Regarding the sale of alcohol, section 18.10.040.D of the zoning ordinance permits bar, cocktail lounge, and nightclub use within the Service Commercial (CS) zoning district with Council's approval. Council may, therefore, grant the sale of alcohol in the special event center. The following is excerpted from the California Department of Alcoholic Beverage Control "Common ABC License Types and Their Basic Privileges" to describe the type of alcohol license being requested:

- **40 ON SALE BEER** - Authorizes the sale of beer for consumption on or off the premises where sold. No wine or distilled spirits may be on the premises. Full meals are not required; however, *sandwiches or snacks must be available*. Minors are allowed on the premises.

* To ensure compliance with the zoning ordinance and conditions of approval, section 18.17.130 of the zoning ordinance allows for the automatic suspension of a use permit upon violation of the zoning ordinance, or upon failure to comply with conditions of the approving resolution. Within 30 days, Council would consider the suspension and if not satisfied with the applicant's compliance, could revoke the use permit or take actions necessary to ensure compliance.

ALTERNATIVES

- Disapprove the request for an ABC Type 40 license

BENEFIT TO OR IMPACT ON CITY RESOURCES

The project is not anticipated to negatively impact City Resources. The business will be monitored closely to ensure Public Safety resources are not impacted.



STAFF REPORT

TO: CITY COUNCIL OF THE CITY OF LINDSAY, CALIFORNIA
DATE: January 8, 2019
AGENDA #: 9
FROM: Jessica Bispels, Planner

ENVIRONMENTAL REVIEW

California Environmental Quality Act (CEQA) Article 19 §15301 identifies the minor alteration of an existing private facility as Categorical Exempt. A draft Notice of Exemption has been prepared and has been available for public review.

POLICY ISSUES

The subject property is zoned CS (Service Commercial) and is at the southeast corner of Elmwood Avenue and Apia Street. The zoning ordinance requires that the sale of alcoholic beverages for on-site consumption in the requested setting must be granted with the approval of a conditional use permit.

Section 18.17.070 of the zoning ordinance states that the city council may grant an application for a conditional use when the council makes *all of* the following findings:

- That there are circumstances or conditions applicable to the land, structure or use which makes the granting of a use permit necessary for the preservation and enjoyment of a substantial property right.
- That the proposed location of the conditional use is in accordance with the objectives of the zoning code and the purposes of the district in which the site is located.
- That the proposed use will comply with each of the applicable provisions of this title.

PUBLIC OUTREACH

The agenda for this public hearing was posted on January 4, 2019.

The public hearing for this conditional use permit application was noticed on December 19, 2018 in the Porterville Recorder and by individual mailings to those property owners within 300 feet of the project site.

ATTACHMENTS

- Draft Resolution 19-01
- Zoning Map



RESOLUTION OF THE CITY OF LINDSAY

NUMBER 19-01

TITLE **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY APPROVING CONDITIONAL USE PERMIT NO. 18-34, A REQUEST BY CONNIE LOPEZ TO INCLUDE IN ITS USE OF THE GROVE THEATER AS A SPECIAL EVENT CENTER THE SALE OF ALCOHOLIC BEVERAGES, WITHIN THE SERVICE COMMERCIAL (CS) ZONING DISTRICT, FOR PROPERTY LOCATED AT 242 S. ELMWOOD AVENUE (APNs 205-135-013 / 014).**

MEETING At a regularly scheduled meeting of the City of Lindsay City Council held on January 8, 2019 at 6:00PM at 251 E. Honolulu Street, Lindsay, CA 93247.

WHEREAS, Conditional Use Permit No. 18-34 was filed pursuant to the regulations contained in Ordinance No. 437, the Zoning Ordinance of the City of Lindsay; and

WHEREAS, the City Council of the City of Lindsay, after ten (10) days published notice, did hold a public hearing before said Council on January 8, 2019; and

WHEREAS, City staff has prepared necessary investigations and prepared a staff report of information bearing upon the conditional use permit application; and

WHEREAS, the project site was approved as a Special Event Center under Conditional Use Permit No. 08-06 and City of Lindsay City Council Resolution No. 08-20 on May 13, 2008 and amended by Resolution No. 13-40 on October 22, 2013; and

WHEREAS, the project is categorically exempt from the California Environmental Quality Act as the minor alteration of an existing public facility (Class 1),

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LINDSAY DOES HEREBY RESOLVE that the project is exempt from further environmental review pursuant to CEQA Article 19, Section §15301.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LINDSAY DOES HEREBY FURTHER RESOLVE that the City Council of the City of Lindsay finds that the proposed conditional use permit application is consistent with the provisions of the City of Lindsay Zoning Ordinance (Municipal Code Title 18). Specifically, the application meets all applicable city codes and ordinances, per the requirements of Sections 18.17.030 and 18.17.070.C.

