



LINDSAY CITY COUNCIL MEETING: REGULAR MEETING

251 E. Honolulu St., Lindsay, CA 93247
Tuesday, December 11, 2018 @ 6:00PM

Call to Order: 6:00PM

Roll Call: Council Members Velasquez, Watson, Salinas, Mayor ProTem Cortes & Mayor Kimball

Pledge: Council Member Salinas

Invocation: To be Announced at Council Meeting

ITEM 1	PUBLIC COMMENT
Details	The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council, including agenda items, other than noticed public hearings. Comments shall be limited to three minutes per person, with 30 minutes overall for the entire comment period, unless otherwise indicated by the Mayor. Participants speak at the stand after clearly stating their name for the Clerk.
ITEM 2	CITY COUNCIL REPORTS
Details	Council Members report on events, activities or matters
ITEM 3	LHS STUDENT REPORT – IRELAND MCCALL
Details	Student reports on high school-related events, activities or matters
ITEM 4	STAFF REPORTS
Details	City Manager or designee reports on events, activities or matters
ITEM 5	CONSENT CALENDAR
Details	These are routine items. Agenda Pages 1-6 <ol style="list-style-type: none">1. Approve City Council Meeting Minutes for November 27, 20182. Accept Warrant List for December 5, 20183. Accept Treasurer’s Report for November 2018

Materials related to an Agenda item submitted to the legislative body after distribution of the Agenda Packet are available for public inspection in the office of the City Clerk during normal business hours. Complete agenda is available at www.lindsay.ca.us. In compliance with the Americans with Disabilities Act & Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the office of the City Clerk at (559) 562-7102 x 8020. Notification 48 hours prior to the meeting will enable the City to ensure accessibility to this meeting and/or provision of an alternative format of the agenda and documents in the agenda packet.



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ITEM 6	RESOLUTION 18-51: UPDATED SALARY SCHEDULE TO COMPLY WITH MANDATORY MINIMUM WAGE INCREASE ON JANUARY 1, 2019
Details	Presented by Bret Harmon, Director of Finance Agenda Pages 7-15
ITEM 7	EXTENTION OF MASTER ENGINEERING SERVICES AGREEMENTS
Details	Presented by Mike Camarena, Director of City Services Agenda Pages 16-17
ITEM 8	WELL 14 AND NEW PRODUCTION WELL PROJECT ENVIRONMENTAL TASK ORDER
Details	Presented by Mike Camarena, Director of City Services Agenda Pages 18-22
ITEM 9	WELL 15 CONTACT TIME PROJECT COMPLETION AND ACCEPTANCE
Details	Presented by Mike Camarena, Director of City Services Agenda Pages 23-24
ITEM 10	RESOLUTION 18-52 ACCEPTING THE 2018 MUNICIPAL ELECTION RESULTS
Details	Presented by Bret Harmon, City Clerk Agenda Pages 25-34
ITEM 11	CEREMONY – OATH OF OFFICE FOR AND SEATING OF TWO (2) NEW COUNCIL MEMBERS
Details	Presented by Bret Harmon, City Clerk
ITEM 12	ADDRESS BY NEW COUNCIL MEMBERS
Details	Presented by Rosaena Sanchez and Yolanda Flores
ITEM 13	REQUEST TO CANCEL 2ND MEETING IN DECEMBER 2018 (DECEMBER 25, 2018)
Details	Presented by City Manager or Designee
ITEM 14	FUTURE AGENDA ITEMS
Details	City Council Members request items for future agenda items. Requires a vote and support by a majority to qualify for future agenda.
ITEM 15	EXECUTIVE SESSION
Details	NONE
ITEM 16	ADJOURN
Details	Council adjourns meeting. The next Regular City Council meeting will be held at 251 E. Honolulu Street, Lindsay at 6:00PM on January 8, 2019.

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 Tuesday, November 27, 2018 @ 6:00PM

Call to Order 6:00PM
Roll Call Council Members Kimball, Cortes, Watson, Mayor Pro Tem Velasquez and Mayor Salinas (all present)
Pledge Council Member Kimball
Invocation Bishop Kirk Ingoldsby, The Church of Jesus Christ of Latter-day Saints

ITEM 1 PUBLIC COMMENT

Details The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council, including agenda items, other than noticed public hearings. Comments shall be limited to three minutes per person, with 30 minutes overall for the entire comment period, unless otherwise indicated by the Mayor. Participants speak at the stand after clearly stating their name for the Clerk.

SPEAKER COMMENTS

Eric Sinclair Told the story about what he has done with his money like buying beds for Sierra View in Porterville and sliding doors for Kaweah Delta Hospital in Visalia. Appreciates loving people in the community.

ITEM 2 COUNCIL REORGANIZATION

Details Presented by Mayor Danny Salinas

SPEAKER COMMENTS

Salinas Nominated Esteban Velasquez to be the mayor. Salinas has been grateful for the opportunity to serve the community. Kimball as Mayor Pro Tem.

Motion: Velasquez as Mayor and Kimball as Mayor Pro Tem.

1 st	2 nd	Kimball	Watson	Cortes	Velasquez	Salinas	Result
Salinas	Cortes						5-0 Approved

ITEM 3 CITY COUNCIL REPORTS

Details Council Members report on events, activities or matters

SPEAKER COMMENTS

Kimball Expressed her appreciation for Salinas and Velasquez. Museum will have a new artwork show this week.

Watson Nothing to report

Cortes Reminded everyone about the hospital guild breakfast on Saturday. November 8 is the opening of Sports Complex.

Salinas Nothing to report

Velasquez Expressed gratitude for those who came tonight.

ITEM 4 LHS STUDENT REPORT – IRELAND MCCALL

Details Student reports on recent, current or upcoming events, activities or matters related to the High School

SPEAKER COMMENTS

McCall Absent with Notice

ITEM 5 STAFF REPORTS

Details City Manager or designee reports on events, activities or matters

SPEAKER COMMENTS

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 Tuesday, November 27, 2018 @ 6:00PM

Zigler Will provide written report to allow more time for recognitions today.

ITEM 6 CONSENT CALENDAR

Details These are routine items.
 1. Approve City Council Meeting Minutes for November 13, 2018
 2. Accept Warrant List for November 19, 2018

SPEAKER COMMENTS

None

Motion: Approve all items on Consent Calendar

1 st	2 nd	Kimball	Watson	Cortes	Salinas	Velasquez	Result
Salinas	Watson						5-0 Approved

ITEM 7 PROCLAMATION: OUTSTANDING CITIZEN RECOGNITION

Details Presented by Council Member Cortes

SPEAKER COMMENTS

Cortes Provided background on committee's work to identify Lindsay residents for their contribution to the community. Today she recognizes Sallie McDonald for the great work she has done for years in the community.

McDonald Expressed her appreciation for everyone. She is not the only one who will share the proclamation. She, her family and others will share it together.

ITEM 8 PRESENTATION: HONORING SERVICE TO CITY OF LINDSAY

Details Presented by Council Member Kimball

SPEAKER COMMENTS

Kimball Presented proclamations to Danny Salinas and Esteban Velasquez expressing gratitude and appreciation for the many ways each have benefited the community over 17 years.

ITEM 9 PRESENTATION: SPECIAL ADDRESS BY SELECT COUNCIL MEMBERS

Details Presented by Council Members Velasquez and Salinas

SPEAKER COMMENTS

Salinas Thanked his wife, Lisa, and his family. Shared thoughts about serving for 17 years. He has appreciated working with staff, past and present. Does what he does because he loves his town. Will not stop trying to make Lindsay better. Thanked individual family members (immediate and extended) for their contributions. Encouraged future councils to stay positive and to make positive differences to make the town even better.

Velasquez Thanked his wife, Bobbi, for her encouragement and as a sounding board for ideas. Appreciates her support and feedback. Thankful for his daughters and the great work they do in the community. Thanked his brothers for being good sounding boards. The family has been instrumental in all his work and efforts. Encouraged all of us to make the world better. Recounted his story of deciding to run for Council. Encouraged audience to be a mentor or to find someone to mentor them. Reviewed some of his ideas that did not make it to fruition. Expressed appreciation for current council and its efforts to pass the sales tax measure and to buy a fire truck. Encouraged those in the audience and listening to the audio to be part of making the difference and joining committees.

