

# Lindsay City Council Agenda

## Regular Meeting

Council Chambers at City Hall  
251 E. Honolulu, Lindsay, California  
Tuesday, January 12, 2016  
6:00PM

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1. a) Call to Order: 6:00 p.m.  
b) Roll Call: Council members Salinas, Mecum, Kimball, Mayor Pro Tem Sanchez, Mayor Padilla.  
c) Flag Salute: Council member MECUM.  
d) Invocation

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  2. Public Comment: The public is invited to comment on any subject under the jurisdiction of the Lindsay City Council, including agenda items, other than noticed public hearings. Comments shall be limited to (3) minutes per person, with 30 minutes overall for the entire comment period, unless otherwise indicated by the Mayor.

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  3. COUNCIL REPORTS.  
Presented by Council members.

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  4. STUDENT REPORT.  
Presented by Esmie Munoz.

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  5. STAFF REPORTS.  
Presented by Bill Zigler, Interim City Manager.

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  6. Consent Calendar: These items are considered routine and will be enacted by one motion, unless separate discussion is requested by Council or members of the public.  
**Request for approval of the following:** (pg.1-76)
    - a) Meeting Minutes for Dec.8, 2015.
    - b) Warrant List for Dec. 8<sup>th</sup> thru 31<sup>st</sup> of 2015.
    - c) Treasurer's Report for Dec. 31, 2015.
    - d) Transportation Development Act Funds Audited Financial Statements for Fiscal Year ended June 30, 2015.
    - e) Salary & Job Classification Schedule (matrix) to comply with State Law
    - f) DBCP Notification Update
    - g) TCAG Qtrly Report for FY16 2<sup>nd</sup> Qtr
    - h) Res. Amending Bank Signers
    - i) Financial Update Mid-Year FY2015-16

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  7. COMMITMENT TO STUDY SESSION FOR COUNCIL GOALS, OBJECTIVES AND CODE OF CONDUCT. Presented by Bill Zigler, Interim City Manager.

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  8. 2nd READING AND ADOPTION OF ORDINANCE #552 ADDING CHAPTER 15.08 TO TITLE 15 OF THE LINDSAY MUNICIPAL CODE EXPEDITING THE PERMITTING PROCESS FOR SMALL RESIDENTIAL –ROOFTOP SOLAR SYSTEMS. (pg. 77-83)  
Presented by Mike Camarena, City Services Director.

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  9. CONSIDERATION OF AMICUS LETTER TO THE CALIFORNIA SUPREME COURT REGARDING CHARTER HOME RULE CASE.  
Presented by Mario Zamora, City Attorney.

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  10. ADJOURN. The next Regular meeting is scheduled for **TUESDAY, JAN. 26, 2016 at 6:00 PM** in the Council Chambers at City Hall, 251 E. Honolulu, Lindsay, CA 93247.

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# Lindsay City Council Meeting Minutes

Pg. 8132

Regular Meeting  
251 East Honolulu, Lindsay, California  
Tuesday, December 8, 2015  
6:00 P.M.

## **CALL TO ORDER.**

Mayor PADILLA called the Regular Meeting of the Lindsay City Council to order at 6:00 p.m. in the Council Chambers at City Hall, 251 E. Honolulu, Lindsay, and California.

**COUNCIL PRESENT:** SALINAS, KIMBALL, Mayor PADILLA.

**COUNCIL ABSENT:** MECUM, SANCHEZ.

**FLAG SALUTE:** Mayor PADILLA.

Mayor PADILLA Welcomed all to the Lindsay City Council Meeting asked if there was anyone in the audience who needed translation, seeing none she continued with no Spanish translation.

**PUBLIC COMMENT:** None.

## **COUNCIL REPORTS**

Council member SALINAS – nothing to report.

Councilwoman KIMBALL–reported on TCAG meeting, funding for ADA transition Plan, Visalia Transit now includes trips to Fresno, an app to plan routes & cost to use the transit & new discounts for Veterans. Mayor PADILLA–reported on attendance of Water Program by Devin Nunes at the Visalia Fox Theater, Well Workshop in Paso Robles and Mariachis at Los Portales Restaurant.

## **STUDENT REPORT**

Student Representative Esmie Munoz reported on  
New flextime schedule at the High School being utilized now  
End of semester is Jan. 22<sup>nd</sup>  
Recreation schedule  
Winter break

## **STAFF REPORT**

Interim City Manager Bill Zigler reported the following  
Council confirmed no need for 2<sup>nd</sup> meeting in December  
Announced Chamber Awards Dinner Jan. 23<sup>rd</sup> @McDermont and revealed employee of the year, man & woman of the year, business of the year, organization of the year, youths of the year & presidential award  
City Employee Appreciation Luncheon will be held Dec. 11<sup>th</sup> at 11:30am  
Annual Parade of Lights will be Dec. 11<sup>th</sup> with set-up starting at 5:30pm  
Santa Night Friday Dec. 11<sup>th</sup> immediately following the parade  
Meeting with Barry Sommer this week for Council Retreat in January  
Mid Valley Recycling Annual meeting this week  
Updates on McDermont activities and holiday hours  
Recreation committee meeting Thursday 12-10  
Citywide WiFi Antennae being installed at the Wellness Center this week  
Annual Posada on Dec. 20 hosted by the Chamber,  
Kids Zumba Camp at the Wellness Center Dec. 14-18  
Pebble/Tech & carpeting @Wellness Center will be removed late December  
Staff meeting with Hospital Board Dec. 22<sup>nd</sup> to discuss replacement alternatives, Pool & Therapy Pool operations  
Kudos to Fernando Saenz for methodically troubleshooting the therapy pool heater issue  
Independent auditors from Brown & Armstrong have completed fieldwork in record 4-days and include FY15 & Transportation Development Act reports. No major issues were found or required any additional testing in some years past. Report will be completed well before the March deadline & earliest date in over a decade. The early completion of these reports will save the City a substantial amount of money and is a testimony to the internal control policies that have been implemented, effectiveness of upgrade in the financial data system and dedication of our finance staff. Thank you, Tamara!  
\$120,000 Well 14Grant application was approved to address DBCP issue-staff asking to hit State mandated rate naturally and use funds for new drinking water test well.  
Autumn Hills Subdivision moving forward  
SGMA (groundwater management) meeting in Exeter on Dec. 15<sup>th</sup> (Mike & Bill will attend)

**CONSENT CALENDAR:**

**Request for approval of the following:**

- a) Meeting Minutes for Nov. 10 & 16, 2015.
- b) Warrant List for Nov. 6<sup>th</sup> & 13<sup>th</sup>, 2015.
- c) Treasurer's Report for Nov. 30, 2015.
- d) Designate APN: 201-150-003 for Government (Park) Use (PPN 15-43)
- e) Authorize Mayor to sign 2015 Temporary Water Contract with U.S. Bureau of Reclamation.
- f) Street closure from Gale Hill to Samoa on Dec. 11<sup>th</sup> from 5-10pm.
- g) Annual Street & Roads Report.

**ACTION:**

On Motion by KIMBALL and Second by SALINAS, the Lindsay City Council approved the Consent Calendar, as presented, Via Minute Order.

AYES: KIMBALL, SALINAS, PADILLA.  
NOES: None.  
ABSENT: MECUM, SANCHEZ.

**LINDSAY ART ASSOCIATION PRESENTATION ON SHANE GUFFOGG ART SHOW HELD NOV. 21<sup>st</sup>.**

Council member KIMBALL provided background information on Artist Shane Guffogg. She then introduced Art Association member Jan McGuire who provided information on past art shows where local school children participated in the Orange Blossom Festival Art Show and were encouraged by their local art teachers. This past school year has seen a resurrection of the arts with \$300,000 budgeted for classes, material & teachers. She concluded in thanking the city for their support. Following Ms. McGuire's report, Lindsay Art Association President Ginny Wilson reported on Shane Guffogg's background and the process that got him and his paintings to Lindsay. Shane's willingness to work with the members to set up the showing and eagerness relate to the local students and share his story with them was nothing less than remarkable. At 17 he went to Europe and was able to see the original great paintings and was reassured that he wanted to become an artist. He studied first at Porterville College then went on to study at CalArts, which was founded by Walt Disney. It is located in Valencia and is known as one of the very best and most exclusive art schools in the nation. He was accepted there and through that began to make contact with other artists in Los Angeles so that when he graduated with his bachelors in fine arts from CalArts, he went to LA and was able to make contact with some of these artists who had their own galleries & studios and through this met Ed Roche. Ed Roche is now the leading artist in LA with paintings that fetch upward of \$30 million dollars. So this was quite a person for Shane to connect himself with. This Ed Roche then became Shane's mentor. Shane now has his own studio and exhibits throughout Los Angeles, the nation and now the world. So let me back up a little, our phone calls began last April to now where we began planning his show coming back to Lindsay Strathmore and talking with the students. During the planning of our show he was also planning a show of his work that was going to be airlifted to St. Petersburg Russia and that happened late in the summer. That show is now moving to Moscow where it will be in the Pushkin Museum and expects to attract 40,000 people per week. He does sell his works and expects the 70 paintings to be sold before the exhibit closes. If everything isn't sold in Moscow, they will move it to Paris where his promoter is. One of the success stories within a success story is the decision to give t-shirts to all of our local students. We discussed the fact that Lindsay students don't have a lot of money to run around buying t-shirts so we should provide them and went to work on the design. We agreed they should include one of Shane's paintings and that it be signed by him and then on the back a design from a former local dress shop depicting "London, Paris, Rome, Lindsay", it was very popular and a favorite of Shane's mother. So on the back it has the characteristic windows of the former library, it lists all the places in the world where Shane's work has been exhibited "Los Angeles, Chicago, New York, Rome, Naples, Venice, St. Petersburg, Paris and now Lindsay". She conclude with that and introduced Association member Margie Rueda. Margie reported that Shane made time to talk to all of the 7<sup>th</sup> & 8<sup>th</sup> grade classes at the Lindsay theater and 200 high school students including J.J. Cairns in the multi purpose building. The kids asked a lot of questions and were very impressed. It was wonderful to see this come together and see all these kids walking to the theater in their Shane Guffogg t-shirts.

The show is still up in the Museum and Gallery and the hours are Friday and Sunday from noon to 4pm. Postcards, gicleis, and some t-shirts are still available for sale in support the Lindsay Art Association. Come by and see it and get your t-shirts and also check out the museum.

**PUBLIC SAFETY PRESENTATION.**

Interim Public Safety Director Chris Hughes introduced this item. He provided Council and those present with a general overview of the Public Safety Department, staffing and a staff level wish list. He stated the Public Safety

**PUBLIC SAFETY PRESENTATION** continued

Department is staffed with a great bunch of people and currently have over 100 years of law enforcement experience at work there with only 13 full time police officers. Included in his report were Lindsay's 2015 crime stats for Homicide, Rape, Robbery, Assault, Burglary, Larceny, Auto Theft & Arson along with the amount of arrests for each. Total crime was described to be 1% above last year. He described the staffing levels and shifts for days and nights and levels needed to provide fire services as well. He described additional resources as (1) School Resource Officer, (1) detective, (1) code enforcement officer/community services officer/evidence tech (who currently picks up about 40 dogs per month), (1) PT Reserve Detective & (1) Reserve Police Officer. Ideal staffing we would stay on the 12-hour shift and have (1) Sgt for every 2-3 patrol officers and would provide for greater ability to provide fire services and a greater ability to assist the ambulance in the event they need it they sometimes need to call another ambulance for that. The (1) School Resource Officer is adequate, we would like to have (2) full time detectives, that is a big job especially for homicide case investigations and the Code Enforcement/Evidence Tech is currently adequate. Good news is we are expecting to hire (2) more police officers, (1) this month and the other as soon as he finishes the police academy. With the multi-discipline we currently have, it is really tough on us because every time we lose a police officer we also lose a fireman.

Some of the other things we do besides arrest people is involve ourselves in the community and try to make a positive difference in as many lives as we can. Interim Director Hughes & Officer Higgenbotham are Assistant Coaches at the High School and Hughes shared some slides of the 12-month coaching program, All stars, Hume Lake camping trip, past tournaments, team building camps, past lineman competitions and past Santa Nights with many of the volunteers that make this event possible. He showed past bicycle safety rodeos with the Kiwanis where they give out free helmets and kids learn some bicycle safety & rules of the road. Following these slides he introduced School Resource Officer Higgenbotham and asked that he talk about some of his duties.

School Resource Officer Casey Higgenbotham explained how working with the different schools and children has evolved since the program started. He has been able to change children's perception of officers being at school meaning that something bad was happening or he was there to get someone in trouble. Through his one on one approach, daily involvement with them and of course coaching 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> graders, children now share life stories with him and he assists them in getting problems resolved or finds resources to get the help they need. With Coaching High School now they seek him out at his office or go to the school office asking to speak or meet with him. He also explained the Drug Store Project and how the sale and use of drugs affects you. Mock classrooms are set up and take kids through what happens when they buy drugs if they use drugs and/or sell drugs. They are able to identify with the experience of a drug overdose, hospitalization and death, buying or selling drugs and being arrested and even going to jail. The program had a powerful impact last year and will be held again but a different school site focusing mainly on 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders. The Police Officer/Fire Fighter at career day has been well received by 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> graders. Information includes lots of questions of what an officer actually does, what kind of training do they need and of course look inside the patrol car and turn on the sirens.

Interim Director Hughes concluded with stating some of the department challenges are obviously funding, aging equipment, need for body camera accessories, data storage and the legalities of requests for video data, future staffing including hiring a Department Director. We want to let you know we are currently doing a good job for you and will continue to do a good job no matter what.

Brief questions followed and included what types of grants the city applies for and what equipment can be replaced with grant funding.

Interim Manager added it has been a pleasure working with Director Hughes and his staff, he provides leadership over there and we appreciate the value he brings to our organization.

Mayor PADILLA thanked the Interim Director for his presentation and went on to the next item.

**PUBLIC HEARING: FIRST READING AND INTRODUCTION OF ORDINANCE #552 ADDING CHAPTER 15.08 TO TITLE 15 OF THE LINDSAY MUNICIPAL CODE EXPEDITING THE PERMITTING PROCESS FOR SMALL RESIDENTIAL-ROOFTOP SOLAR SYSTEMS.**

City Services Director Mike Camarena introduced this item and staff report. He stated this is the first reading of ordinance 552 a request by the City of Lindsay to add Chapter 15.08 to Title 15 of the Lindsay Municipal Code to include an expedited permitting process for small residential rooftop solar systems.

Essentially this is a State mandate to all cities who issue building permits and are required to have this in place by 2015. It just allows for a standardized method for installation of small rooftop solar systems within the residential Cities of Visalia, Porterville, Lindsay or any other city in the State of California. For the most part Lindsay already

**FIRST READING AND INTRODUCTION OF ORDINANCE #552** continued

has an expedited permit process for solar, water heater or roofing. So we are just following the ordinance language provided by the state bringing the city into compliance with the State requirements. The ordinance includes the required checklist of all requirements with which these systems must comply to be eligible for expedited review and would be happy to answer any questions.

Mayor PADILLA stated this is a public hearing item. In a moment I will open the Public Hearing allowing those who are in support of this Ordinance an opportunity to speak as well as those who are against it an opportunity to speak. Before I open the Public Hearing, do we have any questions or comments from Council? Seeing none she opened the Public Hearing at 7:04:00pm and asked if there was anyone wishing to address Council in support of the First Reading & Introduction of Ordinance #552, seeing none she asked if anyone wanted to address Council opposing the Ordinance? Seeing none she closed the Public Hearing at 7:04:30pm and asked if Council had any further questions.

Following brief questions from Council and clarification on the types of solar projects that could be included in this expedited process and the sale of that generated power. Also discussed was the potential placement of solar on a garage top as an accessory use and need for Council & staff discussion to consider projects requiring zone changes for replacement of say 20 acres of oranges with a solar farm. That is something that would need to be addressed if that is the direction that council would want to go since we don't have an ordinance that addresses that.

Mayor PADILLA then asked if there were any further questions or discussion on this item, seeing none she asked what action Council would like to take on Ordinance #552?

**ACTION:**

On Motion by KIMBALL and Second by SALINAS, the Lindsay City Council DECLARED THE FIRST READING AND INTRODUCTION OF ORDINANCE #552 ADDING CHAPTER 15.08 TO TITLE 15 OF THE LINDSAY MUNICIPAL CODE EXPEDITING THE PERMITTING PROCESS FOR SMALL RESIDENTIAL – ROOFTOP SOLAR SYSTEMS AND WAIVED THE READING OF THE ORDINANCE IN FULL.

AYES: KIMBALL, SALINAS, PADILLA.  
NOES: None.  
ABSENT: MECUM, SANCHEZ.

**PUBLIC HEARING: APPROVING & ADOPTING CHANGES TO THE CITY OF LINDSAY HOUSING REHABILITATION AND HOMEBUYER PROGRAM PARTICIPATION GUIDELINES.**

Interim City Manager Bill Zigler introduced the item and staff report. He explained that Self Help is our arm that vets applications for 1<sup>st</sup> time Homebuyers and home rehabilitation applications. When the application process is completed and all the right blocks are checked, then it moves forward to the loan committee to review. It is then reviewed and the committee makes a determination based on the evidence provided and our guidelines. Sometimes there is need to create or amend guidelines due to something that has never come up before and needs to be regulated. So what happened here is we had someone who had received a gap-financing loan not long ago, defaulted on it and is now applying for financing again. So since there was no mechanism in place the question is do we really want to loan that person money again when we have other qualified people still waiting for their chance? That loan was ultimately rejected due to other guideline issues, but it was brought to our attention that we should address this issue. So the purpose of this hearing is to allow the citizens of Lindsay an opportunity to review and make comments on the City's proposed changes to the Homebuyer and Housing Rehabilitation Program Guidelines. He announced the Program Guidelines contain policies and procedures for implementation of the City's Homebuyer & Housing Rehabilitation Programs, included but not limited to the eligibility requirements and the types and terms of financing that are available.

The proposed change to both sets of guidelines include the addition of the following applicant eligibility language:

*Applicants will only be eligible for a loan from the City once every ten (10) years and only if the initial loan has been paid in full. If the initial loan was discharged via bankruptcy or foreclosure, it is not considered to have been paid in full.*

Mayor PADILLA stated this is a public hearing item. In a moment I will open the Public Hearing allowing those who are in support of this item an opportunity to speak as well as those who are against it. Before I open the Public Hearing, do we have any questions or comments from Council?

**PUBLIC HEARING: APPROVING & ADOPTING CHANGES TO THE CITY OF LINDSAY HOUSING REHABILITATION AND HOMEBUYER PROGRAM PARTICIPATION GUIDELINES continued**

Mayor & Council questions/discussion included clarification on the proposed changes in language, how staff arrived at (10) years, how these changes would effect applicants, and the possibility that the issue could be revisited and amended due to too many missed opportunities or loss of opportunity for applicants to utilize these grant funds. Council agreed with the 10 years and noted they did not know some of these programs allowed applicants to come back and re-apply every three years.

Mayor PADILLA then asked if there were any further questions from Council, seeing none she opened the Public Hearing at 7:16:00 pm and asked if there was anyone wishing to address Council in support of approving and adopting changes to the guidelines? Seeing none she asked if anyone wanted to address Council opposing them? Seeing none she closed the Public Hearing at 7:16:30pm and asked if Council had any further questions.

**ACTION:**

On Motion by SALINAS and Second by KIMBALL, the Lindsay City Council approved ADOPTING CHANGES TO THE CITY OF LINDSAY HOUSING REHABILITATION & HOMEBUYER PROGRAM PARTICIPATION GUIDELINES.

AYES: SALINAS, KIMBALL, PADILLA.  
NOES: None.  
ABSENT: MECUM, SANCHEZ.

**REDIRECTING H.R.P.P. FUNDS FROM HARVARD PARK TO ADDRESS IMMEDIATE NEEDS OF THE OLIVE BOWL PARK.**

City Services Director Mike Camarena introduced this item and staff report. He stated as an attempt to garner support and better coordinate youth sports programs, McDermont Field House Sports Director Clint Ashcraft and his recreational program leaders invited community members active in Lindsay youth sports to meet monthly to discuss and coordinate youth programs. These efforts have evolved into an ad hoc recreation committee. Director Ashcraft then brought before staff that the Exeter Little League Program invited us to participate with them in their Little League Program this year. The committee agreed that this is a wonderful opportunity for our youth baseball program and McDermont to combine efforts but that amplifies the need to bring our baseball park, the Olive Bowl to a higher standard. That then opened up the idea of moving H.R.P.P. money approved for use at Harvard Park to the Olive Bowl and be able to accomplish that task.

The City applied and was successful in obtaining several Housing Related Parks Program (H.R.P.P.) grant funds. In the past 24 months there have been 2 grants awarded in the amount of \$465,425 (Program No. 13-HRPP-9186) and \$157,300 (Program No. 14-HRPP-10351). A portion of the first grant in the amount of \$81,425 was identified as restroom and pump and irrigation improvements proposed at Harvard Park. City Services reached out to our state contact Mr. James and received approval to move the money, the same day.

As the scope of the initial application for Harvard Park was specific to restroom renovation, pump and irrigation renovation, an Olive Bowl Overall Work Program was prepared with the goal of transitioning an existing baseball/softball only facility to baseball/softball/soccer, football and active open recreation space. An Olive Bowl Overall Work Program was included with tonight's agenda and was explained fully, item by item. It is Staff's intent to contact Mr. James again and request to revise the overall scope to include suggestions from tonight's meeting and those contained in the Overall Work Program.

Council/Staff discussion included cost of utilizing musco lights from either the High School or former Cardinal Courts at the Olive Bowl, improving lighting at the High School, clarifying the total amount being redirected for this project, new score board, improvements to upper & lower areas of Harvard Park and J.P.A. with the school once improvements are made. Staff will look into using the musco lights in other applications and report back.

**ACTION:**

On Motion by SALINAS and Second by KIMBALL, the Lindsay City Council approved REDIRECTING \$81,425.OO IN H.R.P.P. FUNDS FROM HARVARD PARK TO ADDRESS IMMEDIATE NEEDS OF THE OLIVE BOWL PARK, VIA MINUTE ORDER.

AYES: SALINAS, KIMBALL, PADILLA.  
NOES: None.  
ABSENT: MECUM, SANCHEZ.

**MAYOR CALLED FOR 5-MINUTE RECESS.**

**CALTRANS A.D.A. AUDIT UPDATE.**

City Services Director Mike Camarena introduced this item and staff report. He stated that on October 1, 2015, Tulare County Association of Governments (T.C.A.G.) Engineer Britt Fussel forwarded notice that CalTrans has retained National ADA Accrediting & Consulting, Inc. of Roseville, California to perform State-wide ADA compliance audits/reviews. The review will encompass city right of way and city owned facilities and the scope of the ADA compliance audit is expected to review the City's Self Evaluation Process as well as the development of a Transition Plan.

The goal of self evaluation is to identify all policies, practices and procedures, assess all policies, practices and procedures to identify items that could be considered as discriminatory and modify all policies, practices and procedures to ensure compliance.

The goal of the Transition plan is a plan to identify physical barriers or obstacles that limit accessibility, describe the methods to be used to make the facilities accessible, provide a schedule for making the access modifications and indicate the official responsible (Agency ADA Coordinator) for implementation of the transition plan.

The City has been contacted by Cody Menefee with National ADA Accrediting & Consulting, Inc., with a request to provide, the status of the following policies and descriptions by December 21, 2015:

- Transition Plan policy
- Self-Evaluation & the Self-Evaluation policy
- ADA Grievance Procedure policies
- ADA Notice policies
- Designated Responsible Employee (ADA Coordinator) Policies/job description

With the notice of October 1, 2015, T.C.A.G. Executive Director Ted Smalley, proposed the possibility of T.C.A.G. providing some funding support for agencies to develop or update respective Transition Plans. The request was approved at the December meeting and Lindsay is in line to receive \$25,000 with the understanding that it can only be used for those costs associated with right of way components of the Transition Plan.

While Lindsay is a small city with limited staffing, it is believed that the Transition Plan could be developed with current city staffing combining the efforts of City Services (associate engineer, building inspector and support staff), Planning (planner assistant) and the City Engineer. The Interim City Manager and City Services Director will provide oversight and review the project.

For the development of the Transition Plan to meet the total and complete Transition Plan requirements it is estimated to cost \$71,000 with a field equipment cost of \$5,000. The breakdown of the public right of way compared to the public facilities percentage is estimated to be 70% (\$50,000) of the overall plan. There are 15 government/public facilities compared to 37 miles of paved streets with supporting pedestrian improvements.

As this is another unfunded State mandate, staff will be presenting a budget amendment only if there will be impacts to the current adopted budget. So the current budget for this project is \$76,000 with \$25,000 coming from T.C.A.G. This is an informational item at this time and staff is moving forward to meet the information requested by Cody Meefee.

Discussion included clarification on if this involves ADA suits, what \$25,000 can be used for, does \$71,000 include costs for staff time, clarification on specific costs for engineering & consultants and public notices.

**REQUEST AUTHORIZATION TO BID ONE ALLEY PROJECT AND COUNCIL DIRECTION ON ALLEY SELECTION PROCESS FOR FUTURE PROJECTS.**

City Services Director Mike Camarena introduced this item and staff report. He stated that as part of the adopted 2015-2016 City budget, Council approved \$95,784 as part of the City Street Program specifically dedicated to alley projects.

