



City of Lindsay
EMPLOYMENT OPPORTUNITY
TEAM MEMBER I PART-TIME
OPEN RECRUITMENT

Class Title:	TEAM MEMBER I	Salary:	\$11.00 Per Hour
Department:	WELLNESS CENTER	Step Range:	
Division:	WELLNESS /AQUATIC/RECREATION	Status:	Part-Time
Date:	JANUARY 31, 2018	Union:	None

Application must be submitted on the City of Lindsay Website at www.lindsay.ca.us
By 5:00pm, Wednesday, February 28, 2018

GENERAL DESCRIPTION

Under general supervision, ensures the safety of patrons at the Wellness Center. Prevents and responds to emergencies as needed. Applicants must enjoy working with people, be enthusiastic, reliable and punctual.

SUPERVISION RECEIVED

Works under the close supervision of the Wellness Center management team.

SUPERVISION EXERCISED

None

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Maintains constant surveillance of patrons in the facility; acts immediately and appropriately to secure safety of patrons in the event of emergency.
2. Provides emergency care and treatment as required until the arrival of emergency medical services.
3. Presents professional appearance and attitude at all times, and maintains a high standard of customer service.
4. Performs various maintenance duties as directed to maintain a clean and safe facility.
5. Prepares and maintains appropriate activity reports.
6. Performs miscellaneous job-related duties as assigned.

PERIPHERAL DUTIES:

Work closely with City and to coordinate activities, events, parties, etc. May be asked to assist with swim lessons and/or concessions or other duties associated with recreation activities at the Wellness Center.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

Minimum age of 18, Ability to Obtain CPR/AED certified or certifiable;

Necessary Knowledge, Skills and Abilities:

- Ability to react calmly and effectively in emergency situations.
- Ability to obtain lifeguarding certificate surveillance and rescue techniques.
- Ability to pass a pre-employment physical skills evaluation as stipulated by the department.
- Ability to prepare routine administrative paperwork.
- Ability to obtain CPR and emergency medical procedures.

Wellness- Administrative Supervisor

Director of Finance

City Manager



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Necessary Knowledge, Skills and Abilities continued:

- Ability to follow routine verbal and written instructions.
- Knowledge of customer service standards and procedures.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to use feet, legs, hands, and arms to demonstrate specified skills. The employee is occasionally required to swim, climb or balance, stoop, kneel, crouch, or crawl. The employee is occasionally required to walk, sit, talk and hear. The employee must frequently lift and/or move up to 25 pounds, and occasionally lift weights up to 50 pounds.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee will work in both indoor and outdoor recreation facilities. Employee may be exposed to seasonal weather.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; drug test and background check and other job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change as the needs of the employer and requirements of the job change.