ITEM 10 FORMATION OF AD-HOC COMMITTEE TO REVIEW CITYWIDE EVENTS

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Details	City Manager to facilitate formation of ad-hoc committee						
SPEAKER	COMMENTS						
Zigler	Provided background on the need for more detailed discussion for major events. Requested two-member ad-hoc committee. Explained the committee would bring ideas						
Salinas	Interested in participating as a private citizen.						
Motion:	Salinas – Cortes and Watson						
1 st	2 nd	Kimball	Watson	Cortes	Salinas	Velasquez	Result
Cortes	Watson						5-0 Approved

ITEM 11 FUTURE AGENDA ITEMS

Details	City Council Members request items for future agenda items.						
SPEAKER	COMMENTS						
Cortes	Update on Measure G						
Motion:	Update on Measure G						
1 st	2 nd	Kimball	Watson	Cortes	Salinas	Velasquez	Result
Cortes	Salinas						5-0 Approved

ITEM 12 EXECUTIVE SESSION

None

ITEM 13 COUNCIL REORGANIZATION

Details	Presented by Mayor Esteban Velasquez						
SPEAKER	COMMENTS						
Velasquez	Mayor Kimball and Cortes as Mayor Pro Tem						
Motion:	Mayor Kimball and Cortes as Mayor Pro Tem						
1 st	2 nd	Kimball	Watson	Cortes	Salinas	Velasquez	Result
Kimball	Watson						5-0 Approved

ITEM 14 ADJOURN

Details	Council adjourns meeting. The next Regular City Council meeting will be held at 251 E. Honolulu Street, Lindsay at 6:00PM on December 11, 2018.						
Motion:	To adjourn						
1 st	2 nd	Kimball	Watson	Cortes	Salinas	Velasquez	Result
Salinas	Watson						5-0 Approved

ATTEST:

CITY COUNCIL OF THE CITY OF LINDSAY

 Bret Harmon, City Clerk

 Mayor

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SP58

FUND	Check #	Date	Vendor #	Vendor Name	Description	Amount
TOTAL						\$ 168,256.56
101 - GENERAL FUND	93519	12/5/2018	2873	ADVANTAGE ANSWERING	10/1/18-10/31/18	395.47
101 - GENERAL FUND	93520	12/5/2018	7	AG IRRIGATION SALES	*Multiple*	88.06
101 - GENERAL FUND	93521	12/5/2018	6362	AMERICAN BUSINESS M		10.23
101 - GENERAL FUND	93522	12/5/2018	3898	AMERICAN INCORPORAT	SENIOR CENTER-HEATE	222.50
101 - GENERAL FUND	93523	12/5/2018	4924	ASI ADMINISTRATIVE	COBRA-OCT 2018	35.00
101 - GENERAL FUND	93524	12/5/2018	3428	AT&T MOBILITY	877432145X11162018	93.63
101 - GENERAL FUND	93525	12/5/2018	5457	AUTO ZONE COMMERCIA	CLEARANCE LAMPS E87	13.02
101 - GENERAL FUND	93527	12/5/2018	75	CSJVRMA	AUTO PHYSICAL PROGR	706.00
101 - GENERAL FUND	93528	12/5/2018	279	CITY OF PORTERVILLE	01-000680 ANIMAL SE	787.00
101 - GENERAL FUND	93529	12/5/2018	6090	CLEAN CUT LANDSCAPE	HRPP SOCCER FIELDS	25,067.39
101 - GENERAL FUND	93530	12/5/2018	4322	CO OF TULARE-INFORM	RADIO SERV-OCT2018	480.00
101 - GENERAL FUND	93531	12/5/2018	2122	COLLEGE OF THE SEQU	G GARCIA TUITION	215.00
101 - GENERAL FUND	93533	12/5/2018	6118	CVIN LLC D.B.A. VAS	*Multiple*	525.00
101 - GENERAL FUND	93534	12/5/2018	6360	DELFINA RUIZ	REIMBURSEMENT-TIRE	59.82
101 - GENERAL FUND	93538	12/5/2018	316	DEPT OF JUSTICE	*Multiple*	1,141.00
101 - GENERAL FUND	93541	12/5/2018	119	DOUG DELEO WELDING	*Multiple*	782.69
101 - GENERAL FUND	93542	12/5/2018	4460	EVANS FEED & LIVEST	BLACK GOLD-	50.74
101 - GENERAL FUND	93547	12/5/2018	1925	FRUIT GROWERS SUPPL	*Multiple*	106.86
101 - GENERAL FUND	93548	12/5/2018	3051	EUGENE GARCIA	DEC6,7,8	51.00
101 - GENERAL FUND	93549	12/5/2018	148	GOMEZ AUTO & SMOG	*Multiple*	4,430.93
101 - GENERAL FUND	93550	12/5/2018	5647	GRISWOLD,LASSALLE,C	*Multiple*	915.30
101 - GENERAL FUND	93551	12/5/2018	4258	HORIZON	SOCCER FIELD SEED F	3,746.73
101 - GENERAL FUND	93552	12/5/2018	6346	JEFF PFEIFFER	SQUIRREL TREATMENT	500.00
101 - GENERAL FUND	93554	12/5/2018	4956	LAWRENCE TRACTOR CO	*Multiple*	387.94
101 - GENERAL FUND	93556	12/5/2018	4067	LINCOLN NAT'L INSUR	DEC 2018 DENTAL	2,326.94
101 - GENERAL FUND	93557	12/5/2018	1422	LINDSAY TRUE VALUE	*Multiple*	758.94
101 - GENERAL FUND	93558	12/5/2018	1442	LLOYD ANDERSON ELEC	*Multiple*	4,371.52
101 - GENERAL FUND	93559	12/5/2018	234	MARTIN'S TIRE & AUT	*Multiple*	510.72
101 - GENERAL FUND	93560	12/5/2018	6280	MINERAL KING TOXICO	LAB FEES ACT#889921	642.00
101 - GENERAL FUND	93561	12/5/2018	5625	NGLIC-SUPERIOR VISI	DEC 2018 VISION	480.50
101 - GENERAL FUND	93562	12/5/2018	4323	OASIS	DEC 2018-FEB2019	105.00
101 - GENERAL FUND	93563	12/5/2018	3260	PACIFIC EMPLOYERS	1ST QTR 2019 DUES	180.00
101 - GENERAL FUND	93564	12/5/2018	1849	PORTERVILLE VALLEY	JOSE VEGA	115.00
101 - GENERAL FUND	93567	12/5/2018	2788	PTM DOCUMENT SYSTEM	*Multiple*	249.93
101 - GENERAL FUND	93569	12/5/2018	285	QUILL CORPORATION	BROTHER INTELLIFAX	146.80
101 - GENERAL FUND	93570	12/5/2018	5624	SIERRA SANITATION,	RENTAL HANDICAPPED	173.88
101 - GENERAL FUND	93571	12/5/2018	4488	SIRCHIE FINGER PRIN	PD OPERATING SUPPLI	120.16
101 - GENERAL FUND	93572	12/5/2018	310	SOUTHERN CA. EDISON	*Multiple*	739.18
101 - GENERAL FUND	93573	12/5/2018	517	STAPLES	DELL DESKTOP COMPUT	659.41
101 - GENERAL FUND	93577	12/5/2018	6146	SUPERION, LLC	*Multiple*	3,370.34
101 - GENERAL FUND	93578	12/5/2018	5899	SUPPLYWORKS	DUST MOP TREATMENT	116.77
101 - GENERAL FUND	93579	12/5/2018	5792	THOMSON REUTERS - W	10/1/18-10/31/18	243.78
101 - GENERAL FUND	93581	12/5/2018	3152	TUL.CO.JAIL IND.ENG	*Multiple*	203.11
101 - GENERAL FUND	93583	12/5/2018	6326	CORPORATE PAYMENT S	*Multiple*	3,499.22
101 - GENERAL FUND	93584	12/5/2018	5747	UNITED STAFFING	*Multiple*	4,072.10
101 - GENERAL FUND	93585	12/5/2018	356	USA BLUEBOOK	*Multiple*	768.55
101 - GENERAL FUND	93586	12/5/2018	1041	VERIZON WIRELESS	642065758-00002	83.18
101 - GENERAL FUND	93587	12/5/2018	368	VOLLMER EXCAVATION,	LOAD OF DIRT-	161.63