BE IT FURTHER RESOLVED that that the City Council of the City of Lindsay hereby approves Conditional Use Permit Application No. 18-34, subject to the following conditions:

SECTION 1. That a California Department of Alcoholic Beverage Control type 40 license shall be obtained prior to selling any alcoholic beverage. No other license type shall be permitted under this condition of approval, and conditions of said license shall be complied with.

SECTION 2. That compliance with the zoning ordinance and use permit conditions of approval, listed herein, shall be reviewed by staff at the following intervals:

- a) Three (3) months
- b) Six (6) months

RESOLUTION NO. 19-01
Page 1 of 2



RESOLUTION OF THE CITY OF LINDSAY

- c) Twelve (12) months
- d) Eighteen (18) months
- e) Yearly thereafter.

SECTION 3. That any infraction of the zoning ordinance or use permit conditions of approval shall result in the automatic suspension of the use permit and shall require a review by City Council within thirty (30) days. Upon review, City Council may at its discretion, revoke the use permit, impose requirements to ensure full compliance, or allow the use to continue.

SECTION 4. That whenever alcohol is served, security shall be provided by the property owner in a number approved by Public Safety. Public Safety may require an increase in security personnel if it is deemed necessary or permit a decrease in security personnel as conditions dictate.

SECTION 5. That if, in the opinion of the Chief of Police, based on historical evidence, an undue burden has been placed upon Public Safety, the use permit shall be subject to review and modification, or revocation.

SECTION 6. That all exterior signs shall require separate review and approval by the City Planner. A sign permit shall be required for any new exterior signs, prior to sign installation. All permanent and temporary signs, banners, and/or other special promotional signage shall comply will all applicable Zoning Ordinance sign standards.

SECTION 7. That all other City codes and ordinances shall apply.

