

# Lindsay City Council Agenda

## Regular Meeting

### Council Chambers at City Hall

251 E. Honolulu, Lindsay, California

Tuesday, May 12, 2015

6:00PM

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1. a) Call to Order: 6:00 p.m.  
b) Roll Call: Council members Salinas, Mecum, Kimball, Mayor Pro Tem Sanchez, Mayor Padilla.  
c) Flag Salute: Mayor Pro Tem SANCHEZ.
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2. LINDSAY LEARNER INTERNSHIP 2015. (pg. 1)  
Presented by Russ Ernst, Vice Principal-LHS & Randy Wallace, Executive Director INNOVATE -Tulare-Kings.
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3. Public Comment: The public is invited to comment on any subject under the jurisdiction of the Council, including agenda items, other than noticed public hearings. Comments shall be limited to (3) minutes per person, with 30 minutes overall for the entire comment period, unless otherwise indicated by the Mayor.
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4. Consent Calendar: These items are considered routine and will be enacted by one motion, unless separate discussion is requested by Council.  
**Request for approval of the following:** (pg. 2-60)
    - a) Meeting Minutes for Apr. 21<sup>st</sup> & 27<sup>th</sup>, 2015.
    - b) Warrant Register for Mar.31<sup>st</sup>, Apr. 17<sup>th</sup>, 24<sup>th</sup> & 30<sup>th</sup>, 2015.
    - c) Acceptance of Treasurer's report for April 30<sup>th</sup>, 2015.
    - d) Temporary Use Permit to hold a Restore the Fire Truck Spaghetti Feed.
    - e) TCAG Quarterly Report for Jan.– Mar. 2015.
    - f) Home Loan Quarterly Reports for period ended March 31, 2015.
    - g) Extend City Engineer Service Agreement with Winton & Associates.
    - h) Well 11 Planning Grant Agreement with the State Water Resources Control Board.
    - i) Informational Item-Supplemental Agreement With Tulare Co. Association of Governments.
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5. PUBIC HEARING: 1<sup>st</sup> READING & INTRODUCTION OF ORD. 549 (pg. 61-74)  
AMENDING THE LINDSAY MUNICIPAL CODE TO AUTHORIZE  
CITY COUNCIL TO MODIFY OR AMEND RECORDED FINAL MAPS.  
Presented by Bill Zigler, Planning & Economic Development Director.
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6. PUBLIC HEARING: 1st READING & INTRODUCTION OF ORD. 550 (pg. 75-81)  
AMENDING THE LINDSAY MUNICIPAL CODE TO ADD AN "EXCEPTION  
FOR SATELLITE DISHES AND ANTENNAS" TO CONFORM WITH  
CURRENT F.C.C. REQUIREMENTS.  
Presented by Bill Zigler, Planning & Economic Development Director.
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7. PUBLIC HEARING: CONSIDERATION OF RESOLUTION 15-20 (pg. 82-87)  
APPROVING A CONDITIONAL USE PERMIT TO SELL BEER  
AND WINE AT 133 W. HONOLULU.  
Presented by Bill Zigler, Planning & Economic Development Director.
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8. PUBLIC HEARING: CONSIDERATION OF RESOLUTION 15-21 (pg. 88-94)  
ACCEPTING GANN APPROPRIATION LIMITS ESTABLISHED  
FOR FY 2015/16.  
Presented by Tamara Laken, Finance Director.
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9. DRAFT BUDGET FY2015-16-FIRST PUBLIC REVIEW. (pg. 95-131)  
Presented by Tamara Laken, Finance Director.
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10. BOND REFUNDING UPDATE FROM THE DEPARTMENT OF FINANCE (pg. 132-134)  
NOTICE OF APPROVAL FOR INFORMATION ONLY - NO PRESENTATION.
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11. PRESENTATION REGARDING PROPOSED LANGUAGE FOR LINDSAY CITY COUNCIL AGENDA. (pg. 135-137)  
Presented by Rich Wilkinson, City Manager.
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12. COUNCIL REPORTS.  
Presented by Council members.
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13. STUDENT REPORT.  
Presented by Savannah Longoria, Student Representative.
- 
14. STAFF REPORTS.  
Presented by Rich Wilkinson, City Manager.
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15. EXECUTIVE SESSION
- 1) Conference with Legal Counsel regarding Anticipated litigation - GC§54956.9: 1 case  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d)
  - 2) Conference with Legal Counsel regarding Anticipated litigation - GC§54956.9: 1 case  
Significant exposure to litigation pursuant to paragraph (4) of subdivision (d)
- 
16. ADJOURN. The next Regular meeting is scheduled for **TUESDAY, MAY 26, 2015 at 6:00 PM** in the Council Chambers at City Hall, 251 E. Honolulu, Lindsay, CA 93247.
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Materials related to an Agenda item submitted to the legislative body after distribution of the Agenda Packet are available for public inspection in the office of the City Clerk during normal business hours. Complete agenda is available at [www.lindsay.ca.us](http://www.lindsay.ca.us) In compliance with the Americans with Disabilities Act & Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the office of the City Clerk at (559) 562-7102 ext 8031. Notification 48 hours prior to the meeting will enable the City to ensure accessibility to this meeting and/or provision of an alternative format of the agenda and documents in the agenda packet.

# The College & Career Continuum

## College & Career Awareness

Learning **ABOUT**  
College and Career

**Build awareness of the variety of careers available and the role of post-secondary education; Broaden student options.**

**Experience is defined by:**

- One-time interaction with partner(s), often for a group of students
- Designed primarily by adults to broaden student's awareness of a wide variety of careers & occupations

**WBL might include:**

- Workplace tour
- Guest speaker
- Career fair
- Visit parents/guardians at work

**Career Readiness Learning might include:**

- Individualized student learning, college & career plan
- Career interest inventory
- Online career related program

**Post-Secondary Learning might include:**

- College tour
- College & career interest survey
- Online college related program

## College & Career Exploration

Learning **ABOUT**  
College and Career

**Explore career options & post-secondary requirements for purpose of motivation & to inform decision-making in high school and post-secondary.**

**Experience is defined by:**

- One-time interaction with partner(s) for a single student or small group
- Personalized to connect to emerging student interests.
- Student takes an active role in selecting & shaping the experience
- Depth in particular career fields.
- Builds skills necessary for in-depth work-based learning

**WBL might include:**

- Informational interview
- Job shadow
- Virtual exchange with a partner
- Mock interview with a partner

**Career Readiness Learning might include:**

- Community planning project
- Industry competition/conference
- Resume development
- Business dress, behavior, & etiquette training

**Post-Secondary Learning might include:**

- College research
- College visit

## College & Career Preparation

Learning **THROUGH**  
College and Career

**Apply learning through practical experience that develops knowledge & skills necessary for success in careers & post-secondary education.**

**An experience differentiated by:**

- Direct interaction with partners over time
- Application of skills transferable to a variety of careers
- Activities have value beyond success in the classroom
- K-12 learning outcome for student and benefit to partner outcomes are equally valued

**WBL might include:**

- Industry-driven project
- Student-run enterprise
- Virtual experience
- Internship connected to curriculum

**Career Readiness Learning might include:**

- Job Readiness
- Integrated Project
- Mock interview with a partner

**Post-Secondary Learning might include:**

- Dual-enrollment
- Integrated project
- College application

Learning **FOR**  
College and Career

**Train for employment and/or enrollment in post-secondary education.**

**An experience differentiated by:**

- Interaction with partners over extended period of time
- Partner outcome is primary and K-12 student/learning outcome is secondary
- Develop mastery of occupation specific skills
- Complete certifications or other requirements of a specific range of occupations

**WBL might include:**

- Internship/Apprenticeship required for credential or entry to occupation
- Clinical experience
- On-the-job training
- Work experience

**Career Readiness Learning might include:**

- Industry Skill certification
- Work Ready certification

**Post-Secondary Learning might include:**

- Concurrent enrollment
- College application

**Lindsay City Council**  
**Special Meeting**  
**Council Chambers at City Hall**  
**251 East Honolulu, Lindsay, California**  
**Tuesday, April 21, 2015**  
**6:00PM**

Pg. 8029

**CALL TO ORDER.**

Mayor PADILLA called the Special meeting noted above to order at 6:00 p.m. in the Council Chambers at City Hall, 251 E. Honolulu, Lindsay, and California.

**COUNCIL PRESENT:** SALINAS, MECUM, KIMBALL, Mayor Pro Tem SANCHEZ, Mayor PADILLA.

**COUNCIL ABSENT:** None.

**FLAG SALUTE:** Councilmember SALINAS.

**PUBLIC COMMENT:** None

**CONSENT CALENDAR:**

- a) Meeting Minutes for Mar. 23<sup>rd</sup> & 24<sup>th</sup>, 2015.
- b) Warrant Register for Mar.20<sup>th</sup> & 27<sup>th</sup> and Apr. 9<sup>th</sup> & 15<sup>th</sup>, 2015.
- c) Acceptance of Treasurer's report for March 31<sup>st</sup>, 2015.
- d) Transfer Schedule to eliminate unused Accounting Funds.
- e) Temporary Use Permit allowing Angel Garden to sell Mother's Day Flowers at Jess Auto Repair 460 W. Hermosa from May 7<sup>th</sup> thru 10<sup>th</sup>, 2015.
- f) Budget Amendment #3 (reduction to Capital Improvement Allocations).

**ACTION:**

On Motion by MECUM and Second by SALINAS, the Lindsay City Council approved the Consent Calendar by Minute Order.

AYES: MECUM, SALINAS, KIMBALL, SANCHEZ, PADILLA.

NOES: None.

ABSENT: None.

**REQUEST TO CONTINUE PUBLIC HEARING FOR SITE PLAN REVIEW 15-03 (NEW SUBWAY RESTAURANT PROJECT).**

Bill Zigler, Planning & Economic Development Director introduced this item and staff report. He stated staff is requesting to continue the New /Subway Restaurant Public Hearing until the Municipal Code can be amended to authorize Council to modify or amend a recorded final maps, per the requirements of the Subdivision Map Act.

He provided background information on the proposed project and the need for a new parcel map. He added that this would put a financial burden on the applicant and potentially delay the project by months; therefore; staff requests to continue the public hearing to a date when the current ordinance can be amended to authorize council to amend recorded maps. He then asked for any questions from Council and approval to continue the Public Hearing.

City Attorney advised Council the Public Hearing could be continued but would need to be continued to a date certain.

Mayor PADILLA explained this is a Public Hearing item and asked if there was anyone in the audience here to address this item, either for or against the project. Seeing none she stated she would open the Public hearing then continue it. She opened the Public Hearing at 6:18pm and continued it to May 26, 2015

**ACTION:**

On Motion by MECUM and Second by KIMBALL, the Lindsay City Council APPROVED A REQUEST TO CONTINUE PUBLIC HEARING FOR SITE PLAN REVIEW 15-03 (NEW SUBWAY RESTAURANT PROJECT) Via Minute Order.

AYES: MECUM, KIMBALL, SALINAS, SANCHEZ, PADILLA.

NOES: None.

ABSENT: None.

**CONSIDERATION OF RESOLUTION 15-16 APPROVING A SITE PLAN REVIEW FOR PROPERTY AT 1260 WEST TULARE ROAD.**

Bill Zigler, Planning & Economic Development Director introduced this item and staff report. He stated this is a request to approve a new 30ft. wide drive approach with an automated entry gate for property located at 1260 W. Tulare Rd. He used a power point to describe the proposed project and to show the proposed site improvements. He went on to reference existing tree wells and missing trees along the front of this business and the existing tree line along Tulare Rd. Staff supports approval of the project and recommends that the project be developed in substantial compliance with the submitted plan and the specific conditions of approval and development requirements included in the draft resolution. Those conditions include the following:

- Applicant purchase & plant one (15 gal) drought tolerant tree per every other remaining tree well (5 total).
- Remaining empty tree wells be converted to sidewalk area by filling them in with concrete (5total).
- Installation of drip irrigation to supply sufficient water to each tree well.
- Each tree is to be maintained in an alive and healthy condition.
- Any development beyond that described herein would require a new site plan review.

**ACTION:**

On Motion by SALINAS and Second by KIMBALL, the Lindsay City Council APPROVED RESOLUTION 15-16 APPROVING A SITE PLAN REVIEW FOR PROPERTY AT 1260 WEST TULARE ROAD.

AYES: SALINAS, KIMBALL, MECUM, SANCHEZ, PADILLA.  
NOES: None.  
ABSENT: None.

**INFORMATION ITEM - REGARDING LANGUAGE ON LINDSAY CITY COUNCIL AGENDA.**

City Manager Rich Wilkinson introduced this item and staff report. City Manager stated what was being discussed tonight is a draft agenda which incorporates suggested language clarifying the process for public participation. This working document is intended to provide Council an opportunity to review, edit, add, or change language on the Council Agenda. Although this is an example, staff desires Council direction on restoring or adopting suggested language on the City of Lindsay Council Agenda.

He stated this has been a long process in working with Council and with Trudy Wischemann. Staff is at a point now where we have taken that information and put together a sample for council's review incorporating language that will allow for Public Participation and a process to get items on the agenda. Presentation of this draft will allow Council time to review, edit, make changes or adopt changes at the next scheduled Council meeting.

Council & Staff discussion included headings or descriptions, Public Comment Section, Communication Section, handling requests to be placed on the agenda & if this would be a cover page or perpetual document that is placed here and maybe in the library. Clarification on handling routine items such as D.A.R. & O.B.F., Child Abuse Prevention and Constitution Week Proclamations were also discussed.

Council clarified their intent to amend current agenda page to include staff suggestion "communication line item" to accommodate any agenda items they may want to be included for the following agenda. REMOVING "The Council will have the ultimate decision whether to place the requested item on a future agenda". This could possibly occur following the Public Comment Section where Council could decide if they need an agendized item for discussion or Council Action at a following meeting.

Staff will make a follow-presentation for Council review at the next Council meeting.

**REQUEST TO ACCEPT FY 2014 CITY ANNUAL FINANCIAL REPORT & SINGLE-AUDIT FOR THE PERIOD ENDING JUNE 30, 2014.**

Finance Director Tamara Laken introduced this item and staff report. She provided detailed information regarding Audited Financial Statements for Fiscal Year ended June 30, 2014, Statement of Auditing Standards (SAS) for Fiscal Year ended June 30, 2014, Letter of Exemption for Federal Single Audit Requirements FY14 and SCO email acknowledging City's "exempt" status. She reported the City received an unmodified opinion for the

**REQUEST TO ACCEPT FY 2014 CITY ANNUAL FINANCIAL REPORT & SINGLE-AUDIT FOR THE PERIOD ENDING JUNE 30, 2014 continued**

2<sup>nd</sup> year. This means there were no irregularities or new ongoing concerns found. With that she completed her report and asked if there were any questions from Council regarding the report.

Mayor PADILLA asked if there were any questions for Tamara, hearing none she asked if there was a motion to accept this report.

**ACTION:**

On Motion by KIMBALL and Second by SALINAS, the Lindsay City Council ACCEPTED THE FY 2014 CITY ANNUAL FINANCIAL REPORT & SINGLE-AUDIT FOR THE PERIOD ENDING JUNE 30, 2014, Via Minute Order.

AYES: KIMBALL, SALINAS, MECUM, SANCHEZ, PADILLA.  
NOES: None.  
ABSENT: None.

**FINANCIAL UPDATE 3<sup>rd</sup> QTR – FY 2014/15**

Finance Director Tamara Laken introduced this item and staff report. She provided detailed financial reports on the following items:

- \* Grants Funds Detail
- \* Debt Service Fund
- \* Revenue Summary
- \* General Fund Revenue Source Report
- \* Expenditure Summary
- \* Expenditure Detail Report
- \* General Fund Expenditure Allocation Report
- \* Business Loan Update
- \* Capital Improvement Fund

Council questions and discussion occurred during each segment of the report.

THIS WAS AN INFORMATIONAL REPORT & REQUIRED NO COUNCIL ACTION.

**COUNCIL REPORTS**

Council member MECUM –had nothing to report

Council member KIMBALL –reported on another successful TCAG One Voice Trip to DC

Council member SALINAS –invited all present to join in on annual OBF activities

Mayor Pro Tem SANCHEZ –had nothing to report

Mayor PADILLA – reported on participation in TCAG One Voice trip & clean up of roundabout for OBF

**STUDENT REPORT**

Mascot “Duke” turning 2-yrs old

Students working on Alumni float for OBF

Report on sport schedules

100 LHS students accepted to 4-yr universities

Student Representative Savannah Longoria will be going to Berkley!

**STAFF REPORT**

City Manager Rich Wilkinson reported on the following:

City crews preparing for Annual Orange Blossom Festival

City in Phase 2 of Water Conservation Plan

LPSOA negotiations ongoing; update may be included at 5/12 meeting Executive Session

**EXECUTIVE SESSION**

- 1) Conference with Legal Counsel regarding pending litigation - GC§54956.9(d)(1)  
Brian Clower vs. City of Lindsay  
Tulare County Superior Court Case #257764

**Mayor PADILLA reconvened the meeting and announced there was No Action taken and had nothing to report.**

**ADJOURN.** Upon motion of **SALINAS** and Second of **MECUM** Mayor PADILLA adjourned the Meeting of the Lindsay City Council at 7:36 pm. A Special Budget Study Session/Council Meeting is scheduled for **MONDAY, APRIL 27th, 2015 at 5PM** in the Council Chambers at City Hall, 251 E. Honolulu, Lindsay, CA 93247.

ATTEST:

CITY COUNCIL OF THE CITY OF LINDSAY

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Carmela Wilson, City Clerk

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Ramona Villarreal-Padilla, Mayor

**Lindsay City Council**  
**Special Meeting**  
**Council Chambers at City Hall**  
**251 East Honolulu, Lindsay, California**  
**Monday, April 27, 2015**  
**5:00PM**

Pg. 8032

**CALL TO ORDER.**

Mayor PADILLA called the Special meeting noted above to order at 5:07 p.m. in the Council Chambers at City Hall, 251 E. Honolulu, Lindsay, and California.

**COUNCIL PRESENT:** SALINAS, Mayor Pro Tem SANCHEZ, Mayor PADILLA.

**COUNCIL ABSENT:** KIMBALL, MECUM.

**FLAG SALUTE:** Mayor PADILLA.

**PUBLIC COMMENT:** None

**BUDGET STUDY SESSION #4**

Finance Director Tamara Laken introduced this item and staff report. She explained the attached salary matrix in detail noting that it was crafted to identify available salary range and step for every position in the city, thus limiting City Manager discretion to establish independent salary amounts for mid management and administrative staff. Changes included moving all administrative staff from contracts and onto the matrix, with department heads continuing to be "at will". This change will also allow for flexibility in replacement of retiring employees at a lower rate and allow growth opportunity for them. Salary charts for neighboring Exeter, Woodlake and Farmersville are included for comparison purposes.

Mayor PADILLA made comments on the document but stated she had no specific questions. There were no questions or comments from other Council members.

The Finance Director went on to report that the budget document would now be predicated on the salary document being accepted tonight.

Mayor PADILLA then asked for clarification on any changes to salary other than merit increases and if these new salaries reflect removal of \$400 mileage stipend for management and mid –management employees and if they did not, why they were not implemented.

Finance Director/City Manager responded that the stipends had not been discontinued and that Department Head contracts must be re-negotiated every 4-years per the Charter. Unlike the City Manager's Contract, which is open ended, Department Head Contracts must be renegotiated and the current contracts don't expire until May 11<sup>th</sup> of this year. Evaluations will be done at that time and contracts re-negotiations will be addressed.

Other questions included if stipend funding was coming from general fund and clarification of 7-step salary scale.

Finance Director explained stipends are funded in the same way each salary is funded, spread over all departments they work under. She added "stipends" are not included in the matrix and not reportable as income. The City Manager explained the current step and scale schedule.

With no further questions, Finance Director went on to the next topic, GASB 68 Implementation and CalPERS Liability.

**GASB 68 IMPLEMENTATION AND CALPERS LIABILITY**

Finance Director Tamara Laken introduced this item and explained GASB 68 regarding the new standard for implementing and paying the outstanding accrued liability for CalPERS pensions. She stated there were minimal changes to the PEPRAS or employees that were hired after 2013, changes to the Public Safety side and the miscellaneous employees. She proposed that the employees share of cost be adjusted annually to help meet the expected shortfall

Discussion included current cost for each plan and employee paid member contribution percentages. Information regarding the City's employee benefit summary were passed out to Council and made available for the public for inclusion as part of the budget discussion.

**GASB 68 IMPLEMENTATION AND CALPERS LIABILITY continued**

Finance Director asked if Council wanted staff to pursue any increases in member contribution for Public Safety now or wait until the 2017 Fiscal Year when the Miscellaneous employees contribution will increase 1% per their current MOU.

Mayor PADILLA suggested staff look for additional Employee contribution to PERS in 2017 fiscal year. There were no questions or comments from other Council members.

**CAPITAL IMPROVEMENT PROJECTS (CIP) FOR FY16 & 5-YEAR CAPITAL IMPROVEMENT PLAN UPDATE.**

Finance Director Tamara Laken introduced the item. She explained the Capital Improvement fund that was included in the Agenda. She stated this report includes the projects that were completed in last years budget, the total expenditures to date, any amendments, any amounts remaining and totals of encumbered and unencumbered funds. She then asked City Services Director Mike Camarena to provide an update on the 5-Year Capital Improvement portion of this report. He provided a "Draft" Capital Improvement Plan and went on to describe the proposed items in great detail. He stated this is really a continuation identifying what was already listed in the existing CIP. The difference in this report for the new fiscal year is that we have identified & adjusted some of the project estimates and included possible funding sources that could cover the costs. He went on to describe projects listed on the 2015/2016 year under Water-enterprise funds; Sewer enterprise funds; Storm drain system and miscellaneous projects listed as Sequoia Avenue & Hickory Streets projects, Wellness Center Parking Lot re-seal, Aquatic Center Chemical Injection pumps, City Golf Course Roof Replacement Project and Public Safety Facility Study.

Finance Director clarified the process to adopt Capital Improvement Plan & Budget and carry forward on previously approved projects. She then asked that Council decide if they still want to keep the "trailer jetter" encumbered. Per the Charter any appropriations that are approved are an automatic "carry forward" for 3-years unless or until funds are expended or choose to disencumber that particular project. So \$52, 500 for the trailer jetter and the public safety records \$18,500 will carry forward because that is already authorized.

Short discussion on 2017/2018 and 2019/2021 projects followed and street project discussion was started. City Services Director asked for direction or list of possible streets projects for next fiscal year.

Suggestions were :

- Hermosa around Washington School
- N. Harvard/Sierra View passing NDS
- Foothill from Honolulu going north (city from Honolulu going north to Hermosa)
- Foothill from Valencia to Honolulu
- Foothill from Honolulu to Hermosa
- Foothill from Hermosa to Tulare Road potholes forming
- Finish out Bellah, Homassel & Hamlin Way
- Portion of Orange Avenue (identified as storm drain project will include the street project)
- Linda Vista Loop was suggested by Mike Camarena, as were streets with localized flooding Kern, Van Ness, Eastwood & Central

Discussion included amount of funding that will be available, any funding available for alley repair. Two projects that are still funded and are on hold are the Tulare & Foothill Intersection Project on hold for Pedestrian Improvements and then the other project is striping for the Bicycle Transportation Account.

With no further questions or discussion Mayor PADILLA moved on to the next item.

**LINDSAY POLICE OFFICERS ASSOCIATION REVISED M.O.A.**

City Manager/Public Safety Director Rich Wilkinson introduced this item and staff report. He explained that what you have before you is an MOA between the Lindsay Police Officers Association and the City of Lindsay. As was reported at the 4/27 Council meeting, we had tentative agreements on both sides however nothing was confirmed the next Wednesday following that meeting. The next morning at 7am an email was received from the Association stating that they were in agreement and ready to be presented to Council for adoption. The attached working notes are the approved changes to the agreement and covers the period of June 30, 2012 through June 30, 2014, which was extended to June 30, 2015. The final agreement is ready for acceptance and signature and staff requests Council acceptance.

**LINDSAY POLICE OFFICERS ASSOCIATION REVISED M.O.A. continued**

Discussion included uniform allowance, clarification on Bilingual Pay, 1.5% increase takes effect on signing of agreement, explanation on firefighter pay, no retroactive pay and Reopener is scheduled for June 30, 2015.

With no further questions, Mayor PADILLA asked for a motion on this item.

**ACTION:**

On Motion by SALINAS and Second by SANCHEZ, the Lindsay City Council approved the LINDSAY POLICE OFFICERS ASSOCIATION REVISED M.O.A., Via Minute Order.

AYES: SALINAS, SANCHEZ, PADILLA.  
NOES: None.  
ABSENT: KIMBALL, MECUM.

**ADJOURN.** Upon motion of **SALINAS** and Second of **SANCHEZ** Mayor PADILLA adjourned the Special Meeting of the Lindsay City Council at 6:30 pm. the Next Regular City Council Meeting is scheduled for **TUESDAY, MAY 12th, 2015 at 6PM** in the Council Chambers at City Hall, 251 E. Honolulu, Lindsay, CA 93247.

ATTEST:

CITY COUNCIL OF THE CITY OF LINDSAY

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Carmela Wilson, City Clerk

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Ramona Villarreal-Padilla, Mayor

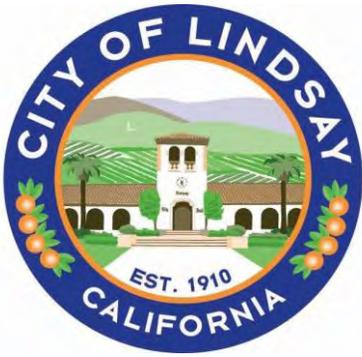
**CITY OF LINDSAY ORGANIZATIONAL CHART FOR 2014-2015**

<b>FUND /DEPT</b>	<b>TITLE/DESCRIPTION</b>		
1014010	CITY COUNCIL		
1014040	CITY MANAGER		
1014050	FINANCE		
1014060	CITY ATTORNEY		
1014090	NON-DEPARTMENTAL		
1014110	PUBLIC SAFETY		
1014120	PUBLIC WORKS DEPT.		
1014130	STREETS		
1014210	PARKS		
1024111	ASSET FORFEITURE		RESTRICTED FUND
2614160	GAS TAX-MAINTENANCE		RESTRICTED FUND
2634180	TRANSPORTATION		RESTRICTED FUND
2644190	TRANSIT FUND		RESTRICTED FUND
3004300	MCDERMONT OPERATION		ENTERPRISE FUND
4004400	WELLNESS CENTER/AQUATIC		ENTERPRISE FUND
5524552	WATER		ENTERPRISE FUND
5534553	SEWER		ENTERPRISE FUND
5544554	REFUSE		ENTERPRISE FUND
5564556	LAND APPLICATION		SPECIAL REVENUE FUND
600	CAPITAL IMPROVEMENT FUND	-	ISF
8414140	CURB & GUTTER		SPECIAL REVENUE FUND
856	STORM DRAIN SYSTEM		SPECIAL REVENUE FUND
857	DOMESTIC WASTEWATER		SPECIAL REVENUE FUND
660	SUCCESSOR AGENCY FUND - RDA		
662	SUCCESSOR AGENCY FUND - LMI		
<b>ASSESSMENT DISTRICTS:</b>			
8834883	SIERRA VIEW	8884888	PARKSIDE ESTATES
8844884	HERITAGE PARK	8894889	SIERRA VISTA
8854885	INGOLDSBY	8904890	MAPLE VALLEY
8864886	SAMOA STREET	8914891	PELOUS RANCH
8874887	SWEETBRIER UNITS		
<b>HOUSING AND COMMUNITY DEVELOPMENT:</b>			
7004700	CDBG REVOLVING LN FUND		
7204720	HOME REVOLVING LN FUND		
779	IMPOUND ACCOUNT		

**NOTE:** All payments using the object code of 200: EXAMPLE XXX-200-XXX are Liability accounts for monies collected from other sources - i.e. payroll deductions, deposits, impounds, etc - and are not Expenses to City

CHECK #	DATE	VENDOR #	VENDOR	FUND	ACCOUNT	AMOUNT
83435	04/24/15	5344	99 PIPE LINE INC.	5524552	036000	\$4,600.00
83436	04/24/15	4908	AMERITAS LIFE INSURANCE	101	200260	\$2,775.16
83436	04/24/15	4908	AMERITAS LIFE INSURANCE	101	200260	\$973.00
83434	04/22/15	4135	BILL WALL'S DIRECT APPROACH	1014110	036008	\$1,623.75
83437	04/24/15	4135	BILL WALL'S DIRECT APPROACH	1014110	024000	\$1,623.74
83438	04/24/15	2047	BLUE SHIELD	101	200260	\$3,854.09
83438	04/24/15	2047	BLUE SHIELD	101	200260	\$59,970.05
83440	04/24/15	5832	CINTAS CORPORATION	1014120	022000	\$246.54
83440	04/24/15	5832	CINTAS CORPORATION	1014130	022000	\$246.54
83440	04/24/15	5832	CINTAS CORPORATION	1014210	022000	\$246.54
83440	04/24/15	5832	CINTAS CORPORATION	5524552	022000	\$246.54
83440	04/24/15	5832	CINTAS CORPORATION	5534553	022000	\$246.54
83440	04/24/15	5832	CINTAS CORPORATION	5544554	022000	\$246.54
83440	04/24/15	5832	CINTAS CORPORATION	5564556	022000	\$246.57
83441	04/24/15	091	CONSOLIDATED TESTING	5524552	064007	\$750.50
83439	04/24/15	075	CSJVRMA	1014090	034000	\$25,296.00
83439	04/24/15	075	CSJVRMA	101	200510	\$62,933.00
83433	04/22/15	1887	CSMFO	1014050	037008	\$25.00
83443	04/24/15	5334	GREATAMERICA LEASING	1014070	036008	\$90.54
83443	04/24/15	5334	GREATAMERICA LEASING	1014050	036008	\$151.38
83443	04/24/15	5334	GREATAMERICA LEASING	1014120	036008	\$108.13
83443	04/24/15	5334	GREATAMERICA LEASING	3004300	069113	\$281.14
83444	04/24/15	1391	HOME DEPOT	3004300	069116	\$1,887.95
83444	04/24/15	1391	HOME DEPOT	3004300	055025	\$59.95
83445	04/24/15	4067	LINCOLN NAT'L INSURANCE	101	200260	\$509.41
83243	03/31/15	5751	MAC GENERAL ENGINEERING	6004130	064020	\$444,036.71
83446	04/24/15	5852	MID VALLEY DISPOSAL	5544554	065004	\$61,154.02
83460	04/30/15	5852	MID VALLEY DISPOSAL	5544554	065004	\$63,012.42
83447	04/24/15	5625	NGLIC	101	200260	\$629.10
83448	04/24/15	1565	OACYS.COM INC	1014110	037000	\$35.00
83448	04/24/15	1565	OACYS.COM INC	1014110	037000	\$106.23
83448	04/24/15	1565	OACYS.COM INC	1014050	033001	\$106.24
83448	04/24/15	1565	OACYS.COM INC	1014040	033001	\$106.24
83448	04/24/15	1565	OACYS.COM INC	3004300	069069	\$199.95
83448	04/24/15	1565	OACYS.COM INC	4004400	033001	\$106.24
83449	04/24/15	5522	PURCHASE POWER	1014090	037000	\$1,000.00
83450	04/24/15	5356	RAY MORGAN COMPANY	1014120	036008	\$28.20
83450	04/24/15	5356	RAY MORGAN COMPANY	1014070	036008	\$40.52
83450	04/24/15	5356	RAY MORGAN COMPANY	1014050	036008	\$40.86
83450	04/24/15	5356	RAY MORGAN COMPANY	3004300	069113	\$343.58
83451	04/24/15	3840	RICHARD RIOS	1014210	030001	\$1,600.00
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069116	\$32.93
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069116	\$27.90
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069116	\$19.74
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069116	\$19.93
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069116	\$13.65
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069103	\$107.79

CHECK #	DATE	VENDOR #	VENDOR	FUND	ACCOUNT	AMOUNT
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069116	\$11.94
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	055025	-\$6.93
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069116	\$5.00
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069116	\$5.98
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069116	\$6.69
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069103	\$206.74
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069116	\$230.19
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069116	\$65.19
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	055025	\$86.06
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069116	\$38.65
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069116	\$46.87
83452	04/24/15	298	SAVE MART SUPERMARKET	3004300	069116	\$47.27
83453	04/24/15	2168	SELF-HELP ENTERPRISES	1014050	031000	\$1,111.00
83453	04/24/15	2168	SELF-HELP ENTERPRISES	1014050	031000	\$2,160.00
83453	04/24/15	2168	SELF-HELP ENTERPRISES	7204720	031000	\$2,160.00
83454	04/24/15	1776	SMART & FINAL	3004300	069116	\$15.89
83454	04/24/15	1776	SMART & FINAL	3004300	069116	\$112.30
83454	04/24/15	1776	SMART & FINAL	3004300	055025	\$94.58
83454	04/24/15	1776	SMART & FINAL	3004300	069116	\$39.95
83455	04/24/15	5755	TELEPACIFIC COMMUNICATION	1014130	033001	\$454.36
83455	04/24/15	5755	TELEPACIFIC COMMUNICATION	1014210	033001	\$454.36
83455	04/24/15	5755	TELEPACIFIC COMMUNICATION	1014120	033001	\$454.36
83455	04/24/15	5755	TELEPACIFIC COMMUNICATION	5524552	033001	\$454.36
83455	04/24/15	5755	TELEPACIFIC COMMUNICATION	5534553	033001	\$454.36
83455	04/24/15	5755	TELEPACIFIC COMMUNICATION	5544554	033001	\$454.38
83442	04/24/15	144	THE GAS COMPANY	1014120	032002	\$35.43
83442	04/24/15	144	THE GAS COMPANY	1014090	037000	\$36.97
83442	04/24/15	144	THE GAS COMPANY	1014110	032002	\$62.78
83442	04/24/15	144	THE GAS COMPANY	1014120	032002	\$87.11
83442	04/24/15	144	THE GAS COMPANY	4004400	032006	\$1,484.91
83456	04/24/15	5432	TULARE COUNTY TRANSPORTATIC	1014130	047001	\$5,021.07
83457	04/24/15	4849	U.S. BANK EQUIPMENT	1014110	022000	\$1,006.32
83458	04/24/15	1604	VISA	1014090	037000	\$13.50
83458	04/24/15	1604	VISA	1014090	037000	\$16.12
83458	04/24/15	1604	VISA	1014090	037000	\$22.72
83458	04/24/15	1604	VISA	1014090	031000	\$50.00
83458	04/24/15	1604	VISA	3004300	069113	\$30.00
83458	04/24/15	1604	VISA	3004300	069069	\$390.00
83458	04/24/15	1604	VISA	5524552	023000	\$9.99
83423	04/17/15	3342	W S PALMER COMPANY	779	200351	\$432.00
83459	04/24/15	370	WALMART COMMUNITY	3004300	069172	\$235.72
						\$760,104.04



## Treasurer's Report

**APRIL 2015**

### Cash Balances Classified by Depository

	GL ACT#	TYPE	Balance	Current Annual Yield	Interest Earned This Period
Petty Cash/Cash Register Funds	100-102	RES	\$2,628.00	N/A	
Asset Forfeiture CD - BOTS	100-110	INV-RES	\$54,124.54	0.43	13.34
Bank Of Sierra - Payroll	100-106	GEN	\$141,383.83	N/A	
Bank Of Sierra - AP/Operating	100-100	GEN	\$307,496.25	N/A	
Bank Of Sierra - McDermont	100-500	GEN	\$81,420.04	N/A	
Bank of Sierra - 90 Day Investment CD	100-117	INV-RES	\$238,168.33	0.45	269.21
Bank Of Sierra - Impound Account	100-120	RES	\$30,802.63	0.00	
Bank Of Sierra - WWTP Project	100-553	RES	\$150,864.82	0.00	
Bank Of Sierra - Water Project	100-552	RES	\$110,355.33	0.00	
LAIF Savings: City	100-103	INV-RES	\$100,806.05	0.29	161.47
<b>Total Cash Balances @ April 30, 2015</b>			<b>\$1,218,049.82</b>		<b>444.02</b>

<b>April 2015 Accounts Payable</b>	<b>\$589,297</b>	<b>MAR DEBT SERVICE:</b>	<b>0.00</b>
<b>APR Payroll &amp; Benefits 4/03/2015</b>	<b>\$262,830</b>		
<b>APR Payroll &amp; Benefits 4/17/2015</b>	<b>\$261,362</b>		

**APR 2015 Total Expenditures \$1,113,488**

### Compliance with Investment Policy

As of April 30, 2015, the investments were in compliance with the requirements of the City's investment policy. This report reflects all cash and investments of the City of Lindsay (*excluding bond reserves*). There are sufficient funds to meet the City's expenditure requirements for the following month.