FUND	Check #	Date	Vendor #	Vendor Name	Description	Amount
400 - WELLNESS CENTER	93518	12/5/2018	3023	AAA SECURITY, INC.	GUARD SERVICE 11/3	322.25
400 - WELLNESS CENTER	93539	12/5/2018	3733	DIRECTV	11/8/18-12/7/18	202.22
400 - WELLNESS CENTER	93546	12/5/2018	6010	FRONTIER COMMUNICAT	559-562-3657	351.37
400 - WELLNESS CENTER	93555	12/5/2018	5788	LINCOLN AQUATICS	*Multiple*	2,880.05
400 - WELLNESS CENTER	93580	12/5/2018	3396	THYSSENKRUPP ELEVAT	12/1/2018-12/31/18	311.94
552 - WATER	93526	12/5/2018	51	BSK	*Multiple*	3,105.00
552 - WATER	93535	12/5/2018	6361	DELTA VECTOR CONTRO	2018 WEED CONTROL	191.50
552 - WATER	93536	12/5/2018	1235	DELTA VECTOR CONTRO	7/1/18-6/30/19	20.63
552 - WATER	93537	12/5/2018	388	DENNIS KELLER/JAMES	*Multiple*	8,579.21
552 - WATER	93543	12/5/2018	3461	FERGUSON ENTERPRISE	*Multiple*	5,619.57
552 - WATER	93545	12/5/2018	137	FRIANT WATER AUTHOR	*Multiple*	2,174.40
552 - WATER	93553	12/5/2018	6007	JT2 INC DBA TODD CO	WATER METER DEPOSIT	1,000.00
552 - WATER	93565	12/5/2018	5796	PRESORT OF FRESNO L	*Multiple*	325.38
552 - WATER	93575	12/5/2018	5691	STATE WATER RESOURC	GRADE 1 CERT RENEWA	125.00
552 - WATER	93576	12/5/2018	6363	STATE WATER RESOURC	ID:0002 8348 992	2,269.44
553 - SEWER	93540	12/5/2018	5978	DOMINO SOLAR LTD	10/1/18-10/31/18	4,035.89
553 - SEWER	93566	12/5/2018	4618	PROVOST & PRITCHARD	EAST PONDS-OCT2018	4,490.82
600 - CAPITAL IMPROVEM	93532	12/5/2018	91	CONSOLIDATED TESTIN	E2159-QC@HERMOSA	2,862.50
600 - CAPITAL IMPROVEM	93568	12/5/2018	399	QUAD KNOFF,INC.	ROUNDAABOUT-OCT2018	7,890.00
660 - RDA OBLIGATION RI	93582	12/5/2018	793	TULARE COUNTY AUDIT	PARKING LOT-MOR BLD	55,409.50
779 - 00-HOME-0487	93544	12/5/2018	4678	FIRE INSURANCE EXCH	HAZARD-R.GUTIERREZ	719.92
779 - 00-HOME-0487	93574	12/5/2018	3634	STATE FARM GENERAL	S.PEREZ HOMEOWNERS	460.00



Monthly Treasurer's Report
November 30, 2018
Cash Balances Classified by Depository

CASH RESOURCES

LOCATION	GL ACCOUNT #	TYPE	BALANCE
Cash Register Funds (City Hall & Wellness)	100-102	RES	\$800
Bank of the Sierra - Payroll	100-106	GEN	\$499,444
Bank of the Sierra - AP/Operating	100-100	GEN	\$255,315
Bank of the Sierra - Wellness Center	100-500	GEN	\$115,187
Bank of the Sierra - Impound Account	100-120	RES	\$30,178
Bank of the Sierra - WWTP Project	100-553	RES	\$3,129
Bank of the Sierra - Water Project	100-552	RES	\$152
Bank of the Sierra- Depository Account	100-114	GEN	\$2,466,228
LAIF Savings: City & Successor Agency	100-103	INV-RES	\$422,218
TOTAL			\$3,792,651

CASH EXPENDED

ACCOUNTS PAYABLE & PAYROLL	AMOUNT
Accounts Payable	\$368,262
Payroll (November 9th Payday)	\$176,085
Payroll (November 23rd Payday)	\$264,640
TOTAL	\$ 808,987

DEBT SERVICE	AMOUNT
Sewer Plant Expansion	\$323,470
Tulare Road	\$99,483
Library	\$8,911
TOTAL	\$ 431,864

INVESTMENTS

INVESTMENT POLICY COMPLIANCE

As of the end of the month, the investments were in compliance with the requirements of the City's investment policy. This report reflects all cash and investments of the City of Lindsay (O/S checks not reflected in End Cash Balance).

INVESTED FUNDS	\$422,218
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Respectfully submitted,

Bret Harmon

Director of Finance
 City of Lindsay

ABBREVIATIONS

GEN: GENERAL UNRESTRICTED
 RES: RESTRICTED ACTIVITY
 INV: INVESTMENT



STAFF REPORT

TO: CITY COUNCIL OF THE CITY OF LINDSAY, CALIFORNIA
DATE: December 11, 2018
AGENDA #: 6
FROM: Bret Harmon, Director of Finance

AGENDA ITEM

TITLE Resolution 18-51: Updated Salary Schedule to Comply with Mandatory Minimum Wage Increase on January 1, 2019

ACTION Approve Resolution 18-51

PURPOSE Statutory/Contractual Requirement

OBJECTIVE(S)

- Dedicate resources to retain a friendly, small-town atmosphere.

RECOMMENDATION

Staff respectfully recommends City Council approve Resolution 18-51 to update the City's salary schedule to comply with the statewide mandatory minimum wage increase of 2019.

BACKGROUND | ANALYSIS

The State of California mandates yearly minimum wage increases between January 1, 2017 and January 1, 2022. The schedule below shows the increases for the City of Lindsay.

Schedule for California Minimum Wage rate 2017-2023.

January 1, 2017	\$10.50/hour
January 1, 2018	\$11.00/hour
January 1, 2019	\$12.00/hour
January 1, 2020	\$13.00/hour
January 1, 2021	\$14.00/hour
January 1, 2022	\$15.00/hour

The City of Lindsay publishes its salary ranges in the Council approved Salary Matrix. The mandatory minimum wage increase only affects Miscellaneous Employees because no Public Safety position begins at the minimum wage. Miscellaneous Employees are divided into two tiers based on hire date as shown in the attached salary schedule. Tier 1 has 5% increases between steps and Tier 2 has 3.5% increases.



STAFF REPORT

TO: CITY COUNCIL OF THE CITY OF LINDSAY, CALIFORNIA
DATE: December 11, 2018
AGENDA #: 6
FROM: Bret Harmon, Director of Finance

The only positions affected by the mandatory salary increase are Recreation – Lifeguard and Recreation I positions. The attached salary matrix shows the hourly rate for each position by step.

The only other change in the salary schedule is the replacement of the position title Fire Engineer with the position title Fire Lieutenant. The salary is the same for the outdated title Fire Engineer as it is for the proper title Fire Lieutenant.

BENEFIT TO OR IMPACT ON CITY RESOURCES

The increase to \$12 per hour for Recreation Lifeguard and Recreation I positions is a \$0.67 per hour increase. This will negatively impact the financial condition of the Wellness Center as the only Fund in the City to employ minimum-wage employees. The increase in operating costs will likely result in the Wellness Center needing additional funds from the General Fund to cover losses at the Wellness Center.

POLICY ISSUES

The City must follow state employment law.

ATTACHMENTS

- Resolution 18-51
- Salary Matrix with effective date of January 1, 2019



RESOLUTION OF THE CITY OF LINDSAY

NUMBER 18-51

TITLE **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY TO UPDATE THE CITY'S SALARY MATRIX IN ACCORDANCE WITH THE STATE OF CALIFORNIA'S MANDATED MINIMUM WAGE INCREASE ON JANUARY 1, 2019**

MEETING At a regularly scheduled meeting of the City of Lindsay City Council held on December 11, 2018 at 6:00PM at 251 E. Honolulu Street, Lindsay, CA 93247.

WHEREAS, the State of California mandates yearly minimum wage increases through January 1, 2022.

WHEREAS, as the City has no exceptions to the mandated change, the City of Lindsay complies with State-mandated minimum wage increases in accordance with the *Employers with 26 Employees or More* schedule established by the Department of Industrial Relations as follows:

Date	Minimum Wage for Employers with 25 Employees or Less	Minimum Wage for Employers with 26 Employees or More
January 1, 2017	\$10.00/hour	\$10.50/hour
January 1, 2018	\$10.50/hour	\$11.00/hour
January 1, 2019	\$11.00/hour	\$12.00/hour
January 1, 2020	\$12.00/hour	\$13.00/hour
January 1, 2021	\$13.00/hour	\$14.00/hour
January 1, 2022	\$14.00/hour	\$15.00/hour
January 1, 2023	\$15.00/hour	

WHEREAS, the City's minimum wage increases to \$12.00/hour on January 1, 2019. The only positions affected by the mandatory increase are the Recreation – Lifeguard and Recreation I positions.

WHEREAS, Tier 1 employees receive 5% increases between steps. Tier 2 employees receive 3.5% increases between steps. The City's salary matrix shows the approved salary ranges and steps for all positions.

