

# Lindsay Oversight Board

Special Council Meeting  
Council Chambers at City Hall  
251 East Honolulu, Lindsay, California  
Thursday, April 5, 2012  
2:00 P.M.

## CALL TO ORDER.

City Clerk Carmela Wilson called the meeting noted above to order at 2:00 p.m. in the Council Chambers at City Hall, 251 E. Honolulu, Lindsay, California.

COUNCIL PRESENT: Board members WILKINSON, HEMAIDAN, LARA, ISHIDA, McQUEEN.

COUNCIL ABSENT: BRINKLEY, MERCER.

STAFF PRESENT: Maria Knutson, William Zigler

Board member WILKINSON gave brief introduction of City Clerk who will serve the Board in that capacity, Maria Knutson, Administrative Assistant to the City Manager will be serving as secretary and liaison to the board and Successor Agency. Board members then introduced themselves and Board member /City Manger Rich Wilkinson named the two members who were unable to attend toady as Doug Brinkley and Laurie Mercer.

City Clerk then asked Board member WILKINSON to lead in Flag salute.

FLAG SALUTE: Led by Board member WILKINSON.

PUBLIC COMMENT: City Clerk asked for anyone wishing to address the Board during comment, seeing none, the Public Comment period was closed.

## INTRODUCTION OF BOARD MEMBERS/COMPOSITION OF OVERSIGHT BOARD DISCUSSION OF BROWN ACT

City Clerk then asked Board member WILKINSON to provide report/information on the Composition of the Oversight Board and the Brown Act.

Board member Wilkinson gave an overview of the composition of the Oversight Board. He referred to the staff report contained in the agenda packet on how this Board was selected. He stated what we have here is a composition of the Oversight Board which provides the language as to the reason why we exist and that is to expediently and of course under a fiscally responsible manner dissolve any and all assets held by the former Redevelopment Agency under the jurisdiction of this oversight committee. Pursuant to Govt. Code Section 54950-60 requiring that we have open and public meeting on any actions taken by the board. Pamphlets on the Brown Act and Roberts Rules of Order, which as a public board, we must adhere to. They are also included in this agenda. Staff and myself can help with any questions you may have now or anytime later. Questions regarding these proceedings can be addressed by staff or by our Successor Agency attorneys Strading, Yocca Redevelopment Specialists whose services are still being used as we complete the dissolve process.

With no further questions or discussion on Brown Act or Roberts Rules of Order, the City Clerk announced at this portion of the meeting it is appropriate to open the floor for nominations for a Chairperson and Vice Chair person that will serve the term of one year. Nominations for Chairperson are now open 2:12pm

## NOMINATION AND APPOINTMENT OF CHAIRPERSON AND VICE CHAIRPERSON

Board member McQUEEN nominated ALLEN ISHIDA  
Board member ISHIDA declined due to other obligations.  
Board member WILKINSON nominated Greg McQUEEN.  
Board member ISHIDA seconded the motion.

City Clerk then called for any other nominations, seeing none she closed the nominations at 2:16, called for those in favor and any opposed. On unanimous Aye vote, announced Greg McQUEEN the apparent choice for Chairperson and turned the meeting over to him for appointment of Vice Chairperson.

Chairperson McQUEEN then opened nominations for Vice Chairperson at 2:17 pm  
Board member WILKINSON nominated Job LARA  
Board member ISHIDA seconded the motion.

**NOMINATION AND APPOINTMENT OF CHAIRPERSON AND VICE CHAIRPERSON continued**

Chairperson McQUEEN then called for any other nominations, seeing none he closed the nominations at 2:18 and called for those in favor and any opposed. On unanimous Aye vote, announced the apparent choice was Job LARA.

**ACTION:**

Upon Motion by WILKINSON and Second by HEMAIDAN, RESOLUTION 12-02 DESIGNATING A CHAIRPERSON, VICE CHAIR PERSON AND PUBLIC OFFICIAL FOR DEPARTMENT OF FINANCE WAS APPROVED.