Invested Funds  
\$393,098.92

Respectfully submitted,

GEN=GENERAL UNRESTRICTED  
RES=RESTRICTED ACTIVITY  
INV=INVESTMENT

Tamara Laken  
Finance Director/City Treasurer

CITY OF LINDSAY  
STAFF REPORT  
TEMPORARY USE PERMIT No. 15-18  
(156 N. Mirage Ave.)  
May 12, 2015

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**GENERAL INFORMATION**

1. Applicant: Gary Meling  
20078 Ave. 224  
Lindsay, CA 95374
2. Requested Action: Minute Order approval of Temporary Use Permit 15-18 to close alley next to the Fire Museum for a Restore the Fire Truck Spaghetti Feed from 3pm to 9pm on May 30, 2015.
3. Location: The alley directly south of the Fire Museum, located at 156 N. Mirage Avenue (APN: 205262002).

**PROJECT DESCRIPTION**

Minute Order approval of Temporary Use Permit (TUP) No. 15-18 is a request by Gary Meling to close the alley directly south of the Fire Museum located at 156 N. Mirage Avenue. The project site is bordered by the Fire Museum to the north, Lindsay City Services Department to the south, a parking lot to the east and Mirage Avenue to the west.

The TUP would be from 3 pm to 9 pm on Saturday, May 30th, 2015. This temporary use would require the closure of the alley south of the Fire Museum. The outdoor seating area would include:

- Ten tables
- Eighty chairs
- Four trash cans

All parking would be on-street and in public parking lots. Bathroom access will be available at the Mason house.

**SITE USE**

The alley south of the Fire Museum currently serves as one of two ingress/egress points to access a parking lot as well as the rear sides of each structure on the block. The Public Safety Department will not be impacted by the closure of this ingress/egress point as they primarily use the access point located on the north end of the block on to Samoa. The site is surrounded primarily by central commercial uses.

**PERMIT REQUIREMENTS**

The Fire Museum is zoned Central Commercial. The proposed use is permitted, subject to approval of a temporary use permit by the City Council. Requirements for temporary use permits are listed in Zoning Ordinance Section 18.17.180:

SECTION 18.17.180 TEMPORARY USE PERMITS

*Temporary use permits may be approved by the City Council. Temporary uses are defined as non-permanent, special promotional or seasonal land uses which are similar in nature and intensity to land uses in the underlying zone. The city council may approve temporary use permits, subject to the following findings and guidelines:*

- A. Temporary use permits shall be for a fixed period of time, not to exceed thirty calendar days per year for each outdoor temporary use, and six months for all other uses or structures.*
- B. Adequate and safe ingress and egress shall be provided to the project site. Directional signing, barricades, fences, and landscaping may be required as a condition of permit approval. Private security personnel may also be required for promotional events.*
- C. Adequate parking facilities shall be provided for each temporary use.*
- D. The proposed temporary use will not adversely impact traffic circulation or result in traffic congestion in the project area.*
- E. Upon termination of a temporary use, or abandonment of the site, the applicant shall remove materials and equipment, and restore the premises to its original condition.*
- F. Reasonable time limits for hours of operation may be set by the city council as a condition of permit approval.*
- G. Applicants for temporary use permits shall secure all other applicable licenses and permits prior to issuance of a temporary use permit.*
- H. Signing for temporary uses shall be subject to the approval of the community development department.*
- I. The city council may deny an application for a temporary use permit if conditions exist which would be injurious or detrimental to existing improvements, land uses, or surrounding areas.*

**EVALUATION**

Access: The project site provides access via Mirage where the event will be clearly visible from the street. Staff believes that the site preparation, and nature of use would meet the criteria for a temporary use permit.

Parking: Adequate city parking spaces are available throughout the downtown area for this temporary use.

Hours of Operation: Reasonable hours of operation are proposed for this type of use: 3 pm to 9 pm on May 30, 2015.

Duration of Permit: Council may approve this temporary use permit request for a time period not exceeding a cumulative total of 6 months. The applicant is requesting this permit for a period of six hours. Staff recommends that the permit expire no later than 9 pm May 30, 2015.

Fire and Safety: Fire extinguishers are available within the Mason house where the food will be prepared. The Fire Department would inspect and approve the event site prior to the event opening.

The applicant would be required to satisfy all County health and safety regulations pertaining to food preparation.

Security: As no alcohol will be provided or sold at this event, so security will be required.

Insurance: The applicant would provide a certificate of liability insurance listing the City of Lindsay as a certificate holder, with coverage amounts acceptable to the City prior to the commencement of operations.

Site Cleanup: The applicant would be required to maintain the site and surrounding area in a clean and neat condition, free of all trash and debris. The emptying of trash receptacles would be monitored by the applicant. Upon the conclusion of the party, the site would be cleaned up and returned to its original condition.

Council Options: Council may take one of the three following options:

- Approve the TUP request via Minute Order. This would allow for the closure of the alley next south of the fire museum during the event.
- Disapprove the TUP request.
- Direct staff to take some other related action.

#### ENVIRONMENTAL REVIEW

California Environmental Quality Act (CEQA) Article 19 §15304 identifies the minor temporary use of land having negligible or no permanent effects on the environment as Categorically Exempt. A draft Notice of Exemption has been prepared.

#### RECOMMENDATION

The spaghetti feed fundraiser has been an annual tradition since at least 2007; however this is the first time they are holding the event in a public space. The city has received no complaints regarding this event in the past.

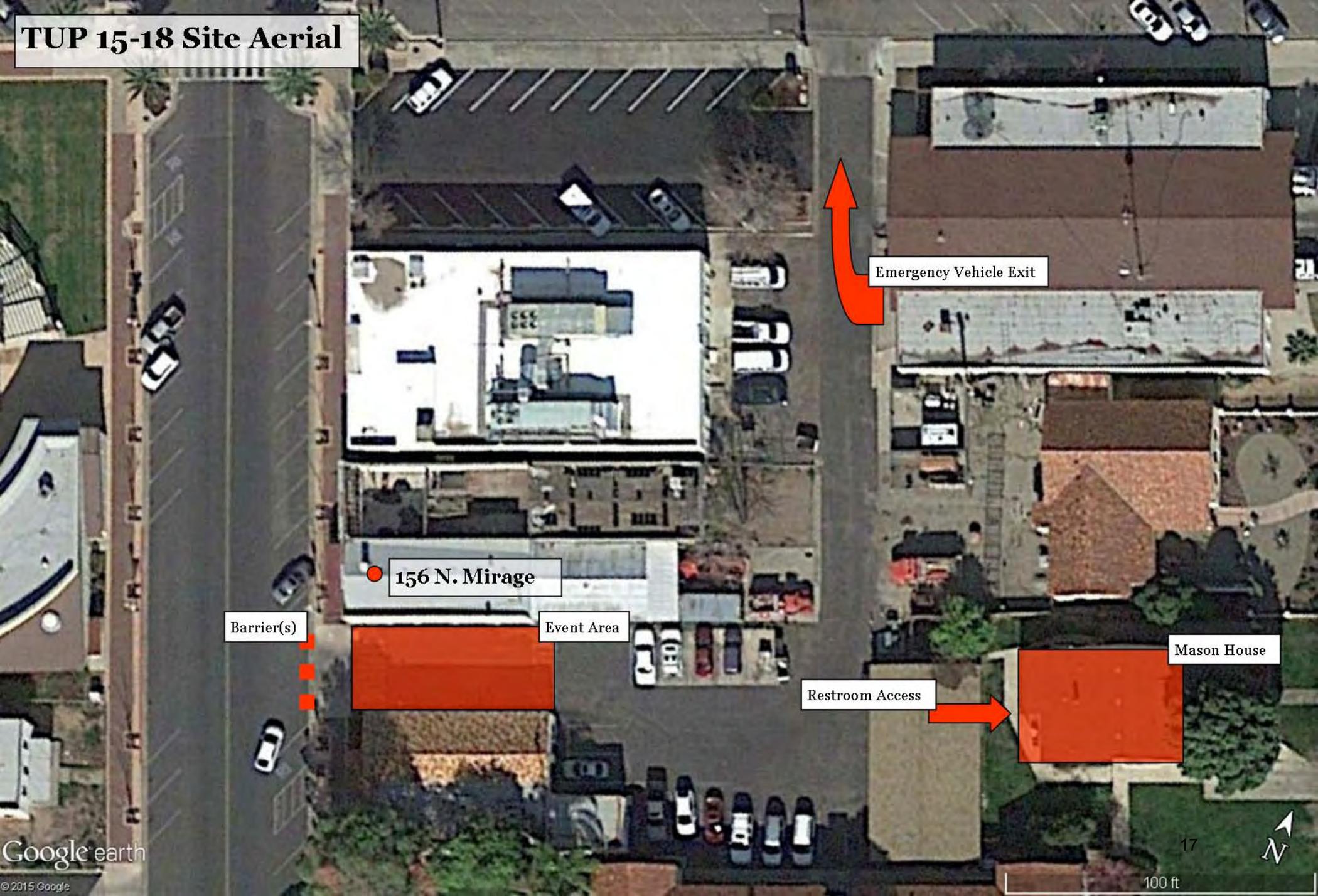
Staff recommends that the City Council approve the temporary use permit application, subject to the following conditions:

- The placement of barricades and any visual warning devices identifying the alley closure would be coordinated with Public Safety and City Services.
- A minimum of two trash cans would be provided within the outdoor seating area.
- Restroom access will be provided through the Mason house.
- The applicant would comply with all Tulare County health and safety regulations regarding food preparation.
- The temporary use would be limited to the hours between 3 pm to 9 pm, Saturday, May 30th, 2015 for operation.
- The applicant would seek the approval of the City of Lindsay Fire Department regarding the acceptance of any fire and safety related items. The applicant would not open the outdoor seating area until such approval has been obtained.
- Liability insurance would be provided by the applicant in a form and amount acceptable to the City. The City would be listed as certificate holder.
- The site and surrounding area would be maintained in a clean and neat condition, free of all trash and debris. The emptying of trash receptacles would be monitored by the applicant. Upon conclusion of the temporary use, the site would be returned to its original condition.

ATTACHMENTS

- Site Plan
- Zoning Map

# TUP 15-18 Site Aerial



Emergency Vehicle Exit

156 N. Mirage

Barrier(s)

Event Area

Restroom Access

Mason House



# CITY OF LINDSAY ZONING MAP



**Legend**

- City Limits
- Railroad
- State Highway
- Streets
- Parcels

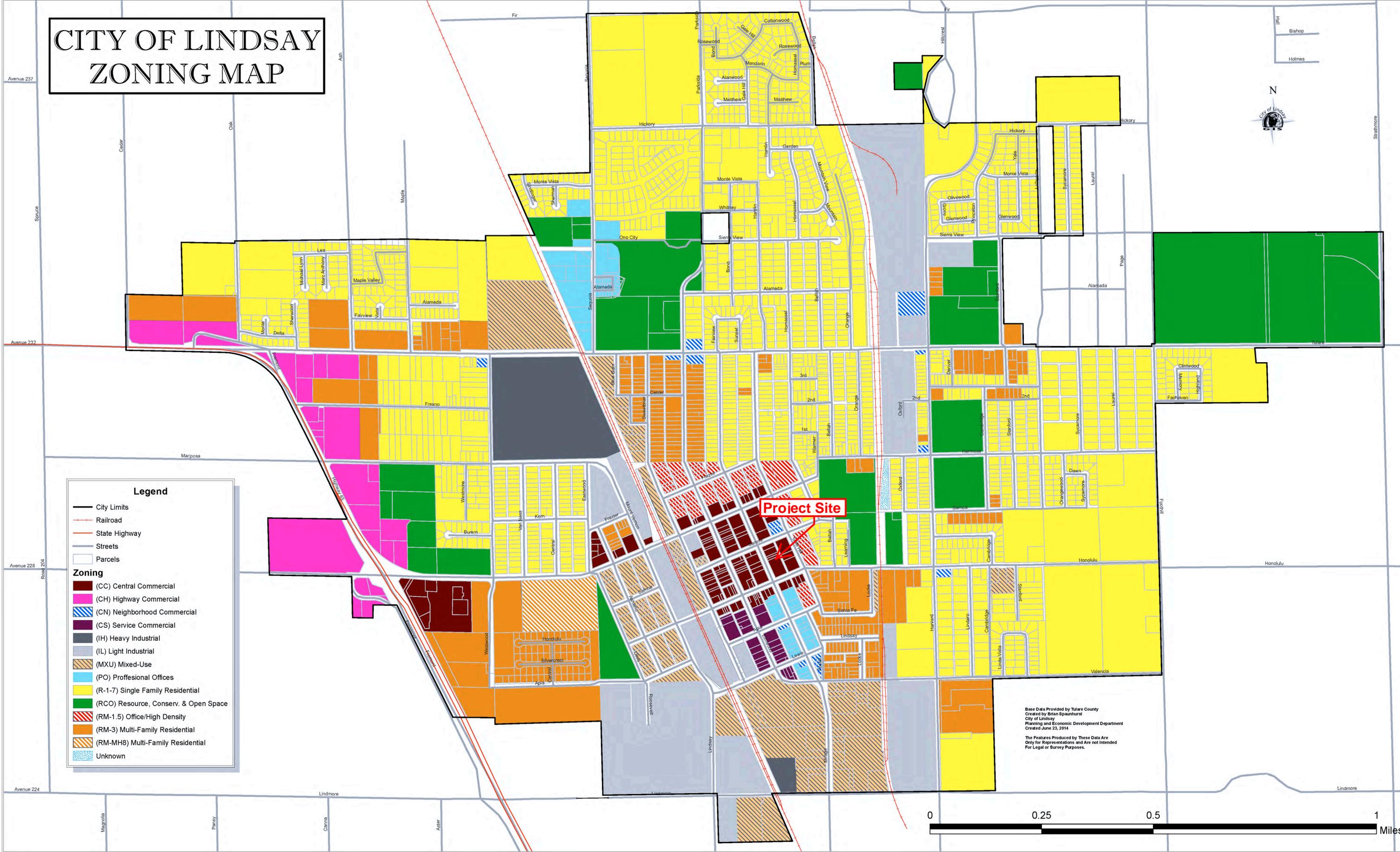
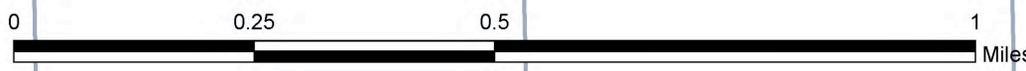
**Zoning**

- (CC) Central Commercial
- (CH) Highway Commercial
- (CN) Neighborhood Commercial
- (CS) Service Commercial
- (IH) Heavy Industrial
- (IL) Light Industrial
- (MXU) Mixed-Use
- (PO) Professional Offices
- (R-1-7) Single Family Residential
- (RCO) Resource, Conserv. & Open Space
- (RM-1.5) Office/High Density
- (RM-3) Multi-Family Residential
- (RM-MH8) Multi-Family Residential
- Unknown

**Project Site**

Base Data Provided by Tulare County  
 Created by Brian Spaulhurst  
 City of Lindsay  
 Planning and Economic Development Department  
 Created June 23, 2014

The Features Produced by These Data Are  
 Only for Representations and Are not Intended  
 For Legal or Survey Purposes.





CONSENT CALENDAR ITEM

Date: May 12, 2015  
To: Honorable Mayor Ramona Padilla and Esteemed Council  
From: Tamara Laken, Director of Finance  
Re: TCAG Quarterly Report – PERIOD: JAN-MAR 2015

**ACTION:**

- Public Hearing
- Ordinance
- Consent Calendar**
- Action Item
- Report Only

The attached report has been submitted to Tulare County Association of Governments in accordance with reporting requirements.

**Recommendation:**

Review Report

**Action Required:**

Accept via Consent Calendar

**Attachments:**

- TCAG 3rd-QTR FY15 (JAN-MAR) Summary Report
- TCAG 3rd-QTR FY15 (JAN-MAR) Activity Report
- TCAG 3rd-QTR FY15 (JAN-MAR) Narrative Report

**Appendix A  
Tulare County Transportation Authority**

**Quarterly Report Update**

Agency: City of Lindsay Quarter: 3RD Quarter 2014/2015  
JAN-MAR 2015

**Local Programs**

Project	Description	Limits	Start date	Completion date	Amount
Local Measure R Funds	Tulare Road Debt SRV	N/A			0
Transportation Fund Payroll	Planning & Administration	N/A	1/1/2015	3/31/2015	2,840
Local Transportation Fund	Street Renovation Projects				
<b>Total Received from TCAG This QTR Total:</b>					<b>53,814</b>

**Transportation Expenditures this QTR 2,840**

**COL General Fund - Streets Division**

Repayment-Downtown Project	Payment		10/1/2012	7/1/2032	\$	
	Total Repayment Amount	1,048,443		Sep-14	\$	13,105.54
	Principal Paid-to-Date	104,800		Dec-14	\$	13,105.54
	Remaining Principal Balance	930,537		Mar-15		
				Jun-15		
<b>Total Principal Payment FYTD</b>						<b>\$26,211.08</b>

**Transit/Bike/Environmental**

Project	Description	Limits (for transit he	Start date	Completion date	Amount
					<b>Total: \$ -</b>

Submitted for Council Approval 5/12/2015  
Submitted via email to L.Davis 4/24/2015

**Tulare County Association Of Governments  
Quarterly Reporting  
Measure R Programs**

Agency:

Quarter:

**Local Programs**

Measure R Expenditure Allocation	Project	Description	Limits	Start Date	Completion Date	Amount Spent this Quarter
Quarterly Allocation \$53,814.49	Tulare Road Project	Reserved for Debt Service: USDA Loan Interest Payment Due Date 5/12/2015 Amount of Payment: \$30,984.32  P&I Payment Due Date 11/12/2015 Amount of Payment: \$93,994.40				\$ -
	Transportation Administration	General Planning, Maintenance, Administration				\$ 2,839.74
					<b>Total</b>	<b>\$ 2,839.74</b>

**Tulare County Association Of Goverments  
Quarterly Reporting  
Measure R Programs**

Agency:

Quarter:

**Regional Projects**

Measure R Expenditure Allocation	Project	Description	Limits	Start Date	Completion Date	Amount Spent this Quarter
\$ -		No Regional Projects to Report				
<b>Total</b>						\$ -

**Tulare County Association Of Governments  
Quarterly Reporting  
Measure R Programs**

Agency:

Quarter:

**Transit**

Measure R Expenditure Allocation	Project	Description	Limits	Start Date	Completion Date	Amount Spent this Quarter
		City contracts with County for Transit Service			N/A N/A N/A	
<b>Total</b>						<b>\$ -</b>

**Tulare County Association Of Governments  
Quarterly Reporting  
Measure R Programs**

Agency:

Quarter:

**Bike/Environmental**

Measure R Expenditure Allocation	Project	Description	Limits	Start Date	Completion Date	Amount Spent this Quarter
		None to Report				
					<b>Total</b>	<b>\$ -</b>



AGENDA ITEM

Date: May 12, 2015  
To: Honorable Mayor Ramona Padilla and Esteemed Council  
From: Tamara Laken, Director of Finance  
Re: HOME Activity Report for QTR January – March 2015

ACTION:

- Public Hearing
- Ordinance
- Consent Calendar**
- Action Item
- Report Only – No Action

The attached report was submitted to the California Department of Housing and Community Development in accordance with Home Investment Partnership Program (HOME) guidelines.

**Attachments:**

\*HOME Quarterly Program Income Report

**Recommendation:**

Accept report via consent calendar

**Action Required:**

Accept report via consent calendar

**Department of Housing and Community Development  
Home Investment Partnerships Program (HOME)  
Quarterly Program Income Report**



**1. Provide Information for all Program Income and Recaptured Funds:**

State Recipients are required to differentiate between Program Income (PI) and Recaptured Funds due to the fact that 10% of Program Income can be used for administrative costs, whereas recaptured funds cannot be used for admin. Additionally, the accounting of PI and Recapture Funds should be separate from Admin PI Funds. HOME requires that you expend all your PI/Recaptured Funds before drawing down active contract funds. This is true for Admin PI Funds also: HOME requires that you expend all your Admin PI Funds before drawing down active contract Admin Funds.

Name of HOME Recipient:

City of Lindsay

Reporting Period:

January 1 through March 31

Year:

2015

**Program Income/Recaptured Financial Summary**

	Program Income	Recaptured Funds	Total
1) Beginning balance:	\$241,533	\$0	\$241,533
2) Amount received during quarter:	\$79,398	\$0	\$71,458
	Program Income	Recaptured Funds	Total
3) Amount Disbursed for units also funded with HOME funds drawn down from HCD (do not list projects on page 2)	\$0	\$0	\$0
4) Amount Disbursed for units assisted with <b>only</b> Program Income or Recaptured Funds (list each project on page 2):	\$0	\$0	\$0
5) Amount Retained for Admin	\$7,940		
6) Total Program Income/Recaptured Funds expended at the end of the reported period			\$0
7) Balance of Program Income/Recaptured Funds in local account at end of reporting period			\$312,991

**Quarterly Program Income Report**

**Chart 1: Projects funded solely with HOME Program Income/Recaptured Funds**





7		18	
8		19	
9		20	
10		21	
11		22	

**Comments (Note any concerns, inconsistencies, etc., in this space)**

**Report Completed By:**

**Preparer's Name**

**Becky Mesedahl**

**Date**

**4/27/15 10:09 AM**

**Telephone #**

**559-562-7102 ext 8043**

**Send by e-mail within 30 days from the end of the quarter to:**

- Your HOME Representative
- home@hcd.ca.gov
- Contractor (State Recipient)
- Administrative Subcontractor



**STATE OF CALIFORNIA HOME PROGRAM  
ADMINISTRATIVE DRAWDOWN REQUEST**

Contractor Name: City Of LindsayHOME Contract Number:            -HOME- PI

State Recipients are required to identify, at least once per month, their undisturbed balance of Program Income Administration funds ("Balance"). Please provide the following information:

a) Date of Balance: 3/31/2015 , b) Balance (if Balance is zero enter 0, do not leave blank): 0

This form is to be used for requesting payment of administrative costs as authorized under the above Standard Agreement. If this is the first payment request for administrative funds, the sources and amounts identified below should include all of the other funds expended at the time of this request including all other funding sources used to pay administrative costs. All subsequent requests for administrative funds should include all those sources and amounts used since the last administrative drawdown request. Please request and report funds rounded to the nearest dollar (no cents), and do not request less than \$100 unless it is your final administrative draw.

Funding Source Code	Description of Funding Source	Amount
Current Available Balance (A) <i>(Original Administration allocation less any previous drawdown requests)</i>		\$7,940
06	HOME PI Administrative Funds – actual expenditures	\$7,940
	HOME PI Administrative Funds – rolled back into loans/grants	\$0
		\$
		\$
Total Draw Request (B)		\$7,940
Remaining Balance (A – B)		\$0

Beginning date on which administrative expenses were incurred under this drawdown request:		1/1/2015	
Ending date on which administrative expenses were incurred under this drawdown request:		3/31/2015	
Drawdown Number:	Final Draw?	<input type="checkbox"/> No	<input type="checkbox"/> Yes

Payee Address: 251 E. Honolulu St.Lindsay, CA 93247

**STATE OF CALIFORNIA HOME PROGRAM  
ADMINISTRATIVE DRAWDOWN REQUEST**

**Certification**

This certifies the following:

1. that to the best of my knowledge, this report is true in all respects;
2. that all funding sources and amounts reported herein have been expended or will be expended at the time the requested HOME funds are disbursed in accordance with the above-numbered Standard Agreement;
3. that the work has been completed and the costs have been incurred for which payment is being requested; and
4. that I am specifically authorized to sign documents of this nature on behalf of the State Recipient/ CHDO. Proof of such authorization was submitted to the Department prior to this request or is attached to this request.

Tamara Laken  
Name

Finance Director  
Title

  
Signature

4/23/15  
Date

Use a typewriter or print carefully with a ballpoint pen. Prepare an original and one copy. Retain a copy and mail the original to:

**Department of Housing and Community Development  
HOME Program  
P.O. Box 952054  
Sacramento, CA 94252-2054**



DATE : May 12, 2015

TO : Honorable Mayor Padilla and City Council Members

FROM : Michael Camarena, City Services Director

RE : City Engineer Services Agreement

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In 2013, the City released a Request for Qualifications (RFQ) for Contract City Engineer Services. James Winton and Associates was selected to provide City Engineer services. The contract identified duration of 2 years with the initial contract with the ability of 2, 2 year extensions based on satisfactory performance of the City Engineer.

Staff has reviewed the past performance of Winton and Associates and is supportive of extending the contract for an additional 2 years. The request at this time is to approve the agreement and authorize the City Manager to execute this on behalf of the City.

## ENGINEERING SERVICES AGREEMENT

THIS AGREEMENT, made and entered into as of the 24<sup>th</sup> day of April, 2015, by and between the CITY OF LINDSAY, a municipal corporation, hereinafter referred to as CITY, and James Winton and Associates, hereinafter referred to as ENGINEER, and based upon the exchange of mutual promises hereinafter contained, the parties agree as follows:

1. The CITY hereby hires James Winton and Associates as its City Engineer, to serve as such at the pleasure of the City Manager of the City of Lindsay. The compensation to be paid to James Winton and Associates for services as City Engineer shall be included in and made a part of the compensation arrangement herein provided for as it relates to other engineering services to be performed for and on behalf of the CITY.
2. The CITY hereby hires James Winton and Associates, to do and perform engineering services for and on behalf of the CITY, together with such engineering services as may be required of the City Engineer for the City of Lindsay.
3. This Agreement may be terminated by either party upon thirty (30) days written notice to the other. The term of this Agreement shall begin on April 24, 2015, and extend through April 24, 2017. Contract extensions may be granted as specified in Section 18 of this agreement.
4. The CITY shall pay ENGINEER for their services the hourly rates and reasonable out of pocket expenses as described in the schedule provided as Attachment "A" to this Agreement and incorporated herein by reference. All such costs and expenses to be reimbursed by CITY shall be billed monthly and paid by CITY in due course after receipt of billing.
5. The services to be provided by the ENGINEER for the CITY shall include all the usual and customary city engineer services rendered at the request of the CITY, to include but not be limited to the following: day to day engineering services related to surveying, project design, construction surveys, review and approval of plans submitted to the City requiring the City Engineer's signature, and recommendations and approvals of projects submitted by members of the general public. The ENGINEER may also be requested to provide professional services to the CITY for projects awarded funding from other local, State or Federal (Community Development Block Grant (CDBG), California Department of Transportation (Caltrans), Tulare County Association of Governments (TCAG) for example) sources on a project by project basis.

6. By specifying the areas of representation in the immediately preceding paragraph, it is not the intention of the parties to preclude the CITY from hiring or engaging other engineers to act on its behalf in any area of concern to CITY.
7. The ENGINEER will provide all reasonable and necessary facilities equipment, books, supplies, secretarial services, insurance policies and other property or services necessary to carry out and provide the required services pursuant to this Agreement.
8. It is understood that this Agreement provides for the services by the ENGINEER as the City Engineer for the City of Lindsay on a contractual basis and not upon an employer/employee basis.
9. From time to time, the individual named in this Agreement as the City Engineer may designate other engineers within the company to act in his place or stead in matters relating to affairs of the CITY.
10. It is understood that in the interest of the City of Lindsay, ENGINEER shall maintain all necessary licenses and certifications in order continue to provide the requested services.
11. The ENGINEER shall not perform work for private clients within the City of Lindsay's city limits and will not perform work for clients that, in the future, could create conflicts of interest between the CITY and such clients. Any projects within the city limits currently being performed by ENGINEER that were started prior to the date of this agreement shall be identified and disclosed by ENGINEER prior to execution of this Agreement. All such projects shall be completed by ENGINEER as soon as practical. In no event shall ENGINEER perform services on behalf of the CITY on, or related to, any such projects.
12. The standard of care for all engineering and related services performed or furnished by ENGINEER under this Agreement shall be the care and skill ordinarily used by members of ENGINEERS' profession practicing as City Engineers under similar circumstances.
13. ENGINEER shall be responsible for the technical accuracy of their services and documents resulting there from, and CITY shall not be responsible for discovering deficiencies therein. ENGINEER shall correct such deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in CITY furnished information.
14. All documents, records and specifications prepared by ENGINEER for the CITY shall be property of the CITY.

15. ENGINEER shall maintain the following insurance:

<u>Workers' Compensation</u>	<u>As required by law</u>
Employer's Liability	\$1,000,000 per occurrence
General Liability	\$1,000,000 per occurrence \$2,000,000 aggregate
Excess/Umbrella	\$1,000,000 per occurrence \$1,000,000 aggregate
Automobile	\$1,000,000 each accident (bodily injury) \$1,000,000 per accident (property)

16. Neither CITY nor ENGINEER may assign, sublet, or transfer any rights under or interest (including, but not without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

17. To the fullest extent permitted by law, ENGINEER shall indemnify and hold harmless CITY, CITY'S officers, agents, and employees from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of ENGINEER or ENGINEERS' officers, directors, partners, employees, agents, and ENGINEERS' consultants in the performance and furnishing of ENGINEERS' services under this Agreement. To the fullest extent permitted by law, CITY shall indemnify and hold harmless ENGINEER, ENGINEERS' officers, directors, partners, agents, and employees from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of CITY or CITY'S officers, agents, and employees with respect to this Agreement.

18. The City Manager and Director of City Services shall annually meet with the City Engineer to review the performance of the services provided under this Agreement. Upon satisfactory evaluation, the CITY and ENGINEER may extend this agreement for an additional two year contract, up to a four year maximum extension if said conditions are satisfactory to both parties.

This Agreement is entered into as of the date first mentioned above.

This is the first of two possible extensions to the Engineering Services Agreement.

CITY OF LINDSAY  
A Municipal Corporation

Attest:

City Manager

\_\_\_\_\_  
Carmen Wilson, City Clerk

\_\_\_\_\_  
Rich Wilkinson

James Winton and Associates

By: \_\_\_\_\_  
James S. Winton RCE 16094

**James Winton & Associates**  
 Civil Engineering, Planning & Land Surveying  
 150 W. Morton Ave.  
 Porterville, Ca 93257  
 (559) 781-2700

FEE SCHEDULE

Effective April 1, 2015

The basis of per diem charges for engineering and planning services shall be as follows:

Civil Engineer -	Court Appearance, Preparation & Expert Testimony .....	\$ 200.00/hr.
Civil Engineer -	Principal in Consultation & Public Agency Appearance .....	\$ 155.00/hr.
Civil Engineer -	Staff Supervision, Research, Layout & Design, Report Writing & Conference Time .....	\$125.00/hr.
Associates Engineer/- Senior Planner	Staff Supervision, Research, Layout & Design, Report Writing & Conference Time .....	\$105.00/hr.
Licensed Surveyor/- Assistant Engineer	Research, Layout & Design, Report Writing & Conference Time .....	\$ 100.00/hr.
CAD Designer .....		\$ 85.00/hr.
Drafter .....		\$ 70.00/hr.
Survey Technician.....		\$ 55.00/hr.
Stenographer .....		\$ 50.00/hr.
Receptionist/Clerk-Typist .....		\$ 45.00/hr.
Survey Crew:		
3 man crew .....		\$ 200.00/hr.
2 man crew (prevailing wage)*.....		\$ 235.00/hr.
2 man crew .....		\$ 150.00/hr.

In addition to the above per diem rates, materials, supplies, laboratory tests and other incidental expenses will be charged at cost plus 10% and mileage will be at a rate of \$0.51 per mile.

\* Survey Crew rate for public projects is based upon prevailing wage rates as of April 2015



DATE : May 12, 2015  
TO : Honorable Mayor Padilla and City Council Members  
FROM : Michael Camarena, City Services Director  
RE : Well 11 Planning Grant Agreement

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The City submitted a planning application last year to the State of California Water Resources Control Board (SWB), State Water Pollution Cleanup and Abatement Account (CAA); the application focus was to provide funding for the first phase of our Well 11 project. This planning application was approved for award and the grant agreement documents are included with this memo.

The planning funds will be utilized to identify the best method to treat the Perchlorate and Nitrate contamination in Well 11 as well as complete construction documents (plans and specifications) to allow the City to move to Phase II (construction) of the Well 11 project.

Staff and the city legal counsel have reviewed the agreement; the request at this time is to approve the agreement and authorize the City Manager to execute the agreement on behalf of the City.

FOR STATE USE ONLY
DGS REGISTRATION NO.

**CLEANUP AND ABATEMENT ACCOUNT  
GRANT AGREEMENT  
BETWEEN THE  
STATE WATER RESOURCES CONTROL BOARD  
AND  
CITY OF LINDSAY**

**CONDUCT AND COMPLETE THE PLANNING EFFORTS FOR  
A TREATMENT SYSTEM ON WELL 11**

**AGREEMENT NO. 14-656-550 [C/A 358]**

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**CLEANUP AND ABATEMENT ACCOUNT  
 GRANT AGREEMENT  
 BETWEEN THE  
 STATE WATER RESOURCES CONTROL BOARD, hereinafter called "State" or "State Water Board"  
 AND**

**CITY OF LINDSAY, hereinafter called "Grantee"**

**WELL 11 PLANNING, hereinafter called "Project"**

**AGREEMENT NO. 14-656-550 [C/A 358]**

**WHEREAS:**

1. The following provision(s) authorize the State Water Board to enter into this type of Grant Agreement:

Water Code, § 13440 et seq.

2. The Grantee has applied for funding from the State Water Pollution Cleanup and Abatement Account (CAA) and has been determined by the State Water Board to be eligible for funding of cleanup and abatement activities pursuant to California Water Code, Division 7, Chapter 6, Article 3, Section 13440 et seq. This funding shall be used to clean up waste or abate the effects of waste on waters of the state. The Grantee may obtain funding for reasonable and necessary costs of cleanup and abatement activities, including providing interim replacement drinking water to disadvantaged communities, incurred on or after November 14, 2014, with all work to be completed by December 31, 2016; and
- A. PROJECT REPRESENTATIVES. The Project Representatives during the term of this Agreement will be:

<b>State Water Board</b>	<b>Grantee: City of Lindsay</b>
Name: Mark Magtoto, Grant Manager	Name: Michael Camarena, Project Director
Address: 1001 I Street, 16 <sup>th</sup> Floor	Address: P.O. Box 369
City, Zip: Sacramento, CA 95814	City, Zip: Lindsay, CA 93247
Phone: (916) 341-5481	Phone: (559) 562-7102 Ext. 4
Fax: (916) 341-5707	Fax: (559) 562-5748
e-mail: <a href="mailto:Mark.Magtoto@waterboards.ca.gov">Mark.Magtoto@waterboards.ca.gov</a>	e-mail: <a href="mailto:engineering@lindsay.ca.us">engineering@lindsay.ca.us</a>

- B. Direct all inquiries to:

<b>State Water Board</b>	<b>Grantee: City of Lindsay</b>
Section: Division of Financial Assistance	Section:
Attention: Anna Perez, Program Analyst	Name: Michael Camarena, Grant Contact
Address: 1001 "I" Street, 17th Floor	Address: P.O. Box 369
City, Zip: Sacramento, CA 95814	City, Zip: Lindsay, CA 93247
Phone: (916) 341-5979	Phone: (559) 562-7102 Ext. 4
Fax: (916) 341-5296	Fax: (559) 562-5748
e-mail: <a href="mailto:Anna.Perez@waterboards.ca.gov">Anna.Perez@waterboards.ca.gov</a>	e-mail: <a href="mailto:engineering@lindsay.ca.us">engineering@lindsay.ca.us</a>

- C. Either party may make changes to the information above by giving written notice to the other party. Said changes should not require an amendment to this Grant agreement.
- D. The maximum amount payable under this agreement shall not exceed TWO HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$225,000).

E. In the event the Grantee receives or will receive funds from other sources for work completed under this Grant Agreement, the State Water Board reserves the right to request repayment of funds.

STANDARD PROVISIONS. The following exhibits are attached and made a part of this Agreement by this reference:

- Exhibit A SCOPE OF WORK
- Exhibit B INVOICING, BUDGET DETAIL AND REPORTING PROVISIONS
- Exhibit C GENERAL CONDITIONS
- Exhibit D SPECIAL CONDITIONS

GRANTEE REPRESENTATIONS. The Grantee accepts and agrees to comply with all terms, provisions, conditions, and commitments of this Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and commitments made by the Grantee in its application, accompanying documents, and communications filed in support of its request for grant funding. Grantee shall comply with and require its contractors and subcontractors to comply with all applicable laws, policies and regulations.

IN WITNESS THEREOF, the parties have executed this Agreement on the dates set forth below.

By: \_\_\_\_\_  
Grantee Signature

By: \_\_\_\_\_  
Darrin Polhemus, Deputy Director  
State Water Resources Control Board,  
Division of Financial Assistance

\_\_\_\_\_  
Grantee Typed/Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title and Date

Reviewed by: *SMW*  
Office of Chief Counsel  
Date: *5/4/2015*

EXHIBIT A  
SCOPE OF WORK

BACKGROUND:

The Grantee was awarded two hundred twenty-five thousand dollars (\$225,000) in grant funds from the CAA to conduct and complete the planning efforts for the treatment system to address perchlorate and nitrate contamination in Well 11. The Grantee's public water system relies on water supplies from two (2) active groundwater wells (Well 14 and Well 15) that the Grantee operates with continuous chlorination treatment. The Grantee also relies on surface water from the Central Valley Project's Friant-Kern Canal that the Grantee treats at its water treatment plant. The Grantee's ability to rely on surface water deliveries from the Friant-Kern Canal has been substantially jeopardized by the past and current drought conditions. The United States Bureau of Reclamation declared that the Friant contractors, including the Grantee, would receive a "zero" allotment of water in 2014, and it is expected that the same "zero" allotment will remain in place for 2015. The Grantee is also planning for additional source supply to meet growing demand in the coming years. Well 11, which was discontinued and made inactive in 2008 due to high concentrations of perchlorate and nitrate, is a high-producing well that could provide additional potable water supply if treated to drinking water standards. The Grantee's consultant has recommended ion exchange wellhead treatment as a long-term solution for Well 11.

The funding under this Grant agreement shall be used for the Grantee's Well 11 planning efforts, including environmental review pursuant to the California Environmental Quality Act (CEQA) and preparation of project design, plans, and specifications for the selected alternative. It is anticipated that the Grantee will seek construction funding from the Safe Drinking Water State Revolving Fund (SDWSRF).

A. WORK TO BE PERFORMED BY GRANTEE

1. Prepare an Alternatives Analysis Technical Memorandum (Memo) to identify the most cost-effective solution for Well 11. Considerations shall be given to, but not limited to, blending or treatment options. The Memo shall include an evaluation of each alternative's capital costs and twenty-year (20-year) operations and maintenance costs. The Memo shall also include an implementation plan for the proposed alternative. Submit the Memo to the State Water Board Grant Manager and to the Division of Drinking Water, Tulare District Office (District Office) for approval.
2. Prepare and submit a Technical Memorandum to include a rate study to determine the affordability of the proposed solution to the State Water Board Grant Manager.
3. Prepare CEQA Documentation for the identified long-term solution for Well 11 and file the appropriate CEQA documents with the State Clearinghouse of the Governor's Office of Planning and Research. Submit the final CEQA documents to the State Water Board Grant Manager and District Office.
4. Complete the Planning and Design for the selected long-term solution for Well 11. Work shall include preparation of construction plans, details, and supporting construction specifications. Submit copy of the final plans and specifications to the State Water Board Grant Manager.

TABLE OF ITEMS FOR REVIEW

Item	DESCRIPTION	CRITICAL DUE DATE	ESTIMATED DUE DATE
<b>EXHIBIT A – SCOPE OF WORK</b>			
A.	WORK TO BE PERFORMED BY GRANTEE		
1.	Submit Alternatives Analysis Technical Memorandum		June 2015
2.	Submit Affordability Analysis Technical Memorandum		August 2015
3.	Submit Bid Documentation and Executed Consultant Contract		September 2015
4.	Copy of Final CEQA Documentation		December 2015
5.	Copy of Final Plans and Specifications		April 2016
<b>EXHIBIT B – INVOICING, BUDGET DETAIL, AND REPORTING PROVISIONS</b>			
B.	INVOICE PACKAGES		
1.	Invoices		Quarterly
C.	REPORTS		
1.	Progress Reports		Quarterly
2.	Draft Project Report	November 30, 2016	
3.	Final Project Report	December 31, 2016	
<b>EXHIBIT E – SPECIAL CONDITIONS</b>			
D.	Copy of SDWRSRF Construction Application		September 2016

\*Grantee can start invoicing from the date of Project approval, which is November 14, 2014

EXHIBIT B  
INVOICING, BUDGET DETAIL AND REPORTING PROVISIONS

A. INVOICE PACKAGES

1. No disbursement under this Grant Agreement will be made except upon receipt of an acceptable Standard Form Payment Request duly executed by or on behalf of the Grantee. The Grantee's duly authorized representative, who has been approved by the State Water Board, must execute all Payment Request forms. A Payment Request form must accompany all invoice packages. The original invoice packages shall be submitted to the State Water Board's Grant Manager on a (choose one) monthly/quarterly basis consistent with the reporting schedule in Line E (1) of this exhibit. The address for submittal is:  

Mark Magtoto, Grant Manager  
State Water Resources Control Board  
Division of Financial Assistance  
P. O. Box 944212  
Sacramento, CA 94244-2120
2. Payment of any invoice shall be made only after receipt of a complete, adequately supported, properly documented and accurately addressed invoice. Invoices received by the State Water Board that are not consistent with the approved format will be cause for an invoice to be disputed. In the event of an invoice dispute, the State Water Board's Grant Manager will notify the Grantee by initiating an "Invoice Dispute Notification" form. Payment will not be made until the dispute is resolved and a corrected invoice submitted. Failure to use the address exactly as provided above may result in return of the invoice to the Grantee. Payment shall be deemed complete upon deposit of the payment, properly addressed, postage prepaid, in the United States mail. All invoices must be approved by the State Water Board's Grant Manager.
3. Notwithstanding any other provision of this Agreement, no disbursement shall be required at any time or in any manner which is in violation of or in conflict with federal or state laws, rules, or regulations, or which may require any rebates to the Federal Government, or any loss of tax-free status on state bonds, pursuant to any Federal statute or regulation.
4. Grantee shall provide proof of payment to the consultant or contractor for each invoice submitted for payment under this Grant. If the grantee is not able to demonstrate proof of payment, the State Water Board, at its discretion, may issue two-party checks for the payment of costs identified in Exhibit B, Budget. The two-party checks will require the endorsement of both Grantee and the company providing the services.
5. Notwithstanding any other provision of this Agreement, the Grantee agrees that the State Water Board may retain ten percent (10%) of the grant amount specified in this Agreement until "Notice of Completion/Final Inspection" from local regulatory agency of the Project is received.
6. The invoice shall contain the following information:
  - a. The word "INVOICE" and a sequential invoice number should appear in a prominent location at the top of the page(s);
  - b. The date of the invoice and the time period covered by the invoice, i.e., the term "from" and "to";
  - c. Printed name of the consultant or contractor;
  - d. Business address of the consultant or contractor, including P.O. Box, City, State, and Zip Code;
  - e. Printed name of the Grantee;
  - f. The number of the Agreement upon which the invoice is based;
  - g. The site address (location) where the work was performed.

- h. All subcontractor(s) invoices must be listed on the invoice; a copy of the subcontractor invoice should be attached to the consultant/contractors invoice. All subcontractor(s) must have current and active license with California State Contractors License Board;
  - i. Original signature and date (in ink) of Grantee or its authorized representative.
  - j. An itemized account of the work for which the Grantee is seeking payment:
    - A brief description of the work performed, including dates of performance and the name or initials of the person performing the work;
    - The method of computing the amount due. On cost reimbursable agreements, invoices must be itemized based on the tasks specified in the Budget.
    - The total amount due; this should be in a prominent location in the lower right-hand portion of the last page and clearly distinguished from other figures or computations appearing on the invoice; the total amount due shall include all costs incurred by the Grantee under the terms of this Agreement; and
7. Final invoice shall be clearly marked "FINAL INVOICE" and submitted NO LATER THAN JANUARY 31, 2017.
8. Remaining Balance. In the event the Grantee does not submit invoices requesting all of the funds encumbered under this Grant Agreement, any remaining funds revert to the State. The State Water Board will mail a Notice of Project Completion letter to the Grantee stating that the project file is closed, the final invoice is being processed for payment, and any remaining balance will be disencumbered and unavailable for further use under the Grant Agreement.

**B. BUDGET CONTINGENCY CLAUSE**

The maximum amount to be encumbered under this Agreement for the 2014-15 fiscal year ending June 30, 2015 shall not exceed TWO HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$225,000).

If the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no force and effect. This provision shall be construed as a condition precedent to the obligation of the State Water Board to make any payments under this Agreement. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to perform any provisions of this Agreement. Nothing in this Agreement shall be construed to provide the Grantee with a right of priority for payment over any other Grantee.

If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an Agreement amendment to Grantee to reflect the reduced amount.

**C. LINE ITEM BUDGET**

Description	Grant Allotment
Administrative Services	\$35,000
Professional and Consulting Services	\$190,000
<b>TOTAL</b>	<b>\$225,000</b>

#### D. BUDGET LINE ITEM FLEXIBILITY

1. Line Item Adjustment(s). Subject to the prior review and approval of the State Water Board's Grant Manager, adjustments between existing line item(s) may be used to defray allowable direct costs up to fifteen percent (15%) of the total grant amount including any amendment(s) thereto. Line item adjustments in excess of fifteen percent (15%) shall require a formal Agreement amendment.
2. Procedure to Request an Adjustment. Grantee may submit a request for an adjustment in writing to the State Water Board. Such adjustment may not increase or decrease the total grant amount allocated per fiscal year. The Grantee shall submit a copy of the original Agreement Budget sheet reflecting the requested changes. Changes shall be noted by striking the original amount(s) followed with revised change(s) in bold and underlined. Budget adjustments deleting a budget line item or adding a new budget line item requires a formal amendment and are not permissible under this provision. The State Water Board may also propose adjustments to the budget.
3. Remaining Balance. In the event the Grantee does not submit invoices requesting all of the funds encumbered under this Grant Agreement, any remaining funds revert to the State. The State Water Board will mail a Notice of Project Completion letter to the Grantee stating that the Project file is closed, the final invoice is being processed for payment, and any remaining balance will be disencumbered and unavailable for further use under the Grant Agreement.

#### E. REPORTS

1. PROGRESS REPORT. Grantee shall submit quarterly progress reports to the State Water Board's Grant Manager by the twentieth (20<sup>th</sup>) of the month following the end of the calendar quarter (March, June, September, and December).
  - a. The progress reports shall provide a brief description of the work performed, accomplishments during the quarter, milestones achieved, monitoring results (if applicable), and any problems encountered in the performance of the work under this Agreement. Grantee shall document all contractor activities and expenditures in progress reports.
  - b. The invoice should accompany the progress report. The invoice should reflect charges for the work completed during the reporting period covered by progress report. The invoice cannot be paid prior to submission of a progress report covering the invoice reporting period.
2. DRAFT PROJECT REPORT. Prepare and submit to the Grant Manager a draft Project Report for review and comment.
3. FINAL PROJECT REPORT. Prepare a final Project Report that addresses, to the extent feasible, comments made by the Grant Manager on the draft final Project Report. Submit one (1) reproducible master, and an electronic copy of the final.
4. The Grantee agrees to expeditiously provide, during work on the Project and throughout the term of this Agreement, such reports, data, information, and certifications that may be reasonably required by the State Water Board.

#### F. PAYMENT OF PROJECT COSTS

The Grantee agrees that it will provide for payment of its full share of Project costs and that all costs connected with the Project will be paid by the Grantee on a timely basis.

#### G. AUDIT DISALLOWANCES

The Grantee agrees it shall return any audit disallowances to the State Water Board.

H. FRAUD AND MISUSE OF PUBLIC FUNDS

All invoices submitted shall be accurate and signed under penalty of perjury. Any and all costs submitted pursuant to this Agreement shall only be for the tasks set forth herein. The Grantee shall not submit any invoice containing costs that are ineligible or have been reimbursed from other funding sources unless required and specifically noted as such (i.e., match costs). Any eligible costs for which the Grantee is seeking reimbursement shall not be reimbursed from any other source. Double or multiple billing for time, services, or any other eligible cost is illegal and constitutes fraud. Any suspected occurrences of fraud, forgery, embezzlement, theft, or any other misuse of public funds may result in suspension of disbursements of grant funds and/or termination of this Agreement requiring the repayment of all funds disbursed hereunder. Additionally, the Deputy Director of the Division of Financial Assistance may request an audit pursuant to Exhibit C, paragraph 4 and refer the matter to the Attorney General's Office or the appropriate district attorney's office for criminal prosecution or the imposition of civil liability. (Civ. Code, §§1572-1573; Pen. Code, §§470, 489-490.)

EXHIBIT C  
THE STATE WATER BOARD GENERAL CONDITIONS

1. **AMENDMENT:** No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
2. **APPROVAL:** The Grantee will not proceed with any work on the Project until authorized in writing by the State Water Board.
3. **ASSIGNMENT:** This grant is not assignable by the Grantee, either in whole or in part, without the consent of the State Water Board.
4. **AUDIT:** Grantee agrees that the State Water Board, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the use of grant funds or performance of this Agreement. Grantee agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include a similar right of the State to audit records and interview staff in any contract related to performance of this Agreement.
5. **CHILD SUPPORT COMPLIANCE ACT:** Grantee acknowledges that it recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with Section 5200) of Part 5 of Division 9 of the Family Code. Grantee, to the best of its knowledge, is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.
6. **COMPLIANCE WITH LAW, REGULATIONS, ETC.:** The Grantee agrees that it will, at all times, comply with and require its contractors and subcontractors to comply with all applicable federal and state laws, rules, guidelines, regulations, and requirements. This includes, but is not limited to, compliance with any applicable requirements contained in directives or orders issued pursuant to Division 7 of the Water Code.
7. **RIGHTS IN DATA:** The Grantee agrees that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes, and other written or graphic work produced in the performance of this Agreement shall be in the public domain. The Grantee may disclose, disseminate and use in whole or in part, any final form data and information received, collected, and developed under this Agreement, subject to appropriate acknowledgement of credit to the State Water Board for financial support. The Grantee shall not utilize the materials for any profit-making venture or sell or grant rights to a third party who intends to do so.
8. **COMPUTER SOFTWARE:** The Grantee certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this Agreement for the acquisition, operation or maintenance of computer software in violation of copyright laws.
9. **CONFLICT OF INTEREST:** Grantee certifies that it is in compliance with applicable state and/or federal conflict of interest laws.
10. **DISPUTES:** The parties shall deal in good faith and attempt to resolve potential disputes informally. If the dispute persists, Grantee shall submit to the Deputy Director of the DFA a written demand for a final decision. The decision of the Division, or his or her authorized representative, shall be reduced to writing and a copy thereof furnished to the Grantee and to the State Water Board's Executive Director. The decision of the Division shall be final and conclusive unless, within thirty (30) calendar days of the date of the Division decision, the State Water Board's Executive Director receives a written appeal. The Grantee's written appeal shall be fully supported by any factual information Grantee desires to be considered in the decision. The Executive Director's decision shall be final and conclusive, unless determined by a court of competent

jurisdiction to have been fraudulent, or capricious, or arbitrary, or so grossly erroneous as necessarily to imply bad faith, or not supported by substantial evidence. Pending final decision of a dispute hereunder, the Grantee shall continue to fulfill and comply with all the terms, provisions, commitments, and requirements of this Agreement. This clause does not preclude consideration of legal questions, provided that nothing herein shall be construed to make final the decision of the State Water Board, or any official or representative thereof, on any question of law.

11. **DRUG-FREE WORKPLACE REQUIREMENTS:** Grantee will comply with the requirements of the Drug-Free Workplace Act of 1990 (commencing with Section 8350 of the Government Code) and will provide a drug-free workplace by taking the following actions:
- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
  - b. Establish a Drug-Free Awareness Program to inform employees about:
    - 1) the dangers of drug abuse in the workplace,
    - 2) the organization's policy of maintaining a drug-free workplace,
    - 3) any available counseling, rehabilitation, and employee assistance programs, and
    - 4) penalties that may be imposed upon employees for drug abuse violations.
  - c. Every employee who works on the proposed project will:
    - 1) receive a copy of the organization's drug-free workplace policy statement, and
    - 2) agree to abide by the terms of the statement as a condition of employment on the project.

Failure to comply with these requirements may result in suspension of payments or termination of the grant or both, and Grantee may be ineligible for award of any future state grants if it is determined that any of the following has occurred: the Grantee has made false certification, or violated the certification by failing to carry out the requirements as noted above.

12. **DROUGHT EMERGENCY WATER CONSERVATION:** The Grantee agrees to comply with the State Water Board's Drought Emergency Water Conservation regulations in Section 863-865 of title 23 of the California Code of Regulations. The Grantee agrees to include a discussion of progress and compliance in reports submitted pursuant to this Agreement.
13. **FISCAL MANAGEMENT SYSTEMS AND ACCOUNTING STANDARDS:** The Grantee agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit tracing of grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of state law or this Agreement. The Grantee further agrees that it will maintain separate Project accounts in accordance with generally accepted accounting principles.
14. **GOVERNING LAW:** This grant is governed by and shall be interpreted in accordance with the laws of the State of California.
15. **GRANT MODIFICATIONS:** The State Water Board may, at any time, without notice to any sureties, by written order designated or indicated to be a "grant modification", make any change in Exhibit A, for the work to be performed under this Agreement so long as the modified work is within the general scope of work called for by this Agreement, including but not limited to changes in the specifications or in the method, manner, or time of performance of work. If the Grantee intends to dispute the change, the Grantee must, within ten (10) days after receipt of a written "grant modification", submit to the State Water Board a written statement setting forth the disagreement with the change.
16. **GRANTEE'S RESPONSIBILITIES FOR WORK:** The Grantee shall be responsible for work and for persons or entities engaged in work, including, but not limited to, subcontractors, suppliers, and providers of services. The Grantee shall be responsible for any and all disputes arising out of its contracts for work on the Project.

The State will not mediate disputes between the Grantee and any other entity concerning responsibility for performance of work.

17. **INCOME RESTRICTIONS:** The Grantee agrees that any refunds, rebates, credits, or other amounts (including any interest thereon) accruing to or received by the Grantee under this Agreement shall be paid by the Grantee to the State, to the extent that they are properly allocable to costs for which the Grantee has been reimbursed by the State under this Agreement.
18. **INDEPENDENT ACTOR:** The Grantee, and its agents and employees, if any, in the performance of this Agreement, shall act in an independent capacity and not as officers, employees or agents of the state.
19. **INSPECTION:** Throughout the term of this Agreement, the State Water Board shall have the right to inspect the project area to ascertain compliance with this Agreement.
20. **INSURANCE:** Throughout the life of the Project, the Grantee shall provide and maintain insurance against fire, vandalism and other loss, damage, or destruction of the facilities or structures constructed pursuant to this Agreement, if any. This insurance shall be issued by a company or companies admitted to transact business in the State of California. The insurance policy shall contain an endorsement specifying that the policy will not be cancelled or reduced in coverage without thirty days' prior written notice to the State Water Board. In the event of any damage to or destruction of the Project or any larger system of which it is a part, the net proceeds of insurance shall be applied to the reconstruction, repair or replacement of the damaged or destroyed parts of the Project or its larger system. The Grantee shall begin such reconstruction, repair, or replacement as expeditiously as possible and shall pay out of such net proceeds all costs and expenses in connection with such reconstruction, repair or replacement so that the same shall be completed and the larger system shall be free of all claims and liens.
21. **NONDISCRIMINATION:** During the performance of this Project, the Grantee and its contractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, sexual orientation, race, religion, color, national origin, ancestry, religious creed, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40) marital status, or denial of family-care leave. Grantee and its contractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination and harassment. Grantee and its contractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this agreement by reference and made a part hereof as if set forth in full.

Grantee and its contractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

Grantee shall include the nondiscrimination and compliance provisions of this clause in all contracts to perform work at this Project.

22. **NO THIRD PARTY RIGHTS:** The parties to this grant Agreement do not create rights in, or grant remedies to, any third party as a beneficiary of this grant Agreement, or of any duty, covenant, obligation or undertaking established herein.
23. **NOTICE:** The Grantee shall promptly notify the State Water Board of events or proposed changes that could affect the scope, budget, or work performed under this Agreement. The Grantee agrees that no substantial change in the scope of the Project will be undertaken until written notice of the proposed change has been provided to the State Water Board, and the State Water Board has given written approval for such change. The Grantee shall notify the State Water Board at least ten (10) working days prior to any public or media event publicizing the accomplishments and/or results of this Agreement and provide the opportunity for attendance and participation by the State Water Board's representatives. The Grantee shall promptly notify the State Water Board in writing of completion of work on the Project.

24. **OPERATIONS & MAINTENANCE:** The Grantee shall maintain and operate the facility and structures constructed or improved as part of the project throughout the term of this Agreement, consistent with the purposes for which this Grant was made. The Grantee assumes all operations and maintenance costs of the facilities and structures; the State Water Board shall not be liable for any cost of such maintenance, management or operation.
25. **PAYEE DATA RECORD FORM (Std. 204).** The Grantee must complete the Payee Data Record Form.
26. **PERMITS, CONTRACTING, WAIVER, REMEDIES AND DEBARMENT:** The Grantee shall procure all permits and licenses necessary to accomplish the work contemplated in this Agreement, pay all charges and fees, and give all notices necessary and incidental to the due and lawful prosecution of the work. Any contractors, outside associates, or consultants required by the Grantee in connection with the services covered by this Agreement shall be limited to such individuals or firms as were specifically identified and agreed to during negotiations for this Agreement, or as are specifically authorized by the State Water Board's Grant Manager during the performance of this Agreement. Any substitutions in, or additions to, such contractors, associates, or consultants, shall be subject to the prior written approval of the State Water Board's Grant Manager. Any waiver of rights with respect to a default or other matter arising under the Agreement at any time by either party shall not be considered a waiver of rights with respect to any other default or matter. Any rights and remedies of the State provided for in this Agreement are in addition to any other rights and remedies provided by law. The Grantee shall not contract with any party who is debarred or suspended or otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549, "Debarment and Suspension". The Grantee shall not contract with any individual or organization on USEPA's List of Violating Facilities. (40 CFR, Part 31.35; Gov. Code § 4477.) The Grantee certifies to the best of its knowledge and belief, that it and its principals:
- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or grantee;
  - b. Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and
  - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (b) of this certification.
27. **PREVAILING WAGES AND LABOR COMPLIANCE:** If applicable, the Grantee agrees to be bound by all the provisions of State Labor Code regarding prevailing wages. If applicable, the Grantee shall monitor all agreements subject to reimbursement from this Agreement to assure that the prevailing wage provisions of State Labor Code are being met.
28. **RELATED LITIGATION:** Under no circumstances may a Grantee use funds from any disbursement under this Grant Agreement to pay costs associated with any litigation the Grantee pursues against the State Water Board or any Regional Water Board. Regardless of the outcome of any such litigation, and notwithstanding any conflicting language in this Agreement, the Grantee agrees to complete the Project funded by this Agreement or to repay all of the grant funds plus interest.
29. **STATE REVIEWS AND INDEMNIFICATION:** The parties agree that review or approval of Project applications, documents, permits, plans and specifications or other Project information by the State Water Board is for administrative purposes only and does not relieve the Grantee of its responsibility to properly plan, design, construct, operate, maintain, implement, or otherwise carry out the Project. To the extent permitted by law, the Grantee agrees to indemnify, defend and hold harmless the State Water Board and the State against any loss or liability arising out of any claim or action brought against the State Water Board and/or the State from and against any and all losses, claims, damages, liabilities or expenses, of every conceivable kind, character and nature whatsoever arising out of, resulting from, or in any way connected with (1) the Project or the conditions, occupancy, use, possession, conduct or management of, work done in or about, or the planning, design, acquisition, installation or construction, of the Project or any part thereof; (2)

the carrying out of any of the transactions contemplated by this Agreement or any related document; (3) any violation of any applicable law, rule or regulation, any environmental law (including, without limitation, the Federal Comprehensive Environmental Response, Compensation and Liability Act, the Resource Conservation and Recovery Act, the California Hazardous Substance Account Act, the Federal Water Pollution Control Act, the Clean Air Act, the California Hazardous Waste Control Law and California Water Code § 13304, and any successors to said laws), rule or regulation or the release of any toxic substance on or near the System; or (4) any untrue statement or alleged untrue statement of any material fact or omission or alleged omission to state a material fact necessary to make the statements required to be stated therein, in light of the circumstances under which they were made, not misleading with respect to any information provided by the Grantee for use in any disclosure document utilized in connection with any of the transactions contemplated by this Agreement. To the fullest extent permitted by law, the Grantee agrees to pay and discharge any judgment or award entered or made against the State Water Board and/or the State with respect to any such claim or action, and any settlement, compromise or other voluntary resolution. The provisions of this section shall survive the term of this Agreement.

30. **TERMINATION, IMMEDIATE REPAYMENT, INTEREST:** This Grant Agreement may be terminated by written notice at any time prior to completion of the Project, at the option of the State Water Board, upon violation by the Grantee of any material provision after such violation has been called to the attention of the Grantee and after failure of the Grantee to bring itself into compliance with the provisions of this Agreement within a reasonable time as established by the State Water Board. In the event of such termination, the Grantee agrees, upon demand, to immediately repay to the State Water Board an amount equal to the amount of grant funds disbursed to the Grantee prior to such termination. In the event of termination, interest shall accrue on all amounts due at the highest legal rate of interest from the date that notice of termination is mailed to the Grantee to the date of full repayment by the Grantee.
31. **TIMELINESS:** Time is of the essence in this Agreement. The Grantee shall proceed with and complete the Project in an expeditious manner.
32. **TRAVEL AND PER DIEM:** Any reimbursement for necessary travel and per diem shall be at rates not to exceed those set by the California Department of Human Resources. These rates may be found at <http://www.calhr.ca.gov/employees/Pages/travel-reimbursements.aspx>. Reimbursement will be at the State travel and per diem amounts that are current as of the date costs are incurred by the Grantee. No travel outside the State of California shall be reimbursed unless prior written authorization is obtained from the Grant Manager.
33. **URBAN WATER MANAGEMENT:** The Grantee certifies that this Project complies with the Urban Water Management Planning Act (Water Code, § 10610 et seq.). This shall constitute a condition precedent to this Agreement.
34. **WATER CONSERVATION AND EFFICIENCY PROGRAMS:** The Grantee acknowledges that it has appropriate water conservation and efficiency programs in place, and that this provision constitutes a condition of the grant award. A web link with examples of water conservation and efficiency programs is available at: [http://www.waterboards.ca.gov/waterrights/water\\_issues/programs/drought/conservation.shtml](http://www.waterboards.ca.gov/waterrights/water_issues/programs/drought/conservation.shtml).
35. **WATER RIGHTS:** The Grantee certifies that it is in compliance with part 5.1 of division 2 of the Water Code and, if applicable, that it has filed and will continue to file its required Statements of Diversion and Use with the State Water Board in accordance with sections 5101 and 5103 of the Water Code.
36. **WITHHOLDING OF GRANT DISBURSEMENTS:** The State Water Board may withhold all or any portion of the grant funds provided for by this Agreement in the event that the Grantee has materially violated, or threatens to materially violate, any term, provision, condition, or commitment of this Agreement; or the Grantee fails to maintain reasonable progress toward completion of the Project.

EXHIBIT D  
SPECIAL CONDITIONS

1. Within six (6) months of completion of the work funded under this Agreement (see Exhibit A), Grantee shall prepare and complete a Safe Drinking Water State Revolving Fund (SDWSRF) construction funding application. Grantee shall work with the Division of Drinking Water to prepare and submit all required information and documents.



DATE : May 12, 2015

TO : Honorable Mayor Padilla and City Council Members

FROM : Michael Camarena, City Services Director

RE : Informational Item - Supplemental Agreement with Tulare County Association of Governments (TCAG)

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**Background:** The City of Lindsay entered into a Cooperate Agreement with TCAG on May 8, 2007. This cooperative agreement authorized the City Manager to sign all Supplemental Agreements for the City. The supplemental agreement identifies specific projects as well as begins the funding process with TCAG.

With this supplemental agreement, the City has identified the Sequoia Avenue, East Side Pedestrian Improvements Project as the specific project. The intent is to create a pedestrian connection from single and multi-family zoned properties to Roosevelt Elementary School at the Sequoia Avenue and Hickory Street intersection.

Staff has completed design and is currently advertising to request proposals to construct the project.

Before any funds are distribute, the City must sign a supplemental agreement describing the specific project mentioned above and requesting TCAG the authorization of disbursement of funds totaling \$400,000.

Project Budget: \$400,000

**Requested Council Action:** None, informational item only.

**MEASURE R PROGRAM SUPPLEMENT TO  
COOPERATIVE AGREEMENT**

This Program Supplement is made and entered into on **May 12, 2015**, by and between the CITY OF LINDSAY ("Sponsor") and the TULARE COUNTY ASSOCIATION OF GOVERNMENTS, acting as the Local Transportation Authority ("Authority").

This Program Supplement hereby incorporates the "Measure R Cooperative Agreement" for Measure R Expenditures which was entered into between the Sponsor and the Authority on May 8, 2007 and is subject to all terms and conditions thereof.

Project Scope, Costs, and Schedule are incorporated herein as Attachment "A" and agreed upon by Sponsor and Authority.

Covenants of Sponsor

- 1.1. SPONSOR agrees that it will only proceed with work authorized for specific phase(s) with a written "Authorization to Proceed" or Authority action and will not proceed with future phase(s) of this project(s) prior to receiving a written "Authorization to Proceed" or Authority action.
- 1.2. The SPONSOR will advertise, award, and administer the project(s) in accordance with SPONSOR standards.
- 1.3. Award information shall be submitted by the SPONSOR to the AUTHORITY within 60 days after the project contract award.
- 1.4. Failure to submit award information in accordance with section 1.3 will cause a delay (without interest or penalties) in AUTHORITY processing invoices for the construction phase.
- 1.5. If no costs have been invoiced for a six-month period, SPONSOR agrees to submit for each phase a written explanation of the absence of project(s) activity along with target billing date and target billing amount. Cost from the beginning of the project are eligible for reimbursement as long as they were incurred after Measure R was effective.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day and year first written above.

COUNTY OF TULARE TRANSPORTATION AUTHORITY

By: \_\_\_\_\_  
Authority Director

ATTEST: \_\_\_\_\_

CITY OF LINDSAY

ATTEST BY:

By: \_\_\_\_\_  
Rich Wilkinson, City Manager

\_\_\_\_\_  
Carmela Wilson, City Clerk

**Attachment “A”**

**Project Scope  
Sequoia Ave Pedestrian Pathway Project**

Construct of curb, gutter and oversize sidewalk, asphalt paving, underground utilities (storm drain, telephone, & street lights), as well as street striping with Class II or sharrow stripes.

The intent of the project is to create a pedestrian connection from single and multi-family zoned properties to Roosevelt Elementary School.

The limits of this project are on Sequoia Avenue, east side, from the Tulare WORKS facility (existing curb, gutter and sidewalk), north to Hickory Street including paving of the street.

**Estimated Project Cost**

Construction of Improvements	\$400,000
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**Implementation**

Measure R funds of \$400,000 allocated in fiscal year 2014-2015 will be used for construction of Sequoia Ave East side pedestrian improvements.

## PUBLIC HEARING PROCEDURES

The following rules shall apply:

1. OPEN the public hearing.
2. PROPOSERS (those in favor). The Council may ask questions of the proponents and they may respond.
3. OPPOSERS (those against). The Council may ask questions of the opponents and they may respond.
4. REBUTTAL each side.
5. FURTHER QUESTIONS from Council, but the parties may not engage in further debate.
6. CLOSE the public hearing.
7. COUNCIL DISCUSSION.
8. MOTION ( if necessary).
9. COUNCIL VOTE.

# CITY OF LINDSAY

## STAFF REPORT

Municipal Code Amendment No. 15-15  
May 12, 2015

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### GENERAL INFORMATION

1. Applicant: City of Lindsay
2. Requested Action: Amend Title 17 of the Municipal Code to authorize the City Council to approve the modification of a recorded final map or final parcel map.

### DESCRIPTION

Municipal Code Amendment No. 15-15 is a request by the City of Lindsay to amend Title 17 (the Subdivision Ordinance) of the Lindsay Municipal Code to achieve two things:

- 1) Authorize by ordinance, the modification of a recorded final map or final parcel map; and
- 2) Authorize the City Council to approve the modification of a recorded final map or final parcel map via a public hearing.

Any amendment to a recorded final map or final parcel map would be done by a *certificate of correction* or an *amending map*, per the requirements of the Subdivision Map Act (Map Act), Sections 66469-66472.1. The actual text of Sections 66469-66472.1 is provided as an attachment to this staff report.

**SECTION 66469:** Briefly, Section 66469 of the Map Act allows that a recorded final map or final parcel map may be amended by a *certificate of correction* or an *amending map* to provide for corrections. The final map or final parcel map amendment would be prepared by a registered civil engineer or licensed surveyor and would be certified by the city engineer prior to recordation at the County.

**SECTION 66472.1:** Section 66472.1 of the Map Act allows that in addition to the amendments authorized by Section 66469, a recorded final map or final parcel map may be modified by a *certificate of correction* or an *amending map*, if authorized by local ordinance, if the local agency finds that there are changes in circumstances that make any or all of the conditions of the final map or final parcel map no longer appropriate or necessary and that the modifications do not impose any additional burden on the fee owners of the real property, and if the modifications do not alter any right, title, or interest in the real property reflected on the recorded final map or final parcel map, and the local agency finds that the final map or final parcel map, as

modified conforms to Section 66474. Any modification shall be set for public hearing as provided for in Section 66451.3 of the Map Act. The legislative body shall confine the hearing to consideration of and action on the proposed modification.