WHEREAS, the Public Safety Department is changing the title of Fire Engineer to Fire Lieutenant. The salary range for Fire Lieutenant is the same as for Fire Engineer.



RESOLUTION OF THE CITY OF LINDSAY

WHEREAS, the City's Salary Matrix on January 1, 2019 will become as follows to comply with the state mandated change.

City of Lindsay HOURLY
 Salary Matrix (As of January 1, 2019)

<i>Miscellaneous (TIER 1) hired prior to July 1, 2018</i>	STEPS						
	1	2	3	4	5	6	7
Recreation - Lifeguard	12.00	12.60	13.23	13.89	14.59	15.32	16.08
Recreation I	12.00	12.60	13.23	13.89	14.59	15.32	16.08
Maintenance	13.15	13.81	14.50	15.22	15.98	16.78	17.62
Account Clerk I	13.15	13.81	14.50	15.22	15.98	16.78	17.62
Code Enforcement Officer	13.50	14.18	14.88	15.63	16.41	17.23	18.09
Dispatch / Records Clerk	14.56	15.29	16.06	16.86	17.70	18.59	19.52
Maintenance Senior I	14.56	15.29	16.06	16.86	17.70	18.59	19.52
WWTP Operator II	14.96	15.71	16.49	17.32	18.18	19.09	20.05
Com. Dev. Specialist II	15.73	16.52	17.35	18.21	19.12	20.08	21.08
Administrative Secretary	15.74	16.53	17.35	18.22	19.13	20.09	21.09
Maintenance Senior II	18.58	19.51	20.49	21.51	22.59	23.71	24.90
Account Clerk III	18.68	19.61	20.59	21.62	22.70	23.84	25.03
City Planner Assistant	23.37	24.54	25.77	27.06	28.41	29.83	31.32
Accounting Supervisor (Exempt)	24.10	25.30	26.57	27.90	29.29	30.76	32.29
Administrative Supervisor (Exempt)	24.10	25.30	26.57	27.90	29.29	30.76	32.29
Maintenance Senior III (Exempt)	24.10	25.30	26.57	27.90	29.29	30.76	32.29
City Services Assistant Director (Exempt)	27.06	28.41	29.83	31.32	32.89	34.53	36.26

<i>Miscellaneous (TIER 2) hired after July 1, 2018</i>	STEPS						
	1	2	3	4	5	6	7
Recreation - Lifeguard	12.00	12.42	12.85	13.30	13.77	14.25	14.75
Recreation I	12.00	12.42	12.85	13.30	13.77	14.25	14.75
Maintenance	13.15	13.61	14.09	14.58	15.09	15.62	16.16
Account Clerk I	13.15	13.61	14.09	14.58	15.09	15.62	16.16
Code Enforcement Officer	13.50	13.97	14.46	14.97	15.49	16.03	16.59
Dispatch / Records Clerk	14.56	15.07	15.60	16.15	16.71	17.30	17.90
Maintenance Senior I	14.56	15.07	15.60	16.15	16.71	17.30	17.90
WWTP Operator II	14.96	15.48	16.03	16.59	17.17	17.77	18.39
Com. Dev. Specialist II	15.73	16.28	16.85	17.44	18.05	18.69	19.34
Administrative Secretary	15.74	16.29	16.86	17.45	18.06	18.69	19.35
Maintenance Senior II	18.58	19.23	19.90	20.60	21.32	22.07	22.84
Account Clerk III	18.68	19.33	20.01	20.71	21.43	22.18	22.96
City Planner Assistant	23.37	24.19	25.04	25.91	26.82	27.76	28.73
Accounting Supervisor (Exempt)	24.10	24.94	25.81	26.72	27.65	28.62	29.62
Administrative Supervisor (Exempt)	24.10	24.94	25.81	26.72	27.65	28.62	29.62
Maintenance Senior III (Exempt)	24.10	24.94	25.81	26.72	27.65	28.62	29.62
City Services Assistant Director (Exempt)	27.06	28.00	28.98	30.00	31.05	32.13	33.26

<i>Public Safety</i>	STEPS						
	1	2	3	4	5	6	7
Public Safety Officer	20.87	21.91	23.01	24.16	25.37	26.64	27.97
Public Safety Sergeant	25.46	26.73	28.07	29.47	30.95	32.49	34.12
Fire Engineer (Fire Lieutenant)	25.46	26.73	28.07	29.47	30.95	32.49	34.12
Public Safety Lieutenant	33.02	34.67	36.40	38.23	40.14	42.14	44.25

<i>Executives</i>	Minimum	Maximum
City Manager	44.23	59.27
Director of Public Safety	39.46	52.88
Director of Finance	39.71	50.68
Director of City Services	34.43	47.57



RESOLUTION OF THE CITY OF LINDSAY

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LINDSAY DOES HEREBY RESOLVE AS FOLLOWS:

- SECTION 1. Update the salary matrix as presented for use beginning January 1, 2019 to comply with State-mandated increases in minimum wage.
- SECTION 2. To update the Fire Engineer position title to Fire Lieutenant.
- SECTION 3. This resolution shall be effective immediately upon its approval and adoption.
- SECTION 4. The Mayor, or presiding officer, is hereby authorized to affix her/his signature to the Resolution signifying its adoption by the City Council of the City of Lindsay, and the City Clerk, or his duly appointed deputy, is directed to attest thereto.

PASSED AND ADOPTED by the City Council of the City of Lindsay as follows:

MEETING DATE	December 11, 2018
MOTION	
2 nd MOTION	
AYES	
ABSENT	
ABSTAIN	
NAYS	

CERTIFICATION OF THE FOREGOING RESOLUTION AS FULL, TRUE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LINDSAY AS DETAILED.

Bret Harmon, City Clerk

Pamela Kimball, Mayor

<i>Miscellaneous (TIER 1) hired prior to July 1, 2018</i>	STEPS						
	1	2	3	4	5	6	7
Recreation - Lifeguard	24,960	26,208	27,518	28,894	30,339	31,856	33,449
Recreation I	24,960	26,208	27,518	28,894	30,339	31,856	33,449
Maintenance	27,352	28,719	30,155	31,663	33,246	34,909	36,655
Account Clerk I	27,352	28,719	30,155	31,663	33,246	34,909	36,655
Code Enforcement Officer	28,080	29,484	30,958	32,506	34,131	35,838	37,630
Dispatch / Records Clerk	30,291	31,806	33,397	35,066	36,819	38,660	40,593
Maintenance Senior I	30,291	31,806	33,397	35,066	36,819	38,660	40,593
WWTP Operator II	31,116	32,672	34,305	36,021	37,822	39,713	41,699
Com. Dev. Specialist II	32,725	34,362	36,080	37,883	39,778	41,767	43,855
Administrative Secretary	32,738	34,375	36,093	37,899	39,793	41,783	43,872
Maintenance Senior II	38,649	40,581	42,610	44,741	46,978	49,327	51,794
Account Clerk III	38,846	40,789	42,828	44,970	47,218	49,579	52,058
City Planner Assistant	48,617	51,049	53,601	56,281	59,095	62,049	65,152
Accounting Supervisor (Exempt)	50,123	52,629	55,261	58,023	60,925	63,971	67,169
Administrative Supervisor (Exempt)	50,123	52,629	55,261	58,023	60,925	63,971	67,169
Maintenance Senior III (Exempt)	50,123	52,629	55,261	58,023	60,925	63,971	67,169
City Services Assistant Director (Exempt)	56,276	59,090	62,045	65,148	68,404	71,825	75,416

<i>Miscellaneous (TIER 2) hired after July 1, 2018</i>	STEPS						
	1	2	3	4	5	6	7
Recreation - Lifeguard	24,960	25,834	26,738	27,674	28,642	29,645	30,682
Recreation I	24,960	25,834	26,738	27,674	28,642	29,645	30,682
Maintenance	27,352	28,309	29,300	30,325	31,387	32,485	33,622
Account Clerk I	27,352	28,309	29,300	30,325	31,387	32,485	33,622
Code Enforcement Officer	28,080	29,063	30,080	31,133	32,222	33,350	34,517
Dispatch / Records Clerk	30,291	31,351	32,448	33,584	34,760	35,976	37,235
Maintenance Senior I	30,291	31,351	32,449	33,584	34,760	35,977	37,236
WWTP Operator II	31,116	32,205	33,333	34,499	35,707	36,956	38,250
Com. Dev. Specialist II	32,725	33,871	35,056	36,283	37,553	38,867	40,228
Administrative Secretary	32,738	33,883	35,069	36,297	37,567	38,882	40,243
Maintenance Senior II	38,649	40,001	41,401	42,850	44,350	45,903	47,509
Account Clerk III	38,846	40,206	41,613	43,070	44,577	46,137	47,752
City Planner Assistant	48,617	50,319	52,080	53,903	55,789	57,742	59,763
Accounting Supervisor (Exempt)	50,123	51,877	53,693	55,572	57,517	59,530	61,614
Administrative Supervisor (Exempt)	50,123	51,877	53,693	55,572	57,517	59,530	61,614
Maintenance Senior III (Exempt)	50,123	51,877	53,693	55,572	57,517	59,530	61,614
City Services Assistant Director (Exempt)	56,276	58,246	60,284	62,394	64,578	66,838	69,178