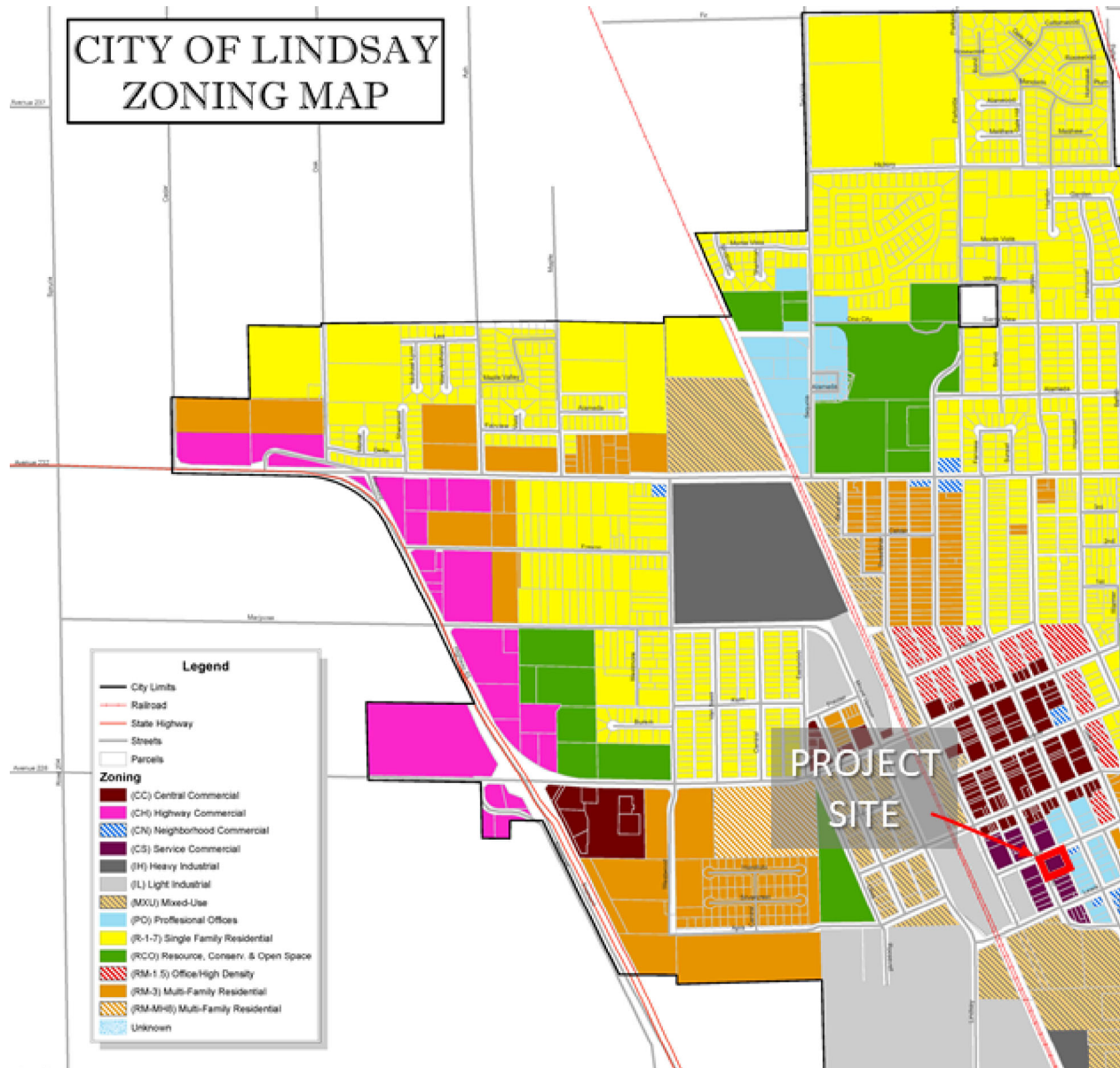
PASSED AND ADOPTED by the City Council of the City of Lindsay as follows:

MEETING DATE	December 11, 2018
MOTION	
2 nd MOTION	
AYES	
ABSENT	
ABSTAIN	
NAYS	

CERTIFICATION OF THE FOREGOING RESOLUTION AS FULL, TRUE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LINDSAY AS DETAILED.