## **DISCUSSION**

From time to time an error or condition incompatible with today's zoning code or development standards is found to have been placed on a recorded final map or final parcel map. The Subdivision Map Act, which governs all California property maps, provides a means to correct or amend these final maps or final parcel maps, as appropriate. Within the City of Lindsay the City Council would serve as the legislative body.

The means for correction was discussed above in paragraph "SECTION 66469" and is governed exclusively by the Subdivision Map Act. No authorization by ordinance or approval by City Council is necessary for final map or final parcel map corrections.

Paragraph "SECTION 66472.1" discusses final map or final parcel map modification, which requires authorization by ordinance and consideration by the City Council via a public hearing. Adoption of this ordinance would enable the City Council to approve modifications to recorded final map or final parcel map via a certificate of correction or an amending map when the City Council finds that there are changes in circumstances that make any or all of the conditions of the final or parcel map no longer appropriate or necessary and that the modifications would not impose any additional burden on the fee owners of the real property, and that the modifications would not alter any right, title, or interest in the real property reflected on the recorded final map or final parcel map, and the City Council finds that the final map or final parcel map, as modified conforms to Section 66474 of the Map Act. Any modification would occur via a public hearing as provided for in Section 66451.3 of the Map Act. The City Council would confine the public hearing to consideration of and action on the proposed modification. Proposed changes would apply to Chapter 17.20, Final Map and Chapter 17.24, Parcel Map Subdivision.

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### **Proposed Amendments**

- Proposed deleted text is shown in ~~strikethrough text~~.
- Proposed new text is shown in *underline italic* text.
- Commentary (not part of the proposed ordinance, but provided for explanation and background/rationale purposes) is shown in *highlighted italic* text.

## **Chapter 17.20**

### **FINAL MAP**

#### **Sections:**

- 17.20.010 Filing.
- 17.20.020 Accompanying data required.

- 17.20.030 Size, material and scale.
- 17.20.040 Title.
- 17.20.050 Coordinate system.
- 17.20.060 Subdivision boundary.
- 17.20.070 Dimensions, bearing and curve data.
- 17.20.080 Lots and blocks.
- 17.20.090 Streets.
- 17.20.100 Easements
- 17.20.110 Building setback lines.
- 17.20.120 High water line.
- 17.20.130 Monuments.
- 17.20.140 Certificates, acknowledgments and descriptions.
- 17.20.150 Public improvement agreement.
- 17.20.160 Improvement security.
- 17.20.170 Engineer action.
- 17.20.180 Planning director action.
- 17.20.190 City council-Approval.
- 17.20.200 City council-Disapproval.
- 17.20.210 Recordation.
- ~~17.20.220 Fees.~~
- 17.20.220 *Modifying a recorded final map.*
- 17.20.230 *Fees.*

*Discussion: In chapter 17.20 there are no existing sections where the proposed amendment would logically fit. Adding the new information near the end of the chapter provides the best location for the proposed amendment and the section involving “Fees” seems most appropriate as the final topic in chapter. Therefore, 17.20.220 will be changed to “Modifying a recorded final map” and new final section 17.20.230 will be added, entitled, “Fees.”*

**~~17.20.220 Fees.~~**

~~At the time of filing a final subdivision map, the subdivider shall pay such fees as established by resolution of the city council. (Ord. 341 § 1 (19.5.1100), 1979)~~

*Discussion: The “Fees” section should be the final topic in the chapter and has been moved to new section, 17.20.230.*

**17.20.220 *Modifying a recorded final map.***

*The City Council may approve the modification of a recorded final map under the following conditions and directions:*

*A recorded final map may be modified by a certificate of correction or an amending map, if the City Council finds that there are changes in circumstances that make any or all of the conditions of the map no longer appropriate or necessary and that the modifications do not impose any additional burden on the fee owners of the real property, and if the modifications do not alter any right, title, or interest in the real property reflected on the recorded map, and the City Council finds that the map as*

modified conforms to Section 66474 of the Subdivision Map Act.

Any modification shall be set for public hearing as provided for in Section 66451.3 of the Subdivision Map Act. The City Council shall confine the hearing to consideration of and action on the proposed modification.

A certificate of correction or amending map shall be prepared by a registered civil engineer or licensed surveyor prior to approval by the City Council and be certified by the city engineer prior to filing at the office of the County Recorder.

*Discussion: This section replaces “Fees” at 17.20.220 and authorizes the modification of a recorded final map, identifies responsible parties, and provides requirements and references to be followed.*

### **17.20.230 Fees.**

At the time of filing a final subdivision map, amending map, or certificate of map correction the applicant shall pay such fees as established by resolution of the city council.

*Discussion: Section 17.20.230 “Fees” is the final topic in the chapter and now includes a provision to collect fees for processing the modification of a recorded final map.*

## **Chapter 17.24**

### **PARCEL MAP SUBDIVISION**

#### **Sections:**

- 17.24.010 Applicability.
- 17.24.020 Tentative parcel map – Filing and fees.
- 17.24.030 Tentative parcel map – Contents.
- 17.24.040 Tentative parcel map – Consideration.
- 17.24.050 Tentative parcel map – Planning commission action.
- 17.24.060 Required conditions and improvements.
- 17.24.070 Appeal.
- 17.24.080 Recording time limit.
- 17.24.090 Final parcel map – Preparation.
- 17.24.100 Final parcel map – Field survey.
- 17.24.110 Final parcel map – Form.
- 17.24.120 Final parcel map – Information contained.
- 17.24.130 Final parcel map – Certificates.
- 17.24.140 Final parcel map – Improvement agreement and security.
- 17.24.150 Final parcel map – Recording.
- ~~17.24.160 Lot line adjustment.~~
- ~~17.24.170 Merger and reversion to acreage.~~
- 17.24.160 Final parcel map, recorded – Modification of.

17.24.170 Lot line adjustment

17.24.180 Merger and reversion to acreage.

*Discussion: In chapter 17.24 there are no existing sections where the proposed amendment would logically fit. Adding the new information as the final topic regarding “Final parcel map” seems logical and will be located at 17.24.160, replacing “Lot line adjustment”, which will be moved down to section 17.24.170. Merger and reversion to acreage, formerly at section 17.24.170 will be the final topic in the chapter and will be moved down to new section, 17.24.180.*

**17.24.160 Lot line adjustment.**

~~A lot line adjustment between two or more adjacent parcels, where the land taken from one parcel is added to an adjacent parcel, and where a greater number of parcels than originally existed is not thereby created, may be approved by the city engineer and planning director or their authorized representatives, with" the filing of a final parcel map and necessary information required by the city engineer and planning director. Applications for lot line adjustments shall be filed with the planning director and shall be in the form and contain the information required by the city engineer and planning director. A lot line adjustment shall not be approved unless the diminished parcel and any structures or parking spaces located thereon will comply with area, width, frontage and yard requirements of the zone in which the parcel is located. The lot line adjustment shall not be complete until a final parcel map is recorded with the office of the county recorder. (Ord. 341 § 1 (19.6.900 (part)), 1979)~~

**17.24.170 Merger and reversion to acreage.**

~~Subdivided real property may be merged or reverted to acreage pursuant to provisions of Chapter 6, Article 1 of the Subdivision Map Act. (Ord. 341§ 1 (19.6.900 (part)), 1979)~~

*Discussion: Topics “Lot line adjustment” and “Merger and reversion to acreage” are being preserved in their current form, but are being moved down to the end of the chapter to allow the new topic, “Final parcel map, recorded – Modification of” to be located at section 17.24.160 for grouping with “Final parcel map”.*

**17.24.160 Final parcel map, recorded – Modification of.**

The City Council may approve the modification of a recorded final parcel map under the following conditions and directions:

A recorded final parcel map may be modified by a certificate of correction or an amending map, if the City Council finds that there are changes in circumstances that make any or all of the conditions of the map no longer appropriate or necessary and that the modifications do not impose any additional burden on the fee owners of the real property, and if the modifications do not alter any right, title, or interest in the real property reflected on the recorded map, and the City Council finds that the map as modified conforms to Section 66474 of the Subdivision Map Act.

Any modification shall be set for public hearing as provided for in Section 66451.3 of the Subdivision Map Act. The City Council shall confine the hearing to consideration of

and action on the proposed modification.

A certificate of correction or amending map shall be prepared by a registered civil engineer or licensed surveyor prior to approval by the City Council and be certified by the city engineer prior to filing at the office of the County Recorder.

*Discussion: This section authorizes the modification of a recorded final parcel map, identifies responsible parties, and provides requirements and references to be followed.*

**17.24.170 Lot line adjustment.**

A lot line adjustment between two or more adjacent parcels, where the land taken from one parcel is added to an adjacent parcel, and where a greater number of parcels than originally existed is not thereby created, may be approved by the city engineer and planning director or their authorized representatives, with" the filing of a final parcel map and necessary information required by the city engineer and planning director.

Applications for lot line adjustments shall be filed with the planning director and shall be in the form and contain the information required by the city engineer and planning director. A lot line adjustment shall not be approved unless the diminished parcel and any structures or parking spaces located thereon will comply with area, width, frontage and yard requirements of the zone in which the parcel is located. The lot line adjustment shall not be complete until a final parcel map is recorded with the office of the county recorder.

**17.24.180 Merger and reversion to acreage.**

Subdivided real property may be merged or reverted to acreage pursuant to provisions of Chapter 6, Article 1 of the Subdivision Map Act.

*Discussion: Section 17.24.170 and new section 17.24.180 contain the text that was formerly in sections 17.24.160 and 17.24.170. This text is being preserved in its current form, but has been moved to the end of the chapter to allow the new topic, "Final parcel map, recorded – Modification of" to be located at 17.24.160 for grouping with other Final parcel map topics.*

**EVALUATION**

Staff finds the proposed ordinance to be consistent with the objectives of the Lindsay Municipal Code. The proposed ordinance would authorize the City Council to approve requests to modify recorded final maps with obsolete conditions, when appropriate and provide for public input via a public hearing during the decision-making process.

**ENVIRONMENTAL REVIEW**

In accordance with the California Environmental Quality Act (CEQA) the City of Lindsay has determined that the amendment to the Municipal Code is not a project pursuant to Section 15378 (b) (2) of the CEQA Guidelines because the activity concerns general

policy and procedure making and does not result in a physical change to the environment.

### **RECOMMENDATION**

Staff recommends that the City Council approves Ordinance No. 549 (attached).

### **ATTACHMENTS**

- Draft Ordinance No. 549 (first reading)
- Subdivision Map Act Text, Sections 66469-66472.1, 66451.3, and 66474.

**ORDINANCE NO. 549**  
**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LINDSAY AMENDING TITLE 17 OF**  
**THE LINDSAY MUNICIPAL CODE TO AUTHORIZE THE CITY COUNCIL TO APPROVE THE**  
**MODIFICATION OF A RECORDED FINAL MAP.**

**THE CITY COUNCIL OF THE CITY OF LINDSAY DOES ORDAIN AS FOLLOWS:**

**ARTICLE 1:** Chapter 17 of the Lindsay Municipal Code shall be amended to read as follows:  
**Chapter 17.20**

**FINAL MAP**

Sections:

- 17.20.010 Filing.
- 17.20.020 Accompanying data required.
- 17.20.030 Size, material and scale.
- 17.20.040 Title.
- 17.20.050 Coordinate system.
- 17.20.060 Subdivision boundary.
- 17.20.070 Dimensions, bearing and curve data.
- 17.20.080 Lots and blocks.
- 17.20.090 Streets.
- 17.20.100 Easements
- 17.20.110 Building setback lines.
- 17.20.120 High water line.
- 17.20.130 Monuments.
- 17.20.140 Certificates, acknowledgments and descriptions.
- 17.20.150 Public improvement agreement.
- 17.20.160 Improvement security.
- 17.20.170 Engineer action.
- 17.20.180 Planning director action.
- 17.20.190 City council – Approval.
- 17.20.200 City council – Disapproval.
- 17.20.210 Recordation.
- 17.20.220 Modifying a recorded final map.
- 17.20.230 Fees.

**17.20.220 Modifying a recorded final map.**

The City Council may approve the modification of a recorded final map under the following conditions and directions:

A recorded final map may be modified by a certificate of correction or an amending map, if the City Council finds that there are changes in circumstances that make any or all of the conditions of the map no longer appropriate or necessary and that the modifications do not impose any additional burden on the fee owners of the real property, and if the modifications do not alter any right, title, or interest in the real property reflected on the recorded map, and the City Council finds that the map as modified

conforms to Section 66474 of the Subdivision Map Act.

Any modification shall be set for public hearing as provided for in Section 66451.3 of the Subdivision Map Act. The City Council shall confine the hearing to consideration of and action on the proposed modification.

A certificate of correction or amending map shall be prepared by a registered civil engineer or licensed surveyor prior to approval by the City Council and be certified by the city engineer prior to filing at the office of the County Recorder.

**17.20.230 Fees.**

At the time of filing a final subdivision map, amending map, or certificate of map correction the applicant shall pay such fees as established by resolution of the city council.

**Chapter 17.24**

**PARCEL MAP SUBDIVISION**

Sections:

- 17.24.010 Applicability.
- 17.24.020 Tentative parcel map – Filing and fees.
- 17.24.030 Tentative parcel map – Contents.
- 17.24.040 Tentative parcel map – Consideration.
- 17.24.050 Tentative parcel map – Planning commission action.
- 17.24.060 Required conditions and improvements.
- 17.24.070 Appeal.
- 17.24.080 Recording time limit.
- 17.24.090 Final parcel map – Preparation.
- 17.24.100 Final parcel map – Field survey.
- 17.24.110 Final parcel map – Form.
- 17.24.120 Final parcel map – Information contained.
- 17.24.130 Final parcel map – Certificates.
- 17.24.140 Final parcel map – Improvement agreement and security.
- 17.24.150 Final parcel map – Recording.
- 17.24.160 Final parcel map, recorded – Modification of.
- 17.24.170 Lot line adjustment
- 17.24.180 Merger and reversion to acreage.

**17.24.160 Final parcel map, recorded – Modification of.**

The City Council may approve the modification of a recorded final parcel map under the following conditions and directions:

A recorded final parcel map may be modified by a certificate of correction or an amending map, if the City Council finds that there are changes in circumstances that make any or all of the conditions of the map no longer appropriate or necessary and that the modifications do not impose any additional burden

on the fee owners of the real property, and if the modifications do not alter any right, title, or interest in the real property reflected on the recorded map, and the City Council finds that the map as modified conforms to Section 66474 of the Subdivision Map Act.

Any modification shall be set for public hearing as provided for in Section 66451.3 of the Subdivision Map Act. The City Council shall confine the hearing to consideration of and action on the proposed modification.

A certificate of correction or amending map shall be prepared by a registered civil engineer or licensed surveyor prior to approval by the City Council and be certified by the city engineer prior to filing at the office of the County Recorder.

**17.24.170 Lot line adjustment.**

A lot line adjustment between two or more adjacent parcels, where the land taken from one parcel is added to an adjacent parcel, and where a greater number of parcels than originally existed is not thereby created, may be approved by the city engineer and planning director or their authorized representatives, with" the filing of a final parcel map and necessary information required by the city engineer and planning director. Applications for lot line adjustments shall be filed with the planning director and shall be in the form and contain the information required by the city engineer and planning director. A lot line adjustment shall not be approved unless the diminished parcel and any structures or parking spaces located thereon will comply with area, width, frontage and yard requirements of the zone in which the parcel is located. The lot line adjustment shall not be complete until a final parcel map is recorded with the office of the county recorder.

**17.24.180 Merger and reversion to acreage.**

Subdivided real property may be merged or reverted to acreage pursuant to provisions of Chapter 6, Article 1 of the Subdivision Map Act.

**ARTICLE 2:** The City Council declares that this ordinance directing an amendment to the Municipal Code is not a project pursuant to Section 15378 (b) (2) of the California Environmental Quality Act (CEQA) Guidelines because the activity concerns general policy and procedure making and the activity does not result in a physical change to the environment.

**ARTICLE 3:** This Ordinance shall be in full force and effect on and after the 30th day after its adoption by the City Council. Within 15 days of its adoption by the City Council, this Ordinance shall be published in full text or in summary in a newspaper of general circulation in the City of Lindsay.

The foregoing ordinance, read by title only with waiving of the reading in full was introduced at a regularly scheduled meeting on the 12th day of May, 2015.

**APPROVED** at a regular meeting of the City Council held on the 12th day of May, 2015.

ATTEST:

CITY COUNCIL OF THE CITY OF LINDSAY

\_\_\_\_\_  
Carmela Wilson, City Clerk

\_\_\_\_\_  
Ramona Villarreal-Padilla, Mayor

**Subdivision Map Act, Sections 66469-66472.1, 66451.3, and 66474**

**66469.** After a final map or parcel map is filed in the office of the county recorder, it may be amended by a certificate of correction or an amending map for any of the following purposes:

- (a) To correct an error in any course or distance shown thereon.
- (b) To show any course or distance that was omitted therefrom.
- (c) To correct an error in the description of the real property shown on the map.
- (d) To indicate monuments set after the death, disability, retirement from practice, or replacement of the engineer or surveyor charged with responsibilities for setting monuments.
- (e) To show the proper location or character of any monument which has been changed in location or character originally was shown at the wrong location or incorrectly as to its character.
- (f) To correct any additional information filed or recorded pursuant to Section 66434.2, if the correction does not impose any additional burden on the present fee owners of the real property and does not alter any right, title, or interest in the real property reflected on the recorded map.
- (g) To correct any other type of map error or omission as approved by the county surveyor or city engineer that does not affect any property right, including, but not limited to, lot numbers, acreage, street names, and identification of adjacent record maps. As used in this section, "error" does not include changes in courses or distances from which an error is not ascertainable from the data shown on the final or parcel map.

**66470.** The amending map or certificate of correction shall be prepared and signed by a registered civil engineer or licensed land surveyor. An amending map shall conform to the requirements of Section 66434, if a final map, or subdivisions (a) to (d), inclusive, and (f) to (i), inclusive, of Section 66445, if a parcel map. The amending map or certificate of correction shall set forth in detail the corrections made and show the names of the fee owners of the real property affected by the correction or omission on the date of the filing or recording of the original recorded map. Upon recordation of a certificate of correction, the county recorder shall within 60 days of recording transmit a certified copy to the county surveyor or county engineer who shall maintain an index of recorded certificates of correction. The county recorder may charge a fee, in addition to the fee charged for recording the certificate of correction, which shall be transmitted to the county surveyor or the county engineer, as compensation for the cost of maintaining an index of recorded certificates of correction. The amount of this additional fee shall not exceed the fee which is charged for recording the certificate of correction. If the property affected by a map is located within a city, the county recorder shall,

**Subdivision Map Act, Sections 66469-66472.1, 66451.3, and 66474**

upon request of the city engineer, provide copies of recorded certificates of correction to the city engineer.

**66471.**

(a) If the subdivision is in unincorporated territory, the county surveyor shall examine the amending map or certificate of correction and if the only changes made are those set forth in Section 66469, he or she shall certify to this fact on the amending map or certificate of correction. If the subdivision is in the city, such examination and certification shall be by the city surveyor or city engineer.

(b) As to a certificate of correction, the county surveyor, city surveyor, or city engineer shall have 20 working days in which to examine the certificate of correction for compliance with Sections 66469 and 66470, endorse a statement on it of his or her examination and certification, and present it to the county recorder for recordation. In the event the submitted certificate of correction fails to comply with Sections 66469 and 66470, the county surveyor, city surveyor, or city engineer shall return it within the same 20 working days to the person who presented it, together with a written statement of the changes necessary to make it conform to the requirements of Sections 66469 and 66470. The licensed land surveyor or registered civil engineer submitting the certificate of correction may then make the changes in compliance with Sections 66469 and 66470 and resubmit the certificate of correction to the county surveyor, city surveyor, or city engineer for approval. The county surveyor, city surveyor, or city engineer shall have 10 working days after resubmission and approval of the certificate of correction to present it to the county recorder for recordation.

**66472.** The amending map or certificate of correction certified by the county surveyor, city surveyor, or city engineer shall be filed or recorded in the office of the county recorder in which the original map was filed. Upon that filing or recordation, the county recorder shall index the names of the fee owners of the real property reflected on the original recorded map, and the appropriate tract designation shown on the amending map or certificate of correction in the general index and map index respectively. Thereupon, the original map shall be deemed to have been conclusively so corrected, and thereafter shall impart constructive notice of all those corrections in the same manner as though set forth upon the original map.

**66472.1.** In addition to the amendments authorized by Section 66469, after a final map or parcel map is filed in the office of the county recorder, the recorded final map may be modified by a certificate of correction or an amending map, if authorized by local ordinance, if the local agency finds that there are changes in circumstances that make any or all of the conditions of the map no longer appropriate or necessary and that the modifications do not impose any additional burden on the fee owners of the real property, and if the modifications do not alter

## **Subdivision Map Act, Sections 66469-66472.1, 66451.3, and 66474**

any right, title, or interest in the real property reflected on the recorded map, and the local agency finds that the map as modified conforms to Section 66474. Any modification shall be set for public hearing as provided for in Section 66451.3 of this division. The legislative body shall confine the hearing to consideration of and action on the proposed modification.

**66451.3.** (a) Unless otherwise provided by this division, notice of a hearing held pursuant to this division shall be given pursuant to Sections 65090 and 65091.

(b) If the proposed subdivision is a conversion of residential real property to a condominium project, community apartment project, or stock cooperative project, the notice shall also be given by the local agency by United States mail to each tenant of the subject property, and shall also include notification of the tenant's right to appear and be heard. The requirements of this subdivision may be satisfied by service of the notice in compliance with the requirements for service of legal process by mail.

(c) Pursuant to Section 66451.2, fees may be collected from the subdivider for expenses incurred under this section.

(d) Any interested person may appear at the hearing and shall be heard.

**66474.** A legislative body of a city or county shall deny approval of a tentative map, or a parcel map for which a tentative map was not required, if it makes any of the following findings:

(a) That the proposed map is not consistent with applicable general and specific plans as specified in Section 65451.

(b) That the design or improvement of the proposed subdivision is not consistent with applicable general and specific plans.

(c) That the site is not physically suitable for the type of development.

(d) That the site is not physically suitable for the proposed density of development.

(e) That the design of the subdivision or the proposed improvements are likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat.

(f) That the design of the subdivision or type of improvements is likely to cause serious public health problems.

(g) That the design of the subdivision or the type of improvements will conflict with easements, acquired by the public at large, for access through or use of, property within the proposed subdivision. In this connection, the governing body may approve a map if it finds that alternate easements, for access or for use, will be provided, and that these will be substantially equivalent to ones previously acquired by the public. This subsection shall apply only to easements of record or to easements established by judgment of a court of competent jurisdiction and no authority is hereby granted to a legislative body to determine that the public at large has acquired easements for access through or use of property within the proposed subdivision.

## PUBLIC HEARING PROCEDURES

The following rules shall apply:

1. OPEN the public hearing.
2. PROPOSERS (those in favor). The Council may ask questions of the proponents and they may respond.
3. OPPOSERS (those against). The Council may ask questions of the opponents and they may respond.
4. REBUTTAL each side.
5. FURTHER QUESTIONS from Council, but the parties may not engage in further debate.
6. CLOSE the public hearing.
7. COUNCIL DISCUSSION.
8. MOTION ( if necessary).
9. COUNCIL VOTE.

**CITY OF LINDSAY  
STAFF REPORT**

Zoning Amendment No. 15-16  
May 12, 2015

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**GENERAL INFORMATION**

- 1. Applicant: City of Lindsay
- 2. Requested Action: Amend Title 18 (Zoning Code) to add small “satellite dishes and antennas” to all zoning districts and provide for an exception to Section 18.16.090 Wireless communication facilities.
- 3. Location: Citywide, for all zoning districts.

**DESCRIPTION**

Zoning Amendment No. 15-16 is a request by the City of Lindsay to add small “satellite dishes and antennas” as a permitted wireless communications use within all zoning districts and provide for an exception to Section 18.16.090 Wireless communication facilities to conform to future Federal Communications Commission (FCC) requirements.

**DISCUSSION**

The main thrust of the proposed amendment is to permit personal wireless communications facilities within residential neighborhoods. These facilities generally consist of satellite dishes one meter (3.3 feet) or less in diameter and antennas one meter or less in height. Supporting structures in the form of a mast are sometimes necessary to receive a signal and are regulated by the FCC and Building Code. All wireless communication facilities have been historically prohibited within residential districts to prevent large-scale towers, dishes, and other communications equipment from overrunning the residential landscape.

The continued prohibition of large-scale structures and facilities within residential neighborhoods should remain; however, advancements in technology have resulted in compact personal wireless communications facilities, such as satellite dishes and antennas that are much less visually intrusive and are commonly found in neighborhoods throughout the country. Approval of the proposed amendment and exception would legitimize and regulate existing facilities while ensuring conformance to current and future FCC rules. Much of the proposed ordinance language regarding size and height is taken from existing FCC rules.

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### Proposed Amendments

- Proposed deleted text is shown in ~~strikethrough text~~.
- Proposed new text is shown in *underline italic* text.
- Commentary (not part of the proposed ordinance, but provided for explanation and background/rationale purposes) is shown in *highlighted italic* text.

#### 18.16.090 Wireless communication facilities.

A. Definition. Wireless communication facilities are those facilities, or structures that emit, broadcast or repeat signals intended primarily for commercial use beyond the immediate site where the facility is located. These facilities include cellular phone, enhanced specialized mobile radio, personal communication systems, and other communication technologies based on wireless radio wave transmission.

B. General Standards.

1. Building mounted antennas are encouraged, provided that the facility is compatible with the building design and does not negatively impact surrounding areas.

2. Where building mounting is not possible, an attempt should be made to screen new monopoles from public view and to co-locate new antennas on existing monopoles.

3. In order to minimize overall visual impact, wireless communication facilities should be designed to promote facility and site sharing.

4. Wireless communication facilities should avoid any unreasonable interference with views enjoyed by neighboring properties.

5. Wireless communication facilities should be painted colors which are most compatible with their surroundings.

~~C. Review process. Wireless communication facilities are allowed on properties zoned CC, CS, CH, mixed use, IL, IH, and RCO, and shall not be permitted on residentially zoned properties. These facilities shall be subject to the building height limits of the underlying zone.~~

*Discussion: Item C. "Review process" is no longer needed in its current form and is revised below.*

*C. Review Process. Wireless communication facilities shall be permitted within the CC, CS, CH, mixed-use, IL, IH, and RCO zoning districts. Satellite dishes not exceeding one meter in diameter, antennas not exceeding one meter in height, and supporting masts not exceeding twelve feet in height shall be permitted within all zoning districts. All wireless communication facilities shall be subject to the building height limitation of the underlying zone and shall be screened from the public right-of-way whenever possible.*

*Discussion: Item C. "Review process" has been revised to permit modern, compact wireless communications facilities in all zoning districts, including residential zoning districts. It adds FCC size rules on facilities and support structures.*

1. The following wireless communication facilities shall be subject to the administrative approval process of Chapter 18.16.
  - a. One building mounted facility, per site, which does not extend more than fifteen feet above the roofline of the building; or
  - b. One standalone/pole mounted facility, per site, which does not extend more than twenty-five feet above the average finish grade of the lot.
2. The following wireless communication facilities shall be subject to the site plan review process of Chapter 18.18.
  - a. Any property resulting in more than one facility per property.
  - b. Any building mounted facility that extends fifteen to twenty-five feet above the roof line of the building.
  - c. Any standalone/pole mounted facility that extends twenty-five to fifty feet above the average finish grade of the lot.
3. The following wireless communication facilities shall be subject to the conditional use permit process of Chapter 18.17.
  - a. Any building mounted facility that extends more than twenty-five feet above the roof line of the building.
  - b. Any standalone/pole mounted facility that extends more than fifty feet above the average finish grade of the lot.
  - c. A mast greater than twelve feet in height required to support a satellite dish not exceeding one meter in diameter or antenna not exceeding one meter in height.

*Discussion: Item 3.c. has been added to include support masts greater than twelve feet in height to those items requiring conditional use permit approval by Council. This is an area in which the FCC grants some latitude to local jurisdictions.*

~~Any wireless communication facility which exceeds the building height limit of the underlying zone shall also be subject to the variance process of Chapter 18.21.~~

*Discussion: “Any wireless communication facility...” was a standalone paragraph at the end of this section. It has been provided a paragraph number for better organization and is shown below.*

4. Any wireless communication facility which exceeds the building height limit of the underlying zone shall also be subject to the variance process of Chapter 18.21.

D. Exception. Wireless communication facilities expressly permitted by the Federal Communications Commission, but not included in this section. Facilities under this exception must satisfy all requirements and regulations set forth by the Federal Communications Commission.

*Discussion: Paragraph, “D. Exception.” is provided to ensure the city complies with future FCC rules and to stipulate that full compliance to those FCC rules is required.*

## **EVALUATION**

Staff finds that the proposed Zoning Code Amendment would be consistent with the required findings of the Zoning Ordinance and would bring the city into conformance to current FCC regulations. Providing an exception to enable automatic conformance to future FCC facilities would keep the City abreast of technological advances and streamline permitting as necessary.

## **ENVIRONMENTAL REVIEW**

In accordance with the California Environmental Quality Act (CEQA) and the CEQA guidelines, the City of Lindsay has determined that this zoning amendment is exempt from CEQA under section 15300.1, in relation to Ministerial Projects. Section §1.4000 of Title 47 of the Code of Federal Regulations governs the siting of the new facilities mentioned herein.

## **RECOMMENDATION**

Staff recommends that the City Council approves Ordinance No. 550 first reading (attached).

## **ATTACHMENT**

- Ordinance No. 550 (first reading)

**ORDINANCE NO. 550**  
**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LINDSAY AMENDING**  
**SECTION 18.16.090 OF THE LINDSAY MUNICIPAL CODE PERTAINING TO WIRELESS**  
**COMMUNICATION FACILITY USE WITHIN ALL ZONING DISTRICTS.**

**THE CITY COUNCIL OF THE CITY OF LINDSAY DOES ORDAIN AS FOLLOWS:**

**ARTICLE 1:** Section 18.16.090 of the Lindsay Municipal Code shall be amended to read as follows:

18.16.090 Wireless communication facilities.

A. Definition. Wireless communication facilities are those facilities or structures that emit, broadcast or repeat signals intended primarily for commercial use beyond the immediate site where the facility is located. These facilities include cellular phone, enhanced specialized mobile radio, personal communication systems, and other communication technologies based on wireless radio wave transmission.

B. General Standards.

1. Building mounted antennas are encouraged, provided that the facility is compatible with the building design and does not negatively impact surrounding areas.
2. Where building mounting is not possible, an attempt should be made to screen new monopoles from public view and to co-locate new antennas on existing monopoles.
3. In order to minimize overall visual impact, wireless communication facilities should be designed to promote facility and site sharing.
4. Wireless communication facilities should avoid any unreasonable interference with views enjoyed by neighboring properties.
5. Wireless communication facilities should be painted colors which are most compatible with their surroundings.

C. Review Process. Wireless communication facilities shall be permitted within the CC, CS, CH, mixed-use, IL, IH, and RCO zoning districts. Satellite dishes not exceeding one meter in diameter and antennas not exceeding one meter in height shall be permitted within all zoning districts. All wireless communication facilities shall be subject to the building height limitation of the underlying zone and shall be screened from the public right-of-way whenever possible.

1. The following wireless communication facilities shall be subject to the administrative approval process of Chapter 18.16.
  - a. One building mounted facility, per site, which does not extend more than fifteen feet above the roof line of the building; or
  - b. One standalone/pole mounted facility, per site, which does not extend more than twenty-five feet above the average finish grade of the lot.
2. The following wireless communication facilities shall be subject to the site plan review process of Chapter 18.18.
  - a. Any project resulting in more than one facility per property.
  - b. Any building mounted facility that extends fifteen to twenty-five feet above the roof line of the building.
  - c. Any standalone/pole mounted facility that extends twenty-five to fifty feet above the average finish grade of the lot.

3. The following wireless communication facilities shall be subject to the conditional use permit process of Chapter 18.17.
- a. Any building mounted facility that extends more than twenty-five feet above the roof line of the building.
  - b. Any standalone/pole mounted facility that extends more than fifty feet above the average finish grade of the lot.
  - c. A mast greater than twelve feet in height required to support a satellite dish not exceeding one meter in diameter or antenna not exceeding one meter in height.
4. Any wireless communication facility which exceeds the building height limit of the underlying zone shall also be subject to the variance process of Chapter 18.21.

D. Exception. Wireless communication facilities expressly permitted by the Federal Communications Commission. Facilities under this exception must satisfy all requirements and regulations set forth by the Federal Communications Commission.

**ARTICLE 2:** The City Council declares that this ordinance is exempt from CEQA under section 15300.1 in relation to Ministerial Projects. Section §1.4000 of Title 47 of the Code of Federal Regulations governs the siting of the new facilities mentioned herein.

**ARTICLE 3:** This Ordinance shall be in full force and effect on and after the 30th day after its adoption by the City Council. Within 15 days of its adoption by the City Council, this Ordinance shall be published in full text or in summary in a newspaper of general circulation in the City of Lindsay.

The foregoing ordinance, read by title only with waiving of the reading in full was introduced at a regularly scheduled meeting on the 12th day of May, 2015.

**APPROVED** at a regular meeting of the City Council held on the 12th day of May, 2015.

ATTEST:

CITY COUNCIL OF THE CITY OF LINDSAY

\_\_\_\_\_  
Carmela Wilson, City Clerk

\_\_\_\_\_  
Ramona Villarreal-Padilla, Mayor

## PUBLIC HEARING PROCEDURES

The following rules shall apply:

1. OPEN the public hearing.
2. PROPOSERS (those in favor). The Council may ask questions of the proponents and they may respond.
3. OPPOSERS (those against). The Council may ask questions of the opponents and they may respond.
4. REBUTTAL each side.
5. FURTHER QUESTIONS from Council, but the parties may not engage in further debate.
6. CLOSE the public hearing.
7. COUNCIL DISCUSSION.
8. MOTION ( if necessary).
9. COUNCIL VOTE.

**CITY OF LINDSAY  
STAFF REPORT  
CONDITIONAL USE PERMIT No. 15-17  
May 12, 2015**

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**GENERAL INFORMATION**

1. Applicant: Ricardo Alvarez  
728 N. Homassel Ave.  
Lindsay, CA 93247
2. Requested Action: Conditional Use Permit application to sell beer and wine in a restaurant setting in the Central Commercial (CC) Zoning District.
3. Location: 133 W. Honolulu Street

**PROJECT DESCRIPTION**

Conditional Use Permit No. 15-17 is a request by Ricardo Alvarez to sell beer and wine in the Los Portales restaurant located at 133 W. Honolulu Street, a city-owned property, where food along with beer and wine would be sold under a Type 41 (Restaurant) ABC License. Conditional use permit approval is required when a restaurant includes the sale of alcohol in the central commercial (CC) zoning district.

**SITE BACKGROUND**

The site is within an existing city-owned commercial structure (Sierra Vista Plaza) that formerly served as the business incubator and currently includes the Chamber of Commerce office. The unit that the use will be occupying was formerly El Palmar restaurant. The site is surrounded by urban uses and fronts onto Honolulu Street.