<i>Public Safety</i>	STEPS						
	1	2	3	4	5	6	7
Public Safety Officer	43,410	45,580	47,859	50,252	52,765	55,403	58,173
Public Safety Sergeant	52,957	55,605	58,385	61,304	64,369	67,588	70,967
Fire Engineer (Fire Lieutenant)	52,957	55,605	58,385	61,304	64,369	67,588	70,967
Public Safety Lieutenant	68,682	72,116	75,721	79,508	83,483	87,657	92,040

<i>Executives</i>	Minimum	Maximum
City Manager	92,000	123,289
Director of Public Safety	82,080	109,995
Director of Finance	82,602	105,423
Director of City Services	71,616	98,947

<i>Miscellaneous (TIER 1) hired prior to July 1, 2018</i>	STEPS						
	1	2	3	4	5	6	7
Recreation - Lifeguard	2,080	2,184	2,293	2,408	2,528	2,655	2,787
Recreation I	2,080	2,184	2,293	2,408	2,528	2,655	2,787
Maintenance	2,279	2,393	2,513	2,639	2,771	2,909	3,055
Account Clerk I	2,279	2,393	2,513	2,639	2,771	2,909	3,055
Code Enforcement Officer	2,340	2,457	2,580	2,709	2,844	2,987	3,136
Dispatch / Records Clerk	2,524	2,651	2,783	2,922	3,068	3,222	3,383
Maintenance Senior I	2,524	2,651	2,783	2,922	3,068	3,222	3,383
WWTP Operator II	2,593	2,723	2,859	3,002	3,152	3,309	3,475
Com. Dev. Specialist II	2,727	2,863	3,007	3,157	3,315	3,481	3,655
Administrative Secretary	2,728	2,865	3,008	3,158	3,316	3,482	3,656
Maintenance Senior II	3,221	3,382	3,551	3,728	3,915	4,111	4,316
Account Clerk III	3,237	3,399	3,569	3,747	3,935	4,132	4,338
City Planner Assistant	4,051	4,254	4,467	4,690	4,925	5,171	5,429
Accounting Supervisor (Exempt)	4,177	4,386	4,605	4,835	5,077	5,331	5,597
Administrative Supervisor (Exempt)	4,177	4,386	4,605	4,835	5,077	5,331	5,597
Maintenance Senior III (Exempt)	4,177	4,386	4,605	4,835	5,077	5,331	5,597
City Services Assistant Director (Exempt)	4,690	4,924	5,170	5,429	5,700	5,985	6,285

<i>Miscellaneous (TIER 2) hired after July 1, 2018</i>	STEPS						
	1	2	3	4	5	6	7
Recreation - Lifeguard	2,080	2,153	2,228	2,306	2,387	2,470	2,557
Recreation I	2,080	2,153	2,228	2,306	2,387	2,470	2,557
Maintenance	2,279	2,359	2,442	2,527	2,616	2,707	2,802
Account Clerk I	2,279	2,359	2,442	2,527	2,616	2,707	2,802
Code Enforcement Officer	2,340	2,422	2,507	2,594	2,685	2,779	2,876
Dispatch / Records Clerk	2,524	2,613	2,704	2,799	2,897	2,998	3,103
Maintenance Senior I	2,524	2,613	2,704	2,799	2,897	2,998	3,103
WWTP Operator II	2,593	2,684	2,778	2,875	2,976	3,080	3,187
Com. Dev. Specialist II	2,727	2,823	2,921	3,024	3,129	3,239	3,352
Administrative Secretary	2,728	2,824	2,922	3,025	3,131	3,240	3,354
Maintenance Senior II	3,221	3,333	3,450	3,571	3,696	3,825	3,959
Account Clerk III	3,237	3,351	3,468	3,589	3,715	3,845	3,979
City Planner Assistant	4,051	4,193	4,340	4,492	4,649	4,812	4,980
Accounting Supervisor (Exempt)	4,177	4,323	4,474	4,631	4,793	4,961	5,134
Administrative Supervisor (Exempt)	4,177	4,323	4,474	4,631	4,793	4,961	5,134
Maintenance Senior III (Exempt)	4,177	4,323	4,474	4,631	4,793	4,961	5,134
City Services Assistant Director (Exempt)	4,690	4,854	5,024	5,200	5,382	5,570	5,765

<i>Public Safety</i>	STEPS						
	1	2	3	4	5	6	7
Public Safety Officer	3,618	3,798	3,988	4,188	4,397	4,617	4,848
Public Safety Sergeant	4,413	4,634	4,865	5,109	5,364	5,632	5,914
Fire Engineer (Fire Lieutenant)	4,413	4,634	4,865	5,109	5,364	5,632	5,914
Public Safety Lieutenant	5,724	6,010	6,310	6,626	6,957	7,305	7,670

<i>Executives</i>	Minimum	Maximum
City Manager	7,667	10,274
Director of Public Safety	6,840	9,166
Director of Finance	6,884	8,785
Director of City Services	5,968	8,246

Miscellaneous (TIER 1) hired prior to July 1, 2018	STEPS						
	1	2	3	4	5	6	7
Recreation - Lifeguard	960	1,008	1,058	1,111	1,167	1,225	1,286
Recreation I	960	1,008	1,058	1,111	1,167	1,225	1,286
Maintenance	1,052	1,105	1,160	1,218	1,279	1,343	1,410
Account Clerk I	1,052	1,105	1,160	1,218	1,279	1,343	1,410
Code Enforcement Officer	1,080	1,134	1,191	1,250	1,313	1,378	1,447
Dispatch / Records Clerk	1,165	1,223	1,284	1,349	1,416	1,487	1,561
Maintenance Senior I	1,165	1,223	1,284	1,349	1,416	1,487	1,561
WWTP Operator II	1,197	1,257	1,319	1,385	1,455	1,527	1,604
Com. Dev. Specialist II	1,259	1,322	1,388	1,457	1,530	1,606	1,687
Administrative Secretary	1,259	1,322	1,388	1,458	1,531	1,607	1,687
Maintenance Senior II	1,486	1,561	1,639	1,721	1,807	1,897	1,992
Account Clerk III	1,494	1,569	1,647	1,730	1,816	1,907	2,002
City Planner Assistant	1,870	1,963	2,062	2,165	2,273	2,387	2,506
Accounting Supervisor (Exempt)	1,928	2,024	2,125	2,232	2,343	2,460	2,583
Administrative Supervisor (Exempt)	1,928	2,024	2,125	2,232	2,343	2,460	2,583
Maintenance Senior III (Exempt)	1,928	2,024	2,125	2,232	2,343	2,460	2,583
City Services Assistant Director (Exempt)	2,164	2,273	2,386	2,506	2,631	2,762	2,901

Miscellaneous (TIER 2) hired after July 1, 2018	STEPS						
	1	2	3	4	5	6	7
Recreation - Lifeguard	960	994	1,028	1,064	1,102	1,140	1,180
Recreation I	960	994	1,028	1,064	1,102	1,140	1,180
Maintenance	1,052	1,089	1,127	1,166	1,207	1,249	1,293
Account Clerk I	1,052	1,089	1,127	1,166	1,207	1,249	1,293
Code Enforcement Officer	1,080	1,118	1,157	1,197	1,239	1,283	1,328
Dispatch / Records Clerk	1,165	1,206	1,248	1,292	1,337	1,384	1,432
Maintenance Senior I	1,165	1,206	1,248	1,292	1,337	1,384	1,432
WWTP Operator II	1,197	1,239	1,282	1,327	1,373	1,421	1,471
Com. Dev. Specialist II	1,259	1,303	1,348	1,395	1,444	1,495	1,547
Administrative Secretary	1,259	1,303	1,349	1,396	1,445	1,495	1,548
Maintenance Senior II	1,486	1,539	1,592	1,648	1,706	1,765	1,827
Account Clerk III	1,494	1,546	1,601	1,657	1,715	1,775	1,837
City Planner Assistant	1,870	1,935	2,003	2,073	2,146	2,221	2,299
Accounting Supervisor (Exempt)	1,928	1,995	2,065	2,137	2,212	2,290	2,370
Administrative Supervisor (Exempt)	1,928	1,995	2,065	2,137	2,212	2,290	2,370
Maintenance Senior III (Exempt)	1,928	1,995	2,065	2,137	2,212	2,290	2,370
City Services Assistant Director (Exempt)	2,164	2,240	2,319	2,400	2,484	2,571	2,661