The alley that staff is considering for repair is located between Mirage and Elmwood Avenues and Frazier Streets and has been impacted with standing water for many years. With drought conditions, this has not been

**REQUEST AUTHORIZATION TO BID ONE ALLEY PROJECT AND COUNCIL DIRECTION ON ALLEY SELECTION PROCESS FOR FUTURE PROJECTS** continued

an issue but now with these more consistent rains, staff has identified that as one of our higher priority alleys. So to accommodate storm runoff with design criteria that moves water away from the adjacent properties into the nearest curb and gutter and ultimately into our storm drain collection system, the cost estimate has been determined to be \$50,000.

Staff is requesting authorization to go out to bid for this project and then to talk about a selection process for future alley projects. Using the above project as reference, there are many important factors that must be considered when assembling a list of alley projects. Factors such as Surface Drainage impacts; Location of existing above ground utilities and the supporting poles and the location and condition of underground utilities such as sewer, water, storm drain as well as the above referenced utilities

With these factors in mind, Council is requested to review locations and conditions of existing alleys that might be considered for an alley improvement project list (similar to our existing streets program list). Staff will then proceed with preliminary field reviews and developing preliminary cost estimates.

Council member KIMBALL stated she does not really drive the alleys much and would be really comfortable in letting City Services determine what the next alley should be.

Council member SALINAS stated he does see and drive the alleys but would also be comfortable allowing City Services to determine what the next alley project should be.

City Services Director: In Lindsay, the alleys seem to be used as much as the streets so that is another complexity.

Council member KIMBALL: I think City Services should determine what alleys need to be done first.

City Services Director: Another question to Council would be if maybe we could come back and define a commercial area where alleys similar to what was done on the downtown projects could be developed.

Interim Manager: So with what we have now we will take care of the designated alley and Mike's staff will come back to Council with a proposal to kind of identify several alleys that we have the resources to work on and then come back to Council for approval because there has been a feeling that staff is driving all of this. While in many cases staff is qualified to do it, we want to make sure that Council's desires are being represented with this process.

Council member SALINAS: I would approve the "Galindo Alley" but again I would say you probably know which ones are the worst alley approaches and that way we can get on it before it rains. I don't know how fast you could do those.

City Services Director: I think we can put a program together and pick (3) alleys, entrance, exits, both sides. This is a process we can bid out pretty quick and our target is to keep them under \$25,000 to avoid triggering prevailing wage and see how this works. This will not create a flooding potential which is what our objective would be, but we can start there.

Interim Manager: So your direction is to take action at the staff level?

Mayor PADILLA: I think we are all comfortable with that. What action do you wish to take on bidding the one alley?

**ACTION:**

On Motion by SALINAS and Second by KIMBALL, the Lindsay City Council approved BIDDING OUT THE REPAIR OF ALLEY AT MIRAGE AND ELMWOOD AVENUES AND FRAZIER STREETS (GALINDO ALLEY) FOR DETERMINED COST OF \$50,000, VIA MINUTE ORDER.

AYES: SALINAS, KIMBALL, PADILLA.

NOES: None.

ABSENT: MECUM, SANCHEZ.

**DISCUSSION ITEM: FORMATION OF RECREATION COMMITTEE.**

MAYOR PADILLA ASKED THAT THIS ITEM BE REMOVED FROM THE AGENDA.

With no other business scheduled for Council action and before adjourning the meeting, Mayor PADILLA thanked all those present at tonight's meeting for coming and announced there will not be a 2<sup>nd</sup> meeting in December. The next City Council meeting will be held Tuesday, January 12, 2016 here in the Council Chambers. She wished all a Merry Christmas and Happy New Year. Hope to see you all next year!

**ADJOURN.** Upon motion of **KIMBALL** and Second of **SALINAS**, Mayor PADILLA adjourned the Meeting of the Lindsay City Council at 8:12 pm. The next Regular City Council Meeting will be held on **Tuesday, Jan. 12, 2016 at 6PM** in the Council Chambers at City Hall, 251 E. Honolulu, Lindsay, CA 93247.

ATTEST:

CITY COUNCIL OF THE CITY OF LINDSAY

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Carmela Wilson, City Clerk

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Ramona Villarreal-Padilla, Mayor

**CITY OF LINDSAY ORGANIZATIONAL CHART FOR 2015-2016**

<b>FUND /DEPT</b>	<b>TITLE/DESCRIPTION</b>		
1014010	CITY COUNCIL		
1014040	CITY MANAGER		
1014050	FINANCE		
1014060	CITY ATTORNEY		
1014090	NON-DEPARTMENTAL		
1014110	PUBLIC SAFETY		
1014120	PUBLIC WORKS DEPT.		
1014130	STREETS		
1014210	PARKS		
1024111	ASSET FORFEITURE		RESTRICTED FUND
2614160	GAS TAX-MAINTENANCE		RESTRICTED FUND
2634180	TRANSPORTATION		RESTRICTED FUND
2644190	TRANSIT FUND		RESTRICTED FUND
3004300	MCDERMONT OPERATION		ENTERPRISE FUND
4004400	WELLNESS CENTER/AQUATIC		ENTERPRISE FUND
5524552	WATER		ENTERPRISE FUND
5534553	SEWER		ENTERPRISE FUND
5544554	REFUSE		ENTERPRISE FUND
5564556	LAND APPLICATION		SPECIAL REVENUE FUND
600	CAPITAL IMPROVEMENT FUND		ISF
8414140	CURB & GUTTER		SPECIAL REVENUE FUND
856	STORM DRAIN SYSTEM		SPECIAL REVENUE FUND
857	DOMESTIC WASTEWATER		SPECIAL REVENUE FUND
660	SUCCESSOR AGENCY FUND - RDA		
662	SUCCESSOR AGENCY FUND - LMI		
<b>ASSESSMENT DISTRICTS:</b>			
8834883	SIERRA VIEW	8884888	PARKSIDE ESTATES
8844884	HERITAGE PARK	8894889	SIERRA VISTA
8854885	INGOLDSBY	8904890	MAPLE VALLEY
8864886	SAMOA STREET	8914891	PELOUS RANCH
8874887	SWEETBRIER UNITS		
<b>HOUSING AND COMMUNITY DEVELOPMENT:</b>			
7004700	CDBG REVOLVING LN FUND		
7204720	HOME REVOLVING LN FUND		
779	IMPOUND ACCOUNT		

**NOTE: All payments using the object code of 200: EXAMPLE XXX-200-XXX are Liability accounts for monies collected from other sources - i.e. payroll deductions, deposits, impounds, etc - and are not Expenses to City**

CHECK #	DATE	VENDOR #	VENDOR	FUND	ACCOUNT	AMOUNT
85393	12/15/15	1612	3T EQUIPMENT COMPANY	5534553	064006	\$49,875.25
85486	12/30/15	1612	3T EQUIPMENT COMPANY	5534553	025000	\$962.26
85394	12/15/15	5344	99 PIPE LINE INC.	5534553	064000	\$9,365.00
85395	12/15/15	5781	ACE HEATING & AIR CONDITIONING	1014120	022000	\$95.00
85487	12/30/15	5781	ACE HEATING & AIR CONDITIONING	1014120	022000	\$850.00
85396	12/15/15	4861	ACOR PRIVATE SECURITY	4004400	069115	\$110.00
85488	12/30/15	4861	ACOR PRIVATE SECURITY	3004300	069115	\$180.00
85489	12/30/15	5123	ADRIANA ANDRADE	779	200351	\$731.48
85397	12/15/15	2873	ADVANTAGE ANSWERING	5524552	033001	\$48.32
85397	12/15/15	2873	ADVANTAGE ANSWERING	5534553	033001	\$48.31
85397	12/15/15	2873	ADVANTAGE ANSWERING	5544554	033001	\$48.32
85313	12/08/15	007	AG IRRIGATION SALES	1014210	022000	\$781.22
85313	12/08/15	007	AG IRRIGATION SALES	8834883	022000	\$27.90
85313	12/08/15	007	AG IRRIGATION SALES	8844884	022000	\$18.60
85313	12/08/15	007	AG IRRIGATION SALES	8864886	022000	\$18.60
85313	12/08/15	007	AG IRRIGATION SALES	8874887	022000	\$27.90
85313	12/08/15	007	AG IRRIGATION SALES	8884888	022000	\$27.90
85313	12/08/15	007	AG IRRIGATION SALES	8914891	022000	\$27.90
85490	12/30/15	007	AG IRRIGATION SALES	1014130	023000	\$66.43
85490	12/30/15	007	AG IRRIGATION SALES	1014210	022000	\$287.71
85490	12/30/15	007	AG IRRIGATION SALES	1014120	022000	\$309.96
85490	12/30/15	007	AG IRRIGATION SALES	5524552	022000	\$24.75
85398	12/15/15	5677	AL JAMES REID JR.	3004300	055006	\$175.00
85399	12/15/15	5943	ALEJANDRA CARRANZA	3004300	055026	\$796.25
85491	12/30/15	3048	ALICIA LINAREZ	1014090	015010	\$1,202.04
85492	12/30/15	1858	ALL PRO FIRE AND SAFETY	3004300	069091	\$1,039.31
85589	12/31/15	4908	AMERITAS LIFE INSURANCE	101	200260	\$978.16
85589	12/31/15	4908	AMERITAS LIFE INSURANCE	101	200260	\$2,769.72
85400	12/15/15	5009	ANDY GARCIA	3004300	055019	\$210.00
85401	12/15/15	5674	ANTHONY GONZALEZ	3004300	055006	\$325.00
85402	12/15/15	5493	AQUA NATURAL SOLUTION	5534553	022000	\$1,721.41
85493	12/30/15	5636	AQUATICS BY ARMANDO	4004400	037008	\$239.99
85314	12/08/15	3428	AT&T MOBILITY	1014110	037000	\$91.91
85314	12/08/15	3428	AT&T MOBILITY	3004300	069172	\$29.83
85494	12/30/15	3428	AT&T MOBILITY	1014110	037004	\$91.91
85494	12/30/15	3428	AT&T MOBILITY	3004300	069172	\$29.83
85495	12/30/15	5457	AUTO ZONE COMMERCIAL	1014110	022015	\$41.90
85496	12/30/15	5910	BAKER COMMODITIES INC	3004300	069091	\$11.00
85312	11/30/15	1351	BANK OF THE SIERRA	1014110	038002	\$95.00
85312	11/30/15	1351	BANK OF THE SIERRA	1014090	037000	\$160.00
85403	12/15/15	3966	BEATWEAR INC.	3004300	055010	\$346.40
85315	12/08/15	5845	BERNARDINO VILLANUEVA	5524552	015018	\$112.50
85315	12/08/15	5845	BERNARDINO VILLANUEVA	5534553	015018	\$112.50
85404	12/15/15	3797	BETSON IMPERIAL PARTS	3004300	069113	\$1,447.20
85497	12/30/15	3797	BETSON IMPERIAL PARTS	3004300	069092	\$236.46
85497	12/30/15	3797	BETSON IMPERIAL PARTS	3004300	069092	\$422.33
85497	12/30/15	3797	BETSON IMPERIAL PARTS	3004300	069092	\$391.05

CHECK #	DATE	VENDOR #	VENDOR	FUND	ACCOUNT	AMOUNT
85316	12/08/15	4135	BILL WALL'S DIRECT	1014110	036008	\$165.00
85590	12/31/15	2047	BLUE SHIELD	101	200260	\$50,093.84
85405	12/15/15	5873	BMS ATHLETICS	3004300	055010	\$100.00
85405	12/15/15	5873	BMS ATHLETICS	3004300	055010	\$50.00
85498	12/30/15	5965	BONNIE LORINE ELVER	400	305027	\$119.94
85317	12/08/15	5940	BRIAN C. & JOE ALTSCHULE, ESQ	1014090	037001	\$20,000.00
85406	12/15/15	4778	BROWN ARMSTRONG	5534553	031009	\$10,000.00
85499	12/30/15	4073	BRYAN RIOS	5524552	015018	\$112.50
85499	12/30/15	4073	BRYAN RIOS	5534553	015018	\$112.50
85318	12/08/15	051	BSK	5524552	022001	\$30.00
85318	12/08/15	051	BSK	5524552	022001	\$30.00
85318	12/08/15	051	BSK	5524552	022001	\$30.00
85318	12/08/15	051	BSK	5524552	022001	\$80.00
85318	12/08/15	051	BSK	5524552	022001	\$150.00
85318	12/08/15	051	BSK	5524552	022001	\$150.00
85318	12/08/15	051	BSK	5524552	022001	\$120.00
85318	12/08/15	051	BSK	5524552	022001	\$120.00
85318	12/08/15	051	BSK	5524552	022001	\$120.00
85318	12/08/15	051	BSK	5524552	022001	\$120.00
85318	12/08/15	051	BSK	5524552	022001	\$190.00
85318	12/08/15	051	BSK	5524552	022001	\$520.00
85318	12/08/15	051	BSK	5524552	022001	\$245.00
85318	12/08/15	051	BSK	5524552	022001	\$446.00
85318	12/08/15	051	BSK	5524552	022001	\$1,784.00
85407	12/15/15	051	BSK	5524552	022001	\$170.00
85407	12/15/15	051	BSK	5524552	022001	\$150.00
85407	12/15/15	051	BSK	5524552	022001	\$150.00
85500	12/30/15	051	BSK	5524552	022001	\$30.00
85500	12/30/15	051	BSK	5524552	022001	\$30.00
85500	12/30/15	051	BSK	5524552	022001	\$120.00
85500	12/30/15	051	BSK	5524552	022001	\$120.00
85500	12/30/15	051	BSK	5524552	022001	\$200.00
85408	12/15/15	5013	BUZZ KILL PEST CONTROL	1014210	022000	\$22.00
85408	12/15/15	5013	BUZZ KILL PEST CONTROL	1014210	022000	\$22.00
85408	12/15/15	5013	BUZZ KILL PEST CONTROL	1014120	022000	\$24.00
85408	12/15/15	5013	BUZZ KILL PEST CONTROL	1014120	022000	\$30.00
85408	12/15/15	5013	BUZZ KILL PEST CONTROL	1014120	022000	\$30.00
85408	12/15/15	5013	BUZZ KILL PEST CONTROL	1014210	022000	\$31.00
85408	12/15/15	5013	BUZZ KILL PEST CONTROL	1014120	022000	\$35.00
85408	12/15/15	5013	BUZZ KILL PEST CONTROL	1014120	022000	\$123.00
85408	12/15/15	5013	BUZZ KILL PEST CONTROL	5524552	022000	\$25.00
85408	12/15/15	5013	BUZZ KILL PEST CONTROL	5524552	022000	\$30.00
85408	12/15/15	5013	BUZZ KILL PEST CONTROL	8864886	022000	\$40.00
85408	12/15/15	5013	BUZZ KILL PEST CONTROL	8864886	022000	\$40.00
85408	12/15/15	5013	BUZZ KILL PEST CONTROL	8874887	022000	\$50.00
85408	12/15/15	5013	BUZZ KILL PEST CONTROL	8874887	022000	\$50.00
85501	12/30/15	5013	BUZZ KILL PEST CONTROL	3004300	069091	\$85.00
85501	12/30/15	5013	BUZZ KILL PEST CONTROL	3004300	069091	\$85.00

CHECK #	DATE	VENDOR #	VENDOR	FUND	ACCOUNT	AMOUNT
85502	12/30/15	4130	CA. HOUSING FINANCE AGENCY	660	047001	\$25,000.00
85502	12/30/15	4130	CA. HOUSING FINANCE AGENCY	660	047001	\$50,000.00
85319	12/08/15	3043	CALIFORNIA INDUSTRIAL RUBBER	5534553	019000	\$309.66
85503	12/30/15	5962	CARMEN RODRIGUEZ	1014090	034000	\$120.00
85504	12/30/15	2691	CBCINNOVIS, INC.	1014110	031000	\$59.85
85505	12/30/15	3085	CCAC	1014040	024002	\$130.00
85320	12/08/15	076	CENTRAL VALLEY BUSINESS FORMS	1014050	021000	\$234.34
85320	12/08/15	076	CENTRAL VALLEY BUSINESS FORMS	1014110	035000	\$606.57
85506	12/30/15	5601	CENTRAL VALLEY REFRIGERATION	3004300	069092	\$144.50
85506	12/30/15	5601	CENTRAL VALLEY REFRIGERATION	3004300	069092	\$397.70
85321	12/08/15	2872	CHIEF SUPPLY	1014110	022000	\$498.71
85507	12/30/15	2872	CHIEF SUPPLY	1014110	024004	\$356.27
85322	12/08/15	5930	CHRIS ALLARD	3004300	069092	\$400.00
85409	12/15/15	5930	CHRIS ALLARD	3004300	069092	\$295.00
85409	12/15/15	5930	CHRIS ALLARD	4004400	023000	\$200.00
85324	12/08/15	5832	CINTAS CORPORATION	1014120	022000	\$108.38
85324	12/08/15	5832	CINTAS CORPORATION	1014130	022000	\$108.38
85324	12/08/15	5832	CINTAS CORPORATION	1014210	022000	\$108.38
85323	12/08/15	5832	CINTAS CORPORATION	3004300	069102	\$21.61
85323	12/08/15	5832	CINTAS CORPORATION	3004300	069102	\$21.61
85323	12/08/15	5832	CINTAS CORPORATION	3004300	069091	\$451.97
85323	12/08/15	5832	CINTAS CORPORATION	3004300	069091	\$383.42
85324	12/08/15	5832	CINTAS CORPORATION	5524552	022000	\$108.38
85324	12/08/15	5832	CINTAS CORPORATION	5534553	022000	\$108.37
85324	12/08/15	5832	CINTAS CORPORATION	5544554	022000	\$108.37
85324	12/08/15	5832	CINTAS CORPORATION	5564556	022000	\$108.37
85508	12/30/15	5832	CINTAS CORPORATION	3004300	069091	\$383.42
85508	12/30/15	5832	CINTAS CORPORATION	3004300	069091	\$385.00
85508	12/30/15	5832	CINTAS CORPORATION	3004300	069102	-\$3.98
85508	12/30/15	5832	CINTAS CORPORATION	3004300	069102	\$13.08
85508	12/30/15	5832	CINTAS CORPORATION	3004300	069102	\$13.08
85508	12/30/15	5832	CINTAS CORPORATION	3004300	069102	\$13.08
85508	12/30/15	5832	CINTAS CORPORATION	3004300	069091	\$435.91
85508	12/30/15	5832	CINTAS CORPORATION	3004300	069091	\$438.14
85325	12/08/15	4887	CITY OF EXETER	1014120	022012	\$84.95
85325	12/08/15	4887	CITY OF EXETER	1014130	022012	\$84.95
85325	12/08/15	4887	CITY OF EXETER	1014210	022012	\$84.95
85325	12/08/15	4887	CITY OF EXETER	2614160	022012	\$84.94
85325	12/08/15	4887	CITY OF EXETER	5524552	022012	\$84.95
85325	12/08/15	4887	CITY OF EXETER	5534553	022012	\$84.95
85325	12/08/15	4887	CITY OF EXETER	5544554	022012	\$84.95
85410	12/15/15	4887	CITY OF EXETER	1014130	022012	\$89.39
85410	12/15/15	4887	CITY OF EXETER	1014210	022012	\$89.39
85410	12/15/15	4887	CITY OF EXETER	1014130	022012	\$95.32
85410	12/15/15	4887	CITY OF EXETER	1014210	022012	\$95.32
85410	12/15/15	4887	CITY OF EXETER	1014120	022012	\$89.39
85410	12/15/15	4887	CITY OF EXETER	1014120	022012	\$95.32
85410	12/15/15	4887	CITY OF EXETER	2614160	022012	\$95.32

CHECK #	DATE	VENDOR #	VENDOR	FUND	ACCOUNT	AMOUNT
85410	12/15/15	4887	CITY OF EXETER	2614160	022012	\$89.39
85410	12/15/15	4887	CITY OF EXETER	5524552	022012	\$95.32
85410	12/15/15	4887	CITY OF EXETER	5524552	022012	\$89.39
85410	12/15/15	4887	CITY OF EXETER	5534553	022012	\$89.39
85410	12/15/15	4887	CITY OF EXETER	5534553	022012	\$95.32
85410	12/15/15	4887	CITY OF EXETER	5544554	022012	\$89.39
85410	12/15/15	4887	CITY OF EXETER	5544554	022012	\$95.32
85552	12/30/15	279	CITY OF PORTERVILLE	1014130	022012	\$48.90
85552	12/30/15	279	CITY OF PORTERVILLE	1014210	022012	\$48.90
85552	12/30/15	279	CITY OF PORTERVILLE	1014120	022012	\$48.90
85552	12/30/15	279	CITY OF PORTERVILLE	2614160	022012	\$48.88
85552	12/30/15	279	CITY OF PORTERVILLE	5524552	022012	\$48.90
85552	12/30/15	279	CITY OF PORTERVILLE	5534553	031007	\$608.00
85552	12/30/15	279	CITY OF PORTERVILLE	5534553	022012	\$48.90
85552	12/30/15	279	CITY OF PORTERVILLE	5544554	022012	\$48.90
85327	12/08/15	4717	CO. OF TULARE /GENERAL SERVICE	1014110	035000	\$221.40
85511	12/30/15	4717	CO. OF TULARE /GENERAL SERVICE	1014110	024000	\$32.48
85509	12/30/15	5739	COLUMBIA ELECTRIC MOTORS	3004300	069092	\$1,766.66
85509	12/30/15	5739	COLUMBIA ELECTRIC MOTORS	3004300	069092	\$1,766.66
85510	12/30/15	5739	COLUMBIA ELECTRIC MOTORS	3004300	069092	\$1,766.66
85326	12/08/15	2319	COMPUTER SYSTEMS PLUS	1014050	036008	\$45.00
85411	12/15/15	5282	CORLISS DRIVING & TRAFFIC SCHOOL	3004300	055026	\$2,500.00
85364	12/08/15	1463	DANNY SALINAS	1014010	037012	\$50.00
85328	12/08/15	1235	DELTA VECTOR CONTROL DISTRICT	5534553	031007	\$40.13
85512	12/30/15	388	DENNIS KELLER/JAMES WEGLEY	5524552	031000	\$256.55
85512	12/30/15	388	DENNIS KELLER/JAMES WEGLEY	5524552	031000	\$257.75
85513	12/30/15	316	DEPT OF JUSTICE	1014110	066007	\$175.00
85513	12/30/15	316	DEPT OF JUSTICE	1014110	039001	\$261.00
85329	12/08/15	5599	DEROSA SALES	3004300	069116	\$323.64
85514	12/30/15	5599	DEROSA SALES	3004300	069116	\$395.52
85515	12/30/15	2223	DIANE BUCAROFF	1014090	015010	\$2,560.49
85516	12/30/15	3733	DIRECTV	3004300	069069	\$140.98
85516	12/30/15	3733	DIRECTV	3004300	069069	\$135.98
85516	12/30/15	3733	DIRECTV	3004300	069069	\$163.97
85516	12/30/15	3733	DIRECTV	4004400	055006	\$145.49
85330	12/08/15	5958	DONALD THULIN	3004300	069092	\$1,628.00
85517	12/30/15	119	DOUG DELEO WELDING	1014120	022000	\$41.85
85517	12/30/15	119	DOUG DELEO WELDING	5534553	019000	\$15.40
85412	12/15/15	4809	EDWARD SAVERY	3004300	055006	\$350.00
85413	12/15/15	1436	EL PATIO	4004400	069115	\$352.00
85331	12/08/15	2668	ELISEO MENDEZ	1014110	037008	\$68.00
85414	12/15/15	5611	ELITE FITNESS & NUTRITION	3004300	069113	\$3,000.00
85415	12/15/15	4889	EVANGELINE SPECIALTIES INC.	2614160	065001	\$103.70
85332	12/08/15	4460	EVANS FEED & LIVESTOCK SUPPLY	1014110	031010	\$1.04
85332	12/08/15	4460	EVANS FEED & LIVESTOCK SUPPLY	1014110	031010	\$50.85
85475	12/22/15	3549	EVANS TEAMWEAR	3004300	055002	\$3,614.16
85333	12/08/15	3409	FASTENAL	3004300	069093	\$37.75
85333	12/08/15	3409	FASTENAL	3004300	069093	\$167.36