City Clerk

Mayor



January 2019

City Clerk & City Finances



A SACRED TRUST

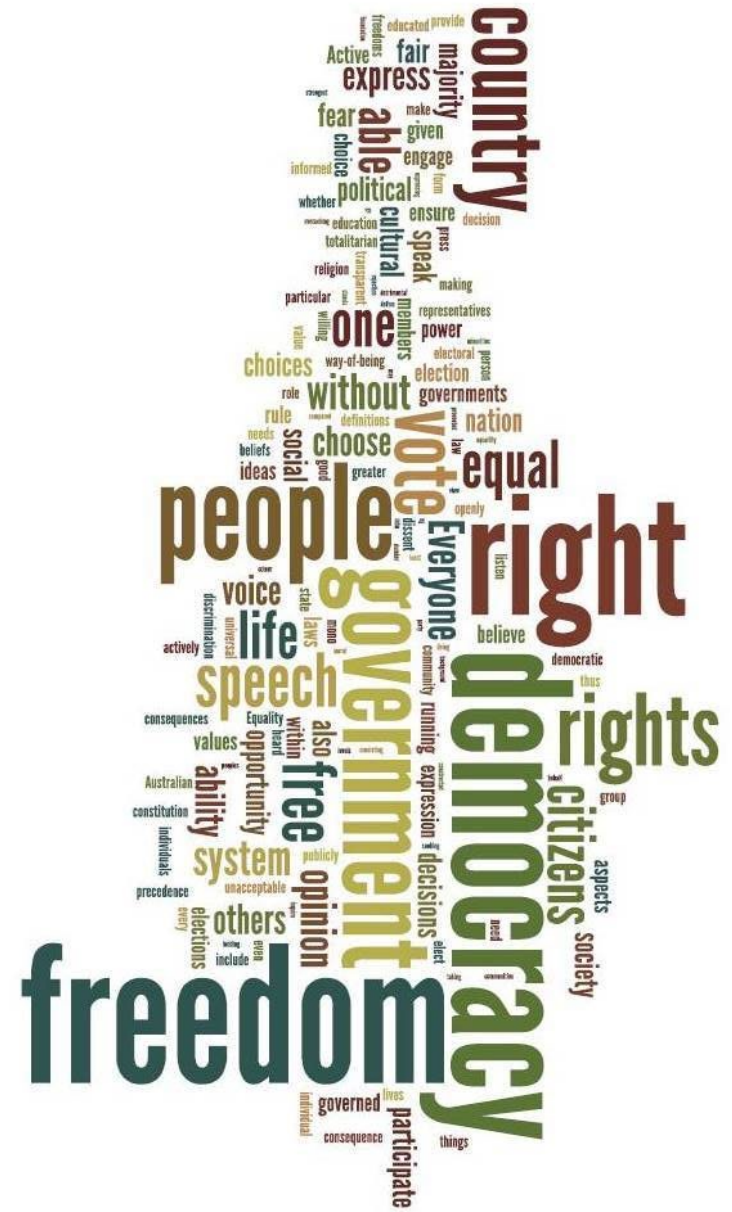
City Clerk Agenda

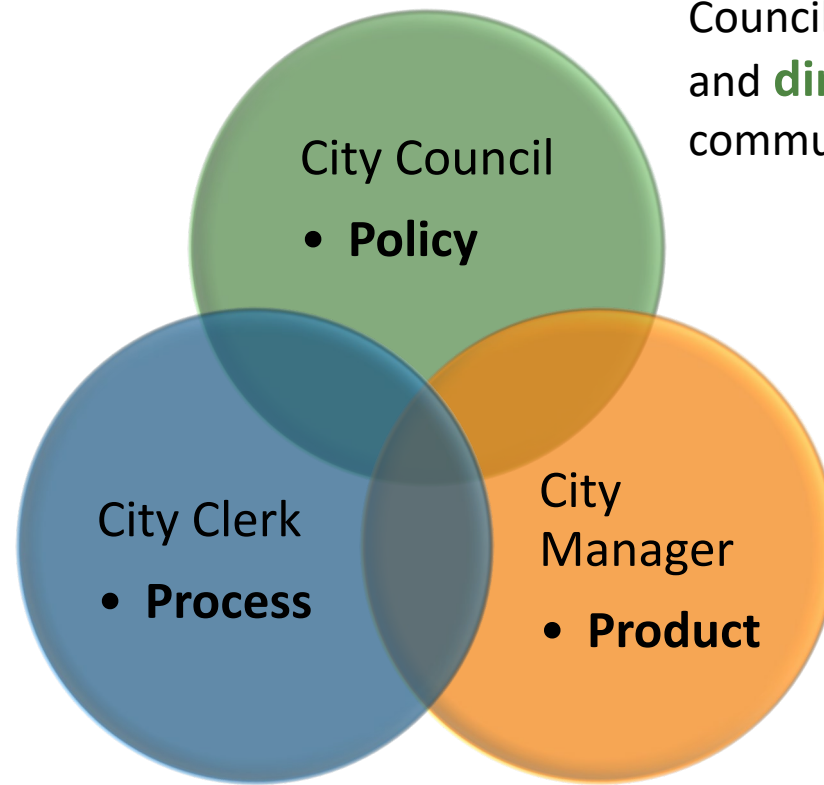
Welcome Council Members!

1. Teamwork – *How do we work together?*
2. Clerk's Role – *What does the Clerk do?*
3. Council Support – *How will the Clerk help you?*

Elected officials, City
Managers and City Clerks

shoulder **equal**
responsibility in
preserving and promoting
democracy, the very
backbone of our society.





Council establishes **vision** and **direction** for the community.

City Clerk ensures the decision-making process is **transparent** to the public; **complies** with federal, state and local regulations; and is properly **recorded**.

City Manager **provides** services to taxpayers that they cannot (or will not) provide for themselves.