**COMPATIBILITY WITH EXISTING ZONING, PLANS AND POLICIES**

**Zoning and Land Use:** The Lindsay General Plan designates the subject property for central commercial development and the property is zoned CC (central commercial). Conditional Use Permit approval via the public hearing process is required when a restaurant desires to sell alcohol within the central commercial zoning district, per sections 18.10.030.C and D of the Municipal Code.

**Conditional Use Permit Review**

Section 18.17.010 of the zoning ordinance states that in certain districts, conditional uses are permitted subject to the granting of a use permit. Because of their unusual characteristics, conditional uses require special considerations so that they may be located properly with respect to the objectives of the zoning code and their effects on surrounding properties. The City Council may grant or deny applications for use permits and may impose reasonable conditions on use permits.

## **PROJECT EVALUATION**

Business Type and Location: The location and layout of the restaurant are appropriate for the site and should serve as an important anchor business for both the building and this portion of Honolulu Street. Locating near an anchor business is desirable for other new businesses due to higher volumes of foot and vehicle traffic.

ABC Request: Mr. Alvarez has applied for a Type 41 ABC License which only allows for the sale of beer and wine. As the site was previously used as a restaurant that served beer, wine, and distilled spirits, staff does not anticipate any issues as there have been none in the past.

## **ENVIRONMENTAL REVIEW**

California Environmental Quality Act (CEQA), Article 19, Section §15301 identifies existing facilities projects as categorically exempt.

## **RECOMMENDATION**

Staff recommends that the City Council approve Conditional Use Permit No. 15-17 based on these findings and with the following conditions:

- As a bona fide restaurant with an ABC Type 41 license, which allows the presence of minors, food service would be the primary use within the facility and the sale of beer and wine only would be secondary.
- Since an ABC Type 41 license allows for the sale of beer and wine and allows for minors to be present, there would be no dark tinting on any exterior windows fronting on to Honolulu Street. This is to allow public safety to quickly and safely respond to any situation within the facility.
- Shades or window coverings would be permitted to cover windows only temporarily during periods of direct sunlight contacting the window. Shades or window coverings would be required to be removed or raised at all other times and allow for an unobstructed view inside the facility in any area where alcohol is sold or consumed.
- All signage would comply with the sign ordinance and would require a separate permit.
- All Tulare County Health Department requirements related to food service would be satisfied.

## **ATTACHMENTS**

- Draft Resolution
- Zoning Map

**RESOLUTION NO. 15-20**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY APPROVING CONDITIONAL USE PERMIT NO. 15-17, A REQUEST BY RICARDO ALVAREZ TO SELL BEER AND WINE IN A RESTAURANT SETTING WITH ABC LICENSE TYPE 41 WITHIN THE CC ZONING DISTRICT, FOR PROPERTY LOCATED AT 133 W. HONOLULU STREET.**

At a regularly scheduled meeting of the City Council of the City of Lindsay, held May 12, 2015, at the hour of 6:00 p.m. in the Council Chambers at City Hall, Lindsay, California 93247, the following resolution was adopted:

**THAT WHEREAS**, Conditional Use Permit Application No. 15-17, a request by Ricardo Alvarez to sell beer and wine in a restaurant setting, for property located at 133 W. Honolulu Street, and located within the central commercial zoning district, was filed pursuant to the regulations contained in Ordinance No. 437, the Zoning Ordinance of the City of Lindsay; and

**WHEREAS**, the City Council of the City of Lindsay did hold a public hearing before said Council on May 12, 2015; and

**WHEREAS**, planning staff has prepared necessary investigations and prepared a staff report of information bearing upon the Conditional Use Permit Application; and

**WHEREAS**, the applicant has requested a type 41 ABC license, which allows for the sale of beer and wine and allows for minors to be present; and

**WHEREAS**, public safety can best serve and protect the public interest when it can quickly and clearly determine potential threats within an establishment, especially where both alcohol and minors are present; and

**WHEREAS**, the project is categorically exempt from the provisions of the California Environmental Quality Act, as existing facilities.

**NOW, THEREFORE, BE IT RESOLVED** that the project is exempt from further environmental review pursuant to CEQA Section 15301.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the City Council of the City of Lindsay finds the proposed Conditional Use Permit to be consistent with the provisions of the City of Lindsay Zoning Ordinance (Municipal Code Title 18).

**BE IT FURTHER RESOLVED**, that the City Council of the City of Lindsay hereby approves the above described Conditional Use Permit application, subject to the following conditions:

**SECTION 1.** That as a bona fide restaurant with an ABC Type 41 license, which allows for the presence of minors, food service shall be the primary use within the facility and the sale of beer and wine shall be secondary.

**SECTION 2.** That shades or window coverings shall cover windows only temporarily

during periods of direct sunlight contacting the window. Shades or window coverings shall be required to be removed or raised at all other times to allow for an unobstructed view inside the facility wherever alcohol is sold or consumed.

**SECTION 3.** That to facilitate public safety, no dark tinting or any other material or covering that would obstruct the view into the facility through exterior windows fronting on to Honolulu Street, excepting the items providing temporary coverage mentioned in section 2, shall be permitted on windows wherever alcohol is sold or consumed.

**SECTION 4.** That all signage shall comply with the sign ordinance and shall require a separate permit.

**SECTION 5.** That all California Department of Alcoholic Beverage Control requirements shall be met.

**SECTION 6.** That all Tulare County Health Department requirements related to the serving of food within this setting shall be satisfied.

**SECTION 7.** That the applicant shall pay all applicable fees.

**SECTION 8.** That all other city codes and ordinances shall apply.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Lindsay this 12th day of May, 2015.

ATTEST:

CITY COUNCIL OF THE CITY OF LINDSAY

\_\_\_\_\_  
Carmela Wilson, Deputy City Clerk

\_\_\_\_\_  
Ramona Villarreal-Padilla, Mayor

# CITY OF LINDSAY ZONING MAP

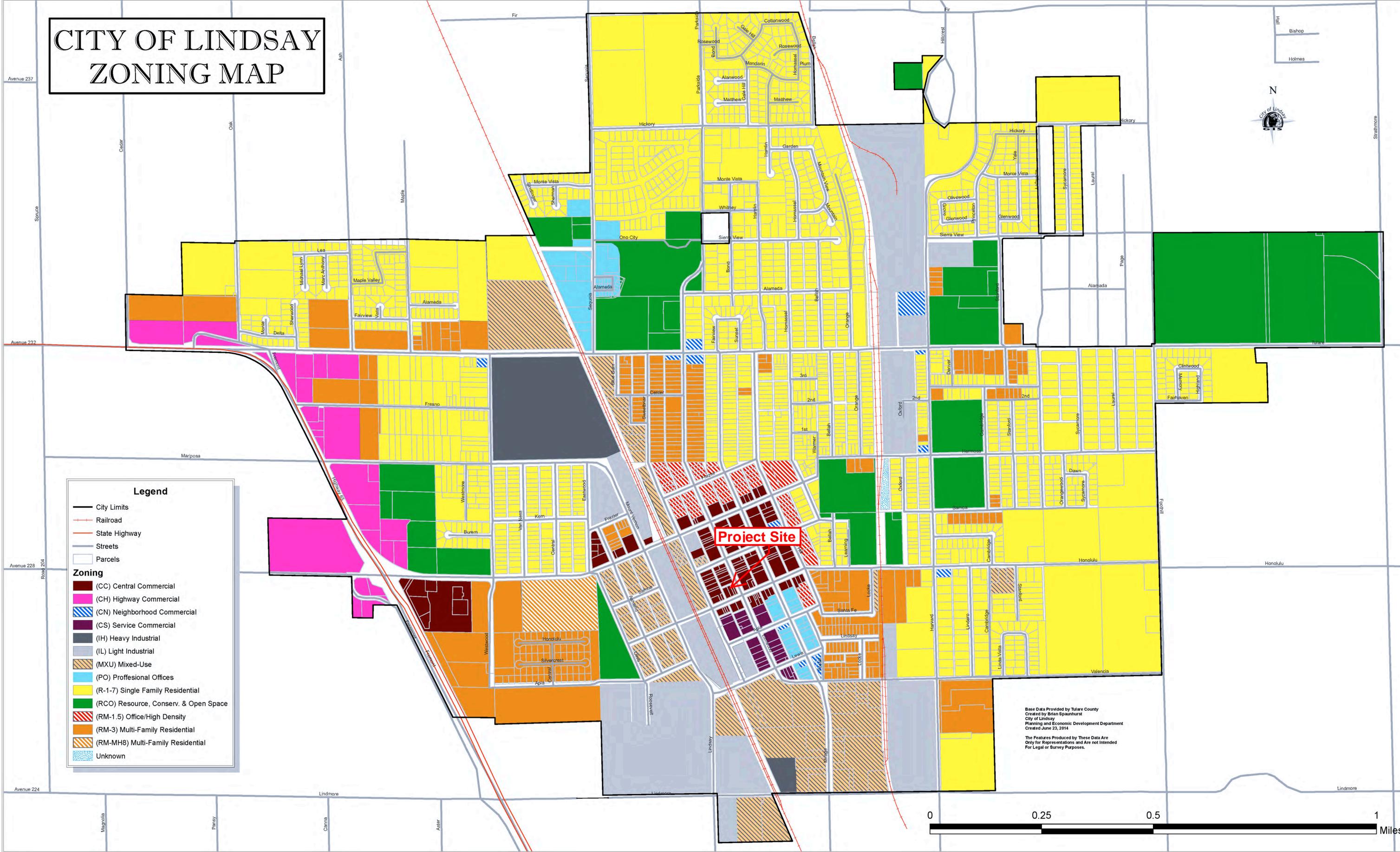


**Legend**

- City Limits
- Railroad
- State Highway
- Streets
- Parcels

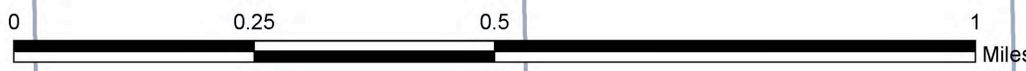
**Zoning**

- (CC) Central Commercial
- (CH) Highway Commercial
- (CN) Neighborhood Commercial
- (CS) Service Commercial
- (IH) Heavy Industrial
- (IL) Light Industrial
- (MXU) Mixed-Use
- (PO) Professional Offices
- (R-1-7) Single Family Residential
- (RCO) Resource, Conserv. & Open Space
- (RM-1.5) Office/High Density
- (RM-3) Multi-Family Residential
- (RM-MH8) Multi-Family Residential
- Unknown



Base Data Provided by Tulare County  
 Created by Brian Spaulhurst  
 City of Lindsay  
 Planning and Economic Development Department  
 Created June 23, 2014

The Features Produced by These Data Are  
 Only for Representations and Are not Intended  
 For Legal or Survey Purposes.



## PUBLIC HEARING PROCEDURES

The following rules shall apply:

1. OPEN the public hearing.
2. PROPOSERS (those in favor). The Council may ask questions of the proponents and they may respond.
3. OPPOSERS (those against). The Council may ask questions of the opponents and they may respond.
4. REBUTTAL each side.
5. FURTHER QUESTIONS from Council, but the parties may not engage in further debate.
6. CLOSE the public hearing.
7. COUNCIL DISCUSSION.
8. MOTION ( if necessary).
9. COUNCIL VOTE.



**AGENDA ITEM**

Date: May 12, 2015  
To: Honorable Mayor Ramona Padilla and Esteemed Council  
From: Tamara Laken, Finance Director  
Re: Establishing Annual Appropriations Limit for FY 2015-16

TYPE:

- Public Hearing**
- Ordinance
- Consent Calendar
- Action Item
- Report Only

**Background:**

In November of 1979, California voters approved Proposition 4, an initiative that added Article XIII B to the *California Constitution*. This constitutional amendment, known as the Gann Initiative, placed limits on the growth of expenditures for publicly funded programs. Division 9 of Title 1, beginning with Section 7900 of the *Government Code*, was then added to law to specify the process for calculating state and local government appropriations limits and appropriations subject to limitation under Article XII B of the *California Constitution*. These constitutional and statutory sections explain and define the appropriations limit and appropriations subject to limitation as they apply to state and local government, and require that each entity of government formally “adopt” its appropriations limit for a given fiscal year.

The attached schedules provide a 16-year history of the City of Lindsay Tax Appropriations Limits, Formula for determining the FY16 Rate Factor and Appropriations Limit, and Tax Appropriations subject to the FY16 limit. I have determined the Gann Appropriations Limit for FY 2015-16 is \$12,051,664 – the City of Lindsay remains well below the limit.

**Attachments:**

- \*Calculation Schedule for Tax Appropriations Limits
- \*California Department of Finance Price & Population Information

**Recommendation:**

Approve Resolution #15-21 FY 2015-16 formally establish the Gann Appropriations Limit of \$12,051,664 for the fiscal year ended June 30, 2016.

**Action Required:**

Move for approval of Resolution #15-21 FY 2015-16 formally establish the Gann Appropriations Limit of \$12,051,664 for the fiscal year ended June 30, 2016.



May 2015

Dear Fiscal Officer:

**Subject: Price and Population Information**

**Appropriations Limit**

The California Revenue and Taxation Code, section 2227, mandates the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2015, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2015-16. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2015-16 appropriations limit. Attachment B provides city and unincorporated county population percentage change. Attachment C provides population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code section 2228 for further information regarding the appropriations limit. Article XIII B, section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2015.**

**Please Note:** Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN  
Director  
By:

KEELY M. BOSLER  
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2015-16 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2015-16	3.82

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2015-16 appropriation limit.

**2015-16:**

Per Capita Cost of Living Change = 3.82 percent  
 Population Change = 0.93 percent

Per Capita Cost of Living converted to a ratio:  $\frac{3.82 + 100}{100} = 1.0382$

Population converted to a ratio:  $\frac{0.93 + 100}{100} = 1.0093$

Calculation of factor for FY 2015-16:  $1.0382 \times 1.0093 = 1.0479$

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

<b>County City</b>	<b><u>Percent Change</u></b>	<b><u>--- Population Minus Exclusions ---</u></b>		<b><u>Total</u></b>
	<b>2014-2015</b>	<b>1-1-14</b>	<b>1-1-15</b>	<b>1-1-2015</b>
Tulare				
Dinuba	1.55	23,601	23,966	23,966
Exeter	0.63	10,506	10,572	10,572
Farmersville	0.06	10,901	10,908	10,908
Lindsay	0.50	12,615	12,678	12,678
Porterville	0.55	55,161	55,467	55,852
Tulare	1.03	61,725	62,363	62,363
Visalia	0.98	129,481	130,753	130,753
Woodlake	0.20	7,687	7,702	7,702
Unincorporated	0.47	146,635	147,320	147,395
County Total	0.75	458,312	461,729	462,189

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

**RESOLUTION NO. 15-21**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF**  
**LINDSAY ESTABLISHING GANN APPROPRIATION LIMIT**  
**FOR 2015-2016.**

At a regularly scheduled meeting of the City Council of the City of Lindsay, held on the 12th day of May, 2015, at the hour of 6:00 p.m. of said day, in the City Council Chambers at City Hall, 251 East Honolulu, Lindsay California 93247, the following resolution was adopted:

**WHEREAS**, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B of the California Constitution; and

**WHEREAS**, the provisions of that Article establish maximum appropriation limitations commonly called "Gann Limits," for public agencies; and

**WHEREAS**, the City of Lindsay must establish a projected Gann Limit for the 2015-16 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council the City of Lindsay does provide public notice that the attached calculations and documentation of the Gann Limits for the 2015-16 fiscal years are made in accordance with applicable constitutional and statutory law, and

**BE IT FURTHER RESOLVED** that this Council does hereby declare that the appropriations limit for FY 2015-16 is set to **\$12,051,664** which does not exceed the limitations imposed by Proposition 4;

**AND BE IT FURTHER RESOLVED** that the City Clerk will provide copies of this resolution along with the appropriate attachments to interested citizens of the City of Lindsay.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Lindsay this 12<sup>th</sup> day of May 2015.

CITY COUNCIL OF THE CITY OF LINDSAY

\_\_\_\_\_  
Ramona Villarreal- Padilla, Mayor

ATTEST:

\_\_\_\_\_  
Carmela Wilson, City Clerk

SIXTEEN-YEAR HISTORY OF PRICE AND POPULATION FACTORS &  
TAX APPROPRIATIONS LIMITS  
FOR FISCAL YEARS 2001 TO 2016

Fiscal Year	Per Capita Adjustment		Population Adjustment	=	Total Adjustment	Appropriations Limit
2001	1.0491	X	1.0040	=	1.0533	6,470,309
2002	1.0782	X	1.0020	=	1.0804	6,990,240
2003	0.9873	X	1.0053	=	0.9925	6,938,041
2004	1.0231	X	1.0159	=	1.0394	7,211,173
2005	1.0328	X	1.0127	=	1.0459	7,542,286
2006	1.0526	X	1.0201	=	1.0738	8,098,584
2007	1.0396	X	1.0094	=	1.0494	8,498,429
2008	1.0442	X	1.0001	=	1.0443	8,874,947
2009	1.0429	X	1.0434	=	1.0882	9,657,379
2010	1.0062	X	1.0156	=	1.0219	9,868,844
2011	0.9746	X	1.0116	=	0.9859	9,729,746
2012	1.0251	X	1.0219	=	1.0475	10,192,393
2013	1.0377	X	1.0238	=	1.0624	10,828,370
2014	1.0512	X	1.0077	=	1.0593	11,470,430
2015	0.9977	X	1.0093	=	1.0070	11,550,478
2016	1.0382	X	1.0050	=	1.0434	12,051,664

Source: California Department of Finance Demographic Research Unit

DETERMINING THE FY 2015 RATE FACTOR		
Per Capital Personal Income FY 2015-2016 % change vs PY		3.82 Attachment A
Population change by percent per DOF		0.5 Attachment B
Per Capita Cost of Living converted to a ratio:	$\frac{3.82+100}{100} =$	1.0382
Population converted to a ration:	$\frac{.50+ 100}{100} =$	1.0050
Calculation of factor for FY 2015-2016	$1.0382 \times 1.0050 =$	1.0434

Source: California Department of Finance Letter Dated May 2015

Attachment 1

FY 2016 TAX APPROPRIATIONS SUBJECT TO THE GANN LIMIT	
Property Tax Secured	344,848
Property Tax Unsecured	15,250
Sales Tax	541,000
Gas Tax	374,700
Business Licenses	45,000
Property Tax VLF	875,000
Pass-Thru & Other Property Tax	57,000
Street Improvement Program	1,071,450
Franchise Fees	100,578
Local Measure R Tax	178,000
S&U Tax Triple Flip (SB1096)	211,000
Property Transfer	10,000
Transient Occupancy Tx	42,250
Utility Users Tax	800,000
Pub Safety 1/2 Cent Fund	38,500
COPS SLESF	85,000
<b>Total Unadjusted Appropriations subject to the Limit</b>	<b>4,789,576</b>

Source: FY 2016 Proposed Budget and/or Tulare County Auditor-Controller Property Tax Revenue Estimates FY14/15

Gann Limit for Fiscal Year 2016 12,051,664

Projected appropriations are below limit by: 7,262,088



AGENDA ITEM

Date: May 12, 2015  
To: Honorable Mayor Ramona Padilla and Esteemed Council  
From: Tamara Laken, Finance Director  
Re: DRAFT Budget FY 2015-16 – First Public Review

ACTION:

- Public Hearing
- Ordinance
- Consent Calendar
- Action Item
- **Report Only**

The following DRAFT reports are attached for your review, discussion, and revision:

- ❖ Salary Matrix
- ❖ Revenue Summary Report and Revenue Source Detail Schedules
- ❖ Expenditure Summary Report and Expenditure Allocation Detail Schedules
- ❖ 5-Year Capital Improvement Plan
- ❖ Streets Schedule
- ❖ FY16 Debt Service Fund Schedule
- ❖ Annual Debt Limit Calculation Worksheet

This Budget is still in DRAFT form as staff struggles with identifying additional areas to cut costs to eliminate the deficit. Without the benefit of multiple grant funding sources that the City enjoyed in the past, revenues are not keeping pace with expenditures, particularly in the general fund. Short of increasing either the Utility User’s Tax or the Retail Sales Tax, or requesting a levy lid lift (I do not advise this), the City will continue to run a deficit in the general fund now that it is no longer supplemented with the SIP funds that equate to over \$1,000,000 per year. The other alternative is to immediately begin the process to have all employees pick up all percentage of their CalPERS EPMC costs.

Action Required: **None**

*This DRAFT of the proposed FY 2015-16 Operating Budget is available for public review in the City Clerk’s office, City Manager’s office, the Finance Department, City Library and in the Agenda Section and FINANCIAL DOCUMENTS section of the City website <http://www.lindsay.ca.us/>*

*\*Additional schedules will be presented at the meeting*

**Classification & Salary Schedule - MONTHLY**

07/01/2015 - 06/30/2016

<u>Classification</u>	<u>Range</u>						
	1	2	3	4	5	6	7
Team Member I	1,599	1,679	1,763	1,851	1,944	2,041	2,143
Finance Clerk	1,827	1,918	2,014	2,114	2,220	2,331	2,448
Team Member II	2,051	2,154	2,261	2,374	2,493	2,618	2,749
Secretary 1	2,064	2,168	2,276	2,390	2,509	2,635	2,766
Maintenance	2,159	2,267	2,380	2,499	2,624	2,755	2,893
Account Clerk I	2,159	2,267	2,380	2,499	2,624	2,755	2,893
Account Clerk II	2,265	2,379	2,497	2,622	2,753	2,891	3,036
City Services Specialist	2,265	2,379	2,497	2,622	2,753	2,891	3,036
Recreation Coordinator	2,331	2,447	2,570	2,698	2,833	2,975	3,124
Administrative Secretary	2,461	2,584	2,713	2,849	2,991	3,141	3,298
Dispatcher	2,379	2,498	2,623	2,754	2,892	3,036	3,188
Com. Dev. Specialist I	2,391	2,511	2,636	2,768	2,907	3,052	3,205
Maintenance, Senior I	2,391	2,511	2,636	2,768	2,907	3,052	3,205
Wastewater Treat. Plant Oper. II	2,456	2,579	2,708	2,843	2,985	3,134	3,291
Com. Dev. Specialist II	2,583	2,712	2,848	2,990	3,140	3,297	3,461
Team Member III	2,885	3,030	3,181	3,340	3,507	3,683	3,867
Senior Mechanic	2,917	3,063	3,216	3,377	3,546	3,723	3,909
Maintenance Senior II	3,051	3,204	3,364	3,532	3,709	3,894	4,089
Foreman/Crew Foreman	2,510	2,636	2,768	2,906	3,051	3,204	3,364
Management Analyst	2,572	2,701	2,836	2,977	3,126	3,283	3,447
Account Clerk III	3,067	3,220	3,381	3,550	3,728	3,914	4,110
Code Enf/Evidence/Animal Control	3,590	3,769	3,957	4,155	4,363	4,581	4,810
Public Safety Officer	3,618	3,799	3,989	4,188	4,398	4,618	4,848
Maintenance Senior III	3,819	4,010	4,211	4,421	4,642	4,874	5,118
City Planner Assistant	3,838	4,029	4,231	4,443	4,665	4,898	5,143
Associate Engineer	4,441	4,663	4,897	5,141	5,398	5,668	5,952
Public Safety Sergeant	4,412	4,633	4,864	5,108	5,363	5,631	5,913
<b><u>Exempt &amp; Supervisorial Staff: Not eligible for Overtime. Eligible for all other provisions of applicable MOU</u></b>							
Human Resource Manager	3,000	3,150	3,308	3,473	3,647	3,829	4,020
Department Manager	3,126	3,282	3,446	3,619	3,800	3,990	4,189
Administrative Supervisor	3,143	3,300	3,465	3,638	3,820	4,011	4,212
Administrative Assistant / Risk Manager	3,180	3,339	3,506	3,681	3,865	4,059	4,262
Public Safety Lieutenant	5,725	6,011	6,312	6,627	6,959	7,307	7,672
<b><u>Department Heads</u></b>							
Wellness Center Director	3,838	4,029	4,231	4,443	4,665	4,898	5,143
Planning & Economic Development Director	4,475	4,699	4,934	5,180	5,439	5,711	5,997
McDermont Field House Director	4,850	5,093	5,347	5,614	5,895	6,190	6,499
Finance Director	5,686	5,970	6,269	6,582	6,911	7,257	7,620
City Services Director	5,968	6,266	6,580	6,909	7,254	7,617	7,998
Director of Public Safety	6,840	7,182	7,541	7,918	8,314	8,730	9,166
City Manager	8,955	9,402	9,872	10,366	10,884	11,428	12,000

**NOTES:**

Department Heads are Exempt "At-Will" employees that are not covered by any Bargaining Unit MOU and are not eligible for any benefits, including COLAs, listed therein; each employee is contracted separately - a Department Head Range & Scale is added for FY16 to define & restrict salary limits available to City Manager. Per Council directive, all mid-management employees have been moved into the Range & Step of the Matrix and contracts eliminated for that class of employees. In lieu of overtime, from which they are exempt, they shall receive 80 hours of Admin Leave per fiscal year which will be subject to the "Use-it-or-Lose it" proviso: Admin Leave may not carry forward (new policy for FY16). Public Safety Officers & Sergeant Range increased 1.5% (4/27/15) Limit of 300 hours combined VAC & AD LV accrual (est. FY12 by contract) shall remain in effect for all Midmanagement and Department Head staff.

**PAID BI-WEEKLY - see next pages for Biweekly, Annual, Hourly Rates**

Revised 4.21.15

**Classification & Salary Schedule - BIWEEKLY**

07/01/2015 - 06/30/2016

<u>Classification</u>	<u>Range</u>						
	1	2	3	4	5	6	7
Team Member I	738.00	774.90	813.65	854.33	897.04	941.90	988.99
Finance Clerk	843.23	885.39	929.66	976.15	1,024.95	1,076.20	1,130.01
Team Member II	946.62	993.95	1,043.64	1,095.83	1,150.62	1,208.15	1,268.56
Secretary 1	952.62	1,000.25	1,050.26	1,102.77	1,157.91	1,215.81	1,276.60
Maintenance	996.46	1,046.28	1,098.60	1,153.53	1,211.21	1,271.77	1,335.35
Account Clerk I	996.46	1,046.28	1,098.60	1,153.53	1,211.21	1,271.77	1,335.35
Account Clerk II	1,045.38	1,097.65	1,152.54	1,210.16	1,270.67	1,334.21	1,400.92
City Services Specialist	1,045.38	1,097.65	1,152.54	1,210.16	1,270.67	1,334.21	1,400.92
Recreation Coordinator	1,075.85	1,129.64	1,186.12	1,245.43	1,307.70	1,373.08	1,441.74
Administrative Secretary	1,135.85	1,192.64	1,252.27	1,314.88	1,380.63	1,449.66	1,522.14
Dispatcher	1,098.00	1,152.90	1,210.55	1,271.07	1,334.63	1,401.36	1,471.43
Com. Dev. Specialist I	1,103.54	1,158.72	1,216.65	1,277.48	1,341.36	1,408.43	1,478.85
Maintenance, Senior I	1,103.54	1,158.72	1,216.65	1,277.48	1,341.36	1,408.43	1,478.85
Wastewater Treat. Plant Oper. II	1,133.54	1,190.22	1,249.73	1,312.21	1,377.82	1,446.71	1,519.05
Com. Dev. Specialist II	1,192.15	1,251.76	1,314.35	1,380.07	1,449.07	1,521.52	1,597.60
Team Member III	1,331.53	1,398.11	1,468.01	1,541.41	1,618.48	1,699.41	1,784.38
Senior Mechanic	1,346.30	1,413.62	1,484.30	1,558.51	1,636.44	1,718.26	1,804.17
Maintenance Senior II	1,408.15	1,478.56	1,552.49	1,630.11	1,711.62	1,797.20	1,887.06
Foreman/Crew Foreman	1,158.46	1,216.38	1,277.20	1,341.06	1,408.12	1,478.52	1,552.45
Management Analyst	1,187.04	1,246.39	1,308.71	1,374.15	1,442.85	1,515.00	1,590.75
Account Clerk III	1,415.53	1,486.31	1,560.62	1,638.65	1,720.59	1,806.61	1,896.95
Code Enf/Evidence/Animal Control	1,656.92	1,739.77	1,826.75	1,918.09	2,014.00	2,114.70	2,220.43
Public Safety Officer	1,669.84	1,753.33	1,841.00	1,933.05	2,029.70	2,131.19	2,237.75
Maintenance Senior III	1,762.61	1,850.74	1,943.28	2,040.44	2,142.46	2,249.59	2,362.07
City Planner Assistant	1,771.38	1,859.95	1,952.95	2,050.59	2,153.12	2,260.78	2,373.82
Associate Engineer	2,049.69	2,152.17	2,259.78	2,372.77	2,491.41	2,615.98	2,746.78
Public Safety Sergeant	2,036.30	2,138.12	2,245.02	2,357.27	2,475.14	2,598.89	2,728.84
<b><u>Exempt &amp; Supervisorial Staff: Not eligible for Overtime. Eligible for all other provisions of applicable MOU</u></b>							
Human Resource Manager	1,384.61	1,453.84	1,526.53	1,602.86	1,683.00	1,767.15	1,855.51
Department Manager	1,442.76	1,514.90	1,590.64	1,670.18	1,753.68	1,841.37	1,933.44
Administrative Supervisor	1,450.64	1,523.17	1,599.33	1,679.30	1,763.26	1,851.43	1,944.00
Administrative Assistant / Risk Manager	1,467.69	1,541.07	1,618.13	1,699.03	1,783.99	1,873.19	1,966.84
Public Safety Lieutenant	2,642.30	2,774.42	2,913.14	3,058.79	3,211.73	3,372.32	3,540.93
<b><u>Department Heads</u></b>							
Wellness Center Director	1,518.92	1,594.87	1,674.61	1,758.34	1,846.26	1,938.57	2,035.50
Planning & Economic Development Director	1,958.76	2,056.70	2,159.53	2,267.51	2,380.89	2,499.93	2,624.93
McDermont Field House Director	2,238.46	2,350.38	2,467.90	2,591.30	2,720.86	2,856.91	2,999.75
Finance Director	2,624.30	2,755.52	2,893.29	3,037.96	3,189.85	3,349.35	3,516.81
City Services Director	2,754.46	2,892.18	3,036.79	3,188.63	3,348.06	3,515.47	3,691.24
Director of Public Safety	3,156.92	3,314.77	3,480.50	3,654.53	3,837.26	4,029.12	4,230.57
City Manager	4,133.04	4,339.69	4,556.68	4,784.51	5,023.74	5,274.92	5,538.67

**Classification & Salary Schedule - ANNUAL**

07/01/2015 - 06/30/2016

<u>Classification</u>	<u>Range</u>						
	1	2	3	4	5	6	7
Team Member I	19,180	20,139	21,146	22,203	23,313	24,479	25,703
Finance Clerk	21,924	23,020	24,171	25,380	26,649	27,981	29,380
Team Member II	24,612	25,843	27,135	28,491	29,916	31,412	32,982
Secretary 1	24,768	26,006	27,307	28,672	30,106	31,611	33,191
Maintenance	25,908	27,203	28,564	29,992	31,491	33,066	34,719
Account Clerk I	25,908	27,203	28,564	29,992	31,491	33,066	34,719
Account Clerk II	27,180	28,539	29,966	31,464	33,037	34,689	36,424
City Services Specialist	27,180	28,539	29,966	31,464	33,037	34,689	36,424
Recreation Coordinator	27,972	29,371	30,839	32,381	34,000	35,700	37,485
Administrative Secretary	29,532	31,009	32,559	34,187	35,896	37,691	39,576
Dispatcher	28,548	29,975	31,474	33,048	34,700	36,435	38,257
Com. Dev. Specialist I	28,692	30,127	31,633	33,215	34,875	36,619	38,450
Maintenance, Senior I	28,692	30,127	31,633	33,215	34,875	36,619	38,450
Wastewater Treat. Plant Oper. II	29,472	30,946	32,493	34,118	35,823	37,615	39,495
Com. Dev. Specialist II	30,996	32,546	34,173	35,882	37,676	39,560	41,538
Team Member III	34,620	36,351	38,168	40,077	42,081	44,185	46,394
Senior Mechanic	35,004	36,754	38,592	40,521	42,547	44,675	46,908
Maintenance Senior II	36,612	38,442	40,365	42,383	44,502	46,727	49,063
Foreman/Crew Foreman	30,120	31,626	33,207	34,868	36,611	38,442	40,364
Management Analyst	30,864	32,407	34,028	35,729	37,515	39,391	41,361
Account Clerk III	36,804	38,644	40,576	42,605	44,735	46,972	49,321
Code Enf/Evidence/Animal Control	43,080	45,234	47,496	49,870	52,364	54,982	57,731
Public Safety Officer	43,416	45,587	47,866	50,259	52,772	55,411	58,181
Maintenance Senior III	45,828	48,119	50,525	53,051	55,704	58,489	61,414
City Planner Assistant	46,056	48,359	50,777	53,315	55,981	58,780	61,719
Associate Engineer	53,292	55,957	58,754	61,692	64,777	68,016	71,416
Public Safety Sergeant	52,944	55,591	58,371	61,289	64,354	67,571	70,950
<b><u>Exempt &amp; Supervisorial Staff: Not eligible for Overtime. Eligible for all other provisions of applicable MOU</u></b>							
Human Resource Manager	36,000	37,800	39,690	41,674	43,758	45,946	48,243
Department Manager	37,512	39,387	41,357	43,425	45,596	47,876	50,269
Administrative Supervisor	37,716	39,602	41,582	43,661	45,844	48,136	50,543
Administrative Assistant / Risk Manager	38,160	40,068	42,071	44,175	46,384	48,703	51,138
Public Safety Lieutenant	68,700	72,135	75,742	79,529	83,505	87,680	92,064
<b><u>Department Heads</u></b>							
Wellness Center Director	39,492	41,467	43,540	45,717	48,003	50,403	52,923
Planning & Economic Development Director	53,700	56,385	59,204	62,164	65,273	68,536	71,963
McDermont Field House Director	58,200	61,110	64,166	67,374	70,742	74,280	77,994
Finance Director	68,232	71,644	75,226	78,987	82,936	87,083	91,437
City Services Director	71,616	75,197	78,957	82,904	87,050	91,402	95,972
Director of Public Safety	82,080	86,184	90,493	95,018	99,769	104,757	109,995
City Manager	107,460	112,833	118,475	124,398	130,618	137,149	144,007

**Classification & Salary Schedule - HOURLY**

07/01/2015 - 06/30/2016

<u>Classification</u>	<u>Range</u>						
	1	2	3	4	5	6	7
Team Member I	9.225	9.686	10.171	10.679	11.213	11.774	12.362
Finance Clerk	10.540	11.067	11.621	12.202	12.812	13.452	14.125
Team Member II	11.833	12.424	13.046	13.698	14.383	15.102	15.857
Secretary 1	11.908	12.503	13.128	13.785	14.474	15.198	15.957
Maintenance	12.456	13.079	13.732	14.419	15.140	15.897	16.692
Account Clerk I	12.456	13.079	13.732	14.419	15.140	15.897	16.692
Account Clerk II	13.067	13.721	14.407	15.127	15.883	16.678	17.511
City Services Specialist	13.067	13.721	14.407	15.127	15.883	16.678	17.511
Recreation Coordinator	13.448	14.120	14.827	15.568	16.346	17.164	18.022
Administrative Secretary	14.198	14.908	15.653	16.436	17.258	18.121	19.027
Dispatcher	13.725	14.411	15.132	15.888	16.683	17.517	18.393
Com. Dev. Specialist I	13.794	14.484	15.208	15.969	16.767	17.605	18.486
Maintenance, Senior I	13.794	14.484	15.208	15.969	16.767	17.605	18.486
Wastewater Treat. Plant Oper. II	14.169	14.878	15.622	16.403	17.223	18.084	18.988
Com. Dev. Specialist II	14.902	15.647	16.429	17.251	18.113	19.019	19.970
Team Member III	16.640	17.472	18.346	19.263	20.226	21.237	22.299
Senior Mechanic	16.820	17.661	18.544	19.471	20.445	21.467	22.540
Maintenance Senior II	17.600	18.480	19.404	20.374	21.393	22.463	23.586
Foreman/Crew Foreman	14.481	15.205	15.965	16.763	17.601	18.482	19.406
Management Analyst	14.838	15.580	16.359	17.177	18.036	18.937	19.884
Account Clerk III	17.690	18.575	19.503	20.478	21.502	22.577	23.706
Code Enf/Evidence/Animal Control	20.710	21.746	22.833	23.974	25.173	26.432	27.753
Public Safety Officer	20.870	21.914	23.009	24.160	25.368	26.636	27.968
Maintenance Senior III	22.030	23.132	24.288	25.502	26.778	28.116	29.522
City Planner Assistant	22.140	23.247	24.409	25.630	26.911	28.257	29.670
Associate Engineer	25.620	26.901	28.246	29.658	31.141	32.698	34.333
Public Safety Sergeant	25.450	26.723	28.059	29.462	30.935	32.481	34.105
<b><u>Exempt &amp; Supervisorial Staff: Not eligible for Overtime. Eligible for all other provisions of applicable MOU</u></b>							
Human Resource Manager	17.300	18.165	19.073	20.027	21.028	22.080	23.184
Department Manager	18.030	18.932	19.878	20.872	21.916	23.011	24.162
Administrative Supervisor	18.133	19.040	19.992	20.991	22.041	23.143	24.300
Administrative Assistant / Risk Manager	18.340	19.257	20.220	21.231	22.292	23.407	24.577
Public Safety Lieutenant	33.020	34.671	36.405	38.225	40.136	42.143	44.250
<b><u>Department Heads</u></b>							
Wellness Center Director	18.980	19.929	20.925	21.972	23.070	24.224	25.435
Planning & Economic Development Director	25.817	27.108	28.463	29.886	31.381	32.950	34.597
McDermont Field House Director	27.980	29.379	30.848	32.390	34.010	35.710	37.496
Finance Director	32.800	34.440	36.162	37.970	39.869	41.862	43.955
City Services Director	34.430	36.152	37.959	39.857	41.850	43.942	46.139
Director of Public Safety	39.461	41.434	43.506	45.681	47.965	50.363	52.882
City Manager	51.663	54.246	56.958	59.806	62.797	65.937	69.233

Revised 4.21.15

## REVENUES

FUND: 101 - GENERAL FUND

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Revenue FY 2014	Projected Revenue FY 2015	Manager Proposed FY 2016
<u>Property Taxes</u>							
301-010	Current Secured	312,791	307,114	298,909	296,259	305,115	344,848
302-020	Current Unsecured	21,385	23,255	23,175	15,261	23,720	15,250
308-080	Misc. Other Prop Tax	1,828	3,274	59,557	56,296	40,000	57,000
<b>Total Property Tax</b>		<b>336,004</b>	<b>333,643</b>	<b>381,640</b>	<b>367,816</b>	<b>368,835</b>	<b>417,098</b>
<u>Other Taxes</u>							
311-010	Sales Tax	456,060	523,892	645,027	545,294	541,000	541,000
312-020	Franchise Fees	59,265	284,832	91,660	99,028	93,000	100,578
301-011	ERAF S&U Tax	137,127	180,092	192,160	201,769	205,000	211,000
313-030	Property Transfer	15,088	4,808	-	1,470	1,500	10,000
315-050	Transient Occupancy Tx	20,188	60,952	39,662	31,715	40,225	42,250
351-020	Pub Safety 1/2 Cent Fund	37,253	31,326	42,883	45,666	38,500	38,500
335-061	Property Tax VLF	858,679	870,968	867,696	863,354	865,000	875,000
309-090	Utility Users Tax	842,600	819,390	759,348	763,173	830,000	800,000
<b>Total Other Taxes</b>		<b>2,426,261</b>	<b>2,776,261</b>	<b>2,638,435</b>	<b>2,551,468</b>	<b>2,614,225</b>	<b>2,618,328</b>
<u>Licenses &amp; Permits</u>							
324-040	Building Permits	552,450	40,107	72,347	78,559	75,000	75,000
316-060	Business Licenses	62,787	73,837	50,895	68,612	62,500	45,000
316-059	Business License Ap Review	2,120	2,265	2,589	4,680		2,590
323-030	Dog License	390	895	550	620	450	600
354-040	Other Fines&Forfeitures	27,770	11,450	26,203	816	5,000	5,000
316-062	Other Misc Services	16,163	13,715	2,458	19,266	5,000	5,000
<b>Total Licenses &amp; Permits</b>		<b>661,680</b>	<b>142,269</b>	<b>155,042</b>	<b>172,553</b>	<b>147,950</b>	<b>133,190</b>
<u>Money &amp; Property Use</u>							
360-010	Interest	6,301	93	484	1,254	750	750
363-030	Rent-City Facilities Gen	11,237	65,364	12,959	11,104	15,000	10,000
363-035	Commercial Rents	8,635	14,150	15,370	9,900	15,500	15,500
347-050	Friday Night Market Use	12,000	25,000	26,100	44,848	44,678	45,000
<b>Total Money&amp;Property Use</b>		<b>38,173</b>	<b>104,607</b>	<b>54,913</b>	<b>67,106</b>	<b>75,928</b>	<b>71,250</b>
<b>Page Totals</b>		<b>3,462,118</b>	<b>3,356,780</b>	<b>3,230,030</b>	<b>3,158,944</b>	<b>3,206,938</b>	<b>3,239,866</b>

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Revenue FY 2014	Projected Revenue FY 2015	Manager Proposed FY 2016
<b>Intergovernmental</b>							
335-060	Motor Vehicle Lic Fee	47,929	12,232	-	5,251	-	-
335-088	INET Reimbursement	65,631	75,337	52,371	86,517	-	-
369-093	Homeland Security		11,002	3,192			
337-120	Youth Services - LUSD				29,500	66,234	58,546
335-090	POST Reimbursement	3,599	3,134	19,425	1,694	3,500	1,800
330-104	DOJ Cops-in-School	25,903	70,478		8,934	-	-
351-030	COPS SLESF	116,258	100,000	100,206	84,096	100,000	85,000
369-300	VET Police Officer Grant			16,688	32,532	66,887	21,261
369-300	AB109 PS Mitigation Grant				42,798	25,000	25,000
<b>Total Intergovernmental</b>		<b>259,321</b>	<b>272,183</b>	<b>191,882</b>	<b>291,321</b>	<b>261,621</b>	<b>191,607</b>
<i>*MVR Fee from FY12, program is discontinued / City no longer has officer in INET program</i>							
<b>Other Revenues</b>							
345-060	Sale of Real Property	0			75,976	20,000	-
365-050	Sale of Surplus Prop	40,360	19,238	10,080	6,450	10,000	5,000
341-010	Zoning & Planning Fees	6,458	29,873	53,512	33,249	35,000	35,000
369-400	Refunds & Rebates	57,266	117,745	170,289	37,990	55,000	35,000
342-040	Weed Abatement	120	395	2,270	4,103	12,150	4,500
<b>Total Other Revenues</b>		<b>104,204</b>	<b>167,251</b>	<b>236,151</b>	<b>157,768</b>	<b>132,150</b>	<b>79,500</b>
<b>Other Sources &amp; Uses Financing</b>							
390-100	Transfers In	1,767,101	81,382	1,999	70,949	219,628	500,000
490-000	Use of Fund Balance	0				333,707	
<b>Total Other Sources&amp;Uses</b>		<b>1,767,101</b>	<b>81,382</b>	<b>1,999</b>	<b>70,949</b>	<b>553,335</b>	<b>500,000</b>
<b>Restricted General Fund</b>							
351-010	Public Safety Fines/Revenue	6,806	30,360	28,442	21,395	20,000	20,000
369-091	Vehicle Sign Off	14,157	14,955	12,100	10,481	12,500	12,500
342-010	Other Police Services	19,900	14,202	10,622	9,981	12,150	10,500
354-060	Vehicle Abatement	3,186	3,406	7,459	3,402	4,500	10,000
360-030	Asset Seizure Revenue	16	20	1,538	31,225	-	-
369-300	Grants			75,496	100,798	60,000	-
<b>Total Restricted Gen Fund</b>		<b>44,065</b>	<b>62,943</b>	<b>135,657</b>	<b>177,282</b>	<b>109,150</b>	<b>53,000</b>
<i>*State Park Renovation for FY14 / San Joaquin Air Quality Control Grant FY15</i>							
Page Totals		2,174,691	583,758	565,689	697,320	1,056,256	824,107
Previous Page Totals		3,462,118	3,356,780	3,230,030	3,158,944	3,206,938	3,239,866

<b>General Fund Total Revenue</b>	<b>5,636,809</b>	<b>3,940,538</b>	<b>3,795,719</b>	<b>3,856,263</b>	<b>4,263,194</b>	<b>4,063,973</b>
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FUND: 200 ISF FUND

REVENUES

DEPT: CITY SERVICES - STREETS CAPITAL IMPROVEMENT

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Revenue FY 2014	Projected Revenue FY 2015	Manager Proposed FY 2016
312-030	Utility Fees 23.6%	1,146,200	882,091	1,071,469	1,048,876	1,046,492	1,071,450
<b>Total SIP FUND</b>		<b>1,146,200</b>	<b>882,091</b>	<b>1,071,469</b>	<b>1,048,876</b>	<b>1,046,492</b>	<b>1,071,450</b>

FUND: 471 - SPECIAL REVENUE FUND

REVENUES

DEPT: CITY SERVICES - PARKS CAPITAL IMPROVEMENT - REVENUE FROM DEVELOPMENT FEES

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Revenue FY 2014	Projected Revenue FY 2015	Manager Proposed FY 2016
324-040	Building Permit Fees	13,000	9,650	22,337	14,300	25,000	23,000
<b>Total Park Imp FUND</b>		<b>13,000</b>	<b>9,650</b>	<b>22,337</b>	<b>14,300</b>	<b>25,000</b>	<b>23,000</b>

<b>Total Other S&amp;U</b>	<b>1,159,200</b>	<b>891,741</b>	<b>1,093,806</b>	<b>1,063,176</b>	<b>1,071,492</b>	<b>1,094,450</b>
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FUND: 261- SPECIAL REVENUE FUND  
DEPT: GAS TAX

REVENUES

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Revenue FY 2014	Projected Revenue FY 2015	Manager Proposed FY 2016
335-155	2105 Construction	66,249	55,261	53,912	81,312	60,000	81,350
335-156	2106 Construction	43,323	39,150	40,376	39,949	40,000	40,000
335-157	2107 Mainenance	88,552	81,603	85,503	86,505	80,000	86,550
335-158	2107.5 Engineering & Administration	6,000	3,000	3,000	3,000	3,000	3,000
335-162	Traffic Congestion Relief - HUT 2103	112,045	160,141	106,639	163,742	125,650	163,450
369-400	Other Revene/Rebates			536			
360-010	Interest Earnings				115	350	350
<b>SUBTOTAL GAS TAX</b>		<b>316,169</b>	<b>339,155</b>	<b>289,967</b>	<b>374,623</b>	<b>309,000</b>	<b>374,700</b>

*\*increase in gas tax revenue as gas prices expected to rise in FY16 and based on FY14 Rev plus YTD FY15 receipts*

FUND: 263 - SPECIAL REVENUE FUND  
DEPT: TRANSPORTATION

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Revenue FY 2014	Projected Revenue FY 2015	Manager Proposed FY 2016
335-159	Local Transportation Fund (LTF)	245,804	171,960	254,774	536,216	245,000	231,000
305.02	Measure "R" Local	95,098		220,484	191,114	156,146	178,000
369-400	Other Revene/Rebates	66,730	1,509				
341-080	Bus Token/Service Fees						-
360-010	Interest Earnings					2,250	250
305-023	Measure "R" Special Projects	471,504		-	-	655,000	400,000
<b>SUBTOTAL TRANSPORTATION</b>		<b>879,136</b>	<b>173,469</b>	<b>475,258</b>	<b>727,330</b>	<b>1,058,396</b>	<b>809,250</b>

*\*FY14 included increment from PY not received until after the accrual period - \$245K is normal for this funding source*

*\*Carryforward of Regional Projects from FY14 for Sequoia Pedestrian Pathway Project -*

FUND: 264 SPECIAL REVENUE FUND  
DEPT: TRANSIT

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Revenue FY 2014	Projected Revenue FY 2015	Manager Proposed FY 2016
335-161	County Transwest Fuel Reimbursement	13,435	6,383	1,856			
335-166	PTMSIE Deferred Revenue		50,304	-			
341-080	Bus Token/Service Fees	633	699		821	700	750
360-010	Interest Earnings	334	104	568			-
<b>SUBTOTAL TRANSIT</b>		<b>14,402</b>	<b>57,490</b>	<b>2,424</b>	<b>821</b>	<b>700</b>	<b>750</b>

*The City of Lindsay contracts with the County of Tulare to provide local transit services via a transfer of state allocated transit funds directly to County per a formal Transit Agreement.*

FUND: 265 - SPECIAL REVENUE FUND  
DEPT: SURFACE TRANSPORTATION PROGRAM

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Revenue FY 2014	Projected Revenue FY 2015	Manager Proposed FY 2016
335-160	STP Exchange	87,779	104,688	108,360	119,448	110,000	110,000
<b>SUBTOTAL TRANSPORTATION</b>		<b>87,779</b>	<b>104,688</b>	<b>108,360</b>	<b>119,448</b>	<b>110,000</b>	<b>110,000</b>

<b>COMBINED TOTAL RESTRICTED FUNDS</b>	<b>1,297,486</b>	<b>674,802</b>	<b>876,009</b>	<b>1,222,222</b>	<b>1,478,096</b>	<b>1,294,700</b>
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REVENUES

FUND: 300 - ENTERPRISE FUND  
 DEPT: MCDERMONT FIELD HOUSE (Includes LUSD, After-School, & Recreation)

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Revenue FY 2014	Projected Revenue FY 2015	Manager Proposed FY 2016
<b>McDermont Field House/Recreation</b>							
300-003	Other	17,997	19,868	17,572	2,707	20,000	10,000
300-006	Special Use	288,265	272,021	219,505	321,849	260,000	245,000
300-010	Vending		15,648	14,065	10,620	10,000	12,500
300-010	Concessions	296,985	180,142	177,431	232,325	240,000	225,000
300-103	HS ASSETS / LTAC Program	62,500	212,500	187,500	212,500	110,000	95,000
300-104	Special Events	86,998	39,395	49,307	48,116	50,000	50,000
300-105	LUSD Recreation Contribution		28,500	22,500	25,680	25,000	25,000
300-105	LUSD K-8 After School Use		-	-	25,680	23,000	23,000
300-398	Sponsorships	9,705	4,815	13,150	15,300	17,750	17,750
305-005	Sports Camps & Leagues	92,662	128,744	131,062	76,796	130,000	90,000
305-006	Adult Sports	40,188	39,126	28,798	54,240	48,000	55,000
305-008	Admissions	614,377	460,295	359,126	328,073	405,000	405,000
305-012	Birthday Parties	134,741	129,656	127,477	82,470	130,000	100,000
305-015	Youth Sports	35,603	22,612	20,040	19,552	22,500	20,000
305-027	Fitness Center/Member	743,845	651,401	556,770	558,680	620,000	555,000
310-004	K-12 Let's Move Program				20,345	50,000	50,000
333-360	LUSD Sports/Patriots Program	22,500	30,000	30,000	34,840	34,000	34,000
345-050	Retail Space Lease					5,000	5,000
347-010	Recycling	1,249	2,542	3,092	3,009	4,225	4,225
347-042	Tanning Beds	20	48	129	95	100	100
<b>Totals</b>		<b>2,447,634</b>	<b>2,237,311</b>	<b>1,957,523</b>	<b>2,072,874</b>	<b>2,204,575</b>	<b>2,021,575</b>

\*HS ASSETS is discontinued for Program Year 16 - Reduction to Revenue of \$110K

\*Drought conditions are negatively impacting discretionary spending which will result in a decrease to entertainment revenues

<b>Other Financing Sources-REV</b>							
300-017	HRRP Grant Rec'd 6-21-12		171,050				
Deferred REV in FY12 Carry Forward to FY13			(171,050)				
	Operating Transfers-In (GF)		8,910		109,108	287,908	302,905
<b>Total Other Financing Sources</b>			<b>8,910</b>	<b>0</b>	<b>109,108</b>	<b>287,908</b>	<b>302,905</b>

<b>Total Revenue</b>	<b>2,447,634</b>	<b>2,246,221</b>	<b>1,957,523</b>	<b>2,181,982</b>	<b>2,492,483</b>	<b>2,324,480</b>
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FUND: 400 - ENTERPRISE FUND

REVENUE

DEPT: 4400 - WELLNESS CENTER/AQUATIC CENTER

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Revenue FY 2014	Projected Revenue FY 2015	Manager Proposed FY 2016
<b>Wellness Center</b>							
300-105	Lindsay District Hospital	233,721	233,721	233,721	233,721	256,423	233,721
305-009	Concessions		6,129	6,921	6,105	7,500	7,500
305-011	LUSD Contribution Pool		102,532		23,866	45,000	30,000
305-027	Membership Fees		7,691	26,525	26,018	32,000	30,000
310-001	Entry Fees - Pool or WC		20,333	15,855	14,291	17,500	17,500
310-002	Facility Use/Event Rental	1,961	3,610	1,452	20,133	30,000	30,000
310-003	Swim Lessons		4,436	3,880	3,440	4,500	4,500
310-004	Progam Fees/Class Fees	750		210	1,365	850	3,000
340-401	LDHB Ad'l Reimbursement		92,440		167	0	0
345-050	Space Lease Fees	20,000	24,637	67,041	50,379	62,500	65,000
347-010	Recycling Revenue				149		250
360-010	Interest Earnings	200	1,058	90	1,307	13,500	500
369-090	Other Department Revenue		374		0	5,028	4,000
<b>Revenue SubTotal</b>		<b>256,632</b>	<b>496,960</b>	<b>355,696</b>	<b>380,940</b>	<b>474,801</b>	<b>425,971</b>
<b>Operating Transfers-In</b>							
390-200	McDermont Members Pool					6,000	6,000
390-200	Transfer from Gen Fund			34,259	38,730		66,408
<b>Transfers-In Subtotal</b>		<b>-</b>	<b>-</b>	<b>34,259</b>	<b>38,730</b>	<b>6,000</b>	<b>72,408</b>
<b>Other Sources &amp; Uses Rev</b>							
348-075	Loan Proceeds-USDA	104,438			53,653		
369-105	RCAC Grant	462,000	343,553				
<b>Loans &amp; Grants</b>		<b>566,438</b>	<b>343,553</b>	<b>-</b>	<b>53,653</b>		<b>0</b>
<b>Combined REV</b>		<b>823,070</b>	<b>840,513</b>	<b>389,955</b>	<b>473,323</b>	<b>480,801</b>	<b>498,379</b>

FUND: 552 - ENTERPRISE FUND  
DEPT: 4552 - WATER

REVENUES

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Revenue FY 2014	Projected Revenue FY 2015	Manager Proposed FY 2016
348-010	User Charges	1,708,588	1,636,810	1,754,681	1,436,828	1,270,043	1,287,500
348-011	Page Moor & O/S City Limits	97,155	100,711	90,581	83,860	85,000	84,000
348-020	Connection Fees	13,297	19,040	17,229	18,178	15,750	15,750
348-021	New Utility Act Set Up Fees	2,821	2,960	2,785	2,634	2,500	2,500
348-030	Sale Surplus Water	20,000	16,071	154,507	90,005		
348-040	Other Water Revenues				21,623	15,000	20,000
348-080	Misc. Receipts & Interest	112,870	40,006	76,383	242	250	250
369-300	Underground Gas Tank Removal					25,000	-
369-300	Emergency Drought Funding SWRCB						16,500
369-115	AB303 Clean Drinking Water Act			31,636	3,155		3,200
<b>Total WATER FUND</b>		<b>1,954,731</b>	<b>1,815,599</b>	<b>2,127,802</b>	<b>1,656,525</b>	<b>1,413,543</b>	<b>1,429,700</b>

\*A Water Rate Study and Water Feasibility Study were conducted in FY13 - Feasibility completed in FY14/Rate Study still in progress, complicated by drought  
490-000 Use of Reserved Fund Balance for Water to purchase electronic read system 28,500

FUND: 553 - ENTERPRISE FUND  
DEPT: 4553 - SEWER

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Revenue FY 2014	Projected Revenue FY 2015	Manager Proposed FY 2016
348-060	Connection Fees		11,140	22,825	6,310	6,500	6,500
348-050	User Charges	1,635,021	1,443,539	1,414,703	1,090,286	1,092,000	1,270,928
324-040	Building Permit Fees for Sewer	3,400	3,790	11,250	13,990		11,500
369-090	Misc. Receipts	21,835	5,198	32,937	26,544	10,000	10,000
490-030	Fund Balance	0		-		70,039	
<b>SubTotal Domestic Sewer</b>		<b>1,660,256</b>	<b>1,463,667</b>	<b>1,481,715</b>	<b>1,137,130</b>	<b>1,178,539</b>	<b>1,298,928</b>

\*Residential Sewer rates were reduced by \$6.86 per account & Laundromat/Car Wash rates by 1.04/100 CF - July 2011\*Residential increased 6.86 July 1, 201

\*Street Improvement Funds formerly collected and then expensed to this fund are now billed and receipted directly to the SIP Fund

FUND: 841 CURB& GUTTER

343-010	Street & Sidewalk Repair	1,837	2,005	4,400	5,133	6,500	6,800
<b>SubTotal Curb&amp;Gutter</b>		<b>1,837</b>	<b>2,005</b>	<b>4,400</b>	<b>5,133</b>		<b>6,800</b>

\*Increase in Curb & Gutter Revenue due to addition of 12 new loans to citizens for Sidewalk Repair Program added in FY15

FUND: 856 STORM DRAIN SYSTEM

324-040	Building Permit Fees	11,000	6,602	14,360	15,123	13,000	14,000
369-400	FEMA Reimbursement	28,482	-	-		-	-
<b>SubTotal Storm Drain Sys</b>		<b>39,482</b>	<b>6,602</b>	<b>14,360</b>		<b>13,000</b>	<b>14,000</b>

**Total SEWER FUND** 1,701,575 1,472,274 1,500,474 1,142,263 1,191,539 1,319,728

\*490-000 Use of Reserved Fund Balance from Storm Drain for CIP Project

66,500

FUND: 554 - ENTERPRISE FUND  
DEPT: 4554 - REFUSE

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Revenue FY 2014	Projected Revenue FY 2015	Manager Proposed FY 2016
348-100	User Charges	1,236,876	1,199,166	1,042,065	878,417	877,347	922,338
348-110	Special Pickups	709		97,150	2,200	1,500	1,500
341-080	Penalty & Misc Services			22,071		10,000	15,000
390-100	Transfer In - SIP Fund				336,888	66,685	50,000
490-030	Fund Balance						
<b>Total REFUSE FUND</b>		<b>1,237,585</b>	<b>1,199,166</b>	<b>1,161,286</b>	<b>1,217,505</b>	<b>955,532</b>	<b>988,838</b>

\*Refuse rates were reduced for all users by 5% in July 1, 2011 and restored to those rates July 1, 2015 (5% increase over PY)

\*Street Improvement Funds formerly collected and then expensed to this fund are now billed and receipted directly to the SIP Fund

<b>Total Utility Funds</b>		<b>4,893,891</b>	<b>4,487,039</b>	<b>4,789,562</b>	<b>4,016,293</b>	<b>3,560,614</b>	<b>3,738,266</b>
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FUND: SPECIAL REVENUE FUND  
 DEPT: ASSESSMENT DISTRICTS and LAND APPLICATION

REVENUES

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Revenue FY 2014	Projected Revenue FY 2015	Manager Proposed FY 2016
<b>Lighting &amp; Landscape</b>							
883	Sierra View	17,185	11,930	16,610	19,633	19,985	19,985
884	Heritage Park	6,676	5,356	6,247	8,781	6,600	9,000
885	Ingoldsby	3,215	2,223	2,589	0	4,000	0
886	Samoa	5,304	2,454	3,083	3,456	3,400	3,400
887	Sweet Brier	7,727	4,604	6,441	7,517	6,500	6,500
888	Parkside	7,308	7,111	7,026	8,345	7,300	8,750
889	Sierra Vista	1,692	86	(32)	-31	200	0
890	Maple Valley	132	102	577	141	0	1,100
891	Pelous Ranch	9,530	8,520	18,131	11,592	18,125	10,000
<b>Total Assessment Districts</b>		<b>58,770</b>	<b>42,385</b>	<b>60,672</b>	<b>59,434</b>	<b>66,110</b>	<b>58,735</b>

<b>Land Application 556</b>							
339-150	CCPI User Charges	86,811	60,840	30,028	11,245	52,565	45,918
348-070	CCPI Lease	21,600	21,600	21,600	21,600	21,600	21,600
<b>Total Land Application</b>		<b>108,411</b>	<b>82,440</b>	<b>51,628</b>	<b>32,845</b>	<b>74,165</b>	<b>67,518</b>

*\*Since the completion of the Land Application expansion project, staff time for monitoring and maintaining this site has been reduced*

<b>Subtotal Spec REV Funds</b>		<b>167,181</b>	<b>124,825</b>	<b>112,300</b>	<b>92,279</b>	<b>140,275</b>	<b>126,253</b>
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*\*All revenue received in these funds are applied directly to cost of service*

**FY 16 REVENUE SUMMARY**

<b>Description</b>	<b>Actual Revenue FY 2011</b>	<b>Actual Revenue FY 2012</b>	<b>Actual Revenue FY 2013</b>	<b>Actual Revenue FY 2014</b>	<b>Projected Revenue FY 2015</b>	<b>Manager Proposed FY 2016</b>
<b>General Fund</b>						
Property Taxes	336,004	333,643	381,640	368,835	368,835	417,098
Other Taxes	1,530,719	1,874,861	1,728,407	1,711,175	1,711,175	2,618,328
Licenses & Permits	674,290	165,256	176,829	147,500	167,500	133,190
Money & Property Use	38,173	104,607	54,913	75,928	75,928	71,250
Intergovernmental	909,793	967,988	877,154	872,007	869,500	191,607
Other Revenues	138,142	196,013	332,099	420,926	538,357	79,500
Other Sources & Uses Financing	1,767,101	81,382	1,999	70,949	553,335	500,000
Restricted General Fund	1,445,311	1,203,728	1,334,676		320,121	53,000
<b>Sub-total Gen Fund</b>	<b>6,839,533</b>	<b>4,927,478</b>	<b>4,887,717</b>	<b>3,667,320</b>	<b>4,604,751</b>	<b>4,063,973</b>
<b>Enterprise Funds</b>						
McDermont Field House	2,447,634	2,246,221	1,957,523	2,181,982	2,492,483	2,324,480
Wellness Center	823,070	840,513	389,955	473,323	480,801	498,379
Water	1,954,731	1,815,599	2,127,802	1,656,525	1,413,543	1,413,200
Sewer	1,701,575	1,472,274	1,500,474	1,142,263	1,191,539	1,319,728
Refuse	1,237,585	1,199,166	1,161,286	1,217,505	955,532	988,838
<b>Sub-total Enterprise Funds</b>	<b>8,164,595</b>	<b>7,573,773</b>	<b>7,137,040</b>	<b>6,671,598</b>	<b>6,533,898</b>	<b>6,544,625</b>
<b>Gas Tax &amp; Transportation</b>						
Gas Tax	316,169	339,155	289,967	374,623	309,000	374,700
Transportation	879,136	173,469	475,258	727,330	1,058,396	809,250
Transit	14,402	57,490	2,424	821	700	750
STP	87,779	104,688	108,360	119,448	110,000	110,000
<b>Sub-total Restricted Funds</b>	<b>1,297,486</b>	<b>674,802</b>	<b>876,009</b>	<b>1,222,222</b>		<b>1,294,700</b>
<b>Special Revenue Funds</b>						
Assessment Districts	58,770	42,385	60,672	59,434	66,110	58,735
Land Application	108,411	82,440	51,628	32,845	74,165	67,518
<b>Sub-total Special Revenue</b>	<b>167,181</b>	<b>124,825</b>	<b>112,300</b>	<b>92,279</b>	<b>140,275</b>	<b>126,253</b>
<b>Internal Service Fund (ISF)</b>						
Park Improvement Fund	13,000	9,650	22,337	14,300	25,000	23,000
Street Improvement Fund	1,146,200	882,091	1,071,469	1,048,876	1,046,492	1,071,450
<b>Sub-total ISF Funds</b>	<b>1,159,200</b>	<b>891,741</b>	<b>1,093,806</b>	<b>1,063,176</b>	<b>1,071,492</b>	<b>1,094,450</b>
<b>Combined Totals</b>	<b>17,627,995</b>	<b>13,300,878</b>	<b>13,013,066</b>	<b>12,716,595</b>	<b>12,350,416</b>	<b>13,124,001</b>

**FY 15 EXPENDITURE SUMMARY**

<b>Description</b>	<b>Actual Expense FY 2011</b>	<b>Actual Expense FY 2012</b>	<b>Actual Expense FY 2013</b>	<b>Actual Expense FY 2014</b>	<b>Manager Proposed FY 2015</b>
<b>General Fund</b>					
City Council	9,387	19,806	17,487	17,900	17,807
City Manager	63,875	124,697	127,797	113,794	145,406
Finance/City Clerk	270,197	145,397	292,042	201,747	163,406
City Attorney	108,727	165,310	50,967	75,650	65,000
Planning & Economic Development	89,052	290,097	133,212	170,350	134,194
Non-Departmental	267,438	520,878	413,280	244,775	244,100
Public Safety	2,841,269	2,574,756	2,464,202	2,469,808	2,641,269
City Services	329,765	450,431	360,379	370,456	358,544
Streets	253,695	253,251	432,843	179,436	138,084
Parks	214,292	196,674	233,641	226,754	273,250
Transfer to Wellness Center			32,730	32,730	66,408
Transfer to Debt Service			120,312	120,312	10,550
Transfer to CIP Fund			224,624	224,624	0
Transfer to Reserve Fund			165,206	165,206	0
Transfer to McDermont Field House			194,736	194,736	302,905
<b>Sub-total Gen Fund</b>	<b>4,447,697</b>	<b>4,741,297</b>	<b>5,263,458</b>	<b>4,808,278</b>	<b>4,560,923</b>
Use of Fund Balance					496,950
<b>Street Improvement Fund</b>					
Transfer to CIP - Streets Projects					407,334
Transfer to General Fund					500,000
Transfer to Debt Service Fund					73,566
Transfer to GF - Streets Maintenance				73,566	90,550
<b>Sub-total ISF Funds</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>73,566</b>	<b>1,071,450</b>
<b>Gas Tax &amp; Transportation</b>					
Operations	648,528	252,122	259,406	335,118	463,295
Capital Improvement Projects	89,720		-	230,210	840,874
Debt Service	122,754	122,754	122,558	127,688	122,750
<b>Sub-total Restricted Funds</b>	<b>861,002</b>	<b>374,876</b>	<b>381,964</b>	<b>844,570</b>	<b>1,426,919</b>
<b>Enterprise Funds</b>					
McDermont Field House	3,328,963	2,896,935	2,790,732	2,539,986	2,324,480
Wellness/Aquatic Center		1,173,262	502,820	533,079	498,379
Water	1,771,420	1,548,332	1,718,374	1,393,043	1,458,200
Sewer	1,368,855	992,221	1,064,387	1,170,314	1,386,228
Refuse	881,829	1,005,624	970,885	822,713	941,947
<b>Sub-total Enterprise Funds</b>	<b>7,351,067</b>	<b>7,616,374</b>	<b>7,047,198</b>	<b>7,463,254</b>	<b>6,609,234</b>
<b>Special Revenue Funds</b>					
Assessment Districts		67,784	60,680	70,561	59,087
Land Application	125,742	84,679	62,380	70,854	67,518
<b>Sub-total Special Revenue</b>	<b>125,742</b>	<b>152,463</b>	<b>123,060</b>	<b>142,065</b>	<b>126,605</b>
<b>Combined Totals</b>	<b>12,785,508</b>	<b>12,885,010</b>	<b>12,815,680</b>	<b>13,258,167</b>	<b>13,795,131</b>

FUND: 101 - GEN FUND  
 DEPT: 4010 - CITY COUNCIL

EXPENSE

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
024-000	Spec. Dept'l Supplies	4,869	5,313	2,211	1,811	3,000	1,250	3,000
037-002	Public Outreach				0	1,000	2,650	3,000
037-012	Stipend	3,200	3,025	3,300	3,300	3,300	3,626	3,300
038-002	Education & Travel	1,318	5,961	6,469	4,874	5,000	3,247	3,000
037-005	JPA Dues-LCC		5,507	5,507	5,507	5,507	5,507	5,507
<b>Operational Expenses</b>		<b>9,387</b>	<b>19,806</b>	<b>17,487</b>	<b>15,493</b>	<b>17,807</b>	<b>16,280</b>	<b>17,807</b>

FUND: 101 - GEN FUND  
 DEPT: 4040-CITY MGR

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
010-001	Salaries	36,293	82,577	83,209	46,200	70,747	56,235	87,833
015-000	Benefits	19,314	36,843	41,613	25,516	40,947	33,349	48,308
021-000	Office Supplies	1,089	1,165	234	682	500	164	200
022-012	Vehicle Fuel & Oil	559					0	1,000
024-002	City Clerk Expense							6340
033-001	Communications	1,690	2,521	1,520	1,320	1,200	953	250
036-008	Office Equip.- Maint	963	810			200	162	1,200
037-004	Dues, Subscriptions	2,627	690	421	175	200	175	175
038-002	Education & Travel	1,341	91	800	278	0		100
<b>Operational Expenses</b>		<b>63,875</b>	<b>124,697</b>	<b>127,797</b>	<b>74,170</b>	<b>113,794</b>	<b>91,038</b>	<b>145,406</b>

\*City Clerk Expenses (Printing/Codification/etc) and Salary & Part of HR Salaries & Expense moved to City Manager Department for FY16

\*Office Equipment includes computer replacement for Deputy City Clerk/Executive Assistant to the City Manager

FUND: 101 - GEN FUND  
 DEPT: 4050-FINANCE/CITY CLERK

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
010-001	Salaries	77,193	37,668	48,895	126,511	98,500	114,351	50,000
015-000	Benefits	36,135	19,578	27,008	67,979	59,100	53,415	36,621
021-000	Office Supplies	8,531	7,725	3,682	3,750	3,500	1,135	1,785
024-000	Special Dept. Supplies	419	1,077	836	1,810	1,800	146	200
031-000	Professional Services		7,500	520	11,931	2,500	23,564	15,000
031-009	Annual Audit	130,329	51,553	170,000	57,000	35,000	29,720	30,000
033-001	Communications	4,543	6,657	9,078	8,107	5,000	1,111	2,500
037-000	Other Services & Charges	11,034	6,214	22,668	21,541	8,000	18,237	19,500
035-000	Adv, Print'g & Bind'g	936	2,277	365	148	5,000	174	200
036-008	Office Equip.- Maint	961	3,800	6,649	4,506	4,000	3,256	6,500
037-004	Dues, Subscriptions	340	639	1,360	1,074	500	240	500
037-008	Training & Seminars	503	233	731	0	500	25	500
038-002	Meetings & Travel	-727	475	248	110	100	0	100
<b>Operational Expenses</b>		<b>270,197</b>	<b>145,397</b>	<b>292,042</b>	<b>304,467</b>	<b>223,500</b>	<b>245,374</b>	<b>163,406</b>

\*Work Comp is now charged as a percentage of payroll each pay period as opposed to previously charged to non-departmental

\*City Clerk salary accounted for in City Manager budget; AC3 top step changed to AC1 first step; Department Manager added; salary study of 4/27 - 5/01 2015 indicated reallocation to other funds based on actual time worked

\*Office Equipment includes new computer and backup drive for Finance Director as current model is over 10 years old, requires a lot of attention from IT and is at-risk for loss of data.