Public Safety	STEPS						
	1	2	3	4	5	6	7
Public Safety Officer	1,670	1,753	1,841	1,933	2,029	2,131	2,237
Public Safety Sergeant	2,037	2,139	2,246	2,358	2,476	2,600	2,730
Fire Engineer (Fire Lieutenant)	2,037	2,139	2,246	2,358	2,476	2,600	2,730
Public Safety Lieutenant	2,642	2,774	2,912	3,058	3,211	3,371	3,540

Executives	Minimum	Maximum
City Manager	3,538	4,742
Director of Public Safety	3,157	4,231
Director of Finance	3,177	4,055
Director of City Services	2,754	3,806

<i>Miscellaneous (TIER 1) hired prior to July 1, 2018</i>	STEPS						
	1	2	3	4	5	6	7
Recreation - Lifeguard	12.00	12.60	13.23	13.89	14.59	15.32	16.08
Recreation I	12.00	12.60	13.23	13.89	14.59	15.32	16.08
Maintenance	13.15	13.81	14.50	15.22	15.98	16.78	17.62
Account Clerk I	13.15	13.81	14.50	15.22	15.98	16.78	17.62
Code Enforcement Officer	13.50	14.18	14.88	15.63	16.41	17.23	18.09
Dispatch / Records Clerk	14.56	15.29	16.06	16.86	17.70	18.59	19.52
Maintenance Senior I	14.56	15.29	16.06	16.86	17.70	18.59	19.52
WWTP Operator II	14.96	15.71	16.49	17.32	18.18	19.09	20.05
Com. Dev. Specialist II	15.73	16.52	17.35	18.21	19.12	20.08	21.08
Administrative Secretary	15.74	16.53	17.35	18.22	19.13	20.09	21.09
Maintenance Senior II	18.58	19.51	20.49	21.51	22.59	23.71	24.90
Account Clerk III	18.68	19.61	20.59	21.62	22.70	23.84	25.03
City Planner Assistant	23.37	24.54	25.77	27.06	28.41	29.83	31.32
Accounting Supervisor (Exempt)	24.10	25.30	26.57	27.90	29.29	30.76	32.29
Administrative Supervisor (Exempt)	24.10	25.30	26.57	27.90	29.29	30.76	32.29
Maintenance Senior III (Exempt)	24.10	25.30	26.57	27.90	29.29	30.76	32.29
City Services Assistant Director (Exempt)	27.06	28.41	29.83	31.32	32.89	34.53	36.26

<i>Miscellaneous (TIER 2) hired after July 1, 2018</i>	STEPS						
	1	2	3	4	5	6	7
Recreation - Lifeguard	12.00	12.42	12.85	13.30	13.77	14.25	14.75
Recreation I	12.00	12.42	12.85	13.30	13.77	14.25	14.75
Maintenance	13.15	13.61	14.09	14.58	15.09	15.62	16.16
Account Clerk I	13.15	13.61	14.09	14.58	15.09	15.62	16.16
Code Enforcement Officer	13.50	13.97	14.46	14.97	15.49	16.03	16.59
Dispatch / Records Clerk	14.56	15.07	15.60	16.15	16.71	17.30	17.90
Maintenance Senior I	14.56	15.07	15.60	16.15	16.71	17.30	17.90
WWTP Operator II	14.96	15.48	16.03	16.59	17.17	17.77	18.39
Com. Dev. Specialist II	15.73	16.28	16.85	17.44	18.05	18.69	19.34
Administrative Secretary	15.74	16.29	16.86	17.45	18.06	18.69	19.35
Maintenance Senior II	18.58	19.23	19.90	20.60	21.32	22.07	22.84
Account Clerk III	18.68	19.33	20.01	20.71	21.43	22.18	22.96
City Planner Assistant	23.37	24.19	25.04	25.91	26.82	27.76	28.73
Accounting Supervisor (Exempt)	24.10	24.94	25.81	26.72	27.65	28.62	29.62
Administrative Supervisor (Exempt)	24.10	24.94	25.81	26.72	27.65	28.62	29.62
Maintenance Senior III (Exempt)	24.10	24.94	25.81	26.72	27.65	28.62	29.62
City Services Assistant Director (Exempt)	27.06	28.00	28.98	30.00	31.05	32.13	33.26

<i>Public Safety</i>	STEPS						
	1	2	3	4	5	6	7
Public Safety Officer	20.87	21.91	23.01	24.16	25.37	26.64	27.97
Public Safety Sergeant	25.46	26.73	28.07	29.47	30.95	32.49	34.12
Fire Engineer (Fire Lieutenant)	25.46	26.73	28.07	29.47	30.95	32.49	34.12
Public Safety Lieutenant	33.02	34.67	36.40	38.23	40.14	42.14	44.25

<i>Executives</i>	Minimum	Maximum
City Manager	44.23	59.27
Director of Public Safety	39.46	52.88
Director of Finance	39.71	50.68
Director of City Services	34.43	47.57



STAFF REPORT

AGENCY: CITY OF LINDSAY, CALIFORNIA
DATE: December 11, 2018
AGENDA #: 7
STAFF: Michael Camarena, Director of City Services

AGENDA ITEM

<i>TITLE</i>	Extension of Master Engineering Services Agreements
<i>ACTION</i>	Approval of Extensions of Agreements
<i>PURPOSE</i>	Statutory/Contractual Requirement Council Vision/Priority Discretionary Action
<i>COUNCIL OBJECTIVE(S)</i>	Yield a fiscally self-reliant city government while providing effective, basic municipal services.

RECOMMENDATION

Staff recommends Approval of Extension of Master Engineering Services Agreements and authorize the City Manager or his designee to execute the extension agreements.

BACKGROUND | ANALYSIS

On October 9, 2015, Council approved entering into Master Engineering Services Agreements with 6 local consulting engineering firms. The initial Master Engineering Services Agreements had a 4-year term. The executed Master Engineering Services Agreement dates were active January 4, 2015 with expiration dates of January 3, 2019. There is the ability to extend each master agreement with 2, 2-year extensions for each consulting engineering firm.

Staff has extended several task orders to consulting engineering firms as a result of the master services agreement.

The local consulting engineering firms include;

1. 4Creeks Inc., Visalia/Porterville
2. Dee Jasper and Associates, Bakersfield/Porterville
3. Keller and Wegley Consulting Engineers, Visalia
4. Provost and Pritchard Consulting Group, Visalia
5. Roberts Engineering, Porterville

QK, Inc. of Visalia has been a part of this active list but as QK has been assigned the role of City Engineer and City Planning consultant, they will be removed from this Master listing. Work requested of either the City Engineer or City Planner would follow either a proposal or task order format as necessary.



STAFF REPORT

AGENCY: CITY OF LINDSAY, CALIFORNIA
DATE: December 11, 2018
AGENDA #: 7
STAFF: Michael Camarena, Director of City Services

ALTERNATIVES

- Approve Extension of Master Engineering Services Agreements as recommended.
- Do not approve Extension of Master Engineering Services Agreements. This would require additional time needed to acquire necessary professional engineering services for projects.

BENEFIT TO OR IMPACT ON CITY RESOURCES

Master Engineering Services Agreements will allow the City to proceed quickly with the most qualified and available engineering consultant firm on selected projects.

ENVIRONMENTAL REVIEW

None at this time.

POLICY ISSUES

Assignment of contracted services typically requires a qualification and proposal process. This Master Engineering Services Agreement format allows staff to negotiate directly with local firms most qualified for certain project types.

PUBLIC OUTREACH

Posted in this agenda.

ATTACHMENTS

- None included



STAFF REPORT

AGENCY: CITY OF LINDSAY, CALIFORNIA
DATE: December 11, 2018
AGENDA #: 8
STAFF: Michael Camarena, Director of City Services

AGENDA ITEM

<i>TITLE</i>	Well 14 and New Production Well Project Environmental Task Order
<i>ACTION</i>	Approval of Task Order
<i>PURPOSE</i>	Statutory/Contractual Requirement Council Vision/Priority Discretionary Action Plan Implementation
<i>COUNCIL OBJECTIVE(S)</i>	Live in a safe, clean, comfortable and healthy environment. Nurture attractive residential neighborhoods and business districts. Dedicate resources to retain a friendly, small-town atmosphere. Stimulate, attract and retain local businesses. Advance economic diversity. Yield a fiscally self-reliant city government while providing effective, basic municipal services.