CHECK #	DATE	VENDOR #	VENDOR	FUND	ACCOUNT	AMOUNT
85518	12/30/15	3409	FASTENAL	3004300	069092	\$91.75
85518	12/30/15	3409	FASTENAL	3004300	069093	\$233.12
85334	12/08/15	3461	FERGUSON ENTERPRISES INC 1423	5524552	023000	\$760.54
85416	12/15/15	3461	FERGUSON ENTERPRISES INC 1423	5524552	022000	\$2,104.23
85417	12/15/15	4989	FERNANDO SAENZ	5524552	015018	\$55.48
85417	12/15/15	4989	FERNANDO SAENZ	5534553	015018	\$55.48
85418	12/15/15	5676	FIT FOR LIFE	4004400	055006	\$210.00
85519	12/30/15	4807	FITGUARD INC.	4004400	022000	\$362.72
85335	12/08/15	1952	FORENSIC NURSE SPECIALISTS	1014110	031000	\$1,100.00
85336	12/08/15	803	FRESNO CITY COLLEGE	1014110	037008	\$97.00
85336	12/08/15	803	FRESNO CITY COLLEGE	1014110	037008	\$97.00
85337	12/08/15	137	FRIANT WATER AUTHORITY	5524552	022010	\$4.13
85337	12/08/15	137	FRIANT WATER AUTHORITY	5524552	022010	\$1,706.00
85520	12/30/15	137	FRIANT WATER AUTHORITY	5524552	022010	\$151.57
85338	12/08/15	1925	FRUIT GROWERS SUPPLY CO.	1014210	022000	\$214.23
85338	12/08/15	1925	FRUIT GROWERS SUPPLY CO.	6004775	064002	\$1,595.65
85338	12/08/15	1925	FRUIT GROWERS SUPPLY CO.	8834883	022000	\$4.81
85338	12/08/15	1925	FRUIT GROWERS SUPPLY CO.	8844884	022000	\$2.41
85338	12/08/15	1925	FRUIT GROWERS SUPPLY CO.	8864886	022000	\$2.41
85338	12/08/15	1925	FRUIT GROWERS SUPPLY CO.	8874887	022000	\$2.41
85338	12/08/15	1925	FRUIT GROWERS SUPPLY CO.	8884888	022000	\$4.81
85338	12/08/15	1925	FRUIT GROWERS SUPPLY CO.	8894889	022000	\$2.41
85338	12/08/15	1925	FRUIT GROWERS SUPPLY CO.	8904890	022000	\$2.41
85338	12/08/15	1925	FRUIT GROWERS SUPPLY CO.	8914891	022000	\$4.81
85521	12/30/15	1925	FRUIT GROWERS SUPPLY CO.	1014210	022000	\$103.91
85521	12/30/15	1925	FRUIT GROWERS SUPPLY CO.	1014120	022000	\$118.80
85521	12/30/15	1925	FRUIT GROWERS SUPPLY CO.	1014210	064046	\$240.71
85521	12/30/15	1925	FRUIT GROWERS SUPPLY CO.	8834883	022000	\$2.41
85521	12/30/15	1925	FRUIT GROWERS SUPPLY CO.	8844884	022000	\$2.41
85521	12/30/15	1925	FRUIT GROWERS SUPPLY CO.	8864886	022000	\$2.41
85521	12/30/15	1925	FRUIT GROWERS SUPPLY CO.	8874887	022000	\$2.00
85521	12/30/15	1925	FRUIT GROWERS SUPPLY CO.	8884888	022000	\$2.41
85521	12/30/15	1925	FRUIT GROWERS SUPPLY CO.	8894889	022000	\$1.20
85521	12/30/15	1925	FRUIT GROWERS SUPPLY CO.	8904890	022000	\$1.20
85521	12/30/15	1925	FRUIT GROWERS SUPPLY CO.	8914891	022000	\$2.41
85420	12/15/15	4527	GIANMARCO LASERNA	3004300	055019	\$475.00
85339	12/08/15	4868	GILTON CONSTRUCTION	3004300	069092	\$914.00
85340	12/08/15	1970	GIOTTO'S	1014120	022000	\$35.18
85524	12/30/15	5935	GOLDEN VALLEY DISTRIBUTION, INC	3004300	069116	\$289.80
85341	12/08/15	148	GOMEZ AUTO & SMOG	3004300	069092	\$369.10
85341	12/08/15	148	GOMEZ AUTO & SMOG	3004300	069092	\$304.18
85341	12/08/15	148	GOMEZ AUTO & SMOG	3004300	069092	\$296.04
85525	12/30/15	148	GOMEZ AUTO & SMOG	1014210	022015	\$669.55
85525	12/30/15	148	GOMEZ AUTO & SMOG	1014130	022015	\$781.08
85525	12/30/15	148	GOMEZ AUTO & SMOG	1014120	022015	\$781.08
85525	12/30/15	148	GOMEZ AUTO & SMOG	2614160	022015	\$781.08
85525	12/30/15	148	GOMEZ AUTO & SMOG	3004300	069092	\$45.93
85525	12/30/15	148	GOMEZ AUTO & SMOG	3004300	069092	\$49.58

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85525	12/30/15	148	GOMEZ AUTO & SMOG	5524552	022015	\$781.08
85525	12/30/15	148	GOMEZ AUTO & SMOG	5534553	022015	\$781.08
85525	12/30/15	148	GOMEZ AUTO & SMOG	8834883	022015	\$20.09
85525	12/30/15	148	GOMEZ AUTO & SMOG	8844884	022015	\$20.35
85525	12/30/15	148	GOMEZ AUTO & SMOG	8864886	022015	\$14.70
85525	12/30/15	148	GOMEZ AUTO & SMOG	8874887	022015	\$16.05
85525	12/30/15	148	GOMEZ AUTO & SMOG	8884888	022015	\$20.22
85525	12/30/15	148	GOMEZ AUTO & SMOG	8914891	022015	\$20.09
85342	12/08/15	5279	GREG MCQUEEN	1014110	037008	\$68.00
85421	12/15/15	4837	GREG MULLINS	3004300	055006	\$450.00
85422	12/15/15	5647	GRISWOLD,LASSALLE,COBB	1014060	031000	\$101.79
85422	12/15/15	5647	GRISWOLD,LASSALLE,COBB	1014060	031000	\$111.06
85422	12/15/15	5647	GRISWOLD,LASSALLE,COBB	1014060	031000	\$708.01
85422	12/15/15	5647	GRISWOLD,LASSALLE,COBB	1014060	031000	\$979.29
85423	12/15/15	5680	GUTIERREZ SOCCER SHOP	3004300	055002	\$435.00
85423	12/15/15	5680	GUTIERREZ SOCCER SHOP	3004300	055010	\$180.00
85424	12/15/15	1391	HOME DEPOT	1014120	022000	\$196.08
85424	12/15/15	1391	HOME DEPOT	1014210	064046	\$84.83
85424	12/15/15	1391	HOME DEPOT	1014120	022000	\$594.91
85526	12/30/15	1391	HOME DEPOT	1014210	022000	\$33.91
85526	12/30/15	1391	HOME DEPOT	1014120	022000	\$132.48
85526	12/30/15	1391	HOME DEPOT	1014120	022000	\$158.95
85526	12/30/15	1391	HOME DEPOT	4004400	023000	\$472.35
85526	12/30/15	1391	HOME DEPOT	4004400	023000	\$207.07
85343	12/08/15	221	HOUSE OF GLASS	1014120	023000	\$5.25
85527	12/30/15	221	HOUSE OF GLASS	1014120	022012	\$291.30
85425	12/15/15	4721	HUSSAIN RAYANI	3004300	055019	\$420.00
85344	12/08/15	5881	IHEART MEDIA-FRESNO	3004300	069084	\$1,050.00
85528	12/30/15	5881	IHEART MEDIA-FRESNO	3004300	069084	\$1,050.00
85528	12/30/15	5881	IHEART MEDIA-FRESNO	3004300	069084	\$1,124.00
85529	12/30/15	5541	JACK DAVENPORT SWEEPING	2614160	023001	\$3,000.00
85530	12/30/15	5963	JAKES ASSOCIATES, INC	3004775	064000	\$2,522.60
85345	12/08/15	192	JAMES WINTON & ASSOCIATES	1014120	031000	\$1,000.00
85345	12/08/15	192	JAMES WINTON & ASSOCIATES	6004180	065000	\$187.50
85531	12/30/15	192	JAMES WINTON & ASSOCIATES	1014120	031000	\$65.00
85531	12/30/15	192	JAMES WINTON & ASSOCIATES	1014120	031000	\$65.00
85531	12/30/15	192	JAMES WINTON & ASSOCIATES	1014120	031000	\$125.00
85531	12/30/15	192	JAMES WINTON & ASSOCIATES	1014120	031000	\$250.00
85531	12/30/15	192	JAMES WINTON & ASSOCIATES	6004775	064002	\$845.60
85426	12/15/15	5897	JOSE LUIS ESPINO II	3004300	055002	\$120.00
85427	12/15/15	5598	JOSE OLMOS	5524552	015018	\$51.96
85427	12/15/15	5598	JOSE OLMOS	5534553	015018	\$51.95
85591	12/31/15	5968	JOSE OROZCO	1014090	015010	\$85.41
85532	12/30/15	4378	JOSEPH AVINA	5524552	015018	\$56.95
85532	12/30/15	4378	JOSEPH AVINA	5534553	015018	\$56.96
85428	12/15/15	4190	JUAN GUTIERREZ	3004300	055002	\$80.00
85428	12/15/15	4190	JUAN GUTIERREZ	3004300	055019	\$825.00
85429	12/15/15	5856	JULIAN ESPINO	3004300	055002	\$60.00

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85430	12/15/15	5614	KALA DONNELLY	3004300	055019	\$200.00
85431	12/15/15	5462	KATHY PREKOSKI	4004400	055006	\$630.00
85432	12/15/15	5804	KELSIE AVINA	3004300	055006	\$25.00
85432	12/15/15	5804	KELSIE AVINA	4004400	055006	\$200.00
85433	12/15/15	201	KENS STAKES & SUPPLIES	5524552	022000	\$110.16
85533	12/30/15	201	KENS STAKES & SUPPLIES	5524552	022000	\$169.83
85534	12/30/15	4901	KEYS UPHOLSTERY	3004300	069092	\$711.00
85434	12/15/15	5448	KIRBY D. MANNON	4004400	055006	\$175.00
85435	12/15/15	5542	KRC SAFETY CO., INC	1014130	037014	\$28.20
85435	12/15/15	5542	KRC SAFETY CO., INC	1014130	022000	\$1,341.27
85535	12/30/15	5542	KRC SAFETY CO., INC	1014120	021000	\$151.55
85535	12/30/15	5542	KRC SAFETY CO., INC	1014120	021000	\$299.82
85535	12/30/15	5542	KRC SAFETY CO., INC	1014120	021000	\$302.56
85535	12/30/15	5542	KRC SAFETY CO., INC	1014120	022000	\$543.42
85347	12/08/15	5701	LAMAR COMPANIES	3004300	069084	\$1,287.00
85436	12/15/15	4956	LAWRENCE TRACTOR CO., INC	1014210	064046	\$151.92
85348	12/08/15	214	LEAGUE OF CALIFORNIA CITIES	2614160	065013	\$200.00
85536	12/30/15	1457	LESLIE'S POOL SUPPLIES INC	4004400	069076	\$65.08
85437	12/15/15	5249	LEXSAY' SIMPLE SACK LUNCH	4004400	069116	\$115.00
85349	12/08/15	5788	LINCOLN AQUATICS	4004400	069076	\$658.19
85537	12/30/15	5788	LINCOLN AQUATICS	3004300	095002	\$594.93
85537	12/30/15	5788	LINCOLN AQUATICS	3004300	095002	\$542.30
85537	12/30/15	5788	LINCOLN AQUATICS	4004400	069076	\$619.67
85592	12/31/15	4067	LINCOLN NAT'L INSURANCE	101	200260	\$205.07
85350	12/08/15	4427	LINDSAY AUTO PARTS	1014110	022015	\$24.81
85538	12/30/15	4808	LINDSAY DONUTS	3004300	069116	\$7.00
85538	12/30/15	4808	LINDSAY DONUTS	3004300	069116	\$7.00
85538	12/30/15	4808	LINDSAY DONUTS	3004300	069116	\$7.00
85538	12/30/15	4808	LINDSAY DONUTS	3004300	069116	\$7.00
85538	12/30/15	4808	LINDSAY DONUTS	3004300	069116	\$7.00
85539	12/30/15	218	LINDSAY EQUIPMENT RENTAL	3004300	095002	\$49.56
85539	12/30/15	218	LINDSAY EQUIPMENT RENTAL	3004300	095002	\$62.21
85539	12/30/15	218	LINDSAY EQUIPMENT RENTAL	3004300	069115	\$147.27
85438	12/15/15	1422	LINDSAY TRUE VALUE	1014210	022000	\$369.40
85438	12/15/15	1422	LINDSAY TRUE VALUE	1014110	023000	\$78.44
85438	12/15/15	1422	LINDSAY TRUE VALUE	1014130	022000	\$487.57
85438	12/15/15	1422	LINDSAY TRUE VALUE	1014120	022000	\$805.94
85438	12/15/15	1422	LINDSAY TRUE VALUE	3004300	069093	\$201.97
85438	12/15/15	1422	LINDSAY TRUE VALUE	4004400	023000	\$57.70
85438	12/15/15	1422	LINDSAY TRUE VALUE	5524552	022000	\$9.17
85438	12/15/15	1422	LINDSAY TRUE VALUE	5534553	019000	\$52.65
85438	12/15/15	1422	LINDSAY TRUE VALUE	6004775	064002	\$131.66
85438	12/15/15	1422	LINDSAY TRUE VALUE	8834883	022000	\$54.46
85438	12/15/15	1422	LINDSAY TRUE VALUE	8884888	022002	\$54.46
85438	12/15/15	1422	LINDSAY TRUE VALUE	8914891	022000	\$54.45
85540	12/30/15	5424	LINDSAY VETERINARY	1014110	031010	\$45.00
85540	12/30/15	5424	LINDSAY VETERINARY	1014110	031010	\$70.00
85540	12/30/15	5424	LINDSAY VETERINARY	1014110	031010	\$160.00

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85351	12/08/15	227	LIVICK TRUCK & BUS REPAIR	1014110	022015	\$333.60
85352	12/08/15	2656	LOURDES RENDON	1014110	031000	\$300.00
85352	12/08/15	2656	LOURDES RENDON	1014110	031000	\$375.00
85476	12/23/15	2656	LOURDES RENDON	1014110	037000	\$270.00
85439	12/15/15	5864	MAPFRE INSURANCE CO	779	200351	\$677.00
85541	12/30/15	5399	MARCOS LOYA	1014090	015010	\$1,485.70
85440	12/15/15	4981	MARIA ALEJANDRA GUTIERREZ	3004300	055006	\$225.00
85441	12/15/15	234	MARTINS TIRE & AUTO	1014120	022015	\$14.00
85441	12/15/15	234	MARTINS TIRE & AUTO	1014130	022015	\$72.21
85542	12/30/15	234	MARTINS TIRE & AUTO	3004300	069092	\$16.00
85543	12/30/15	5964	MARY VALENTI, PH.D.	1014110	031000	\$400.00
85543	12/30/15	5964	MARY VALENTI, PH.D.	1014110	031000	\$400.00
85544	12/30/15	5967	MERRITT COMMUNICATION	1014110	031005	\$1,144.59
85545	12/30/15	5595	MG'S AIR CONDITIONING	3004300	069092	\$150.00
85442	12/15/15	5916	MICHELLE CORONADO	3004300	055026	\$979.00
85392	11/30/15	5852	MID VALLEY DISPOSAL	5544554	065004	\$69,202.71
85443	12/15/15	5852	MID VALLEY DISPOSAL	5544554	065004	\$69,705.09
85593	12/31/15	5852	MID VALLEY DISPOSAL	5544554	065004	\$69,915.25
85444	12/15/15	5959	MIGUEL RODRIGUEZ	3004300	055019	\$240.00
85445	12/15/15	5474	NAYELI COLUNGA	3004300	055002	\$60.00
85546	12/30/15	4365	NEYBA AMEZCUA	5524552	015018	\$47.10
85546	12/30/15	4365	NEYBA AMEZCUA	5534553	015018	\$47.10
85594	12/31/15	5625	NGLIC-SUPERIOR VISION	101	200260	\$612.44
85446	12/15/15	1565	OACYS.COM INC	1014110	037000	\$35.00
85446	12/15/15	1565	OACYS.COM INC	1014110	037000	\$106.23
85446	12/15/15	1565	OACYS.COM INC	1014050	033001	\$106.24
85446	12/15/15	1565	OACYS.COM INC	1014040	033001	\$106.24
85446	12/15/15	1565	OACYS.COM INC	3004300	069069	\$199.95
85446	12/15/15	1565	OACYS.COM INC	4004400	033001	\$189.95
85446	12/15/15	1565	OACYS.COM INC	4004400	033001	\$106.24
85547	12/30/15	1565	OACYS.COM INC	4004400	033001	\$85.00
85353	12/08/15	3260	PACIFIC EMPLOYERS	1014090	031000	\$135.00
85346	12/08/15	1426	PAM KIMBALL	1014010	037012	\$50.00
85354	12/08/15	5831	PANADERIA LA FORTUNA	4004400	069116	\$21.00
85548	12/30/15	5637	PAPA MURPHY'S	3004300	069116	\$41.25
85548	12/30/15	5637	PAPA MURPHY'S	3004300	069116	\$41.25
85548	12/30/15	5637	PAPA MURPHY'S	3004300	069116	\$96.25
85548	12/30/15	5637	PAPA MURPHY'S	3004300	069116	\$68.75
85548	12/30/15	5637	PAPA MURPHY'S	3004300	069116	\$137.50
85548	12/30/15	5637	PAPA MURPHY'S	3004300	069116	\$137.50
85548	12/30/15	5637	PAPA MURPHY'S	3004300	069116	\$123.75
85548	12/30/15	5637	PAPA MURPHY'S	3004300	069116	\$151.25
85548	12/30/15	5637	PAPA MURPHY'S	3004300	069116	\$151.25
85548	12/30/15	5637	PAPA MURPHY'S	3004300	069116	\$206.25
85549	12/30/15	5351	PARTYWORKS	3004300	069103	\$889.12
85355	12/08/15	5961	PEDRO MEZA VARGAS	101	200340	\$0.50
85355	12/08/15	5961	PEDRO MEZA VARGAS	101	200258	\$1.00
85355	12/08/15	5961	PEDRO MEZA VARGAS	101	324040	\$223.70

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85356	12/08/15	3750	PEPSI-COLA	3004300	069116	\$1,660.04
85550	12/30/15	3750	PEPSI-COLA	3004300	069116	\$1,873.81
85550	12/30/15	3750	PEPSI-COLA	3004300	069116	\$1,227.77
85551	12/30/15	272	PITNEY BOWES INC.	1014090	037000	\$1,500.00
85553	12/30/15	1497	PORTERVILLE LOCK & SAFE	4004400	023000	\$18.00
85447	12/15/15	276	PORTERVILLE RECORDER	1014120	022000	\$162.94
85554	12/30/15	276	PORTERVILLE RECORDER	1014070	037000	\$381.30
85555	12/30/15	2869	PORTERVILLE SHELTERED WORKSHOP	1014120	037000	\$396.43
85357	12/08/15	1849	PORTERVILLE VALLEY PROMPTCARE	1014110	031000	\$85.00
85448	12/15/15	5796	PRESORT OF FRESNO LLC	5524552	022000	\$377.26
85448	12/15/15	5796	PRESORT OF FRESNO LLC	5524552	037000	\$705.00
85448	12/15/15	5796	PRESORT OF FRESNO LLC	5534553	022000	\$377.26
85448	12/15/15	5796	PRESORT OF FRESNO LLC	5544554	022000	\$377.27
85358	12/08/15	5602	PROFESSIONAL PRINT	1014120	037004	\$262.48
85449	12/15/15	4618	PROVOST & PRITCHARD	5534553	064001	\$1,257.33
85450	12/15/15	5684	QUIK-ROOTER	5534553	036001	\$562.50
85450	12/15/15	5684	QUIK-ROOTER	5534553	036001	\$787.50
85450	12/15/15	5684	QUIK-ROOTER	5534553	036001	\$1,188.00
85450	12/15/15	5684	QUIK-ROOTER	5534553	036001	\$450.00
85359	12/08/15	285	QUILL CORPORATION	1014120	022000	\$4.31
85359	12/08/15	285	QUILL CORPORATION	1014120	022000	\$11.88
85359	12/08/15	285	QUILL CORPORATION	1014120	022000	\$17.80
85359	12/08/15	285	QUILL CORPORATION	1014110	036008	\$21.59
85359	12/08/15	285	QUILL CORPORATION	1014110	021000	\$160.83
85359	12/08/15	285	QUILL CORPORATION	3004300	055026	\$82.12
85359	12/08/15	285	QUILL CORPORATION	3004300	069101	\$74.43
85451	12/15/15	285	QUILL CORPORATION	1014120	021000	\$10.79
85451	12/15/15	285	QUILL CORPORATION	1014130	022000	\$25.91
85451	12/15/15	285	QUILL CORPORATION	1014120	021000	\$29.65
85451	12/15/15	285	QUILL CORPORATION	1014120	021000	\$74.29
85451	12/15/15	285	QUILL CORPORATION	1014120	021000	\$87.73
85451	12/15/15	285	QUILL CORPORATION	1014050	021000	\$156.90
85451	12/15/15	285	QUILL CORPORATION	1014120	022000	\$161.99
85556	12/30/15	285	QUILL CORPORATION	1014110	021000	\$172.76
85556	12/30/15	285	QUILL CORPORATION	1014210	022000	\$307.61
85556	12/30/15	285	QUILL CORPORATION	3004300	069069	\$38.82
85556	12/30/15	285	QUILL CORPORATION	3004300	055026	\$8.62
85556	12/30/15	285	QUILL CORPORATION	3004300	069069	\$114.47
85556	12/30/15	285	QUILL CORPORATION	3004300	069101	\$173.46
85556	12/30/15	285	QUILL CORPORATION	3004300	069101	\$256.65
85556	12/30/15	285	QUILL CORPORATION	5534553	021000	\$66.90
85556	12/30/15	285	QUILL CORPORATION	5534553	021000	\$6.47
85360	12/08/15	4452	RAMONA PADILLA	1014010	037012	\$75.00
85452	12/15/15	5696	RASHEEM RAYANI	3004300	055019	\$150.00
85453	12/15/15	5356	RAY MORGAN COMPANY	1014050	036008	\$32.89
85453	12/15/15	5356	RAY MORGAN COMPANY	1014070	036008	\$35.08
85453	12/15/15	5356	RAY MORGAN COMPANY	1014120	036008	\$35.10
85453	12/15/15	5356	RAY MORGAN COMPANY	1014110	036008	\$190.55

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85453	12/15/15	5356	RAY MORGAN COMPANY	3004300	069113	\$657.79
85557	12/30/15	5843	REYNALDO CEBALLOS	5524552	015018	\$112.50
85557	12/30/15	5843	REYNALDO CEBALLOS	5534553	015018	\$112.50
85361	12/08/15	3840	RICHARD RIOS	1014210	030001	\$1,600.00
85362	12/08/15	3832	RICK'S VENDING & DISTRIBUTING	3004300	069103	\$200.00
85362	12/08/15	3832	RICK'S VENDING & DISTRIBUTING	3004300	069090	\$1,281.89
85558	12/30/15	3832	RICK'S VENDING & DISTRIBUTING	3004300	069103	\$64.01
85363	12/08/15	5511	ROSAENA SANCHEZ	1014010	037012	\$50.00
85454	12/15/15	4959	ROSCOE MELTONS DISC. TIRE	1014110	022015	\$1,583.40
85455	12/15/15	4698	SAL ESTRADA SR.	3004300	055019	\$100.00
85365	12/08/15	3239	SANDY PEREZ	779	200351	\$1,143.50
85456	12/15/15	298	SAVE MART SUPERMARKET	3004300	055026	\$23.80
85559	12/30/15	298	SAVE MART SUPERMARKET	3004300	069103	\$42.95
85559	12/30/15	298	SAVE MART SUPERMARKET	3004300	069116	\$17.58
85559	12/30/15	298	SAVE MART SUPERMARKET	3004300	069103	\$17.98
85559	12/30/15	298	SAVE MART SUPERMARKET	3004300	069116	\$8.79
85559	12/30/15	298	SAVE MART SUPERMARKET	3004300	069116	\$8.79
85559	12/30/15	298	SAVE MART SUPERMARKET	3004300	069116	\$8.79
85559	12/30/15	298	SAVE MART SUPERMARKET	3004300	069103	\$129.34
85559	12/30/15	298	SAVE MART SUPERMARKET	3004300	069103	\$173.75
85559	12/30/15	298	SAVE MART SUPERMARKET	3004300	069103	\$209.24
85559	12/30/15	298	SAVE MART SUPERMARKET	3004300	069103	\$198.04
85560	12/30/15	302	SEQUOIA TOWING	1014110	022015	\$330.00
85457	12/15/15	3208	SHANNON PATTERSON	4004400	055006	\$275.00
85366	12/08/15	5314	SHRED-IT USA LLC	1014090	037000	\$58.95
85561	12/30/15	5314	SHRED-IT USA LLC	1014090	037000	\$58.67
85562	12/30/15	2133	SHROPSHIRE CONTAINER SYSTEMS	3004300	069113	\$100.00
85563	12/30/15	5624	SIERRA SANITATION, INC.	1014210	022000	\$4.32
85563	12/30/15	5624	SIERRA SANITATION, INC.	1014210	037014	\$162.00
85367	12/08/15	2062	SIERRA VETERINARY CENTER	1014110	066017	\$5.00
85367	12/08/15	2062	SIERRA VETERINARY CENTER	1014110	066017	\$105.00
85368	12/08/15	1776	SMART & FINAL	4004400	069116	\$149.36
85458	12/15/15	1776	SMART & FINAL	4004400	069116	\$150.65
85564	12/30/15	1776	SMART & FINAL	3004300	069116	\$298.15
85564	12/30/15	1776	SMART & FINAL	3004300	069116	\$11.99
85564	12/30/15	1776	SMART & FINAL	3004300	069116	\$115.15
85564	12/30/15	1776	SMART & FINAL	3004300	069116	\$224.73
85564	12/30/15	1776	SMART & FINAL	3004300	069116	\$710.16
85565	12/30/15	5928	SOLARCITY	101	200258	\$3.00
85565	12/30/15	5928	SOLARCITY	101	200340	\$4.37
85565	12/30/15	5928	SOLARCITY	101	324040	\$430.53
85369	12/08/15	310	SOUTHERN CA. EDISON	3004300	069108	\$33.02
85370	12/08/15	310	SOUTHERN CA. EDISON	3004300	069108	\$13,103.76
85369	12/08/15	310	SOUTHERN CA. EDISON	4004400	032006	\$3,181.47
85369	12/08/15	310	SOUTHERN CA. EDISON	8914891	032001	\$54.32
85369	12/08/15	310	SOUTHERN CA. EDISON	8914891	032001	\$27.00
85459	12/15/15	310	SOUTHERN CA. EDISON	5534553	032001	\$33.90
85566	12/30/15	310	SOUTHERN CA. EDISON	1014210	032001	\$27.89

CHECK #	DATE	VENDOR #	VENDOR	FUND	ACCOUNT	AMOUNT
85566	12/30/15	310	SOUTHERN CA. EDISON	1014210	032001	\$30.84
85567	12/30/15	310	SOUTHERN CA. EDISON	1014130	032001	\$185.67
85567	12/30/15	310	SOUTHERN CA. EDISON	1014110	032001	\$1,168.59
85567	12/30/15	310	SOUTHERN CA. EDISON	1014120	032001	\$1,706.83
85567	12/30/15	310	SOUTHERN CA. EDISON	1014210	032001	\$1,920.22
85566	12/30/15	310	SOUTHERN CA. EDISON	2614160	032004	\$261.36
85566	12/30/15	310	SOUTHERN CA. EDISON	2614160	032004	\$255.37
85566	12/30/15	310	SOUTHERN CA. EDISON	2614160	032004	\$136.04
85566	12/30/15	310	SOUTHERN CA. EDISON	2614160	032004	\$98.18
85566	12/30/15	310	SOUTHERN CA. EDISON	2614160	032004	\$75.48
85566	12/30/15	310	SOUTHERN CA. EDISON	2614160	032004	\$50.98
85566	12/30/15	310	SOUTHERN CA. EDISON	2614160	032004	\$53.97
85567	12/30/15	310	SOUTHERN CA. EDISON	2614160	032004	\$6,639.61
85567	12/30/15	310	SOUTHERN CA. EDISON	3004300	069108	\$31.77
85567	12/30/15	310	SOUTHERN CA. EDISON	5524552	032006	\$629.93
85567	12/30/15	310	SOUTHERN CA. EDISON	5524552	032005	\$10,691.36
85567	12/30/15	310	SOUTHERN CA. EDISON	5534553	032001	\$408.20
85567	12/30/15	310	SOUTHERN CA. EDISON	5564556	022000	\$435.56
85567	12/30/15	310	SOUTHERN CA. EDISON	8834883	032001	\$168.51
85567	12/30/15	310	SOUTHERN CA. EDISON	8844884	032001	\$27.59
85567	12/30/15	310	SOUTHERN CA. EDISON	8854885	032001	\$27.59
85567	12/30/15	310	SOUTHERN CA. EDISON	8864886	032001	\$53.11
85567	12/30/15	310	SOUTHERN CA. EDISON	8874887	032001	\$97.97
85567	12/30/15	310	SOUTHERN CA. EDISON	8884888	032001	\$27.59
85567	12/30/15	310	SOUTHERN CA. EDISON	8894889	032001	\$55.50
85567	12/30/15	310	SOUTHERN CA. EDISON	8904890	032001	\$106.32
85567	12/30/15	310	SOUTHERN CA. EDISON	8914891	032002	\$404.40
85568	12/30/15	5855	SPORTS TROPHIES	3004300	055019	\$238.15
85460	12/15/15	4914	STEPHANIE VELASQUEZ	3004300	055006	\$425.00
85460	12/15/15	4914	STEPHANIE VELASQUEZ	4004400	055006	\$175.00
85371	12/08/15	5490	STEVEN A MECUM	1014010	037012	\$50.00
85461	12/15/15	5267	SUNGARD PUBLIC SECTOR INC	1014050	037000	\$32.00
85461	12/15/15	5267	SUNGARD PUBLIC SECTOR INC	1014050	037000	\$605.00
85461	12/15/15	5267	SUNGARD PUBLIC SECTOR INC	1014120	037000	\$605.00
85461	12/15/15	5267	SUNGARD PUBLIC SECTOR INC	3004300	037000	\$605.00
85461	12/15/15	5267	SUNGARD PUBLIC SECTOR INC	5524552	037000	\$605.00
85461	12/15/15	5267	SUNGARD PUBLIC SECTOR INC	5534553	019000	\$605.00
85372	12/08/15	5899	SUPPLYWORKS	3004300	069091	\$60.80
85372	12/08/15	5899	SUPPLYWORKS	3004300	069091	\$220.00
85569	12/30/15	5899	SUPPLYWORKS	3004300	069091	\$887.84
85569	12/30/15	5899	SUPPLYWORKS	3004300	069091	\$117.47
85569	12/30/15	5899	SUPPLYWORKS	4004400	022000	\$719.07
85373	12/08/15	5646	SUSP, INC.	5524552	031000	\$2,050.00
85373	12/08/15	5646	SUSP, INC.	5534553	031000	\$2,050.00
85570	12/30/15	5646	SUSP, INC.	5524552	031000	\$2,050.00
85570	12/30/15	5646	SUSP, INC.	5534553	031000	\$2,050.00
85374	12/08/15	3682	SYSCO OF CENTRAL CA	3004300	069116	\$924.61
85374	12/08/15	3682	SYSCO OF CENTRAL CA	3004300	069116	\$1,721.60

CHECK #	DATE	VENDOR #	VENDOR	FUND	ACCOUNT	AMOUNT
85374	12/08/15	3682	SYSCO OF CENTRAL CA	3004300	069116	\$1,149.06
85374	12/08/15	3682	SYSCO OF CENTRAL CA	3004300	069116	\$1,308.09
85571	12/30/15	3682	SYSCO OF CENTRAL CA	3004300	069116	\$791.66
85571	12/30/15	3682	SYSCO OF CENTRAL CA	3004300	069116	\$944.71
85571	12/30/15	3682	SYSCO OF CENTRAL CA	3004300	069116	\$1,809.44
85571	12/30/15	3682	SYSCO OF CENTRAL CA	3004300	069116	\$668.82
85571	12/30/15	3682	SYSCO OF CENTRAL CA	3004300	069116	-\$71.25
85571	12/30/15	3682	SYSCO OF CENTRAL CA	3004300	069116	\$400.03
85571	12/30/15	3682	SYSCO OF CENTRAL CA	3004300	069116	\$416.77
85462	12/15/15	5755	TELEPACIFIC COMMUNICATIONS	1014130	033001	\$446.45
85462	12/15/15	5755	TELEPACIFIC COMMUNICATIONS	1014210	033001	\$446.45
85462	12/15/15	5755	TELEPACIFIC COMMUNICATIONS	1014120	033001	\$446.45
85462	12/15/15	5755	TELEPACIFIC COMMUNICATIONS	5524552	033001	\$446.45
85462	12/15/15	5755	TELEPACIFIC COMMUNICATIONS	5534553	033001	\$446.45
85462	12/15/15	5755	TELEPACIFIC COMMUNICATIONS	5544554	033001	\$446.45
85463	12/15/15	1921	TELSTAR INSTRUMENTS, INC	5534553	031007	\$1,330.00
85572	12/30/15	1921	TELSTAR INSTRUMENTS, INC	5534553	031007	\$1,130.00
85419	12/15/15	144	THE GAS COMPANY	4004400	032006	\$180.09
85523	12/30/15	144	THE GAS COMPANY	1014090	037000	\$2.53
85523	12/30/15	144	THE GAS COMPANY	1014120	032002	\$93.79
85523	12/30/15	144	THE GAS COMPANY	1014120	032002	\$275.65
85523	12/30/15	144	THE GAS COMPANY	1014110	032002	\$333.69
85522	12/30/15	144	THE GAS COMPANY	3004300	069109	\$910.78
85522	12/30/15	144	THE GAS COMPANY	3004300	069109	\$192.81
85523	12/30/15	144	THE GAS COMPANY	4004400	032006	\$2,783.75
85573	12/30/15	5792	THOMPSON REUTERS - WEST	1014110	037004	\$150.15
85464	12/15/15	3396	THYSSENKRUPP ELEVATOR CORP	4004400	032006	\$282.21
85465	12/15/15	4943	TIMOTHY CULVER	3004300	055026	\$3,150.00
85574	12/30/15	U0000158	TOM MC CURDY	1014090	015010	\$1,556.88
85375	12/08/15	4265	TROPICALE FOODS, INC	3004300	069116	\$46.20
85575	12/30/15	4265	TROPICALE FOODS, INC	3004300	069116	\$151.20
85576	12/30/15	5692	TU. CO. CHIEFS ASSOCIATION	1014110	037004	\$200.00
85577	12/30/15	5432	TU. CO. TRANSPORTATION AUTH.	101	200204	\$13,105.54
85578	12/30/15	2188	TULARE KINGS HISPANIC CHAMBER	4004400	035000	\$200.00
85579	12/30/15	3814	TURNUPSEED ELECTRIC SERVICE	5534553	019000	\$928.07
85579	12/30/15	3814	TURNUPSEED ELECTRIC SERVICE	5534553	022008	\$3,538.67
85376	12/08/15	4849	U.S. BANK EQUIPMENT	1014110	036008	\$1,707.56
85580	12/30/15	4849	U.S. BANK EQUIPMENT	1014110	036008	\$1,228.63
85580	12/30/15	4849	U.S. BANK EQUIPMENT	1014110	036008	\$1,872.78
85581	12/30/15	3904	UK ADVERTISING INC.	3004300	069069	\$100.00
85377	12/08/15	5747	UNITED STAFFING	1014130	022000	\$364.00
85377	12/08/15	5747	UNITED STAFFING	1014130	022000	\$451.49
85377	12/08/15	5747	UNITED STAFFING	1014210	022000	\$902.98
85377	12/08/15	5747	UNITED STAFFING	1014210	022000	\$1,255.80
85377	12/08/15	5747	UNITED STAFFING	8834883	022000	\$36.40
85377	12/08/15	5747	UNITED STAFFING	8844884	022000	\$36.40
85377	12/08/15	5747	UNITED STAFFING	8844884	022000	\$30.10
85377	12/08/15	5747	UNITED STAFFING	8864886	022000	\$15.05

CHECK #	DATE	VENDOR #	VENDOR	FUND	ACCOUNT	AMOUNT
85377	12/08/15	5747	UNITED STAFFING	8864886	022000	\$18.20
85377	12/08/15	5747	UNITED STAFFING	8874887	022000	\$30.10
85377	12/08/15	5747	UNITED STAFFING	8874887	022000	\$36.40
85377	12/08/15	5747	UNITED STAFFING	8884888	022000	\$36.40
85377	12/08/15	5747	UNITED STAFFING	8884888	022000	\$30.10
85377	12/08/15	5747	UNITED STAFFING	8904890	022000	\$15.04
85377	12/08/15	5747	UNITED STAFFING	8914891	022000	\$36.40
85377	12/08/15	5747	UNITED STAFFING	8914891	022000	\$30.10
85466	12/15/15	5747	UNITED STAFFING	1014120	022000	\$53.00
85466	12/15/15	5747	UNITED STAFFING	1014130	022000	\$140.00
85466	12/15/15	5747	UNITED STAFFING	1014120	022000	\$140.00
85466	12/15/15	5747	UNITED STAFFING	1014130	022000	\$530.25
85466	12/15/15	5747	UNITED STAFFING	1014210	022000	\$980.00
85466	12/15/15	5747	UNITED STAFFING	1014210	022000	\$1,042.83
85466	12/15/15	5747	UNITED STAFFING	5544554	022000	\$35.35
85466	12/15/15	5747	UNITED STAFFING	5544554	022000	\$28.00
85466	12/15/15	5747	UNITED STAFFING	8834883	022000	\$42.00
85466	12/15/15	5747	UNITED STAFFING	8834883	022000	\$17.68
85466	12/15/15	5747	UNITED STAFFING	8844884	022000	\$17.68
85466	12/15/15	5747	UNITED STAFFING	8844884	022000	\$14.00
85466	12/15/15	5747	UNITED STAFFING	8864886	022000	\$14.00
85466	12/15/15	5747	UNITED STAFFING	8864886	022000	\$17.68
85466	12/15/15	5747	UNITED STAFFING	8874887	022000	\$35.35
85466	12/15/15	5747	UNITED STAFFING	8874887	022000	\$14.00
85466	12/15/15	5747	UNITED STAFFING	8884888	022000	\$14.00
85466	12/15/15	5747	UNITED STAFFING	8904890	022000	\$17.68
85466	12/15/15	5747	UNITED STAFFING	8914891	022000	\$14.00
85582	12/30/15	5747	UNITED STAFFING	1014120	022000	\$341.91
85582	12/30/15	5747	UNITED STAFFING	1014130	022000	\$387.49
85582	12/30/15	5747	UNITED STAFFING	1014210	022000	\$1,367.62
85582	12/30/15	5747	UNITED STAFFING	8834883	022000	\$45.59
85582	12/30/15	5747	UNITED STAFFING	8844884	022000	\$22.79
85582	12/30/15	5747	UNITED STAFFING	8864886	022000	\$34.19
85582	12/30/15	5747	UNITED STAFFING	8874887	022000	\$34.19
85582	12/30/15	5747	UNITED STAFFING	8884888	022000	\$22.79
85582	12/30/15	5747	UNITED STAFFING	8914891	022000	\$22.79
85378	12/08/15	5413	UNIVAR USA INC	5524552	022004	\$636.18
85378	12/08/15	5413	UNIVAR USA INC	5524552	022004	\$462.48
85379	12/08/15	356	USA BLUEBOOK	5524552	022000	\$246.19
85467	12/15/15	356	USA BLUEBOOK	5534553	022000	\$259.23
85583	12/30/15	5966	VALLEY BAPTIST CHURCH	300	305005	\$1,500.00
85468	12/15/15	5942	VANESSA GUTIERREZ	3004300	055026	\$796.25
85469	12/15/15	1010	VERIZON CALIFORNIA	1014120	033001	\$74.44
85469	12/15/15	1010	VERIZON CALIFORNIA	1014110	033001	\$2,784.91
85469	12/15/15	1010	VERIZON CALIFORNIA	4004400	033001	\$407.00
85469	12/15/15	1010	VERIZON CALIFORNIA	5524552	033001	\$339.01
85469	12/15/15	1010	VERIZON CALIFORNIA	5534553	033001	\$294.43
85584	12/30/15	1010	VERIZON CALIFORNIA	3004300	069111	\$124.45

CHECK #	DATE	VENDOR #	VENDOR	FUND	ACCOUNT	AMOUNT
85584	12/30/15	1010	VERIZON CALIFORNIA	3004300	069111	\$371.91
85584	12/30/15	1010	VERIZON CALIFORNIA	4004400	033001	\$414.22
85585	12/30/15	1041	VERIZON WIRELESS	5524552	033001	\$27.46
85585	12/30/15	1041	VERIZON WIRELESS	5534553	033001	\$27.45
85380	12/08/15	1604	VISA	1014050	037000	\$4.95
85380	12/08/15	1604	VISA	1014110	037004	\$9.99
85380	12/08/15	1604	VISA	1014040	037004	\$14.99
85380	12/08/15	1604	VISA	1014040	037004	\$14.99
85380	12/08/15	1604	VISA	1014090	037000	\$19.00
85380	12/08/15	1604	VISA	1014090	037000	\$21.00
85380	12/08/15	1604	VISA	1014090	037000	\$45.57
85380	12/08/15	1604	VISA	1014090	037000	\$60.38
85380	12/08/15	1604	VISA	1014050	037000	\$150.00
85380	12/08/15	1604	VISA	1014090	037000	\$179.40
85380	12/08/15	1604	VISA	3004300	069113	\$30.00
85380	12/08/15	1604	VISA	4004400	022000	\$239.45
85380	12/08/15	1604	VISA	4004400	069115	\$157.70
85586	12/30/15	3645	VISALIA UNIFIED SCHOOL DISTRICT	3004300	055010	\$197.79
85587	12/30/15	3645	VISALIA UNIFIED SCHOOL DISTRICT	3004300	055010	\$264.25
85470	12/15/15	368	VOLLMER EXCAVATION, INC	1014130	023000	\$109.00
85470	12/15/15	368	VOLLMER EXCAVATION, INC	1014130	023000	\$500.87
85470	12/15/15	368	VOLLMER EXCAVATION, INC	5524552	023000	\$109.00
85470	12/15/15	368	VOLLMER EXCAVATION, INC	5524552	023000	\$500.88
85588	12/30/15	368	VOLLMER EXCAVATION, INC	1014120	023000	\$985.50
85588	12/30/15	368	VOLLMER EXCAVATION, INC	5524552	023000	\$985.50
85595	12/30/15	3342	W S PALMER COMPANY	779	200351	\$722.00
85471	12/15/15	370	WALMART COMMUNITY	3004300	055026	\$91.63
85471	12/15/15	370	WALMART COMMUNITY	3004300	055026	\$96.57
85381	12/08/15	2790	WILLDAN INC.	1014120	031000	\$210.00
85472	12/15/15	4978	WILLIAM B. PETERSON	3004300	055019	\$150.00
85473	12/15/15	5912	YVETTE DURAN	3004300	055006	\$175.00
					TOTAL	\$693,718.04



## Treasurer's Report

**DECEMBER 2015**

### Cash Balances Classified by Depository

	GL ACT#	TYPE	Balance	Current Annual Yield	Interest Earned This Period
Petty Cash/Cash Register Funds	100-102	RES	\$2,628.00	N/A	
Bank Of Sierra - Payroll	100-106	GEN	\$45,649.31	N/A	
Bank Of Sierra - AP/Operating	100-100	GEN	\$320,640.24	N/A	
Bank Of Sierra - McDermont	100-500	GEN	\$12,249.20	N/A	
Bank of Sierra - 90 Day Investment CD	100-117	INV-RES	\$238,873.95	0.45	59.71
Bank Of Sierra - Impound Account	100-120	RES	\$6,798.32	0.05	0.41
Bank Of Sierra - WWTP Project (accrue for USDA Nov Bond pay)	100-553	RES	\$5,794.05	0.02	0.03
Bank Of Sierra - Water Project (accrue for USDA Dec Bond pay)	100-552	RES	\$2,491.66	0.05	1.11
LAIF Savings: City & Successor Agency	100-103	INV-RES	\$300,000.00	0.35	0.00
<b>Total Cash Balances @ December 31, 2015</b>			<b>\$935,124.73</b>		<b>61.26</b>

DEC 2015 Accounts Payable	\$720,987
DEC Payroll & Benefits 12/11/2015	\$236,243
DEC Payroll & Benefits 12/23/2015	\$253,597

**DEC DEBT SERVICE: -268,528.02**

USDA Water Plant Loan	-109,874.00	12/11
USBANK McDermont Revenue Bond	-145,548.48	12/12
TCTA - TCAG Downtown Agreement	-13,105.54	12/31

**DEC 2015 Total Expenditures \$1,210,827**

### Compliance with Investment Policy

As of December 31, 2015, the investments were in compliance with the requirements of the City's investment policy. This report reflects all cash and investments of the City of Lindsay (O/S checks not reflected in End Cash Balance).

Invested Funds  
\$538,873.95

Respectfully submitted,

Tamara Laken  
Finance Director/City Treasurer

GEN=GENERAL UNRESTRICTED  
RES=RESTRICTED ACTIVITY  
INV=INVESTMENT



## AGENDA ITEM

Date: January 12, 2016  
To: Mayor Ramona Padilla and Esteemed Council  
From: Tamara Laken, Director of Finance  
Re: Transportation Development Act Funds Financial Statements for Fiscal Year ended June 30, 2015

### ACTION:

- Public Hearing
- Ordinance
- Consent Calendar**
- Action Item
- Report Only

### **Background:**

Attached for your information is the Transportation Development Act (TDA) Funds – Audited Financial Statements for Fiscal Year ended June 30, 2015 as prepared by the independent audit firm of Brown Armstrong in accordance with TCAG and State requirements. You will note that there are no new findings and the single finding from FY14 is been updated to Status: Implemented. The report has been forwarded to TCAG as required.

### **Recommendation:**

Review and acknowledge receipt of the TDA Audited Financial Statements for Fiscal Year ended June 30, 2015.

### **Action Required:**

Acknowledge receipt of the report and approve via consent calendar.

### **Attachments:**

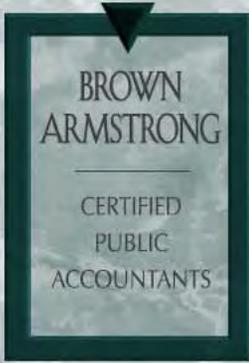
- TDA Financial Statements for Fiscal Year ended June 30, 2015

**CITY OF LINDSAY  
TRANSPORTATION DEVELOPMENT ACT FUNDS  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
JUNE 30, 2015**

**CITY OF LINDSAY  
TRANSPORTATION DEVELOPMENT ACT FUNDS  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2015**

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# BROWN ARMSTRONG

*Certified Public Accountants*

## INDEPENDENT AUDITOR'S REPORT

To the Honorable Members of the City Council  
City of Lindsay, California

### Report on the Financial Statements

We have audited the accompanying financial statements of the Local Transportation and Transit Funds of the City of Lindsay, California (City), as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the City Local Transportation and Transit Funds' basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Local Transportation and Transit Funds of the City as of June 30, 2015, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Management has omitted the management's discussion and analysis and budgetary comparison schedules that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

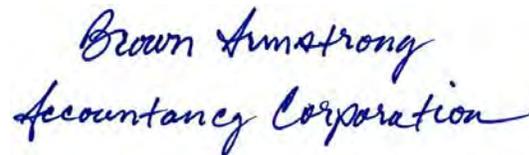
## Emphasis of Matter

As discussed in Note 1, the financial statements present only the Local Transportation and Transit Funds and do not purport to, and do not, present fairly the financial position of the City, as of June 30, 2015, the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 28, 2015, on our consideration of the City's internal control over financial reporting as it relates to the Local Transportation and Transit Funds and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance as it relates to the Local Transportation and Transit Funds.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION

A handwritten signature in blue ink that reads "Brown Armstrong Accountancy Corporation". The signature is written in a cursive style and is positioned below the printed name of the firm.

Bakersfield, California  
December 28, 2015

**CITY OF LINDSAY  
TRANSPORTATION DEVELOPMENT ACT FUNDS  
LOCAL TRANSPORTATION FUND  
STATEMENT OF NET POSITION  
JUNE 30, 2015**

	Governmental Activities
<b>ASSETS</b>	
Current assets	
Cash in City Treasury	\$ 806,522
Intergovernmental receivable	101,013
Total Assets	\$ 907,535
<b>LIABILITIES</b>	
Accrued wages	\$ 269
Long-term debt	
Due within one year	67,136
Due in more than one year	1,183,771
Accrued interest payable	7,103
Total Liabilities	1,258,279
<b>NET POSITION</b>	
Restricted	(350,744)
Total Net Position	(350,744)
Total Liabilities and Net Position	\$ 907,535

See accompanying notes to financial statements.

**CITY OF LINDSAY  
TRANSPORTATION DEVELOPMENT ACT FUNDS  
LOCAL TRANSPORTATION FUND  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2015**

	2015
<b>OPERATING EXPENSES</b>	
Streets and transportation	\$ (32,514)
Interest on long-term debt	(57,335)
Total operating expenses	(89,849)
Operating loss	(89,849)
<b>NONOPERATING REVENUES</b>	
Local transportation funds	501,370
Measure R - Local	181,780
Interest income	371
Total nonoperating revenues	683,521
<b>OTHER FINANCING USES</b>	
Transfers out	(148,620)
Total other financing uses	(148,620)
Change in net position	445,052
Net position, beginning	(795,796)
Net position, ending	\$ (350,744)

See accompanying notes to financial statements.

**CITY OF LINDSAY**  
**TRANSPORTATION DEVELOPMENT ACT FUNDS**  
**LOCAL TRANSPORTATION FUND**  
**BALANCE SHEET**  
**JUNE 30, 2015**

<u>Assets</u>	<u>2015</u>
Cash in City Treasury	\$ 806,522
Intergovernmental receivable	<u>101,013</u>
Total assets	<u><u>\$ 907,535</u></u>
<u>Liabilities and Fund Balance</u>	
Liabilities	
Accrued wages	<u>\$ 269</u>
Total liabilities	<u>269</u>
Fund balance	
Restricted	<u>907,266</u>
Total fund balance	<u>907,266</u>
Total liabilities and fund balance	<u><u>\$ 907,535</u></u>

See accompanying notes to financial statements.