FUND: 101 - GEN FUND  
 DEPT: 4060-CITY ATTORNEY

EXPENSE

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
031-000	Professional Services	108,727	165,310	50,967	60,587	65,250	38,413	65,000
<b>Operational Expenses</b>		<b>108,727</b>	<b>165,310</b>	<b>50,967</b>	<b>60,587</b>	<b>65,250</b>	<b>38,413</b>	<b>65,000</b>

FUND: 101 - GEN FUND  
 DEPT: 4070-PLANNING & ECONOMIC DEVELOPMENT

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
010-001	Salaries	37,437	172,685	57,208	95,511	85,500	71,757	70,602
015-000	Benefits	13,608	75,888	14,334	31,069	47,025	29,661	38,375
021-000	Office Supplies	1,430	166	376	589	200	110	200
031-000	Professional Services		18,040	33,608	5,366	6,000	6,273	6,500
033-001	Communications	6,461	1,116	615	0	750	0	250
035-000	Adv, Print'g & Bind'g	29	708	1,674	4,353	3,800	3,575	1,000
036-008	Office Equip.- Maint	352	80	2,595	3,073	3,500	2,303	2,500
037-000	Other Services&Chrg	835		273	130	250	143	200
037-004	Dues & Subscriptions	-	15	507.77	265	525		250
037-005	LAFCO Dues	2,889	2,672	4,854	4,500	4,700	4,707	4,707
037-013	TCEDC Dues	11,650	9,100	9,100	4,625	4,500	2,541	4,500
037-006	TCAG Dues			2,319	2,201	2,603	2,603	2,860
038-002	Meetings & Travel	2,872	457	475	1,005	1,000	165	250
071-000	CDBG Portfolio Mng	3,398	2,986	4,980	358	0		0
072-000	HOME Portfolio Mng	4,139	2,884	293	0	0		0
074-000	Business&Economic Dev	-	3,300		72	1,500		2,000
095-000	Annex Poosevelt School				25,000	0		
<b>Operational Expense</b>		<b>85,100</b>	<b>290,097</b>	<b>133,212</b>	<b>153,116</b>	<b>161,853</b>	<b>123,836</b>	<b>134,194</b>

\*City Clerk salary, advertising, and other CC expense moved to City Manager budget

FUND: 101 - GEN FUND  
 DEPT: 4090-NON-DEPARTMENTAL

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
034-000	Insurance	63,480	80,341	81,310	26,366	117,683	130,301	120,500
031-000	Professional Services		16,433	20,105	12,080	10,000	20,976	21,000
031-009	Audit Services			34,121				
037-000	Services & Charges	161,295	26,633	13,400	17,086	15,789	13,741	12,500
037-004	Dues & Subscriptions	11,654	14,128	1,149	1,826	900		250
037-001	Lawsuit Settlement Payments		320,000	163,000	0	0		
050-000	County Admn Fee-Prp Tax	30,010	34,794	7,312	7,463	7,500	3,651	7,600
015-010	OPEB Expense	1,000	28,550	34,874	41,985	42,903	510	45,000
015-007	Unemployment Expense			58,010	42,999	50,000	30,883	37,250
<b>Operational Expenses</b>		<b>267,438</b>	<b>520,878</b>	<b>413,280</b>	<b>149,804</b>	<b>244,775</b>	<b>200,062</b>	<b>244,100</b>

\*Work Comp insurance previously recorded in Non-Departmental is now charged per pay period according to the Fund/Dept allocation of the employee; Audit services are allocated to each Fund/Department

FUND: 101 - GEN FUND  
 DEPT: 4110-PUBLIC SAFETY

EXPENSE

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
010-001	Salaries - Regular F/T	1,273,556	1,169,539	1,109,406	1,240,617	1,155,436	974,247	1,372,785
010-002	Salaries - Part Time	133,882	149,620	94,685	30,205	30,000	39,050	25,000
010-003	Overtime	85,962	35,794	68,209	70,989	67,500	54,527	67,500
015-000	Benefits	851,521	764,680	743,276	830,238	812,088	606,325	718,859
021-000	Office Supplies	3,180	3,694	4,127	3,942	4,000	4,207	4,500
022-000	Depart'l Operating Supp.	12,653	6,963	8,759	10,625	8,700	6,868	8,700
022-012	Vehicle Fuel & Oil	64,590	68,660	53,277	56,496	45,000	32,528	48,000
022-015	Vehicle Repair & Maint	52,934	43,539	32,970	53,998	50,000	28,079	40,000
023-000	Repair & Maint Supplies	3,381	1,544	4,187	3,275	3,000	4,006	3,800
024-000	Special Dept'l Supplies	10,122	4,596	7,096	9,004	7,200	4,419	7,200
024-004	Personal Equipment	561	5,506	33,963	1,899	10,000	3,648	7,500
024-005	Uniform Allowance	21,437	14,716	13,615	16,382	13,600	8,883	15,000
025-000	Small Tools & Equipment	1,322	938	1,169	1,889	950	3,892	2,000
031-000	Professional Services	17,441	22,299	7,399	6,386	6,500	4,856	6,500
031-001	Central Dispatch	52,208	48,391	49,197	24,967	50,000	10,000	30,000
031-002	Booking Fees	2,571	3,950	-	-	5,000	1,642	3,000
031-003	Thunderbolt Officer	4,472	7,956	2,338	10,336	5,000	1,608	3,500
031-005	Radio Maintenance	6,960	805	500	4,455	950	7,662	8,500
030-010	Animal Control Services	18,421	12,125	7,045	9,952	7,500	5,688	7,500
032-001	Utilities - SCE	1,775	1,697	4,790	16,306	2,375	12,287	14,200
032-002	Utilities - SoCal Gas	3,249	1,457	1,260	1,871	2,565	1,233	2,565
033-001	Communications - GTE	20,186	17,266	19,065	20,617	18,000	16,343	18,000
034-000	Insurance -Work Comp/Liab	2,667	1,870	2,359	106,007	75,560	55,749	75,560
035-000	Advertising, Printing & Bind	3,957	1,324	1,371	1,426	1,000	761	1,000
036-008	Office Equip. Maint.	3,296	10,565	12,330	6,876	5,000	10,743	13,500
037-000	Other Service & Charges	9,610	4,192	4,737	8,532	4,750	6,619	8,500
037-004	Dues & Subscriptions	2,245	3,194	2,073	3,391	2,700	2,294	2,700
037-008	Training & Seminars	11,352	13,378	9,141	10,814	10,250	7,269	8,000
038-002	Meeting & Travel	1,298	215	108	2,481	500	82	250
039-001	LIVE SCAN	9,062	5,826	7,270	8,627	7,100	6,199	7,000
039-001	DOJ Vest Grant - Vests				15,932			-
058-001	Asset Forfeiture Program				17,155			-
066-007	DUI Trust Fund & Lab Fees	11,107	16,033	23,140	9,295	15,000	5,995	7,500
066-008	DOJ CLETS Line	2,466	2,853	1,500				-
066-001	New Vehicle Equip	21,154	25,764	25,075	1,477	2,500		1,500
066-011	Homeland Security	0	-	-	-	-	6,560	
095-006	AB109 Detail			357	50	250	174	350
051-007	COPS SLESF	71,182	73,428	77,812	102,040	125,000	77,550	85,000
<b>Operational Expenses</b>		<b>2,791,779</b>	<b>2,544,378</b>	<b>2,433,601</b>	<b>2,718,549</b>	<b>2,554,973</b>	<b>2,011,995</b>	<b>2,625,469</b>
<b>Capital Outlay</b>								
066-000	<b>Lease-Purchase:</b>	30,378	30,378	30,601	-	30,000	11,400	15,800
<b>Capital Outlay</b>		<b>30,378</b>	<b>30,378</b>	<b>30,601</b>	<b>-</b>	<b>30,000</b>	<b>11,400</b>	<b>15,800</b>
<b>Total Operations&amp;Capital Outlay</b>		<b>2,822,157</b>	<b>2,574,756</b>	<b>2,464,202</b>	<b>2,718,549</b>	<b>2,584,973</b>	<b>2,023,395</b>	<b>2,641,269</b>

\*Capital Outlay to replace outdated Records Management computer system

\*Salary increase of 1.5% + \$250/yr for Firefighter Pay + Uniform Allowance increase of \$150 + increase \$100 for Court Standby

\*Added 8 hours of holiday pay (total of 96 hours) which is paid one-time per year lump sum in December

FUND: 101 - GEN FUND  
 DEPT: 4120-CITY SERVICES

EXPENSE

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
010-001	Salaries	83,579	137,512	116,047	129,142	133,900	171,955	141,245
010-003	Overtime	6	6,258	1,556	1,500	2,000	1,732	2,000
015-000	Benefits	39,511	108,261	70,008	87,514	96,265	109,870	87,999
021-000	Office Supplies	8,999	3,405	2,864	2,500	2,800	1,910	2,800
022-000	Dept'l Operating Supplies	44,285	25,030	25,898	24,000	15,000	20,566	17,500
022-009	Weed Abatement	1,020			3,000	5,000	0	5,000
022-012	Vehicle Fuel & Oil	10,175	6,426	6,873	6,500	5,000	2,925	5,000
022-015	Vehicle Repair & Maint.	8,573	5,783	3,283	2,000	5,000	1,746	7,500
023-000	Repair & Maint Supplies	2,493	1,418	238	4,000	7,000	5,163	7,500
024-001	Shop Supplies/Small Tools	142	109		250	250	198	250
031-000	Professional Services	13,987	43,089	39,705	10,000	7,500	14,798	5,000
032-001	Utilities - SCE	77,345	72,170	63,606	71,600	50,000	17,669	27,500
032-002	Utilities - SoCal Gas	9,792	7,253	5,377	8,700	5,500	3,415	5,000
033-001	Communications - GTE	16,396	13,437	16,173	9,500	12,000	6,532	10,000
036-008	Office Equip.- Maint	5,454	970	2,396	1,500	2,000	1,614	3,500
037-000	Other Services & Charges	5,916	17,635	71	4,000	4,000	7,110	4,500
037-004	Dues & Subscriptions	1,724	329	362	250	250	438	250
038-002	Meetings & Travel	342	1,445	1,207	1,000	1,000		1,000
064-003	Cap Outlay Repair Govt Bldgs			4,714	3,500	5,000	85	25,000
<b>Operational Expenses</b>		<b>329,740</b>	<b>450,531</b>	<b>360,379</b>	<b>370,456</b>	<b>359,465</b>	<b>367,727</b>	<b>358,544</b>

Cap Outlay Repair Govt Bldgs

Flooring repair/replace (this can also be spilt between all enterprise funds)

City Hall chair replacement = \$12,000, not included above. This replaces chairs in all City Hall facilities.

FUND: 101 - GEN FUND  
 DEPT: 4130-STREETS

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
010-001	Salaries	65,995	83,728	83,037	88,139	83,037	8,653	50,507
010-003	Overtime	2,954	944	811	1,000	500	0	0
015-000	Benefits	38,963	73,202	56,116	60,247	54,804	16,083	38,877
022-000	Dept'l Operating Supplies	9,343	5,606	15,443	8,000	6,000	12,515	15,000
022-012	Vehicle Fuel & Oil	8,273	7,467	6,783	7,500	5,000	2,925	3,200
022-015	Vehicle Repair & Maint.	5,986	4,887	6,207	5,000	4,500	6,888	8,500
023-000	Repair & Maint Supplies	4,571	6,917	2,733	5,000	4,000	13,180	15,000
031-001	Communications - Dispatch	2,275	1,229	1,528	1,200	1,500	4,591	6,200
037-004	Dues & Subscriptions	350			350	350	160	350
037-014	Equip & Prop Rentals	50			2,500	200		200
038-002	Training & Meeting	65	345		500	250	165	250
064-020	Capital O/L Streets		68,174	260,185				
<b>Operational Expense</b>		<b>138,825</b>	<b>252,501</b>	<b>432,843</b>	<b>179,436</b>	<b>160,141</b>	<b>65,161</b>	<b>138,084</b>

\*Streets Maintenance budget is reduced as construction is accounted for in the Street Improvement Fund and Gas Tax is accounting for majority of routine maintainance costs for streets.

EXPENSE

FUND: 101 - GEN FUND  
 DEPT: 4210-PARKS

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
010-001	Salaries	39,416	72,080	68,028	95,183	95,000	35,383	99,750
010-003	Overtime	1,478	2,143	368	500	1,000		1,000
015-000	Benefits	23,861	28,542	26,353	46,171	51,000	22,620	53,500
022-000	Dept'l Operating Supplies	20,871	28,428	69,482	20,000	25,000	29,708	35,000
022-012	Vehicle Fuel & Oil	4,573	17,327	4,488	8,000	5,000	3,400	5,000
022-015	Vehicle Repair & Maint.	9,834	7,642	8,257	5,000	6,200	2,121	10,000
023-005	Contract Services	552	2,050		5,000	3,000		3,000
025-000	Small Tools & Supplies	483	1,792		5,000	2,500	2,006	2,500
030-001	Contract - Golf Course	39,000	12,000	9,000	12,000	19,200	16,000	19,200
033-001	Communications - GTE	1,509	977	5,312	2,500	2,000	4,567	2,000
032-001	Utilities - SCE & GAS	29,639	23,307	28,101	24,900	26,000	21,188	27,300
036-007	Other Equip Maint	1,957	241	1,069	1,500	1,500	1,758	2,500
037-014	Equip & Prop Rentals			10,907	500	2,000	1,660	2,000
038-002	Training & Meetings	81	144		500	500	218	500
064-046	Landscape Maintenance	33,330				2,500	5,811	2,500
063-000	Other Capital Improvement			2275		3,000	2,394	7,500
<b>Operations</b>		<b>206,584</b>	<b>196,674</b>	<b>233,641</b>	<b>226,754</b>	<b>245,400</b>	<b>148,831</b>	<b>273,250</b>

\*Completion of the Park Renovation Project will require twice the amount of grounds maintenance compared to PYs

**Recommended Projects FY16:**

**Kaku Park**

Concrete curb  
 DG pathway

**Community Center**

Trash enclosure

12,000

**Olive Bowl**

**City Park**

Skate park security system  
 Equipment trailer

Canopy install (Inc. above)  
 replace elec panels  
 light timers

7,500  
 3,000  
 3,000

**Complete Projects FY15:**

**City Park**

play panels  
 Helix install  
 Swing install  
 renovate Mem. prkg lot (ADA)  
 skate park security system  
 Ono City fence  
 Equipment trailer

**Community Center**

Pump & irrig sys  
 trash encl  
 Hydroseed

6,000  
 12,000  
 4,000

**Harvard Park**

Pump & irrig sys  
 (storm drain work noted in CIP)

8,000

**Olive Bowl**

Canopy install  
 replace elec panels  
 light timers

7,500  
 3,000  
 3,000

FUND: 200 - ISF FUND  
 DEPT: 2000 - STREET IMPROVEMENT FUND

EXPENSE

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
090-200	Transfer to CIP Fund				224,624	810,564	798,421	407,334
090-200	Transfer to General Fund							500,000
090-200	Transfer to GF Streets				179,436	160,141	65,161	90,550
090-200	Transfer to Debt Srv Fund				73,566	73,566	54,620	73,566
<b>Operational Expenses</b>		-	-	-	<b>477,626</b>	<b>1,044,271</b>	<b>918,202</b>	<b>1,071,450</b>

490-030	Reserve Fund Balance				590,383	592,604	424,241	424,241
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Approved Activity SIP					1,068,009	1,636,875	1,342,443	1,495,691
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*\*REF: FY14 Budget Restricted General Fund Rev - these funds are now accounted for within an ISF that will maintain it's own Fund Balance to account for accrual of funds for future street improvement projects*

*\*\$50,000 of the CIP Transfer is reserved for Alley Projects / \$857,334 for Streets Renovation*

FUND: 200 - ISF FUND  
 DEPT: 2000 - STREET IMPROVEMENT FUND

REVENUE

AC#	Description	Actual Revenue FY 2011	Actual Revenue FY 2012	Actual Revenue FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Revenue Thru 4/30/2015	CITY MGR Proposed FY 2016
312-030	UB Charges for SIP	1,146,200	882,091	1,071,469	1,068,009	1,046,492	807,755	1,071,450
<b>Operational Expenses</b>		<b>1,146,200</b>	<b>882,091</b>	<b>1,071,469</b>	<b>1,068,009</b>	<b>1,046,492</b>		<b>1,071,450</b>

490-030	Reserve Fund Balance					590,383		424,241
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Approved Activity SIP					1,068,009	1,636,875		1,495,691
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*\*In accordance with Prop 218, a Public Hearing was held on April 13, 2004 to adopt the Street Improvement Program by incrementally adding 5.9% to the water, sewer, and refuse rates in four installments from June 2004 thru June 2007. This program was developed to provide a funding mechanism for on-going streets maintenance including reconstruction, overlay, and chip seal and charged to the water, sewer, and refuse funds that contribute to the degradation of the streets. Prior to FY14, the accounting method was to bill and collect the 23.6% as part of each UB fund, charge as an expense to the appropriate fund and recode as a revenue to the general fund for use in this program. In order to provide greater transparency and accountability for these funds, an Internal Service Fund (ISF) has been created to provide more detailed documentation regarding the portion of billing and collections allocated to the Streets Maintenance Program and track the Fund Balance which will provide greater accuracy for availability of funds for streets projects.*

FUND: 261 - RESTRICTED FUND  
DEPT: 4160- GAS TAX

EXPENSE

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
010-001	Salaries	124,760	44,187	32,142	110,187	55,000	74,220	102,261
015-000	Benefits	71,147	19,198	24,621	62,972	35,000	44,713	78,715
022-012	Vehicle Fuel & Oil	8,804	4,656	7,644	4,179	7,500	3,812	5,100
022-015	Vehicle Repair & Maint.	144	857		3,611	1,000		1,000
023-001	Street Sweeping Contract*	4,918		11,552	30,000	45,000	24,517	36,000
032-004	Street Lighting	86,125	86,999	99,268	103,832	55,000	68,682	87,000
034-000	Insurance	12,733		7,011	10,000	10,000		0
065-001	Street Signs	0	0	2,108	864	15,000	1,318	5,000
065-008	Street Striping	1,203	2,315	497	3,948	30,000	10,349	15,000
031-012	Engineering	35,299	2,279	135	593	15,000	254	5,000
065-013	General Street Maintenance	23,920	9,893	8,283	4,931	75,000	1,225	39,624
<b>TOTAL GAS TAX FUND</b>		<b>369,053</b>	<b>170,385</b>	<b>193,261</b>	<b>335,118</b>	<b>343,500</b>	<b>229,090</b>	<b>374,700</b>

\*Street Sweeping Contract has moved from Streets to Gas Tax - increased expense for Streets Maintenance

FUND: 261 - RESTRICTED FUND  
DEPT: 4160- GAS TAX CONSTRUCTION

090-200	Transfer Out to CIP Fund	0			0	0	0	0
<b>SUBTOTAL TRANSFERS OUT</b>			0	0	0	0	0	0
<b>TOTAL GAS TAX FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>374,700</b>

FUND: 263 - RESTRICTED FUND  
DEPT: 4180- TRANSPORTATION

010-001	Salaries	221,831	44,417	40,457	79,376	15,000	5,099	45,541
015-000	Benefits	105,965	21,721	20,920	43,657	9,900	5,037	35,054
065-013	General Street Maint.			2,449	3,500	0		3,500
031-012	Engineering				22,729	0		
065-063	Audit				12,266	5,000	4,500	4,500
<b>SUBTOTAL TRANSPORTATION</b>		<b>327,796</b>	<b>66,138</b>	<b>63,826</b>	<b>161,528</b>	<b>29,900</b>	<b>14,636</b>	<b>88,595</b>
<b>Transfers Out</b>								
*LTF Funds	Regional Project - Sequoia & Hickory					400,000		453,000
	Capital Improvement Fund - Streets				125,000	250,000	15,853	245,000
	Debt Service Fund (Tulare Road)		122,754	122,558	127,688	122,129	93,994	122,750
<b>SUBTOTAL TRANSFERS OUT</b>			<b>122,754</b>	<b>122,558</b>	<b>252,688</b>	<b>772,129</b>	<b>109,847</b>	<b>820,750</b>
<b>TOTAL TRANSPORTATION FUND</b>		<b>327,796</b>	<b>188,892</b>	<b>186,384</b>	<b>414,216</b>	<b>802,029</b>	<b>124,483</b>	<b>909,345</b>

FUND: 264 - RESTRICTED FUND  
DEPT: 4190- TRANSIT

038-001	Transit Services 264-4190 TCAT (Fuel/Oil/Contract)	1,697	7,790		650	0	0	0
<b>TOTAL TRANSIT FUND</b>		<b>1,697</b>	<b>7,790</b>	<b>0</b>	<b>650</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Transit services are provided in accordance with state law via an agreement with the County of Tulare

FUND: 265 - RESTRICTED FUND  
DEPT: SURFACE TRANSPORTATION (STP)

090-200	Transfer Out to CIP Fund	1,149			105,210	105,210		142,874
<b>TOTAL STP FUND</b>		<b>1,149</b>	<b>0</b>	<b>0</b>	<b>105,210</b>	<b>105,210</b>		<b>142,874</b>

<b>TOTAL ALL GAS TAX/TRANSP</b>		<b>699,695</b>	<b>367,066</b>	<b>379,645</b>	<b>855,194</b>	<b>1,250,739</b>		<b>1,426,919</b>
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FUND: 300 - ENTERPRISE FUND

EXPENSE

DEPT: 4300-MCDERMONT FIELD HOUSE (Includes Patriots, After-School, & Recreation)

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
010-001	Salaries & Benefits	1,054,621	1,551,145	1,405,799	1,250,590	1,303,255	1,055,830	1,268,305
069-090	Redemption Supplies	75,937	43,330	34,915	32,000	27,000	13,768	25,000
069-091	Cleaning/Maintenance	57,196	42,226	63,743	50,000	50,000	34,032	47,000
069-092	Repair Equipment	96,215	60,994	60,746	50,000	75,000	48,024	50,000
069-093	Repair Building	41,839	22,250	16,565	18,000	16,750	17,036	25,000
069-095	Tanning Bed Supplies	4,892	1,601	907	1,000	250		100
069-101	Office supplies	27,732	20,126	12,728	9,500	10,000	8,603	9,200
069-102	Staff uniforms	3,852	1,221	892	750	850		700
069-103	Birthday Party supplies	11,572	14,549	20,261	18,000	20,000	19,189	20,500
069-104	Fitness Center Supplies	2,209	285	794	2,500	2,500	1,173	2,500
055-002	Youth Sports	131,157	37,592	31,577	25,000	25,000	23,630	24,500
055-019	Adult Sports	66,487	95,807	73,052	50,000	50,000	40,617	51,000
055-010	LUSD Patriot Program	1,440	24,750	39,280	30,000	36,000	21,084	34,000
055-026	LHS ASSETS / LTAC Program	585,488	212,803	257,356	250,000	100,000	62,669	95,000
069-116	Concessions Supplies	252,304	166,013	168,647	120,000	110,000	115,667	118,000
069-108	Electricity	265,696	221,004	245,744	185,000	170,000	191,537	168,000
069-109	Gas	14,997	13,053	12,809	12,000	15,000	7,379	10,000
095-002	Flow Rider Supplies	18,779	5,667	4,965	5,000	5,000	6,892	7,200
069-111	Telephone	4,316	4,686	5,957	5,400	4,200	3,541	4,200
069-069	Computer System/Operations	9,012	15,536	18,059	18,000	16,000	8,321	16,000
018-000	Bank & Interchange Fees	32,297	25,132	18,364	13,000	13,000	13,726	14,500
069-082	Insurance: Property/Liab	1,545		9,311	75,000	65,163	1,502	25,000
055-006	Fitness Center Classes	35,284	38,906	20,050	20,000	25,000	18,900	25,000
069-084	Advertising/Marketing	18,058	8,655	16,358	12,000	30,000	23,978	35,000
069-086	Travel/Seminars	2,675	542	606	500	125		250
069-172	Child Care Expense		485	132	500	350	354	400
069-088	Staff Training	1,146	755	1,730	1,500	1,800	1,754	1,800
037-000	Other Services & Charges	38,899	755	1,243		2,500	7,995	5,000
069-115	Special Event Expense	48,173	38,944	12,554	1,000	4,000	4,229	5,000
069-113	Service contract	32,294	30,961	13,101	26,500	26,500	27,954	30,000
<b>Operational Expenses</b>		<b>2,936,112</b>	<b>2,699,773</b>	<b>2,568,246</b>	<b>2,282,740</b>	<b>2,205,243</b>	<b>1,779,382</b>	<b>2,118,155</b>

\*Solar Panel installation project slated for FY16 should provide substantial savings on electricity

025-001	<b>Operating Transfers Out</b> Golf Course Contribution				5,000	5,000		2,500
035-002	Aquatic Center Contribution <i>Member use of facilities</i>			12,000	5,000	5,000		5,000
200-203	Due to Other Funds	62,490						
047-001	Debt Service - Interest		187,478	192,254	99,650	95,825	48,975	95,825
047-002	Debt Service - Principal				85,000	100,000	100,000	100,000
069-170	Debt Service - Lease	22,193	9,684		22,596			
<b>Total Operating Transfers Out</b>		<b>84,683</b>	<b>197,162</b>	<b>204,254</b>	<b>217,246</b>	<b>205,825</b>	<b>148,975</b>	<b>203,325</b>

<b>Capital Outlay Expense</b>								
064-002	X-Fit Arena Budget Amendment				30,000	30,000		
064-000	*Capital Outlay - Equipment	308,168		18,232	10,000	13,659		3,000
064-000	HRRP Expense					265,000	1,179	
<b>Total Capital Outlay Expense</b>		<b>308,168</b>	<b>-</b>	<b>18,232</b>	<b>40,000</b>	<b>308,659</b>	<b>1,179</b>	<b>3,000</b>

\*Budget Amendment #3 upon receipt of HRRP Grant FY15

<b>Total Fund Expense</b>		<b>3,328,963</b>	<b>2,896,935</b>	<b>2,790,732</b>	<b>2,539,986</b>	<b>2,719,727</b>	<b>1,929,536</b>	<b>2,324,480</b>
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EXPENSE

FUND: 400 - ENTERPRISE FUND  
 DEPT: 4400 - WELLNESS CENTER/AQUATIC CENTER

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
010-001	Salaries		244,333	127,754	150,000	116,837	141,866	129,985
015-000	Benefits		111,810	78,659	55,280	53,010	57,653	55,280
022-000	Dept. Oper. Supplies		9,786	7,014	7,000	7,500	14,655	10,000
022-012	Vehicle Fuel & Oil		104	36	250	0	71	0
023-000	Repair & Maintenance EQUIP		69	15,583	12,500	13,250	13,250	10,000
031-009	Audit Services		7,500	3,500	3,500	3,500	500	1,000
032-006	Wellness Center Utilities		26,990	74,520	55,000	68,000	52,451	57,200
032-007	Permits & Fees			4,123	3,700	4,125	3,496	4,125
033-001	Communications - Alarm		2,165	10,383	3,875	6,000	8,410	9,520
034-000	Insurance			0	10,000	10,000		8,500
035-000	Advertising/Printing/Copy		170	575	4,000	1,250	3,035	4,000
037-000	Other Services & Charges		939	156	500	1,250	399	1,000
037-004	Dues & Subscriptions			0	350	225	193	225
037-008	Staff Training			727	800	800	78	200
038-002	Training & Meetings		218	313	800	200	690	750
031-000	Professional Services		2,194	14,018	500	500	100	6,500
055-006	Special Interest Classes		13,869	9,149	30,000	25,000	19,999	25,000
063-013	Furniture & Equipment			2,973	500	500	397	3,000
069-076	Pool Chemicals			6,747	8,500	22,000	12,987	16,200
069-091	Cleaning & Maintenance BLDG			6,725	200	5,500	18,270	10,000
069-115	Special Event Expense			1,082	500	1,500	4,890	5,200
069-116	Concessions Supplies			6,045	5,500	8,500	7,409	8,200
<b>Operational Expenses</b>		<b>0</b>	<b>420,146</b>	<b>370,081</b>	<b>353,255</b>	<b>349,447</b>	<b>360,798</b>	<b>365,885</b>

064-000	CIP - Building & Equipment			59,797				
066-000	CIP - Parking & Landscape		657,539		53,422			
<b>Capital Outlay</b>			<b>657,539</b>	<b>59,797</b>	<b>53,422</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Transfers Out</b>								
070-000	Transfer Out to Debt Service		95,577	72,942	126,401	131,354	132,494	132,494
<b>Debt Service</b>			<b>95,577</b>	<b>72,942</b>	<b>126,401</b>	<b>131,354</b>	<b>132,494</b>	<b>132,494</b>

<b>Combined Expense</b>			<b>1,173,262</b>	<b>502,820</b>	<b>533,079</b>	<b>480,801</b>	<b>493,292</b>	<b>498,379</b>
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FUND: 552 - ENTERPRISE FUND  
 DEPT: 4552 - WATER

EXPENSE

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
010-001	Salaries	238,213	195,207	181,175	208,890	225,000	182,439	262,395
010-002	Part Time Salaries	14,261	13,769	10,068	5,000	7,500	4,244	7,500
010-003	Overtime	4,966	6,262	6,157	5,500	7,500	10,107	10,000
015-000	Benefits	158,832	127,896	149,050	142,786	175,000	120,484	170,557
021-000	Office Supplies	5,250	4,396	2,274	2,500	2,500	153	500
022-000	Dept. Oper. Supplies	58,198	53,869	34,563	43,932	45,000	28,961	35,000
022-001	Water Supply Testing	35,784	40,109	36,019	40,200	45,000	23,344	35,000
022-004	Wells Materials	2,614	14,932	14,850	16,750	25,000	22,423	25,000
022-007	Treatment Plant Materials	124,529	73,034	43,707	75,000	65,000	24,937	50,000
022-010	Raw Canal Water	188,243	120,648	132,714	130,000	100,000	55,938	110,000
022-012	Vehicle Fuel & Oil	7,406	7,693	6,870	8,000	8,000	2,925	7,000
022-015	Vehicle Repairs & Maint.	16,647	4,860	9,589	10,000	10,000	4,542	8,000
023-000	Repair & Maint. Supplies	14,791	3,815	38,353	10,000	25,000	17,806	25,000
025-000	Small Tools & Equip	318	2,108	70	500	500		500
031-000	Professional Services	96,739	74,030	64,372	75,000	75,000	33,851	65,000
031-009	Audit Services	12,500	30,000	35,000	35,000	35,000	15,200	30,000
032-005	Wells Utilities	3,384	3,725	18,619	5,000	87,350	129,513	140,000
032-006	Treatment Plant Utilities	182,758	137,787	169,312	150,000	115,000	33,499	95,000
033-001	Communications / Alarm	24,107	20,422	19,184	15,000	10,000	11,845	12,000
034-000	Insurance	19,898	15,871	25,176	25,000	25,000	18,823	25,000
036-000	Repair & Maint. Services	20,150	15,449	31,494	25,000	40,000	46,313	42,000
037-000	Other services	502	22,638	33,674	5,000	15,000	9,774	13,000
037-004	Dues & Subscriptions & Permits	7,714	1,777	15,227	15,000	10,000	6,505	10,000
037-014	Equip & Prop Rentals	981		611	500	1,000		1,000
038-000	Engineering		2,845	21,710	30,000	20,000		5,000
038-002	Training & Meetings	375	746	2,906	2,500	2,500	191	250
040-000	*Street Improvement Program	385,232	394,768	437,806		0		
080-000	*Raw Water Maintenance	4,196	705		5,000	0		
050-006	Equip.Replacement&Maint	16,204		300	5,000	4,000		1,500
064-007	Underground Gas Tank Removal		8,731	418	15,000	25,000	158	8,000
070-005	AB303 Reimbursed Reporting Bottled Water Progam SWRCB			36,320	0	0		16,500
095-000	Water Rate Study		515	12,181	3,000	0	3,238	11,648
096-000	Water Feasibility Study			1,978	20,000	0	29	
<b>Operational Expenses</b>		<b>1,644,792</b>	<b>1,398,604</b>	<b>1,591,746</b>	<b>1,130,058</b>	<b>1,205,850</b>	<b>807,240</b>	<b>1,222,350</b>

\*Raw Water Maintenance costs will be accounted for within Raw Canal Water in future and line eliminated from GL

\*Fees collected for the Street Improvement Fund will no longer be expensed to water, but accounted for within a separate ISF Fund

Transfers Out								
064-000	Capital Improvement Fund		23,100		20,000	98,977	247,188	53,500
100-103	CIP Reserve Fund				116,357			55,722
070-002	Debt Service Fund Clairifier	16,754	16,754	16,754	16,754	8,377	12,377	16,754
070-000	Debt Service USDA Bond	109,874	109,874	109,874	109,874	118,521	109,874	109,874
<b>Total Transfers Out</b>		<b>126,628</b>	<b>149,728</b>	<b>126,628</b>	<b>262,985</b>	<b>225,875</b>	<b>369,439</b>	<b>235,850</b>

\*CIP Includes carry-forward from FY14 approved appropriations for CIP

<b>Combined Expense</b>	<b>1,771,420</b>	<b>1,548,332</b>	<b>1,718,374</b>	<b>1,393,043</b>	<b>1,431,725</b>	<b>1,176,678</b>	<b>1,458,200</b>
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**Projects/equipment not included above:**

Olive Bowl well abandonment	10,000	Portion of backhoe & loadall repair included above \$14,000
SCBA and tank	6,000	
Pnumatic valve exercisor	6,000	
Tapping equipment	2,500	
<b>Total</b>	<b>24,500</b>	

FUND: 553 - ENTERPRISE FUND  
 DEPT: 4553 - SEWER

EXPENSE

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
010-001	Salaries	291,335	160,542	155,757	159,608	160,000	142,871	185,000
010-002	Part Time Salaries	37,786	19,657	10,943	9,500	5,500	4,244	7,500
010-003	Overtime	5,909	6,020	6,656	5,000	4,000	7,022	7,500
015-000	Benefits	185,885	105,875	126,482	109,239	133,000	97,285	120,250
019-000	Operational Supplies	10,848	639	7,138	3,500	8,000	23,703	10,000
021-000	Office Supplies	1,651	2,667	2,287	2,500	1,000	875	1,000
022-000	Dept Oper Supplies(Chemicals)	56,089	43,261	38,746	49,537	35,000	5,402	35,000
022-008	Treatment Plant Repairs	22,193	3,309	15,575	14,537	30,000	15,404	20,000
022-012	Vehicle Fuel & Oil	12,799	8,739	6,723	7,000	5,000	2,925	5,000
022-015	Vehicle Repairs & Maint.	14,995	11,729	5,760	5,000	5,000	2,489	19,000
025-000	Small Tools & Equip	4,860	1,060	701	1,000	1,000	1,943	2,000
031-000	Professional Services	52,205	36,143	107,507	75,000	45,000	33,370	38,000
031-006	Waste Discharge Permit	31,273	55,157	54,957	65,000	70,000	74,185	77,000
031-007	Monitoring	5,450	15,138	13,749	12,000	16,125	12,648	18,000
031-009	Audit Services	12,500	12,500	13,843	14,000	14,000	7,000	10,000
032-001	Utilities - SCE	132,200	90,521	81,716	85,000	89,500	110,148	90,000
033-001	Communications / Alarm	12,153	10,349	9,824	8,500	8,500	7,908	8,500
034-000	Insurance	20,902	15,871	25,731	25,000	25,000	18,823	20,000
036-001	Emergency Line Repair	20,052	10,592	4,855	10,000	59,500	47,398	45,000
037-000	Other Services & Charges	14,014	20,439	19,502	30,000	22,000	10,958	25,000
037-004	Dues & Subscriptions	10,313	884	1,227	5,000	500	99	750
038-002	Meetings & Travel	130	749	767	2,500	400		500
064-001	East/West Pond Monitoring	3,208	10,963		83000	30,000	9,175	48,000
<b>Operational Expenses</b>		<b>958,751</b>	<b>642,803</b>	<b>710,446</b>	<b>781,421</b>	<b>768,025</b>	<b>635,874</b>	<b>793,000</b>

\*Utility costs are expected to decrease with the installation of the solar panel project

Transfers Out								
064-000	Capital Improvement				15,000			60,000
490-070	Capital Improvement Reserve				13,000			96,835
070-000	Debt Srv Infrastructure	25,623	25,623	25,623	25,623			25,623
070-003	Debt Srv USDA Bond	323,470	323,470	323,470	323,470	323,470	323,470	323,470
<b>Total Transfers Out</b>		<b>349,093</b>	<b>349,093</b>	<b>349,093</b>	<b>377,093</b>	<b>323,470</b>	<b>323,470</b>	<b>505,928</b>

<b>Combined Exp</b>	<b>1,307,844</b>	<b>991,896</b>	<b>1,059,539</b>	<b>1,158,514</b>	<b>1,091,495</b>	<b>959,344</b>	<b>1,298,928</b>
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**Projects/equipment included in Emergency Line Repair**

Manhole repair Tulare/Ash \$10,000 Portion of backhoe & loadall repair included above \$14,000  
 Mainline repair Valencia/Mirage \$10,000

East/West Pond Monitoring includes 5 new wells to be installed (replace dry wells) per State.