RECOMMENDATION

Staff recommends approval of Well 14 and New Production Well Project Environmental Task Order

BACKGROUND | ANALYSIS

The City was successful in obtaining a Proposition 1 Drinking Water Planning Grant (Grant) in 2016. The scope of the planning grant was to determine best mitigation measure for the DBCP issue at Well 14 (which has been in compliance since November 2016) and determine location and drill a test well to determine if a new production well could be developed.

Part of this planning grant includes CEQA/NEPA review (for each project) and the preparation of the required environmental documentation for the selected implementation (construction) projects.

This task order proposed will direct our existing planning consultant, QK, Inc., of Visalia to review each project, determine the necessary environmental path and complete the necessary documentation.

The Grant includes \$19,500 for this CEQA/NEPA process and that figure has been identified as the “not to exceed” value in the task order.



STAFF REPORT

AGENCY: CITY OF LINDSAY, CALIFORNIA
DATE: December 11, 2018
AGENDA #: 8
STAFF: Michael Camarena, Director of City Services

ALTERNATIVES

- Approve Well 14 and New Production Well Project Environmental Task Order as recommended.
- Do not approve the task order and jeopardize completing the planning portion of the projects.

BENEFIT TO OR IMPACT ON CITY RESOURCES

This planning project creates the foundation to resolve Well 14's DBCP contamination issue and potentially locate our next domestic water groundwater supply. The projects could potentially be programmed directly into implementation (construction) projects with funding provided by the State.

ENVIRONMENTAL REVIEW

Environmental review for the identified projects is proposed to be developed as part of this task order.

POLICY ISSUES

None at this time.

PUBLIC OUTREACH

Posted in this agenda.

ATTACHMENTS

- Attachment A, Proposition 1 Planning Grant, Well 14 DBCP Mitigation and New Production Well Project Environmental Task Order
- Attachment B, Task Order Amount and Date of Delivery
- Task Order Approval Form

ATTACHMENT A
Proposition 1 Planning Grant
Well 14 DBCP Mitigation and New Production Well Project Environmental Task Order
Task Order Proposal

SCOPE OF WORK

The Scope of work provided in this Task order shall consist of the following;

Task 1. Project Review.

The consultant shall review the projects for CEQA/NEPA requirements and possible exemptions.

Task 2. Project Documentation.

The scope of work for this project shall include, at a minimum, the following tasks;

- Prepare environmental documents for the selected construction projects to ensure compliance with CEQA/NEPA requirements.
- Preparation of documentation shall also include all necessary public posting and review as well as other required jurisdictional review to ensure compliance with CEQA/NEPA requirements.

City Project Support.

It is anticipated that the City will provide portions of, if not all of the following support for this project:

- Project/grant administration;
- Legal services;
- Permit related activities;

The intent of the City Project Support items listed above are to share responsibility or manage complete responsibility of the item.

ATTACHMENT B
Proposition 1 Planning Grant
Well 14 DBCP Mitigation and New Production Well Project Environmental Task Order
Task Order Proposal

Total Amount Task Order, not to exceed; **\$19,500.00**

Date of delivery of identified items; **February 28, 2019**



STAFF REPORT

AGENCY: CITY OF LINDSAY, CALIFORNIA
DATE: December 11, 2018
AGENDA #: 9
STAFF: Michael Camarena, Director of City Services

AGENDA ITEM

<i>TITLE</i>	Well 15 Contact Time Project Completion and Acceptance
<i>ACTION</i>	Accept project as complete and authorize project design engineer to file Notice of Completion
<i>PURPOSE</i>	Statutory/Contractual Requirement Council Vision/Priority Discretionary Action Plan Implementation
<i>COUNCIL OBJECTIVE(S)</i>	Live in a safe, clean, comfortable and healthy environment. Nurture attractive residential neighborhoods and business districts. Dedicate resources to retain a friendly, small-town atmosphere. Stimulate, attract and retain local businesses. Advance economic diversity. Yield a fiscally self-reliant city government while providing effective, basic municipal services.

RECOMMENDATION

Staff recommends Council accept project as complete and authorize project design engineer to file Notice of Completion

BACKGROUND | ANALYSIS

JT2, Inc., dba Todd Companies has completed the Well 15 Contact Time Project and has requested acceptance at this time. Staff has reviewed the project with the design engineer, Keller and Wegley Consulting Engineers, and is satisfied that the work has been completed in accordance with the contract documents. As the project engineer of record, Keller and Wegley will assume responsibility of filing the Notice of Completion with Tulare County.

The City will retain \$15,824.08 (5% Retainage of total contract) with the release of this amount after 35 days of the filing of the Notice of Completion.



STAFF REPORT

AGENCY: CITY OF LINDSAY, CALIFORNIA
DATE: December 11, 2018
AGENDA #: 9
STAFF: Michael Camarena, Director of City Services

FINANCIAL SUMMARY

Original contract amount	:	\$238,750.82
CCO No. 1	:	\$22,788.00 (9.5%)
Unsuitable native fill material		
CCO No. 2	:	\$2,863.00 (10.7%, aggregate increase)
Additional 12" gate valve		
CCO No. 3	:	\$52,080.00 (32.5%, aggregate increase)
Tulare County required paving		
Total Project	:	\$316,481.52

Council approved Contract Change Orders (CCO) on September 25, 2018.

Funding. Funding for this project comes from Integrated Regional Water Management Drought Program (\$105,805) and the Self-Help Enterprises, Affordable Housing and Sustainable Communities, Housing Related Infrastructure Program (\$250,000). A total combined funding of \$355,805 is available for this project. Excess funds not used for this project were used for the Water Treatment Plant Filter Renovation project (completed in July 2017).

ALTERNATIVES

- Accept project as complete and authorize project design engineer to file Notice of Completion
- Do not accept project as complete and delay action of city staff to request lifting of the boil water advisory to residents on Avenue 240.

BENEFIT TO OR IMPACT ON CITY RESOURCES

Completion of this project will allow the City to request to lift the boil water advisory on Avenue 240. The request will be submitted to the State Water Resources Control Board. Once approved, bottled water delivery can be ended to the 4 residents on Avenue 240.

ENVIRONMENTAL REVIEW

None required.

POLICY ISSUES

None at this time

PUBLIC OUTREACH

Posted in this agenda

ATTACHMENTS

- None
-



STAFF REPORT

TO: CITY COUNCIL OF THE CITY OF LINDSAY, CALIFORNIA
DATE: December 11, 2018
AGENDA #: 10
FROM: Bret Harmon, City Clerk

AGENDA ITEM

TITLE Resolution 18-52 Accepting the 2018 Municipal Election Results

ACTION Approve Resolution 18-52

PURPOSE Statutory/Contractual Requirement

RECOMMENDATION

Staff respectfully recommends Approval of Resolution 18-52 to accept the election results from the November 6, 2018 municipal election as certified by the Tulare County Elections office.

BACKGROUND | ANALYSIS

The City of Lindsay held a municipal election as part of the state-wide general election on November 6, 2018. Registered voters were eligible to cast votes for two open council member positions and on Measure G (Cannabis business tax). The Tulare County Election office canvassed returns from the Lindsay precincts and mail-in ballots to determine the election results.

The results of the election for City Council seats were:

Candidate	Total Votes
Yolanda Flores	767
Rosaena Arevalo-Sanchez	624
Esteban "Steve" Velasquez	487
Danny Salinas	479

The results of the election for Measure G were:

Candidate	Total Votes	Percentage of Votes
Yes	1,059	69.6%
No	463	30.4%
Total	1,522	100.00%

The newly elected council members are Yolanda Flores and Rosaena Arevalo-Sanchez. Measure G surpassed the necessary 50%+1 threshold to pass.

Tulare County Elections Office certified the election on December 5, 2018



STAFF REPORT

TO: CITY COUNCIL OF THE CITY OF LINDSAY, CALIFORNIA
DATE: December 11, 2018
AGENDA #: 10
FROM: Bret Harmon, City Clerk

ALTERNATIVES

- Approve Resolution 18-52 accepting the election results.
- Provide Staff with direction if not approving.

BENEFIT TO OR IMPACT ON CITY RESOURCES

Measure G establishes a new commercial cannabis business tax that, once fully implemented and industry is established, may generate between \$500,000 and \$3.5MM for public safety and general city services. Measure G only permits non-retail cannabis businesses. The indirect costs of negative externalities from the cannabis industry on public services and public health and direct public safety costs are not known.