Election Official

Local Legislation Auditor

Municipal Officer

Political Reform Filing Officer

Records & Archives

Public Inquiries & Relationships

City Council Support Services

Ceremonial Functions

Resolutions, Commendations, Awards

Administrative

Commissions

Resources

Research

History, Institutional Knowledge

Finance Agenda

A Sacred Trust

1. Introduction – *What is this about?*
2. Coordination – *How do we work together?*
3. Fiscal Year – *What happens when?*
4. Resources – *What are the ins and outs?*
5. Annual Budget – *What do we expect?*

City Finance is like the human body.
There is more to it on the inside than
you see from the outside.

The more you study it;
The more you will understand it;
The more effective you will become.

	Citywide Objectives	Fiscal Year Budget	Ad-Hoc Finance Committee
City Council	Establishes	Approves	Participates
City Manager	Implements	Develops	Leads
Dir. of Finance	Sustains	Manages	Participates

Year	Admin	Budget	Audits	Reports	Year End
Jul	X		X	X	X
Aug	X		X	X	X
Sept	X		X	X	
Oct	X		X	X	
Nov	X		X	X	
Dec	X	X	X	X	
Jan	X	X	X	X MYR	
Feb	X	X		X	
Mar	X	X		X	
Apr	X	X		X	
May	X	X		X	X
Jun	X	X		X	X

Admin

- Manage all accounting and financial activities of day-to-day operations.

Budget

- Prepared by Staff
- Incorporates Council Objectives
- Adopted via Public Hearing in June
- Governing Financial Document

Audits

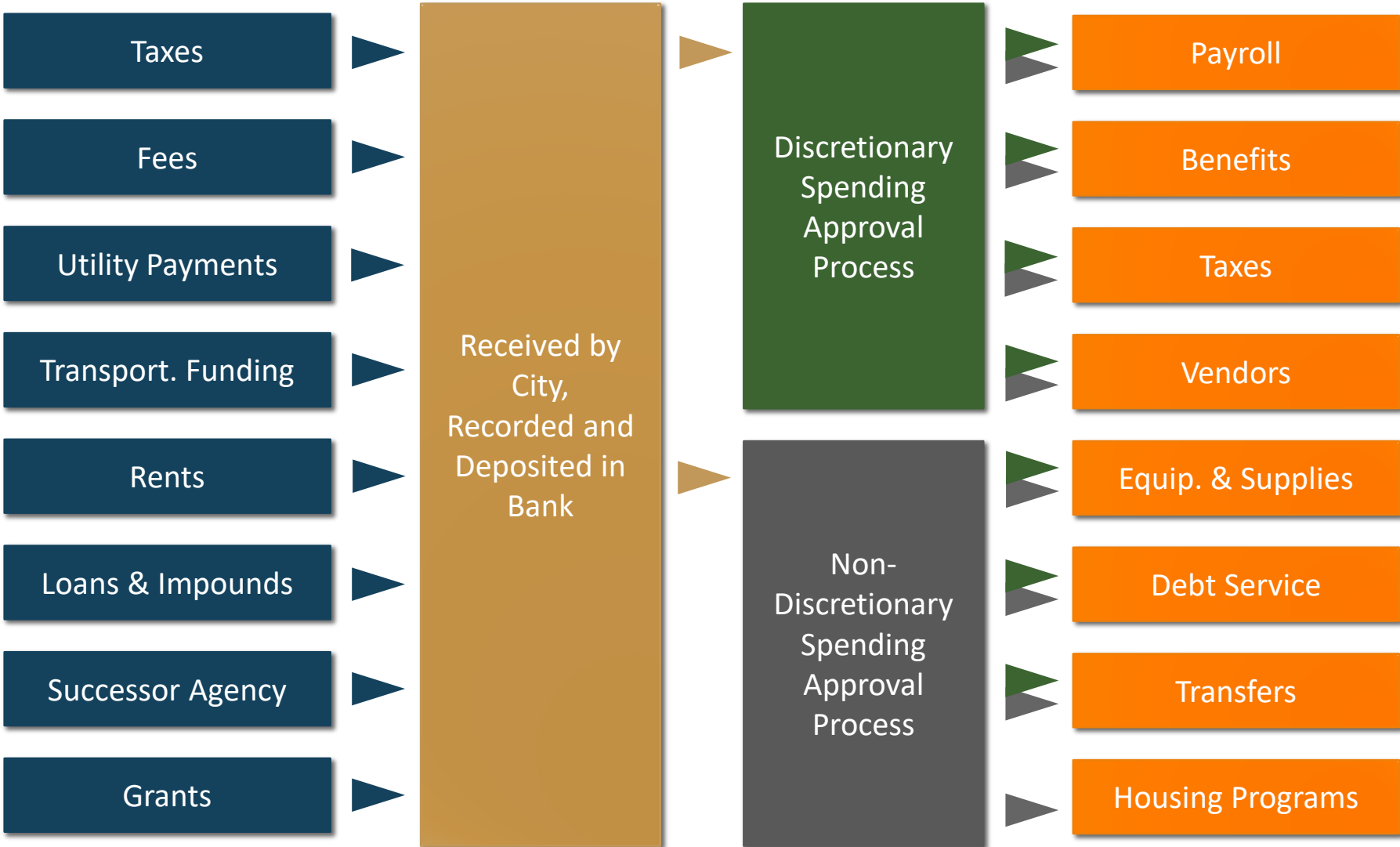
- City – Badawi & Associates
- TDA –Brown Armstrong