FUND: 841 CURB& GUTTER								
023-00	Repair & Maintenance Supplies	0	325					500
065-028	Street & Sidewalk Repair	0	-	4,848	11,800	9,000	8,850	11,800
090-200	Transfer Out to CIP	32,529						
<b>SubTotal Curb&amp;Gutter</b>		<b>32,529</b>	<b>325</b>	<b>4,848</b>	<b>11,800</b>	<b>9,000</b>	<b>8,850</b>	<b>12,300</b>

\*Increase in Curb & Gutter Revenue due to reprise of Sidewalk Repair Program and RLF to fund ad'l loans to homeowners

FUND: 856 STORM DRAIN SYSTEM								
064-000	Capital Improvement	28,482	-	-		-	-	75,000
<b>SubTotal Storm Drain Sys</b>		<b>28,482</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>75,000</b>

\*Transfer to CIP for Storm Drain project

<b>Total SEWER FUND</b>	<b>1,368,855</b>	<b>992,221</b>	<b>1,064,387</b>	<b>1,170,314</b>	<b>1,100,495</b>	<b>968,194</b>	<b>1,386,228</b>
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FUND: 554 - ENTERPRISE FUND  
 DEPT: 4554 - REFUSE

EXPENSE

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
010-001	Salaries	91,566	44,480	41,864	45,503	40,000	40,939	46,917
015-000	Benefits	50,612	26,321	25,558	31,143	31,200	22,334	36,114
022-000	Dept. Oper. Supplies	13,402	9,652	10,462	500	2,500	2,378	2,500
022-012	Vehicle Fuel & Oil	7,947	711	426	250	250	1,117	1,000
022-015	Vehicle Repairs & Maint.	3,784	1,221	2,110	1,500	1,000	294	500
031-009	Audit Services	12,500			500	500		500
033-001	Communications - GTE	3,977	3,207	3,467	3,000	2,000	4,653	3,000
034-000	Insurance	16,100		8,873	1,000	1,000		1,000
037-000	Other Services & Charges	350	154	2,065	500	250		250
037-005	JPA Dues	16,687	11,684	15,586	12,000	10,000	9,020	7,300
065-004	Contract Services	664,904	908,196	860,474	726,817	866,832	524,754	797,082
<b>Operational Expenses</b>		<b>881,829</b>	<b>1,005,624</b>	<b>970,885</b>	<b>822,713</b>	<b>955,532</b>	<b>605,489</b>	<b>896,163</b>
<b>Transfers Out</b>								
064-000	Alley Repair Program							45,784
<i>*5% of Revenue dedicated to alley repairs</i>								
<b>Total Transfers Out</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45,784</b>
<b>Combined Exp</b>		<b>881,829</b>	<b>1,005,624</b>	<b>970,885</b>	<b>822,713</b>	<b>955,532</b>	<b>605,489</b>	<b>941,947</b>
<i>*Rates that were reduced by 5% in 2011 are restored with increase of 5% for FY16 to eliminate deficit in this fund</i>								
490-030	Reserve Fund Balance							46,891

FUND: 8\*\* - SPECIAL REVENUE FUND  
 DEPT: ASSESSMENT DISTRICTS

EXPENSE

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
883-065-002	Sierra View	4225	10,787	18,382	17,861	15,061	7,702	14,087
884-065-002	Heritage Park	1893	6,580	6,749	6,600	6,600	5,112	6,800
885-065-002	Ingoldsby	3294	3,811	3,685	4,000	4,000	591	300
886-065-002	Samoa	1069	5,566	4,090	4,400	4,400	2,404	4,000
887-065-002	Sweet Brier Units	1962	13,204	7,961	6,500	6,500	4,287	7,700
888-065-002	Parkside	2469	9,217	6,339	7,300	7,300	7,711	8,200
889-065-002	Sierra Vista	0	12,947	352	200	200	593	1,000
890-065-002	Maple Valley			687	4,000	4,000	1,240	2,000
891-065-002	Pelous Ranch	26	5,672	12,435	19,700	18,049	9,677	15,000
<b>Total Combined Expense</b>		<b>14,938</b>	<b>67,784</b>	<b>60,680</b>	<b>70,561</b>	<b>66,110</b>	<b>39,317</b>	<b>59,087</b>
<b>8000</b>								
010-001	Salaries		18,172	17,635	29,122	26,322	10,428	27,112
015-000	Benefits		2,893	3,107	7,764	7,764	5,643	8,200
022-000	Dept. Oper. Supplies		5,105	16,082	8,000	6,349	12,226	10,000
022-012	Vehicle Fuel, Oil, Repair		17,264	4,201	5,000	5,000	1,823	2,800
032-001	Utilities:Lighting/Water		12,573	19,628	20,575	20,575	8,255	10,575
037-005	Wall Maint. & Repair		11,778	27	100	100	943	400
<b>Total Expenses Breakdown</b>		<b>0</b>	<b>67,784</b>	<b>60,680</b>	<b>70,561</b>	<b>66,110</b>	<b>39,317</b>	<b>59,087</b>

FUND: 556- SPECIAL REVENUE FUND  
 DEPT: 4556 - LAND APPLICATION

AC#	Description	Actual Expense FY 2011	Actual Expense FY 2012	Actual Expense FY 2013	Actual Expense FY 2014	Council Approved FY 2015	Expense Thru 4/30/2015	CITY MGR Proposed FY 2016
010-001	Salaries	12,913	12,749	11,331	12,570	13,000	3,026	10,266
015-000	Benefits	7,499	6,312	6,480	8,334	7,150	1,825	7,902
022-000	Dept. Oper. Supplies	35,667	3,624	4,184	3,500	3,500	3,397	3,500
031-000	Professional Services	10,557			2,500	7,000		500
034-000	Insurance	1,320		698		500		0
036-000	Repair & Maint Services		22,307		2,500	2,500	390	750
037-007	Permit Renewal	14,586	18,087	18,087	19,850	22,000		23,000
061-003	CCPI Lease Payment	43,200	21,600	21,600	21,600	21,600		21,600
<b>Operational Expenses</b>		<b>125,742</b>	<b>84,679</b>	<b>62,380</b>	<b>70,854</b>	<b>77,250</b>	<b>8,638</b>	<b>67,518</b>

\*All expenses relative to this fund are reimbursed by the commercial end user that requires this service for operation  
 \*Lease payment of \$21,600 good until 2017; owner able to negotiate increase starting 2018

**-- DRAFT -- CAPITAL IMPROVEMENT PLAN -- DRAFT --**

**CITY OF LINDSAY**

**YEAR 2015/2016**

**Water (Water enterprise funds)**

1	Well 11 Project (water treatment)	\$1,350,000	CDBG Application, construction
1a.	Well 11 Project (Planning)	\$225,000	Emergency Drought Funding
2	Well 15 Pipeline Project (Planning & Const.)	\$401,000	IRWM (26%) & CDBG Application
3	Bottled Water Project (Ave. 240/Rd. 188)	\$16,500	Emergency Drought Funding
4	Well 14 Filtration Project (Planning)	\$90,000	SRF
5	Water main line replacement		
	a. 8" size, 1300 LF,	\$275,000	Lafayette Avenue
6	Test Well	\$150,000	
7	SCADA Expansion	\$25,000	(pH, high Cl2 alarm)

**Sewer (Sewer enterprise funds)**

1	Main line replacement;		
	a. 6" size, 350 LF,	\$150,000	Tulare Rd./Third Street
2	Wastewater Treatment Plant Projects		
	a. Bar Screen Renovation	\$75,000	
	b. RAS Pump Replacement	\$45,000	
3	SCADA Expansion	\$15,000	
4	Tractor and disc	\$32,000	
5	Tertiary Treatment Study	\$50,000	CDBG Application

**Storm Drain System (Sewer enterprise funds)**

1	Orange Avenue Storm Drain and Harvard Park basin improvements	\$250,000	CDBG Application, construction
2	Miscellaneous mainline vac/jet	\$25,000	Olive Avenue, Harvard Avenue

**Streets Projects (Gas Tax, streets funds)**

See attached list

**Miscellaneous Improvement Projects**

1	Sequoia Avenue pedestrian project	\$350,000	Measure R
2	Hickory Street pedestrian project	\$325,000	Measure R
3	Wellness Center Parking Lot seal/stripe	\$12,000	
4	Aquatics Center Chemical Injection pumps	\$10,000	
5	City Golf Course Roof Replacement	\$15,000	
6	Public Safety Facility Study	\$50,000	CDBG Application
7	Water Conservation Upgrades	\$18,000	City Facilities

**-- DRAFT -- CAPITAL IMPROVEMENT PLAN -- DRAFT --**

**YEAR 2016/2017**

**Water (Water enterprise funds)**

1	Well 14 Filtration project (construction)	\$800,000	SRF
2	Water treatment plant filter bank renovations	\$800,000	
3	Primary disinfection renovation at canal	\$250,000	SRF
4	Water main line replacement		
	a. 6" size, 320 LF	\$175,000	Denver Court
5	New Water Well	\$1,500,000	
6	Pneumatic air compressor	\$12,500	
7	Full size truck	\$25,000	(State program)

**Sewer (Sewer enterprise funds)**

1	Main line replacement;		
	a. 8" size, 550 LF	\$175,000	
2	Wastewater Treatment Plant Projects		
	a. Drying Beds Renovate	\$150,000	
	b. Clarifier repairs	\$75,000	

**Storm Drain System (Sewer enterprise funds)**

1	Miscellaneous basin improvements	\$125,000	
2	Miscellaneous mainline vac/jet	\$25,000	

**Streets Projects (Gas Tax, streets funds)**

See attached list

**Miscellaneous Improvement Projects**

1	Tulare Road/Foothill Avenue Intersection		
2			
3	Olive Bowl/Kaku Park Renovation	\$200,000	(RR, paving, trees, irrig. System)
4	Westwood/Hermosa Roundabout	\$875,000	Congestion, Mitigation & Air Quality
5	Hermosa Island Renovation	\$25,000	
	Transit Bus Shelter, Shopping Center	\$25,000	Transit funds
	McDermont Center		McDermont Enterprise
	a. Parking lot paving	\$25,000	
	b. Laundry room addition	\$25,000	(1 industrial washer & dryer and room)

**-- DRAFT -- CAPITAL IMPROVEMENT PLAN -- DRAFT --**

**YEAR 2017/2018**

**Water (Water enterprise funds)**

1	Canal turnout upgrades	\$750,000	
2	Well 14 Variable Frequency Drive	\$80,000	
3	Water Storage Tank Renovation	\$250,000	
4	Water main line replacement		
	a. 8" size, 1300 LF,	\$325,000	
5	SCADA Expansion	\$25,000	Well 14 VFD

**Sewer (Sewer enterprise funds)**

1	Main line replacement;		
	a. 6" size, 1,100 LF,	\$300,000	
	b. Oxidation Ditch Repairs (2)	\$300,000	
2	Wastewater Treatment Plant Projects		
	a. Building Addition/Renovation	\$300,000	
	b. Equipment replacement	\$250,000	

**Storm Drain System (Sewer enterprise funds)**

1	Miscellaneous mainline vac/jet	\$25,000	
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**Update Sewer, Water, Storm Drain Master Plans \$500,000**

**Streets Projects (Gas Tax, streets funds)**

See attached list

**Miscellaneous Improvement Projects**

1	Corporation Yard improvements	\$250,000	
2	City Hall Renovations (glazing)	\$250,000	
3	Aquatic Center, Pool maintenance	\$20,000	
4	McDermont Center Misc. Repairs	\$50,000	
5	City Hall Renovations (electrical, mech.)	\$400,000	

**-- DRAFT -- CAPITAL IMPROVEMENT PLAN -- DRAFT --**

**YEARS 2019/2021**

**Water (Water enterprise funds)**

- |   |                             |           |
|---|-----------------------------|-----------|
| 1 | Water main line replacement |           |
|   | a. 8" size, 1300 LF         | \$300,000 |

**Sewer (Sewer enterprise funds)**

- |   |                       |           |
|---|-----------------------|-----------|
| 1 | Main line replacement |           |
|   | a. 6" size, 1,100 LF, | \$300,000 |
|   | b. 8" size, 550 LF,   | \$175,000 |

**Storm Drain System (Sewer enterprise funds)**

- |   |                                       |          |
|---|---------------------------------------|----------|
| 1 | Storm Drain Main line improvements    |          |
|   | a. Miscellaneous mainline replacement | \$75,000 |
|   | b. Miscellaneous mainline jet/vac     | \$40,000 |

**Streets Projects (Gas Tax, streets funds)**

See attached list

**Miscellaneous Improvement Projects**

- |   |                                |           |
|---|--------------------------------|-----------|
| 1 | City property improvements     | \$300,000 |
| 2 | City Hall Renovations          | \$300,000 |
| 3 | Aquatic Center, heater upgrade | \$65,000  |
| 4 | McDermont Center Misc. Repairs | \$150,000 |





CITY OF LINDSAY  
SUMMARY OF DEBT SERVICE OBLIGATIONS FY 2015-16

DEBT DESCRIPTION	7/1/2015 BEGINNING BALANCE		ACCOUNT#	AMOUNT DUE IN FY	6/30/2016 ENDING BALANCE	PAY AMOUNT (Bold is Paid)	PAYDATES
<b>GENERAL FUND</b>							
Streets	904,282	Principal	101-4130-090-500	52,422	851,860	18,237.50	07/01/15
TCAG Settlement	Per County	Interest	101-4130-047-001	20,528	P&I	18,237.50	10/01/15
Lender: TCTA	4/12/12	Total		<u>72,950</u>	P&I	18,237.50	01/01/16
Original Bal	1,048,000	10/1/32	Type: Agreement	Term: 20 years	P&I	18,237.50	04/01/16
Library	485,174	Principal	450-4500-047-002	17,026			
Library Landscape Loan	4.1250%	Interest	450-4500-047-001	20,013	Interest Only	10,006.71	11/12/15
Lender: USDA #97-12	5/12/10	Total		<u>37,039</u>	P&I	27,032.71	05/12/16
Original Bal	750,000	5/12/40	Type: COP	Term: 30 years			
<b>TRANSPORTATION</b>							
Transportation Department	1,250,463	Principal	263-4180-047-002	65,858	1,183,327		
Tulare Road Loan	4.5000%	Interest	263-4180-047-001	56,271	P&I	93,993.59	11/12/15
Lender: USDA #97-15	8/12/08	Total		<u>122,129</u>	Interest Only	28,135.41	05/12/16
Original Bal	16,000,000	10/1/29	Type: COP	Term: 30 years			
<b>ENTERPRISE FUNDS</b>							
Wellness Center	2,146,012	Principal	400-4400-047-002	39,821	2,106,191		
Wellness Center Loan	4.2500%	Interest	400-4400-047-001	91,206	P&I	85,424.00	07/20/15
Lender: USDA #97-13	7/20/07	Total		<u>131,027</u>	Interest Only	45,603.00	01/20/16
Original Bal	3,000,000	6/30/32	Type: COP	Term: 30 years			
<b>WATER FUND</b>							
Water Department	1,870,616	Principal	552-4552-047-002	30,373	1,840,243		
Water Plant Expansion Loan	3.2500%	Interest	552-4552-047-001	79,501			
Lender: USDA #91-06	12/11/00	Total		<u>109,874</u>	P&I	109,874.00	12/01/15
Original Bal	2,440,000	12/11/40	Type: Revenue Bond	Term: 40 years			
Water Department	57,433	Principal	552-4552-047-002	12,887	44,546		
Water Clarifier Loan	0.0713%	Interest	552-4552-047-001	3,867	P&I	8,376.99	12/01/15
Lender: USBANK Bond	12/1/93	Total		<u>16,754</u>	P&I	8,376.99	06/01/16
Original Bal	197,054	6/1/19	Type: Revenue Bond	Term: 20 years			
<b>WASTEWATER FUND</b>							
Wastewater Department	5,477,298	Principal	553-4553-047-002	145,458	5,331,840		
Sewer Plant Expansion Loan	3.2500%	Interest	553-4553-047-001	178,012			
Lender: USDA #92-04	11/29/99	Total		<u>323,470</u>	P&I	323,470.00	11/28/15
Original Bal	7,000,000	11/27/39	Type: Revenue Bond	Term: 40 years			
Wastewater Department	408,429	Principal	553-4553-047-002	7,754	400,675		
Sewer Infrastructure Loan	4.3750%	Interest	553-4553-047-001	17,869			
Lender: USDA #92-09	6/28/04	Total		<u>25,623</u>	P&I	25,623.00	06/28/16
Original Bal	480,000	6/28/40	Type: Revenue Bond	Term: 40 years			
<b>MCDERMONT FIELD HOUSE</b>							
McDermont Field House & Rec	1,650,000	Principal	300-4300-047-002	100,000	1,550,000		
US BANK Lease Bond	4.2500%	Interest	300-4300-047-001	91,450	P&I	146,850.00	12/15/15
Lender: USBANK Bond	11/1/12	Total		<u>191,450</u>	Interest Only	44,600.00	06/15/16
Original Bal	1,835,000	1/1/27	Type: COP	Term: 15 years			
Total Principal Reduction				471,600			
Total Interest Payable				558,716			

CITY DEBT AGREEMENTS OUTSIDE AGENCIES

Page Subtot: \$14,249,707

\$1,030,316

\$13,308,682

DEBT DESCRIPTION	7/1/2015 BEGINNING BALANCE	ACCOUNT#	AMOUNT DUE IN FY	6/30/2016 ENDING BALANCE	PAY AMOUNT	PAYDATES
Compensated Absences	260,154			244,196		N/A

CITY OF LINDSAY as SUCCESSOR AGENCY FOR FORMER RDA  
RORF DEBT SERVICE FY 2015-16

DEBT DESCRIPTION	7/1/2015 BEGINNING BALANCE	ACCOUNT#	AMOUNT DUE IN FY	6/30/2016 ENDING BALANCE	PAY AMOUNT	PAYDATES
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**REDEVELOPMENT OBLIGATION RETIREMENT FUND (RORF)**

California Housing Finance Agency

CalHFA Loan No. HELP-080803-0	1,250,000	Principal	660-0000-047-002	0	1,250,000	
Lender: CALHFA 3/30/04 1.5000%		Interest	660-0000-047-001	100,000	Interest Only	50,000.00 12/31/15
Original Bal 1,250,000 3/30/19 Type: LOAN		Total Renegotiated		<u>100,000</u>	Interest Only	50,000.00 06/15/16

California Housing Finance Agency

CalHFA Loan No. RDLP-090806-0	3,690,000	Principal	660-0000-047-002	0	3,690,000	
Lender: CALHFA 8/7/07 1.5000%		Interest	660-0000-047-001	50,000	Interest Only	25,000.00 12/31/15
Original Bal 3,690,000 5/7/21 Type: LOAN		Total Renegotiated		<u>50,000</u>	Interest Only	25,000.00 06/15/16

US BANK Tax Allocation Bond

2005 Bond Issue	3,820,000	Principal	660-0000-047-002	3,820,000	0	<b>Refunded 2015 Issue</b>
Lender: USBANK Bond 4/14/05 4.1250%		Interest	660-0000-047-001	186,906	P&I	204,587.00 08/01/15
Original Bal 4,700,000 4/1/35 Term: 30 Years		Total		<u>4,006,906</u>	Interest Only	

2007 Bond Issue	6,730,000	Principal	660-0000-047-002	6,730,000	0	<b>Refunded 2015 Issue</b>
Lender: USBANK Bond 8/1/07 3.8750%		Interest	660-0000-047-001	323,994	P&I	333,643.75 08/01/15
Original Bal 7,880,000 8/1/37 Term: 30 Years		Total		<u>7,053,994</u>	Interest Only	

2008 Bond Issue	3,210,000	Principal	660-0000-047-002	3,210,000	0	<b>Refunded 2015 Issue</b>
Lender: USBANK Bond 8/1/08 4.2000%		Interest	660-0000-047-001	174,853	P&I	147,426.88 08/01/15
Original Bal 3,710,000 8/1/38 Term: 30 Years		Total		<u>3,384,853</u>	Interest Only	

2015 Bond Issue (Refunding)	13,885,000	Principal	660-0000-047-002		13,545,000	
Lender: USBANK Bond 8/1/15 3.1780%		Interest	660-0000-047-001		P&I	Reissue of 2005,07,08 Bonds
Original Bal 13,885,000		Total		<u>0</u>	Interest Only	259,206.25 02/01/16

City Loan to cover Shortfall	226,136	Principal	660-200-204	226,136	0	
		Interest	660-0000-047-001	10,176	P&I	236,312.00 12/26/15

\*Replaced the 2009 Bond Issue Obligation eff 10-01-2014

<b>Total RORF Fund</b>	19,051,136					
Bond Balance @ 7-01-15	13,885,000			<u>13,545,000</u>	Bond Balance @ 6-30-16	

**ANNUAL DEBT LIMIT  
FY 2015-16**

	TOTAL O/S DEBT	PAYMENTS IN FY16	SOURCE OF FUNDS
GENERAL FUND	1,389,456	109,990	UUT & SIP
TRANSPORTATION FUND	1,250,463	122,129	LOCAL MEASURE R
WELLNESS CENTER	2,146,012	131,027	USER CHARGES & PROGRAM REV
WATER FUND	1,928,049	126,628	USER CHARGES
WASTEWATER FUND	5,885,727	349,093	USER CHARGES
MCDERMONT FUND	1,650,000	191,450	USER CHARGES
 Total Subject to Debt Limit	 14,249,707	 1,030,316	
 Total Debt Obligations - CITY	 14,249,707	 <b><u>\$1,030,316</u></b>	 Revenue restricted to DEBT SERVICE - All Funds

CITY		ANNUAL DEBT LIMIT FY 2015-2016		
State law limits the amount of general obligation debt a governmental entity may issue to 15% of its total assessed valuation; however, City Charter Section 9.05A sets a 10% limitation.				
The current debt limit is \$19,035,336 based on the FY2014-15 Tulare County Certified Tax Base values.				
Per County Auditor Certified Value by Tax Base Report issued 8/07/2014		SECURED 180,425,016	UNSECURED 9,928,342	TOTAL 190,353,358
	19,035,336			
Debt Incurral Margin (Formal)	4,785,629	Legally available for borrowing from outside agencies		

Fiscal Year 2014-15 Limits	Previous Year Values FY14			DEBT LIMIT @ 10%
	SECURED	UNSECURED	TOTAL	
Per County Auditor Certified Value by Tax Base Report issued 9/13/2013	176,117,334	10,262,751	186,380,085	18,638,009
FY 16 Increase /Decrease over FY15	4,307,682	<b>-334,409</b>	3,973,273	
FY 16 Net Increase /Decrease Property Tax Revenue			39,733	X 1% Tax Rate

Fiscal Year 2013-14 Limits	Previous Year Values FY13			
	SECURED	UNSECURED	TOTAL	
Per County Auditor Certified Value by Tax Base Report issued 9/11/2012	183,243,447	10,057,028	193,300,475	19,330,048
FY 16 Increase /Decrease over FY14	<b>-2,818,431</b>	<b>-128,686</b>	<b>-2,947,117</b>	
FY 16 Net Increase /Decrease Property Tax Revenue			<b>-29,471</b>	X 1% Tax Rate

Debt Incurral Margin FY14	3,929,550	Legally available for borrowing from outside agencies
Debt Incurral Margin FY15	3,854,957	Legally available for borrowing from outside agencies
Debt Incurral Margin FY16	4,785,629	Legally available for borrowing from outside agencies
Increase /Decrease	930,672	Legally available for borrowing from outside agencies



AGENDA ITEM

Date: May 12, 2015  
To: Honorable Mayor Ramona Padilla and Esteemed Council  
From: Tamara Laken, Director of Finance  
Re: Update on 2005, 2007, 2008 RDA Bond Refunding

ACTION:

- Public Hearing
- Ordinance
- Consent Calendar
- Action Item
- Report Only – No Action**

The attached items are included on this agenda as Information-Only to keep you informed of the progress of the RDA Bonds Refunding which we expect to close around the 1<sup>st</sup> of August, 2015.

**Attachments:**

\*Department of Finance Approving the Refunding Project

\*California Debt & Investment Advisory Commission Acknowledgement of Proposed Debt Issue

**Recommendation:**

None – Information only

**Action Required:**

Items included for review and council approval via consent calendar



April 24, 2015

Ms. Tamara Laken, Finance Director  
City of Lindsay  
251 East Honolulu  
Lindsay, CA 93247

Dear Ms. Laken:

Subject: Approval of Oversight Board Action

The City of Lindsay Successor Agency (Agency) notified the California Department of Finance (Finance) of its February 23, 2015 Oversight Board (OB) resolution on February 24, 2015. Pursuant to Health and Safety Code (HSC) section 34179 (h), Finance has completed its review of the OB action.

Based on our review and application of the law, OB Resolution No. 15-01, approving the issuance and sale of tax allocation refunding bonds and approving the form of an indenture of trust, is approved.

The Agency desires to refund the 2005, 2007, and 2008 bonds issued by the former redevelopment agency and anticipates achieving approximately \$2.3 million in savings over the remaining life of the bonds. Finance's approval is based on our understanding that no refunding bonds will be issued unless such bonds meet the requirements outlined in HSC section 34177.5 (a). Following the issuance, the payments for the refunding bonds should be placed on future Recognized Obligation Payment Schedule for Finance's review.

Please direct inquiries to Beliz Chappuie, Supervisor, or Todd Vermillion, Lead Analyst at (916) 445-1546.

Sincerely,

JUSTYN HOWARD  
Program Budget Manager

cc: Ms. Maria Knutson, Administrative Supervisor, City of Lindsay  
Ms. Rita A. Woodard, Auditor-Controller, Tulare County  
California State Controller's Office



**CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION**

915 CAPITOL MALL ROOM 400  
PO BOX 942809  
SACRAMENTO, CA 94209-0001  
TELEPHONE: (916) 653-3269  
FAX: (916) 654-7440

April 22, 2015

**TO:** Sheila L Baldwin  
Stradling Yocca Carlson & Rauth  
660 Newport Ctr Dr Suite 1600  
Newport Beach, CA 92660

**FROM:** Mark Campbell, Executive Director

**RE: ACKNOWLEDGEMENT OF REPORT OF PROPOSED DEBT ISSUANCE**

California Government Code Section 8855(i) requires written notice to be given to the California Debt and Investment Advisory Commission (CDIAC) no later than 30 days prior to the proposed sale of any debt issue.

CDIAC acknowledges receipt of your notice of the following proposed debt issuance:

**CDIAC Number:** 2015-0790  
**Issuer:** Successor Agency to the Lindsay Redevelopment Agency  
**Project:** No One  
**Proposed Amount:** \$15,000,000  
**Proposed Sale Date:** May 21, 2015  
**Date Notice Received:** April 20, 2015

Issuers may electronically file the Report of Final Sale (RFS) through CDIAC's website, using the following CDIAC number and password, which are unique to this filing and must be used for any subsequent reporting under this CDIAC number.

**CDIAC Number:** 2015-0790  
**Password:** 25013677

In accordance with Government Code Section 8855(j), the RFS for this issue must be submitted not later than 21 days after the sale of the debt. The RFS may be submitted electronically at <http://www.treasurer.ca.gov/cdiac/reporting.asp>. An official statement or other financing documents must accompany the RFS.

Any questions regarding reporting requirements may be directed to CDIAC's Data Unit by email at [CDIAC\\_Issuance@treasurer.ca.gov](mailto:CDIAC_Issuance@treasurer.ca.gov) or by telephone at (916) 653-3269.

Cc: Rich Wilkinson  
Executive Director



## AGENDA ITEM

Date: May 12, 2015  
To: Mayor Ramona Padilla and Council  
From: Rich Wilkinson, City Manager/Chief of Police.  
Re: Wording on Agenda & Cover Sheet

### ACTION:

- Public Hearing
- Ordinance
- Consent Calendar
- Action Item
- Report Only**

Attached for your review is a 2<sup>nd</sup> draft agenda & cover sheet, which incorporates suggested language, clarifying the process for public participation. This is a working document, which provides council with an opportunity to review, edit, add or change language.

### Action Required:

1) Provide direction to staff, for adoption of finalized agenda language at next scheduled council meeting.

### Attachment:

Sample Revised Agenda & Cover Sheet

**Lindsay City Council Agenda**  
**Council Chambers at City Hall**  
**251 E. Honolulu, Lindsay, California**  
**6:00PM**

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1. a) Call to Order: 6:00 p.m.  
b) Roll Call: Council members Mecum, Salinas, Kimball, Mayor Pro Tem Sanchez, Mayor Padilla.  
c) Flag Salute: Led by Council member.
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2. Public Comment: The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council, including agenda items, other than noticed public hearings. Comments shall be limited to (3) minutes per person, with 30 minutes overall for the entire comment period, unless otherwise indicated by the Mayor.

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3. Consent Calendar: These items are considered routine & will be enacted by one motion, unless separate discussion is requested by Council or member of the public.

**Request for approval of the following:**

(pg.)

a)

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5. (pg.)

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6. (pg.)

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7. COUNCIL REPORTS.  
Presented by Council members.

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8. STUDENT REPORT.  
Presented by, Student Representative.

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9. STAFF REPORTS.  
Presented by Rich Wilkinson, City Manager.

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10. EXECUTIVE SESSION

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11. ADJOURN. The next Regular meeting is scheduled for **TUESDAY, at 6:00 PM** in the Council Chambers at City Hall, 251 E. Honolulu, Lindsay, CA 93247.

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Materials related to an Agenda item submitted to the legislative body after distribution of the Agenda Packet are available for public inspection in the office of the City Clerk during normal business hours. Complete agenda is available at [www.lindsay.ca.us](http://www.lindsay.ca.us) In compliance with the Americans with Disabilities Act & Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the office of the City Clerk at (559) 562-7102 ext 8031. Notification 48 hours prior to the meeting will enable the City to ensure accessibility to this meeting and/or provision of an alternative format of the agenda and documents in the agenda packet.

Welcome to your

# Lindsay City Council Meeting

Whether you are attending this meeting because of general interest or because an item of special interest to you is to be reviewed, your presence is an important means of helping to ensure an informed public and responsible Municipal Government.

## City Council:

The City Council is the legislative body of the City and is composed of five Council members elected at large for overlapping, four-year terms. The Mayor is elected by members of the Council every two years. The Council establishes laws, policies, financing and standards of municipal services necessary to the efficient operation of the City.

## City Manager:

The City Manager is employed by the City Council to administer and manage all of the daily activities and operations of the City within the policy guidelines established by the City Council.

## Regular Council Meetings:

Regular meetings are currently scheduled at 6:00 p.m. on the second and fourth Tuesday of each month. Business requiring Council action is listed on the Council Agenda. Because of the number and variety of matters receiving consideration, the agenda is prepared in advance of Council meetings.

## Citizen Participation in Meetings:

Public Comment is the time reserved to accept comments from the public on subject matters within the jurisdiction of the City Council whether or not the item is on the published agenda. However, in compliance with public meeting laws, Council cannot discuss or take action on topics that are not on the printed agenda. If a citizen wishes to comment on an item listed as a Public Hearing, comments should be presented during the Public Hearing. Prior to action by the Council on any item on the agenda, the public may comment on that time as well by indicating their desire to do so. Comments will be limited to three (3) minutes per person, unless otherwise indicated by the Mayor. Speakers are asked to come to the speaker's microphone, and to begin their comments by stating their name and address. It is requested that all comments be made with appropriate courtesy. Members of the public who wish to have items considered for placement on an upcoming agenda should contact the City Manager or City Clerk's Department. Some items will be accepted as routing (ceremonial) and scheduled for the next or requested meeting. Other items affecting council policy or actions require council approval. To seek council approval, the sponsorship of at least one councilmember must be obtained, who will introduce the item in a scheduled meeting for a vote to approve or deny future agenda placement.

## Types of Council Action:

Ordinance Ordinances are laws of the City and the most binding form of action taken by the Council. For approval, an ordinance requires two separate readings at Regular or Adjourned Council meetings and may not be adopted within five days of its introduction. It becomes effective 30 days after its adoption (an urgency Ordinance is adopted at the first reading and becomes effective immediately). Within 15 days of adoption, Ordinances (or a summary) are published in a local newspaper. Ordinances can only be repealed or amended by another Ordinance.

Resolution A Resolution constitutes a written action or decision of the Council and is generally introduced and adopted at the same meeting. It becomes effective upon adoption.

Minute order A Minute Order is action of the Council where formal Resolution or Ordinance is not required. This action is recorded only in the Minutes.

Referral When the Council is not prepared to take definite action, or when further study or more information is needed, the Council may refer a matter for study and subsequent reports.

## Suggestion, Inquiries, Complaints:

While any citizen may speak directly to the Council concerning matters under their jurisdiction, the administrative department head responsible for the service or work concerned can usually provide pertinent information and handle the matter without delay if a request is made directly to him/her. If you are not sure which department to call, or if you feel the matter has not been properly handled, please Contact the City Manager's Department at City Hall, 251 East Honolulu, or telephone 562-7102 ext. 8011.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk at the number listed above. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet.