

**Lindsay Oversight Board**  
**Council Chambers at City Hall**  
**251 East Honolulu, Lindsay, California**  
**Monday, September 16, 2013**  
**10:00 a.m.**

**CALL TO ORDER.**

Chairman McQUEEN called the meeting noted above to order at 10:00 a.m. in the Council Chambers at City Hall, 251 E. Honolulu, Lindsay, California.

**BOARD PRESENT:** ISHIDA, WILKINSON, LARA, McQUEEN.

**BOARD ABSENT:** CALVIN, MERCER, HEMAIDAN.

**STAFF PRESENT:** Maria Knutson, Tamara Laken and Bill Zigler.

**FLAG SALUTE:** Led by Board member WILKINSON.

**PUBLIC COMMENT:** None.

**APPROVAL OF AUGUST 19, 2013 MEETING MINUTES.**

Chairman McQueen: Board members, you have reviewed the minutes of the August 19, 2013 Board meeting, if they are acceptable, do I hear a motion to approve?

**ACTION:**

On Motion by LARA and Second by WILKINSON, Minutes were approved as presented.

**INFORMATION ONLY-STATE CONTROLLER'S OFFICE REQUESTING REVIEW**

Finance Director Tamara Laken stated this was an information item only. Staff would like to advise the Board that the Dept of Finance will be coming in to do an on sight audit review (DDR-Due Diligence Report) to ensure the information was provided to them correctly. Staff will take this opportunity to get information from them on the correct reporting of the Ashland Apartments to remove payments due from the City and recording of property transfer to the Tulare Co. Housing Authority. Audit visit is scheduled for Oct. 28<sup>th</sup>; staff will forward report of visit to the Board once it is received.

**RECOGNIZED PAYMENT SCHEDULE (ROPS) FOR PERIOD JAN.1st-JUN. 30, 2014**

Finance Director Tamara Laken stated this is a request for Board Approval Oversight Board Resolution 13-04 approving the ROPS (Recognized Obligation Payment Schedule) for the Period from Jan.1<sup>st</sup> to Jun. 30, 2014. She explained the process in detail, then asked for Board approval of the required resolution that will be submitted to the Department of Finance.

**ACTION:**

Upon Motion by ISHIDA, and Second by LARA, THE LINDSAY OVERSIGHT BOARD APPROVED RESOLUTION 13-04 FINAL ROPS RESOLUTION FOR JULY 1, 2013 - DECEMBER 31, 2013, BY UNANIMOUS VOTE.

AYES: ISHIDA, LARA, WILKINSON, McQUEEN.  
NOES: NONE.  
ABSENT: MERCER, CALVIN, HEMAIDAN.  
ABSTAIN: NONE.

Chairman McQueen asked if there were any other questions or discussion from the Board, seeing there were none, he asked if there was a Motion to adjourn.

**ADJOURN.** Upon motion of WILKINSON, Second of LARA, Chairman McQUEEN, adjourned the meeting of the Lindsay Oversight Board at 10:22 a.m.

ATTEST:

LINDSAY OVERSIGHT BOARD

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Carmela Wilson, City Clerk

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Greg McQueen, Chairperson