**CITY OF LINDSAY**  
**TRANSPORTATION DEVELOPMENT ACT FUNDS**  
**LOCAL TRANSPORTATION FUND**  
**BALANCE SHEET RECONCILIATION**  
**JUNE 30, 2015**

Fund balance of governmental fund	\$	907,266
<p>Amounts reported for governmental activities in the statement of net position are different because:</p> <p>Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental fund activity.</p>		
Notes payable		(1,250,907)
Accrued interest payable on long-term debt		(7,103)
		(7,103)
Net position of governmental activities	\$	(350,744)

See accompanying notes to financial statements.

**CITY OF LINDSAY  
TRANSPORTATION DEVELOPMENT ACT FUNDS  
LOCAL TRANSPORTATION FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2015**

	2015
Revenues	
Local transportation funds	\$ 501,370
Measure R - Local	181,780
Interest income	371
	683,521
Total revenues	
Expenditures	
Streets and roads construction and maintenance	32,514
Debt service	
Principal	64,400
Interest	57,737
	154,651
Total expenditures	
Revenues over expenditures	528,870
Other financing uses	
Operating transfers out	(148,620)
Total other financing uses	(148,620)
Revenues over expenditures and other financing uses	380,250
Fund balance, July 1	527,016
Fund balance, June 30	\$ 907,266

See accompanying notes to financial statements.

**CITY OF LINDSAY**  
**TRANSPORTATION DEVELOPMENT ACT FUNDS**  
**LOCAL TRANSPORTATION FUND**  
**STATEMENTS OF REVENUES, EXPENDITURES, AND**  
**CHANGES IN FUND BALANCE RECONCILIATION**  
**FOR THE YEAR ENDED JUNE 30, 2015**

Revenues over expenditures and other financing uses	\$	380,250
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Amounts reported for governmental activities in the statement of activities are different because:

Repayment of long-term debt is reported as an expenditure in the governmental fund. In the statement of net position, the repayment reduces long-term liabilities:

Notes payable		64,400
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Accrued interest on long-term debt reported in the statement of activities is not reported as an expenditure in the governmental fund.

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Change in net position of governmental activities	\$	<u>445,052</u>
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See accompanying notes to financial statements.

**CITY OF LINDSAY**  
**TRANSPORTATION DEVELOPMENT ACT FUNDS**  
**TRANSIT FUND**  
**BALANCE SHEET**  
**JUNE 30, 2015**

<u>Assets</u>	<u>2015</u>
Cash in Treasury	<u>\$ 6,681</u>
Total assets	<u><u>\$ 6,681</u></u>
<u>Fund Balance</u>	
Fund balance	
Restricted	<u>\$ 6,681</u>
Total fund balance	<u>6,681</u>
Total liabilities and fund balance	<u><u>\$ 6,681</u></u>

See accompanying notes to financial statements.

**CITY OF LINDSAY**  
**TRANSPORTATION DEVELOPMENT ACT FUNDS**  
**TRANSIT FUND**  
**STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE**  
**FOR THE YEAR ENDED JUNE 30, 2015**

	2015
Revenues	
Other revenues	\$ 266
Total revenues	266
Expenditures	
General and administrative	-
Total expenditures	-
Revenues over expenditures	266
Fund balance, July 1	6,415
Fund balance, June 30	\$ 6,681

See accompanying notes to financial statements.

**CITY OF LINDSAY  
TRANSPORTATION DEVELOPMENT ACT FUNDS  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2015**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

A. Description of Reporting Entity

The City of Lindsay (City) receives one major source of funding for public transportation under the provisions of the Transportation Development Act (TDA) and Local Transportation Fund (LTF). Article 8 allocation under the Public Utilities Code Section 99400(a) for local street and roads projects represents the amounts available after the determination by Tulare County Association of Governments, the transportation planning agency administering TDA funds, of amounts needed for local street and roads in the City, these funds are recorded in the Local Transportation Special Revenue Fund of the City.

The City also receives funds from a Transportation Measure (Measure R) passed in 2006 by the County voters resulting in a sales tax increase of one-half of one percent for a period of thirty (30) years commencing on the operative date of this ordinance for transportation improvements. Tulare County Association of Governments, acting as the Local Transportation Authority, oversees the collection and distribution of the sales tax in accordance with the Measure R expenditure plan. The plan calls for street repairs, safety and operational improvements on streets and roads, projects to reduce street and highway congestion, and the promotion of passenger rail and bus services as an alternative to travel by automobile. The County's Measure R funds are recorded in the Local Transportation Special Revenue Fund.

The financial statements presented are from only the accounts and financial transactions of the TDA funds and Measure R funds recorded in the Local Transportation Special Revenue Fund and Transit Special Revenue Fund of the City. Accordingly, they do not present the financial position or results of operations of the City.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (e.g., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the TDA funds. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds. The City reports the following TDA fund statements:

**Governmental Fund Types**

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

## NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under the accrual basis of accounting. However, debt service expenditures, as well as expenditures related to compensated absences, are recorded only when payment is due. Capital asset acquisitions are reported as *expenditures* in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as *other financing sources*.

The Local Transportation Special Revenue Fund and Transit Special Revenue Fund are governmental funds specifically categorized as a special revenue funds. Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

### D. Cash and Investments

The City reporting entity considers highly liquid investments (including restricted assets) with an original maturity of three months or less when purchased to be cash equivalents. City investment policy authorizes investment in the State of California Local Agency Investment Fund to a maximum of \$10,000,000, and certificates of deposit and U.S. Governmental Securities with maturities not exceeding five years.

California banks and savings and loan associations are required to secure a city's deposits by pledging government securities as collateral. The fair value of the pledged securities must equal at least 110 percent of a city's deposits. The City Treasurer, at his or her discretion, may waive the 110 percent collateral requirement for deposits that are insured up to the \$250,000 by the FDIC. It is the City's policy to waive the collateral requirement in order to receive a higher interest yield on its deposits. It is also the City's policy not to deposit more than \$250,000 in a savings and loan association or a small bank.

California law allows financial institutions to secure city deposits by pledging first trust deed mortgage notes having a value of 150 percent of a city's total deposits. It is the City's policy not to accept this form of collateral.

### E. Use of Management Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Accordingly, actual results could differ from those estimates.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

F. Fund Equity

The City has adopted the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, for the year ended June 30, 2015. Accordingly, governmental funds report fund balance as nonspendable, restricted, committed, assigned, or unassigned based primarily on the extent to which the City is bound to honor constraints on how specific amounts can be spent.

*Nonspendable* – to reflect amounts that cannot be spent because they are (1) not in spendable form, such as prepaid items, inventories, and long-term receivables for which the payment of proceeds are not restricted or committed with respect to the nature of the specific expenditures of that fund, or (2) legally or contractually required to remain intact.

*Restricted* – to reflect amounts that are restricted by external parties such as creditors or imposed by grants, laws, or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

*Committed* – to reflect amounts that can only be used for specific purposes pursuant to constraints imposed by a formal action by the entity's "highest level of decision-making authority," which the City considers to be the City Council.

*Assigned* – to reflect amounts that have been allocated by action of the City Council in which the City Council's intent is to use the funds for a specific purpose.

*Unassigned* – to reflect amounts that constitute the residual balances that have no restrictions placed on them.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, followed by the unrestricted committed, assigned, and unassigned resources as they are needed.

G. Recent Accounting Pronouncements

During the fiscal year ending June 30, 2015, the City implemented the following Governmental Accounting Standards Board (GASB) standards:

GASB Statement No. 68 – *Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27*. The provisions of GASB Statement No. 68 are effective for financial statements beginning after June 15, 2014. The City has implemented the provisions of GASB Statement No. 68 in the current year. There was no effect on the City's accounting or financial reporting as a result of implementing this standard.

GASB Statement No. 69 – *Government Combinations and Disposals of Government Operations*. The provisions of GASB Statement No. 69 are effective for financial statements beginning after December 15, 2013. There was no effect on the City's accounting or financial reporting as a result of implementing this standard.

GASB Statement No. 71 – *Pension Transition for Contributions Made Subsequent to the Measurement Date - an amendment of GASB Statement No. 68*. The provisions of this statement were applied simultaneously with the provisions of GASB Statement No. 68. There was no effect on the City's accounting or financial reporting as a result of implementing this standard.

## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

### G. Recent Accounting Pronouncements (Continued)

Recently released standards by GASB affecting future fiscal years are as follows:

GASB Statement No. 72 – *Fair Value Measurement and Application*. The provisions of this statement are effective for financial statements for reporting periods beginning after June 15, 2015. The City has not fully judged the effect of the implementation of GASB Statement No. 72 as of the date of the basic financial statements.

GASB Statement No. 73 – *Accounting and Financial Reporting for Pensions and Related Assets that are not within the Scope of GASB Statement No. 68, and Amendments to Certain Provisions of GASB Statements No. 67 and No. 68*. The provisions of this statement are effective for fiscal years beginning after June 15, 2015 – except those provisions that address employers and governmental nonemployer contributing entities for pensions that are not within the scope of GASB Statement No. 68, which are effective for fiscal years beginning after June 15, 2016. The City has not fully judged the effect of the implementation of GASB Statement No. 73 as of the date of the basic financial statements.

GASB Statement No. 74 – *Financial Reporting for Postemployment Benefits Other than Pension Plans*. The provisions of this statement are effective for fiscal years beginning after June 15, 2016. The City has not fully judged the effect of the implementation of GASB Statement No. 74 as of the date of the basic financial statements.

GASB Statement No. 75 – *Accounting and Financial Reporting for Postemployment Benefits Other than Pension Plans*. The provisions of this statement are effective for fiscal years beginning after June 15, 2017. The City has not fully judged the effect of the implementation of GASB Statement No. 75 as of the date of the basic financial statements.

GASB Statement No. 76 – *Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. The provisions of this statement are effective for fiscal years beginning after June 15, 2015. The City has not fully judged the effect of the implementation of GASB Statement No. 76 as of the date of the basic financial statements.

GASB Statement No. 77 – *Tax Abatement Disclosures*. The provisions of GASB Statement No. 77 are effective for financial statements beginning after December 15, 2015. The City has not fully judged the impact of implementation of GASB Statement No. 77 on the financial statements.

GASB Statement No. 78 – *Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans*. The provisions of GASB Statement No. 78 are effective for financial statements beginning after December 15, 2015. The City has not fully judged the impact of implementation of GASB Statement No. 78 on the financial statements.

## **NOTE 2 – CASH AND CASH EQUIVALENTS**

The investment policy of the City is consistent with guidelines set forth under State of California Government Code Section 53601 and serves to maximize investment income consistent with safe and prudent investment practices. All surplus funds are managed by the City Administrator in compliance with the Statement of Investment Policy adopted by the City Council which delegates to the City Administrator the authority to invest the City funds and to deposit securities. Information regarding categorization of investments can be found in the City's financial statements.

The City follows the practice of pooling cash and investments of all funds. Interest income earned on pooled cash and investments is allocated monthly to the various funds based on the month-end cash and investment balances.

**NOTE 3 – PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT, AND SERVICE ENHANCEMENT ACCOUNT (PTMISEA)**

In November 2003, California voters passed a bond measure enacting the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006. Of the \$19.925 billion of state general obligation bonds authorized, \$4 billion was set aside by the State as instructed by statute as the PTMISEA. These funds are available to the California Department of Transportation for intercity rail projects and to transit operators in California for rehabilitation, safety, or modernization improvements; capital service enhancements or expansions; new capital projects; bus rapid transit improvements; or for rolling stock procurement, rehabilitation, or replacement.

The City is no longer operating a local transit operation and apportionments of moneys are transferred through transfer agreements to other jurisdictions for providing transit services. No PTMISEA funds were requested and none were received, resulting in no unexpected restricted fund balance.

**NOTE 4 – LONG-TERM DEBT**

**Certificates of Participation**

On October 1, 2008, the City entered into Certificates of Participation (COP) with the United States Department of Agriculture Rural Development Agency (USDA RD) for Tulare Road in the amount of \$1,600,000. The COP has annual principal and interest of approximately \$120,000 a year at 4.5% through 2028. As of June 30, 2015, the balance of the COP was \$1,186,507.

A schedule of changes in long-term debt for the year ended June 30, 2015, is shown below:

	Adjusted Balance <u>July 1, 2014</u>	Additions/ Adjustments	Deductions	Balance June 30, 2015	Due Within One Year
<b>Governmental Activities</b>					
Certificates of Participation (COP)					
2008 USDA RD Roads COP	\$ 1,315,307	\$ -	\$ 64,400	\$ 1,250,907	\$ 67,136
Governmental Activities Long-Term Liabilities	<u>\$ 1,315,307</u>	<u>\$ -</u>	<u>\$ 64,400</u>	<u>\$ 1,250,907</u>	<u>\$ 67,136</u>

The annual requirement to amortize all debt outstanding as of June 30, 2015, including interest, is as follows:

<u>Year Ended June 30,</u>	<b>Governmental Activities Certificates of Participation</b>  2008 USDA RD Roads COP Principal
2016	\$ 67,136
2017	69,990
2018	72,964
2019	76,065
2020	79,298
2021-2025	450,000
2026-2028	435,454
	<u>\$ 1,250,907</u>

**NOTE 5 – COMMITMENTS AND CONTINGENCIES**

Measure R Funding: The City and the Tulare County Association of Governments (TCAG) were in dispute over the misuse of Measure R grant funding. The City has determined that approximately \$1,048,443 in expenditures, out of a total of \$3,746,977 charged to the grant, were ineligible. The City has a balance due of \$891,177 as of June 30, 2015, that is to be paid from the City’s General Fund.

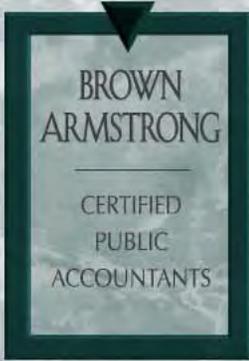
**NOTE 6 – QUALIFYING TDA EXPENDITURES**

In accordance with the City’s 2014-15 budget, the City transferred \$148,620 from the Local Transportation Fund to the City’s Capital Improvements Fund to be applied to streets and roads construction and maintenance projects. The total amount of qualifying TDA expenditures, as listed on the Statement of Revenues, Expenditures, and Changes in Fund Balance, is:

Streets and Roads Construction and Maintenance	\$	32,514
Debt Service: Principal Payment		64,400
Debt Service: Interest Payment		57,737
Transfer Out		<u>148,620</u>
Total Qualifying TDA Expenditures	\$	<u><u>303,271</u></u>

**NOTE 7 – SUBSEQUENT EVENTS**

Subsequent events have been evaluated through December 28, 2015, the date these financial statements have been made available to be issued. There were no subsequent events identified by management which would require disclosure in the financial statements.



BROWN ARMSTRONG
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS AND THE TRANSPORTATION DEVELOPMENT ACT

To the Honorable Members of the City Council
City of Lindsay, California

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We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the accompanying financial statements of the Local Transportation and Transit Funds of the City of Lindsay, California (City), for the year ended June 30, 2015, and the related notes to the financial statements and have issued our report thereon dated December 28, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) relating to the Local Transportation and Transit Funds to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control relating to the Local Transportation and Transit Funds. Accordingly, we do not express an opinion on the effectiveness of the City's internal control relating to the Local Transportation and Transit Funds.

Our consideration of internal control was for the limited purpose described in the preceding paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We noted no deficiencies that are considered to be significant deficiencies.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's Local Transportation and Transit Funds financial statements are free of material misstatement, we performed tests of the City's compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. Our audit was further made to determine that Transportation Development Act and Measure R funds allocated to and received by the City were expended in conformance with applicable statutes, rules, and regulations of the Transportation Development Act and Measure R Ordinance and allocation instructions and resolutions of the Tulare County Association of Governments and the Tulare County Transportation Authority as required by Section 6667 of Title 21 of the California Code of Regulations. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* or the Transportation Development Act.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance relating to the Local Transportation and Transit Funds and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance relating to the Local Transportation and Transit Funds. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance relating to the Local Transportation and Transit Funds. Accordingly, this communication is not suitable for any other purpose.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION

*Brown Armstrong*  
*Accountancy Corporation*

Bakersfield, California  
December 28, 2015

**CITY OF LINDSAY  
TRANSPORTATION DEVELOPMENT ACT FUNDS  
SCHEDULE OF FINDINGS AND RESPONSES  
FOR THE YEAR ENDED JUNE 30, 2015**

No findings in the current year.

**CITY OF LINDSAY  
TRANSPORTATION DEVELOPMENT ACT FUNDS  
STATUS OF PRIOR YEAR FINDINGS AND RESPONSES  
FOR THE YEAR ENDED JUNE 30, 2014**

**2014-01 Journal Entry Activity**

**Criteria:** Internal controls designed by management should be in place to ensure that adjusting journal entries are properly prepared, reviewed, and posted in the appropriate accounting period.

**Condition:** Journal entries from prior year Local Transportation and Transit Funds financial statements audit have not been posted to get the general ledger in balance with the compliance of the funds, and are not being reviewed by management.

**Cause:** Financial information is not being reviewed in a timely manner, and necessary journal entries are not being made.

**Effect:** The general ledger may not adequately reflect financial activity in the appropriate general ledger account and/or fund. Interim financial information that is relied upon may not provide an accurate financial position.

**Recommendation:** We recommend that the general ledger be reviewed on a monthly basis, and any necessary journal entries be presented for review by management.

**Management's Response:** This finding is a result of the issue between Tulare County Association of Governments (TCAG) and the City of Lindsay (City) in regards to the Downtown Project that had booked a Due To/From between the General Fund and the Local Transportation Fund of \$1,000,000 in fiscal year 2012 *prior* to actual resolution of the matter. Subsequent to the resolution and agreement of April 24, 2012, payment began on October 1, 2012, and continues quarterly, from the General Fund and are denoted as "Due to Other Governments" with the outstanding balance adjusted per each principal payment. Although staff did book the outstanding principal balance in the General Fund under "Due to Other Governments," we did not reverse the initial entry made in 2012 until the auditors pointed out this needed to be done as it presented a distorted fund balance. We have now made the entry and all funds connected with Transit and Transportation are current and reconciled.

**Current Year Status:** Implemented.



AGENDA ITEM

Date: January 12, 2016  
To: Mayor Ramona Padilla and Esteemed Council  
From: Tamara Laken, Director of Finance  
Re: Salary & Job Classification Schedule Update effective 1-01-2016

ACTION:

- Public Hearing
- Ordinance
- Consent Calendar**
- Action Item
- Report Only

**Background:**

Per the State of California Department of Industrial Relations, effective January 1, 2016, the minimum wage in California is \$10.00 per hour. In accordance with California Public Employees Retirement Law (PERL), the city is required to submit the Salary & Job Classification Schedule (Matrix) to Council anytime there are changes made to the Matrix and post the most recent document on the City website so that all amounts will be current and correspond to employee wage payments upon which retirement is calculated. In accordance with the California Labor code and the PERL, the matrix has been updated and is attached for your review and approval. Please note that this change affects only the Team Member 1 Classification Range & Step (increase from Step 1 base rate of \$9.225/hour to \$10.000/hour with corresponding increases per the 5% scale) – no other Classifications are affected or changed.

**Recommendation:**

Review and approve Salary & Job Classification Schedule as updated 1/01/2016.

**Action Required:**

Review and approve Salary & Job Classification Schedule as updated 1/01/2016.

**Attachments:**

- Salary & Job Classification Schedule (Monthly/Biweekly/Annual/Hourly) as updated 1/01/2016

**Classification & Salary Schedule - MONTHLY**

07/01/2015 - 06/30/2016

<u>Classification</u>	<u>Range</u>						
	1	2	3	4	5	6	7
Team Member I	1,733	1,820	1,911	2,007	2,107	2,212	2,323
Finance Clerk	1,827	1,918	2,014	2,114	2,220	2,331	2,448
Team Member II	2,051	2,154	2,261	2,374	2,493	2,618	2,749
Secretary 1	2,064	2,168	2,276	2,390	2,509	2,635	2,766
Maintenance	2,158	2,266	2,379	2,498	2,623	2,754	2,892
Account Clerk I	2,159	2,267	2,380	2,499	2,624	2,755	2,893
Account Clerk II	2,265	2,379	2,497	2,622	2,753	2,891	3,036
Recreation Coordinator	2,331	2,447	2,570	2,698	2,833	2,975	3,124
Dispatcher	2,379	2,498	2,623	2,754	2,892	3,036	3,188
City Services Specialist	2,391	2,511	2,636	2,768	2,907	3,052	3,205
Com. Dev. Specialist I	2,391	2,511	2,636	2,768	2,907	3,052	3,205
Housing Specialist II	2,391	2,511	2,636	2,768	2,907	3,052	3,205
Maintenance, Senior I	2,391	2,511	2,636	2,768	2,907	3,052	3,205
Administrative Secretary	2,461	2,584	2,713	2,849	2,991	3,141	3,298
Wastewater Treat. Plant Oper. II	2,456	2,579	2,708	2,843	2,985	3,134	3,291
Com. Dev. Specialist II	2,584	2,713	2,849	2,991	3,141	3,298	3,463
Team Member III	2,884	3,028	3,180	3,339	3,506	3,681	3,865
Senior Mechanic	2,917	3,063	3,216	3,377	3,546	3,723	3,909
Maintenance Senior II	3,051	3,204	3,364	3,532	3,709	3,894	4,089
Foreman/Crew Foreman	2,510	2,636	2,768	2,906	3,051	3,204	3,364
Management Analyst	2,572	2,701	2,836	2,977	3,126	3,283	3,447
Account Clerk III	3,068	3,221	3,382	3,552	3,729	3,916	4,111
Code Enf/Evidence/Animal Control	3,590	3,770	3,958	4,156	4,364	4,582	4,811
Public Safety Officer	3,618	3,799	3,989	4,188	4,398	4,618	4,848
Maintenance Senior III	3,819	4,010	4,211	4,421	4,642	4,874	5,118
City Planner Assistant	3,838	4,029	4,231	4,443	4,665	4,898	5,143
Associate Engineer	4,441	4,663	4,897	5,141	5,398	5,668	5,952
Public Safety Sergeant	4,412	4,633	4,864	5,107	5,363	5,631	5,913

**Exempt & Supervisorial Staff: Not eligible for Overtime, Eligible for all other provisions of applicable MOU**

Administrative Supervisor	3,188	3,347	3,515	3,691	3,875	4,069	4,272
Public Safety Lieutenant	5,724	6,010	6,310	6,626	6,957	7,305	7,670

**Department Heads**

Wellness Center Director	3,810	4,000	4,200	4,410	4,630	4,862	5,105
Planning & Economic Development Director	4,456	4,679	4,913	5,158	5,416	5,687	5,971
McDermont Field House Director	4,851	5,093	5,348	5,615	5,896	6,191	6,500
Finance Director	5,686	5,970	6,269	6,582	6,911	7,257	7,620
City Services Director	5,968	6,266	6,580	6,909	7,254	7,617	7,998
Director of Public Safety	6,840	7,182	7,541	7,918	8,314	8,730	9,166
City Manager	8,955	9,402	9,872	10,366	10,884	11,428	12,000

**NOTES:**

Depart. Heads are Exempt "At-Will" employees that are not covered by any Bargaining Unit MOU and are not eligible for any benefits, including COLAs or Longevity, listed therein; each employee is contracted separately - a Department Head Range & Scale is added for FY16 to define & restrict salary limits available to City Manager.

Per Council directive, all mid-management employees have been moved into the Range & Step of the Matrix and contracts eliminated for that class of employees.

Last COLA for MISC 1-01-2015 @ 2.5% with ad'l 1% EPMC picked up by employees; LPDA COLA 7-1-15 @ 1.5%

REVISED 9-15-2015 Public Safety Range & Step

REVISED 1.01.16/APPROVED BY COUNCIL 1.12.16 (California minimum wage increased to \$10/hr - affects only Team Member I Range & Step)

**PAID BI-WEEKLY - see next pages for Biweekly, Annual, Hourly Rates**

**Classification & Salary Schedule - BIWEEKLY**

07/01/2015 - 06/30/2016

<u>Classification</u>	<u>Range</u>						
	1	2	3	4	5	6	7
Team Member I	800.00	840.00	882.00	926.10	972.41	1,021.03	1,072.08
Finance Clerk	843.23	885.39	929.66	976.15	1,024.95	1,076.20	1,130.01
Team Member II	946.62	993.95	1,043.64	1,095.83	1,150.62	1,208.15	1,268.56
Secretary 1	952.62	1,000.25	1,050.26	1,102.77	1,157.91	1,215.81	1,276.60
Maintenance	996.00	1,045.80	1,098.09	1,152.99	1,210.64	1,271.18	1,334.74
Account Clerk I	996.46	1,046.28	1,098.60	1,153.53	1,211.21	1,271.77	1,335.35
Account Clerk II	1,045.38	1,097.65	1,152.54	1,210.16	1,270.67	1,334.21	1,400.92
Recreation Coordinator	1,075.85	1,129.64	1,186.12	1,245.43	1,307.70	1,373.08	1,441.74
Dispatcher	1,098.00	1,152.90	1,210.55	1,271.07	1,334.63	1,401.36	1,471.43
City Services Specialist	1,103.54	1,158.72	1,216.65	1,277.48	1,341.36	1,408.43	1,478.85
Com. Dev. Specialist I	1,103.54	1,158.72	1,216.65	1,277.48	1,341.36	1,408.43	1,478.85
Maintenance, Senior I	1,103.54	1,158.72	1,216.65	1,277.48	1,341.36	1,408.43	1,478.85
Wastewater Treat. Plant Oper. II	1,133.54	1,190.22	1,249.73	1,312.21	1,377.82	1,446.71	1,519.05
Administrative Secretary	1,135.85	1,192.64	1,252.27	1,314.88	1,380.63	1,449.66	1,522.14
Com. Dev. Specialist II	1,192.61	1,252.24	1,314.85	1,380.60	1,449.62	1,522.11	1,598.21
Team Member III	1,331.07	1,397.62	1,467.50	1,540.88	1,617.92	1,698.82	1,783.76
Senior Mechanic	1,346.30	1,413.62	1,484.30	1,558.51	1,636.44	1,718.26	1,804.17
Maintenance Senior II	1,408.15	1,478.56	1,552.49	1,630.11	1,711.62	1,797.20	1,887.06
Foreman/Crew Foreman	1,158.46	1,216.38	1,277.20	1,341.06	1,408.12	1,478.52	1,552.45
Management Analyst	1,186.66	1,245.99	1,308.29	1,373.71	1,442.39	1,514.51	1,590.24
Account Clerk III	1,415.53	1,486.31	1,560.62	1,638.65	1,720.59	1,806.61	1,896.95
Code Enf/Evidence/Animal Control	1,656.92	1,739.77	1,826.75	1,918.09	2,014.00	2,114.70	2,220.43
Public Safety Officer	1,669.84	1,753.33	1,841.00	1,933.05	2,029.70	2,131.19	2,237.75
Maintenance Senior III	1,762.61	1,850.74	1,943.28	2,040.44	2,142.46	2,249.59	2,362.07
City Planner Assistant	1,771.20	1,859.76	1,952.75	2,050.39	2,152.90	2,260.55	2,373.58
Associate Engineer	2,049.69	2,152.17	2,259.78	2,372.77	2,491.41	2,615.98	2,746.78
Public Safety Sergeant	2,036.30	2,138.12	2,245.02	2,357.27	2,475.14	2,598.89	2,728.84

**Exempt & Supervisorial Staff: Not eligible for Overtime. Eligible for all other provisions of applicable MOU**

Administrative Supervisor	1,544.76	1,622.00	1,703.10	1,788.25	1,877.67	1,971.55	2,070.13
Public Safety Lieutenant	2,641.60	2,773.68	2,912.36	3,057.98	3,210.88	3,371.43	3,540.00

**Department Heads**

Wellness Center Director	1,518.92	1,594.87	1,674.61	1,758.34	1,846.26	1,938.57	2,035.50
Planning & Economic Development Director	1,958.76	2,056.70	2,159.53	2,267.51	2,380.89	2,499.93	2,624.93
McDermont Field House Director	2,238.46	2,350.38	2,467.90	2,591.30	2,720.86	2,856.91	2,999.75
Finance Director	2,624.30	2,755.52	2,893.29	3,037.96	3,189.85	3,349.35	3,516.81
City Services Director	2,754.46	2,892.18	3,036.79	3,188.63	3,348.06	3,515.47	3,691.24
Director of Public Safety	3,156.92	3,314.77	3,480.50	3,654.53	3,837.26	4,029.12	4,230.57
City Manager	4,133.04	4,339.69	4,556.68	4,784.51	5,023.74	5,274.92	5,538.67

EFFECTIVE 7.1.15

REVISED 9-15-2015 Public Safety Range & Step

REVISED 1.01.16/APPROVED BY COUNCIL 1.12.16 (California minimum wage increased to \$10/hr - affects only Team Member I Range & Step)

**Classification & Salary Schedule - ANNUAL**

07/01/2015 - 06/30/2016

<u>Classification</u>	<u>Range</u>						
	1	2	3	4	5	6	7
Team Member I	20,800	21,840	22,932	24,079	25,283	26,547	27,874
Finance Clerk	21,924	23,020	24,171	25,380	26,649	27,981	29,380
Team Member II	24,612	25,843	27,135	28,491	29,916	31,412	32,982
Secretary 1	24,768	26,006	27,307	28,672	30,106	31,611	33,191
Maintenance	25,908	27,203	28,564	29,992	31,491	33,066	34,719
Account Clerk I	25,908	27,203	28,564	29,992	31,491	33,066	34,719
Account Clerk II	27,180	28,539	29,966	31,464	33,037	34,689	36,424
City Services Specialist	27,180	28,539	29,966	31,464	33,037	34,689	36,424
Recreation Coordinator	27,972	29,371	30,839	32,381	34,000	35,700	37,485
Administrative Secretary	29,532	31,009	32,559	34,187	35,896	37,691	39,576
Dispatcher	28,548	29,975	31,474	33,048	34,700	36,435	38,257
Com. Dev. Specialist I	28,692	30,127	31,633	33,215	34,875	36,619	38,450
Maintenance, Senior I	28,692	30,127	31,633	33,215	34,875	36,619	38,450
Wastewater Treat. Plant Oper. II	29,472	30,946	32,493	34,118	35,823	37,615	39,495
Com. Dev. Specialist II	30,996	32,546	34,173	35,882	37,676	39,560	41,538
Team Member III	34,620	36,351	38,168	40,077	42,081	44,185	46,394
Senior Mechanic	35,004	36,754	38,592	40,521	42,547	44,675	46,908
Maintenance Senior II	36,612	38,442	40,365	42,383	44,502	46,727	49,063
Foreman/Crew Foreman	30,120	31,626	33,207	34,868	36,611	38,442	40,364
Management Analyst	30,853	32,396	34,015	35,716	37,502	39,377	41,346
Account Clerk III	36,804	38,644	40,576	42,605	44,735	46,972	49,321
Code Enf/Evidence/Animal Control	43,080	45,234	47,496	49,870	52,364	54,982	57,731
Public Safety Officer	43,410	45,580	47,859	50,252	52,765	55,403	58,173
Maintenance Senior III	45,828	48,119	50,525	53,051	55,704	58,489	61,414
City Planner Assistant	46,056	48,359	50,777	53,315	55,981	58,780	61,719
Associate Engineer	53,292	55,957	58,754	61,692	64,777	68,016	71,416
Public Safety Sergeant	52,944	55,591	58,371	61,289	64,354	67,571	70,950

**Exempt & Supervisorial Staff: Not eligible for Overtime. Eligible for all other provisions of applicable MOU**

Administrative Supervisor	38,256	40,169	42,177	44,286	46,500	48,825	51,267
Public Safety Lieutenant	68,682	72,116	75,721	79,508	83,483	87,657	92,040

**Department Heads**

Wellness Center Director	39,492	41,467	43,540	45,717	48,003	50,403	52,923
Planning & Economic Development Director	53,700	56,385	59,204	62,164	65,273	68,536	71,963
McDermont Field House Director	58,200	61,110	64,166	67,374	70,742	74,280	77,994
Finance Director	68,232	71,644	75,226	78,987	82,936	87,083	91,437
City Services Director	71,616	75,197	78,957	82,904	87,050	91,402	95,972
Director of Public Safety	82,080	86,184	90,493	95,018	99,769	104,757	109,995
City Manager	107,460	112,833	118,475	124,398	130,618	137,149	144,007

EFFECTIVE 7.1.15

REVISED 9-15-2015 Public Safety Range & Step

REVISED 1.01.16/APPROVED BY COUNCIL 1.12.16 (California minimum wage increased to \$10/hr - affects only Team Member I Range & Step)

**Classification & Salary Schedule - HOURLY**

07/01/2015 - 06/30/2016

<u><b>Classification</b></u>	<u><b>Range</b></u>						
	1	2	3	4	5	6	7
Team Member I	10.000	10.500	11.025	11.576	12.155	12.763	13.401
Finance Clerk	10.540	11.067	11.621	12.202	12.812	13.452	14.125
Team Member II	11.833	12.424	13.046	13.698	14.383	15.102	15.857
Secretary 1	11.908	12.503	13.128	13.785	14.474	15.198	15.957
Maintenance	12.456	13.079	13.732	14.419	15.140	15.897	16.692
Account Clerk I	12.456	13.079	13.732	14.419	15.140	15.897	16.692
Account Clerk II	13.067	13.721	14.407	15.127	15.883	16.678	17.511
City Services Specialist	13.067	13.721	14.407	15.127	15.883	16.678	17.511
Recreation Coordinator	13.448	14.120	14.827	15.568	16.346	17.164	18.022
Administrative Secretary	14.198	14.908	15.653	16.436	17.258	18.121	19.027
Dispatcher	13.725	14.411	15.132	15.888	16.683	17.517	18.393
Com. Dev. Specialist I	13.794	14.484	15.208	15.969	16.767	17.605	18.486
Maintenance, Senior I	13.794	14.484	15.208	15.969	16.767	17.605	18.486
Wastewater Treat. Plant Oper. II	14.169	14.878	15.622	16.403	17.223	18.084	18.988
Com. Dev. Specialist II	14.902	15.647	16.429	17.251	18.113	19.019	19.970
Team Member III	16.640	17.472	18.346	19.263	20.226	21.237	22.299
Senior Mechanic	16.820	17.661	18.544	19.471	20.445	21.467	22.540
Maintenance Senior II	17.600	18.480	19.404	20.374	21.393	22.463	23.586
Foreman/Crew Foreman	14.481	15.205	15.965	16.763	17.601	18.482	19.406
Management Analyst	14.838	15.580	16.359	17.177	18.036	18.937	19.884
Account Clerk III	17.690	18.575	19.503	20.478	21.502	22.577	23.706
Code Enf/Evidence/Animal Control	20.710	21.746	22.833	23.974	25.173	26.432	27.753
Public Safety Officer	20.870	21.914	23.009	24.160	25.368	26.636	27.968
Maintenance Senior III	22.030	23.132	24.288	25.502	26.778	28.116	29.522
City Planner Assistant	22.140	23.247	24.409	25.630	26.911	28.257	29.670
Associate Engineer	25.620	26.901	28.246	29.658	31.141	32.698	34.333
Public Safety Sergeant	25.460	26.733	28.070	29.473	30.947	32.494	34.119

**Exempt & Supervisorial Staff: Not eligible for Overtime. Eligible for all other provisions of applicable MOU**

Administrative Supervisor	18.390	19.310	20.275	21.289	22.353	23.471	24.644
Public Safety Lieutenant	33.020	34.671	36.405	38.225	40.136	42.143	44.250

**Department Heads**

Wellness Center Director	18.980	19.929	20.925	21.972	23.070	24.224	25.435
Planning & Economic Development Direct	25.817	27.108	28.463	29.886	31.381	32.950	34.597
McDermont Field House Director	27.980	29.379	30.848	32.390	34.010	35.710	37.496
Finance Director	32.800	34.440	36.162	37.970	39.869	41.862	43.955
City Services Director	34.430	36.152	37.959	39.857	41.850	43.942	46.139
Director of Public Safety	39.461	41.434	43.506	45.681	47.965	50.363	52.882
City Manager	51.663	54.246	56.958	59.806	62.797	65.937	69.233

EFFECTIVE 7.1.15

REVISED 9-15-2015 Public Safety Range & Step

REVISED 1.01.16/APPROVED BY COUNCIL 1.12.16 (California minimum wage increased to \$10/hr - affects only Team Member I Range & Step)



DATE : January 12, 2016  
TO : Mayor Padilla and City Council Members  
FROM : Michael Camarena, City Services Director  
RE : DBCP Notification Update

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As past updates have identified, the quarterly notification for Dibromochloropropane (DBCP) at Well 14 is a requirement of the State of California Water Resources Control Board (DWR). Every water service account will receive this notice. This is the fourth quarter notification for 2015 and as long as the well exceeds the maximum contaminant level (MCL) for DBCP, quarterly notification will be required by DHS. The first notification was released in April, 2012.

The template for this letter was provided by the DHS. It is their approved language; we update this notice with our well test values, in a running average.

While the well exceeds the MCL for DBCP, the notice states that this is not an emergency and that an alternate source of water is not needed. It also points out that persons with specific health concerns consult their doctor.

The notice identifies a possible source of the contaminant (past agricultural practices) as well as what city staff has done in pursuit of a resolution to the contamination (State of California Safe Drinking Water State Revolving Fund (SRF) for project funding). The project identified for the DBCP mitigation is granular activated carbon filtration. A preliminary estimate prepared in April 2012 for this type of project is \$775,000. The City identified a time frame of 18 months to have the problem corrected, if necessary.

Staff also submitted application to the State Water Resources Control Board for drought related water issues and has been alerted of award of \$120,000 for planning purposes. This would allow the completion of project plans and specification of the selected treatment method. As the well is near meeting compliance with the MCL for DBCP, staff has contacted DWR to review options with this project or expanding to other water supply projects. Staff has yet to hear back from DWR as of January 7, 2016.

Attachment:  
DBCP Notification.

## IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

Este informe contiene información muy importante sobre su agua potable.  
Tradúzcalo o hable con alguien que lo entienda bien.

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### City of Lindsay Has Levels of Dibromochloropropane (DBCP) Above Drinking Water Standards

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Our water system recently failed a drinking water standard. Although this is not an emergency, as our customers, you have a right to know what you should do, what happened and what we are doing to correct this situation.

We routinely monitor for the presence of drinking water contaminants. Testing results collected between 2011 and 2015 show that our system exceeds the standard or maximum contaminant level (MCL), for Dibromochloropropane (DBCP) which is 0.200 ug/L. Based on data gathered from October 2014 to September 2015, the running average DBCP result for Well No. 14 was 0.221 ug/L.

#### What should I do?

- **You do not need to use an alternative (e.g., bottled) water supply.** However, if you have specific health concerns, consult your doctor.
- This is not an emergency. If it had been, you would have been notified immediately. However, *some people who use water containing DBCP in excess of the MCL over many years may experience reproductive difficulties and may have an increased risk of getting cancer.*
- If you have other health issues concerning the consumption of this water, you may wish to consult your doctor.

#### What happened? What was done?

The DBCP level at Well 14 could be due to past agricultural practices. Since August 2011 this well has been used as a supplement water supply to the treated water from the Friant Kern Canal. Well 14 has been used as the system demanded it. The Well was off line for the months of March, April and May 2013.

The City has identified costs of filtering this well water to remove or lower the DBCP levels to come into compliance with MCL and has submitted a planning application to the State of California Safe Drinking Water State Revolving Fund for potential project funding. We will continue to monitor, test the well and provide public notification as required. We anticipate resolving the problem within 18 months, if needed. If testing results show a reduction in DBCP levels, you will be notified in the next quarterly water system update.

For more information, please contact Mike Camarena at 559-562-7102, ext.4 or at the following mailing address: P.O. Box 369, Lindsay, CA. 93247.

*Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

#### Secondary Notification Requirements

Upon receipt of notification from a person operating a public water system, the following notification must be given within 10 days [Health and Safety Code Section 116450(g)]:

- **SCHOOLS:** Must notify school employees, students, and parents (if the students are minors).
- **RESIDENTIAL RENTAL PROPERTY OWNERS OR MANAGERS** (including nursing homes and care facilities): Must notify tenants.
- **BUSINESS PROPERTY OWNERS, MANAGERS, OR OPERATORS:** Must notify employees of businesses located on the property.

This notice is being sent to you by the City of Lindsay.

Date distributed: 1-8-16.



CONSENT CALENDAR ITEM

Date: January 12, 2016  
To: Mayor Ramona Padilla and Council Members  
From: Tamara Laken, Director of Finance  
Re: TCAG Quarterly Report 2<sup>nd</sup> QTR FY16 – PERIOD: OCT-DEC 2015

**ACTION:**

- Public Hearing
- Ordinance
- Consent Calendar**
- Action Item
- Report Only

The attached report has been submitted to Tulare County Association of Governments in accordance with reporting requirements.

**Recommendation:**

Review Report

**Action Required:**

Accept via Consent Calendar

**Attachments:**

- TCAG 2nd-QTR FY16 (OCT-DEC) Summary Report
- TCAG 2nd-QTR FY16 (OCT-DEC) Activity Report
- TCAG 2nd-QTR FY16 (OCT-DEC) Narrative Report

**Appendix A  
Tulare County Transportation Authority**

**Quarterly Report Update**

Agency: City of Lindsay Quarter: 2nd Quarter 2015/2016  
OCT-DEC 2015

**Local Programs**

Project	Description	Limits	Start date	Completion date	Amount
Local Measure R Funds	Tulare Road Debt SRV	N/A			95,281
TDA Audit FY14	Independent Audit Srvs	4500	7/1/2014	6/30/2015	
Transportation Fund Payroll	Planning & Administration	N/A	10/1/2015	12/31/2015	2,712
Local Transportation Fund	Streets Reconstruction				
<b>Total Received from TCAG This QTR Total:</b>					<b>66,199</b>

**Transportation Expenditures this QTR 97,994**

**COL General Fund - Streets Division**

Repayment-Downtown Project	Payment		10/1/2012	7/1/2032	\$	-
	Total Repayment Amount	1,048,443	10/01/15	Sep-15	\$	13,105.54
	Principal Paid-to-Date	183,477	12/31/15	Dec-15	\$	13,105.54
	Remaining Principal Balance	864,966		Mar-16		
				Jun-16		
Interest Paid FYTD \$4,968.31					<b>Total Principal Payment FYTD</b>	<b>\$26,211.08</b>

**Transit/Bike/Environmental**

Project	Description	Limits (for transit he	Start date	Completion date	Amount
Sequoia Phase I Bike & Ped	Bike & Pedestrian Pathway	400,000	05/26/15	10/13/2015	\$ 14,788.89
Hickory Phase II Bike & Ped	Bike & Pedestrian Pathway	350,000	11/10/15		\$ 2,499
<b>Total:</b>					<b>\$ 17,288</b>

Submitted for Council Approval 1/12/2016  
Submitted via email to L.Davis 1/07/2016

**Tulare County Association Of Governments  
Quarterly Reporting  
Measure R Programs**

Agency:

Quarter:

**Local Programs**

Measure R Expenditure Allocation	Project	Description	Limits	Start Date	Completion Date	Amount Spent this Quarter
Quarterly Allocation \$51,420.20	Tulare Road Project	USDA Loan P&I Payment Paid Date			11/12/2015	\$ 95,281.40
	Admin Payroll - Transportation	Adminstrative Payroll - Transportation		10/1/2015	12/31/2015	\$ 2,712.46
		TDA Audit FY15	Brown Armstrong Accountancy - TDA Audit		7/1/2014	6/30/2015
<b>Total</b>						<b>\$ 97,993.86</b>

**Tulare County Association Of Governments  
Quarterly Reporting  
Measure R Programs**

Agency:

Quarter:

**Regional Projects**

Measure R Expenditure Allocation	Project	Description	Limits	Start Date	Completion Date	Amount Spent this Quarter
\$ -		No Regional Projects to Report				
<b>Total</b>						\$ -

**Tulare County Association Of Governments  
Quarterly Reporting  
Measure R Programs**

Agency:

Quarter:

**Transit**

Measure R Expenditure Allocation	Project	Description	Limits	Start Date	Completion Date	Amount Spent this Quarter
		City contracts with County for Transit Service			N/A N/A N/A	
<b>Total</b>						<b>\$ -</b>

**Tulare County Association Of Governments  
Quarterly Reporting  
Measure R Programs**

Agency:

Quarter:

**Bike/Environmental**

Measure R Expenditure Allocation	Project	Description	Limits	Start Date	Completion Date	Amount Spent this Quarter
\$400,000	Sequoia Pedestrian Pathway	Phase I Rentention Payment - Flnal	\$400,000	5/26/2015	10/13/2015	\$ 14,778.89
\$350,000	Hickory Pedestrian Pathway - project document preparation	Phase II of Pedestrian Pathway Program	\$350,000	11/10/2015	in progress	\$ 2,498.97
<b>Total</b>						<b>\$ 17,277.86</b>

## **CITY OF LINDSAY**

Supplemental for Quarter ended 12-31-2015

### **PROJECTS UPDATE:**

#### **Regional Projects Update**

1. None to report

#### **Bike/Ped/Environmental**

- Sequoia Avenue Project (Phase I of Pedestrian Pathway Program) completed and accepted by Council on October 13, 2015. This project was awarded by Council on May 26, 2015. The final retention of \$14,778.89 has been paid to the contractor and reimbursement for that amount was received from TCAG on 12-21-2015.
- Hickory Street Project (Phase II of Pedestrian Pathway Program) will move forward without regard to school schedule. School officials and staff were in support of improvements as quickly as possible. With that in mind, city staff and city engineer have completed the construction documents and will be advertising the project with a bid opening date of January 28, 2016. The project has been approved by TCAG and Council in the amount of \$350,000 although is expected to come in at less than the approved amount which was added to the General Ledger via Budget Amendment #2 (11/10/15). Unused project funds will remain in the City's Bike/Ped account on file with TCAG.

#### **ADA Self Assessment and Transition Plan**

- TCAG Board approved funding of \$25,000 in December 2015 to support the City of Lindsay efforts to meet this new mandate from Caltrans. Staffing and base work for the self assessment and transition plan have been established.



AGENDA ITEM

Date: January 12, 2016  
To: Mayor Ramona Padilla and Members of Council  
From: Bill Zigler, Interim City Manager  
Re: Change of Bank Account Signors and Authorized Personnel

ACTION:

- Public Hearing
- Ordinance
- Consent Calendar**
- Action Item
- Report Only

In accordance with the City’s Financial Institutions requiring a formal council resolution in the event of a change of signors and/or authorized Plan Trustees and personnel, it is requested that Tamara Laken be replaced by Maria Knutson as authorized to sign checks, financial documents and generally conduct financial business on behalf of the City of Lindsay. The other current authorized bank account signors – Ramona Villarreal-Padilla, Pam Kimball, and Danny Salinas – shall remain the same, but shall be required to personally visit the Bank of the Sierra to update and provide a signature sample. In accordance with the Successors and Assigns clause, the Interim City Manager, in addition to the Mayor, shall retain the authorization to sign all legal documents on behalf of the City as may be required unless otherwise specified.

**Bank of the Sierra Bank Accounts:**

- XXX26570 City of Lindsay Payroll Account
- XXXX4370 McDermont Field House Account
- XXXX06570 Waster Water Treatment Plan Account
- XXXX9170 Water Account
- XXXX2170 City of Lindsay Impound Account
- XXXX0170 City of Lindsay Accounts Payable Account
- XXXX0850 City of Lindsay Certificate of Deposit Account

**LAIF**

XXXX4454 Local Agency Investment Fund

**LINCOLN LIFE 457 DEFERRED COMP PLAN**

Employee Defined Contribution Plan

**Recommendation:**

Approve Resolution No. 16-01 to change authorized personnel for financial transactions

**Action Required:**

Approve Resolution No. 16-01 to change authorized personnel for financial transactions

**RESOLUTION NO. 16-01**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINDSAY AMENDING**  
**FINANCIAL ACCOUNT SIGNERS AND AUTHORIZED PERSONNEL.**

At a regularly scheduled meeting of the City Council of the City of Lindsay, held January 12, 2016, at the hour of 6:00 p.m. in the Council Chambers at City Hall, Lindsay, California 93247, the following resolution was adopted:

**THAT WHEREAS**, the City of Lindsay, a political subdivision of the State of California, has various Bank accounts for the exclusive needs of the City of Lindsay, and

**WHEREAS**, the City of Lindsay has need to amend signers on the City Bank Accounts and change authorization for those account signers as well as in regards to documents as may need to be signed relative to the City's 457 Deferred Comp Plan and CalPers Retirement Plan

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Lindsay hereby authorizes amending signers on all the City of Lindsay Bank and Investment Accounts (EIN#94-6000357), via resolution as described by Lindsay Municipal Code, Section 3.01.

**BE IT FURTHER RESOLVED THAT** the following shall be retained as authorized signers for the City of Lindsay Bank Accounts under City of Lindsay EIN#94-6000357, **DELETING** Tamara Laken , **ADDING** Maria Knutson, **RETAINING** Mayor Ramona Villarreal–Padilla, Councilman Danny Salinas, Councilwoman Pam Kimball, and excluding any and all others who may have been granted authorization,

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Lindsay this 12th day of January 2016.

**ATTEST:**

CITY COUNCIL OF THE CITY OF LINDSAY

\_\_\_\_\_  
Carmela Wilson, City Clerk

\_\_\_\_\_  
Ramona Villarreal-Padilla, Mayor



AGENDA ITEM

Date: January 12, 2016  
To: Mayor Ramona Padilla and Members of Council  
From: Tamara Laken, Director of Finance  
Re: Financial Update Mid-Year FY 2015-16

ACTION:

- Public Hearing
- Ordinance
- Consent Calendar
- Action Item
- Report Only**

Attached for your review are financial reports for the period July 1, 2015 through December 31, 2015.

**Attachments:**

- \* Narrative Update / Highlights of Financial Activity: JUL-DEC 2015
- \* Grants Funds Detail
- \* Debt Service Fund
- \* Revenue Summary & Budget Progress Report
- \* General Fund Revenue Source Detail Update
- \* Expenditure Summary Report
- \* General Fund Expenditure Allocation Update
- \* Expenditure Status Detail with FYTD Budget Progress
- \* Fund Balance Report – Consolidation of Financial Activity JUL-DEC 2015

**Recommendation:**

None

**Action Required:**

None



## **Narrative: Financial Update and Highlights Mid-Year FY16**

*The attached reports which accompany this narrative provide detailed information regarding financial activity and should be referenced for more in-depth information regarding revenue, expenditures, capital improvement, grants, and debt*

### **Grant Funds Highlights:**

- Sequoia Ave Bike & Pedestrian Pathway was finished and the City has received all \$390,102 of the Project Cost which was \$9,989 *under* the approved budget of \$400,000.
- LUSD has been billed \$36,538 for the SRO for this period
- San Joaquin Valley Air Quality Control District has been billed \$88,408 for reimbursement of the T3 and Cushman utility vehicle which have been received and are in use.

