

Welcome to your

Lindsay City Council Meeting

Whether you are attending this meeting because of general interest or because an item of special interest to you is to be reviewed, your presence is an important means of helping to ensure an informed public and responsible Municipal Government.

City Council:

The City Council is the legislative body of the City and is composed of five Council members elected at large for overlapping, four-year terms. The Mayor is elected by members of the Council every two years. The Council establishes laws, policies, financing and standards of municipal services necessary to the efficient operation of the City.

City Manager:

The City Manager is employed by the City Council to administer and manage all of the daily activities and operations of the City within the policy guidelines established by the City Council.

Regular Council Meetings:

Regular meetings are currently scheduled at 6:00 p.m. on the second and fourth Tuesday of each month. Business requiring Council action is listed on the Council Agenda. Because of the number and variety of matters receiving consideration, the agenda is prepared in advance of Council meetings.

Citizen Participation in Meetings:

Public Comment is the time reserved to receive comments from the public on subject matters within the jurisdiction of the City Council, whether or not the item is on the published agenda. However, in compliance with public meeting laws, Council cannot discuss or take action on topics that are not on the printed agenda. If a citizen wishes to comment on an item listed as a Public Hearing, comments should be presented during the Public Hearing for that item. Prior to action by the Council on any item on the agenda, the public may comment at that time as well by indicating their desire to do so. Comments will be limited to three (3) minutes per person, unless otherwise indicated by the Mayor. Speakers are asked to come to the speaker's microphone, and to begin their comments by stating their name and address. It is requested that all comments be made with appropriate courtesy. Members of the public who wish to have items considered for placement on an upcoming agenda should contact the City Manager's or City Clerk's Office. Some items will be accepted as routine (ceremonial) and be scheduled for the next or requested meeting. Other items affecting council policy or actions require council approval. To seek council approval, the sponsorship of at least one councilmember must be obtained, who will then introduce the item in a scheduled meeting for a vote to approve or deny future agenda placement.

Types of Council Action:

Ordinance Ordinances are laws of the City and the most binding form of action taken by the Council. For approval, an ordinance requires two separate readings at Regular or Adjourned Council meetings and may not be adopted within five days of its introduction. It becomes effective 30 days after its adoption (an urgency Ordinance is adopted at the first reading and becomes effective immediately). Within 15 days of adoption, Ordinances (or a summary) are published in a local newspaper. Ordinances can only be repealed or amended by another Ordinance.

Resolution A Resolution constitutes a written action or decision of the Council and is generally introduced and adopted at the same meeting. It becomes effective upon adoption.

Minute order A Minute Order is action of the Council where formal Resolution or Ordinance are not required. This action is recorded only in the Minutes.

Referral When the Council is not prepared to take definite action, or when further study or more information is needed, the Council may refer a matter for study and subsequent reports.

Suggestion, Inquiries, Complaints:

While any citizen may speak directly to the Council concerning matters under their jurisdiction, the administrative department head responsible for the service or work concerned can usually provide pertinent information and handle the matter without delay if a request is made directly to him/her. If you are not sure which department to call, or if you feel the matter has not been properly handled, please Contact the City Manager's Office at City Hall, 251 East Honolulu, or telephone 562-7102 ext. 8011. In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk at 559-7102 ext. 8031. 48 hours' notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet.