



DSA BULLETIN 12-04

Revised: December 20, 2012

Issued: November 28, 2012

To: All City, County, and City and County Jurisdictions

**From: Division of the State Architect
Department of General Services
State of California**

SUBJECT: Chapter 383, Statutes of 2012, SB 1186 (Steinberg)

On September 19, 2012, Governor Brown signed Senate Bill (SB) 1186 into law that adds \$1 to business license fees and similar instruments. These fees will be used to increase the number of Certified Access Specialists (CASP), to reduce the cost to the applicant of CASp testing and certification, and to strengthen the CASp program.

This bill specifies that any person(s) applying for a local business license, or equivalent instrument, or permit, and any applicant for the renewal of a business license, or equivalent instrument, or permit, beginning January 1, 2013 and until December 31, 2018, shall pay an additional fee of one dollar (\$1) which shall be collect by the city, county, or city and county that issued the business license, instrument, or permit.

SB 1186 enables the city, county, or city and county to retain 70 percent of the fees collected under this section to be used to fund increased CASp services in that jurisdiction for the public and to facilitate compliance with construction-related accessibility requirements. The remaining 30 percent of all fees that will be collected under this section shall be transmitted on a quarterly basis to the Division of the State Architect (DSA) for deposit in the Disability Access and Education Revolving Fund. DSA will utilize these funds to establish and maintain oversight of the CASp program, to moderate the expense of CASp certification and testing and to increase outreach efforts and to develop educational resources.

Cities, counties or city and county must transmit these funds to DSA within 15 days of the last day of the each fiscal quarter. The attached Disability Access and Education Fee Report, form (DSA-786), must be included with your remittance. This form is also posted on the Division of the State Architect's website at <http://www.dgs.ca.gov/dsa/Forms.aspx>.

As a reminder, funds for the quarter ending March 31, 2013 are due to DSA by April 15, 2013.

If you have any questions concerning this bulletin, please contact DSA at (916) 445-8100 or by email at dsasb1186@dgs.ca.gov.