### **Debt Service Fund Highlights:**

- \$810,628 in debt service payments was made during this period with a Principal Reduction of \$434,036 which leaves a balance payable for the remainder of the fiscal year of \$227,424.
- The Employee Leave Liability has *decreased* by \$62,381 since July 1, 2015.

### **Revenue Highlights:**

- General Fund Revenues are at 38.89% of projections compared to 39.99% collected during the same period in FY15.
- Enterprise Funds are collectively averaging 40.58%, down from 44.41% from the previous year which is mostly in the water fund whose revenues *decreased* 9.61% compared to the same period last year – obviously a result of the mandated reduction measures – while McDermond Field House experienced a 7.73% *increase* over this period last fiscal year.
- Overall Operating Revenue collections (exclusive of restricted Community Development Program Income are at 41.75% of the projected budget.

### **Expenditure Highlights:**

- General Fund Expenditures are currently at 46.10% of projections with the Public Safety Department accounting for 58.5% of all General Fund Expenditures – a Graph has been provided in the supporting documentation on the General Fund department allocation.
- Overall appropriations stand at 47.51% of the amended budget, a decrease of 21.82% over the same period last year; however, it should be noted that staff chose to engage in aggressive streets reconstruction projects at the beginning of the fiscal year last year to reduce costs associated with the new prevailing wage regulations that took effect 1-01-15. FY16 will see the majority of our streets projects begun in the spring months of 2016.
- The Department Budget status report indicates and the overall appropriations percentage indicate that staff continues to exercise prudence in containing costs – of course, the furlough also contributed to the decline in expenditures over the previous year.
- The last attachment – the Fund Balance Update – provides the YTD Revenues received, Operating Appropriations, Capital Projects and Debt Service payments that have impacted the Fund Balance.
- At the bottom of the Fund Balance Report is the detail regarding overall receipts and expenditures – Program Income from Community Development loans and Housing has restricted use - it may only be used on same projects or returned to the State – but is included in the final report. These figures indicate that the overall deficit as determined by all sources has increased from (4,457) at 9-30-15 to (\$313,526) at 12-31-15. Cash flow remains a challenge, but has improved.
- The General Fund Deficit was projected at (\$494,502) when the budget was adopted – the current deficit in the General Fund stands at (\$491,777). Council will want to take action to reduce the deficit.

*It has been my privilege to serve the citizens of Lindsay for the past 26 years – I wish you all the Best!*



**CITY OF LINDSAY OPEN GRANTS**  
**Updated Balances as of 12-31-2015**  
**(Pg 2/3)**

**NAME/FUND: HRRP GRANT #13-HRRP-1986 Fund 300/600**

TYPE: Housing Related Recreation & Parks Grant  
ORIGINAL AWARD: \$465,425  
REMAINING FUNDS: \$284,100  
EXPIRATION DATE: 9/30/2016

*\*Remaining Grant Allocations: City Park \$164,000 / Olive Bowl \$81,425 / McDermont \$38,675*

THE EXISTING DECOMPOSED GRANITE WALKS WILL BE BID WITH HRPP GRANT 14-10351 TO CONVERT TO CONCRETE WALKS THROUGHTOUT CENTENNIAL PARK. THERE WILL ALSO BE ACCESS IMPROVEMENTS MADE ON THE SOUTH SIDE OF THE PARK TO ALLOW ACCESS FROM THE MEMORIAL DISTRICT SITE PARKING AREA TO THE PARK.

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**NAME/FUND: TCAG Regional Projects Fund 263**

TYPE: ADA Self-Assessment and Transition Plan  
ORIGINAL AWARD: \$25,000  
REMAINING FUNDS: \$25,000  
EXPIRATION DATE: N/A

TCAG Board approved funding of \$25,000 in December 2015 to support the City of Lindsay efforts to meet this new mandate from Caltrans. Staffing and base work for the self assessment and transition plan have been established.

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**NAME/FUND: Measure R Capital Projects Fund 263**

TYPE: Sequoia Pedestrian & Bike Pathway  
ORIGINAL AWARD: \$400,000  
REMAINING FUNDS: -0-  
EXPIRATION DATE: N/A

COMPLETED AND ACCEPTED NOVEMBER 2015. FINAL CONSTRUCTION COST WAS \$390,102.

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**NAME/FUND: Measure R Capital Projects Fund 263**

TYPE: HICKORY Pedestrian & Bike Pathway  
ORIGINAL AWARD: \$350,000  
REMAINING FUNDS: \$347,501  
EXPIRATION DATE: N/A

THIS PROJECT WILL BE BID IN JANUARY OF 2016 WITH BID OPENING EXPECTED IN LATE JANUARY 2016. THE PROJECT PROPOSES TO INSTALL CURB, GUTTER AND SIDEWALK ALONG THE NORTH FRONTAGE OF HICKORY STREET, FROM ROOSEVELT SCHOOL TO PARKSIDE AVENUE. \$2,499 HAS BEEN SPENT TOWARD PROJECT DOCUMENT DEVELOPMENT.

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**Applications Submitted and/or Funds Pending:  
(Pg 3/3)**

**Housing and Community Development**

CDBG  
\$2,000,000

The City just submitted a 2015 Community Development Block Grant (CDBG) application for a total of \$2,000,000 in funds from the 2015-2016 allocation of the State CDBG Program for the following activities:

Homeownership Assistance: \$132,442  
Housing Rehabilitation: \$300,000  
Public Improvements to Utility System: \$1,335,000  
Wastewater Treatment Plant Tertiary Treatment Feasibility Study: \$46,512  
Public Safety Facility Feasibility Study: \$46,512  
General Program Administration: \$139,535

(\*Note – The dollar difference is due to rounding in the application, but the amounts match those submitted in the application.) Submittal Date: 4-10-15 / **Status Update:** City of Lindsay awarded Grant subject to resolution of PI issue

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**Water**

1. Integrated Regional Water Management drought related projects; \$401,330 - Well 15,IRWM grant, \$105,805  
**Status Update:** City of Lindsay awarded Grant subject to resolution of PI issue Community Development Block
2. Department of Water Resources Interim Drought Related projects: Bottles water grant, \$16,500 (Awarded, Avenue 240/Road 188 bottled water supply due to proximity to Well 15). CONTINUE TO INVOICE FOR WATER SUPPLIED TO RESIDENTS IN AFFECTED AREA.
3. California Water Resources Control Board State Revolving Fund (SRF), Well 11 planning, \$225,000.
4. California Water Resources Control Board State Revolving Fund (SRF), Well 14 planning, \$120,000.

PROJECT AWARDED FUNDING IN NOVEMBER 2015 AS A "PRINCIPAL FORGIVENESS" LOAN. STAFF IS REVIEWING OPTIONS OF PROJECTS AS THE DBCP LEVELS CONTINUE TO DECLINE, POSSIBLY TO COMPLIANCE LEVELS.

CITY OF LINDSAY  
SUMMARY OF DEBT SERVICE OBLIGATIONS FY 2015-16

DEBT DESCRIPTION	7/1/2015 BEGINNING BALANCE		ACCOUNT#	AMOUNT DUE IN FY	12/31/2015 ENDING BALANCE	PAY AMOUNT (Bold is Paid)	PAYDATES
<b>GENERAL FUND</b>							
Streets	891,176	Principal	101-4130-090-500	52,422	864,966	18,073.85	10/01/15
TCAG Settlement	Per County	Interest	101-4130-047-001	21,144	Interest Only	13,105.54	12/31/15
Lender: TCTA	4/12/12	Total		<u>73,566</u>	P&I	18,442.83	04/01/16
Original Bal	1,048,000				P&I	18,237.50	06/30/16
Library	485,174	Principal	450-4500-047-002	17,026	468,148		
Library Landscape Loan	4.1250%	Interest	450-4500-047-001	20,013	Interest Only	10,006.71	11/12/15
Lender: USDA #97-12	5/12/10	Total		<u>37,039</u>	P&I	27,032.71	05/12/16
Original Bal	750,000						
<b>TRANSPORTATION</b>							
Transportation Department	1,250,463	Principal	263-4180-047-002	67,136	1,183,327		
Tulare Road Loan	4.5000%	Interest	263-4180-047-001	56,270	P&I	95,281.40	11/12/15
Lender: USDA #97-15	8/12/08	Total		<u>123,406</u>	Interest Only	28,135.41	05/12/16
Original Bal	1,600,000						
<b>ENTERPRISE FUNDS</b>							
Wellness Center	2,146,012	Principal	400-4400-047-002	39,821	2,106,191		
Wellness Center Loan	4.2500%	Interest	400-4400-047-001	92,673	P&I	86,891.00	07/20/15
Lender: USDA #97-13	7/20/07	Total		<u>132,494</u>	Interest Only	45,603.00	01/20/16
Original Bal	3,000,000						
<b>WATER FUND</b>							
Water Department	1,870,616	Principal	552-4552-047-002	49,079	1,821,537		
Water Plant Expansion Loan	3.2500%	Interest	552-4552-047-001	60,795			
Lender: USDA #91-06	12/11/00	Total		<u>109,874</u>	P&I	109,874.00	12/01/15
Original Bal	2,440,000						
Water Department	57,433	Principal	552-4552-047-002	12,887	51,102		
Water Clarifier Loan	0.0713%	Interest	552-4552-047-001	3,867	P&I	8,376.99	12/01/15
Lender: USBANK Bond	12/1/93	Total		<u>16,754</u>	P&I	8,376.99	06/01/16
Original Bal	197,054						
<b>WASTEWATER FUND</b>							
Wastewater Department	5,477,298	Principal	553-4553-047-002	145,458	5,331,840		
Sewer Plant Expansion Loan	3.2500%	Interest	553-4553-047-001	178,012			
Lender: USDA #92-04	11/29/99	Total		<u>323,470</u>	P&I	323,470.00	11/28/14
Original Bal	7,000,000						
Wastewater Department	408,429	Principal	553-4553-047-002	7,754	408,429		
Sewer Infrastructure Loan	4.3750%	Interest	553-4553-047-001	17,869			
Lender: USDA #92-09	6/28/04	Total		<u>25,623</u>	P&I	25,623.00	06/28/16
Original Bal	480,000						
<b>MCDERMONT FIELD HOUSE</b>							
McDermont Field House & Rec	1,650,000	Principal	300-4300-047-002	100,000	1,550,000		
US BANK Lease Bond	4.2500%	Interest	300-4300-047-001	95,825	P&I	145,548.48	12/12/15
Lender: USBANK Bond	11/1/12	Total		<u>195,825</u>	Interest Only	44,600.00	06/12/16
Original Bal	1,835,000						
	YTD	Total Principal Reduction		434,036			
	YTD	Loan Interest Paid		376,592			
CITY DEBT AGREEMENTS OUTSIDE AGENCIES		JUL-DEC 15 PAID YTD		810,628			
Page Subtot:	\$14,236,601	YTD DUE		<u>\$1,038,052</u>		\$13,802,566	
	(7/1/2015)	JAN-JUN 16 Remaining Due		227,424		(12-31-2015)	

DEBT DESCRIPTION	7/1/2015 BEGINNING BALANCE	ACCOUNT#	AMOUNT DUE IN FY	12/31/2015 ENDING BALANCE	PAY AMOUNT	PAYDATES
Compensated Absences	260,154			197,773		N/A

CITY OF LINDSAY as SUCCESSOR AGENCY FOR FORMER RDA  
RORF DEBT SERVICE FY 2015-16

DEBT DESCRIPTION	7/1/2015 BEGINNING BALANCE	ACCOUNT#	AMOUNT DUE IN FY	12/31/2015 ENDING BALANCE	PAY AMOUNT	PAYDATES
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**REDEVELOPMENT OBLIGATION RETIREMENT FUND (RORF)**

California Housing Finance Agency

CalHFA Loan No. HELP-080803-0	1,389,444	Principal	660-0000-047-002	0	1,389,444	
Lender: CALHFA 3/30/04 1.5000%		Interest	660-0000-047-001	100,000	Interest Only	50,000.00 12/31/15
Original Bal 1,250,000 Amended 8-21-15		Total		100,000	Interest Only	50,000.00 06/15/16

California Housing Finance Agency

CalHFA Loan No. RDLP-090806-0	4,243,695	Principal	660-0000-047-002	0	4,243,695	
Lender: CALHFA 8/7/07 1.5000%		Interest	660-0000-047-001	50,000	Interest Only	25,000.00 12/31/15
Original Bal 3,690,000 Amended 8-21-15		Total		50,000	Interest Only	25,000.00 06/15/16

US BANK Tax Allocation Bond

2005 Bond Issue	3,820,000	Principal	660-0000-047-002	3,820,000	0	Refunded 2015 Issue
Lender: USBANK Bond 4/14/05 4.1250%		Interest	660-0000-047-001	186,906	P&I	
Original Bal 4,700,000		Total		4,006,906	Interest Only	

2007 Bond Issue	6,730,000	Principal	660-0000-047-002	6,730,000	0	Refunded 2015 Issue
Lender: USBANK Bond 8/1/07 3.8750%		Interest	660-0000-047-001	323,994	P&I	
Original Bal 7,880,000		Total		7,053,994	Interest Only	

2008 Bond Issue	3,210,000	Principal	660-0000-047-002	3,210,000	0	Refunded 2015 Issue
Lender: USBANK Bond 8/1/08 4.2000%		Interest	660-0000-047-001	174,853	P&I	
Original Bal		Total		3,384,853	Interest Only	

2015 Bond Issue (Refunding)	19,596,085	Principal	660-0000-047-002		19,596,085	
Lender: USBANK Bond 8/1/15		Interest	660-0000-047-001	312,607	P&I	Reissue of 2005,07,08 Bonds
Original Bal 13,760,000 Refunded amount		Total		312,607	Interest Only	02/01/16

*includes all fees and interest*

City Loan to cover Shortfall	226,136	Principal	660-200-204	126,136	0	
		Interest	660-0000-047-001		P&I	136,312.00 12/26/15

\*Replaced the 2009 Bond Issue Obligation eff 10-01-2014 Status: PIF

\*\*DOF Disallowed \$100,000 for LMIHF DDR Amount W/H from County

<b>Total RORF Fund</b>	<b>25,455,359</b>				<b>5,633,139</b>	Loan Balance @ 12-31-15
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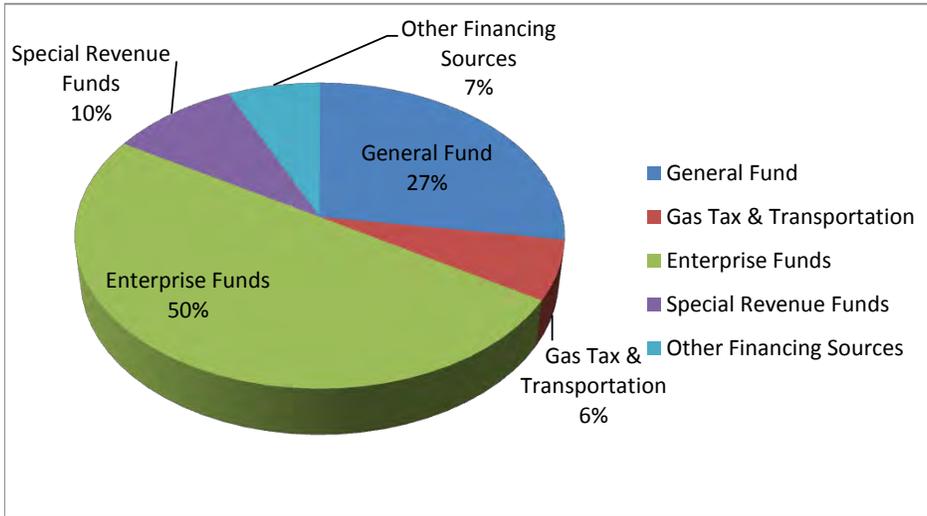
Balances include all accrued interest as refunding and loan amendments have capped interest at stated amounts **19,596,085** Bond Balance @ 12-31-15

**REVENUE SUMMARY  
2015-2016**

<b>General Fund</b>	<b>\$1,543,126</b>
<b>Gas Tax &amp; Transportation</b>	<b>\$355,733</b>
<b>Enterprise Funds</b>	<b>\$2,812,905</b>
<b>Special Revenue Funds</b>	<b>\$537,404</b>
<b>Other Financing Sources</b>	<b>\$385,891</b>

**PERIOD:**

July 1, 2015 - December 31, 2015



**General Fund**

• Property Taxes	139,541
• Other Taxes	510,831
• Licenses/Permits/Planning Fees	51,051
• Money & Property Use	143,576
• Intergovernmental	76,120
• Other Revenues	55,275
• Fines & Forfeitures	14,137
• UUT Taxes	333,664
• Retail Sales Tax	159,730
• Prop 172 1/2 cent sales tax	20,364
• Business License Fees	35,762
• Transient Occupancy Tax	960
• Utility Company Franchise Fee	<u>2,117</u>
	<b>1,543,126</b>

**Gas Tax & Transportation**

• Gas Tax Revenue	143,059
• Surface Transportation Program	127,018
• Transportation Revenue (Measure R)	85,604
• Transit Revenue	<u>52</u>
	<b>355,733</b>

**Enterprise Funds**

• McDermont Field House	1,006,380	43.71%
• Wellness & Aquatic Center	130,006	26.35%
• Water	655,651	45.85%
• Sewer	578,960	42.30%
• Refuse	<u>441,908</u>	44.69%
	<b>2,812,905</b>	

**Special Revenue Funds**

• Assessment Districts	28,757
• Land Application	3,055
• Curb & Gutter	4,958
• Street Improvement Fund	492,204
• Asset Forfeiture Fund	30
• Park Improvement Fund	4,550
• Storm Drain Fund	<u>3,850</u>
	<b>537,404</b>

**Other Financing Sources:**

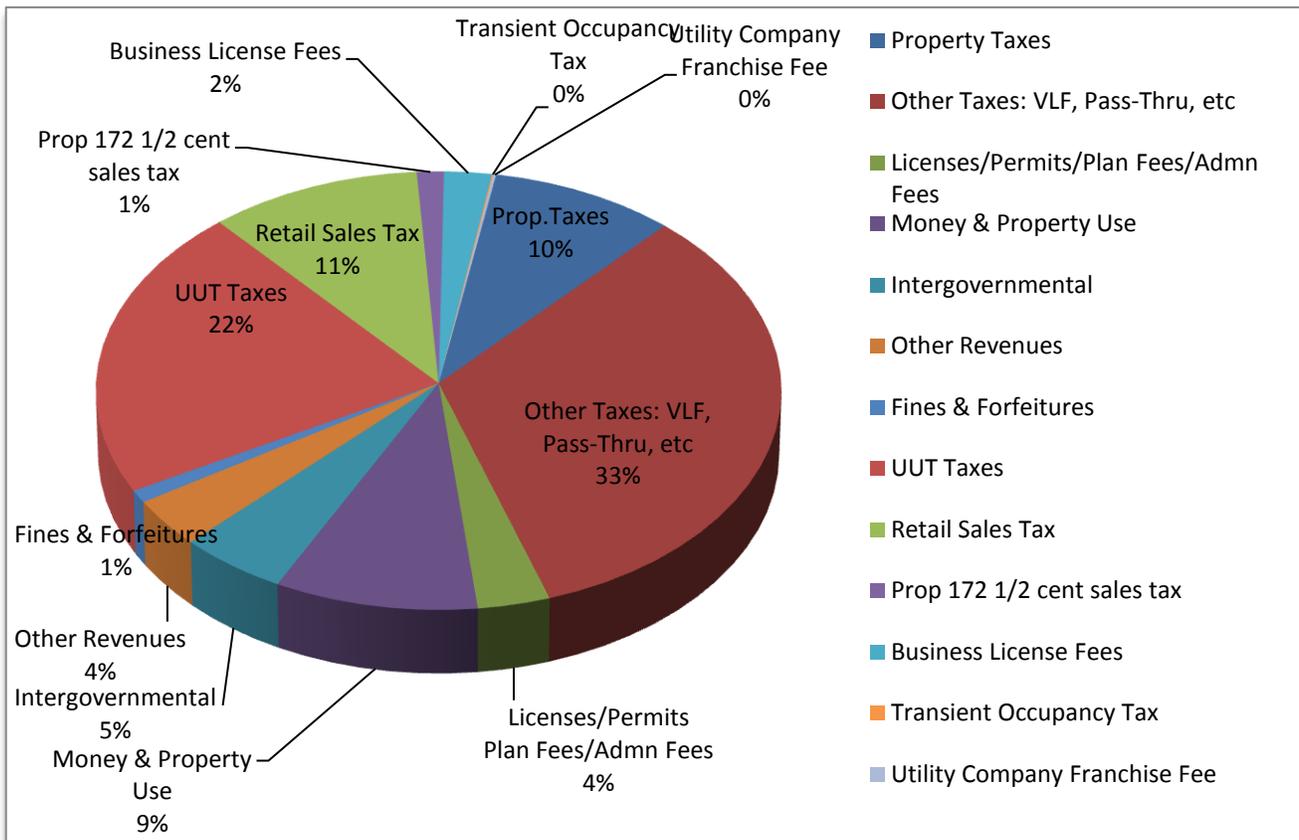
• Measure R Regional Projects	385,891
• Transfers/Use of Fund Balance	<u>385,891</u>
	<b>385,891</b>

*Program Income from RLFs is not included in the operating REV as it is restricted to Housing Use*

Original Adopted Budget	13,555,383
Internal Operating Transfers	<b>(529,920)</b>
Budget Amendment #1	121,474
Budget Amendment #2	350,000
As Amended net of Transfers	13,496,937
<b>Total YTD Revenue Summary</b>	<b>\$5,635,061</b>
Percent Collections	41.75%

GENERAL FUND REVENUE SOURCES  
2015-2016  
July 1, 2015 thru December 31, 2015

<b>General Fund</b>	
Property Taxes	139,541
Other Taxes: VLF, Pass-Thru, etc	510,831
Licenses/Permits/Plan Fees/Admn Fees	51,051
Money & Property Use	143,576
Intergovernmental	76,120
Other Revenues	55,275
Fines & Forfeitures	14,137
UUT Taxes	333,664
Retail Sales Tax	159,730
Prop 172 1/2 cent sales tax	20,364
Business License Fees	35,762
Transient Occupancy Tax	960
Utility Company Franchise Fee	2,117
	<b>1,543,126</b>



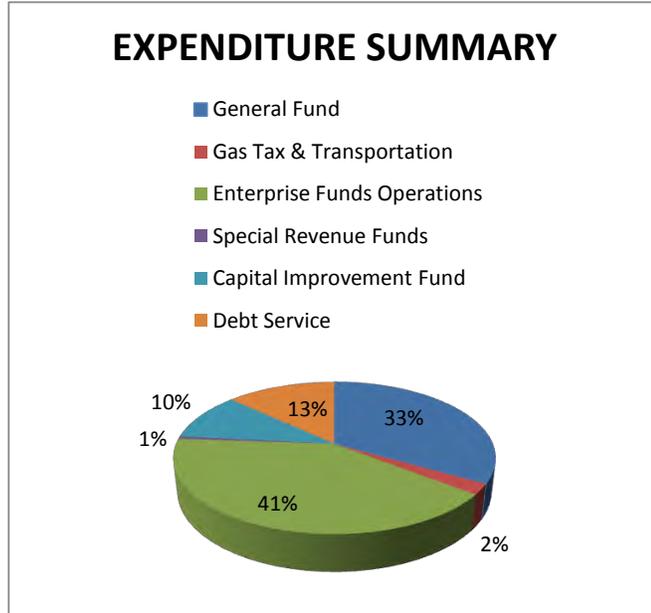
Intergovernmental Includes:

Public Safety AB109 Mitigation	17,962
Tulare County SLESF	52,517
Post Reimbursement	525
LUSD SRO	
DOJ VET-2-COPS Grant	5,115
Homeland Security Grant	
<b>FY16 General Fund Projected Revenue</b>	<b>76,120</b>

# EXPENDITURE SUMMARY -

## 2015-2016 Budget Year

<b>General Fund</b>	<b>\$2,054,968</b>
<b>Gas Tax &amp; Transportation</b>	<b>\$141,069</b>
<b>Enterprise Funds Operations</b>	<b>\$2,511,808</b>
<b>Special Revenue Funds</b>	<b>\$35,736</b>
<b>Capital Improvement Fund</b>	<b>\$631,166</b>
<b>Debt Service</b>	<b>\$810,628</b>



**General Fund**

• City Council	1,585
• City Manager	46,131
• Finance/City Clerk	134,425
• City Attorney	17,152
• Planning & Community Services	79,663
• Non-Departmental	200,702
• Public Safety	1,202,204
• City Services	187,683
• Streets	52,194
• Parks	133,229
<b>Total</b>	<b>\$2,054,968</b>

**Gas Tax & Transportation**

• Operations & Service	141,069
<b>Total</b>	<b>141,069</b>

**Enterprise Funds - Operations**

• McDermond Field House	1,122,387
• Wellness & Aquatic Center	228,702
• Water	461,819
• Sewer	309,294
• Refuse	389,605
<b>Total</b>	<b>2,511,808</b>

City of Lindsay (1-07-2016)

UPDATE PERIOD: JUL - DEC 2015

**Special Revenue Funds**

• Assessment Districts	28,809
• Land Application	6,927
• Curb & Gutter	
<b>Total</b>	<b>35,736</b>

**Capital Improvement**

• Sequoia & Hickory Pedestrian Study	369,807
• Alley Repair Program	0
• Streets	50,448
• Storm Drain	0
• Sewer Fund	72,410
• HRRP McDermond	43,633
• HRRP Parks Projects	94,869
<b>Total</b>	<b>631,166</b>

**Debt Service (Excluding Successor Agency)**

• Transportation	95,281
• Library Debt Service	10,007
• Water Fund	118,251
• Sewer Fund	323,470
• Street Improvement Fund - TCTA	31,179
• McDermond Field House	145,548
• Wellness & Aquatic Center	86,891
<b>Total</b>	<b>810,628</b>

*Funds transferred from Enterprise Funds for Capital Improvement and Debt Service are deducted from Operational Totals*

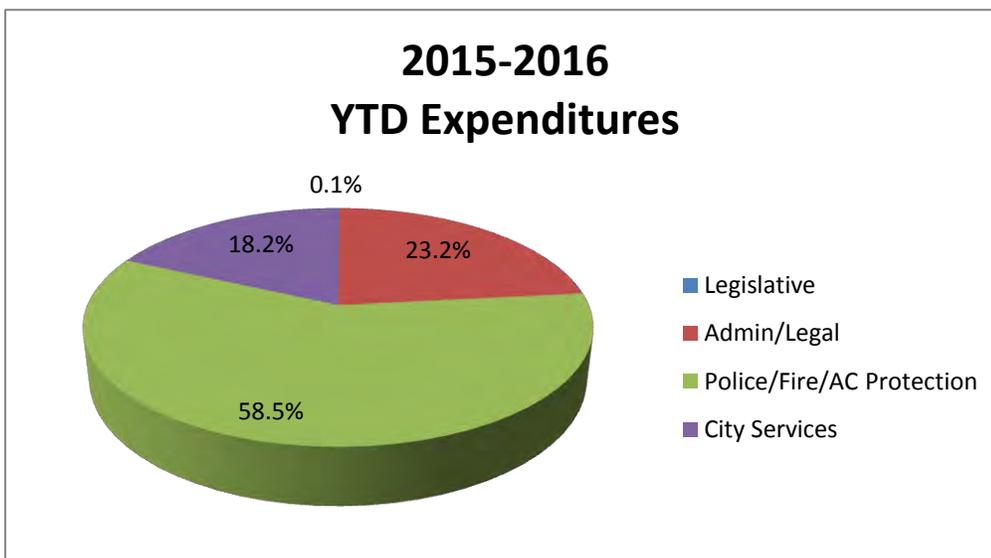
Subtotal Expenditure	\$6,185,376
Operating Transfers	\$0
Adopted Budget 6-09-15	\$13,132,517
Budget as Amended (2)	13,603,991
Percent Budget Progress	45%

**Total Expense Summary 6,185,376**

CITY OF LINDSAY

EXPENDITURE STATUS REPORT - GENERAL FUND  
FOR QUARTER ENDED  
12/31/2015

	2015-2016 Approved APPROP	Budget as Amended	2015-2016 Year-To-Date EXPEND	AVAILABLE BALANCE	% OF APPROP
<b>LEGISLATIVE</b>					
CITY COUNCIL	17,807	17,807	1,585	16,222	8.90%
<b>ADMINISTRATIVE &amp; LEGAL</b>					
CITY MANAGER	93,046	93,046	46,131	46,915	49.58%
FINANCE	185,327	185,327	134,425	50,902	72.53%
CITY ATTORNEY	80,000	63,377	17,152	46,225	27.06%
PLANNING & ECONOMIC DEVEL	150,570	150,570	79,663	70,907	52.91%
NON-DEPARTMENTAL	249,850	339,850	200,702	139,148	59.06%
<b>POLICE/FIRE/AC PROTECTION</b>					
PUBLIC SAFETY	2,381,097	2,429,194	1,202,204	1,226,990	49.49%
<b>CITY SERVICES</b>					
PUBLIC WORKS DEPT.	401,050	401,050	187,683	213,367	46.80%
STREETS	158,884	158,884	52,194	106,690	32.85%
PARKS	<u>268,163</u>	<u>268,163</u>	<u>133,229</u>	134,934	49.68%
<b>SUB TOTALS</b>	3,985,794	4,107,268	2,054,968	2,052,300	50.03%
OPERATING TRANSFERS	<u>349,944</u>	<u>349,944</u>	<u>0</u>	<u>349,944</u>	0.00%
<b>SUBTOTAL GENERAL FUND</b>	<b><u>4,335,738</u></b>	<b><u>4,457,212</u></b>	<b><u>2,054,968</u></b>	<b><u>2,402,244</u></b>	<b><u>46.10%</u></b>



CITY OF LINDSAY  
EXPENDITURE STATUS REPORT - ALL OTHER FUNDS  
FOR QUARTER ENDED  
12/31/2015

	2015-2016 Approved APPROP	Budget as Amended	2015-2016 Year-To- Date	AVAILABLE BALANCE	% OF APPROP
<b>STREET IMPROVEMENT FUND</b>					
TRANSFER TO CIP - STREETS	850,000	850,000		850,000	0.00%
TRANSFER TO GF- CITY SRVS	80,000	80,000		80,000	0.00%
TRANSFER TO DEBT SERVICE	73,566	73,566	31,179	42,387	42.38%
TRANSFER TO GF- STREETS MAIN	158,884	158,884		158,884	0.00%
<b>SUBTOTAL SIP FUND</b>	<b>1,162,450</b>	<b>1,162,450</b>	<b>31,179</b>	<b>1,131,271</b>	<b>2.68%</b>
<b>GAS TAX/TRANSPORTATION FUNDS</b>					
GAS TAX-MAINTENANCE	374,700	374,700	129,960	244,740	34.68%
TRANSPORTATION OPERATIONS	33,376	33,376	11,109	22,267	33.28%
TRANSPORTATION PROJECTS	645,000	995,000	369,807	625,193	37.17%
TRANSFER TO DEBT SERVICE	122,750	122,750	95,281	27,469	77.62%
STP HWY FUNDS	142,874	142,874	50,448	92,426	35.31%
<b>SUBTOTAL GAS TAX/TRANSPORATION FUND</b>	<b>1,318,700</b>	<b>1,668,700</b>	<b>656,605</b>	<b>1,012,095</b>	<b>49.79%</b>
<b>ENTERPRISE FUNDS</b>					
MCDERMONT OPERATIONS	2,302,480	2,302,480	1,311,568	990,912	56.96%
WELLNESS CENTER	493,471	493,471	315,593	177,878	63.95%
WATER	1,429,975	1,429,975	580,070	849,905	40.57%
SEWER	1,385,178	1,385,178	705,174	680,004	50.91%
REFUSE	988,838	988,838	389,605	599,233	39.40%
<b>SUBTOTAL ENTERPRISE FUNDS</b>	<b>6,599,942</b>	<b>6,599,942</b>	<b>3,302,010</b>	<b>3,297,932</b>	<b>50.03%</b>
<b>SPECIAL REVENUE FUNDS</b>					
VITA PACT	67,518	67,518	6,927	60,591	10.26%
LIBRARY LOAN FUND	37,039	37,039	10,007	27,032	27.02%
CURB & GUTTER	12,300	12,300		12,300	0.00%
SIERRA VIEW	14,087	14,087	6,874	7,213	48.80%
HERITAGE PARK	6,800	6,800	3,358	3,442	49.38%
INGOLDSBY	0	0	145	-145	0.00%
SAMOA STREET	4,000	4,000	2,979	1,021	74.47%
SWEETBRIER	7,700	7,700	4,294	3,406	55.77%
PARKSIDE ESTATES	8,200	8,200	4,187	4,013	51.06%
SIERRA VISTA ASSESSMENT	1,000	1,000	792	208	79.15%
MAPLE VALLEY ASSESSMENT	2,000	2,000	1,078	922	53.92%
PELOUS RANCH	14,948	14,948	5,102	9,846	34.13%
<b>SUBTOTAL SPECIAL REV FUNDS</b>	<b>175,592</b>	<b>175,592</b>	<b>45,743</b>	<b>129,849</b>	<b>26.05%</b>
<b>SUBTOTAL ALL OTHER FUNDS</b>	<b>9,256,684</b>	<b>9,606,684</b>	<b>4,035,537</b>	<b>5,571,147</b>	<b>43.60%</b>
<b>TOTAL ALL FUNDS</b>	<b>13,592,422</b>	<b>13,713,896</b>	<b>6,090,505</b>	<b>7,973,391</b>	<b>44.41%</b>

**OTHER GRANT FUNDED PROJECTS**

(Budget Appropriations Carry-Forward FY15)

HRRP - PARKS	6,460
SJVAQCB EQUIPMENT PURCHASE	88,411

**TOTAL DOLLARS EXPENDED**

**\$6,185,376**

*Budget Amendment #1 net change	121,474
*Budget Amendment #2 net change	350,000

Fund Balance Schedule

City Funds	FUND	Estimated Balance 7/01/2015	REVENUES YTD	TRANSFERS IN	TRANSFERS OUT	COM DEV & OPERATING APPROPRIATIONS YTD	CAPITAL PROJECTS	DEBT SERVICE	Estimated Balance 12/31/2015
General Fund	101	2,953,160	1,543,126			2,054,968	94,869	10,007	2,336,442
Asset Forfeiture	102	39,036	30						39,066
Street Improvement	200	129,463	492,204			0		31,179	590,489
Gas Tax	261	307,045	143,059			129,960			320,144
Transportation	263	527,016	471,496			11,109	369,807	95,281	522,314
Transit Fund	264	(5,582)	52						(5,530)
STP HWY	265	70,717	127,018				50,448		147,287
McD. Operations	300	3,322,482	1,006,380			1,122,387	43,633	145,548	3,017,294
Wellness/Aquatic Center	400	6,340,952	130,006			228,702		86,891	6,155,365
Community Development		3,346,562	412,023			175,234			3,583,351
Parks Improvement	471	5,380	4,550						9,930
Water	552	8,465,745	655,651			461,819		118,251	8,541,326
Sewer	553	4,771,869	578,960			309,294	72,410	323,470	4,645,655
Refuse	554	(46,891)	441,908			389,605			5,412
Land App.	556	9,759	3,055			6,927			5,887
WW Cap Reserve	576	177,980							177,980
Curb and Gutter	841	24,974	4,958			0			29,932
Storm Drain Sys.	856	131,111	3,850						134,961
LLAD	8*	12,028	28,757			28,809			11,976
<b>Total</b>		<b>30,582,807</b>	<b>6,047,084</b>	<b>0</b>	<b>0</b>	<b>4,918,814</b>	<b>631,166</b>	<b>810,628</b>	<b>30,269,282</b>

Operations Revenue	<u>ACTUAL</u> 5,635,061	Operations Exp	<u>ACTUAL</u> 6,185,376	NET Fund Balance Surplus/Deficit	<b>(313,526)</b>
Program Income	412,023	Housing EXP	175,234		
Total Receipts	<u>6,047,084</u>	Expenditures	<u>6,360,610</u>	General Fund Bal Surplus/Deficit	<b>(616,718)</b>
Net Rev vs Exp	<b>(313,526)</b> 12/31/15			Outstanding GF REV	
				SJVAQC Reimb	88,408
				LUSD - SRO	36,538
Net Rev vs Exp	<b>(4,457)</b> 09/30/15			GF Deficit 12/31/2015	<b>(491,772)</b>
Overall Deficit <b>Increased</b>	<b>(309,069)</b>			GF Deficit 9/30/2015	<b>(598,792)</b>
(ALL FUNDS)				GF Deficit has <b>Decreased</b> by	107,020



DATE : March 25, 2014  
TO : Honorable Mayor Padilla and City Council Members  
FROM : Michael Camarena, City Services Director  
RE : Second Reading and Adoption of Ordinance 552, An ordinance of the City Council of the City of Lindsay adding Chapter 15.08 to Title 15 of the Municipal Code to include an expedited permitting process for small residential rooftop solar systems.

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#### **SUMMARY**

Staff requests Council approval of the Second Reading & Adoption of Ordinance 552 adding Chapter 15.08 to Title 15 of the Municipal Code to include an expedited permitting process for small residential rooftop solar systems as detailed in the attached draft ordinance.

Staff presented this item on December 8, 2015 as the First reading of the draft ordinance.

#### **RECOMMENDED ACTION:**

This memo is provided to request approval of the Second Reading & Adoption of Ordinance 552 as described in the Draft Ordinance.

#### **ATTACHMENT:**

1. Draft Ordinance 552
2. Exhibit A - Draft Checklist

**ORDINANCE NO. 552**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF LINDSAY ADDING CHAPTER 15.08 TO TITLE 15 OF THE MUNICIPAL CODE TO INCLUDE A STREAMLINED PERMITTING PROCESS FOR SMALL RESIDENTIAL ROOFTOP SOLAR SYSTEMS.**

**THE CITY COUNCIL OF THE CITY OF LINDSAY DOES ORDAIN AS FOLLOWS:**

**SECTION 1.**

Chapter 15.08 of Title 15 of the Lindsay Municipal Code shall be entitled Residential Rooftop Solar Energy Systems and shall include Sections 15.08.010, 15.08.020, 15.08.030, 15.08.040, 15.08.050, and 15.08.060 as follows:

**CHAPTER 15-08 Residential Rooftop Solar Energy Systems**

15.08.010: Definitions

15.08.020: Purpose

15.08.030: Applicability

15.08.040: Solar System Energy Requirements

15.08.050: Duties of City in Reviewing Small Residential Rooftop Solar Energy System Applications

15.08.060: Permit Review and Inspection Requirements

**15.08.010 Definitions**

A. Solar Energy System means either of the following:

1. Any solar collector or other solar energy device whose primary purpose is to provide for the collection, storage, and distribution of solar energy for space heating, space cooling, electric generation, or water heating.
2. Any structural design feature of a building, whose primary purpose is to provide for the collection, storage, and distribution of solar energy for electricity generation, space heating or cooling, or for water heating.

B. Small residential rooftop solar energy system means all of the following:

1. A solar energy system that is no larger than 10 kilowatts alternating current nameplate rating or 30 kilowatts thermal.
2. A solar energy system that conforms to all applicable state fire, structural, electrical, and other building codes as adopted or amended by the City and all State and City, health and safety standards.
3. A solar energy system that is installed on a single or duplex family dwelling.
4. A solar panel or module array that does not exceed the maximum legal building height as defined by the City.

C. Electronic submittal means the utilization of one or more of the following approved methods:

1. Email
2. Facsimile
3. The Internet

D. Association means a nonprofit corporation or unincorporated association created for the purpose of managing a common interest development.

E. Common interest development means any of the following:

1. A community apartment project;
2. A condominium project;
3. A planned development;
4. A stock cooperative.

F. Specific, adverse impact means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

G. Reasonable restrictions on a solar energy system are those restrictions that do not significantly increase the cost of the system or significantly decrease its efficiency or specified performance, or that allows for an alternative system or comparable cost, efficiency, and energy conservation benefits.

H. Restrictions that do not significantly increase the cost of the system or decrease its efficiency or specified performance means:

1. For Water Systems or Solar Swimming Pool Heating Systems: an amount exceeding 10 percent of the cost of the system, but in no case more than one thousand dollars (\$1,000), or decreasing the efficiency of the solar energy system by an amount exceeding 10 percent, as originally specified and proposed.
2. For Photovoltaic Systems: an amount not to exceed one thousand dollars (\$1,000) over the system cost as originally specified and proposed, or a decrease in system efficiency of an amount exceeding 10 percent as originally specified and proposed.

**15.08.020 Purpose**

The purpose of the Ordinance is to adopt an expedited, streamline solar permitting process that complies with state law and provide for timely and cost-effective installation of small residential rooftop solar energy systems. The Ordinance encourages the use of solar systems by removing unreasonable barriers and minimizing costs to property owners and the City to install solar energy systems. The Ordinance allows the City to achieve these goals while protecting the public health and safety.

**15.08.030 Applicability**

This Ordinance applies to the permitting of all small residential rooftop solar energy systems in the City. Small residential rooftop solar energy systems legally established or permitted prior to the effective date of this Ordinance are not subject to the requirements of this Ordinance unless physical modifications or alterations are undertaken that materially change the size, type, or components of a small rooftop energy system in such a way as to require new permitting. Routine operation and maintenance or like-kind replacements shall not require a permit.

**15.08.040 Solar System Energy Requirements**

A. All solar energy systems shall meet applicable health and safety standards and requirements imposed by the State and the City of Lindsay.

B. Solar energy systems for heating water in single-family residences and for heating water in commercial or swimming pool applications shall be certified by an accredited listing agency as defined by the California Plumbing and Mechanical Codes.

C. Solar energy systems for producing electricity shall meet all applicable Codes, the Institute of Electrical and Electronics Engineers, and accredited testing laboratories such as Underwriters Laboratories and, where applicable, rules of the Public Utilities Commission regarding safety and reliability.

**15.08.050 Duties of City in Reviewing Small Residential Rooftop Solar Energy System Applications**

A. All documents required by the City to be completed for the submission of an expedited solar energy system application shall be made available on the publicly accessible City of Lindsay website.

B. Electronic submittal of the required permit applications and documents by email, the internet, or facsimile shall be made available to all small residential rooftop solar energy system permit applicants.

An applicant's electronic signature shall be accepted on all forms, applications, and other documents submitted for permit in lieu of a wet signature. Safety and performance standards established by the California Electrical Code shall provide an electronic "Notarized" copy of proof of ownership of said property and the contractor utilized by the applicant shall provide proof of current contractor's license and insurance.

Applicants are required to appear in person at the time of permit issuance. Permits will not be issued electronically and shall be available for issuance each business day during regular hours of operation.

C. The City of Lindsay City Services Building Division shall adopt a standard plan and checklist of all requirements with which small residential rooftop solar energy systems shall comply in order to be eligible for expedited review. This standard plan and checklist will be updated and reviewed periodically by the City Services Building Division and revised if necessary to comply with all applicable requirements.

D. The small residential rooftop solar system permit process, standard plan(s), and checklist(s) shall conform to the most current state codes.

E. All fees prescribed for the permitting of small residential rooftop solar energy systems must comply with Government Code Section 65850.55, Government Code Section 66015, Government Code Section 66016, and State Health and Safety Code Section 17951.

**15.08.060 Permit Review and Inspection Requirements**

A. The City of Lindsay City Services Building Division shall adopt an administrative, nondiscretionary review process to expedite approval of small residential rooftop solar energy systems within 30 days of the adoption of this Ordinance. The City Services Building Division shall issue a building permit or other nondiscretionary permit the same day for over-the-counter application or within one to three business days for electronic application of receipt of a complete application that meets the requirements of the approved administrative process and standard plan. The Building Official/Inspector may

require an applicant to apply for a use permit if the official finds, based on substantial evidence, that the solar energy system could have a specific, adverse impact upon the public health and safety. Such decisions may be appealed.

B. Review of the application shall be limited to the building official/inspector's review of whether the application meets local, state, and federal health and safety requirements.

C. If a use permit is required, the Building Official/Inspector may deny the application for the use permit if the official makes written findings upon substantive evidence in the record that the proposed installation would have a specific, adverse impact upon public health or safety and there is no feasible method to satisfactorily mitigate or avoid, as defined, the adverse impact. Such findings shall include the basis for the rejection of the potential feasible alternative for preventing the adverse impact. Such decisions may be appealed.

D. Any condition imposed on an application shall be designed to mitigate the specific, adverse impact upon health and safety at the lowest possible cost.

E. A feasible method to satisfactorily mitigate or avoid the specific, adverse impact includes, but is not limited to, any cost-effective method, condition, or mitigation imposed by the City on another similarly situated application in a prior successful application for a permit. The City shall use its best efforts to ensure that the selected method, condition, or mitigation meets the conditions of state law, including, but not limited to, subparagraphs (A) and (B) of paragraph (1) of subdivision (d) of Section 714 of the Civil Code defining restrictions that do not significantly increase the cost of the system or decrease its efficiency or specified performance.

F. The City shall not condition approval of an application on the approval of an association, meaning a nonprofit corporation or unincorporated association created for the purpose of managing a common interest development, as the term "association" is defined in Section 4080 of the Civil Code.

G. If an application is deemed incomplete, a written correction notice detailing all deficiencies in the application and any additional information or documentation required to be eligible for expedited permit issuance shall be sent to, or given to, the applicant for resubmission.

H. Only one inspection shall be required and performed by the City Services Building Division for small residential rooftop solar energy systems eligible for expedited review. The City of Lindsay City Services Building Division has the authority/responsibility to perform safety inspections regarding ingress and egress on roof clearances regarding solar panels at rooftops and at leading edges. The City Services Building Division will also inspect for proper flashing installation requirements, installation of smoke alarm(s) and carbon monoxide detectors, and that the requirements of SB 407 for the replacement of noncompliant plumbing fixtures are being met.

I. The inspection shall be done in a timely manner and should include consolidated inspections. An inspection will be scheduled within two (2) business days of a request being received and shall be assigned a two (2) hour inspection window.

J. If a small residential rooftop solar energy system fails inspection, a subsequent inspection is required and, henceforth, shall be held to the same requirements as all inspections outside of the prevue of this ordinance.

**SECTION 2.**

As part of complying with new state law requirements, the City of Lindsay City Services Building Division has prepared a checklist of the requirements with which small rooftop solar energy systems shall comply to be eligible for expedited review. The ordinance authorizes the City Services Building Division, in consultation with the Public Safety Department, to prepare this checklist, utilize the checklist for expedited review of small rooftop solar energy system applications, and periodically review and update the checklist. A copy of the initial checklist is included in Exhibit A.

**SECTION 3.**

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstances, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council of the City of Lindsay hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

**SECTION 4.**

The City Council intends this Ordinance to supplement, not to duplicate or contradict, applicable state and federal law, and this Ordinance shall be construed in light of that intent.

**SECTION 5.**

This Ordinance shall take effect thirty (30) days after its adoption.

**SECTION 6.**

The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted according to law.

The foregoing ordinance, read by title only with waiving of the reading in full was introduced at a regularly scheduled meeting of the City Council on the 8<sup>th</sup> day of December 2015.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the City Council held the 12<sup>th</sup> day of January 2016.

ATTEST:

CITY COUNCIL OF THE CITY OF LINDSAY

\_\_\_\_\_  
Carmela Wilson, City Clerk

\_\_\_\_\_  
Ramona Villarreal Padilla, Mayor

**Exhibit A**  
**PHOTOVOLTAIC (Solar) EXPEDITED CHECKLIST**

**GENERAL REQUIREMENTS**

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- A. System size is 10kW AC CEC rating or less with no breaker larger than 60 amps. YN
- B. The solar array is roof-mounted on one- or two-family dwelling or accessory structure. YN
- C. The solar array is flush-mounted solar array, not tilt-up panels. YN
- D. The solar panel/module arrays will not exceed the maximum legal building height. YN
- E. Solar system is utility interactive and without battery storage. YN
- F. Permit application is completed and attached. YN
- G. Legible photo of electrical equipment (including sub panel used to back-feed) with dead front removed. YN

**ELECTRICAL REQUIREMENTS**

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- A. No more than four photovoltaic module strings are connected to a DC combiner box that will connect to an inverter. YN
- B. No more than three micro inverter module strings are connected to an AC combiner box that will connect to the main service panel. YN
- C. For central inverter systems: No more than two inverters are utilized. YN
- D. The PV system is interconnected to a single-phase AC service panel of nominal 120/220 VAC with a bus bar rating of 225 A or less. YN
- E. The PV system is connected to the load side of the utility distribution equipment. YN
- F. A Solar PV Standard Plan and supporting documentation is completed and attached. YN
- G. Is the Main Service Disconnect fully sized? (De-rating of main service disconnect not allowed.) YN
- H. PV output Over current Protection Device (OCPD) is located at the opposite end of the bus from the Main Service Disconnect. YN
- I. Is the Main Service Panel end-fed with a maximum 120% increase of the bus rating? YN
- J. Conductors have been up-sized one conductor size. YN
- K. Is the main service panel a minimum rating of 100 amp? YN

**STRUCTURAL REQUIREMENTS**

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- A. A completed Structural Criteria and supporting documentation is attached (if required). YN
- B. Is the roof system constructed of manufactured trusses? YN
- C. Modules plus support components weigh no more than: 4 psf for photovoltaic arrays. YN

**FIRE SAFETY REQUIREMENTS**

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- A. Clear access pathways provided three-foot-wide from eave to ridge, along ridge, valley to ridge (as required). YN
- B. Fire classification solar system provided is Class C or above. YN
- C. All required markings and labels are provided. YN
- D. A diagram of the roof, including the layout of all panels, modules, clear access pathways and approximate locations of electrical disconnecting means and roof access points, is completed and attached. YN

**NOTES**

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1. These criteria are intended for expedited solar permitting process.
2. If any items are checked NO, then revise design to fit within Eligibility Checklist. Otherwise, the permit application may go through the standard permitting process.