



City of Lindsay
EMPLOYMENT OPPORTUNITY
TEAM MEMBER II / MAINTENANCE
OPEN RECRUITMENT

Class Title:	TEAM MEMBER II (MAINTENANCE)	Salary:	\$2102-2817 PER MONTH
Department:	MCDERMONT	Step Range:	1-7
Division:	WELLNESS/MCDERMONT	Status:	FULL-TIME
Date:	MARCH 8, 2017	Union:	SEIU

Interested applicants please submit your applications until the position is filled on the City of Lindsay website.
www.lindsay.ca.us

GENERAL DESCRIPTION

Under general supervision, performs and facilitates maintenance for the McDermont Field House. Ensures the safety and positive experience of patrons at the McDermont Field House. Ensures cleanliness, proper maintenance, and proper function of all edifice, equipment, and materials connected to the McDermont Field House and Lindsay Wellness/Aquatic Center. Applicants must enjoy working with people, be enthusiastic, reliable, and punctual.

SUPERVISION RECEIVED:

Works under the close supervision of the McDermont Field House Director, Team Member III over Maintenance, and McDermont/Wellness Management team.

SUPERVISION EXERCISED

Team Member I

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Presents professional appearance and attitude always, and maintains a high standard of customer service.

Performs and arranges various janitorial duties to maintain a clean and safe facility.

Performs preventative and reactive maintenance or coordinates such maintenance with appropriate staff and contractors.

Prepares and maintains appropriate activity reports.

Maintains accurate chemical logs and performs all preventative maintenance to mechanical equipment

Performs miscellaneous job-related duties as assigned.

PERIPHERAL DUTIES:

Work closely with City and McDermont staff to facilitate activities, events, parties, etc. May be asked to assist with Wellness/Aquatic Center maintenance items as well as events, concessions, or other duties associated with recreation activities at McDermont Field House as well as the Lindsay Aquatic/Wellness Center.



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DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

Minimum age of 18, experience overseeing maintenance, CPR/AED certified. Must be able to read and follow written and verbal instructions. Must be able to complete additional certifications and trainings including equipment operations, confined space, and safety. Must be of sound physical fitness.

Necessary Knowledge, Skills and Abilities:

- Knowledge of SDS, PPE usage, and chemical response and use.
- General knowledge of mechanical equipment and chemical operation.
- General knowledge of maintenance and troubleshooting including wall patching, painting, plumbing, electrical, electronics, basic networking, computer, and basic equipment repair, etc.
- Ability to react calmly and effectively in emergency situations.
- Ability to coordinate and organize work with others, learn quickly, and perform duties effectively
- Be safety minded.
- Ability to pass a pre-employment physical skills evaluation as stipulated by the department.
- Ability to prepare routine administrative paperwork.
- Knowledge of CPR and First Aid (emergency medical procedures).
- Ability to follow routine verbal and written instructions.
- Knowledge of and ability to implement customer service standards and procedures.
- Enjoys working with people of a wide variety of ages

SPECIAL REQUIREMENTS

Desired: Construction and Maintenance Certifications and experience.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to use feet, legs, hands, and arms to demonstrate specified skills. The employee is occasionally required to swim, climb or balance, stoop, kneel, crouch, or crawl. The employee is occasionally required to walk, sit, talk, and hear. The employee must frequently lift and/or move up to 25 pounds, and occasionally lift weights up to 50 pounds.



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WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee will work in both indoor and outdoor recreation facilities. Employee may be exposed to seasonal weather.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required able to pass a background check and drug testing. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change as the needs of the employer and requirements of the job change.

Employee Benefits:

Vacation, Holidays, Sick Leave, Medical, Dental and Vision Plans, Life Insurance, Cal Pers Retirement, Deferred Comp, Employee Credit Union, Aflac and Cafeteria Plan.



McDermont Director



Director of Finance



City Manager