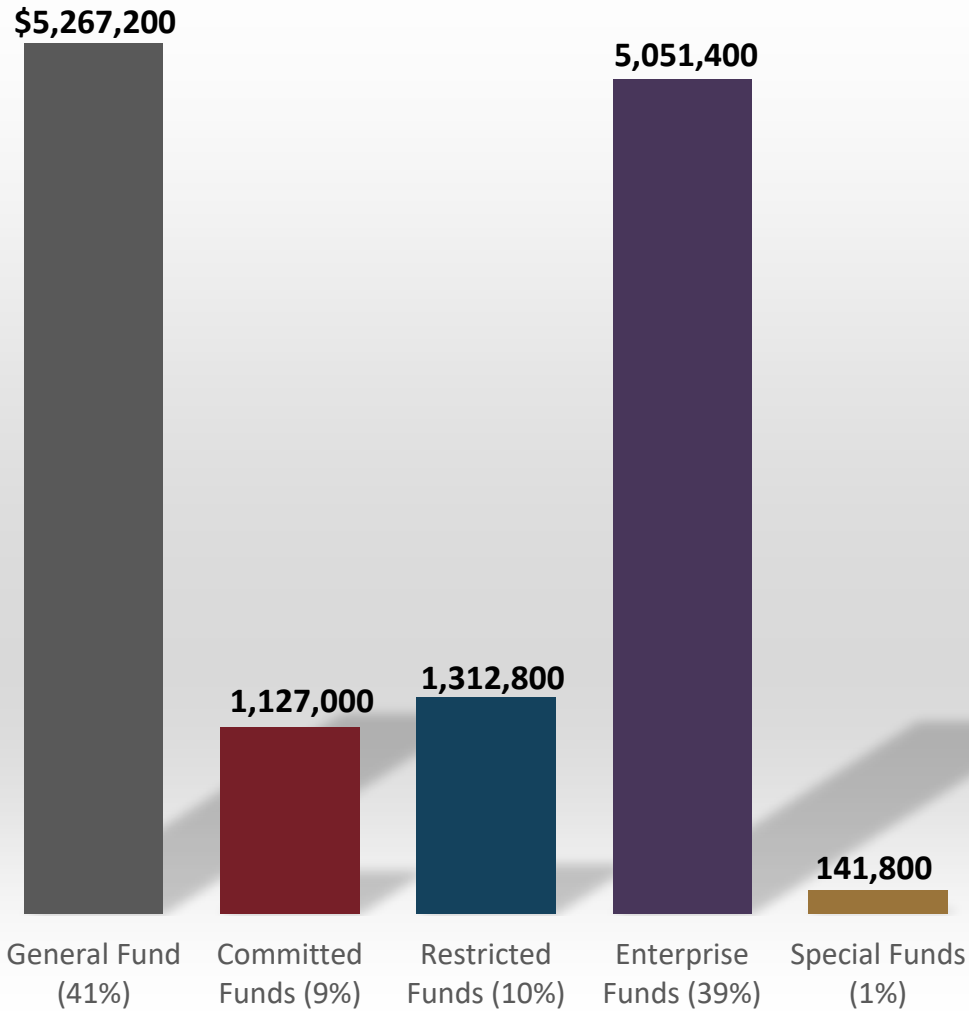
Reports

- Treasurer’s Reports & Warrant Lists
- Mid-Year Review (MYR)

Year End

- Processes closing of one year and beginning the next year.





General Fund

- Safety, Public Works, Finance...
- Discretionary

Committed Funds

- Streets & Parks
- Non-Discretionary

Restricted Funds

- Transportation Funds
- Non-Discretionary

Enterprise Funds

- Water, Sewer, Refuse and Wellness
- Non-Discretionary

Special Funds

- Assessment Districts
- Non-Discretionary



STAFF REPORT

AGENCY: CITY OF LINDSAY, CALIFORNIA
DATE: JANUARY 8, 2019
AGENDA #: 11
STAFF: MICHAEL CAMARENA, CITY SERVICES DIRECTOR

AGENDA ITEM

TITLE Disinfection By Products (DBP) Notification Update

ACTION None requested, informational item only

PURPOSE Statutory Requirement

COUNCIL OBJECTIVE(S) Live in a safe, clean, comfortable and healthy environment.

RECOMMENDATION

None requested, this item is presented as information only.

BACKGROUND | ANALYSIS

The quarterly notification for Disinfection By Products (DBP) is a requirement of the State of California Water Resources Control Board (DWR). This is the fourth quarter notification for 2018 and as long as our system exceeds the maximum contaminant level (MCL) for DBP, quarterly notification will be required by DHS. The first notification was released January, 2017 (for fourth quarter of 2016).

The template for this letter was provided by the DHS. It is their approved language; we update this notice with our sample result values, in a running annual average.

While the system exceeds the MCL for DBP, the notice states that this is not an emergency and that an alternate source of water is not needed. It also points out that persons with specific health concerns consult their doctor.

Disinfection byproducts are chemical, organic and inorganic substances that can form during a reaction of a disinfectant with naturally present organic matter in the water. Byproducts that are regulated are Total Trihalomethane (TTHM) and five Haloacetic acids (HAA5). The DBP's are a result of our primary chlorine disinfection process of surface water.

PUBLIC OUTREACH

Done with this agenda.

ATTACHMENTS

- DBP Notification
-

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

Este informe contiene información muy importante sobre su agua potable.

Tradúzcalo o hable con alguien que lo entienda bien.

Si tiene alguna pregunta por favor llame al 559-562-7102 opción 4

City of Lindsay has levels of Disinfection Byproducts Above Drinking Water Standards

Our water system recently failed a drinking water standard. Although this is not an emergency, as our customers, you have a right to know what you should do, what happened and what we are doing to correct this situation.

We routinely monitor for the presence of drinking water contaminants. Test results continue show that our system exceeds the standard or maximum contaminant level (MCL), for Total Trihalomethane (TTHM) and/or 5 Haloacetic Acids (HAA5). The MCL standard for THM is 0.080 ug/L and for HAA5 is 0.060 ug/L. The running average level of TTHM and HAA5 over the last year at each site is listed below;

Site	TTHM	HAA5	Site	TTHM	HAA5	Site	TTHM	HAA5
S1	.094	.012	S2	.088	.085	S3	.077	.056
S4	.10	.067	S5	.051	.034	S6	.053	.034
S7	.025	.020	S8	.023	.019	S9	.093	.060

What should I do?

You do not need to use an alternative (e.g., bottled) water supply. This is not an immediate risk. If it had been, you would have been notified immediately.

Some people who drink water containing TTHM's in excess of the MCL over many years may experience liver, kidney, or central nervous system problems, and may have an increased risk of getting cancer.

Some people who drink water containing HAA5's in excess of the MCL over many years may have an increased risk of getting cancer.

If you have other health issues concerning the consumption of this water, you may wish to consult your doctor.

What happened? What was done?

Disinfection byproducts (TTHM and HAA5) are chemical, organic and inorganic substances that can form during a reaction of a disinfectant with naturally present organic matter in a water supply. TTHM and HAA5 samples are collected each quarter and a running annual average (RAA) is calculated for compliance.

The City has identified preliminary costs of renovating our primary disinfection process and until the project is funded and completed, will closely monitor operations to strive to lower TTHM and HAA5 levels. We will continue to sample and test TTHM and HAA5 at locations throughout the City and provide public notification as required.

We anticipate resolution of the problem within 14 months. If testing results show a reduction in TTHM and HAA5 levels, this will be identified in the next quarterly water system update. For more information, please contact Mike Camarena at 559-562-7102, ext.4 or at the following mailing address: P.O. Box 369, Lindsay, CA. 93247.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

Secondary Notification Requirements

Upon receipt of notification from a person operating a public water system, the following notification must be given within 10 days [Health and Safety Code Section 116450(g)]:

- SCHOOLS: Must notify school employees, students, and parents (if the students are minors).
- RESIDENTIAL RENTAL PROPERTY OWNERS OR MANAGERS (including nursing homes and care facilities): Must notify tenants.
- BUSINESS PROPERTY OWNERS, MANAGERS, OR OPERATORS: Must notify employees of businesses located on the property.

This notice is being sent to you by the City of Lindsay.



STAFF REPORT

AGENCY: CITY OF LINDSAY, CALIFORNIA
DATE: January 8, 2019
AGENDA #: 12
STAFF: Michael Camarena, Director of City Services

AGENDA ITEM

<i>TITLE</i>	Test Well Project
<i>ACTION</i>	Request to Award Project
<i>PURPOSE</i>	Statutory/Contractual Requirement Council Vision/Priority Discretionary Action Plan Implementation
<i>COUNCIL OBJECTIVE(S)</i>	Live in a safe, clean, comfortable and healthy environment. Nurture attractive residential neighborhoods and business districts. Dedicate resources to retain a friendly, small-town atmosphere. Stimulate, attract and retain local businesses. Advance economic diversity. Yield a fiscally self-reliant city government while providing effective, basic municipal services.

RECOMMENDATION

Award Test Well Project to Qualified Bidder

BACKGROUND | ANALYSIS

The City was successful in obtaining a Proposition 1 Drinking Water Planning Grant (Grant) in 2016. The scope of the planning grant was to determine best mitigation measure for the DBCP issue at Well 14 (which has been in compliance since November 2016) and determine location and drill a test well to determine if a new production well could be developed.

Staff has been pursuing a suitable, approvable location to drill a test well for nearly one year. Thirteen test well locations have been pursued on 8 different sites. Sites varied from inside city limits to outside of city limits, both private property and publicly held property. There has been cooperation from property owners to allow the City to collect water samples from existing well sources and conduct water quality testing with results that were not acceptable. Other issues that prevented selection of certain locations were proximity to other groundwater sources or potential conflicting improvements (both surface and underground) or proximity to property lines.



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Staff has presented information to Council regarding the ability to drill a test well on the soccer park (Lindsay Sports Complex) property. There was limited support at that time for the locations presented. Staff has continued to communicate with our project consulting team (Keller and Wegley Consulting Civil Engineers and subconsultant Ken Schmidt, Hydrogeologist) regarding usable area at the city park. This area is identified on Exhibit II.

The timing of this portion of the project is limited and must be completed by March 31, 2019. With the complications of identifying a location supported by all involved, the window of project advertising and receiving bids was reduced to meet minimum standards. Bids will be received on Monday, January 7, 2019. The bid(s) will be tabulated and reviewed for accuracy or abnormalities. A recommendation will be presented to Council on Tuesday, January 8, 2019. The bid abstract and contractor verifications will be completed by Keller and Wegley Consulting Civil Engineers.

FUNDING

As identified above, Proposition 1 Drinking Water Planning Grant is providing funding for this portion of the project. This test well portion of the project has a \$225,000 identified value. This value includes all technical data, project specifications, test well drilling, water quality testing and, as needed, recommendation of final well development at this location.

ALTERNATIVES

- Award project as recommended.
- Do not award and provide direction to staff. This would potentially jeopardize meeting funding time requirements.

BENEFIT TO OR IMPACT ON CITY RESOURCES

Project could identify a future groundwater source supply.

ENVIRONMENTAL REVIEW

None at this time.

POLICY ISSUES

None at this time.

PUBLIC OUTREACH

Posted in this agenda.

ATTACHMENTS

- Exhibit II, Project Location
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