AYES: WILKINSON, HEMAIDAN, LARA, ISHIDA, McQUEEN.  
NOES: NONE.  
ABSENT: BRINKLEY, MERCER.  
ABSTAIN: NONE.

**CONSIDERATION OF ADOPTION OF BYLAWS FOR THE OVERSIGHT BOARD**

Board member WILKINSON introduced the item and staff report. Referring to staff report he stated what you have before you is the draft recommendation by successor agency staff. The bylaws that have been provided are the guideline and will assist this board in making decisions and staying within compliance of the duties and responsibilities of the committee. This information is contained in your packets as well as the City website.

**ACTION:**

Upon Motion by WILKINSON and Second by HEMAIDAN, RESOLUTION 12-01 ADOPTING BYLAWS FOR THE LINDSAY OVERSIGHT BOARD WAS APPROVED BY UNANIMOUS VOTE.

AYES: WILKINSON, HEMAIDAN, LARA, ISHIDA, McQUEEN.  
NOES: NONE.  
ABSENT: BRINKLEY, MERCER.  
ABSTAIN: NONE.

**REPORT ON SUCCESSOR AGENCY TIMELINE OF ACTIONS**

Maria Knutson, Assistant to the City Manager presented the staff report and information regarding this item. They referred to staff report and information contained in the agenda packet to define critical dates and timelines that needed to be met. Board member WILKINSON added the Governor has required specific timelines and milestones to get things dissolved. We have until May 1<sup>st</sup> to get our Board formed and then must have certain actions taken by the 15<sup>th</sup> of April. Understanding in winding down there is dealing with those tax increments as they come in and some of those monies are obligated to debt service. Bonds and loans were taken to combat blight in the community and of course to promote job creation. The money that is left over is going to this pool, which will be distributed amongst the special districts, which is why we have such a wide variety on this Board, a representative from each special district. So we will need to present to this board a Recognized Obligation Payment Schedule that shows what bonds or what debt is out there. Then we have to show what tax increment is going to be applied minus pass thru which is what goes to special districts and then what is left over. We at first had to have it certified first by an outside auditor and that has been done. Now we came back and was approved by the City Council and now needs to be approved by this board and will have to go to the County Auditor, Department of Finance and the State Controllers Office of which they have 3-days to decide if they are going to keep it or not, if they are going to accept it or they want to investigate and then after that they have 10-days to either say it is good or make these changes and set it back. So under that rule type time line of getting this established by resolution, getting our Chairman and Vice Chairman seated, our members seated and then coming back one day next week within that timeframe to bring the ROPS back. We have dates to look at, one on the 15th and we have to look at the ROPS that is June to December of 2012 to make sure those tax increments are going to be coming in in time to make those tax payments, and those will be coming in twice this year. Then as things start to evolve perhaps we will have a little bit more guidance in what the dates are.

ISHIDA: So we will have to meet again between now and the 15<sup>th</sup>.

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WILKINSON: We will not be able to set specific meeting dates until we get more clear information from the State. We will of course adhere to the 72-hour window for notice of regular meeting and 24 hour on any special meetings. At the next meeting City Planner Bill Zigler will be bring the asset list of all properties held in trust of the former Redevelopment Agency, which will be a big part of this Board's job of either we transfer or we sell or what we have to do with that. This is part of the plan to liquidate all assets of the former Redevelopment Agency.

Board discussed next available date for Board to meet and decided on Wednesday April 11@8am in the Council Chambers at City Hall.

ADJOURN. Upon motion of ISHIDA, Second of WILKINSON, Chairman MCQUEEN, adjourned the meeting of the Lindsay Oversight Board at 2:35 pm. The Next Meeting was scheduled for **WEDNESDAY, Apr. 11, 2012 at 8AM** in the Council Chambers at City Hall, 251 East Honolulu.

ATTEST:

LINDSAY OVERSIGHT BOARD



Carmela Wilson, City Clerk



Greg McQueen, Chairperson

