



# City of Lindsay

## JOB DESCRIPTION MAINTENANCE

---

**Class Title:** MAINTENANCE  
**Department:** CITY SERVICES  
**Location:** 150 N. MIRAGE

---

### **GENERAL PURPOSE:**

Performs a variety of semi-skilled maintenance work, and operates a variety of equipment in the construction, operation, repair, maintenance, and replacement of City water, sewer, street, and storm drainage facilities and systems.

### **SUPERVISION RECEIVED:**

Works under the close supervision of a City Services Director and City Services Assistant.

### **SUPERVISION EXERCISED:**

None.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Performs a variety of semi-skilled maintenance work
- Operates a variety of equipment in the construction
- Operation of City Parks, Lawns Landscape, Assessment Districts, Water, Sewer, Street and Storm Drainage.
- Repair maintenance, and replacement of City Parks, lawns, landscape assessment districts, water, sewer, street, and storm drainage facilities and systems.

### **EDUCATION AND EXPERIENCE:**

- Graduation from high school education or GED equivalent, and
- Two (2) years of increasingly responsible experience relating to construction, maintenance, or repair; or
- Any equivalent combination of education and experience.

### **NECESSARY SKILLS, KNOWLEDGE AND ABILITIES:**

- Some knowledge of Equipment, Facilities, Materials, Methods and procedures used in maintenance, construction and repair activities;
- Skill in operation of some of the listed tools and equipment.
- Ability to perform heavy manual tasks for extended periods of time;
- Ability to work safely;
- Ability to communicate effectively verbally and in writing;
- Ability to establish and maintain effective working relationships with employees, other departments and the public;
- Ability to understand and carry out written and oral instructions.

### **PHYSICAL DEMANDS:**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand



# City of Lindsay

## JOB DESCRIPTION MAINTENANCE

---

and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.

- The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

### **WORK ENVIRONMENT:**

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.
- Work hours are based on seasonal conditions. Flexible work hours of shifts are possible, (5 day work week) with weekend and evening hours.
- The noise level in the work environment is usually loud.

### **TOOLS AND EQUIPMENT USED**

Motorized vehicles and equipment, including dump truck, pickup truck, utility truck, street sweeper, jetter/inductor truck, street roller, manlift, tamper, plate compactor, saws, pumps, aeroil propane kettle, compressors, sanders, generators, common hand and power tools, shovels, wrenches, detection devices, mobile radio, phone, ditch witch, mobile radio, phone, calculator, and a variety of lab equipment, computer and computer program systems related to WWTP operations.

### **SELECTION GUIDELINES:**

- Application, rating of education and experience; oral interview and reference check; background, medical and drug test may be required.
- The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.
- The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.