The new Council members will participate in making decisions that will positively or potentially negatively impact the City's resources.

ATTACHMENTS

- Certification Notice from Tulare County Elections Office
- Resolution 18-52

Statement of Vote General Election



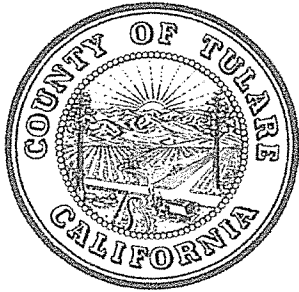
November 6, 2018

**CERTIFIED STATEMENT OF THE VOTES
GENERAL ELECTION
NOVEMBER 6, 2018**

STATE OF CALIFORNIA }
COUNTY OF TULARE } ss.

I, Michelle Baldwin, Registrar of Voters of Tulare County, do hereby certify, in accordance with the provisions of Section 15301 of the California Elections Code, that the within is a true and correct statement of the votes cast in Tulare County at the General Election held in said County on November 6, 2018 as determined by the official canvass of the returns of said election.

I hereby set my hand and official seal this 4th day of December 2018 in the County of Tulare.



Michelle Baldwin
Michelle Baldwin, Registrar of Voters

County of Tulare
State of California

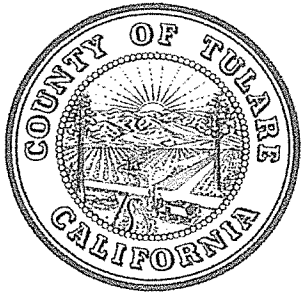
**CERTIFICATION OF REGISTRAR OF VOTERS
OF THE RESULTS OF THE CANVASS
OF THE NOVEMBER 6, 2018
GENERAL ELECTION**

STATE OF CALIFORNIA }
COUNTY OF TULARE } ss.

I, Michelle Baldwin, Registrar of Voters of Tulare County, do hereby certify, in accordance with the provisions of Section 15300, et seq. of the California Elections Code, I did canvass the results of the votes cast in the General Election held in said County on November 6, 2018, for measures and contests that were submitted to the vote of the voters, and that the Statement of Votes Cast, to which this certificate is attached is full, true, and correct.

I further declare that the results of the one (1) percent manual tally contained no discrepancies between the machine count and the manual tally.

I hereby set my hand and official seal this 4th day of December 2018 in the County of Tulare.



Michelle Baldwin
Michelle Baldwin, Registrar of Voters

County of Tulare
State of California

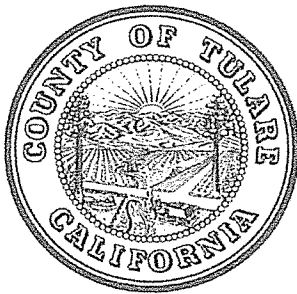
**HELP AMERICA VOTE ACT OF 2002
CERTIFICATION OF ELECTIONS OFFICIAL**

STATE OF CALIFORNIA }
COUNTY OF TULARE } ss.

Pursuant to the statewide voter registration list requirements set forth in the Help America Vote Act of 2002 (HAVA) (Pub. L. No. 107-252 (2002) 116 Stat. 1666, 42 U.S.C. § 15483),

I, Michelle Baldwin, Registrar of Voters for the County of Tulare, State of California, hereby certify that I complied with all provisions of Chapter 2 of Division 7 of Title 2 of the California Code of Regulations for the Federal election held on the 6th day of November 2018, in the County of Tulare, State of California, and all elections consolidated therewith.

I hereby set my hand and official seal this 4th day of December 2018 in the County of Tulare.



Michelle Baldwin

Michelle Baldwin, Registrar of Voters

County of Tulare
State of California

November 6, 2018

TUL_20181106_E

100058	NON-PARTISAN LINDSAY CITY COUNCIL														
	Registration	Ballots Cast	Turnout (%)		YOLANDA FLORES	ESTEBAN "STEVE" VELASQUEZ	DANNY SALINAS	ROSAENA AREVALO-SANCHEZ							
103001 LINDSAY MEM. #1	2403	478	19.89		246	126	140	165							
103001 - Vote by Mail	2403	791	32.92		380	271	229	329							
103001 - All-Mail Precincts	2403	1	0.04		0	0	0	0							
103801 MB LINDSAY	681	2	0.29		0	0	0	0							
103801 - Vote by Mail	681	1	0.15		1	0	0	1							
103801 - All-Mail Precincts	681	316	46.40		140	90	110	129							
Precinct Totals	3084	480	15.56		246	126	140	165							
Vote by Mail Totals	3084	792	25.68		381	271	229	330							
All-Mail Precincts Totals	3084	317	10.28		140	90	110	129							
Grand Totals	3084	1589	51.52		767	487	479	624							
California	3084	1589	51.52		767	487	479	624							
22nd Congressional District	3084	1589	51.52		767	487	479	624							
State Senate 14th District	3084	1589	51.52		767	487	479	624							
26th State Assembly District	3084	1589	51.52		767	487	479	624							
1st Equalization Board	3084	1589	51.52		767	487	479	624							
1st Supervisorial District	3084	1589	51.52		767	487	479	624							
Tulare County	3084	1589	51.52		767	487	479	624							
City of Lindsay	3084	1589	51.52		767	487	479	624							

November 6, 2018

TUL_20181106_E

140095	NON-PARTISAN MEASURE G-CITY OF LINDSAY														
	Registration	Ballots Cast	Turnout (%)		YES	NO									
103001 LINDSAY MEM. #1	2403	478	19.89		315	141									
103001 - Vote by Mail	2403	791	32.92		519	244									
103001 - All-Mail Precincts	2403	1	0.04		0	0									
103801 MB LINDSAY	681	2	0.29		0	1									
103801 - Vote by Mail	681	1	0.15		1	0									
103801 - All-Mail Precincts	681	316	46.40		224	77									
Precinct Totals	3084	480	15.56		315	142									
Vote by Mail Totals	3084	792	25.68		520	244									
All-Mail Precincts Totals	3084	317	10.28		224	77									
Grand Totals	3084	1589	51.52		1059	463									
California	3084	1589	51.52		1059	463									
22nd Congressional District	3084	1589	51.52		1059	463									
State Senate 14th District	3084	1589	51.52		1059	463									
26th State Assembly District	3084	1589	51.52		1059	463									
1st Equalization Board	3084	1589	51.52		1059	463									
1st Supervisorial District	3084	1589	51.52		1059	463									
Tulare County	3084	1589	51.52		1059	463									
City of Lindsay	3084	1589	51.52		1059	463									



RESOLUTION OF THE CITY OF LINDSAY

NUMBER 18-52

TITLE **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY ACCEPTING THE 2018 MUNICIPAL ELECTION RESULTS AS CERTIFIED BY THE TULARE COUNTY REGISTRAR OF VOTERS**

MEETING At a regularly scheduled meeting of the City of Lindsay City Council held on December 11, 2018 at 6:00PM at 251 E. Honolulu Street, Lindsay, CA 93247.

WHEREAS, a General Municipal Election was held in the City of Lindsay on November 6, 2018; and

WHEREAS, the Tulare County Registrar of Voters has canvassed returns from the Lindsay precincts including votes by mail.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LINDSAY DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Yolanda Flores and Roseanna Sanchez received the highest number of votes for two (2) open City Council seats and are hereby elected to serve as Council Members for the ensuing four (4) years.

SECTION 2. Measure G passes by the required 50%+1 margin.

SECTION 3. Complete returns are recorded by the Tulare Co. Elections Office as follows:

City Council	Total Votes
Yolanda Flores	767
Rosaena Arevalo-Sanchez	624
Esteban "Steve" Velasquez	487
Danny Salinas	479

Measure G	Total Votes	Percentage
Yes	1,059	69.6%
No	463	30.4%

SECTION 4. This resolution shall be effective immediately upon its approval and adoption.

SECTION 5. The Mayor, or presiding officer, is hereby authorized to affix her/his signature to the Resolution signifying its adoption by the City Council of the City of Lindsay, and the City Clerk, or his duly appointed deputy, is directed to attest thereto.

PASSED AND ADOPTED by the City Council of the City of Lindsay as follows:

MEETING DATE	December 11, 2018
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RESOLUTION OF THE CITY OF LINDSAY

MOTION	
2 nd MOTION	
AYES	
ABSENT	
ABSTAIN	
NAYS	

CERTIFICATION OF THE FOREGOING RESOLUTION AS FULL, TRUE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LINDSAY AS DETAILED.

Bret Harmon, City Clerk

Pamela Kimball, Mayor